



# Office of the Sangguniang Bayan

EXCERPT FROM THE RECORD OF PROCEEDINGS OF THE 5th REGULAR SESSION OF THE SANGGUNIANG BAYAN OF URBIZTONDO, PANGASINAN, HELD ON JANUARY 31, 2022, AT THE LEGISLATIVE BUILDING AND VIA ONLINE VIDEO CONFERENCE (Ref. ID Code: <https://meet.google.com/itz-cmom-ydv>)

Present:

Vice Mayor Marilyn S. Sison	Presiding Officer
Coun. Volter D. Balolong	Member
Coun. Dyna P. de Guzman	Member
Coun. Edwin T. Tamondong	Member
Coun. Pepito N. Calugay	Member
Coun. Danilo M. Tamondong	Member
Coun. Brandy M. Palisoc	Member
Coun. Vicente A. Frias, Jr.	Member
Coun. Jordan Melchor V. Palisoc	Member (On-Line)
Coun. Rozel Clyde D. Uson	Member (SKF Pres.)
Coun. Fernando L. Tapiador	Member (ABC Pres.) (On-Line)

Absent:

None

## MUNICIPAL ORDINANCE NO. 2 – 2022

Sponsored by: Coun. Brandy M. Palisoc

### Ordinance Amending Section 1 (a) (5) of Municipal Ordinance No. 6 – 2021, Entitled “Ordinance Creating Various Positions in the Municipal Government of Urbiztondo, Pangasinan with Corresponding Salary Grade and Allocating Funds Therefor”

**WHEREAS**, Section 447 (a) (1) (viii) of the Local Government Code of 1991 provides that the Sangguniang Bayan shall determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, services and activities of the municipal government;

**WHEREAS**, Section 76 of the same code, provides that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standard and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, after thorough deliberation the Sangguniang Bayan find it meritorious to replace the position of Public Service Officer IV to Municipal Government Assistant Department Head I (Assistant PESO Manager) in order to meet the minimum requirement of the Seal of Good Local Governance (SGLG) on Social Protection and Sensitivity;

**WHEREAS**, considering that both positions have the same salary grade, the appropriation for salary and other benefits of the amended position will be used for the salary and other benefits of the new position.

**WHEREFORE**, on motion of Brandy M. Palisoc, duly seconded, it was –

Be it enacted by the Sangguniang Bayan in session duly assembled that:

**Section 1.** The position of Public Service Officer IV is hereby abolished.


**Section 2.** The position of Municipal Government Assistant Department Head I (Assistant PESO Manager) is hereby created.

**Section 3.** In its amended form, Section 1 (A) (5) of Municipal Ordinance No. 6 – 2021 shall therefore appear, as follows:


	Position / Title	Qualifications				Position Description	Salary Grade
		Education	Experience	Training	Eligibility		
<b>A. New Plantilla Positions</b>							
5.	<b>Municipal Government Assistant Department Head I (Assistant PESO Manager)</b>	Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields	Three (3) years experience in program management relative to employment facilitation	None required	Career Service (Professional) Second Level Eligibility	Assist the PESO Manager in managing technical and administrative activities of the PESO	22

**Section 3. Effectivity.** This ordinance shall take effect upon its approval.

I hereby certify to the passage of the foregoing Ordinance which was duly approved by the Sangguniang Bayan of Urbiztondo on the 31st day of January, 2022.

  
**ARNEL C. RUFO**  
 Secretary to the Sanggunian

CONCURRED:

  
**COUN. VOLTER D. BALOLONG**

  
**COUN. DYNA P. DE GUZMAN**

  
**COUN. EDWIN T. TAMONDONG**

  
**COUN. PEPITO N. CALUGAY**

  
**COUN. DANILO M. TAMONDONG**

  
**COUN. BRANDY M. PALISOC**

  
**COUN. VICENTE A. FRIAS, JR.**

  
**COUN. JORDAN MELCHOR V. PALISOC**

  
**COUN. FERNANDO L. TAPIADOR**

  
**COUN. ROZEL CLYDE D. USON**

ATTESTED:

  
**VICE MAYOR MARILYN S. SISON**  
 Presiding Officer

APPROVED:

  
**MAYOR MARTIN RAUL S. SISON, II**