



MEETING REPORT 5

Date: 21/03/2014**Start Time:** 16:30h**End Time:** 18:00h**Place:** Groep T**Absences/Apologies:****Agenda**

- Discussing activities to be performed by each member in coming weeks
- Presentation of completed tasks

Minutes

The meeting began with the brief description about the agenda have to be completed. The SSV Part 1 work have been completed to the half and the Members involved in each activity to see the work to be completed:

Member Name	Activity
Praveen Saragadam	Design SSV
Sanjay Kandukuri	Analytical Calculations
Anjali Nedunuri	Paper Work / Simulink
Surendra Botu	Analytical Calculations
Anoop Nuka	Design SSV
Chaitanya Ketha	Matlab simulations

At the end, members committed to accomplish their tasks until week.

Weekly Progress Report:

Assignment	Responsible	Members	Due date	Finished (Y/N)
Cooperation Contract	Anjali Nedunuri	Tiago Fonseca	03/03/2014	Y