Wikimedia CEE Hub - Closing Session

Wikimedia CEE Meeting 2022, Ohrid, 16th of October 2022
Three pillars

● **Administrative**
  ○ Example: Centralise resources (for example when purchasing merchandise for the whole region)

● **Programmatic**
  ○ Example: Connecting initiatives and activities around the region
  ○ Example: Support the organisation of regional meetings

● **Communication**
  ○ Example: Assess best practices and develop guidelines for regional outreach
  ○ Example: Summarise international conversations to be easily digestible for the CEE communities
How does the CEE Hub internal organisation work?

- Roles and responsibilities are outlined on Meta
  - [Wikimedia CEE Hub/Internal Governance]
- The CEE Hub Coordinator is the focal point of the CEE Hub
  - Establishing connections with the CEE affiliates
  - The Steering Committee can supplement those connections, but they are not necessarily the first point of contact
- The Steering Committee (SC) supports the CEE Hub staff with their knowledge and expertise and makes decisions when necessary
- The main discussions happen in bi-weekly meetings that are not only attended by the SC but also a wider group with people from other CEE communities not represented on the SC
What does the Steering Committee (SC) do?

- The SC is determined at the annual CEE Meeting
- The SC is the deciding body of the CEE Hub
- The SC signs off on the grant application and agreement
- It functions as the main contact point for the WMF
- The SC meets at least twice a year in person to work on the current direction and strategy of the CEE Hub
- Regular online meetings with the CEE communities to discuss the progress of the CEE Hub
- You can reach the Steering Committee by writing to cee-hub-l@wikimedia.pl
What does the CEE Hub Coordinator do?

● The Coordinator is responsible for the day-to-day business of the CEE Hub
● The Coordinator implements the strategy of the Hub
● The Coordinator designs the annual plan based on the input from the communities and the Steering Committee
● The Coordinator manages other staff members, including assigning them to specific projects or tasks
Meet the steering committee

- Klára Joklová (Wikimedia Czech Republic)
  - Portfolio: HR and Wikimedia Europe / ED group liaison
  - Expertise: Management, Organisational development
- Käbi Laan (Wikimedia Estonia)
  - Expertise: Baltic region, Education
- Wojciech Pędziż (Poland)
  - Portfolio: AffCom liaison
  - Expertise: International relations, Wikimedia framework
- Michał Buczyński (Wikimedia Poland)
  - Portfolio: Fiscal sponsor representation
  - Expertise: Financial management, Controlling
Meet the steering committee (2)

- Gergő Tisza (Hungary)
  - Expertise: Mediawiki, Technology, Communication
- Anton Protsiuk (Wikimedia Ukraine)
  - Expertise: Eastern Europe, Programmatic work
- Toni Sant (Wikimedia Community User Group Malta)
  - Expertise: Newly organised communities, Media & Education
- Kiril Simeonovski (Shared Knowledge, North Macedonia)
  - Expertise: Southeast Europe, International projects
- Philip Kopetzky (Austria)
  - Portfolio: Responsible for the grant
  - Expertise: Grant making, Project management
Meet the steering committee - special advisers

- Delphine Ménard
  - Expertise: Onboarding, Grant making, HR
- Natalia Szafran-Kozakowska
  - Expertise: Volunteer support, Communication
- You?
The plan for the first year

- December 2022
  - Start to contact CEE communities and discuss needs
  - Looking for 2nd staff member

- February 2023
  - Start to support regional initiatives like CEE Spring 2023

- May 2023
  - 6-month review of the CEE Hub pilot
  - Start support of planning the CEE Meeting 2023

- August 2023
  - Start to support grant applications
This is a pilot, so…

- … it will take time to describe and understand what CEE communities need
- … we have goals and we will have to evaluate if we reached them or not and change them accordingly
  - 6 month review
  - Grant preparation for the next iteration
- … we are aware of what we don’t know and we will start to fill those knowledge gaps
Agreeing to the first year of the CEE Hub

- Agreement on the composition of the proposed Steering Committee
- Agreement on organisation and tasks for the Steering Committee and the Coordinator
- Agreement on the outline of the plan for the first year of the CEE Hub

The current status of the CEE Hub can be checked on Meta at [[Wikimedia CEE Hub]]
Thank you to…

- Everyone at this meeting who participated in the sessions and discussions in between
- Everyone who was involved in the last 3 years who got us here
- The organisers and programme committee of the Wikimedia CEE Meeting 2022
- The Wikimedia Foundation for providing the grant
- Wikimedia Poland for the support in the last two years