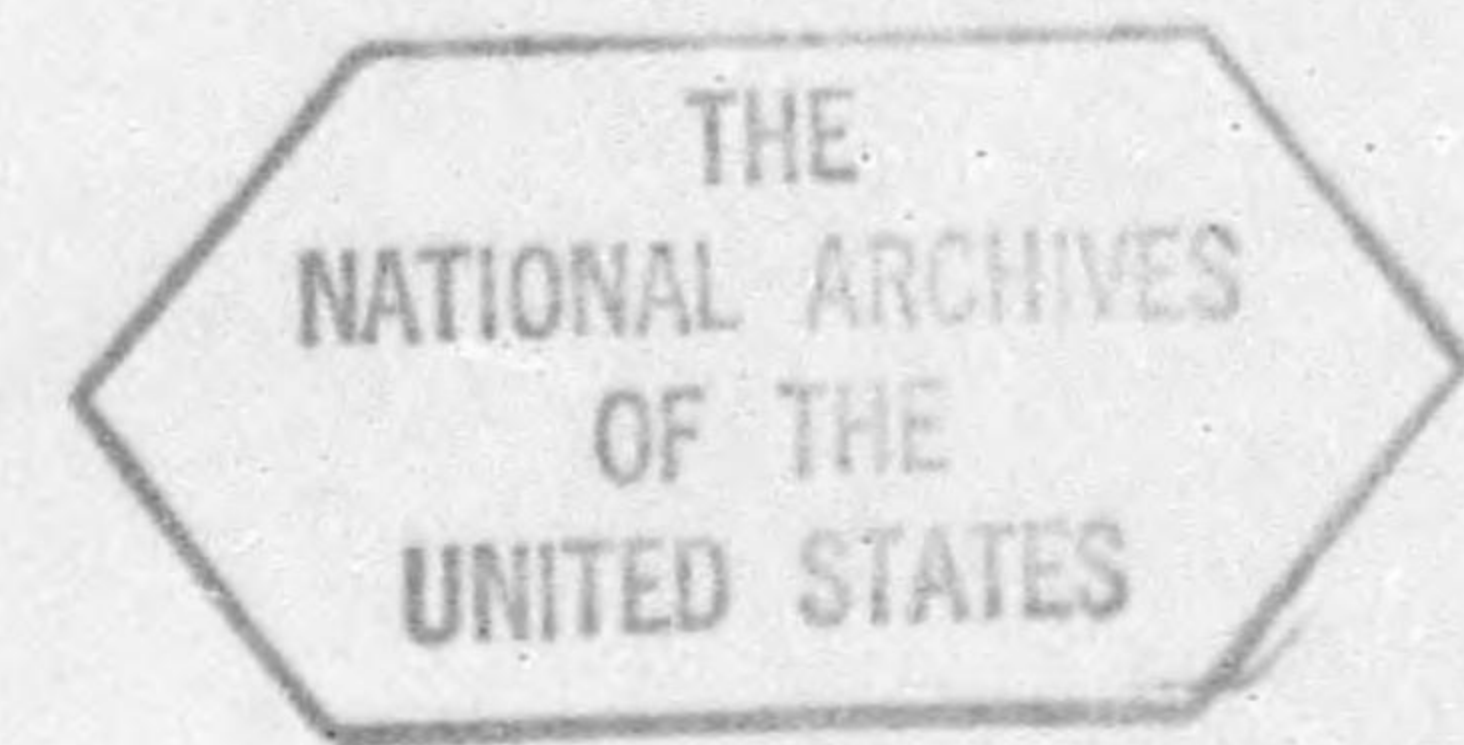


GHQ/SCAP Records(RG 331)
Description of contents



- (1) Box no. 3277
- (2) Folder title/number: (3)
Conferences
- (3) Date: **Jan. 1946 - Dec. 1946**

(4) Subject :

Classification	Type of record
032	e, m

- (5) Item description and comment :
Includes Contents List

(6) Reproduction : Yes No

(7) Film no. _____ Sheet no. _____

LIST OF PAPERS

File under No. 337 CONFERENCES 1946

Serial Number	From	Date	To &	Synopsis
1-A	Chief Staff	2 Jan 46	SRS	Staff Meetings commencing 3 Jan Conference 9 Jan on Summation.
1-B	SRS	9 Jan 46	Staff	
			Sections	
2	SRS	24 Jan 46	"	Conference 25 Jan Monthly Rpts.
3	SRS	28 Jan 46	"	Conference 25 Jan Monthly Rpts.
4	SRS	21 Feb 46	"	Conference 20 Feb Summation #5.
5	SRS	23 Mar 46	"	Conference 20 Mar Summation #6.
6	SRS	17 Apr 46	"	Conference 22 Apr Summation #7.
7	SRS	23 Apr 46	"	Conference 22 Apr Summation #7.
8	SRS	11 Jul 46	"	C/N & Conference July Summation.
9	SRS	19 Aug 46	"	Conference 20 Aug-Aug. Summation.
10	SRS	21 Aug 46	"	Conference 20 Aug-Aug. Summation.
11	AG	11 Nov 46	Col Unger	Orientation Conference.
12	AG	7 Dec 46	Staff	Orientation Conferences - Exec.
13	SRS	10 Dec 46	AG	Orientation Conferences.
14	AG	16 Dec 46	SRS	Orientation Conference to be held 18 Dec 46

SRS

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
UNITED STATES ARMY FORCES, PACIFIC

CHECK SHEET
(Do not remove from attached sheets)

File No: AG 337 (16 Dec 46)AG-E Subject: Orientation Conference

From: AF To: Chiefs of all Staff Date: 16 December 1946
Sections, HQ, SCAP
& AFPAC

1. Reference is made to Check Sheet, AG 337 (7 Dec 46) AG-E, subject, "Orientation Conferences," 7 December 1946.

2. The Chief of Staff desires that all personnel who have been directed to attend the conference arrive at the auditorium in sufficient time to be seated by 1000, 13 Dec 1946.

3. Personnel to attend the conference must have their identification cards, WD AGO Form 65, and their names must appear on list submitted in accordance with check sheet reference above.

4. Attention is invited to the fact that the Chief of Staff and the Deputy Chiefs of Staff for AFPAC and SCAP will speak at this conference.

CMH
for H. C.

TRANSPORTATION

MR JOHNSON'S CAR

- JOHNSON
- HUTCHISON
- MOTAM
- DARMELL
- LINZEL

MC DONALD'S JEEP
HISTORY DIVIS.

BUSH'S JEEP

- BUSH
- HAKKISKI
- CARPENTER
- AKAMINE

has no rear seat!

one to Adami

SECT JEEP

- ADEMIKI
- WEINS

HABELS JEEP

- HABEL WEBB BLAIR MANDEL

(14)

AG 337 (7 Dec 46) AG-E

Orientation Conferences

SRS

AG

10 December 1946

2

The following is a list of field grade officers and civilians who have not attended an orientation conference:

Name	Rank	Position
Ladimir S. Adamski	Major	Administrative Officer
Mr. W. E. Hutchinson	CAF-13	Editor-in-Chief
Mr. D. C. Johnson	CAF-12	Executive, Editorial Division
Mr. A. R. Mohan	CAF-7	Editorial Analyst
Mr. C. A. Bush	CAF-9	Editorial Analyst
Miss M. D. Linzel	CAF-9	Editorial Analyst
Miss V. M. Darnell	CAF-9	Editorial Analyst
Mr. M. Mandel	CAF-7	Editorial Analyst
Mr. C. E. Blair	CAF-11	Editorial Analyst
Mr. G. P. Webb	CAF-11	Editorial Analyst
Mr. J. Hashisaki	CAF-9	Editorial Analyst
Mr. M. E. Habel	CAF-12	Editorial Analyst
Mr. K. Akamine	CAF-7	Editorial Analyst
Mr. D. B. Carpenter	P-6	Chief Statistician
Mr. E. H. Loucks	P-5	Chief Historian
Mr. K. P. MacDonald	P-5	Asst. Historian
Mr. J. W. Orton	P-5	Asst. Historian
Miss J. P. Smith	P-3	Asst. Historian
Miss M. Weins	P-3	Librarian

----- C. H. U. -----

SRS

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
UNITED STATES ARMY FORCES, PACIFIC

C H E C K S H E E T
(Do not remove from attached sheets)

File No: AG 337 (7 Dec 46) A7-7 Subject: Orientation Conferences

From: AG To: Chiefs of all Staff Date: 7 December 1946
Sections, HQ, SCAP
& AFPAC

1. Reference is made to Check Sheet, A7 337 (11 Nov 46)AG-E, subject, "Orientation Conferences," 11 November 1946.
2. The Chief of Staff desires that the list of field grade officers and civilians in executive capacities which was submitted in compliance with the above reference be brought up to date.
3. It is requested that revised lists of field grade officers and civilians in executive capacities who have not attended an orientation conference be submitted to reach the Director, Operations Division, Adjutant General's Section, not later than 1700, 10 December 1946.
4. An orientation conference concerning the organization, functions, and activities of HQ, SCAP & AFPAC will be presented in the auditorium on the sixth floor of the Dai Ichi Building at 1000, Wednesday, 13 December 1946. All personnel on the above lists will be present. They will present their identification cards, DA Form 65, at the entrance of the auditorium.

JMC
J. B. C.

FILE

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 AND
 UNITED STATES ARMY FORCES, PACIFIC

C H E C K S H E E T
 (Do not remove from attached sheets)

File No: AG 337 (11 Nov 46)AG-E Subject: Orientation Conferences

From: AG To: Heads of all Staff Date: 11 November 1946
 Sections, GHQ SCAP
 & AFPAC

1. The Chief of Staff desires:
 - a. A list of field grade officers in GHQ SCAP and AFPAC who have not attended an orientation conference on the organization, functions, and activities of SCAP and AFPAC.
 - b. A similar list of civilians of GHQ SCAP and AFPAC in executive capacities, i.e., chiefs of sections, deputies, and chiefs of important sub-sections.
2. The list will indicate name, grade, and position occupied for both military and civilian personnel.
3. It is requested that lists be dispatched to reach the Adjutant General not later than 1700, 12 November 1946.

J. W. M.
 for J. B. C.

From: SBS To: AG Date 13 November 1946

1. Reference paragraph 1 a above:

Ladimir S. Adamski	Major	Administrative Officer
--------------------	-------	------------------------
2. Reference paragraph 1 b above:

Mr. W. E. Hutchinson	CAF-13	Editor-in-Chief
Mr. D. C. Johnson	CAF-12	Executive, Editorial Division
Mr. A. R. Mohan	CAF-7	Editorial Analyst
Mr. G. A. Bush	CAF-9	Editorial Analyst
Miss M. D. Linsel	CAF-9	Editorial Analyst
Miss V. M. Darnell	CAF-9	Editorial Analyst
Mr. H. Mandel	CAF-7	Editorial Analyst
Mr. C. E. Blair	CAF-11	Editorial Analyst

Orientation Conferences

SRS

AG

12 Nov 1946

Mr. G. P. Webb	CAF-11	Editorial Analyst
Mr. J. Hashisaki	CAF-9	Editorial Analyst
Mr. M. E. Habel	CAF-12	Editorial Analyst
Mr. X. Akamine	CAF-7	Editorial Analyst
Mr. D. B. Carpenter	P-6	Chief Statistician
Mr. E. H. Loucks	P-5	Chief Historian
Mr. K. P. MacDonald	P-5	Asst. Historian
Mr. J. W. Crton	P-5	Asst. Historian
Miss J. P. Smith	P-3	Asst. Historian
Miss M. Weins	P-3	Librarian

----- C. H. U. -----

RESTRICTED

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED POWERS
 Statistical and Reports Section

21 August 1946

MEMORANDUM FOR: RECORD.

SUBJECT : August Summation.

1. A conference was held at 1400 on 20 August 1946 to discuss material for the August Summation of Non-Military Activities and other pertinent matters. The following representatives of associated SCAP Sections were in attendance:

ACJ	Major F.S. Bowers
CCS	Mr. W.C. French
	Miss G.A. Walsh
CIE	Mr. R.W. Harman
CIS	1st. Lt. E.J. Savage
CPC	Mr. J.W. Ware
ESS	Mr. F. March
	Miss V. Eyre
GS	Miss E. Ferguson
IPS	Mr. F.S. Tavenner, Jr.
LS	Mr. C.H. Setchar
NR	Capt. H. Novak (WAC)
OGA	Capt. W.I. Keisel
PH&W	Capt. G.E. DeVille

2. Every SCAP Section contributing to the summation has a legitimate right to view changes made by this Section for the sake of condensation. Constant liaison by members of this section will be maintained with concerned SCAP Sections to review such changes during the period from the 1st through the 8th of the month, the latter date being the normal deadline for SRS submission of the report to the Chief of Staff for approval. It is firmly believed that differences of opinions concerning any changes can be readily resolved in this manner.

3. SCAP Sections were cautioned to eliminate minutia and such portions of the report submitted to SRS which did not tie in with the immediate situation and which could appropriately be made the subject of a special report.

4. Certain deleted portions of the July Summation were read to the conferees to point out examples of incompleated action, controversial points and matters which would embarrass SCAP, if printed. Sections were asked to follow the mimeographed sheet "Material for Summation" as a guide when writing their report. (Incl 1.)

RESTRICTED

10

RESTRICTED

5. Emphasis was placed on submitting draft copies in proper form and correct number of copies, on verification of Statistics where possible, and on turning in material for charts as early as possible in the month. The need for four (4) copies of each SCAP Sections report was explained.

6. Conferees were requested to see that copies of the latest Summation were made available to the persons actually writing the report. Requests for summations to be used by such persons will be granted by SRS if the number of copies presently distributed to any section is inadequate.

7. The Chief of Staff desires a special section to be included in the regular August Summation to indicate the accomplishments and highlights of the first occupational year. This special section will be in a narrative form and should include initial problems and missions of each Section. Omit small details and statistics and minimize charts.

8. The material for the August Summation and the special section will be submitted to SRS on or before 1200, 3 September 1946. It is requested the Sections hand carry their reports to SRS.

S. Silvasy

S. SILVASY

Major, FA .

The Acting Chief

Statistical and Reports Section

DISTRIBUTION:

C/S
ACJ
CCS
CIE
CIS
CPC
ESS
GPA
GS
IPS
LS
NR
OGA
PH&N

RESTRICTED

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
STATISTICAL AND REPORTS SECTION
Editorial Staff

MATERIAL FOR SUMMATION

1. Material which by agreement of the associated section or by instructions of higher authority was judged unsuitable for press release and therefore should not be included in the Summation is:

- a. Matters awaiting decision by SCAP or higher echelon, or that which might prove embarrassing to such echelon.
- b. Matters derogatory to specific Allied Governments.
- c. Matters of decision of this Headquarters not contained in directives, or other information whose release is unessential and which might result in undesirable pressure from other Allied Governments.
- d. Matters pertaining to action contemplated by this Headquarters, or other information that might prove embarrassing if prematurely known to the Japanese Government.
- e. Material in explanation of the methods, sources, or operations of specified SCAP intelligence agencies which has not previously been released to the press, and material in violation of AR 380-5.
- f. Matters that:
 - (1) Are politically controversial.
 - (2) Drastically criticize Japanese agencies and needlessly irritate the Japanese.
 - (3) Are sordid or gruesome.

2. Suggested other material over which caution should be employed and their inclusion restricted follow:

- a. Subjects based on opinions only.
- b. Estimates except when essential and then if based on reliable sources or approved by associate staff section.
- c. Expressions of guidance or pressures exerted by this Headquarters on Japanese agencies.
- d. Inferences to the effect that Japanese Government has failed to comply with SCAP Directives.
- e. Overemphasis of Japanese public reactions.

RESTRICTED

Incl 1.

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

CHECK SHEET

(Do not remove from attached sheets)

File No: 337

Subject: Conference

Note No: From: Chief, SRS To : See Distribution Date: 19 August 1946

A conference will be held at 1400 on 20 August 1946 in room 417 Dai Ichi Building, with the liaison representatives of the addressee sections to discuss material for the August SCAP Summation of non-military and other pertinent matters.

Distribution:

ACJ	IPS
CCS	LS
CIE	NR
CIS	OGA
CPC	GPA
ESS	PH
GS	

S.S.

----- S. S. -----

9

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

CHECK SHEET

(Do not remove from attached sheets)

File No: 337

Subject: Conference

Note No: From: Chief, SRS To : See Distribution Date: 11 July 1946

A conference will be held at 1400 on 16 July in Room 417, Dai Ichi Building, with the liaison representatives of the addressee sections to discuss material for the July SCAP Summation of non-military activities and other pertinent matters.

Distribution:

- CCS PH
- CIE
- CIS
- CPC
- ESS
- GS
- IPS
- LS
- NR
- OGA
- GPA

***** L. H. P. *****

MEMO FOR RECORD:

Meeting held at 1400 on 16 July to discuss material for July Summation. Sections with representatives present were as follows:

- | | |
|---------|--------------|
| CI & E | Mr. Harmon |
| NR | Capt. Novak |
| ESS/R&S | Mr. March |
| OGA | Capt keisel |
| CCS | Mr. French |
| ACJ | Maj. Bowers |
| PH & W | Col. Weaver |
| GPA | Maj. Johnson |
| CPC | Mr. Ware |
| LS | Lt. Cole |
| GS | Mr. Hauge |

Emphasis was placed on turning in draft copy in proper form and number of copies, submission of up to date verified statistics, and turning in figures to enable charts to be started early in the month.

Copies of mimeograph sheet "Material for Summation" were distributed.

A/S were cautioned about submitting incomplete action, contro versial and derogatory matters, and to be certain that mention of SCAP approval was not made unless it had actually been approved officially by SCAP.

8

L.H.P.

GENERAL HEADQUARTERS
 SUPREME COMMANDER FOR THE ALLIED FORCES
 Statistical and Reports Section

AG 337

APO 500
 23 April 1946

MEMORANDUM FOR RECORD:

SUBJECT : Conference
 TO : See Distribution

1. A conference was held in the Statistical and Reports Section 22 April 1946 for the purpose of coordinating the preparation of Summation No. 7 for April. The following were in attendance.

Public Health and Welfare Section	Col. J. J. Weaver
International Prosecution Section	Lt. Col. J.W. Brabner-Smith
Economic and Scientific Section	Lt. Col. H. W. Wiersema Mr. E. Ross
Civil Information and Education	Lt. Comdr. T. C. Trainor Lt. Comdr. R. N. Harman
Civil Property Custodian	Maj. I. H. Ware
Natural Resources Section	Maj. M. Pflaumer (WAC)
Civil Communications Section	Mr. W. C. French
Government Section	Capt. C. Lloyd-Jones (WAC)
Civil Intelligence Section	Lt. E. J. Savage
Office of General Accounting	Mr. J. F. Franz Mr. J. L. Chapman

2. Release date for February Summation is 0900, 26 April, Tokyo time.

3. a. Advance copies of monthly summations will be sent out as follows:

C/S - 1	CCS - 1	GS - 2
G-1 - 1	CIE - 50	IPS - 1
G-2 - 1	CIS - 4	LS - 1
G-3 - 1	ESS - 9	NR - 2
G-4 - 1	OGA - 1	CPC - 2
PR - 75	GPA - 1	PH - 2
	Secretariat Allied Council - 7	

b. These advance copies will be regarded as confidential until the release date set by Washington which, as experience has shown in the past, is about two weeks after the hand delivery of

these copies to the associated sections. A checknote accompanying the copies will caution all sections about the classification and date of release.

e. The remainder of the copies allotted to any section will be delivered through AG on the afternoon before or the morning of the release date.

d. The advance copies of the March Summation will be delivered to the associated sections two or three days hence.

4. Cooperation on the March report was splendid and the SRS Acting Chief took this opportunity to thank the associated sections for their help.

5. a. It was pointed out that the material for the March Summation came in from the sections from 31 March to 4 April. This range of delivery puts a pressure on SRS and it was urged that the sections submit their material by 1200 on the first of the month. Conditions which necessitate a delay in the delivery should be discussed with the appropriate sub-section head or liaison officer in SRS.

b. Material should be hand processed to Capt. Erskine in Room 419 in order to save time that would be lost if handled by AG through the message centers concerned.

c. Charts and graphs should be sent over as early as possible during the month since the draftsmen need more time to work on the pictorial representations.

6. Section 3 of Part III, Economic - Japan will be deleted from the April report. The "general" portion on "Industry" will be included in Part I, General, while "Industrial Reparations" will be included in a new section.

7. a. Copies of a Style Book used by SRS, the contents of which govern the form and, where applicable, the substance of the monthly summations, were passed out to the associated sections. These copies should be given to the individuals who actually write up reports for inclusion in the summation in order to parallel the final form in the summation.

b. Attached hereto are additional mimeographed copies entitled "Material for Summation" which govern the content of the summations.

8. One copy of a conversion table to show Japanese metric and American units (linear, square, cubic, weight, etc.) was passed around for comment and desirability for reproduction.

9. Associated sections were again requested to submit as soon as possible pertinent comments and notes on the recommendations and suggestions submitted informally by WARCAD through Colonel Unger to SRS.

s/s S. Silvasy
S. SILVASY
Lt. Col. FA
Acting Chief

Distribution:

AG	3	CIE	5	IPS	4
G-1	3	CIS	5	LS	4
G-2	3	CPC	5	NR	10
G-3	3	ESS	15	OGA	2
G-4	3	Fiscal Dir.	2	PH	10
AG	3	GPA	2	SRS(Library)	4
CCS	3	GS	5	Each O SRS	1
				File	25

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

CHECK SHEET

(Do not remove from attached sheets)

File No: 337

Subject: Conference

Report No: From: Chief, SRS

To: See Distribution

Date: 17 April 1946

A conference will be held at 1400 on 22 April 1946 in Room 417, Dai Ichi Building, with the liaison representatives of the addressee sections to discuss material for the April SCAP Summation of non-military activities and other pertinent matters.

Distribution:

- CCS PH
- CIE
- CIS
- CPC
- ESS
- GS
- IPS
- LS
- NR
- OGA

Memo for Record

same + in addition

- G-1
- G-2
- G-3
- G-4
- GPA.

delete

S.S.

***** S.S.*****

In future GPA would like to be notified of conferences to be held.

6

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Statistical and Reports Section

AG 337

APO 500
23 March 1946

MEMORANDUM FOR RECORD:

SUBJECT : Conference
TO : See Distribution

1. A conference was held in the Statistical and Reports Section 20 March 1946, for the purpose of coordinating the preparation of Summation No. 6 for March and to pass on to associated sections informal information received from Colonel Unger, on TDY in Washington. The following were in attendance:

Public Health and Welfare Section	Col. J. J. Weaver
Economic and Scientific Section	Lt. Col. H. W. Wiersema
General Accounting Section	Lt. Col. E. Franklin
Fiscal Director	Maj. C. D. Osborn
Natural Resources Section	Maj. M. Pflaumer (WAC)
General Procurement Agent	Maj. J. R. Johnson
Civil Information and Education	Lt. Comdr. T. C. Trainer (USNR) Capt. C. G. Harris
Government Section	Capt. C. Lloyd-Jones (WAC)
Civil Intelligence Section	Lt. E. J. Savage

Lt. Col. Reinhard of Legal Section and Capt. Mageon of Civil Communications Section were contacted individually.

2. a. Material from the associated sections for the March Summation will be closed out as of the 25th of March. All reports will be due in the SRS on or before 1 April in the established form, four (4) copies, double spaced on legal size paper.

b. Material for future Summations will be closed out as of the 25th of the month and will be due in SRS on or before the 1st of the following month. This procedure was directed by the Chief of Staff in order to make the report as timely as possible.

c. Tentative schedule on all phases relating the Summations follows.

- (1) Material in from associated sections on 1st of month.
- (2) Rewrite and editing by SRS from 1st through 8th.
- (3) Final draft to PRO and office of the Chief of Staff on 8th or 9th.
- (4) Return to SRS from Chief of Staff by 15th or 16th.
- (5) To printing plant on 18th and all books returned to SRS on the 25th.
- (6) Required number of copies sent to Washington in split shipments on the 25th and 26th. One advance copy hand processed to each associated section on the 26th. (This copy will be treated as "Confidential" until the date of release.)
- (7) Washington receives copies within 8 - 10 days of dispatch, or on 3rd -5th of following month. Washington notifies SCAP of release date which will probably be about the 10th of the following month.

d. Sections were requested to get data for graphs to SRS statisticians as early as possible to assure that specific discussion of each chart or graph be included in the text for that month. Also, it was suggested that some sections could forward portions of Summation material to SRS during the month of the report.

e. It was recommended that the metric system be used wherever possible and that the words "this Headquarters" be eliminated. Instead references should be made to SCAP, or SCAP Headquarters, or representatives or officials of SCAP, etc.

3. a. Information desired by and suggestions and recommendations of various agencies in Washington, picked up by Colonel Unger at WARCAD was passed out in mimeographed form.

b. Attention was invited to the fact that the aforementioned was strictly unofficial and did not imply that sections were required to take appropriate action on the information desired in their respective fields.

c. Self-explanatory SRS notes were added to the mimeographed pamphlet in order to try to clear up any questionable points.

d. Each section was requested to look over the information, to make pertinent comments and notes on the recommendations and suggestions submitted informally by WARCAD, and to return a noted copy to SRS by 3 April 1946.

For the Acting Chief of Section:

S. SILVASY
 Lt. Col. FA
 Executive Officer

Distribution:

AG	5	Fiscal Dir.	5	NR	5
OCS	5	GAS	5	PH	5
CIE	5	GBA	5	SRS(Library)	4
CIS	5	GS	5	Each O SRS	1
CPC	5	IPS	5	File	25
ESS	5	LS	5		

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Statistical and Reports Section

AG 337

APO 500
21 February 1946

MEMORANDUM FOR RECORD:

SUBJECT : Conference
TO : See Distribution

1. A conference was held in the Statistical and Reports Section 20 February 1946, for the purpose of coordinating the preparation of Summation No. 5 for February and to further explain processing of statistical reports and documents requested from the Imperial Japanese Government and the Occupation Forces. The following were in attendance:

National Resources Section	Maj. M. Pflaumer (WAC)
Public Health and Welfare Section	Col. J. J. Weaver
Economic and Scientific Section	Maj. L. E. Wade Capt. L. E. Preble (WAC)
Government Section	Capt. C. Lloyd-Jones (WAC)
Civil Intelligence Section	Capt. David F. Pierce Mr. Clay Reed
Civil Information and Education	Lt. Comdr. T. C. Trainor (USNR)
Legal Section	Lt. R. E. Fox
Civil Communications	Capt. D. W. Magoon
General Procurement Agent	Lt. Col. R. J. Fowle

2. A detailed check note was handed out to all representatives of associated sections at the meeting which requested certain information as to the reports that have been requested of the Imperial Japanese Government and the Occupation Forces. Inclosures to the check note are to be filled out and returned to SRS by 1700, 2 March 1946.

3. A detailed breakdown of General Order #6, showing the SOP for the accomplishment of each function listed and responsibility therefor within SRS was distributed. It is believed that this information will be of benefit to associated sections in their future contacts with SRS.

4. The status of the several Summations was reported as follows:

a. Summation No. 3 (December) has gone to printers and should be completed by 1 March.

b. Summation No. 4 (January) is being edited, should be printed and ready for dispatch by 15 March.

c. Material for Summation No. 5 (February) from associated staff sections will be due in SRS on or before 7 March in the established form, 4 copies, double spaced on legal size paper.

d. Summation No. 1 (September-October) was mimeographed and not bound, with distribution limited to 150 copies. During March SRS plans to revise and reproduce this first Summation in 1000 copies. This will give all on the distribution list a complete file of printed, bound Summations.

5. Matters which should be excluded from the Summation or written with caution were discussed under the following headings:

a. Material which by agreement of the associated sections or by instructions of higher authority was judged unsuitable for press release and therefore should not be included in the Summation is:

(1) Matters awaiting decision by SCAP or higher echelon, or that which might prove embarrassing to such echelon.

(2) Matters derogatory to specific Allied Governments.

(3) Matters of decision of this Headquarters not contained in directives, or other information whose release is unessential and which might result in undesirable pressure from other Allied Governments.

(4) Matters pertaining to action contemplated by this Headquarters, or other information that might prove embarrassing if prematurely known to the Japanese Government.

(5) Material in explanation of the methods, sources, or operations of specified SCAP intelligence agencies which has not previously been released to the press, and material in violation of AR 380-5.

(6) Matters that:

a. Are politically controversial.

b. Drastically criticize Japanese agencies and needlessly irritate the Japanese.

c. Are sordid or gruesome.

b. Suggested other material over which caution should be employed and their inclusion restricted follow:

- (1) Subjects based on opinions only.
- (2) Estimates except when essential and then if based on reliable sources or approved by associate staff sections.
- (3) Expressions of pressures exerted by this Headquarters on Japanese agencies.
- (4) Inferences to the effect that Japanese Government has failed to comply with SCAP Directives.
- (5) Overemphasis of Japanese public reactions.

6. a. The percentage of text coverage for main subdivisions of the Summation was compared to that for the Report of Military Government in Germany. The German report devotes about twice as much space to their "General" as is given to Part I of the Summation; only about one-half as much is written on social subjects in the German report as compared to the coverage for Japan; both reports takes from three-fifths to two-thirds of total pages in their discussion of economic subjects.

b. On specific subject fields the two reports give approximately similar percentage coverage with a few exceptions; such as, the much larger coverage of transportation and public utilities in the German report as compared to that for Japan; and the considerable discussion of fisheries for Japan with practically nothing on this subject for Germany.

7. a. Part I General of the Summation, which is written by SRS, has been gradually reduced from nearly ten percent in No. 1 to about five percent for No. 4. It will be kept around this size and will tersely recount only the several outstanding developments of the month within each subject field.

b. It was suggested that only those Sections of the Summation which are large or involved need to have a "General" and that in its place, without any heading, a few introductory statements in the form of a preface would be more appropriate.

8. The new table of contents for Summation No. 5 was issued. The only major change was the separation of the Industry Section, which had become two or three times larger than any other Section, into four Sections as agreed to by the Industry Division, ESS.

9. a. It was noted that all future Summations will eliminate double page folding graphs and maps as far as possible. Those graphs or tables which cannot feasibly be put on a single page will be arranged across two facing pages. Text will be printed on the back of sheets faced by charts or tables. This will help reduce the size of the volume.

b. Staff Sections were requested to get data for graphs to SRS statisticians as early as possible and to assure that specific discussion of each chart or graph be included in the text for that month. The graph or map will follow immediately after the page on which the reference to it is made.

10. It was requested again that long paragraphs be broken up into unnumbered paragraphs of not over about eight lines in length.

11. a. To assist in liaison a list is attached giving the names and telephone numbers under the subject fields they cover for the personnel of the Editorial and Statistical Staff, SRS.

b. The liaison officers for each of the associated sections are those named in Par. 1 of this memorandum.

For the Acting Chief of Section:

S. Silvasy

1 Incl. List of Personnel
of E&S Staff, SRS.

S. Silvasy
Lt. Col. CAC
Executive Officer

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PERSONNEL OF EDITORIAL AND STATISTICAL STAFF SRS
 by subject fields with telephone numbers

		<u>Dai Ichi</u>
Lt. Col. Taylor - Chief Editor		660
Lt. Col. Bouck		660
Capt. Erskine - Reproduction and Printing		660
<u>Statistics and Drafting of Graphs and Maps</u>		
Lt. Carpenter, Capt. Mason, Mr. Blair		658
<u>Div. B. Natural Resources and Economics</u>		
Maj. Gillham, Chief, - Natural Resources		667
	Communications	
Lt. Comdr. Collins - Industry, Labor		667
Maj. Daugherty - Economic Statistics		667
	Imports and Exports	
	Transportation & Public	
	Utilities	
Mr. Graham - Financial		667
	Rationing and Price Control	
<u>Div. C. Government and Korea</u>		
Lt. Comdr. Reese, Chief - Legal, War Crimes		667
	Public Safety,	
	Civil Intelligence	
Lt. Frange - Japanese Government,		667
	Korea	
<u>Div. D. Social Services</u>		
Capt. Beebe, Chief - Public Health and Welfare		667
Capt. Rothney - Education, Religion and		667
	Media of Expression	

Inclosure #1

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Statistical and Reports Section

APO 500
28 January 1946

MEMORANDUM FOR RECORD:

SUBJECT : Conference.
TO : See Distribution.

GENERAL

1. A conference was held in the Statistical and Reports Section 25 January 1946, for the purpose of discussing basic changes in the preparation of the two monthly reports of the Supreme Commander on non-military affairs, statistical reports requested from and directives issued to the Imperial Japanese Government. The following were in attendance:

Natural Resources Section	Lt. Col. H. G. Schenck Capt. M. Pflaumer (WAC) Lt. H. Novak (WAC)
Public Health and Welfare Section	Col. J. J. Weaver
Economic and Scientific Section	Col. W. T. Ryder Lt. Col. H. Wiersema
Government Section	Lt. Col. C. D. Marsh Capt. F. S. Cahill, Jr. Lt. C. Lloyd-Jones (WAC)
Civil Intelligence Section	Col. W. H. Hoover Capt. D. F. Pierce
Civil Information and Education	Lt. Comdr. T. C. Trainor (USNR)
Legal Section	Major C. A. Reinhard Lt. R. E. Fox
Civil Communications Section	Mr. J. D. Whittemore Capt. D. W. Magoon

MONTHLY REPORTS

2. Monthly Summary No. 3 for December, now being reproduced by SRS, will be the last issue of a classified monthly report on the non-military activities in the occupation of Japan and Korea.

3. Summation No. 3 for December, now being edited by SRS, and all future editions will be reproduced in printed bound volumes, unclassified, for general distribution and press release.

4. The material for Summation No. 4 for January, and thereafter will be forwarded to the SRS by the associated staff sections for editing according to the procedure formerly used for the Summary; that is, by the 7th of the month, in established form, in quadruplicate, double spaced and on legal size paper. The content of this copy will be presented by the sections as a finished text acceptable for press release.

(Four typewritten copies will be required so that SRS can assemble and maintain intact one complete original manuscript available for call by the Supreme Commander or for reference by other sections during the period required to edit and reproduce the Summation.)

5. The Summation will be the only monthly report on non-military activities received by the Government departments in Washington and the Occupation Forces throughout Japan and Korea. It is essential that it include as much material both in broad coverage of accomplishments and in the maximum of factual and statistical data as is permissible for issue to the general public.

REPORTS

6. Directions and requests to the Imperial Japanese Government and the Occupation Forces respectively, pertaining solely to requests for statistical reports will be processed through the SRS; directives which in addition to other matters request statistical reports will be cleared through the SRS prior to presentation to the Chief of Staff for approval or to the AG for dispatch.

It is believed desirable that initiating sections request such reports to be submitted in five copies (two copies for the initiating section, two for the SRS and one for the AG).

It is further believed desirable that the directions or letters should include a request to the addressee to refer therein to the appropriate SCAP Index Number (SCAPIN) or AG file number.

The SRS will consider in clearing or processing requests for statistical reports simplification, codification and duplication.

7. A detailed check note will be sent to all SCAP sections shortly requesting information as to reports that they have already requested of the Imperial Japanese Government and the Occupation Forces.

DIRECTIVES

8. About 1000 directions, in various forms through various channels, have been transmitted to the Imperial Japanese Government to date. About 600-700 are directives dealing with matters of policy and implementation and amplification thereof while the remainder are administrative directions.

9. The AG will publish a compilation of directives and SRS will prepare and publish the index thereto, both to be given wide distribution. All directives issued from 2 September 1945 will be numbered starting with "1" and all future directives will be numbered in this continuing manner.

10. The AG has collected and will number the administrative directions issued from 2 September 1945 starting with "1A" and all future administrative directions will be numbered in this continuing manner. Two copies of all approved administrative directions will be furnished the SRS and one copy is required by the AG for his file.

11. Initiating sections sending instructions direct to Japanese agencies in those specific cases where direct communication has been authorized will furnish two copies of such correspondence to the SRS.

12. The G-2 Liaison Section will continue its function of direct contact with the Imperial Japanese Government on matters other than those dealing with policy and implementation and amplification thereof and administrative directions. The G-2 Liaison Section will continue to furnish two copies of all such correspondence so processed to the Imperial Japanese Government to the SRS.

13. Staff Memo #4, this Headquarters, subject: "Compilation of Memorandums to Imperial Japanese Government" dated 24 January 1946 prescribes the procedure for the preparation and processing of directions to the Imperial Japanese Government.

For the Acting Chief of Section:

M. V. BUCHANAN
Colonel, INF
Executive Officer

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Col. Unge 4

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

CHECK SHEET
(Do not remove from attached sheets)

File No: 337

Subject: Conference

Note No: From: Chief, SRS To: See Distribution Date: 24 Jan 46

1. A conference will be held at 1400 on 25 January 1946 in Room 426, Dai Ichi Building, with the liaison representatives of the addressee sections.
2. The agenda for this conference will deal with:
 - a. Basic changes in the preparation of the two monthly reports of the Supreme Commander on non-military affairs.
 - b. Reports requested by associated staff sections from the Imperial Japanese Government and/or the Occupation Forces.
 - c. Directives issued to the Imperial Japanese Government complying with policies initiated by higher authority in Washington.
3. The items outlined in paragraph 2 above are considered to be of such importance that it would be desirable to have a high-level representative of the chief of each addressee section present in addition to the respective liaison representatives.

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2

C O N F I D E N T I A LGENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Statistical and Reports SectionAPO 500
9 January 1946

MEMORANDUM FOR RECORD:

SUBJECT : Conference.

TO : Chief, Government Section.
Chief, Civil Intelligence Section.
Chief, Public Health and Welfare Section.
Chief, Economic and Scientific Section.
Chief, Civil Information and Education.
Chief, Legal Section.
Chief, Natural Resources Section.
Chief, Civil Communications Section.

1. A conference was held in the Statistical and Reports Section 9 January 1946, for the purpose of giving the latest developments and requirements in the preparation and release of the Monthly Summary and Monthly Summation. The following were in attendance:

Information and Education	Brig. Gen. K. R. Dyke Lt. Comdr. T. C. Trainer (USNR)
Government Section	Lt. Col. H. E. Robison Lt. C. Lloyd-Jones, (WAC)
Civil Intelligence Section	Capt. David F. Pierce
Public Health and Welfare Section	Col. J. J. Weaver
Economic and Scientific Section	Lt. Col. R. R. Burr Lt. L. E. Preble (WAC) Mr. J. Z. Reday
Legal Section	Lt. R. E. Fox
Natural Resources Section	Capt. M. Pflaumer (WAC) Lt. H. Novak (WAC)
Civil Communications Section	Capt. D. W. Magoon
General Procurement Agent	Maj. D. R. Pruitt

2. The Monthly Summary (classified Confidential) and the Monthly Summation (unclassified and for press release) will be reproduced by lithograph independently of each other in bound volumes each with its own separate covers, format, tables of contents, charts and graphs, paragraph and page numbering.

-1-

C O N F I D E N T I A L

C O N F I D E N T I A L

3. The procedure for preparing the Monthly Summary and the Summation was outlined as follows:

a. The associated sections will provide the SRS with the appropriate material for the established Sections of the Monthly Summary covering each calendar month on or before the 7th of the following month in three (3) typed copies, double spaced on legal size paper.

b. Beginning on or about the 16th of each month the SRS will return to associated sections a carbon copy of the appropriate sections of the Monthly Summary as prepared for reproduction.

c. The associated sections will, on the copy referred to above, make deletions in keeping with principles stated in Memos for Record, SRS, dated 20 December and 28 December 1945, so as to make the material completely acceptable for press release both in Washington and in Japan.

d. While not necessary to substitute for material deleted, it is desirable that same be done when necessary to prevent a disjointed coverage of a subject field and provide a smoothly running account and a complete picture for the Summation.

e. Paragraph and page numbering of the Summation will be adjusted by the SRS.

4. Within the three days after the receipt of copy of the Monthly Summary qualified representatives of the associated sections will submit their deletions to their corresponding division in SRS where, in collaboration, all appropriate changes will be entered on the master draft for the Summation.

5. Inclosure No. 1 indicates examples of deletions made by the Supreme Commander in Summation No. 2 after same had been processed in accordance with provisions of Par 2c, above, and by other echelons.

For the Acting Chief of Section:

/s/ M. V. Buchanan
M. V. BUCHANAN
Colonel, INF
Executive Officer

1 Incl: Identified above.

DISTRIBUTION:

10 - Each Addressee
1 - Mail & Records Section
5 - Library
1 - Each Officer SRS
10 - File

- 2 -

C O N F I D E N T I A L

C O N F I D E N T I A L

1. a. The following comment and examples of deletions made by the Supreme Commander of the Allied Powers on Summation No. 2 are passed on for your guidance and in amplification of Memo for Record of 20 and 28 December 1945, reference the preparation of summaries and summations:

b. "The Summation must contain only facts and figures.

Delete:

(1) "On 22 November Prince Fumimaro Konoye submitted to the Emperor his report on the revision of the Constitution. Dr. Joji Matsumoto, whose investigation is not complete, stated that the proposed revision does not involve a change in the status of the Emperor but contemplates a wide increase in the powers of the diet."

Nor should such matter appear in a Summary."

(2) "gubernatorial elections may be held by February or March 1946" and substitute "gubernatorial elections may be held in the spring of 1946".

(3) "The extensive changes in personnel among the prefectural governors has been criticized on the ground that the same type of professional bureaucrats continues to occupy the posts. The Home Minister asserted that persons in private life refused appointments for the following reasons: (1) fear of stigma attaching to service under the present Japanese governmental system; (2) impossibility of obtaining loyal support from professional bureaucrats; and (3) fear of being thrown out of office when the present Cabinet falls."

(4) "The masses continue to show little interest in the development of party politics. Most women are indifferent to the proposed suffrage. The people are more concerned with procuring daily necessities."

(5) "Although the Progressives have not yet formally chosen their party head they are carrying on a re-election campaign."

(6) "and an Imperial ordinance to effect this program is now under consideration by this Headquarters."

(7) "The program of land reform proposed by the Japanese represents a potentially important step toward the democratization of rural life. While there is no counterpart in Japan to the Junker estates of Germany, absentee land ownership and a high percentage of farm tenancy exist. The question has been receiving considerable publicity and a land reform program prepared by the Government will be submitted to the special session of the Diet.

C O N F I D E N T I A L

The Government plan calls for the compulsory purchase by the Government of land holdings of more than five cho (about 12.5 acres) and its subsequent sale to tenants for small payments over a period of years. It provides that land rent will be paid in money rather than in kind as has been customary. These steps will bring about an improvement in the rural economy but there is a considerable difference of opinion among the Japanese as to whether or not the government plan is sufficiently far-reaching.

- (8) "The recapture of war profits and a capital gains tax are being planned as the basis of a fundamental reorganization of the national finances. The directive of 24 November approves this plan in principle and directs that the complete legislative program implementing it be submitted to this Headquarters before 31 December. The war profits tax is designed to eliminate all corporate and individual profits arising from the war. The directive requires that the tax cover the period before Pearl Harbor to the maximum extent possible and that the Imperial Household will not be exempt from its application. The proposed capital levy will be assessed universally on a graduated scale.

The sums which will accrue from the war profits and capital gains taxes will materially improve the financial position of the government but strict enforcement of these taxes will be necessary to insure a maximum return. The protection of the legitimate savings of workers and farmers and the peacetime production are being fully considered but many problems are still to be solved."

- (9) "A directive has been prepared to separate Shinto from the State. Under SCAP direction the Japanese Government is preparing a new Religious Corporation Ordinance to replace the repealed Religious Bodies Law of 1939 in order to liberalize and simplify the procedure for incorporating religious groups."
- (10) "of the State Department."
- (11) "Relations between the People's Republic and the Military Government were strained in November. This was partly due to the refusal to eliminate the word "Republic" from the party title which had been requested by the Military Governor."

Stat Report

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 337 (2 Jan 46)CS

APO 500
2 January 1946.

MEMORANDUM:

STAFF MEETINGS

Commencing 3 January 1946, and on each succeeding Thursday, there will be a staff meeting in the conference room on the sixth floor of the Dai Ichi Building at 0930 hours. It is desired that all chiefs of SCAP General and Special Staff Sections present in Tokyo attend such meetings.

By command of General MacARTHUR:

H. W. Allen
H. W. ALLEN,
Colonel, A.G.D.,
Asst Adjutant General.

Memo for Col. V.

*This is placed on Thurs. morning
pin Suspense Board —
for your reminder.*

CAW

1-A