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MCW/me

HEADQUARTERS
CHIBA MILITARY GOVERNMENT TEAM
APO 181

353.81

3 May 1949

SUBJECT: Child Welfare Report Forms

TO: Commanding Officer
Kanto Military Government Region
APO 201
ATTN: Welfare Section

Transmitted herewith, for your information, are forms jointly planned by this headquarters and the Prefecture Child Welfare Section.

a. Inclosure number one is a monthly reporting form submitted to the Prefecture regarding cases handled in the two Child Welfare Centers in Chiba Prefecture.

b. The second inclosure is also a monthly reporting form regarding child welfare statistics as handled locally by the Jido-iin, with classification and disposition of cases. The Jido-iin at their monthly meetings, report said information to the welfare official, who in turn compiles the information and forwards it to the Prefecture through channels.

c. Inclosure number three is identical to Inclosure number two, with the exception that the number of Jido-iin by Guns is crossed off, as this form is used only by Child Welfare officials.

FOR THE COMMANDING OFFICER:

Robert L. Robertson
ROBERT L. ROBERTSON
Major, Cav
Adjutant

3 Incls
As indicated above

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TABLE OF DISTRICTS ASSIGNED TO CHILD WELFARE OFFICIALS

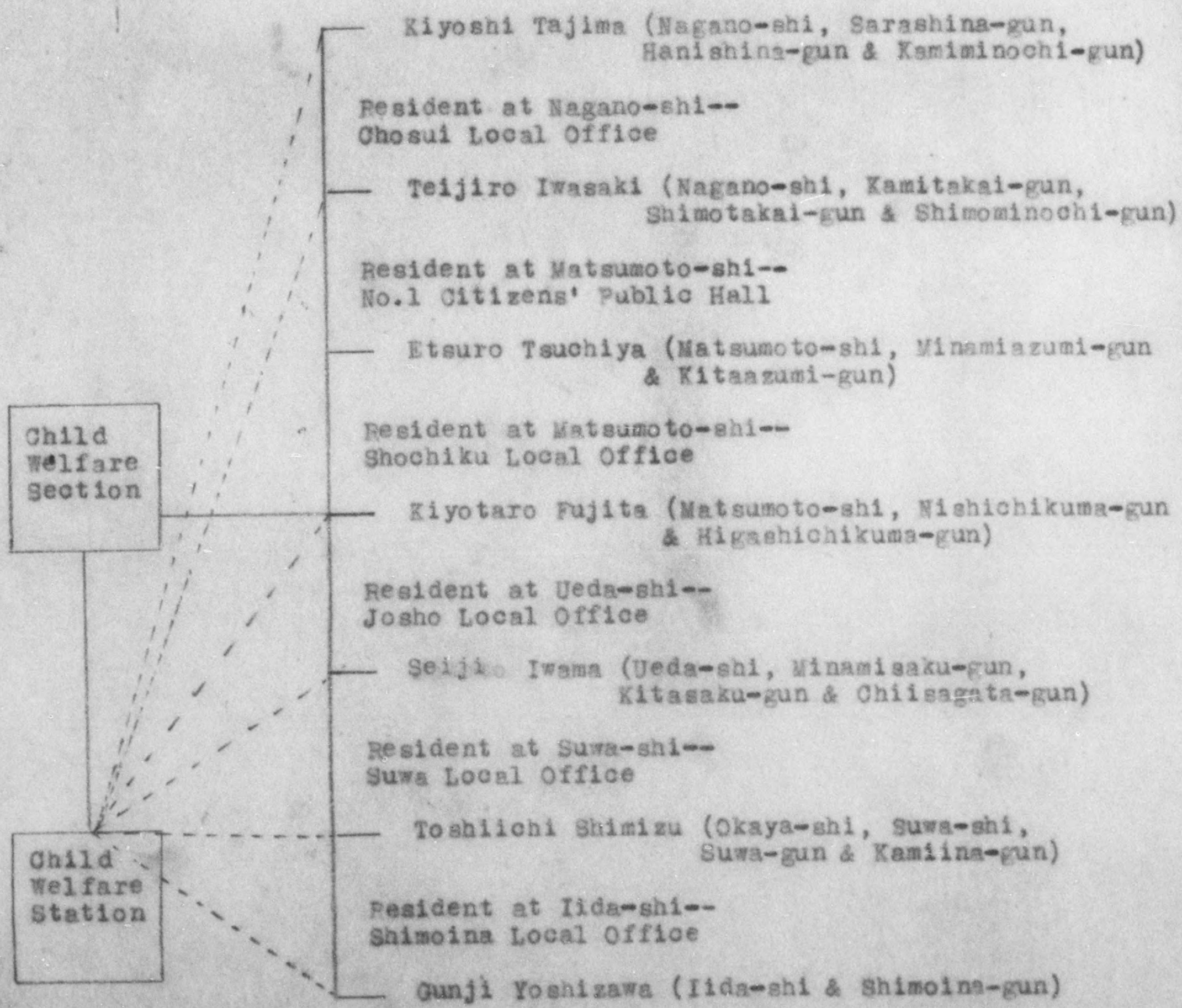

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TABLE I

NUMBER OF CHILDREN HANDLED BY THE CHILD WELFARE STATION (FROM (TO) CHILD WELFARE SECTION CIVIL AFFAIRS DEPARTMENT, CHIBA PREFECTURE

	NAME OF STATION		CENTRAL CHILD WELFARE STATION			ICHIKAWA CHILD WELFARE STATION			TOTAL		
	DISTINCTION OF SEX		MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL	MALE	FEMALE	TOTAL
I	TOTAL NUMBER OF CHILDREN HANDLED	Those reported under Art. 25 of Law (whose capacities were discriminated)	(child without guardian, reported)								
		Those reviewed under Art. 31 of Law (whose capacities were re-discriminated)									
		Others for whom request was complied with	(Handled directly at station)								
		Grand total									
II	Procedure taken for children mentioned above	Those who fall under Art. 26 of Law.	Those reported to Governor								
			Those provided with the guidance & services of the child welfare official or the child welfare worker								
			Total								

Approval to extend care of child in instit. requested by person in charge of instit.

NO GUARDIAN OR PARENTS OR INADEQUATE GUARDIAN OR PARENTS

a counselled

* The grand total of the 2nd portion will necessarly overlap the grand total of the III and IV portion.

II	Procedure taken for children mentioned above	Those who fall under Art. 26 of Law. ↓ NO GUARDIAN OR PARENTS OR INADEQUATE GUARDIAN OR PARENTS	Those reported to Governor & COUNSELLED									
			Those provided with the guidance & services of the child welfare official or the child welfare worker									
			Total									

* The grand total of the 2nd portion will necessarly overlap the grand total of the III and IV portion.

III		Those who fall under Arts. 27 & 28 of Law.	Those given admonition or made to submit the written oath. > LETTER by PARENTS stating will give proper care to child (oath)									
			Those provided with the guidance & services of the child welfare official or the child welfare worker									
			Those placed under the care of a foster parent									
			Total									

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	Those admitted	Infant home										
		Home for dependent, neglected & abused children										
IIII		Home for feebleminded children										
		Home for physically handicapped children										
		Home for juvenile training										

		mind-ed chil-dren								
		Home for phy-sically hand-ica-pped chil-dren								
		Home for juve-nile train-ing & edu-cat-ion								
	Total									
	Those who is not come under Arts. 26,27 & 28 of Law	Consultation on health-scheduling, etc.								
	Those who do not need to prelong the term of ad-mission as a result of re-dis-crimination pre-scribed in Art. 31 of Law.	Cases reviewed re length of stay								
	Grand Total									

Incl. 1.

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(Jido-iin)

Report on state of children handled by child welfare committee-men (for_____)
Month

Number of child welfare-committee-men stationed under CHIBA Pref._____Persons(for_____)
Month

Number of child welfare committee-men who have handled children in current month :

CHIBA City	_____	Persons	CHIBA-Gun	_____	Persons
FUNABASHI City	_____	"	ICHIHARA-Gun	_____	"
ICHIKAWA City	_____	"	KIMITSU-Gun	_____	"
CHOSHI City	_____	"	CHOSEI-Gun	_____	"
TATEYAMA City	_____	"	SAMBU-Gun	_____	"
KISARAZU City	_____	"	IMBA-Gun	_____	"
MATSUDO City	_____	"	KATORI-Gun	_____	"
			KAIJO-Gun	_____	"
			SOSA-Gun	_____	"
			ISUMI-Gun	_____	"
			AWA-Gun	_____	"
			HIGASHIKATSU-SHIKA-Gun	_____	"

Total

Classification	Male	Female	Total
(1) Number of children handled directly by child welfare committee-men			
(2) " " " " by reference from child welfare officials			
(3) " " " " " " " ". consultation offices			
(4) " " " " " " " school child welfare consultants.			
(5) Others			
Total			
Re: Consultation and Guidance			
General Children			
(1) Consultation on education			
(2) " " health			
(3) " " up bringing			
(4) " " employment			
(5) Group guidance.			
Total			
Special Children			
(1) Orphans or waifs			
(2) Delinquent juveniles			
(3) Worse-treated children			
(4) Feeble-minded children			
(5) Feeble-bodied children (a. Crippled			

(1) Number of children handled directly by child welfare committee-men
(2) " " " " by reference from child welfare officials
(3) " " " " " " " " consultation offices
(4) " " " " " " " school child welfare consultants.
(5) Others

Total

Re: Consultation and Guidance			
General Children			
(1) Consultation on education			
(2) " " health			
(3) " " up bringing			
(4) " " employment			
(5) Group guidance			
Total			
Special Children			
(1) Orphans or waifs			
(2) Delinquent juveniles			
(3) Worse-treated children			
(4) Feeble-minded children			
(5) Feeble-bodied children { a. Crippled; b. Feeble-bodied; c. Infantile paralysis }			
(6) Blind, deaf and dumb			
(7) Others			
Total			
Pre-Natal and Post-Natal care and health guidance			
(1) Pre-Natal care			
(2) Post-Natal care and protection given to babies (within one year)			
(3) Protection given to children (1-3 years age) and post-natal care			
(4) Protection given to mother and children			
Total			
Guidance on Foster-parents			
(1) Number of applicants to become foster-parents			
(2) Number of foster-parents to whom guidance was given			
(3) Number of individual children classed child laborers and slavery cases			
Total			
Disposals			
(1) Number of individuals handled by child welfare committee-men			
(2) " " " referred to child welfare officials			
(3) " " " " " child consultation offices			
~~(4) " " individual children classed child laborers and slavery cases~~			
Total			

Remarks : The Numerals in ( ) in the above table show that they were handled twice within the month or carried over from the previous month.

Incl. 2

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Report on state of children handled by child welfare officials (for _____ Month)

Number of child welfare officials stationed under CHIBA Pref. _____ Persons (for _____ Month)

Number of child welfare officials who have handled children in current month :

CHIBA City	_____ Persons		CHIBA-Gun	_____ Persons
FUNABASHI City	_____ "		ICHIHARA-Gun	_____ "
ICHIKAWA City	_____ "		KIMITSU-Gun	_____ "
CHOSHI City	_____ "		CHOSEI-Gun	_____ "
TATEYAMA City	_____ "		SAMBU-Gun	_____ "
KISARAZU City	_____ "		IMBA-Gun	_____ "
MATSUDO City	_____ "		KATORI-Gun	_____ "
			KAIJO-Gun	_____ "
			SOSA-Gun	_____ "
			ISUMI-Gun	_____ "
			AWA-Gun	_____ "
			HIGASHIKATSU-SHIKA-Gun	_____ "

Classification	Male	Female	Total
(1) Number of children handled directly by child welfare officials			
(2) " " " " by reference from child welfare ~~officials~~ committee-men			
(3) " " " " " " " " consultation offices			
(4) " " " " " " " school child welfare consultants.			
(5) Others			
Total			
Re: Consultation and Guidance			
General Children			
(1) Consultation on education			
(2) " " health			
(3) " " up bringing			
(4) " " employment			
(5) Group guidance			
Total			
Special Children			
(1) Orphans or waifs			
(2) Delinquent juveniles			
(3) Worse-treated children			
(4) Feeble-minded children			
(5) Feeble-bodied children (a. Crippled			
b. Feeble-bodied			

(3) " " " " " " " " consultation offices			
(4) " " " " " " " school child welfare consultants.			
(5) Others			
Total			
Re: Consultation and Guidance			
General Children			
(1) Consultation on education			
(2) " " health			
(3) " " up bringing			
(4) " " employment			
(5) Group guidance			
Total			
Special Children			
(1) Orphans or waifs			
(2) Delinquent juveniles			
(3) Well-treated children			
(4) Feeble-minded children			
(5) Feeble-bodied children { a. Crippled; b. Feeble-bodied; c. Infantile paralysis }			
(6) Blind, deaf and dumb			
(7) Others			
Total			
Pre-Natal and Post-Natal care and health guidance			
(1) Pre-Natal care			
(2) Post-Natal care and protection given to babies (within one year)			
(3) Protection given to children (1-3 years age) and post-natal care			
(4) Protection given to mother and children			
Total			
(1) Number of applicants to become foster-parents			
(2) Number of foster-parents to whom guidance was given			
(3) Number of individual children classed child laborers and slavery cases			
Total			
Disposals			
(1) Number of individuals handled by child welfare ~~committee-men~~ officials			
(2) " " " referred to child welfare ~~officials~~ committee-men.			
(3) " " " " " child consultation offices			
~~(4) " " individual children classed child laborers and slavery cases~~			
Total			

Remarks : The Numerals in ( ) in the above table show that they were handled twice within the month or carried over from the previous month.

Incl. 3

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The Prefecture's conclusion on the duties of the Child Welfare Official.

1. To educate and guide the Jido-Iin to become good case-workers.
2. To keep contact with the organizations which are interested in Child Welfare work.
3. To guide children who are entrusted by the Child Welfare Center in accordance with the law.
4. To give guidance as a Child Welfare official, to cases forwarded from the Jido-Iin.
5. To take charge in supervising the Child Welfare facilities and the foster parents.

On the duties of a Child Welfare Official.

Seiji Iwama, Child Welfare Official.

A. Measures which are now in effect.
1. Emphasis will be laid on training the Jido-Iin to be good case-workers.
(a) When receiving a communication from a town or village official in charge of the business, asking for advice about the treatment of a difficult case, respond to the call as soon as possible.
(b) Study the case together, at a meeting of the Jido-Iin which will be held specially for that purpose.
(c) Call at the home, accompanied by the one who is considered the most suitable for the business; that of the Jido-Iin in charge, of a regular member of the Child Welfare Committee, or of the town or village official in charge of the business.
(d) Returning again to the meeting of the Child Welfare Committee, let the companion in the visit report on the conditions of the familiy visited, and study whether the management was appropriate.
2. The next important matter will be to enlighten the people of the Child Welfare Law and ask for their cooperation, Taking advantage of being in various circles during official duties, ask the people in the towns and villages to gather for meetings, where lectures will be given and questions answered.
3. Pursue you business personally as a case-worker, by making use of the free days and hours which are not occupied by the businesses coming under the above 1 and 2.

B. Reflections upon the measure now in effect.
1. Concerning the first measure.
a. On item (a) above.
I make it a rule to study the customs, manners, surroundings and other things of a town or village where I am going. The trouble I always have on such occasions is that there is no convenient means of getting proper material and information.
As I am frequently too busy to make the preparatory study, I make it a rule to study the manners and customs which I shall see on the streets in the town or village, on my way to the town or village offices.
I take heed to grasp every opportunity of calling at such informed sources as schools and police stations on my way to the town or village office.

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b. On item (b).

I would urge school teachers, policemen, and town and village headmen to attend meetings of the Child Welfare Committee.

I understand that there are occasions on which the absence of either the teacher or policemen is desired, but hardly any occation is there that a town or village headman is to be excluded from the meeting.

c. On item (c).

To have the most important person, at home on a visit, it is necessary to tell an official in charge of the business, and the time of the visit. (in some cases it is considered desirable to go to see a person for an interview without notifying him of the time of the visit).

d. On item (d).

If a Child Welfare official makes a report himself to the Child Welfare Committee, he will be unable to ascertain whether the significance of his guidance is understood fully by them.

The Child Welfare official can interpose with his own comments, the report made by the person who has accompanied him, where the remarks of the companion are contrary to his opinion.

e. On item (e).

It is not an uncommon case that the official in charge of the business affairs is not wellacquainted with his business, or he often forgets to make contacts with the sources concerned.

The Jido-Iin in charge is apt to be reluctant in making entries on the child card and to ask the business official to make up documents for him, against which has been warned.

2. Concerning article 2.

Because of the time involved, such opportunities in most cases, are postponed to other occasions. This is because there is a short time between the time of my receivng a letter requesting my visit and my departure.

But in cases when I am requested to go to lectures only, I make it a rule to find opportunities at which I would take up problems in general, by asking the attendance of the Jido-Iin.

I am often told, that there are no difficulties in this town (or village) of which to be concerned etc., when I am requested to give lectures only, in spite of the fact that they do have various problems surrounding them. Therefore, as I talk on with them, the town and village men will turn up with their true colors.

It seems that they consider even the making of the child's card as turning out a criminal and bringing dishonor to their town or village.

3. Concerning article 3.

Engaged in the actual work, I found little time left for me to work as a case-worker. I think I would have more time to spare for my case-work if each Child Welfare Committee became a group of capable case workers. But for the time being, it seems better to me that the Child Welfare official would handle only a few cases, which would gradually be increased.

In addition, another cause is that too much time is lost in commuting, due to the largeness of the Child Welfare official's supervising jurisdiction.

In terms of treating a case carefully, a visit of only once or so would not do more than be a reconnaissance. Therefore, it is usual that I make many visits in connection with a case. Careless work in these cases will sometimes lead to undesirable results.

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On the duties of a Child Welfare Official.

Teijiro Iwasaki, Child Welfare Offical

The duties of the Child Welfare Official as they are stipulated in Article 11 of the Law cover a very wode scope in contents and its jurisdiction. So, meddling with more than one matter at a time with no definite purpose would eventually end in falling between two stools and obtaining no satisfactory results. Therefore, to effectuate the business, priorities should be decided, after re-examining the business.

The following are matters reflected upon based on my experiences in the past seven months:

1. To engage oneself in the handling, guidance and supervision of a special case.

   I should work at the beck and call of the Child Welfare Center, but it is to be regretted that I have consistently engaged myself in too many cases, and as a result, have always been pressed for them.

   On the other hand, with my jurisdiction which covers a wide area including secluded places among the mountains, it is not so easy a matter for me to go to the far corners of my jurisdiction, and so it sometimes happens that I can not keep my eyes upon the cases and give adequate guidance of which is expected of me.

   Apart from the cases in the cities, as a rule, it is considered more appropriate and effective to entrust the cases in the rural districts, to the Jido-Iin.

   Careful consideration should be given to the cases, the guidance of which the chief of the Child Welfare official or the Jido-Iin (especially when the Jido-Iin asks of the Child Welfare official to give him consultation and guidance). In this case the Jido-Iin should be given full responsibility, and at the same time his opinion should be highly respected.

2. To engage oneself in the guidance and supervision of the welfare facilities (including nursery and protection facilities, etc.) under his jurisdiction.

   By completing each facility, and adjusting its operation in line with the minimum standard as was indicated for each facility, the Child Welfare work should be promoted as much as possible.

3. To make efforts toward through publicity of the Child Welfare Law.

   One year has already passed since the Child Welfare Law went into full force, but persons concerned with welfare work, the Jido-Iin and school teachers as well as the general public in cities, towns and villages are as yet little acquainted with the spirit and the operation of this Law, and accordingly many are indifferent to the law.

   In this respect, it is an imminent need to make efforts to enlighten the people upon the purport of the Law, through the publicity at the meetings of the Council of Children's Committees and the Council of Child Welfare, and PTA, and by utilizing every other opportunity available.

4. Upon other special matters:

Kiyoshi Tajima, Child Welfare Official.

1. Legal definition of duties:

   1) Consultationsand advices upon protection and health of children and pregnant women and other matters concerning their welfare.

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2) Guidance of children provided by the Lw, Article 26 and 27.
3) Suggestions pursuant ot the Law, Article 56.
4) The detailed regulations of the Prefectural Government, Article 1; communications among the Jido-Iin, and promotion of their activities.
5) Guidance of the Jido-Iin stipulated by the Notification by order of the higher authorities (dated 4 May 1948) (6),2,III.

2. Precedence of duties.
1) Guidance of children
a) Children needing protection (by order of the Child Welfare Center Chief, and the Prefectural Governor).
b) Children in general (Children's Clubs etc.)
2) Guidance of the Jido-Iin and liaison with them.
Divisions of the jurisdiction:
Nagano City (five branches) - 5 blocks
Kami-Minochi-gun (Nishi, Nakayama, Te, Kita) - 4 blocks
Sarashina-gun (A,B,C,D,E) - 5 blocks
Hanishina-gun (southern, central, nothern) - 3 blocks

3. Supervision of facilities including guidance of foster-parants.

Riichi Shimizu, Child Welfare Official.

All efforts will be concentrated upon the enforcement of various measures to prevent juvenile delinquency, in accordance with one's judgment upon the current social circumstances and the instructions from the prefectural authorities.

1. Treatment of a child whose case is reported pursuant to the Law, ~~Law~~, Article 25.
His case will be handled through the functions of the Suwa Child Welfare Center, by course of the following procedures.
1) Investigation - With the cooperation of the Jido-Iin in charge, the chief official in charge, the school teacher in charge, etc. will investigate the living conditions and the circumstances of the child.
2) Mental examination - Psychological examination of the child on his intellect, character, ability, etc.
3) Medical examination - Medical examination of his mind and body by a doctor.
4) Judgment - By gathering the results of theinvestigation, the mental and physical examinations, the category of his abnormality and its degree should be judged, then the fundamental conditions for future measures and guidance should be clarified.
5) Measures - According to the category of abnormality of the child and its degree, it is decided that he shall be protected and supervised at his home or entrusted to a foster-parent, or accommodated in the protection facilities.
6) Guidance - By the triple guidance of the home, school and community, complete protection, medical, and educational measures should be given to him.

2. Discovery of a delinquent child at an early stage.
1) Investigation of problem children and delinquent children:
School authorities will make up a list of the children who have not at ended school at all or have abstained from school for a long time, and of the delinquent children.
The Jido-Iin and the PTA, cooperating with the school authorities, will investigate the actual conditions of these children, and if necessary, will conduct individual or group examinations for appropriate protection and gui-

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dance measures.

2) Establishment of an organization for promotion of welfare.
The organization will include the PTAs, the Women's Associations, the Mother's Associations and other existing organizations, which will seek the participation of the general people in the cities, towns and villages centering the Jido-iin, and will cooperate positively to the promotion of the children's welfare.

3) Promoting the growth of the Children's Associations.
Children will be guided to feel conscious of their position as a member of the community by leading a self-governing group life.

3. Prevention of birth of abnormal children.

1) Construction of a Children's Town.
A Children's Town which is to be worthy of a model, in respects to both domestic and social circumstances, will be established in the city of Suwa.

2) Elevation of a mother's cultural level.
The origination of a delinquent child is always caused by domestic reasons. Therefore, some measures should be taken to elevate the culture of a mother who takes the central part in the family.

3) Thorough sexual education.
Insufficient sexual knowledge and lack of sexual morals are one of the causes leading juveniles into delinquency.
Thorough sexual education, should be carried out through every possible opportunity.

4) Blood-tests of pregnant women.
It is evident that sexual diseases are a major factor accounting for the birth of abnormal children. Therefore, blood-tests should be given as generally as possible, with the view to prevent sexual diseases.

4. Spread of social education.

1) Reflections upon the school education.
2) Thorough execution of domestic education.
3) Spread of the social education.
4) Establishment of libraries for the study of children.
5) Construction of Children's Recreation Grounds.

Upon the duties of the Child Welfare Official

Seitaro Fujita, Child Welfare Official.

1. First, be active in thoroughly penetrating the spirit of the Child Welfare Law into every stratum of the city, town and village population, especially the Women's Associations, the Young Men's and Women's Associations and the PTAs, etc. through lectures and discussion meetings.
2. Second, make efforts to weave a fine piece of material with the horizontal liaison, that is, the unity of various organizations in the self-governing bodies, and with the vertical administrative phases.

I hope this duty will be recognized as an important one, especially during this period of transition.

As a prevention measure against delinquency, fostering and guidance of Mother's Clubs and such undertakings as establishments for the children's towns have been taken up.

That the movement toward the establishment of these organizations has recently gained increasing momenta is due to the efforts of the persons who have taken main parts in the movement, however, at the same time, the influence of the activities of the Child Welfare officials should not be overlooked.

With the establishment of the Yasuhara Boy's Association of Matsumoto City which is scheduled to hold its inauguration cere-

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mony on the coming 13th, Matsumoto City will have three Boy's Associations, including those of Hagi-machi and Fundo-machi, both already established.

Especially, the Parents and Children's Association of the Kajiumiwatari Community, Kambayashi-mura, Higashi-Chikuma-gun, which was established on the 9th, has started its operation, with the membership of about 300 persons involving 53 households.

3. Third, keep in contact with the Jido-iin and enlighten them. (especially education of those as case-workers, and encouragement of their progressive activities).

It is not too much to say that there was not one Child Investigation Card which contained a complete statement.

The notification stipulates that the businesses shall be classified into as many detailed items as practicable, but judging by the present circumstances, the above-mentioned item is considered the most urgent and important.

I, at first, undertook my duties, with an eye to probe and study deep into each case, but later I came to think that the three items mentioned above are urgent necessities at present, at least with a view to base the future activities of the Child Welfare officials on the present social circumstances, therefore, I have concentrated my utmost efforts upon them since last March.

Upon the duties of the Child Welfare Official.

Etsuro Tsuchiya

1. The education and promotion of activities of the Jido-iin.

According to statistics, the population under the jurisdiction of a Child Welfare official was over 200,000 in 1948, while the number of people under the charge of a Child Welfare Committee member (Jido-iin) as of the end of April 1947 was 630 persons involving 150 families, of which there were 250 children and 24 pregnant women (a survey by the Welfare Ministry which appeared in the Welfare Review issued in October, 1948); the population, as it stands in this neighborhood is deemed appropriate for a case-worker; where the Jido-iin has the background for activity most suitable for him to work, as a case-worker.

It must be required as the first duty for a Child Welfare official to be a good advisor to a Jido-iin, by providing the latter with knowledge and technique on the speciality in order to bring him up to an expert case worker, rather than to be a case worker himself for the population of 200,000. However, this does not mean in the least that the Child Welfare official should totally stop performing his duties, in the capacity of a case worker.

In some cases, the Child Welfare official will cooperate with the Jido-iin in dealing with the problem which is too difficult for the latter to handle, and in other cases the Child Welfare official will assume the task of handling a case for himself.

2. To be an organizer in promoting the child welfare work.

It must be admitted that our nation's condition in children's culture, which constitutes the background for the child welfare activities by the child welfare officials and the Jido-iin, are quite poor at present,

Such a gigantic task as the welfare of children can not be achieved only by the efforts of the persons concerned with the child welfare work. Therefore, if the child welfare work is to be promoted, efforts must be made toward the general elevation in juvenile culture.

In this respect, a broad range of activities in this field is asked of the child welfare officials; this duty can not be inferior in its importance to the preceding one.

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The elevation of the juvenile culture can not be effected through publicity activities alone, or rather it isimportant to found the child welfare system on a sound basis, by penetrating into various areas by means of actual activities.

If the knowledge and techniques of the child welfare official are exercised to the utmost of their power, in organizing Parents Clubs, Child Welfare Associations, Children's Societies, etc. in every city, town or village and encouraging their activities, the child welfare work of our country will under go a complete transformation.

The child welfare officials here will be more of group workers.

3. Investigation and study on the children's welfare.

The matter of a horizontal connection of various organizations concerned with child welfare is very important.

By the Laboratory of the U.S. Federal Child's Bureau which was harassed by the delinquent tendency of the juveniles during the war, it is reported that they succeeded in obtaining desired results, by insisting upon the necessity of mutual liaison and exchange of information among the organizations concerned, for the purposes, such as earlier discovery of delinquent juveniles, and by appointing special officials in charge of the liaison.

It may be said that the Child Welfare officials who are in a comparatively unresticted position are best suited to take the task of fostering a tendency of mutual cooperation among public offices, schools, police, committees, facilities, individuals, etc., by acting as liaison officers there, themselves.

4. To be an agent to penetrate the child welfare administration into each individual.

To penetrate various notifications, issued by public offices into the smallest units is a matter not to be neglected. Especially in the field of the child welfare administration, matter of fact stenotyped laws, regulations and notifications may be difficult for the general people to understand.

Whether the idea has penetrated into the peoples' minds by translations of the laws and regulations into familiar language will also depend largely upon the knowledge and experience of the child welfare official.

Upon the duties of the Child Welfare Official.

Gunji Yoshizawa, Child Welfare Official.

1. Spread and penetration of the idea of children's welfare and the Child Welfare Law.
2. Case-work.
3. Guidance of the Jido-iin (as a case-worker).
4. Group work.
5. Establishment of the Child Welfare Center.
6. Liaison with the organizations concerned.
7. Tours to each town and village to give consultation. (This will follow the itinerary rounds for publicity).
8. Meetings for study.

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NAGANO

ACTIVITY OF CHILD WELFARE OFFICIAL
During a year from April 1, 1948 to March 31, 1949 Nagano

Name of C.W. Official: Total

CLASSIFICATION		NUMBER TREATED
Classified by sex	Male	631
	Female	345
	Total	976
Disposed of only by V.W. Official	Consultation and assistance	254
	Continuous guidance	40
	Treatment and guidance were transferred to Child Welfare Commissioner	224
Notified to Child Consultation Station		176
Detail of the above	Received by child welfare institutions	43
	Fosterage	33
	Guidance by C.W. Official	20
	Guidance by C.W. Commissioner	53
	Others	14
	Treatment undecided	13
Guidance entrusted to C.W. Official by C. Consultation Station		85
Connected with mayor or town-or-village headman		143
Detail of the above	Utilized midwifery facilities	
	Received by mother-&-children's homes	2
	Received by nurseries	141
Introduced to organizations other them C Consultation Office and city, town or village office		16
Assistance concerning health		38
Continuous guidance hitherto among the above listed.	Being guided only by responsibility of C.W. Official	53
	Being guided by C.W. Official according to notification of C.Consultation Station	25
	Being guided by C.W. Official without notification of C.Consultation Station	39

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Study Meeting of Child Welfare Offi
Held During the Period June 1948 to

Meeting held on	Held at	Attendance		
29 June, 1948	Central Child Welfare Station	Child Welfare Official:	3	1.
		Guiding official:	2	2.
		Other " :	6	3.
				4.
29 July, 1948	Ditto	Child Welfare Official:	3	1.
		Guiding official:	2	
		Other " :	8	2.
				3.
				4.
6 Oct. 1948	Nagano Branch, the Japan Red Cross Society	Child Welfare official:	6	1.
		Guiding official:	3	2.
		Other " :	8	3.
				4.
				5.
18 Dec., 1948	Sankiryo (Protection facilities)	Child Welfare official:	7	1.
		Guiding official:	3	
		Other " :	8	2.
				3.
				4.
Jan. 13, 1949	Nagano Branch, the Japan Red Cross Society	Child Welfare official:	6	1.
		Guiding official:	3	2.
		Other " :	10	3.
Feb. 26, 1949	Matsumoto-shi No.1 Citizens' Public Hall	Child Welfare official:	7	1.
		Guiding official:	3	
		Other " :	9	

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udy Meeting of Child Welfare Officials
ld During the Period June 1948 to April 1949

tendance		Subject studied
Welfare Official: 3 g official: 2 " : 6		1. Mission of child welfare official. 2. Child Welfare Law. 3. Liaison with child welfare stations. 4. Study of case.
Welfare Official: 3 g official: 2 " : 8		1. Promotion of the activities of the child welfare committee. 2. Treatment of children registered because of being under special circumstances. 3. Group work. 4. Study of case.
elfare official: 6 g official: 3 " : 8		1. Treatment of aid (protection) need children. 2. Guidance of children by their protectors. 3. After care of child who left a reformatory. 4. Liaison with the Child Welfare Committee's Conference. 5. Study of case.
elfare official: 7 g official: 3 " : 8		1. Lowest standards of child welfare facilities. 2. Regulations of operation of foster parent system. 3. Protection and guidance of protection need child and recording of child card. 4. Study of case.
elfare official: 6 g official: 3 " : 10		1. Guidance to foster parent. 2. Prevention of child delinquency. 3. Study of case.
Welfare official: 7 g official: 3 " : 9		1. Protection of children under school age to be released from service resulting from application of the Labor Standards Law to them.

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				2.
				3.
April 14, 1949	Central Child Welfare Station	Child Welfare Official:	7	1.
		Other official:	5	2.
				3.

YT/NM

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2. Guidance and supervision to child welfare facilities.

3. Treatment of case.

ld Welfare Official: 7
er official: 5

1. Duty of child welfare official.
2. Supervision to child welfare facilities.
3. Others.

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二、相談手続
　1、兄弟姉妹
　2、養育費
　3、保育施設
　4、保健所
　5、家庭裁判所
三、職業指導
　1、子供会
　2、P・C・A
　3、P・T・A
　4、母親クラブ、母の会
　5、兄弟遊園
四、親族交渉斡旋
　1、離婚
　2、市町村役場
　3、婦人相談所
　4、学校
　5、公共職業安定所
　6、労働基準監督署
五、研究、その他の事項
　1、面接
　2、親権者面接会
　3、特別研究会
　4、記録
　5、特別集団
六、その他
　備考
　記録欄には別紙第十三号様式の内容を区分して記入すること。

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訓令

○長野縣訓令第十一號

兒童福祉司
地方事務所
兒童相談所
保健所
市役所
町村役場

兒童福祉司服務心得の一部を次のように改正する。

昭和二十三年四月七日

長野縣知事　林　虎雄

第九條　兒童福祉司は、法第二十六條第一項第二號、又は法第二十七條第一項第二號の規定により兒童又はその保護者を指導するときは兒童及びその保護者と密接に連絡し保護誘えきの實を擧げるように努めなければならない。

別記樣式第一號を次のように改める。

別記樣式第一號

兒童福祉司職務日誌

月　日	曜日	天候	
記			事

	種別	件數	地域	備考
取扱事項				

記載例

種別

一、家庭訪問
1、家庭調査

長野縣報　第二千二百七十二號　昭和二十四年四月七日（毎週月、木曜日発行）（大正二年十月十六日第三種郵便物認可）　二十二

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Nagano Child welfare

訓令

○長野縣訓令第三十一號

兒童福祉司
地方事務所
兒童相談所
保健所
市役所
町村役場

兒童福祉司服務心得を次のように定める。

昭和二十三年七月五日

長野縣知事　林　虎雄

兒童福祉司服務心得

第一條　兒童福祉司は、その職務を行うに當つては法令の定めるところによる外、この服務心得に從うものとする。

第二條　兒童福祉司は、兒童福祉法(以下法という。)に規定する兒童の福祉を保障するための本旨を體して、兒童福祉司としての自覺と責任に徹し、その使命の達成に努めなければならない。

第三條　兒童福祉司は、兒童の人格を尊重し、誠意と愛情とをもつてことに當るように努めなければならない。

第四條　兒童福祉司は、特に福祉の措置を講ずべき者を早期に發見し、これに必要な注意を與え、又は、必要な措置を執ることに留意しなければならない。

第五條　兒童福祉司は、その職務を執行するに當つては地方事務所、市役所、町村役場、保健所、その他職務上關係ある官公署、各種團體と緊密に連絡を執行、その適切な執行に意を用いなければならない。

第六條　兒童福祉司は、兒童相談所、兒童福祉施設と密接な連絡を執り、その機能をたすけなければならない。

第七條　兒童福祉司は、その擔當區域内において必要あるときは集團指導を行い、積極的に兒童の福祉增進に努めなければならない。

第八條　兒童福祉司は、その擔當區域を隨時に巡廻し、又は家庭訪問を行い、兒童及び妊產婦の狀況を調査し、常に實情を知つて職務の遂行に、努めなければならない。

第九條　兒童福祉司は、法第二十六條第一項第二號、又は法第二十七條第一項第二號により兒童及びその保護者と密接に連絡し、保護誘えきの實を擧げるように努めなければならない。

第十條　兒童福祉司は、別に定めるところにより、その月の勤務狀況報告書を翌月五日までに知事に提出しなければならない。

第十一條　兒童福祉司は、次の簿册を備えなければならない。

一、兒童福祉司職務日誌　(別記樣式第一號)
二、兒童票　(別記樣式第二號)
三、兒童福祉施設臺帳　(別記樣式第三號)
四、兒童委員名簿
五、事務引繼に關する書
六、備品使用簿

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4 略歴
5 その他の事項
五、1 面接
2 記録
3 家庭
4 関係
5 記録
六、5 其の他の参考
4 其の他の参考
3 関係
2 記録
1 面接
五、5 その他の事項
4 略歴

要書面の線に沿ひて第二の紙を重ねてご記入下さい

別記様式第二號　　児　童　票　（　　方面）

第　號	世帯主氏名		調査昭和　年　月　日	擔當児童委員	
氏名（フリガナ）		出生地		男	年　月　日（　才）
		現在地		女	學歴

既往歴

保護指導等の事由及種別

家庭環境　社會環境

相談　鑑別健康診断の結果

措置の概要

指導方針

訪問年月日	取扱事項	取扱年月日	取扱事項

（裏面）

訪問年月日	取扱事項	取扱年月日	取扱事項

（印刷局）　昭和四十年四月十日製造　厚生省

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児童票記載例

一、第　號
調査票に番號を附し擔當児童委員名を記す
調査年月日
調査委員において記入し置くこと
世帯主氏名
調査訪問等の關係から必ず世帯主の氏名を記す

二、氏　名　本人の氏名
出　生　地　本人の出生地
現　住　所　同居又は間借の場合は何某方と記す
住所なき児童は發見場所を記す
男　女　該當に○を附すこと
學　歴　小一・中卒

三、既往歴
例
(1) 妊産婦
(イ) 體康狀況
(ロ) 結婚關係（初、再婚、婚年齢）
(ハ) 分娩關係（早産、流産、死産、初産年、出生時の異常有無）
(ニ) 榮養狀態
(2) 乳幼児
(イ) 健康狀況（遺傳關係、乳児期、幼児期）
(ロ) 榮養狀態（食事習慣、離乳期、偏食）
(ハ) 發達狀況（齒牙、眼、體格、知能、性情、行動等）
(3) 児童
(イ) 健康狀況（遺傳關係、乳幼児期）
(ロ) 榮養狀態（食事習慣、偏食）
(ハ) 發達狀況（齒牙、眼、體格、知能、性情、行動）
(ニ) 生活環境（例　系累、母の死亡後繼母）
（家族の相互關係—父母兄弟姉妹の不和）
（社會的環境—移轉、引揚、又は住居が教育的に好ましくない地域）
(ホ) 社會施設機關との關係（養護施設に收容されたことがあつた、又は教護委員の指導をうけたことがあつたこと等）

四、保護指導、福祉の該當種別事由
例
(1) 妊産婦—助産施設—離居、子供が多く貧困のため
(2) 乳児—保健指導—虚弱児人工榮養のため
(3) 幼児—保育所—母の疾病、父の勞働のため
(4) 身體不自由児—療育施設—未就學—家庭貧困のため
(5) 要監護児童—訓戒指導—保護者の虐待若くはその監護を怠るため
(6) 要監護児童—児童又はその保護者を指導
學校を無屆缺席、金使が多い

五、児童の家庭環境、社會環境
児童福祉の面より觀察して記すこと

六、相談、鑑別、健康

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七、消耗品受拂簿
八、郵便切手受拂簿
九、出　勤　簿
十、文書收發件名簿
十一、往復文書
十二、その他職務遂行上必要と認める帳册

第十二條　地方事務所長は、兒童福祉司の職務について、その地方事務所の管轄區域を擔當する兒童福祉司に對して必要な指示をすることができる。

第十三條　兒童福祉司は、この心得に定めるもの、外、その服務については長野縣廳中處務細則の定めるところによる。

別記樣式第一號

兒童福祉司職務日誌

家庭訪問			相談手續		
種別	件數	地域別	種別	件數	地域別

集團指導			連絡交渉紹介		
種別	件數	地域別	種別	件數	地域別

研究、其の他の事項

記載例

種別

一、家庭訪問
1 家庭調査
2 妊産婦——保健指導
3 乳幼兒——保健指導、里親監督
4 要監護兒童——親權者の指導
5 要教護兒童等——收容通知

二、相談手續
1 兒童相談所
2 靈護施設
3 療育施設
4 保健所
5 家事審判所

三、集團指導
1 子供會
2 兒童クラブ
3 P・T・A
4 母の會
5 兒童遊園

四、連絡交渉紹介
1 縣廳
2 市町村役場
3 警察署

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1、職員の他	職員氏名	職員住所	職員の職業（家族数）	所轄作業地	備考
	外	外		外	

1、教育定員数	名

1、役職員	職名	氏名	年齢	職歴の概況

（昭和三十三年七月五日　厚生省令第三号）

（厚生省令第四号）

1、施設の種類	（助産施設、乳児院等）
1、施設の名称	
1、所在地	
1、経営の主体	
1、管理者の氏名	
1、（法人の場合は代表者の氏名及び十七年未満の者については年齢及び月日）	
1、既なる児童福祉施設の名称及び所在地	

児童福祉施設概要

七、構造の概要

建物、敷地、行動上の特質及び建築後の経営者名を記すこと

六、建設、拡張、指導、補助、補給等によつて補充したことを記す

八、収支方針

児童委員会、児童福祉司、児童相談所の意見及び打合事項を記載す

児童相談所、保健所、其他によつてうけた援助の概略、沿革、性

（厚生省令第四号）

厚生大臣　林　譲治

昭和二十三年七月五日

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DIRECTIVE

Directive No.31 of the Nagano Prefectural Government

5 July 1948

TO : Child Welfare officials; County Offices; Child Welfare Centers; Health Centers; City Offices; and Town and Village Offices

FROM : Torao Hayashi, Governor of Nagano Prefecture.

The Service Regulations for the Child Welfare officials are decided as follows:

The Service Regulations for the Child Welfare officials (Jido-Fukushi-Shi)

Article 1 The Child Welfare officials will discharge their duties in accordance with these service regulations as well as those provided by laws and ordinances.

Article 2 The Child Welfare officials will make efforts to fulfil their commission, bearing in mind the purport of the Child Welfare Law (hereinafter referred to as the Law) and in thorough recognition of their position and responsibilities as Child Welfare officials.

Article 3 The Child Welfare officials will make efforts to handle cases, with respect to the child's personality, and with sincerity and affections.

Article 4 The Child Welfare officials will be careful to discover, as early as possible, those especially who are in need of measures for their welfare, and to give them necessary advices, or to take necessary steps for them.

Article 5 The Child Welfare officials, in execution of their duties, will be careful to keep a close contact with the County Office, City Office, Town and Village Offices, Health Centers, and other public offices and various organizations officially related with them, in order to function their duties properly.

Article 6 The Child Welfare officials will keep close contact with the Child Welfare Center and other Child Welfare facilities, to assist them in their functionings.

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Article 7 The Child Welfare officials will work positively, to promote the welfare of the children within their jurisdiction -- if necessary by conduction a collective guidance.

Article 8 The Child Welfare officials will make rounds of the districts under their charge and make calls at homes from time to time, to investigate conditions of children and pregnant women and always be acquainted with the actual conditions necessary in putting their duties into effect.

Article 9 The Child Welfare officials will keep a close contact with children and their protectors so as to make their protection and guidance activities fruitful, under Article 26, Par. 1, Item 2 or Article 27, Par. 1, Item 2 of the Law.

Article 10 The Child Welfare officials will be required, as provided in another place, to submit monthly reports on their welfare work to the Governor, to reach him not later than the fifth of the month, followingthe work last reported.

Article 11 The Child Welfare officials will keep the following books and forms:

1. Official Diary of the Child Welfare Official (Showed separately in Form No.1)
2. Child Investigation Cards (Showed separately in Form No.2)
3. Ledger for Child Welfare Facilities (Showed separately in Form No.3)
4. Roster of the "Jido-Iin"
5. Job description file
6. Book for the issuance of Property
7. Receipt and Issue Book for Consumptive Goods.
8. Receipt and Issue Book for Postal Stamps.
9. Attendance Book
10. Log Book for Documents Received.
11. Exchanged Letter File
12. Other books and forms necessary for operations of duties.

Article 12 The Head of County Office will be authorized to issue necessary instructions to the Child Welfare official with regards to his duties, who is in charge of a district under the jurisdiction of the County Office.

Article 13 The service of the Child Welfare officials will be regulated by the Detailed Regulations for Services in the Nagano Prefectural Government offices, except for the cases where these regulations are applicable.

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Form No. 1

Official Diary of Child Welfare Official

Home Visitation			Procedures for Consultation		
Classification	No. of Cases	Area	Classification	No. of Cases	Area
Group Work			Liaison, Negotiation & Consultation		
Classification	No. of Cases	Area	Classification	No. of Cases	Area
Study & other remarks:					

Explanations for statements:

Classification

1. Home Visitation
   (1) Home Investigation
   (2) Pre-[illegible]

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(2) Pregnant women -- health guidance
(3) Sucklings -- health guidance, supervision of foster-parents
(4) Children needing protection -- guidance to persons in patental authority
(5) Children needing reform -- a communication issued to take the child in.

2. Procedures for Consultation:
   (1) Child Welfare Centers
   (2) Protection facilities
   (3) Medical facilities
   (4) Health Centers
   (5) Family Court
3. Group work
   (1) Children's group
   (2) Childrem's club
   (3) P. T. A.
   (4) Mothers' society
   (5) Children's recreation ground
4. Liaison, Negotiation & Communication:
   (1) Prefectural Government
   (2) City, Town and Village Offices
   (3) Police Station
   (4) Schools
   (5) Public Employment Security Office
5. Research and other matters
   (1) Interview
   (2) "Jido-Iin-Kai" (Child Committee)
   (3) Case Research Society
   (4) Records
   (5) Arrangement of business
6. Others:
   Area; the whole district put under the charge of a Child Welfare official will be divided into some areas, which will be entered on the sheet.

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Form No. 2

Child Investigation Card

(Area)

No.___ Name of Householder;	Date of Investigation;	Jido-iin in charge;

Name;	Birth-place;	Sex: male female	Date of birth;
	Present Address;		(years old)
			School education;

Personal History:

Reasons for Protection & Guidance, and Classification:

Domestic and Social Circumstances :

Consultation, Judgment & Result of Health Exam.:

Summary of Measures taken:

Policy for Guidance :

Date of Visitation	Matters handled	Date of Visitation	Matters handled

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Explanations for statements on the Child Investigation Card:

1. No.___ ; Each card will be given a serial number, with the name of a "Jido-Iin" in charge thereon.
   Date of Investigation; This entry will be made by the investigating committee.
   Name of House-holder; This entry, facilitating future investigations and visitations, will not be missed.

2. Name; Name of the person under investigation
   Birth-place; Birth-place of the person under investigation
   Present Address; If boarding in an other's home or renting a room, state the C/O address; in case of a homeless child, enter the place where he was first discovered.
   Sex; Bracket "male" or "female"
   School Education; For example, "first-grade student of primary school","finished the middle school course,".....

3. Personal History:
   Examples:
   (1) Pregnant Woman
      a. Health condition:
      b. Matrimony; (first, second,... marriage; married age)
      c. Child-birth; (unmature birth, miscarriage, still-birth, year of the first child-birth, conditions at the occassions of child-birth)
      d. Nutrition conditions;
   (2) Infants:
      a. Health conditions (Hereditary relation, suckling-period, babyhood)
      b. Nutrition conditions; (eating habits, weaning-period, choice of food)
      c. Growing conditions; (teeth, eyes, constitution, intellect, temperament, action, etc.)
   (3) Child:
      a. Health conditions; (hereditary relation, suckling-period and baby-hood)
      b. Nutrition conditions; (eating habits, choice of food)
      c. Growing conditions; (teeth, eyes, constitution, intellect, disposition, action,etc.)
      d. Living circumstances:
         (For example; relatives , as a stepmother after the death of the real mother)
         (Mutual relations among the family--- discord among the parents, brothers or sisters)
         (Social circumstances -- removal of residence, repatriation, or home situated in an area educationally undesirable)
      e. Relation with social facilities and organizations;
         (that he has been accommodated in protection facilities, or that he has been under the guidance of a "Kyogo-Iin"-Reform Committee,etc.)

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4. Classified reasons for needing protection, guidance and aid for welfare

Examples:---
(1) Pregnant woman-- Delivery facilities-- because of mixed residents, many children and in poverty,.....
(2) Suckling--- Health guidance--- because of weak constitution, artificial nutrition,.....
(3) Baby--- Nursery--- because of the mother's illness and his father working
(4) Deformed child-- Medical facilities-- because of non-school attendance, his family's poverty
(5) Child needing reform-- admonition and guidance--- because of his protectors maltreatment against him or lack of supervision over him
(6) Child needing protection--- guidance of the child or his protector-- because of his being absent from school without notice, or of wasting money.

5. Domestic and Social Circumstances of the child:
State the observations from the Child Welfare point of view.

6. Consultation, Judgment & Health Conditions:
Describe his intellectual ability, adaptability, disposition, temperament and peculiarities in his conduct, and results of the health examination, according to the judgments by the Child Welfare Center, Health Center, and others.

7. Summary of Measures taken:
State the measures taken by means of investigation, guidance, facilities, liaison, etc.

8. Policy for Treatment:
State opinions given by the "Jido-Iin-Kai", "Jido-Fukushi-Shi" and Child Welfare Center and matters arranged with them.

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Form No. 3

Ledger for Child Welfare Facilities
Kind of Facilities: (Child -birth Helping Facilities, Nursery,etc.)
Name of Facilities:
Locality:
Main operating body:
Name & Position of Manager:
Date of Authorization as Child Welfare Facilities: (Date of approval, in cases of the facilities instituted under Article 67 or Article 69 of the Law)
Outline of history and status of the facilities before it became the Child Welfare facilities:
Site and others: Total acreage of site; Total floor space of buildings; Buildings: (No. of rooms,etc,) Acreage of cultivated land; Remarks;
Accommodation : _____ persons
Personnel : Position Name Age Personal History

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DIRECTIVE

Directive No.11 of the Nagano Prefectural Government

7 April 1949

TO : Child Welfare officials ; County Offices; Child Welfare Centers; Health Centers; City Offices and Town and Village Offices

FROM : Torao Hayashi, Governor of Nagano Prefecture

A part of the Service Regulations for the Child Welfare officials will be amended as follows:

1. Article 9 The Child Welfare officials, when guiding children or their protectors under the provisions of Article 26, Par. 1, Item 2 or Article 27, Par. 1, Item 2 of the Law, will keep a close contact with the children and their protectors so as to make their protection and guidance activities fruitful.

2. Form No. 1 as illustrated separately will be amended as follows:

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Form No. 1

Official Diary of Child Welfare Official

Date:	Weather:

Description

	Classification	No. of Cases	Area	Remarks.
Matters handled				

Explanations for statements:

Classification;

1. Home Visitation
   1) Home investigation
   2) Pregnant woman--- health guidance
   3) Infants--- health guidance and supervision over the foster-parents
   4) Child needing protection--- guidance for the persons in parental authority
   5) Child needing reform, or others--- a communication issued to take the child in.

2. Procedures for Consultation
   1) Child Welfare Center
   2) Protection facilities
   3) Medical facilities
   4) Health Centers
   5) Family Court

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3. Group work
   1) Children's group
   2) Children's club
   3) P. T. A.
   4) Mothers' club and society
   5) Children's recreation ground

4. Liaison, Negotiation and Communication
   1) Prefectural Government
   2) City, Town and Villa ge Offices
   3) Police Station
   4) Schools
   5) Public Employment Security Office
   6) Labor Standard Supervision Office

5. Research and other matters
   1) Interview
   2) Deliberative Council of "Jido-Iin"
   3) Case Research Society
   4) Records
   5) Arrangement of business

6. Others:
   Area; the whole district under the jurisdiction of a Child Welfare official will be divided into some areas, which will be entered on the sheet.

Collective Report on Child Welfare workers
Activity for the month of _____ 19__

Sort of case	Number of case	Reference
Consultation with expectant mother on health problem		See: Instruction of child welfare workers activity No.3 Practical measures of consultation and guidance (A) Individual guidance No.2
Health program and protection of baby		See: " Individual guidance No.3
Protection of mother and child		See: " " No.4
Protection of general children		See: " " No.5
Protection of special children		See: " " No.6
Teaching for children's group		See: " (6)
Total		

Remarks: 1 All of the contents in the Reference column of monthly child Welfare Workers Report should be put in the column of reference.

2 The monthly report should be submitted to Gun-Office head by 7th of next month.

(Signature)

YAMANASHI Name of Mayor _____

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