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E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Cryptographic  
Security Board 11-J

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CRYPTOGRAPHIC SECURITY  
BOARD

ORGANIZATION DIRECTIVE

1. The Cryptographic Security Board, established by Executive Order of July 3, 1945, hereby approves and promulgates this organization directive pursuant to the authority contained in the said Executive Order.

2. A Cryptographic Security Coordinating Committee consisting of three members, one appointed by the Secretary of State, one an officer appointed by the Secretary of War, and one an officer appointed by the Secretary of the Navy, is hereby established as provided in the Executive Order.

3. The Cryptographic Security Coordinating Committee shall perform the following functions, with the requirements of national defense and security as a primary consideration: (a) study the cryptographic systems and related procedures of the various Federal departments and agencies, and make periodic inspections and surveys thereof; (b) determine and establish such cryptographic security standards and policies as will achieve the maximum of security of governmental communications; (c) promulgate on behalf of the Cryptographic Security Board such directives as may be necessary to implement those standards and policies and to prescribe procedures for the use and handling of cryptographic material within the government establishment; and (d) amend the provisions of this organization directive as is deemed necessary and proper from time to time insofar as it applies to the functions of the standing committees hereinafter set forth in Paragraph 6.

4. The Cryptographic Security Coordinating Committee shall meet at such times and places and as often as may be prescribed by its own procedures, provided that it shall meet not less than once in each calendar quarter.

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By BR, NARS Date 4/27/76

5. The Cryptographic Security Coordinating Committee shall submit in writing to the Cryptographic Security Board quarterly reports, reflecting the results of studies and surveys undertaken under Paragraph 3 hereof; summarizing the content and purpose of standards, policies, directives and procedures promulgated by the Coordinating Committee; and advancing such recommendations as it deems advisable for action by the Cryptographic Security Board, the Executive, or the Congress. Such quarterly reports shall be submitted not later than the fifteenth days of the months of March, June, September and December in each year. Special reports in writing may be submitted to the Cryptographic Security Board from time to time on such matters as the Coordinating Committee shall deem to warrant the attention of the Board prior to submission of the next ensuing quarterly report.

6. There are established and appointed three standing committees, subordinate to the Cryptographic Security Coordinating Committee, the procedures of which shall be as prescribed by the Coordinating Committee. These standing committees shall be responsible for performance of the functions indicated hereafter, and such other tasks as may be assigned to them from time to time by the Coordinating Committee. They shall have no power to promulgate directives, or make final disposition of any matter assigned to their cognizance, but shall express their findings, conclusions and recommendations to the Coordinating Committee.

UNCLASSIFIED  
Serial No. 102

21 October 1946

MEMORANDUM FOR

Capt. L. W. Parke, Chairman, Executive Committee  
Cryptographic Security Coordinating Committee

SUBJECT:

Cryptographic Security Regulations.

1. On 6 June 1946 the State Member and the Secretary of the Security Advisory Board visited your office with a view to effecting closer collaboration between the Security Advisory Board and the Cryptographic Security Coordinating Committee on the promulgation of security regulations. At that time, you will remember, you questioned the advisability of including specific cryptographic security regulations in our general regulation on security, SAB No. 1. It was agreed that any further revisions of the general security regulation by the Security Advisory Board should include one of the following as you might determine:

a. A section on general cryptographic security which should be prepared by your office;

b. A reference to cryptographic regulations already issued by your office or to be issued by your office.

2. In view of the fact that the Board contemplates revision of its general security regulations as soon as it can be accomplished, it is requested that you advise the Secretary of your wishes regarding the cryptographic regulations in such a revision. It is proposed that paragraphs 6j, 8d, and 9d of SAB No. 1 be eliminated in favor of such wording as you may desire.

FOR THE SECURITY ADVISORY BOARD:

Ruth Catlett Barton  
Secretary

STANDARD FORM NO. 64

**Office Memorandum • UNITED STATES GOVERNMENT**CONFIDENTIAL

TO : Capt. M. Ruth Catlett, Secretary, Security Advisory Board. DATE: June 11, 1946

FROM : Capt. L. W. Parke, Chairman, Executive Committee, Cryptographic Security Coordinating Committee.

SUBJECT:

The following are excerpts taken from the report of the findings of the Inspection and Indoctrination Committee of the Cryptographic Security Board which may be of interest to the Security Advisory Board:

1. Maritime Commission and War Shipping Administration. Report dated 18 March 1946.
  - a. There are no written instructions regarding the proper storage of classified material. ✓
  - b. There is no schedule for the regular changing of safe combinations.
2. Government Printing Office. Report dated 18 March 1946.
  - a. There is no schedule for the regular changing of safe combinations.
3. Department of Labor. Report dated 5 April 1946.
  - a. No procedures coming within the scope of the functions of the Cryptographic Security Board.
4. Office of the Alien Property Custodian. Report dated 5 April 1946.
  - a. The Alien Property Custodian does not have in its possession OWI Regulations #4.
  - b. There is no schedule for the regular changing of safe combinations.
  - c. There is no definite plan for the clearance of Alien Property Custodian personnel other than through Civil Service Commission. ✓
5. Federal Loan Agency. Report dated 11 April 1946.
  - a. No procedures coming within the scope of the functions of the Cryptographic Security Board.
6. Veterans Administration. Report dated 18 April 1946.
  - a. No procedures coming within the scope of the functions of the Cryptographic Security Board.
7. Federal Trade Commission. Report dated 19 April 1946.
  - a. No procedures coming within the scope of the functions of the Cryptographic Security Board.

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8. American Red Cross. Report dated 8 May 1946.

a. Classified material is filed together with unclassified material. ✓

✓ b. There is no schedule for the changing of safe combinations.

9. Federal Reserve System. Report dated 9 May 1946.

a. Improper use of the classification CONFIDENTIAL to assure administrative privacy. ✓

*LW Parke*

CY:PEG *peg*berry:MS

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Liaison Officer designated for cryptographic security inspection as provided for in Executive Order of July 3, 1945.

<u>Agency</u>	<u>Liaison Officer</u>
U. S. Maritime Commission	Vice Admiral A. P. Fairfield, USN, (Ret.)
War Shipping Administration	" " " " " "
Federal Loan Agency	A. T. Hobson, Secty. of Corporation
Dept. of Labor	J. E. Dodson, Chief Clerk and Budget Officer
Office of Alien Property Custodian	Mr. Archer Henrick, Chief of Records, Mails and
U. S. Government Printing Office	J. J. Deviny, Deputy Public Printer /files
Federal Trade Commission	A. N. Ross, Act. Secty. of the Commission
Veterans Administration	Lt. Col. R. P. Bronson, Act. Asst. Admin. for Contact and Services
American Red Cross	Capt. William J. Lee, USNR, (Ret.)
Federal Reserve System	F. A. Nelson, Asst. Dir., Div of Admin. Ser.
Federal Communications Commission	G. E. Sterling, Asst. Chief Engineer
Executive Office of President	H. H. Hinshaw
Treasury Department	Capt. Earl K. Rhodes, USCG
Interior Department	Don E. Brown
Panama Canal	B. F. Burdick
Office of Postmaster General	Roscoe E. Mague
Commerce Department	R. D. McCree
United States Tariff Commission	Mr. E. M. Whitcomb
Securities and Exchange Commission	H. P. Avery

STATE-WAR-NAVY COORDINATING COMMITTEE  
SECURITY ADVISORY BOARD  
Washington, 25 D. C.

*crypt no*

UNCLASSIFIED  
Serial No. 33  
MRC/hmh

7 June 1946

MEMORANDUM FOR State Member, SAB  
War Member, SAB  
Navy Member, SAB

Subject: Cryptographic Security Board

References: a. Paragraph 4 b, Informal Business, Minutes 1st SAB Meeting

1. On 6 June 1946 the State member and the Secretary of the SAB made a personal visit to the office of Captain Lee W. Parke, USN, Chairman of the Executive Committee of the Cryptographic Security Coordinating Committee. The purpose of the visit to the office of the Cryptographic Security Board was to determine whether the Security Advisory Board and the Cryptographic Security Board might work together more closely on matters of general security and to determine if certain security violations which the Cryptographic Security Board had uncovered in inspection visits to government departments and agencies would be of interest to the Security Advisory Board.

2. Captain Parke pointed out that the officials on his staff were making inspections of cryptographic system in non-military federal departments and agencies in accordance with their Executive Order and in accordance with a letter which had been forwarded to the heads of all departments and agencies by the Secretary of State. The letter from the Secretary of State had also requested that the agencies and departments appoint a liaison officer to the Cryptographic Security Board, and Captain Parke felt that many of the individuals named as liaison for his Board would be the same as those designated for liaison with the Security Advisory Board. A comparison of these lists, however, showed little similarity. It was revealed in the discussion that some agencies had not designated liaison officers to the Cryptographic Security Board, and Captain Parke asked if, in these instances, it would be possible for his Board to contact the individuals named as liaison to the Security Advisory Board. The State member assured him that this would be possible and furnished him with a list of security officers designated as liaison with the Security Advisory Board. Captain Parke in turn promised to supply a similar list for the Security Advisory Board.

3. Captain Parke said that very few departments and agencies had a cryptographic system. Many of the departments were using the State Department cryptographic system to forward communications. However, Captain Parke and his staff were making security inspections even within those departments and agencies with no cryptographic systems. When the inspecting officials determined that there was no cryptographic system within the agency, they took cognizance of other common security violations. It was these common security violations which Captain Parke wanted to make available to the Security Advisory Board. The State member and the Secretary of the Security Advisory Board assured



Captain Parke that they would be very interested in receiving these extracts from his inspection reports. Captain Parke asked if it would be possible for future Security Advisory Board security regulations to be coordinated with the Cryptographic Security Board. In the interest of consistency, the Secretary agreed to coordinate future Security Advisory Board regulations with the Cryptographic Security Board.

4. The Secretary showed Captain Parke a copy of **SAB No. 1** and Captain Parke questioned the advisability of including specific cryptographic regulations in the regulation. He particularly questioned paragraph 8 d of SAB No. 1, stating that he had never seen such a provision in any security regulation. He advised the Secretary that the State Department, which has the largest cryptographic system of any non-military government department, was not abiding by the provisions of paragraph 8 d and that he had never directed that they should. After some discussion, it was agreed by Captain Parke and the Security Advisory Board representatives that any revision of SAB No. 1 should include a section on general cryptographic security, which should be prepared by Captain Parke. An alternative suggestion was made that a reference in SAB No. 1, referring holders thereof to cryptographic regulations to be issued in the future by the Cryptographic Security Board, would be sufficient mention of cryptographic security.

*M. Ruth Catlett*  
M. RUTH CATLETT  
Capt., WAC  
Secretary

## EXECUTIVE ORDER

CRYPTOGRAPHIC SECURITY WITH RESPECT TO CERTAIN  
COMMUNICATIONS OF THE GOVERNMENT

By virtue of the authority vested in me by the Constitution and Statutes as President of the United States, and as Commander in Chief of the Army and Navy of the United States, in order to promote the inviolability of certain Federal communications which affect the national security and interest and in order to promote, through the establishment and enforcement of high and uniform security standards, the inviolability of the cryptographic systems and related procedures utilized to maintain the privacy of such communications, it is hereby ordered as follows:

1. There is hereby created a Cryptographic Security Board (hereinafter referred to as the board), consisting of the Secretary of State, as chairman of the board, and the Secretaries of War and the Navy. The board is charged with the responsibility for the efficient coordination and supervision of all cryptographic systems and related procedures of the Federal departments and agencies. The functions of the board shall be, with the requirements of national security and defense as a primary consideration: (a) to study the cryptographic systems and related procedures of the various Federal departments and agencies, and make periodic inspections and surveys thereof; (b) to determine and establish such cryptographic security standards and policies as will achieve the maximum of security of governmental communications; and (c) to promulgate such directives as may be necessary to implement those standards and policies.

2. The board shall establish a Cryptographic Security Coordinating Committee, consisting of three members, one appointed by the Secretary of State, one an officer appointed by the Secretary of War, and one an officer appointed by the Secretary of the Navy. Such other personnel as may be required to assist the board or the committee in the performance of their functions, may be detailed from those departments in accordance with law. The committee shall perform such of the functions of the board as the board shall direct. The board shall appoint such other committees as may be necessary to carry out its functions. Except as otherwise instructed by the board, committees appointed thereby shall have no power to make final disposition of any matter presented to them by the board for study, but they shall express by written report their findings and recommendations to the board via the Cryptographic Security Coordinating Committee.

3. The board and the committees shall call for consultation such representatives of other government departments and agencies as may be deemed advisable in obtaining full knowledge of the cryptographic matter being studied under the provisions of this order, to the end that the needs of all may be considered and provided for insofar as possible. Other government agencies are directed to cooperate in providing assistance required by the board in its cryptographic studies and to comply with directives promulgated by or on behalf of the board dealing with the use and handling of cryptographic material inside the government establishment.

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E.O. 11652, Sec. 11

NND 740132/740120

by SPR, NARS Date 5/16/76

APPENDIX A

4. No department or agency shall be required to make available to the board, or to any committee of the board, for use by any other department or agency any cryptographic aid or device, the restricted or exclusive use of which it considers essential to the proper discharge of its duties in the national interest. Nor shall any department or agency be required to disclose to the board or to any of its committees the contents of any official communication concerning its activities if, in the opinion of the head of such department or agency, the disclosure would be contrary to the national interest.

5. The provisions of this order shall not apply to the Federal Bureau of Investigation of the Department of Justice.

6. This order is confidential and shall not be filed in the Division of the Federal Register of The National Archives, or published in the Federal Register, or be given other publicity, until publication thereof has been expressly authorized by the chairman of the board.

(Signed) HARRY S. TRUMAN

THE WHITE HOUSE,

July 3, 1945.