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Description of contents

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(2) Folder title/number: (13)
National Government Division - Miscellaneous

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NATIONAL GOVERNMENT DIVISION

MISCELLANEOUS FILE

1. The Reorganization Plan of the Ministry for Foreign Affairs, 1 January 1948.

2. The Reorganization Plan of the Ministry for Foreign Affairs, 28 January 1948.

3. Reorganization Chart for the Ministry for Foreign Affairs.

4. The Tentative Reorganization Plan of the Ministry for Foreign Affairs (second draft).

5. Data for Explanation on the Scope of Matters under Jurisdiction of the Foreign Ministry and the Finance Ministry.

6. Letter sent to C. P. Marcum from Foreign Ministry.

7. Reorganization Plan reconsidered by the Foreign Ministry.

8. Revised Plan proposed by the Administrative Research Bureau.

9. The Reorganization Plan of the Ministry of Foreign Affairs (original plan)

10. Reorganization Plan for the Ministry of Communications.

11. Bill for the Establishment of the Ministry of Commerce and Industry (draft).

12. Ordinance Governing the Organization of the Ministry of Commerce and Industry (draft).

13. Concerning the Establishment of Public Relations Office in the Prime Minister's Office.

14. Report on the Central Government Agencies in Osaka.

15. Policy on Improvement and Arrangement of Official Statistics, 8 November 1947.

16. Letter from Mr. Sato, Legal Bureau, Cabinet, concerning administrative readjustment of Government personnel.

17. Basic Principles in Drafting the National Budget for the 1948-49 Fiscal Year, presented by Suzuki, Mosaburo, 12 January 1948.

18. Administrative Readjustment submitted by Maeda of the Administrative Research Bureau for Col. Marcum's approval, 15 January 1948.

19. Administrative Readjustment Program (draft), 5 February 1948.

20. Draft Outline for Establishment of General Budget Bureau, 23 February 1948.

21. Draft of proposed new Administrative Offices Law and currently effective Administrative Offices Law.

22. Draft of National Government Organization Law.

23. Tentative draft of National Government Organization Law submitted by Mr. Maeda, 5 April 1948.

24. Draft of National Government Organization Law (not used) received 16 April 1948 from Maeda.

25. Draft of National Government Organization Law, 26 April 1948.

26. The Administrative Management Authority Law (draft).

27. Brief Study of the Administrative Management Bureau presented by S. Shima to Col. Marcum 7 April 1948.

28. Memo dated 20 April 1948 to C. Marcum from B. Hoover, subject: National Government Organization Law.

29. Draft of the Cabinet Order concerning the Abolition of the Office of Domestic Affairs and the Order of the Office of Domestic Affairs, 13 March 1948.

30. Memo for record dated 2 April 1948, Subject: Summary of Report Prepared by the Administrative Inspection Committee.

31. Interim Report and Recommendations of the Temporary Administrative Reorganization Commission.

32. Letter from Kyoji Funada to Dr. Hitoshi Ashida dated 28 April 1948, subject: Opinion on the Treatment of the Recommendations or Requests of the Administrative Inspection Committees.

33. Copy of Letter to Prime Minister from Funada, re: Expansion of administrative organization structure, 23 April 1948.

34. List of members of the Administrative Reorganization Commission.

35. Memo for record dated 11 March 1948, subject: Instructions to Japanese Government (Administrative Research Bureau).

36. Membership of Administrative Reorganization Commission and ordinance governing Temporary Administrative Reorganization Commission.

37. Recommendation of the Administrative Inspection Committee submitted by Kikuyama 14 February 1948.

38. Draft of Advice of Central Administrative Inspection Committee.

39. Cabinet Order Concerning the Administrative Inspection Committees submitted by Mr. Sato 11 August 1947.

40. Cabinet Order No. 40 promulgated on 16 February 1948 - Ordinance Governing Temporary Administrative Reorganization Commission.

41. Draft of the Administrative Readjustment to be made by the Public Bodies.

42. Branch Offices of the National Government whose abolition is recommended by the Japanese Government (Administrative Research Bureau), GS/Local Government Division and GS/National Government Division.

43. Exposition on the Form for Management of State Enterprises submitted by Administrative Research Bureau 22 December 1947.

44. Letter from Chief of Inspection Div., Administrative Management Agency, to Director-General, Price Board, 27 July 1948, concerning recommended improvements.

45. Report concerning the reasons justifying the continued disposal of matters which were under the jurisdiction of the former Local Autonomy Section and Local Officials System Section of the Office of Domestic Affairs and concerning the reasons for the advisability of disposal of such matters in a Bureau or Section within the Secretariat of the Prime Minister's Office, received 26 March 1948 from Yamada, LCO.

46. Comments on Proposed Amendment to Part of the Temporary Demand and Supply Adjustment Law, etc., 18 March 1948.

47. Excerpt from Questionnaire on Arai Seiichiro.

48. Excerpt from Questionnaire on Asao Shinsuke.

49. Petition Regarding the Strengthening of Local Autonomy.

50. Cabinet Ordinance for the Establishment of the Local Autonomy Section in the Secretariat of the Prime Minister's Office (draft).

51. Local Autonomy Liaison Commission Law (draft).

52. Report on "recent Movement of Government Employees' Unions" submitted to Col. Marcum by S. Shima 16 January 1948.

53. Copy of letter from Hitoshi Ashida to General Marquat dated 25 March 1948.

54. List of Government Officials as of 1 February 1948.

55. Decision 5 March 1948 in the Meeting of the Committee for the Public Safety and Local Government, Kotaro Bando, Chairman, House of Representatives.

56. Letter dated 15 March 1947 from Director of the Police Bureau of Home Ministry to General Superintendant of the Metropolitan Police Board and The Respective Governors, subject: Control of bull-fight, dog-fight, cock-fight, etc.

57. Memo dated 1 July 1947 from General Whitney to Director-General of the Cabinet Secretariat, subject: Judicial Process and Police Power Plan.

58. Comments on the Administrative Office Bill dated 10 March 1948 made by A. C. Oppler, Chief, Courts and Law Div.

59. Law for Temporary Establishment of Liaison and Coordination Offices.

60. Memo for Record from W. E. Monagan, Courts and Law Div., dated 24 February 1948, subject: General Conference on Licensing.

61. Memo to Chief, Natl Govt Div from C.G. Tilto, Chief, Local Govt Div, dated 4 February 1948, subject: Decentralization Program.

62. Memo to Chief Local Govt Div from C. P. Marcum, Chief, Natl Govt Div, dated 22 January 1948, subject: Recommendations of the Jap Govt concerning decentralization program.

63. Memo for Chief, Govt Sect, from G. J. Swope, Chief, Natl Govt Div, dated 25 August 1947, subject: Natl Govt Branch Offices.

64. Memo for Record from Swope dated 24 October 1947, subject: Branch Offices of the Ministry of Transportation.

65. Memo for Record from Swope dated 11 September 1947, subject: Newly Organized Central Supply Agency of the Jap Govt.

66. Memo for Chief, GS, from Swope dated 6 June 1947, subject: Relationship of Foreign Office to Radio Press.

67. Draft of Conference with representatives of the Japanese Foreign Office 5 June.

68. Draft of 2nd interview with Mr. Shimoda of the Japanese Foreign Office 3 June.

69. Interview with Mr. shimoda of the Japanese Foreign Office 28 May.

70. Interview with Mr. Ogishima of Zaidan Hojin and Govt Sect 27 May.

~~Oct~~ Jan 1, 1948

The Reorganization Plan of the Ministry for Foreign Affairs.

Minister's Secretariat

Planning and Coordination Division

Personnel Division

Archives Division

Accounts Division

Office of International Organizations

United Nations Division

Economic Affairs Division

Cultural Affairs Division

Office of Treaties

Treaty Division

Legal Division

Office of Research

1st Division

2nd Division

3rd Division

4th Division

Office of Control

Liquidation Division

Overseas Japanese Division

Repatriation Division

Control Division

Office of Special Properties

1st Division

2nd Division

3rd Division

4th Division

Office of Public Relations

Press Division

Public Liaison Division

Office of Special Records

1st Division

2nd Division

Foreign Service Training Institute

A. Summary.

The principal purposes of the proposed reorganization are (a) to streamline the present organization, as a transitory step, to facilitate the preparations for the eventual resumption of normal relations with other countries and (b) to enable the Ministry adequately to fulfil the functions transferred from the C.L.O.

The reorganization plan involves the following changes:

1. The abolishment of the office of General Affairs.
2. The creation of new offices.
   Office of International Organizations (3 divisions)
   Office of Special Properties (4 divisions)
   Office of Special Records (2 divisions)
3. A division is reduced each from the Office of Treaties and the Office of Research, while a division is added each to the Minister's Secretariat and the Office of Control.

B. Organization and Duties

I. Minister's Secretariat.

The responsibilities of this Office are indicated in the paragraphs which follow.

1. Planning and coordination Division

This Division is responsible for administrative coordination of inter-office Affairs, planning of the over-all administration of the Ministry, and also for such matters as do not come within the jurisdiction of other offices.

2. Personnel Division

This Division is responsible for (a) matters pertaining to personnel management in the Ministry, (b) maintenance of personnel records and reports, (c) protocol matters, (d) extending facilities to foreign diplomats.

3. Archives Division

This Division is responsible for (a) receipt, distribution and dispatch of all correspondence and telegraphic communications, (b) custody of official seal and attestation of documents, (c) classification and preservation of documents and records, (d) translation of documents.

4. Accounts Division

This Division is responsible for (a) preparation of budgets, settlement of accounts and other accountant matters, (b) fire-protection, guard, etc. of the Ministry, (c) welfare facilities for the officials and employees of the Ministry.

II. Office of International Organizations

This Office is responsible for the study of the United Nations and its specialized agencies and other international organizations in preparation for the eventual participation therein and for the promotion of a better understanding of their purposes and activities.

1. The United Nations Division

This Division is responsible for the study of the United Nations and its specialized agencies (except those mentioned in the paragraph 2 and 3) and also for conducting the routine work in connection with other international administrative organizations.

2. Economic Affairs Division

This Division is responsible for the study of international economic problems including international economic organizations (I.M.F., B.R.D., I.T.O. etc.). The passport matters are dealt with in this division.

The secretariat to a special committee to be set up in the Ministry for the study of commercial treaties and trade agreements with other countries will be attached to this division.

3. Cultural Affairs Division

This Division is responsible for the study and preparation for the promotion of a closer cultural cooperation with other countries particularly with the UNESCO.

III. Office of Treaties.

This Office is responsible for matters pertaining to treaties and other international agreements, and also matters of legal character which come under the jurisdiction of the Ministry.

1. Treaty Division

This Division is responsible for matters relating to the conclusion, promulgation and interpretation of treaties and international agreements.

2. Legal Division

This Division is responsible for matters relating to international law and other matters of legal character which come under the jurisdiction of the Ministry.

IV. Office of Research

The four regional divisions mentioned below are responsible for the study of conditions in respective countries.

(This Office is to develop into two or three geographic offices in the event of the resumption of diplomatic relations with other countries.)

1. The First Division

This Division is responsible for the study of the U.S.A. and other countries in the Western Hemisphere.

2. The Second Division

This Division is responsible for the study of the U.S.S.R., Eastern Europe, and Near East.

3. The Third Division.

This Division is responsible for the study of the British Commonwealth, Western Europe, Middle and Northern Europe and Middle East and Africa.

4. The Fourth Division.

This Division is responsible for the study of East and Southern Asia.

V. Office of Control

This Office is responsible for matters relating to the liquidation of matters regarding former Japanese overseas territories, and for matters pertaining to the welfare and repatriation of Japanese abroad and repatriation of foreign nationals from Japan.

1. Liquidation Division

This Division is responsible for the liquidation of administrative matters regarding former Japanese overseas territories and also for matters regarding non-Japanese residing in Japan.

2. Overseas Japanese Division

This Division is responsible for matters pertaining to the welfare of overseas Japanese.

3. Repatriation Division

This Division is responsible for matters relating to repatriation of Japanese from foreign countries and repatriation from Japan of Chinese, Koreans, Ryukyuans and South Seas natives and other designated foreigners.

4. Control Division

This Division is responsible for matters relating to Japanese properties and assets in foreign countries

and liquidation of business enterprises including closed institutions in former overseas territories and occupied areas.

VI. Office of Special Properties

This Office is responsible for liaison with the Civil Property Custodian, SCAP, and such matters as are not assigned to other governmental agencies with regard to special properties.

1. First Division.

This Division is responsible for evaluation, compensation, appropriation and other matters relative to special properties which do not come within the jurisdiction of other divisions of the Office.

2. Second Division.

This Division is responsible for the investigation, custody, restitution etc., of looted property.

3. Third Division.

This Division is responsible for liaison concerning foreign property, other than looted property, and industrial property.

4. Fourth Division.

This Division is responsible for liaison concerning Japanese property now controlled by SCAP, including impounded precious metals and stones, war criminal suspects' property, closed institutions, external assets, etc.

VII. Office of Public Relations

This Office is responsible for matters pertaining to the press and keeping Japanese people informed regarding international affairs.

1. Press Division

This Division is responsible for matters pertaing to the press including extention of facilities to the Japanese and foreign press.

2. Public Liaison Division

This Division is responsible for maintaining liaison between the Ministry and the Japanese public in order to keep the public informed regarding international affairs and is also in charge of the compilation of diplomatic documents.

VIII Office of Special Records

This Office is responsible for matters relating to the compilation and study of records pertaining to the occupation with a view to securing effective implementation of the prescribed terms contained therein and also to promoting the democratization of Japan.

(This Office is presumably to develop, after the peace treaty become effective, into an office charged with the functions relative to the execution of the peace treaty terms.)

1. First Division.

This Division is responsible for the compilation and study of records concerning political and administrative matters.

2. Second Division.

This Division is responsible for the compilation and study of records concerning economic matters.

IX Foreign Service Training Institute.

This Institute is charged with responsibilities for training officials of the Ministry.

The Reorganization Plan of the Ministry for Foreign Affairs.

Minister's Secretariat

Planning and Coordination Division

Personnel Division

Archives Division

Accounts Division

Office of International Organizations

United Nations Division

Economic Affairs Division

Cultural Affairs Division

Office of Treaties

Treaty Division

Legal Division

Office of Research

1st Division

2nd Division

3rd Division

4th Division

Office of Control

Liquidation Division

Overseas Japanese Division

Repatriation Division

Control Division

Office of Special Properties

1st Division

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Office of Public Relations

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Office of International Organizations (3 divisions)

Office of Special Properties (4 divisions)

Office of Special Records (2 divisions)

3. A division is reduced each from the Office of Treaties and the Office of Research, while a division is added each to the Minister's Secretariat and the Office of Control.

B. Organization and Duties

I. Minister's Secretariat.

The responsibilities of this Office are indicated in the paragraphs which follow.

1. Planning and coordination Division

This Division is responsible for administrative coordination of inter-office Affairs, planning of the over-all administration of the Ministry, and also for such matters as do not come within the jurisdiction of other offices.

2. Personnel Division

This Division is responsible for (a) matters pertaining to personnel management in the Ministry, (b) maintenance of personnel records and reports, (c) protocol matters, (d) extending facilities to foreign diplomats.

3. Archives Division

This Division is responsible for (a) receipt, distribution and dispatch of all correspondence and telegraphic communications, (b) custody of official seal and attestation of documents, (c) classification and preservation of documents and records, (d) translation of documents.

4. Accounts Division

This Division is responsible for (a) preparation of budgets, settlement of accounts and other accountant matters, (b) fire-protection, guard, etc. of the Ministry, (c) welfare facilities for the officials and employees of the Ministry.

II. Office of International Organizations

This Office is responsible for the study of the United Nations and its specialized agencies and other international organizations in preparation for the eventual participation therein and for the promotion of a better understanding of their purposes and activities.

1. The United Nations Division

This Division is responsible for the study of the United Nations and its specialized agencies (except those mentioned in the paragraph 2 and 3) and also for conducting the routine work in connection with other international administrative organizations.

2. Economic Affairs Division

This Division is responsible for the study of international economic problems including international economic organizations (I.M.F., B.R.D., I.T.O. etc.). The passport matters are dealt with in this division.

The secretariat to a special committee to be set up in the Ministry for the study of commercial treaties and trade agreements with other countries will be attached to this division.

3. Cultural Affairs Division

This Division is responsible for the study and preparation for the promotion of a closer cultural cooperation with other countries particularly with the UNESCO.

III. Office of Treaties.

This Office is responsible for matters pertaining to treaties and other international agreements, and also matters of legal character which come under the jurisdiction of the Ministry.

1. Treaty Division

This Division is responsible for matters relating to the conclusion, promulgation and interpretation of treaties and international agreements.

2. Legal Division

This Division is responsible for matters relating to international law and other matters of legal character which come under the jurisdiction of the Ministry.

IV. Office of Research

The four regional divisions mentioned below are responsible for the study of conditions in respective countries.

(This Office is to develop into two or three geographic offices in the event of the resumption of diplomatic relations with other countries.)

1. The First Division

This Division is responsible for the study of the U.S.A. and other countries in the Western Hemisphere.

2. The Second Division

This Division is responsible for the study of the U.S.S.R., Eastern Europe, and Near East.

3. The Third Division.

This Division is responsible for the study of the British Commonwealth, Western Europe, Middle and Northern Europe and Middle East and Africa.

4. The Fourth Division.

This Division is responsible for the study of East and Southern Asia.

V. Office of Control

This Office is responsible for matters relating to the liquidation of matters regarding former Japanese overseas territories, and for matters pertaining to the welfare and repatriation of Japanese abroad and repatriation of foreign nationals from Japan.

1. Liquidation Division

This Division is responsible for the liquidation of administrative matters regarding former Japanese overseas territories and also for matters regarding non-Japanese residing in Japan.

2. Overseas Japanese Division

This Division is responsible for matters pertaining to the welfare of overseas Japanese.

3. Repatriation Division

This Division is responsible for matters relating to repatriation of Japanese from foreign countries and repatriation from Japan of Chinese, Koreans, Ryukyuans and South Seas natives and other designated foreigners.

4. Control Division

This Division is responsible for matters relating to Japanese properties and assets in foreign countries

and

and liquidation of business enterprises including closed institutions in former overseas territories and occupied areas.

VI. Office of Special Properties

This Office is responsible for liaison with the Civil Property Custodian, SCAP, and such matters as are not assigned to other governmental agencies with regard to special properties.

1. First Division.

This Division is responsible for evaluation, compensation, appropriation and other matters relative to special properties which do not come within the jurisdiction of other divisions of the Office.

2. Second Division.

This Division is responsible for the investigation, custody, restitution etc., of looted property.

3. Third Division.

This Division is responsible for liaison concerning foreign property, other than looted property, and industrial property.

4. Fourth Division.

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This Division is responsible for matters pertaing to the press including extention of facilities to the Japanese and foreign press.

2. Public Liaison Division

This Division is responsible for maintaining liaison between the Ministry and the Japanese public in order to keep the public informed regarding international affairs and is also in charge of the compilation of diplomatic documents.

VIII Office of Special Records

This Office is responsible for matters relating to the compilation and study of records pertaining to the occupation with a view to securing effective implementation of the prescribed terms contained therein and also to promoting the democratization of Japan.

(This Office is presumably to develop, after the peace treaty become effective, into an office charged with the functions relative to the execution of the peace treaty terms.)

1. First Division.

This Division is responsible for the compilation and study of records concerning political and administrative matters.

2. Second Division.

This Division is responsible for the compilation and study of records concerning economic matters.

IX Foreign Service Training Institute.

This Institute is charged with responsibilities for training officials of the Ministry.

1) Among seven offices mentioned here, five are so-called Bureaus (Kyoku). The last two, namely, Offices of Public Relations and Special Records are to be Divisions ("Bu") which are smaller than Bureaus.

2) Office of Control is a temporary one and will be abolished when assigned duties are fulfilled.

3) Office of Special Properties is a remnant of C. L. O. which does not go to the Cabinet.

4) Office of Special Records is created with the approval of the Government Section in connection with the abolishment of C. L. O.

K. O.
10/1/48

Informally OK'd with exception of Office of Public Relations, CPM 1/8/48

JAN 28, 1948

The Reorganization Plan of the Ministry for Foreign Affairs

(Bureau)
(Office) of Administrative Services

General Affairs Section

Personnel Section

Archives Section

Budget and Finance Section

Bureau of Reserch and Information

Division of International Organizations

United Nations Section

Economic Affairs Section

Cultural Affairs Section

Division of Areas

1st Section

2nd Section

3rd Section

4th Section

Bureau of Treaties (and Conventions)

Division of Treaties

1st Section

2nd Section

Division of Special Records

1st Section

2nd Section

Bureau of Control

Division of Control

Liquidation Section

Overseas Japanese Section

Repatriation Section

Economic Affairs Section

Division of Civil Property

1st Section

2nd Section

3rd Section

4th Section

Office of Public Relations

Press Section

Public Liaison Section

Foreign Service Training Institute

Organization and Duties

I. Office of Administrative Services.

The responsibilities of this Office are indicated in the paragraphs which follow.

1. General Affairs Section

This Section is responsible for planning and coordination of the over-all administrative matters of the Ministry including administrative inspection, and also for such matters as do not come within the jurisdiction of other bureaus and sections.

2. Personnel Section

This Section is responsible for matters pertaining to personnel management in the Ministry and protocol matters.

3. Archives Section

This Section is responsible for (a) receipt, distribution and dispatch of all correspondence and telegraphic communications, (b) custody of official seal and attestation of documents, (c) classification and preservation of documents and records, (d) compilation of diplomatic documents and (e) translation of documents.

4. Budget and Finance Section

This Section is responsible for (a) preparation of budgets, settlement of accounts and other accountant matters, (b) office furnishing and the maintainance of the Ministry accomodations, (c) welfare facilities for the officials and employees of the Ministry.

II. Bureau of Research and Information

This Office is responsible for the research and study of international organizations and international problems in general and also conditions in individual countries.

(I) Division of International Organizations

This Division is responsible for the research and study of international organizations.

1. The United Nations Section

This Section is responsible for the research and study of the United Nations and its specialized agencies (except those mentioned in Paragraph 2 and 3).

2. Economic Affairs Section

This Section is responsible for the research and study of international economic organizations and international economic problems in general.

(The secretariat to a special committee to be set up in the Ministry for the study of commercial treaties and trade agreements with other countries will be attached to this Section).

3. Cultural Affairs Section

This Section is responsible for the research and study regarding cultural cooperation with other countries particularly with the UNESCO.

(II) Division of Areas

The four regional sections mentioned below are responsible

for

for the research and study of conditions in respective countries.

1. First Section

This Section is responsible for the study of the U.S.A. and other countries in the Western Hemisphere.

2. Second Section

This Section is responsible for the study of the British Commonwealth, Western Europe, Middle and Northern Europe and Middle East and Africa.

3. Third Section

This Section is responsible for the study of the U.S.S.R., Eastern Europe, and Near East.

4. Fourth Section

This Section is responsible for the study of East and Southern Asia.

III. Bureau of Treaties.

This Bureau is responsible for matters pertaining to treaties and legal problems which come under the jurisdiction of the Ministry and also the compilation and study of records pertaining to the occupation.

(I) Division of Treaties

This Division is responsible for matters pertaining to treaties and other international agreements, and also matters of legal caracter which come under the jurisdiction of the Ministry.

1. First Section

This Section is responsible for matters relating to the conclusion, promulgation and interpretation of treaties and other international agreements.

2. Second Section

This Section is responsible for matters relating to international law and other matters of legal character which come under the jurisdiction of the Ministry. The passport matters are dealt with in this Section.

(II) Division of Special Records.

This Division is responsible for matters relating to the compilation and study of records pertaining to the occupation of Japan.

1. First Section

This Section is responsible for collection and compilation of records pertaining to the occupation.

2. Second Section

This Section is responsible for the study of significant records pertaining to the occupation.

IV. Bureau of Control .

This Bureau is responsible for matters regarding former Japanese overseas territories and Japanese abroad and also matters pertaining to civil property.

(I) Division of Control

This Division is responsible for matters relating to the liquidation of matters regarding former Japanese overseas territories, and for matters pertaining to Japanese abroad and their assets and properties and business enterprises, and for matters relating to repatriation of overseas Japanese.

1. Liquidation Section

This Section is responsible for the liquidation of matters regarding former Japanese overseas territories and also for matters regarding non-Japanese residing in Japan.

2. Overseas Japanese Section

This Section is responsible for matters pertaining to the welfare of overseas Japanese.

3. Repatriation Section

This Section is responsible for matters relating to repatriation of Japanese from foreign countries and repatriation of foreign nationals from Japan.

4. Economic Affairs Section

This Section is responsible for matters relating

to

to Japanese properties and assets in foreign countries and liquidation of business enterprises including closed institutions in former overseas territories and occupied areas.

(II) Division of Civil Property

This Division is responsible for liaison with the Civil Property Custodian, SCAP, with regard to civil property and coordination and planning of important matters relating to civil property and such matters as are not assigned to other governmental agencies with regard to civil property.

1. First Section

This Section is responsible for coordination and planning of important matters relating to civil property and liaison in general with Civil Property Custodian, SCAP, and Japanese governmental agencies.

2. Second Section

This Section is responsible for the investigation, custody, restitution etc., of looted property.

3. Third Section

This Section is responsible for liaison concerning foreign property other than looted property and industrial property, and also related routine work not handled by other governmental agencies.

4. Fourth Section

This Section is responsible for liaison concerning

Japanese property now controlled by C.P.C., SCAP, and also related routine work not handled by other governmental agencies.

V. Office of Public Relations

This Office is responsible for matters pertaining to the press and enlightenment work regarding international affairs.

1. Press Section

This Section is responsible for matters pertaining to the press.

2. Public Liaison Section

This Section is responsible for maintaining liaison between the Ministry and the Japanese public in order to keep the public informed regarding international affairs.

VI. Foreign Service Training Institute.

This Institute is charged with responsibilities for training officials of the Ministry.

Second Draft

(1)

January 28 '48

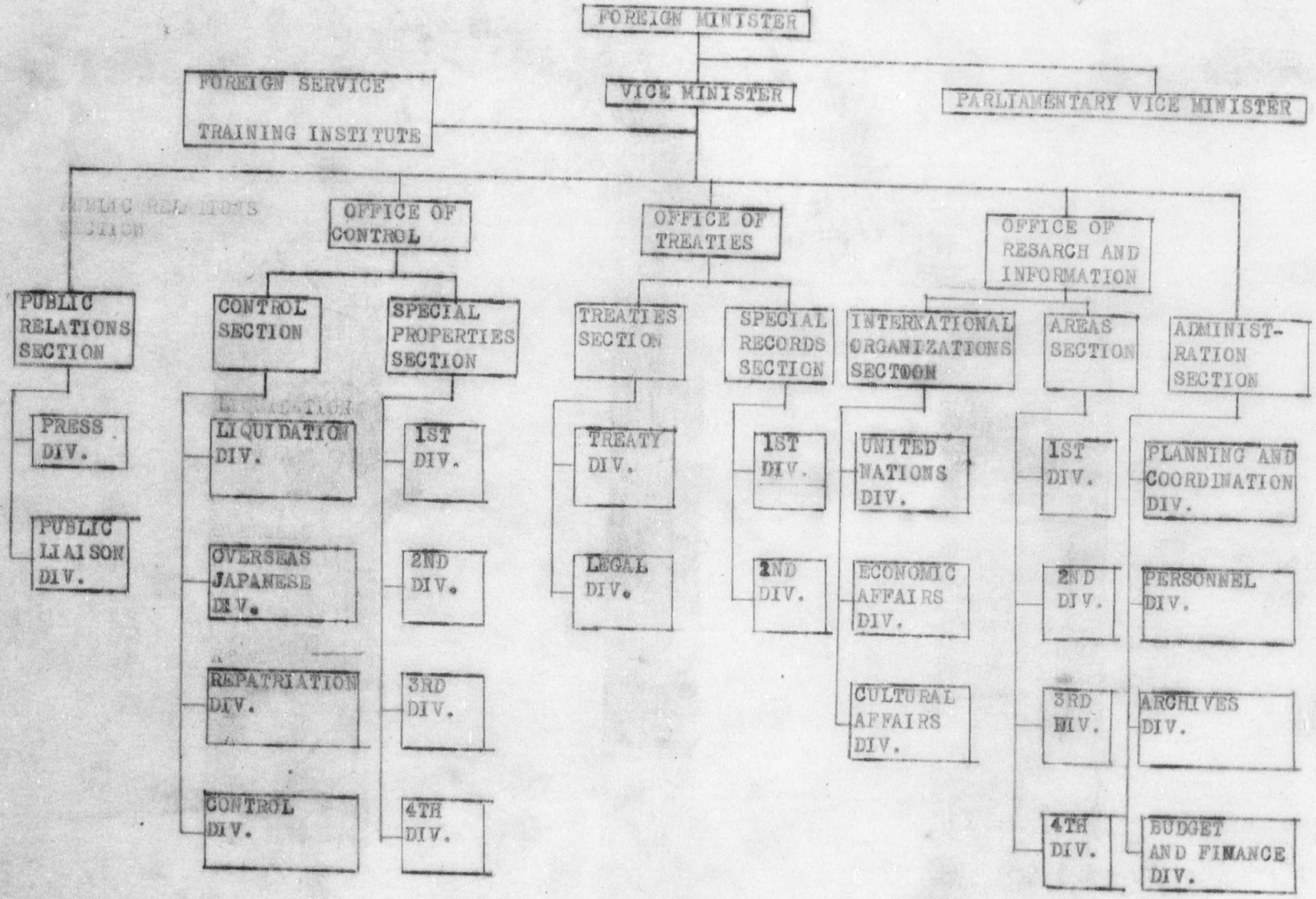
Dear Colonel Marcum,

I am enclosing a second draft of the reorganization of the Foreign Office with some explanations. There is also a Chart showing another plan which is, to my mind, more preferable. Upon your perusal of them I should like to come and hear your reaction.

Yours Sincerely,

K. Strang

(FOREIGN OFFICE)


FOREIGN MINISTER
FOREIGN SERVICE TRAINING INSTITUTE
VICE MINISTER
PARLIAMENTARY VICE MINISTER
OFFICE OF CONTROL
OFFICE OF TREATIES
OFFICE OF RESARCH AND INFORMATION
PUBLIC RELATIONS SECTION
CONTROL SECTION
SPECIAL PROPERTIES SECTION
TREATIES SECTION
SPECIAL RECORDS SECTION
INTERNATIONAL ORGANIZATIONS SECTOON
AREAS SECTION
ADMINIST-RATION SECTION
PRESS DIV.
PUBLIC LIAISON DIV.
LIQUIDATION DIV.
OVERSEAS JAPANESE DIV.
REPATRIATION DIV.
CONTROL DIV.
1ST DIV.
2ND DIV.
3RD DIV.
4TH DIV.
TREATY DIV.
LEGAL DIV.
1ST DIV.
2ND DIV.
UNITED NATIONS DIV.
ECONOMIC AFFAIRS DIV.
CULTURAL AFFAIRS DIV.
1ST DIV.
2ND DIV.
3RD DIV.
4TH DIV.
PLANNING AND COORDINATION DIV.
PERSONNEL DIV.
ARCHIVES DIV.
BUDGET AND FINANCE DIV.

1. It would be most desirable if the reorganization of the Ministry as shown in the preceding chart is possible.

The whole set-up is well balanced so that the smooth functioning of the Ministry affairs can be expected.

2. The three principal Offices consisting of two Sections respectively are placed under the charge of senior first-class officers corresponding to the Assistant Secretaries in the U.S. Department of State. The Chiefs of Sections are appointed from junior first-class officers.

For economy reason a Senior first-class officer may concurrently be Chief of one of the Sections under his charge.

3. The Administration Section will be enlarged and placed under the charge of a Senior first-class officer when the Foreign Office is in a position to dispatch diplomatic and consular officers as a result of the resumption of diplomatic relations with other countries.

The Tentative Reorganization Plan of the Ministry for Foreign Affairs.

Administration

Planning and Coordination Division

Personnel Division

Archives Division

Budget and Finance Division

Accomodations Division (Note I)

Office of Research and Information (Note II)

A. International Organization Section

United Nations Division

Economic Affairs Division

Cultural Affairs Division

B. Area Section

1st Division

2nd Division

3rd Division

4th Division

Office of Treaties

Treaty Division

Legal Division (Note III)

Office

Office of Control

Liquidation Division

Overseas Japanese Division

Repatriation Division

Control Division

Office of Special Properties

1st Division

2nd Division

3rd Division

4th Division

Office of Public Relations

Press Division

Public Liaison Division

Office of Special Records (Note IV)

1st Division

2nd Division

Foreign Service Training Institute

---------- o ----------

Note:

I. At present, the scope of the administrative matters such as fire-protection, guard, office furnishings, welfare facilities etc. is not very large and the appropriations to be available for those matters are very meagre.

The truth is, therefore, that there seems not much practical value to have those matters handled as an big independent section, so it is proposed to start the function as a division.

II. The Office of Research and Information seems to be too big in comparison with other Offices.

An alternative plan may be:

a) Office of Information and Research

Political Affairs Division

Economic Affairs Division

Area Division I

Area Division II

Area Division III

Area Division IV

b) Creation of the International Administration Division in the Office of Treaties.

c) Transfer of the Cultural Affairs Division into an Office to be called "Office of Cultural Affairs and Public Relations".

III. Passports matters are placed under the jurisdiction of the Legal Division.

IV. It is suggested that the divisional responsibilities of the Office of Special Records are altered as follows:

1st Division	Collection and Compilation of all records pertaining to the occupation.
2nd Division	Study of significant records pertaining to the occupation.

V. As the creation of a special body for planning and policy-making seems premature at the present stage, the regular conference of directors of Offices presided by the Vice-Minister will continue to do the functions until normal relations are restored.

Data for Explanation on the Scopes
of Matters under Jurisdiction of the
Foreign Ministry and the Finance Ministry.

1. Matters concerning closed institutions:

The Finance, Foreign, Home, and Justice Ministries Ordinance No. 9 of October 1945, and the Imperial Ordinance No. 74 of March 1947, (Closed Institutions Ordinance) designate expressly the competent ministries respectively in charge of closed Institutions. Conforming to these ordinances, the Foreign Ministry deals, at present, with the affairs concerning forty-one closed institutions. The Finance Ministry, as is prescribed in the Organization Regulations of the Ministry, deals with the affairs concerning the closed institutions except those belonging to the jurisdiction of other ministries. Consequently there is no overlapping of the business on this point between the two ministries.

2. Matters concerning investigation of overseas assets.

By the Organization Regulations the Finance Ministry deals with matters concerning the investigation on overseas assets as requested by the Supreme Commander for the Allied Powers. "The Finance Ministry Ordinance No. 95 concerning reports on overseas assets" was promulgated for this purpose. But the assets of corporations domiciled in overseas places are beyond the reach of investigation by the Japanese ordinance. The Foreign Ministry, having gathered, as a matter of fact, some data of these assets, as a part of its affairs concerning overseas places, is in cooperation with the Finance Ministry in the investigation by offering them whenever necessary.

Some Explanatory data

(2)

(5)

DUTIES OF THE PUBLIC LIAISON DIVISION

The Division:

1. will assemble and compile extensively materials on foreign and international affairs. (Of all government offices, the Foreign Ministry is in the most suitable position in this respect).

2. will administer matters relative to providing for the use of the above materials in publications and lectures and also by government offices and private organizations such as education educational institutions and newspapers as well as by the general public.

At present, some of the above mentioned tasks are being carried out by the Press Division of the Public Relations Section. The record of lecturers dispatched by the Foreign Ministry in compliance with requests by private organizations during the year of 1947 is as follows:

Month	Aggregate number of lecturers dispatched	Number of lectures.	Number of lectures according to district: Tokyo	Local districts
January	11	12	6	6
February	16	23	11	12
March	20	45	13	32
April	15	20	12	8
May	30	48	22	26
June	21	30	16	14
July	11	30	4	26
August	27	57	15	42
September	26	60	11	49
October	14	28	8	20
November	24	37	16	21
December	13	22	8	14
	228	412	142	270

Organization and Activities

of THE FOREIGN SERVICE TRAINING INSTITUTE

1. The Foreign Service Training Institute was founded in February 1, 1946, by Imperial Ordinance No. 56 of January 30 of the same year, and was inaugurated on March 1, 1946, with the object of training officials of the Foreign Ministry to meet the needs of the liaison work between the Japanese Government and the Occupation Forces and also to prepare for the day when diplomatic relations of Japan will be reestablished.

The president and staff members of the Institute are appointed from among the officers of the Foreign Ministry, and the trainees are also chosen by the Foreign Minister from among the officials of the same Ministry.

Staff members devote their entire time and energy to this work, and the trainees also are released from their duties in the Ministry so that they can give their full time for study.

The staff members are as follows:

President	1
Dean	6
General Secretary	1
Managing Secretary	1
Asst. Dean	1
Asst. Secretary	1
Accountant	1
etc.	

2. The Foreign Service Training Institute is located in the building of the Toho Bunka Gakuin (Institute of Sinology): Address 56, Otsuka Machi, Bunkyoku, Tokyo (Tel. Otsuka (86) 1625, 0901).

Through courtesy of Dr. T. Uno, President of the Toho Bunka Gakuin, the Institute has been fortunate enough to acquire ample floor space for the offices and study rooms for the staff, class rooms, lecture hall, and the library with a reading room and other facilities.

The library contains an excellent collection of some 15,000 Japanese, Chinese, and Western books on international law, international politics, diplomacy, natural science, etc., gifts from the late Viscount Ishii, and other persons, which forms the main part of the collection.

3. In order to further the work of training, the Foreign Service Training Institute conducts researches on the theories and functions of diplomacy, and also compiles materials for office reference. As for training, stress is laid on character building as well as on the broadening of knowledge under strict discipline.

4. Trainees are grouped into several faculties, viz.

A. Faculty No. 1 for 2nd class officials of the Foreign Office (8 to 10 persons).

B. Faculty No. 2 for new officials who have passed the Higher Civil Service Examination and entered the Foreign Office (8 ~~to~~ 10 persons).

C.

C. Faculty No. 3 for 3rd class officials of the Foreign Office (8 to lo persons).

D. Faculty No. 4 for officials for whom technical knowledge in special lines, above all the knowledge of specific languages is required. Up to the present, such class has been formed only for those who need the study of the Chinese language. It is intended to form in the future classes for officials who are in need of Latin-American and Soviet languages.

5. The teaching staff are mostly chosen from among the Foreign Ministry officials and University professors. Veteran diplomats, senior officials of the Foreign Ministry and experts in various fields of sciences are invited from time to time to give lectures on current topics and other subjects. As the teachers of foreign languages, there are 2 Americans, 5 Englishmen, 1 French and 2 Chinese.

6. Duration of training varies from 5 months to one year and the subjects of study are on the following lines:

English and one other foreign language. Law (specially Japanese Constitution) and Economics.
Japanese History (racial, economic, fine arts, etc.)
Courses on the U.S.A., Great Britain, USSR, and China.
International law, international problems, and diplomacy.

Practice in diplomacy.
Practice in liaison work.
General culture, etiquette, etc.

7. Training in English by Correspondence:

For Foreign Ministry officials who are actually in service after having received training at the Foreign Service Training Institute and for those who have no opportunity of attending the said Institute, training in English by correspondence is being given with the aim of promoting such officials' knowledge of the language. The students, who are admitted at their application, are tasked with exercises in essay-writing, official letters and documents, and translation of English into Japanese and vice versa twice a month, and their papers are sent by them to the Institute and returned after correction to the respective writers.

The present number of such students is about 200.

8. Enterprises Planned for the Future:

(1) Establishment of a library of books on Diplomacy.

(2) The sending of students of the Institute to commercial companies and other civilian institutions to acquire practical experience in business. It is to be noted in this connection that the Ministry of Foreign Affairs has already been sending its officials to other Government and public offices to have them acquainted with general routine business in the Government and in various administrative ministries.

9. Work Actually Done by the Institute Since Its First Establishment:

The Foreign Service Training Institute has, in the period of two years since the first establishment, executed its work of training as follows,

Faculty	No. 2.	6 classes	77 students
"	No. 3.	3 "	24 "
"	No. 4.	2 "	18 "
Total		11 "	119 "

The graduates of the Institute, as above, are now, without exception, making the best use of the results of the training received at the Institute and attending to their duties most efficiently at the Ministry of Foreign Affairs, the Central and Local Liaison Offices, the Board of Trade, and other Government offices.

THE GAIMUSHO
TOKYO

Letter sent to C.P. Marcum from Foreign Ministry.

1. In connection with the unfortunate leakage of the documents prepared with an eye to the forthcoming peace conference, I feel it desirable to take some disciplinary measures in order to prevent the recurrence of a similar incident in the future.

2. The proposed personnel change for this purpose may not be considered sufficient, but the fact must be recognized that it is difficult to effect a drastic and wholesale change under the present circumstances surrounding the limited supply of competent and qualified diplomatic officials.

3. Since the assumption of my office in June, 1947, I have hesitated to reshuffle the personnel of the Ministry lest it should arouse unnecessary apprehension among the members of the Foreign Office service. However, now I think I can avail myself of this opportunity to carry it out with a view to boosting the morale of the Ministry personnel.

4. It is gratifying to learn that there seems to be no objection on the part of GHQ to the proposed list of officials to be installed in the key positions of the Ministry.

5. As the Central Liaison Office is to be dissolved, the question of personnel to be transferred from the Ministry to the projected liaison and coordination office and the question of the staff to be furnished to the new reparations agency must be considered in close conjunction with the personnel reshuffle of the Ministry. This requires urgency as the new institutions

(6)

THE GAIMUSHO
TOKYO

are to be set up before February 1.

6. Moreover, the delay in the proposed change is not only incovenient for the above stated reason, but also is not desirable from the point of view of morale. The tentative list of personnel involved in the proposed change having been submitted to GHQ for its approval some three weeks ago, it is regretted that rumors are going round, both within and outside of the Ministry, with regard to the proposed change despite the utmost care taken to keep it secret.

7. A long-range change in personnel may be contemplated alongside with the reorganization of the Ministry, a plan for which is being submitted to GHQ, with a view to enabling it to function more efficiently as the Government agency charged with preparatory work for the forthcoming peace treaty and the subsequent resumption of normal diplomatic relations with other countries.

Revised 19 MAY 48

Submitted by VM Yoshizawa
& ASAKAI

Reorganization Plan reconsidered by the Foreign Ministry ~~under new circumstances~~

Ministry of Foreign Affairs

Bureau of Administrative Services.

Planning and Coordination Section.

Personnel Section.

Archives Section.

Budget and Finance Section.

Bureau of International Organizations.

United Nations Section.

Economic Affairs Section.

Cultural Affairs Section.

Bureau of Research and Documentation.

1st Section.

2nd Section.

3rd Section.

4th Section.

Bureau of Treaties and Conventions.

1st Section.

2nd Section.

Bureau of Control.

Control Section.

Overseas Japanese Section.

Repatriation Section.

Economic Affairs Section.

Bureau

Bureau of Civil Property.

1st Section.

2nd Section.

3rd Section.

4th Section.

Bureau of Public Relations.

Press Section.

Public Liaison Section.

Bureau of Special Records.

1st Section.

2nd Section.

Foreign Service Training Institute.

Revised plan proposed by the Administrative Research Bureau

Ministry of Foreign Affairs

Bureau of Administrative Services.

- Planning and Coordination Section.
- Personnel Section.
- Archives Section.
- Budget and Finance Section.

Bureau of International Organizations.

- United Nations Section.
- Economic Affairs Section.
- Cultural Affairs Section.

Bureau of Research and Documentation.

- 1st Section.
- 2nd Section.
- 3rd Section.
- 4th Section.

Bureau of Treaties and Conventions.

- 1st Section.
- 2nd Section.
- 3rd (or 1st Special Records) Section.
- 4th (or 2nd Special Records) Section.

Bureau of Control.

- Control Section.
- Overseas Japanese Section.

Repatriation Section.

Economic Affairs Section.

Bureau of Civil Property.

1st Section.

2nd Section.

3rd Section.

4th Section.

Bureau of Public Relations.

Press Section.

Public Liaison Section.

Foreign Service Training Institute.

Revised plan proposed by the Administration ~~on~~ Ve
Research Bureau

Ministry of Foreign Affairs

Bureau of Administrative Services.

Planning and Coordination Section.

Personnel Section.

Archieves Section.

Budget and Finance Section.

Bureau of International Organizations.

United Nations Section.

Economic Affairs Section.

Cultural Affairs Section.

Bureau of Research and Documentation.

1st Section.

2nd "

3rd "

4th "

Bureau of Treaties and Conventions.

1st Section.

2nd "

3rd (or 1st Special Records) Section.

4th (or 2nd Special Records) "

Bureau of Control.

Control Section.

Overseas Japanese Section.

Repatriation Section.

Economic Affairs Section.

Bureau of Civil Property.

1st Section.

2nd "

3rd "

4th "

Bureau of Public Relations.

Press Section.

Public Liaison Section.

Foreign Service Training Institute.

plan originally agreed to by FM + CPM

Original Plan submitted by the Ministry of Foreign Affairs

The Reorganization Plan of the Ministry of Foreign Affairs

Division of Administrative Service

Planning and Coordination Section

Personnel Section

Archives Section

Budget and Finance Section

Bureau of Research and Information

Division of International Organizations

United Nations Section

Economic Affairs Section

Cultural Affairs Section

Division of Areas

1st Section

2nd Section

3rd Section

4th Section

Bureau of Treaties and Conventions

Division of Treaties

1st Section

2nd Section

Division of Special Records

1st Section

2nd Section

(9)

Bureau of Control

Division of Control

Control Section

Overseas Japanese Section

Repatriation Section

Economic Affairs Section

Division of Civil Property

1st Section

2nd Section

3rd Section

4th Section

Division of Public Relations

Press Section

Public Liaison Section

Foreign Service Training Institute

Note

The proposed reorganization plan is a transitory step prior to the resumption of diplomatic relations with other countries when a considerable charge in the whole setup of the Ministry including the method of coordinating the organization abroad will be necessary.

Original Plan submitted by the Ministry of Foreign Affairs

The Reorganization Plan of the Ministry of Foreign Affairs

Division of Administrative Service

Planning and Coordination Section

Personnel Section

Archives Section

Budget and Finance Section

Bureau of Research and Information

Division of International Organizations

United Nations Section

Economic Affairs Section

Cultural Affairs Section

Division of Areas

1st Section

2nd Section

3rd Section

4th Section

Bureau of Treaties and Conventions

Division of Treaties

1st Section

2nd Section

Division of Special Records

1st Section

2nd Section

Bureau of Control

Division of Control

Control Section

Overseas Japanese Section

Repatriation Section

Economic Affairs Section

Division of Civil Property

1st Section

2nd Section

3rd Section

4th Section

Division of Public Relations

Press Section

Public Liaison Section

Foreign Service Training Institute

Note

The proposed reorganization plan is a transitory step prior to the resumption of diplomatic relations with other countries when a considerable change in the whole setup of the Ministry including the method of coordinating the organization abroad will be necessary.

Reorganization Plan

Ministry of Communication

D-1 Director General

B Postal Inspection Department

Postal Service Investigation Bureau
Postal Criminal Investigation Bureau

Postal Department

Service Bureau
Planning Bureau
Transport Bureau
Foreign Mails Bureau
Public Relations Bureau

Postal Savings Department

General Affairs Bureau
Administration Bureau
Rehabilitation Bureau
Encouragement Bureau
Accounts Bureau

Post Office Life Insurance Department

General Affairs Bureau
Accounts Bureau
Rehabilitation Bureau
Canvassing Bureau
Investment Bureau
Actuarial Bureau

D-2 Director General Telecommunications

B Business Operations Department

Commercial and Traffic Engineering Bureau
Commercial Operations Bureau
Traffic Operations Bureau
Advertising and Public Relations Bureau
Special Service Bureau
Aeronautical Aide Bureau

Plant Department

Plant Engineering Bureau
Construction Engineering Bureau
Maintenance Engineering Bureau
Supply Bureau

Electrical Communications Laboratory

Director General Service Department

Accounts and Finance Department

Accounts Bureau
Publicity and Information Bureau
Statistics Bureau
Audit Bureau
Finance Bureau

Supply Department

Labor and Personal Department

Building and Repairs Department

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Draft

Bill for the Establishment of the Ministry of Commerce and Industry

Chapter 1. General Provisions

(Object of Establishment)

Article 1. The Government shall establish the Ministry of Commerce and Industry by this law.

The head of the Ministry of Commerce and Industry shall be the Minister of Commerce and Industry.

(Organs)

Article 2. In addition to the Ministry Proper, the Ministry of Commerce and Industry shall have the following independent organizations under the control of the Minister of Commerce and Industry.

The Patents and Standards Agency

The Foreigh Trade Agency

The Coal Agency

The Medium and Small Ecterprises Agency

The Ministry of Commerce and Industry shall have the following local organs:-

Regional Bureaus of Commerce and Industry

Regional Bureaus of Foreign Trade

Regional Coal Bureaus

(Kodan)

Article 3. The "Kodan" under the jurisdiction of the Ministry of Commerce and Industry shall be the following:-

The Economic Rehabilitation Kodan

The Foreign Trade Kodan

The Coal Distribution Kodan

The Petroleum Distribution Kodan

Chapter II Ministry Proper

(Specific Functions of Ministry Proper and its Authority and Responsibility)

Article 4. The Ministry Proper shall have the following scope of specific functions for which it is responsible, and shall, within the limits thus set, exercise its authority in compliance with separate laws (including orders based on law):-

1. Affairs concerning machinary and tools (with the exception of those pertaining to railway-stock, railway signal and safty appliances, ships and ships' supplies, and to the distribution and consumption of goods for exclusive use of agricultural, forestry, livestock and aquatic industries).
2. Affairs concerning weights and measures.
3. Affairs concerning ceramic and chemical industrial products (inclusive of those pertaining to the distribution and consumption of salt for industrial use and crude camphor, but excepting those pertaining to beverages and articles of food, and to the distribution and consumption of goods for exclusive use of agricultural, forestry, livestock and aquatic industries).
4. Affairs concerning liquefied fuels.
5. Affairs concerning the monopoly of alcohol.
6. Affairs concerning the production of chemical fertilizers.
7. Affairs concerning textile industrial articles (with the exception of those pertaining to the distribution and forestry, livestock and aquatic industries).
8. Affairs concerning minerals and metals (with the exceptions of those pertaining to the distribution and consumption

of goods for exclusive use of agricultural, forestry, livestock and aquatic industries) and others pertaining to mines in general.

9. Affairs concerning electricity and hydraulic power for electricity generation.

10. Researches and statistics concerning administration under the jurisdiction of the Ministry of Commerce and Industry.

11. Affairs concerning the reconstruction and consolidation of enterprises under the jurisdiction of the Ministry of Commerce and Industry.

12. Affairs concerning the administration of reparations of enterprises under the jurisdiction of the Ministry of Commerce and Industry.

13. In addition to those enmerated in the above items, affairs concerning commerce and industry in general.

Chapter III Independent Organizations.

(Specific functions of Patents and Standards Agency and its Authority and Responsibility)

Article 5. The Patents and Standards Agency shall have the following scope of specific functions for which it is responsible, and shall, within the limits thus set, exercise its authority in compliance with separate laws (including orders based on law):-

1. Affairs concerning inventions, utility models, designs and trade marks.

2. Affairs concerning industrial standardization and the standardization of industrial articles.

(Specific Functions of Foreign Trade Agency and its Authority and Resposibility)

Article 6. The Foreign Trade Agency shall have the following scope of specific functions for which it is responsible, and shall, within the limits thus set, exercise its authority in compliance with separate laws (including ordinances based on law).

1. Affairs concerning foreign trade.

2. Control of foreign exchange attendant upon foreign trade.

(Coal Agency and Medium and Small Enterprises Agency)

Article 7. In regard to the Coal Agency and the Medium and Small Enterprises Agency, the same shall be governed, respectively, by the Law concerning the Establishment of the Coal Agency (Law No. of 1948) and the Law concerning the Establishment of the Medium and Small Enterprises Agency (Law No. of 1948).

Chapter IV Local Organs

(Regional Bureaus of Commerce and Industry)

Article 8. For the purpose of administering local affairs of the specific functions administered by the Ministry Proper, the Coal Agency, and the Medium and Small Enterprises Agency, Regional Bureaus of Commerce and Industry shall be established under the control of the Minister of Commerce and Industry.

The location and jurisdictional area of a Regional Bureau of Commerce and Industry and other necessary matters shall be provided for by cabinet order.

For the purpose of making them administer, by a division of charge, a part of the affairs of a Regional Bureau of Commerce and Industry, the Minister of Commerce and Industry may establish its branch offices and factories at places where necessary. The names, locations, jurisdictional areas of such establishments and other necessary matters shall be determined by the Minister

of Commerce and Industry.

The Regional Bureau of Commerce and Industry shall have a Director.

The Director shall administer the affairs of the Bureau under the direction and supervision of the Minister of Commerce and Industry.

TheDDirector shall direct and supervise the personnel under his jurisdiction and be empowered on his own authority to decide upon the appointment and dismissal of third class officials.

(Regional Bureaus of Foreign Trade)

Article 9. For the purpose of making them administer, by a division of charge, the specific functions of the Foreign Trade Agency, the Regional Bureaus of Foreign Trade enumerated below shall be established under the control of the Minister of Commerce and Industry:

The Sapporo Regional Bureau of Foreign Trade

The Sendai Regional Bureau of Foreign Trade

The Yokohama Regional Bureau of Foreign Trade

The Nagoya Regional Bureau of Foreign Trade

The Osaka Regional Bureau of Foreign Trade

The Hiroshima Regional Bureau of Foreign Trade

The Shimonoseki Regional Bureau of Foreign Trade

The Marugame Regional Bureau of Foreign Trade.

(Coal Bureau)

Article 10. In regard to Regional Coal Bureaus, the same shall be governed by the Temporary Coal Mining Control Law.

(Kodan)

Article 11. In regard to the "Kodan" enumerated in Article 3, the same shall be governed, respectively, by the Law

concerning the Economic Rehabilitation Kodan, the Law concerning the Foreign Trade Kodan, the Law concerning the Coal Distribution Kodan and the Law concerning the Petroleum Distribution Kodan.

Supplementary Provision

The present law shall come into force as from July 1, 1948.

Ordinance governing the Organization of The Ministry of Commerce and Industry (draft specimen)

Chapter I Ministry Proper

Section I Ministry Proper

The Cabient hereby enacts the Ordinance governing the Organization of the Ministry of Commerce and Industry under the National Government Organization Law (Law No. of 1948) and the Law for the Establishment of the Ministry of Commerce and Industry (Law No. of 1948)

(Internal Subdivisions of Ministry Proper)

Article 1. The Ministry Proper of the Ministry of Commerce and Industry shall have the Minister's Secretariat and the following ten Bureaus:-

General Affairs Bureau

Machinery Bureau

Research and Statistics Bureau

Reparation Enforcement Bureau

(Minister's Secretariat)

Article 2. The Minister's Secretariat shall administer the following affairs:-

1) Confidential matters.

2) Appointment and dismissal of personnel, status, disciplinary punishment, morale, training and other mode of service of personnel.

3) Custody of the Minister's and the Ministry's official seals.

4) Receipt, despatch, compilation, and custody of official correspondence.

5) Budget estimates for expenses and receipts, the settlement of accounts, and account audits.

6) Government-owned properties and articles.

7) Health, medical treatment and other welfare of personnel.

8) Inspection of the administration under the Ministry's jurisdiction.

9) Liaison concerning the administration under the Ministry's jurisdiction.

10) Coordination and integration of the administration under the Ministry's jurisdiction.

11) Publicity of matters concerning the administation under the Ministry's jurisdiction.

(Machnery Bureau)

Article 3. The Machinery Bureau shall administer the following affairs:-

1) ----------

2) ----------

(Reparation Enforcement Bureau)

Article 4. The Reparation Enforcement Bureau shall be a provisional institution which shall administer the affairs pertaining to ---------- .

(Personnel of Internal Subdivisions)

Article 5. Chiefs of Bureau shall be appointed by the Minister of Commerce and Industry from among first class Secretaries or Technicians of the Ministry of Commerce and Industry.

Article 6. The Ministry Proper shall have Mining Inspectors,

2. The Mining Inspectors shall be appointed by the Minister

of Commerce and Industry from among second or third class Secretaries or Technicians of the Ministry of Commerce and Industry.

3. The Mining Inspectors shall deal with affairs pertaining to mining police (except the service and sanitation in mines) under orders of their superiors.

Article 7. The Ministry Proper shall have Statisticians.

2. The Statisticians shall be appointed by the Minister of Commerce and Industry from among first, second or third class Secretaries or Technicians of the Ministry of Commerce and Industry.

3. The Statisticians shall deal with affairs pertaining to research and statistics concerning the administration under the Ministry's jurisdiction by orders of their superiors.

Article 8. The Ministry Proper shall have Councillors who participate in the affairs of the Ministry.

2. The Councillors shall be appointed by the Prime Minister on the proposal of the Minister of Commerce and Industry from among first class officials of the pertinent government agencies and persons of learning and experience.

3. The Councillors shall preserve secrecy concerning matters which have come to their knowledge in the performance of their duties.

Article 9. The Ministry Proper shall have Special Consultants who conduct researches on special matters.

2. The Special Consultants shall be appointed by the Prime Minister from among persons of learning and experience on the recommendation of the Minister of Commerce and Industry.

The Special Consultants shall preseve secrecy concerning matters which have come to their knowledge in the performance of their duties.

Section II Field Organs of Ministry Proper

Article 10. The Ministry Proper of Commerce and Industry shall have the following field organs:-

Central Inspection Institute of Weights and Measures

Industrial Laboratories

Important Minerals Committee

(Central Inspection Institute of Weights and Measures)

Article 11. The Central Inspection Institute of Weights and Measures shall administer the affairs pertaining to the inspection, comparison examination and testing of weights, measures and meters.

2. For the purpose of making them administer the affairs of the Central Inspection Institute of Weights and Measures, the Minister of Commerce and Industry may establish its branches and sub-branches (inclusive of sub-branches of a branch - to be the same hereinafter) at places where deemed necessary.

3. Necessary matters concerning the internal organization of the Central Inspection Institute of Weights and Measures, its branch and sub-branch shall be determined by the Chief of the Institute.

Article 12. The Central Inspection Institute of weights and Measures shall have a Chief of the Institute, and its branch and sub-branch shall have a Chief of the branch and sub-branch.

2. The Chief of the Institute shall be appointed by the Minister of Commerce and Industry from among first or second class, and the Chief of its branch and sub-branch from among second or theird class, Technicians of the Ministry of Commerce and Industry.

(Industrial Laboratories)

Article 13. Industrial Laboratories shall deal with the testing, studies, analysis, judgment, and practical training concerning industry.

2. In cases where there is no hitch in the conduct of the affairs referred to in the preceding paragraph, the Industrial Laboratory may allow a party desirous of making any test or analysis concerning industry to use a part of its equipment for the purpose of such tests or analyses by setting forth a time-limit.

3. Provided that there is no hitch in the conduct of the affairs referred to in paragraph 1, the Industrial Laboratory may, in compliance with general demand, undertake the manufacture of those articles whose production has been made possible as the result of its tests and studies but which are difficult to manufacture in private hands.

4. The articles referred to in the preceding paragraph shall be designated by the Minister of Commerce and Industry.

Article 14. The Industry Laboratory shall be set up in Tokyo Metropolis and Osaka Prefecture.

2. For the purpose of making them administer the affairs of the Industrial Laboratory, the Minister of Commerce and Industry may establish its branches at places where deemed necessary.

3. Necessary Matters concerning the internal organization of the Industrial Laboratory and its branch shall be determined by the Chief of the Industrial Laboratory.

Article 15. The Industrial Laboratory shall have a Chief of the Industrial Laboratory and its branch a Chief of the branch.

2. The Chiefs of the Industrial Laboratory shall be appointed by the Minister of Commerce and from among first or

or second class, and a Chief of its branch from among seconc class, Technicians of the Ministry of Commerce and Industry.

(Important Minerals Committee, etc)

Article 16. In regard to the Important Minerals Committee, the -----, and the -----Committee, the same shall be determined, respectively, by the Ordinance governing the Important Minerals Committee, ----- , and ------ Ordinance.

Section III Local Branch Offices of the Ministry Proper

(Regional Bureaus of Commerce and Industry)

Article 17. A Regional Bureau of Commerce and Industry shall administer the following affairs:-

1) -----

2) -----

Article 18. The names of the Regional Bureaus of Commerce and Industry, their locations and areas of jurisdiction shall be the following:-

Name	Location	Area of jurisdiction
Sapporo Regional Bureau of Commerce and Industry	Sapporo City	Hokkaido
Sendai Regional Bureau of Commerce and Industry	Sendai City	Aomori, Iwate, Miyagi, Akita, Yamagata and Fukushima Prefectures.
Tokyo Regional Bureau of Commerce and Industry	Tokyo Metropolis	Tokyo Metropolis, Ibaragi, Gumma, Tochigi, Saitama, Chiba Kanagawa, Yamanashi, Niigata and Nagano prefectures.
Nagoya Regional Bureau of Commerce and Industry	--	------

and the rest omitted.

2. In case when the area of any mining or alluvial mining industry extends over the areas of two or more Regional Bureaus of

Commerce and Industry or when any doubt arises as to the jurisdiction over mining or alluvial mining industry because of the indistinctness of the boundaries of the jurisdictional area of the Regional Bureau of Commerce and Industry, the Minister of Commcerce and Industry shall designate the jurisdictional Regional Bureau of Commcerce and Industry.

Article 19. Each Regional Bureau of Commerce and Industry shall have the following three Divisions:-

Commerce and Industry Division

Mining Division

Electric Power Division

2. In addition to the Divisions enumerated in the preceding paragraph, each Regional Bureau of Commerce and Industry shall have a General Affairs Division or a General Affairs Section as determined by the Minister of Commerce and Industry.

3. Necessary matters concerning the allocation of affairs of the General Affairs Section and of each Division and the internal organization of each Regional Bureau of Commerce and Industry shall be determined by the Minister of Commerce and Industry.

Article 20. Each Regional Bureau of Commerce and Industry shall have the following positions:

Chief of Bureau

Chiefs of Division

Chief of General Affairs Section, in case a General Affairs Section is set up.

Article 21. The Chief of Bureau shall be appointed by the Minister of Commerce and Industry from among first class Secretaries of the Ministry of Commerce and Industry.

2. The Chief of Bureau shall be empowered on his own authority to decide upon the appointment and dismissal of third class Secretaries under his jurisdiction.

Chapter II Independent Organizations

(Foreign Trade Agency)

Article 22. The Foreign Trade Agency shall have the Director's Secretariat and the following four Bureaus:-

General Affairs Bureau

Export Bureau

Import Bureau

Accounts Bureau

(Director's Secretariat)

Article 23. The Director's Secretariat shall administer the following affairs:-

1) -----

2) -----

(General Affairs Bureau)

Article 24. The General Affairs Bureau shall administer the following affairs:-

1) -----

2) -----

(Export Bureau)

Article 25. The Export Bureau shall administer the following affairs:-

1) -----

2) -----

(Import Bureau)

Article 26. The Import Bureau shall administer the following affairs:-

1) -----

2) -----

(Accounts Bureau)

Article 27. The Accounts Bureau shall administer the following affairs:-

1) -----

2) -----

(Personnel)

Article 28. The Foreign Trade Agency shall, in addition to the Director, have the following positions:-

Deputy Director

Chiefs of Bureau

Article 29. The Director shall be empowered on his own authority to decide upon the appointment and dismissal of third class Secretaries and Technicians of the Ministry of Commerce and Industry under his jurisdiction.

2. The Director shall be under the direction and supervision of the Minister of Finance in regard to matters concerning the export and import of tobacco, cigarette paper, salt, bittern, brine, crude camphor and camphor oil, and of the Minister of Agriculture and Forestry in regard to those concerning the export and import of staple foodstuffs such as rice, wheat, etc., fertilizers and feedstuffs.

Article 30. The Deputy Director shall be appointed by the Minister of Commerce and Industry from among first class Secretaries of the Ministry of Commerce and Industry.

2. The Deputy Director shall assist the Director, administer the affairs of the Agency, and act for the Director in his absence.

Article 31. Chiefs of Bureau shall be appointed by the Minister of Commerce and Industry from among first class Secretaries of the Ministry of Commerce and Industry.

2. The post of the Chief of General Affairs Bureau shall be

held concurrently by the Deputy Director.

Article 32. The Foreign Trade Agency shall have Councillors who participate in the affairs of the Agency.

2. The Councilors shall be appointed by the Prime Minister on the proposal of the Minister of Commerce and Industry from among first class officials of each pertinent government agency and persons of learning and experience.

3. The term of office of a Councillor shall be one year. However, in case there is special reason, this shall not preclude a Councillor from being relieved of his office even during his term of office.

4. The Councillors shall preserve secrecy concerning matters which have come to their knowledge in the performance of their duties.

(Field Organs of Foreign Trade Agency)

Article 33. The Foreign Trade Agency shall have an Advisers' Conference.

2. The Advisers' Conference shall be composed of not more than ---- Advisers.

3. The Advisers' Conference shall deliberate upon important matters pertaining to the affairs of the Agency.

4. The Director of Foreign Trade Agency shall report important matters pertaining to the affairs of the Agency to the Advisers' Conference and seek its views.

5. The Advisers' Conference may make recommendations to the Director of Foreign Trade Agency in respect to important matters pertaining to the affairs of the Agency.

6. The Advisers shall be appointed by the Cabinet on the proposal of the Minister of Commerce and Industry from among

first class officialsof each pertinent gogernment agency and persons of learning and experience.

7. The term offoffice of an Adviser shall be one year. However, in case there is special reason, this shall not preclude an Adviser from being relieved of his office even during his term of office.

8. The Advisers shall preserve secrecy concerning matters which have come to their knowledge in the performance of their duties.

9. With regard to the Advisers' Conference, necessary matters concerning the Advisers' Conference other than those provided for in each of the preceding ~~five~~ paragraphs shall be determined by the Minister of Commerce and Industry.

(Local Branch Offices of Foreign Trade Agency)

Article 34. The Regional Foreign Trade Bureau shall administer the following affairs:-

1) -----

2) -----

Article 35. The names of Regional Foreign Trade Bureaus, their locations and areas of jurisdiction shall be the following:-

Name	Location	Area of Jurisdiction
Hokkai Regional Foreign Trade Bureau	Sapporo City	Hokkaido
Marugame Regional Foreign Trade Bureau	Marugame City	Kagawa, Tokushima, Kochi and Ehime Prefectures

and the remainder omitted.

Article 36. Necessary matters concerning the internal organization of each Regional Foreign Trade Bureau shall be determined by the ~~Chief of~~ Director the Foreign Trade Agency.

Article 37. Each Regional Foreign Trade Bureau shall have the following position:-

Chief of Bureau

2. The Chief of Bureau shall be appointed by the Minister of Commerce and Industry from among first or second class Secretaries of the Ministry of Commerce and Industry.

Chapter III Fixed Number of Secretaries and Technicians of Ministry of Commerce and Industry

(Fixed Number)

Article 38. The fixed number of Secretaries and Technicians of the Ministry of Commerce and Industry shall be the following:-

I. MINISTRY PROPER.

Organization	Category	Class 1st.	2nd.	3rd.	Total	Remarks
Internal Sub-Division	Secretary	10	150	500	660	(1)Among 2nd class Secretaries, 2 persons may be made 1st class Secretaries.
	Technician	2	110	300	412	(2)Among 2nd class Technicians, 4 persons may be made 1st class Technicians.
	Total	12	260	800	1,072	
Field Organs						
1). Central Inspection Institute of Weights and Measures	Secretary	-	7	20	27	Inclusive of fixed-number for Branches and Sub-Branches (inclusive of Sub-Branches of a Branch)
	Technician	1	25	50	76	
	Total	1	32	70	103	
2). Industrial Laboratory	Secretary	-	5	20	25	Among 2nd class Technicians, 3 persons may be made 1st class Technicians.
	Technician	10	100	500	610	
	Total	10	105	520	635	
3). - - - - - -	Secretary	-	-	-	-	
	Technician	-	-	-	-	
	Total	-	-	-	-	

Local Branch Offices						
1). Regional Bureaus of Commerce and Industry	Secretary or Technician	8	-	-	8	This fixed number embraces all Regional Bureaus of Commerce and Industry (Inclusive of Sub-Branches)
	Secretary	-	400	-	400	
	Technician	-	150	-	150	
	Secretary or Technician	-	-	1,200	1,200	
	Total	8	550	1,200	1,758	
2). Regional Coal Bureau	Secretary	4	20	50	74	
	Technician	-	20	20	40	
	Total	4	40	70	114	
II. INDEPENDENT ORGANIZATIONS						
Foreign Trade Agency	Secretary	3	116	99	218	
	Technician	-	16	16	32	
	Total	3	132	115	250	
(Local Branch Offices of Foreign Trade Agency)						
Regional Foreign Trade Bureaus	Secretary	-	30	50	80	This fixed number embraces all Regional Foreign Trade Bureaus (Inclusive of Sub-Branches)
	Technician	-	20	20	40	
	Total	30	50	70	120	

Coal Agency	Secretary	3	42	64	109	(1)Among 2nd class Secretaries, 18 persons may be made 1st class Secretaries.
	Technician	1	22	33	56	
	Total	4	64	97	165	
----Agency	Secretary	-	-	-		
	Technician	-	-	-		
	Total					

Supplementary Provision

The present cabinet ordinance shall come into force as from June 1, 1948.

The following Ordinance shall be repealed. However, unless otherwise proscibed by law or cabinet order, the organs existing heretofore and personnel shall become pertinent organs and personnel under this cabinet order and continue exactly in the same way.

Official Organization of Industrial Laboratories (Imperial Ordinance No. 140 of 1918)

Project #5

Concerning the Establishment of Public

Relations Office in the Prime Minister's Office.

1. The Reasons for the establishment of a Public Relations Office.

The present Cabinet, ever since its formation, has formulated and executed a number of important policies including urgent economic measures. Indeavors that have been made to disseminate the knowledge and understanding of these policies have proved so far not entirely satisfactory.

The underlying cause of this is believed to lie in the absence of an over-all systematized information service. It is desirable therefore to set up in the Prime Minister's Office such a central organ - namely a Public Relations Office for the purpose of acquainting the people thoroughly with the government's policies.

2. Operation of the P.R.O.

a. An overall planning of the public information work.

While maintaining a closer contact with newspapers and news agencies than hitherto, the P.R.O. will give organization and planning to the dissemination of information concerning the policies of the government as a whole.

b. Liaison and coordination with the various ministries and government organs.

The P.R.O. will maintain close contact with the various ministries and government organs through liaison conferences and other means with a view to obtaining their cooperation and specially to avoiding contradiction and confusion.

c. Liaison with political parties and others.

The P.R.O. will strengthen the contact with political parties and organizations through regular discussion meetings,

and obtain their support and cooperation in the popularization of the government policies, and specially seek to avoid contradiction and collision with the information service and propaganda conducted by the Government parties.

Amendments to the Regulations defining the Sectional Divisions in the Prime Minister's Office.

Article 1 is amended to read as follows:

The Secretariat in the Prime Minister's Office shall have General Affairs, Personnel, Inspection, Accounts Section, a Councillors' Room and a Public Relations Office.

Article 2, Paragraph I.

Item 5 is deleted.

Article 6 is amended to read as follows:

The Councillors' Room of the Secretariat in the Prime Minister's Office shall be in charge of the affairs relating to coordination and adjustment of the business of the various ministries pertaining to important policies (excepting the affairs relating to public relations).

The following 3 Articles are inserted after Article 6, and Article 7 will be changed to Article 10, and the succeeding articles are numbered accordingly.

Article 7. The Public Relations Office in the Secretariat of the Prime Minister's Office shall have Public Relations Section and Public Opinion Poll Section.

Article 8. The Public Relations Section of the Public Relations Office shall have in charge of the following business:

1. Concerning dissemination of information relative to the Government's policies.

2. Concerning coordination and adjustment of the information services of the various ministries.

3. Concerning analysis of public opinion.

Article 9. The Public Opinion Poll Section of the Public Relations Office shall have in charge of the business concerning the study of public opinion poll.

Report on the Central Government Agencies in Osaka

1. There are 26 Central Government agencies in Osaka (excluding yhose attached to the Ministry of Justice), and the total number of personnel employed thereof is 68,719.

   They mya be classified in accordance with their respective affliations as follows:

Cabinet	4
Finance Ministry	3
Commerce and Industry Ministry	2
Agriculture and Forestry Ministry	5
Transportation Ministry	6
Home Ministry	1
Foreign Ministry	1
Welfare Ministry	1
Labor Ministry	1
Communications Ministry	1
Education Ministry	1

2. Some of the 26 offices are old establishment, such as the Osaka Communications Bureau, Osaka Forestry Bureau and Osaka Railway Bureau. But many of the rest of them are new offices recently branched out from the Central Government after the war.

3. There may be many phases of business handled by these Central Government branch offices which could be transferred and carried out by the local government offices, prefectural and minucipal. The transfer or adjustment should be studied as soon as possible for the sake of local autonomy which falls in line with the spirit of the new Constitution as well as for the purpose ofreduction of tax-payers burden by the elimination of the duplicity of offices.

4. The necessity of inter-prefectural administration may be one of basis that supports the local offices of the Central Government. In that case, merger or amalgamation of several prefectures may be considered so that they may be able to administrate on larger scale and extent than the present day prefectures, the size of which are too small at any rate. (Japan is devided into 46 prefectural units now.)

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