

This line is spaced with em-quads.

This line is spaced with en-quads.

This line is spaced with 3-em spaces.

This line is spaced with 4-em spaces.

This line is spaced with 5-em spaces.

The letters in this word are hair-spaced: America.

This is a 3-em dash: ———

This is a 2-em dash: ——

This is an em-dash: —

This is an en-dash: -

- 262.** Space evenly. A standard line should have a 3-em space between all words not separated by other punctuation points than commas, and after commas; an en-quad after semicolons, and colons followed by a lower-case letter; two 3-em spaces after colons followed by a capital; an em-quad after periods, and exclamation and interrogation points, concluding a sentence.
- 263.** If necessary to reduce spacing in a line, begin with commas, and letters of slanting form—i.e., with a large “shoulder” on the side adjoining the space; if necessary to increase, begin with overlapping letters—i.e., with “kerns” protruding on the side adjoining the space—straight-up-and-down letters, and points other than periods and commas (in this order).
- 264.** In a well-spaced line, with a 3-em space between a majority of the words, there should not be more than an en-quad between the rest; this proportion