

GHQ/SCAP Records (RG 331, National Archives and Records Service)  
Description of contents

- (1) Box no. **3032**
- (2) Folder title/number: **(4)**  
**Region and Team Administration**
- (3) Date: **Jan. 1949 - Aug. 1949**

(4) Subject:

Classification	Type of record
<b>9032.2</b>	<b>e</b>

- (5) Item description and comment:  
**Chugoku**

- (6) Reproduction:  Yes  No

- (7) Film no.

Sheet no.

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HIROSHIMA MILITARY GOVERNMENT T

FILE INDEX

Region + Team # 2

Date	From	File	SUBJECT
			Adult Program of Democratic Education
16 Apr 49	HMG T		Assumption of Command
24 Mar 49	C.M.G.R.		Dry Cleaning Services
	C.M.G.R.		Fire Fire Prevention
18 Apr 49	C.M.G.R.	No. 20. memo	Eta Jima School Command Facilities
20 Apr 49	HMG T	Memo	Economic Stabilization Program
	1st Corps	Memo	Memorandum to all Region Commanders
21 Apr 49	HMG T	"	Japanese Tax Collection
			Kaneyasu, Eiko (Typist L.S.G.)
18 April 49	Judge Koda		Resignation from office
23 April 49	HMG T		Monthly Activities Reports
29 April 49	HMG T		Field Trip Reports
3 May 49	HMG T	370.2	Passive Defense Measures Against Air Attack
1 May 49	C.I. <sup>3</sup> Hiroshima		Attempted Arson at H.M.G.T Detachment
7 May 49	HMG T	50.2	Special Order (Par. 627) (Capt. Somers and Maj Baker)
9 May 49	C.M.G.R. Hiroshima	Memo 25	Regional Motor Vehicle Pool
10 May 49	B.O.C.	516CA413.4	Long Distance Telephone Calls
13 May 49	HMG T		Office Appearance
13 May 49	C.M.G.R.	Memo 26	Prescribed Summer Uniforms
	C.M.G.R.	Memo 27	Duty Officer
18 May 49	C.M.G.R.	Memo 28	Group Information & Education
24 May 49	C.M.G.T	No. Memo	Vehicles Authorized to Leave Motor Pool After 1700
16 June 49	Region		Issue slip for office furniture



HIROSHIMA MILITARY GOVERNMENT TH

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Region 4 Team # 3

Date	From	File	SUBJECT
18 June 49	CMGR		Statement by Colonel Burns to Major Snow, 16 June 49
21 June 49	Motor Officer	Memo	Vehicle Ferry Service to Eta Jima
10 July 49	HCAAT		Prosecution of Japanese Nationals
	Motor Pool		Vehicle Operators Dispatch Ticket
27 June 49	HCAAT		Tax Exemption Certificate
23 June 49	8th Army	S.O. 86	Redesignation of Bulk Authorization Units
8 July 49	HCAAT	Memo	Inspection Reports
23 June 49	CMGR	Memo	Bus Transportation Schedule
12 July 49	CCAR	Memo	Postal & Finance Services
24 June 49	CMGR	Memo	Troop Information & Education Program
25 June 49	HMSO	SO 5	Asgmt of Legal Officers
23 July 49	CCAR	Memo	Eta Jima - Kure Passenger Ferry
28/7/49	HCAAT	Memo 1	Use of Vehicles
1/8/49	HCAAT	2/2 Memo	Monthly Activities Report
15/7/49	CCAR	Memo 2	Duty Officer & Staff & Duty Officer
4/8/49	HCAAT	Memo 2	Use of Vehicles
1/8/49	HCAAT	Non Memo	Unit Occupation History
5/8/49	HCAAT	Memo 3	"Chief, H.C.A.T."
17/8/49	CCAR	210(A-70)	Officers Code
19/8/49	CCAR	Memo 16	Officers Registration
24/8/49	HCAAT	2/2 Memo	Kure - Yoshida Tunnel "off. Limits"
30/8/49	HCAAT	" "	Field Trip pins for Col. map.
8/8/49	CCAR	Memo 13	Duty Officer & Staff Duty Officer
6/8/49	CCAR	Memo 11	Charge of Quarters



HIROSHIMA MILITARY GOVERNMENT TH

FILE INDEX

Region 2 Team #1

Date	From	File	SUBJECT
14 Jan 49	C.M.G.R.		Publication of Weekly Bulletin
14 Feb. 49	H.M.G.T.		Assignment of Typewriters
14 Feb. 49	H.M.G.T.		Daily Reports
14 Mar 49	H.M.G.T.		War Occupational History
14 Mar 49	H.M.G.T.		Assumption of Command
7 Feb 49	3 <sup>rd</sup> ARMY R.T.C.		Eta-Gina Kure Passenger Schedule
15 Feb 49	H.M.G.T.	H.M.G.T. 212	Surveillance of Japanese Staff Administration
19 Feb 49	C.M.G.R.		List of Receiving Reports
17 Mar 49	H.M.G.T.		Assumption of Command
10 Mar 49	H.M.G.T.		Military Correspondance
			Protocol of Various Expenditures of H.M.G.T & C. R. in the Building of Prof. Office
			Objections set forth in Interim Directive of the U. S.
23 Jan 48	C.M.G.R.	C.M.G.R. 210.30	Preparation for Inspection, C.I., I Corps
24 Mar 49	C.M.G.R.		Canteen Sales Store #68 - Nijimura
24 Mar 49	C.M.G.R.		Laundry Services
18 Mar 49	H.M.G.T.		Disaster Plan
	H.M.G.T.		Life Magazine Pictureman of "Modern America"
21 Oct 48	C.M.G.R.	333(A-Snd)	Field Trip Reports
26 Oct 48	C.M.G.R.	333(A-Snd)	Field Trip Reports
2 Apr. 49	H.M.G.T.		Office Assignments
13 Apr. 49	H.M.G.T.		Employment of Japanese Nationals
29 Jan 48	H.M.G.T.		Bomb. Disposal
9 Apr. 49	H.M.G.T.		The Second Course of the Adult Program of Democratic Education



HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

UNNUMBERED )  
: )  
MEMORANDUM )

1 September 1949

Below are listed by Shi and Guns the inspections made in July and August by the Chief and each section.

The total inspections made in July was 293.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Chief

INSPECTIONS FOR JULY AND AUGUST

	CHIEF	C E	P H	P W	R C & I	C I	L & G	F & P	TOTAL
HIROSHIMA	1	18	1	25	43	11	4	2	105
KURE	-	8	1	13	42	5	3	2	73
FUKUYAMA	-	1	-	-	16	-	2	2	21
ONOMICHI	2	1	1	2	13	-	1	2	22
MIHARA	3	3	1	-	7	-	4	2	20
AKI GUN	-	3	-	2	10	3	1	3	22
ASA GUN	-	2	1	6	5	2	4	2	22
ASHINA GUN	-	3	1	3	10	-	8	2	27
FUKAYASU GUN	-	-	-	-	4	-	-	-	4
FUTAMI GUN	2	3	1	-	16	-	34	2	58
HIBA GUN	1	4	2	2	20	-	13	2	44
JINSEKI GUN	-	2	1	-	4	-	-	-	7
KAMO GUN	1	6	5	5	19	3	-	2	41
KONU GUN	-	2	-	-	4	-	-	-	6
ITSUGI GUN	5	-	-	-	16	-	3	-	24
NUMAKUMA GUN	3	1	-	3	9	2	3	-	21
SAEKI GUN	1	9	3	9	21	4	-	2	49
SERA GUN	-	2	2	-	4	-	-	-	8
TAKATA GUN	-	2	1	2	17	-	4	2	28
TOYOTA GUN	4	6	1	-	22	8	1	2	44
YAMAGATA GUN	1	6	5	-	17	1	9	-	39
TOTAL	24	80	27	72	319	38	94	29	685



*Region  
Admin*

*Sgt  
Major*

HEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)

MEMORANDUM )  
: )  
NUMBER 11 )

6 August 1949

CHARGE OF QUARTERS

1. One enlisted man assigned to Headquarters Chugoku Civil Affairs Region and Hiroshima Civil Affairs Team will serve as charge of quarters each day during other than normal duty hours for the Region and Team headquarters.

2. Enlisted men will be rostered alphabetically by the Detachment. The tour of duty will be 1630 to 1630 daily.

3. In the absence of a scheduled enlisted man, the next enlisted man in line in the respective rosters will be on duty.

4. Duties:

a. Report to the Region Sgt Major at 1615 hours on the day on duty days and 1115 hours the last duty day preceding Sundays and holidays.

b. Remain within hearing distance of the phones in the Region Adjutant's office, except when duty requires presence elsewhere.

c. Insure that no unauthorized persons are loitering in the building at any time.

d. Log all telephone conversations in full and turn over to duty officer.

e. Insure that no unauthorized persons molest any fixtures on desks.

f. Know the whereabouts of the staff duty officer at all times.

g. Be familiar with current fire regulations issued by Region Fire Marshall.

h. At all times be alert and attentive to duties during tour of duty.

i. Remain on duty in headquarters until relieved by the Sgt Major.

5. The charge of quarters of the preceding day will report daily from 1145 to 1300 hours for duty during noon hour, except Sundays and holidays.

6. Raise the flag at 0630 daily and lower at 1700 daily.



MEMO NO 11  
SUBJECT: CHARGE OF QUARTERS (cont'd)

dtd 6 Aug 49

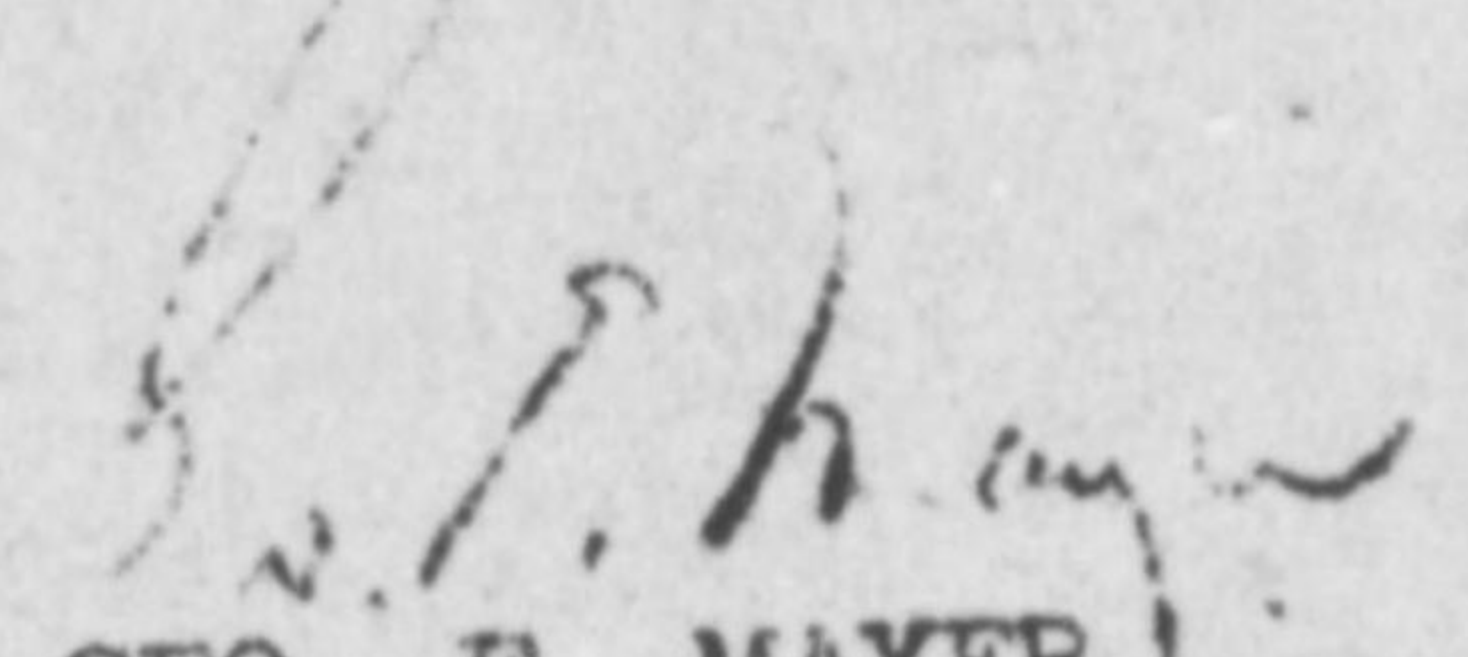
7. Check the Notification of Visitors file (on wall by window near sign out blackboard) and see if any visitors are coming in at 2338 and 0428 hours, and if so, take necessary action to insure that they are met at RTO and billets are arranged for.

8. Memorandum Number 30 this headquarters, dated 3 June 1949 is rescinded.

BY ORDER OF THE CHIEF:

GEO. E. MAYER  
Capt., FA  
Adjutant

OFFICIAL:

  
GEO. E. MAYER  
Capt., FA  
Adjutant

DISTRIBUTION

2 - Ea Section CCAR  
10 - HCAT  
3 - Det  
1 - File  
1 - BB CCAR



*Region  
Adjutant**Lloyd  
RAC*HEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)MEMORANDUM )  
: )  
NUMBER 13 )

8 August 1949

DUTY OFFICER AND STAFF DUTY OFFICER

Memorandum Number 2, this headquarters, 15 July 1949, subject as above, is amended as follows:

1. Paragraph 2b to read.

b. One civilian, grade CAF-7 or above assigned to this headquarters or Hiroshima Civil Affairs Team will be detailed as Staff Duty Officer for both region and team headquarters.

2. Paragraph 4f(1) to read.

f. (1) Receive Daily Incident Reports on Sundays and Holidays from all Team Headquarters and transmit by phone to Civil Affairs Section, Headquarters I Corps, (phone Kyoto 26497) prior to 0930 hours. Instructions were published in Section I Weekly Bulletin Number 3, this headquarters, 1949, copy of which is filed with duty officer's instructions in the Region Adjutant's Office.

3. Paragraph 4f(2) (b) to read:

4 f (2) (b) After duty hours information received in reference to the above, will be relayed by duty officer Chugoku Civil Affairs Region to the duty officer, Headquarters I Corps, (phone Kyoto 26190 or 26290). In the event the duty officer Chugoku Civil Affairs Region is not at headquarters, the charge of quarters, will receive the message and immediately notify the duty officer Chugoku Civil Affairs Region.

BY ORDER OF THE CHIEF:

OFFICIAL:

*GEO. E. MAYER*  
GEO. E. MAYER  
Capt., FA  
AdjutantGEO. E. MAYER  
Capt., FA  
AdjutantDISTRIBUTION5 - Ea Team less HCAT  
10 - HCAT  
5 - BB  
1 - Ea Off & Off-Type Civ Hq CCAAR & HCAT  
5 - File

539/



*Legal*HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

A/JB/my

30 August 1949

UNNUMBERED )  
:  
MEMORANDUM )

1. Effective 1 September 1949, the pins placed in the map in Lt. Col. Truden's office for July and August field trips will be removed. Each section will have a new color for September and October.

2. The colors for the Chief, and each section are as follows:

Chief	Dark Green
RC & I	Dark & Light Blue
Public Health	Gray
Public Welfare	Red
Civil Education	Light Green
Information	Yellow
Legal	White
F & CP	Black
Kure Port	Orange

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Chief



175013

*Capt. Caswell*  
*Rae*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

24 August 1949

UNNUMBERED)  
:  
MEMORANDUM)

OFF LIMITS

The tunnel from Kure to Yoshiura has been placed Off Limits to all traffic from 21 August to 15 December 1949. The above-mentioned tunnel is under repair.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Chief







Capt Caswell  
MacHEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)

17 August 1949

CCAR 210 (A-To)

SUBJECT: Officers Code

TO : Each Officer Assigned  
Chugoku Civil Affairs Region

1. The Army in general, and the Officer Corps in particular, at the present time finds itself under the close and somewhat justifiably critical scrutiny of the public. The many factors contributing to this condition are too numerous to mention and too obvious to warrant elaboration. Continuous self-analysis and self-evaluation by each officer are imperative if the officers are to grow in stature and in effectiveness.

2. It is not intended here to enumerate in detail all the qualities expected of an officer. However, it is believed to be appropriate to cite some of the more fundamental ones to be used as a measure of moral and professional attainments required by you and by those officers you are called upon to guide:

Integrity: No other single quality is more vital to the strength of the Officer Corps, for upon it is built national confidence, social security, and most important, personal satisfaction. The absence of integrity in any realm of the individual's activity beshadows him and his associates.

Moderation: Over indulgence in any form reflects lack of control and immediately disqualifies the individual from the exercising of authority.

Understanding: Effective understanding, whether it be of events, people or ideas, can be attained only by a thorough determination of facts, coupled with experience. Without understanding, decision and action become prejudice and vacillation.

Loyalty: The entire military organization is predicated upon the individual's loyalty to superiors and subordinates. When loyalty is not complete, disintegration results. Always remember, true loyalty must work both ways. This is quite frequently overlooked or ignored, today.



CCAR 210 (A-To)  
Subject: Officers Code

17 Aug 1949

Discipline: Discipline, the habitual attention to detail, is the antithesis of negligence. It must be engrained so deeply that, in spite of distracting influences, appropriate reaction results in all fields, supply, administration, maintenance, uniform, speech, and combat.

Responsibility: The unequivocal acceptance and discharge of responsibility by all ranks is tantamount to success. Each officer should never forget that "rank has its responsibility."

Courtesy: Courtesy is compounded of thoughtfulness, civility, good breeding, and self-respect. It is the essential lubricant in the complex machine of human relations.

Economy: Because of the critical demands of the moment, each officer must resist the present American tendency toward extravagance and develop assiduously economy in his official and personal dealings.

Health: Training and equipment are of no value if the individual lacks the physical endurance to sustain them in operation. Maintenance of good health is incumbent upon each officer.

Appearance: High standards of personal appearance are both a manifestation of and an aid to efficiency, confidence and self-respect.

3. It is recognized that the junior officer, during the acceleration of the war years, did not receive his normal share of the rigorous discipline and indoctrination customary in the pre-war Army. This deficiency must be overcome in part through education by and emulation of the senior officer. Therefore each officer should make a thorough self-inventory to the end that each of you will recognize and develop your strengths as well as isolate and overcome your shortcomings. This individual action will inevitably contribute to the ultimate objective - an integrated and vitalized army.

*L. E. Toole*  
L. E. TOOLE  
Colonel, Inf.  
Chief



*adm**Legal*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248 (Kure, Honshu)

5 August 1949

MEMORANDUM )

NUMBER 3 )

1. In compliance with par 2, General Order No. 86, Headquarters Eighth Army, dated 23 June 1949, and Unnumbered Memorandum, Chugoku Civil Affairs Region, dated 5 August 1949, effective immediately the Commanding Officer of Hiroshima Civil Affairs Team will be referred to as, "Chief, Hiroshima Civil Affairs Team".

2. All correspondence prepared for the signature of the Chief, Hiroshima Civil Affairs Team will be as follows:

a. James R. Truden  
Lt Col TC  
Chief

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Chief



*Legal  
Rac*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

1 Aug 1949

UNNUMBERED )  
:  
MEMORANDUM )

UNIT OCCUPATION HISTORY

It has been the Policy in the past for all sections to submit items of interest about their sections for the Unit Occupation History. This has not been complied with in the last few months. You are reminded that your article for the Unit Occupation History is due in the Team Adjutant office by the 10th of every month.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding



*Legal  
PAC*HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

4 August 1949

MEMORANDUM )  
:  
NUMBER 2 )

9

USE OF VEHICLES

1. Memorandum Number 1, this headquarters dated 28 July 1949, is rescinded.
2. Assignment of vehicles and maintenance days.

<u>VEHICLE NO.</u>	<u>BUMPER NO.</u>	<u>NAME</u>	<u>MAINT DAY</u>
7486	1	Commanding Officer	Thursday
9384	2	Adjutant	Monday
7327	3	Kure Port (Econ)	Friday
6146	4	Public Health	Tuesday
9121	5	Civil Education	Wednesday
4285	6	Economics	Saturday
5476	7	Economics	Friday
7908	8	Legal and Government	Thursday
5861	9	F & CP	Tuesday
7208	10	Civil Information	Wednesday
3619	11	Public Welfare	Friday
6910	12	Adjutant	Monday

3. Each section will plan their work in advance making sure their vehicle remains in the motor pool on maintenance day. There will be NO exceptions to this policy.

4. Sections will not borrow transportation on the scheduled maintenance day, except in an emergency. There will be one exception to this policy, The economics section has the greatest number of personnel assigned. On Friday and Saturday, numbers 2 or 12 will be used by that section.

5. Sections having more than one person, to make field trips, may request four days in advance, for one of the spare vehicles.

6. Too frequently the sign out board has from two to four people listed for the same destination. Effective immediately these trips will be coordinated as much as possible.

7. All sections will adhere to par b memo #3, Headquarters Chugoku Civil Affairs Region, dated 23 July 46 when filling out trip tickets.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding



*May Week*

HEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)

15 July 1949

MEMORANDUM )

NUMBER 2 )

DUTY OFFICER AND STAFF DUTY OFFICER

1. Memorandum Numbers: 9, 17, 27 and 32, Headquarters Chugoku Military Government Region, 1949, are rescinded.

2. a. One officer assigned to this headquarters or Hiroshima Civil Affairs Team will be detailed as Duty Officer for both Region and Team Headquarters.

b. One civilian, grade CAF-6 or above assigned to this headquarters or Hiroshima Civil Affairs Team will be detailed as Staff Duty Officer for both Region and Team Headquarters.

c. Medical Corps Officers and Civilians performing the duties of Medical Corps Officers will be excused from these duties.

3. Personnel will be detailed by roster as prescribed by AR 345-25. Roster will be kept by the Adjutant and details will be posted on the bulletin board in the Adjutant's office.

4. Duties of Duty Officer:

a. Tour of duty will be for 24 hours beginning at 0800 on day detailed. The old and new duty officer will report to the Adjutant at 0800 daily except Sundays and holidays. On Sundays or holidays the old duty officer will be relieved by the new duty officer.

b. Remain within hearing distance of phones in the Region Adjutant's office during the following hours:

(1) Monday, Tuesday, Thursday and Friday

1200-1230 hours

(2) Wednesday and Saturday

1130-1200 hours

(3) Sunday and holidays

0800-1600 hours except time required for eating the noon meal at detachment mess.

c. During non-duty hours, the duty officer will inform the headquarters charge of quarters the telephone number where he may be reached at all times.



MEMO NO 2 (cont'd)

dtd 15 July 49

d. Check between 1800-2400 and once between 0001-0700 hours.

- (1) The headquarters building for the presence of the charge of quarters and guard.
- (2) The Headquarters Detachment area for the presence of the charge of quarters and with the Detachment charge of quarters; the EM Club, Supply room, Mess hall, Post Exchange, APO 248 and Dispensary to ascertain doors and windows are locked and guards are on duty.
- (3) The presence of the charge of quarters in the motor pool and that he is complying with instructions posted in the dispatcher's office.
- (4) The Matsumoto House for presence of guards and to ascertain that side door is locked.
- (5) The Sawahara billets for presence of guards.
- (6) The furniture warehouse at Hiro for presence of guards and security of doors and windows.
- (7) The Hiro North Camp area for presence of guards at all entrances.

e. Meet or arrange to have met, all visitors arriving after duty hours.

- f. (1) Receive Daily Incident Reports on Sundays and Holidays from all Team Headquarters and transmit by phone to Headquarters I Corps (phone Kyoto 26497) prior to 0930 hours. Instructions were published in Section I Weekly Bulletin Number 3, this headquarters 1949, copy of which is filed with Duty Officer's instructions in the Region Adjutant's office.

- (2) (a) The following message received from Headquarters I Corps is quoted for information:

"Instructions received from Eighth Army require thorough surveillance and prompt reporting of any incidents in your areas in connection with the movement of Allied Forces cars or equipment on Japanese National Railway Lines. Critical situation in Tokyo indicates possible trouble in other areas in connection with resistance by railway workers to personnel cutback and change in work hours. Regional Labor Officers will require all team Labor Officers to check situation in their area during month and report any



MEMO NO 2 (cont'd)

dtd 15 July 49

potential or actual interference with the movement of allied cars or equipment by strike or other action immediately.

This information will be forwarded to this headquarters as soon as received by Regional officers. Reports received after 1630 hours will be forwarded at once by Regional Duty Officers to Staff Duty Officer First Corps Headquarters."

- (b) After duty hours information received in reference to the above, will be relayed by duty officer Chugoku Civil Affairs Region to the duty officer, I Corps, phone 22476 or 22477. In the event the duty officer Chugoku Civil Affairs Region is not at headquarters, the Charge of Quarters Chugoku Civil Affairs Region will receive the message and immediately notify the duty officer.
- (c) The duty officer will attach a copy of the message to the Duty Officer's Report.

g. Complete duty officers report form and submit to Region Adjutant upon completion of tour except on Sundays or Holidays where report will be given to the new duty officer for his information and delivery to the Adjutant.

5. Duties of Staff Duty Officer:

- a. Tour of duty will be from 1200 to 1600 hours Wednesdays or Saturdays only.
- b. Report to the Region Adjutant at 1100 hours for instruction.
- c. Remain within hearing distance of the phone in the Adjutant's office.
- d. Ascertain that interpreter charge of quarters is on duty at the first floor information desk.
- e. Report all matters requiring immediate action to the Duty Officer.
- f. Complete all but Section A of Duty Officer's Report form and leave on the Adjutant's desk upon completion of tour.



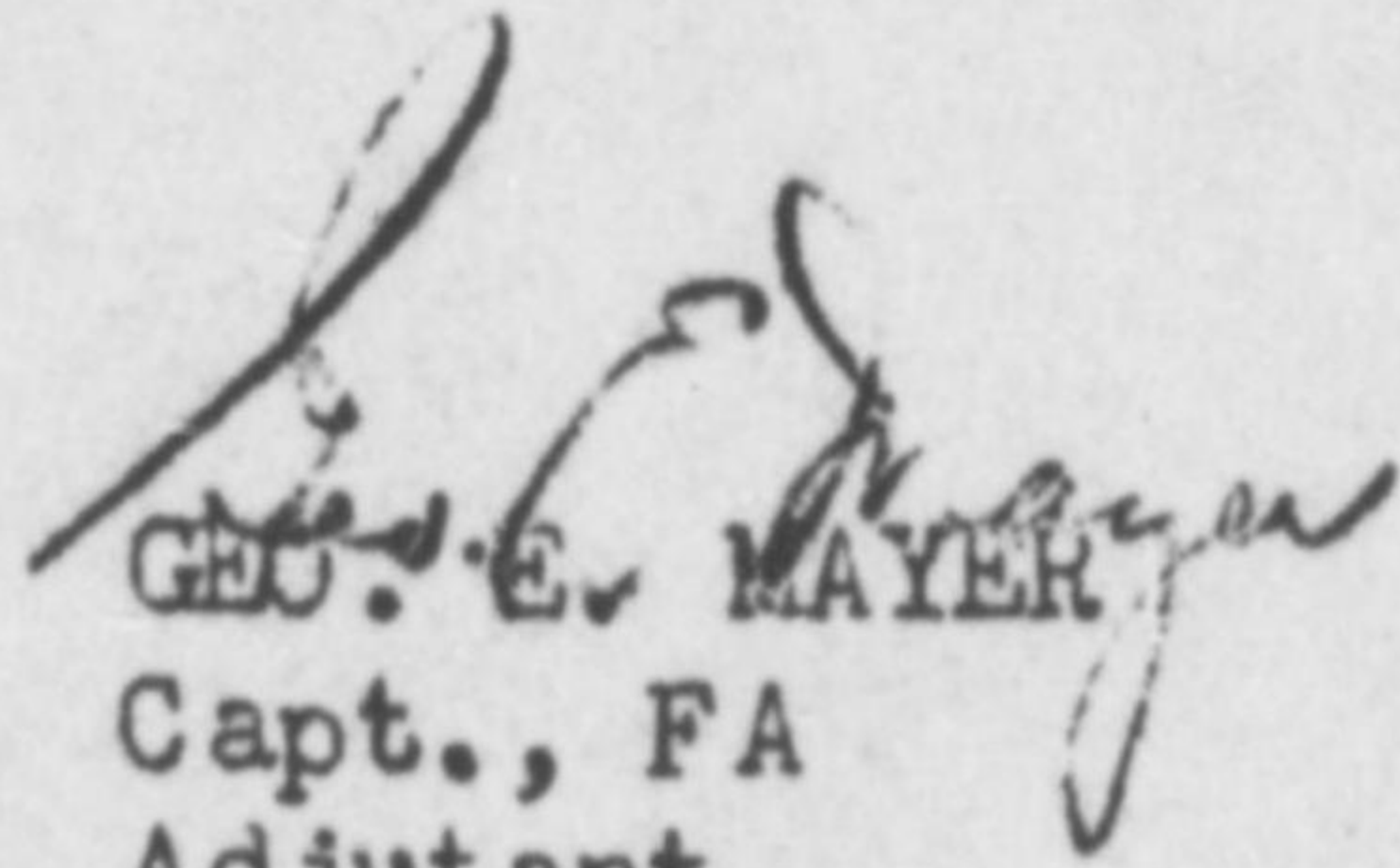
MEMO NO 2 (cont'd)

dtd 15 July 49

6. Staff Duty Officer will be given one afternoon off to compensate for hours on duty after normal duty hours. Afternoon off must be taken not later than one week after performance of detail.

BY ORDER OF COLONEL TOOLE:

OFFICIAL:

GEO. E. MAYER  
Capt., FA  
Adjutant

GEO. E. MAYER  
Capt., FA  
Adjutant

DISTRIBUTION

5 - Ea Team less HCAT  
10 - HCAT  
5 - BB  
1 - Ea Off & Off-Type Civ Hq  
CCAR & HCAT  
5 - File



*file*

*Legal  
Rau*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

1 Aug 1949

UNNUMBERED )  
MEMORANDUM )

MONTHLY ACTIVITIES REPORT

All Section's are reminded that the Monthly Activities Report will be completed and turned in to the Team Adjutant Office by the 6th of this month.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding



*file*

*Legal*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

28 July 1949

MEMORANDUM )  
:  
NUMBER 1 )

USE OF VEHICLES

1. Assignment of vehicles and maintenance days.

<u>VEHICLE NO.</u>	<u>BUMPER NO.</u>	<u>NAME</u>	<u>MAINT DAY</u>
<del>6116</del> 7486	1	Commanding Officer	Tuesday
9384	2	Adjutant	Monday
7327	3	Kure Port (Econ)	Friday
<del>7486</del> 6146	4	Public Health	Thursday
9121	5	Civil Education	Wednesday
4285	6	Economics	Saturday
5476	7	Economics	Friday
7908	8	Legal and Government	Thursday
7208	10	Civil Information	Tuesday
3619	11	Public Welfare	Wednesday
5861	18	F & CP	Friday
6910	19	Adjutant	Monday

2. Each section will plan their work in advance making sure their vehicle remains in the motor pool on maintenance day. There will be NO exceptions to this policy.

3. Sections will not borrow transportation on the scheduled maintenance day, except in an emergency. There will be one exception to this policy. The economics section has the greatest number of personnel assigned. On Saturday and Friday, number 19 or 2 will be used by this section.

4. Sections having more than one person, to make field trips, may request four days in advance, for one of the spare vehicles.

5. Too frequently the sign out board has from two to four people listed for the same destination. Effective immediately these trips will be coordinated as much as possible.

6. All sections will adhere to par b memo #3, Headquarters Chugoku Civil Affairs Region, dated 23 July 46 when filling out trip tickets.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding



*Legal  
Proc*

CORRECTED COPY

HEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)

MEMORANDUM )  
:  
UNNUMBERED )

23 July 1949

Revision number 1, 21 July 49 to inclosure number 1, to memorandum number 28, Headquarters Eta Jima School Command, 16 July 1949 is quoted for information.

"Effective 22 July 1949, the following schedules will govern passenger and vehicle ferry operations between Koyo, Eta Jima and Kure. (Daily including Sunday, except as indicated.)"

Eta Jima - Kure Passenger Ferry

<u>Depart Koyo (Eta Jima)</u>		<u>Depart Kure Terminal</u>	
0630	1600	0700	1600
0800	1700	0800	1700
0900	1800	0900	1800
1000	1900	1000	1900
1100	2000	1100	2000
1200	2100	1200	2100
1300	2200	1300	2200
1400	*2300	1400	2300
1500	** 0030	1500	*2330
			**0100

\*Wednesday only.  
\*\*Saturdays only.

Vehicle Ferry (ICT)

<u>Depart Koyo Landing</u>	<u>Depart Kure Landing</u>
0815	0900
1030	1115
1315	1500
1545	1630

. BY ORDER OF COLONEL TOOLE:

OFFICIAL:

*Harold J. Evans*  
HAROLD J. EVANS  
CWO, USA  
Asst Adjutant

GEO. E. MAYER  
Capt., FA  
Adjutant

DISTRIBUTION

1 - Ea House N. Camp  
12 - HCAT  
1 - Ea Section CCAR  
1 - Ea BB

5123



*LT. UZZEL**file  
Team One*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/JB/my

SPECIAL ORDER)  
NUMBER 5)

25 June 1949

1. Major HOWARD L WEEKS, O-371516, Inf (Sp Su), this organization, is asgd principal dy Asst Legal and Gov't Officer. Effective date, 28 June 49.
2. Capt. ELMER C DUGGER, O-403919, Inf, this orgn, is asgd principal dy Chief of Economics Section.
3. 1st Lt. NORRIS A UZZEL, O-964524, Inf, this orgn, is asgd principal dy Asst Legal and Gov't Officer.

*James R. Truden*

JAMES R. TRUDEN  
Lt Col TC  
Commanding

## DISTRIBUTION:

- 2 - CMGR
- 2 - OMT
- 2 - SMGT
- 2 - TMGT
- 2 - YMT
- 1 - Ea O
- 1 - 201 File Maj Weeks
- 1 - 201 File Capt Dugger
- 1 - 201 File 1st Lt Uzzel
- 1 - Cent File



HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
APO 248, (Kure, Honshu)

Memorandum )  
: )  
Unnumbered )

24 June 1949

Troop Information and Education Program

1. The following named officers will conduct the Troop Information and Education Program on the dates indicated:

<u>Name</u>	<u>Date</u>
Capt Charles C. Robertson, Jr	30 June 1949
Capt John A. French	7 July 1949
1st Lt Charles Zamecnik	14 July 1949
1st Lt Leslie H. Hagen	21 July 1949
1st Lt Norris H. Uzzel	28 July 1949
CWO Harold T. Evans	4 August 1949
Maj Louis C. Schulte	11 August 1949
Maj Roger W. Snow, Jr	18 August 1949
Maj Hjalmer R. Strom	25 August 1949
Capt George E. Mayer	1 September 1949
Capt William B. Keller	8 September 1949
Capt Elmer C. Dugger	15 September 1949

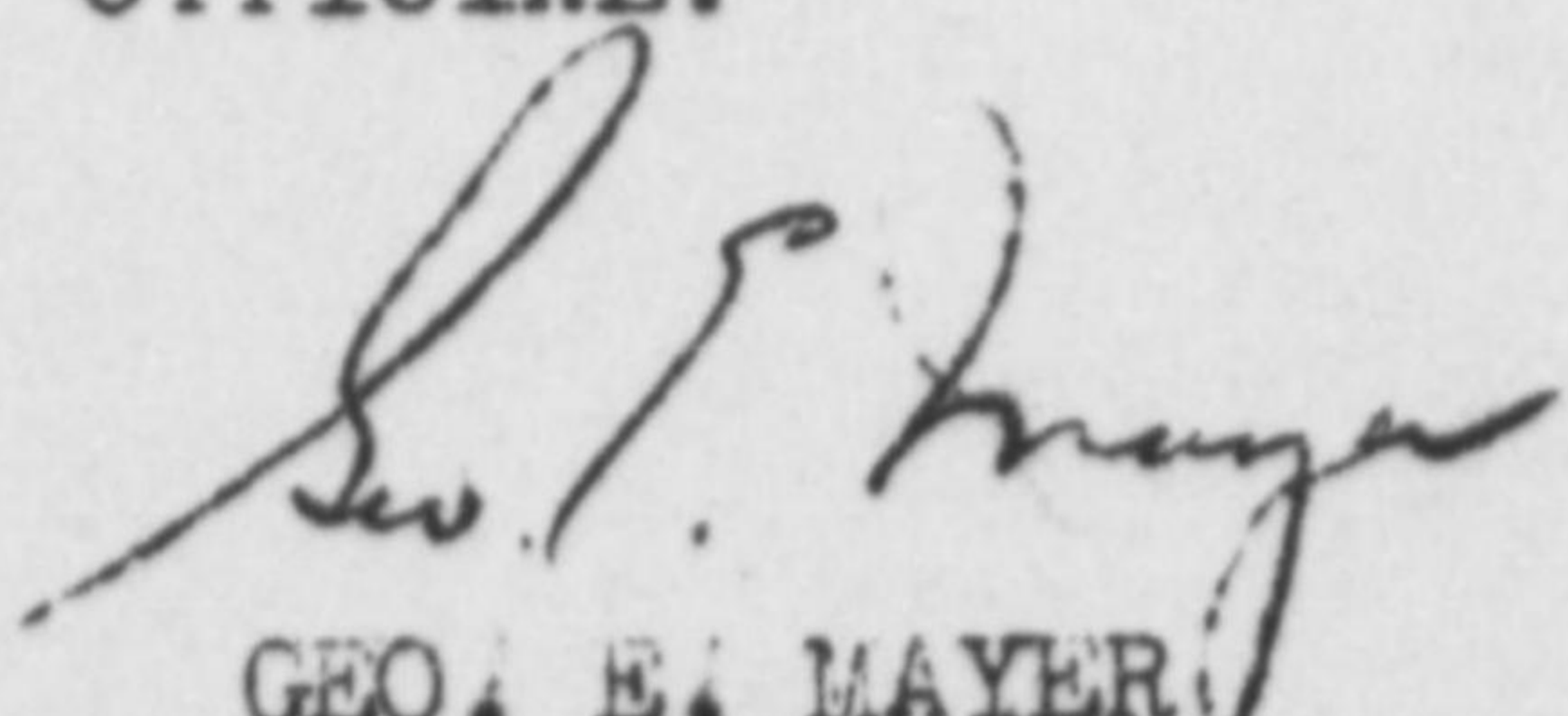
2. A variety of subjects and material are available and may be obtained from the Detachment Commander.

3. Any Reserve Officer on inactive status desiring to conduct this program for ORC credit should contact the Detachment Commander.

4. In the event any officer will not be present on dates specified, the Detachment Commander will be notified in sufficient time to make necessary changes.

BY ORDER OF COLONEL TOOLE:

OFFICIAL:



GEO. E. MAYER  
Capt., FA  
Adjutant

GEO. E. MAYER  
Capt., FA  
Adjutant

DISTRIBUTION:

1 - Ea O      2 - Det CMGR  
1 - BB CMGR    1 - File  
2 - H'GT



*file scan*

*Legal*

HEADQUARTERS  
CHUGOKU CIVIL AFFAIRS REGION  
APO 248 (Kure, Honshu)

Memorandum )  
:  
Unnumbered )

12 July 1949

Postal and Finance Services

Effective 14 July 1949 Postal and Finance Services will be available to personnel of this Command, CIC, ABCC, and RTO, on the Chugoku Region commissary train at Hiro from 1530 to 1930 hours.

BY ORDER OF COLONEL TOOLE:

GEO. E. MAYER  
Capt., FA  
Adjutant

OFFICIAL:

*GEO. E. MAYER*  
GEO. E. MAYER  
Capt., FA  
Adjutant

DISTRIBUTION

- 1 - Ea House North Camp
- 1 - Ea American House Niji Mura
- 5 - ABCC
- 10- HCAT
- 5 - CIC
- 2 - RTO
- 1 - BB Hq
- 1 - PB North Camp
- 2 - Circulate
- 1 - Matsumoto House
- 1 - JOSCO
- 1 - Naval Liaison Officer
- 2 - Central File



*file**Major Baker*

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
APO 248, (Kure, Honshu)

MEMORANDUM )  
:  
NUMBER 31 )

23 June 1949

BUS TRANSPORTATION SCHEDULE

1. Effective 27 June 1949 the following bus transportation schedule between North Camp and Hiro-Kure area will be placed in effect on a try-out basis.

NORTH CAMP BUS

North Camp-Nijimura (Canteen)  
(Daily except Sundays, Mondays and Holidays)

North Camp (Fire Station)	Lv	1000	1500
Nijimura (Canteen)	Ar	1015	1515
Nijimura (Canteen)	Lv	1045	1600
North Camp	Ar	1100	1615

North Camp-Nijimura (Theater)

		Wednesdays	Saturdays
North Camp (Fire Station)	Lv	1800	2045
Nijimura (Theater)	Ar	1815	2100
Nijimura (Theater)	Lv	1815	2100
North Camp	Ar	1830	2115

\*- via Hiro RTO

#- combined with Canteen run.

North Camp - Hiro RTO (Daily)

North Camp (Fire Station)	Lv	0330	1350	2345
Hiro (RTO)	Ar	0345	1415	2400
Hiro (RTO)	Lv	0415	1445	0030
North Camp	Ar	0430	1500	0045

Note: The North Camp bus will be available for use by dependent personnel for short trips during off schedule hours indicated below, however such use will be limited so as not to interfere with scheduled runs.

OFF SCHEDULE HOURS

0430 to 1000: 1100 to 1350:  
1615 to 1800: 1835 to 2045:  
2115 to 2345: 0045 to 0330:



MEMORANDUM NUMBER 31

dtd 23 June 1949

KURE BUS (North Camp - Kure)  
(Daily except Sundays and Holidays)

North Camp	Lv	0915	1315
Kure (via Kure House, Ferry Terminal, RTO and PX (in that order))	Ar	1000	1400
Kure (via Ferry Terminal, Kure House, RTO and PX (in that order))	Lv	1145	1515
	Ar	1230	1600

Note: The Kure bus is available for motor pool dispatch during off schedule hours. This bus meets all allied passenger trains at Kure RTO.

NORTH CAMP - HEADQUARTERS CMGR BUS  
(Daily except Sundays and Holidays)

Wednesday and  
Saturdays

North Camp (Fire Station)	Lv	0700	
Headquarters, CMGR (via Nijimura)	Ar	0730	
Headquarters, CMGR	Lv	*1615	1145
North Camp (via Nijimura)	Ar	*1645	1215

\* Except Wednesdays and Saturdays

NOTE: The run to Nijimura will be made only if personnel residing there desire transportation to headquarters and return.

2. Continuation of scheduled bus service will be determined if during the try-out period it affords maximum usage by all. It will not be established if the scheduled try-out does not reveal economy in operation to the curtailment of individually dispatched runs. The primary purpose of establishing scheduled runs is to effect an overall decrease in the use of motor transportation. It therefore behooves all to utilize scheduled bus service to a maximum and individual usage to a minimum.

BY ORDER OF COLONEL TOOLE:

GEO. E. LAYER  
Capt., FA  
Adjutant

OFFICIAL:

*G. E. Mayer*  
GEO. E. LAYER  
Capt., FA  
Adjutant

DISTRIBUTION:

10 - HQT	1 - BB CMGR
1 - Ea Section CMGR	1 - BB North Camp
3 - Det CMGR	1 - File
1 - Ea Dependent QTRS North Camp	5 - Trans O CMGR



STANDARD FORM NO. 64

3608-FEC Printing Plant-12/48-60M

*W. Hill*  
*Seamless*  
**Office Memorandum • UNITED STATES GOVERNMENT**

TO : **ALL SECTIONS**

FROM : **COMMANDING OFFICER**

SUBJECT: **INSPECTION REPORTS**

DATE: **8 July 1949**

All Sections upon completing an inspection, will fill out a "Report On Inspection" form.

Effective the first of July a system was initiated for posting field inspection. Control map located in Lt. Col. Truden's Office will be used for posting. Each section is assigned a color which will change every two (2) months. The Colors for July and August are as follows;

R&I	Red
Education	Dark Green
Civil Information	Light Green
Public Health	Yellow
Public Welfare	Light Blue
F&CP	Black
Legal	Dark Blue

*James R. Truden*  
**JAMES R. TRUDEN**  
 Lt Col TC  
 Commanding



*RESTRICTED*

HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

23 June 1949

GENERAL ORDERS  
 NUMBER 86

REDESIGNATION OF BULK AUTHORIZATION UNITS

1. Pursuant to authority contained in letter, General Headquarters, Far East Command, AG 323.3 (21 Jun 49)DCS, 21 June 1949, subject: "Change in Designation of Military Government Sections and Teams," the following bulk authorization units organized under Table of Distribution 301-1225, 20 March 1949, are redesignated as indicated effective 1 July 1949:

<u>PRESENT DESIGNATION</u>	<u>NEW DESIGNATION</u>	<u>STATION</u>
Headquarters and Headquarters Detachment, Hokkaido Military Government District	Headquarters and Headquarters Detachment, Hokkaido Civil Affairs District	Sapporo, Hokkaido, Japan
Headquarters and Headquarters Detachment, Chugoku Military Government Region	Headquarters and Headquarters Detachment, Chugoku Civil Affairs Region	Kure, Honshu, Japan
Hiroshima Military Government Team	Hiroshima Civil Affairs Team	Kure, Honshu, Japan
Okayama Military Government Team	Okayama Civil Affairs Team	Okayama, Honshu, Japan
Shimane Military Government Team	Shimane Civil Affairs Team	Matsue, Honshu, Japan
Tottori Military Government Team	Tottori Civil Affairs Team	Tottori, Honshu, Japan
Yamaguchi Military Government Team	Yamaguchi Civil Affairs Team	Yamaguchi, Honshu, Japan
Headquarters and Headquarters Detachment, Shikoku Military Government Region	Headquarters and Headquarters Detachment, Shikoku Civil Affairs Region	Takamatsu, Shikoku, Japan

*RESTRICTED*



General Orders No 86, Hq Eighth Army, 23 June 1949, Contd.

<u>PRESENT DESIGNATION</u>	<u>NEW DESIGNATION</u>	<u>STATION</u>
Ehime Military Government Team	Ehime Civil Affairs Team	Matsuyama, Shikoku, Japan
Kagawa Military Government Team	Kayawa Civil Affairs Team	Takamatsu, Shikoku, Japan
Kochi Military Government Team	Kochi Civil Affairs Team	Kochi, Shikoku, Japan
Tekushima Military Government Team	Tokushima Civil Affairs Team	Tokushima, Shikoku, Japan
Headquarters and Headquarters Detachment, Kanto Military Government Region	Headquarters and Headquarters Detachment, Kanto Civil Affairs Region	Asaka, Honshu, Japan
Chiba Military Government Team	Chiba Civil Affairs Team	Chiba, Honshu, Japan
Gumma Military Government Team	Gumma Civil Affairs Team	Maebashi, Honshu, Japan
Ibaraki Military Government Team	Ibaraki Civil Affairs Team	Mito, Honshu, Japan
Nagano Military Government Team	Nagano Civil Affairs Team	Nagano, Honshu, Japan
Saitama Military Government Team	Saitama Civil Affairs Team	Urawa, Honshu, Japan
Tochigi Military Government Team	Tochigi Civil Affairs Team	Utsonomiya, Honshu, Japan
Yamanashi Military Government Team	Yamanashi Civil Affairs Team	Kofu, Honshu, Japan



**RESTRICTED**

General Orders No 86, Hq Eighth Army, 23 June 1949, Contd.

<u>PRESENT DESIGNATION</u>	<u>NEW DESIGNATION</u>	<u>STATION</u>
Headquarters and Headquarters Detachment, Tohoku Military Government Region	Headquarters and Headquarters Detachment, Tohoku Civil Affairs Region	Sendai, Honshu, Japan
Akita Military Government Team	Akita Civil Affairs Team	Akita, Honshu, Japan
Aomori Military Government Team	Aomori Civil Affairs Team	Aomori, Honshu, Japan
Fukushima Military Government Team	Fukushima Civil Affairs Team	Fukushima, Honshu, Japan
Iwate Military Government Team	Iwate Civil Affairs Team	Morioka, Honshu, Japan
Miyagi Military Government Team	Miyagi Civil Affairs Team	Sendai, Honshu, Japan
Niigata Military Government Team	Niigata Civil Affairs Team	Niigata, Honshu, Japan
Yamagata Military Government Team	Yamagata Civil Affairs Team	Yamagata, Honshu, Japan
Headquarters and Headquarters Detachment, Tokai-Hokuriku Military Government Region	Headquarters and Headquarters Detachment, Tokai-Hokuriku Civil Affairs Region	Nagoya, Honshu, Japan
Fukui Military Government Team	Fukui Civil Affairs Team	Fukui, Honshu, Japan
Aichi Military Government Team	Aichi Civil Affairs Team	Nagoya, Honshu, Japan
Gifu Military Government Team	Gifu Civil Affairs Team	Gifu, Honshu, Japan

**RESTRICTED**



*RESTRICTED*

General Orders No 86, Hq Eighth Army, 23 June 1949, Cont.

<u>PRESENT DESIGNATION</u>	<u>NEW DESIGNATION</u>	<u>STATION</u>
Ishikawa Military Government Team	Ishikawa Civil Affairs Team	Kanazawa; Honshu, Japan
Mie Military Government Team	Mie Civil Affairs Team	Tsu, Honshu, Japan
Toyama Military Government Team	Toyama Civil Affairs Team	Toyama, Honshu, Japan
Headquarters and Headquarters Detachment, Kinki Military Government Region	Headquarters and Headquarters Detachment, Kinki Civil Affairs Region	Osaka, Honshu, Japan
Hyogo Military Government Team	Hyogo Civil Affairs Team	Kobe, Honshu, Japan
Kyoto Military Government Team	Kyoto Civil Affairs Team	Kyoto, Honshu, Japan
Nara Military Government Team	Nara Civil Affairs Team	Nara, Honshu, Japan
Osaka Military Government Team	Osaka Civil Affairs Team	Osaka, Honshu, Japan
Shiga Military Government Team	Shiga Civil Affairs Team	Otsu, Honshu, Japan
Wakayama Military Government Team	Wakayama Civil Affairs Team	Wakayama, Honshu, Japan
Headquarters and Headquarters Detachment, Kyushu Military Government Region	Headquarters and Headquarters Detachment, Kyushu Civil Affairs Region	Fukuoka, Kyushu, Japan
Fukuoka Military Government Team	Fukuoka Civil Affairs Team	Fukuoka, Kyushu, Japan

*RESTRICTED*



RESTRICTED

General Orders No 86, Hq Eighth Army, 23 June 1949, Contd.

<u>PRESENT DESIGNATION</u>	<u>NEW DESIGNATION</u>	<u>STATION</u>
Kagoshima Military Government Team	Kagoshima Civil Affairs Team	Kagoshima, Kyushu, Japan
Kumamoto Military Government Team	Kumamoto Civil Affairs Team	Kumamoto, Kyushu, Japan
Miyazaki Military Government Team	Miyazaki Civil Affairs Team	Miyazaki, Kyushu, Japan
Nagasaki Military Government Team	Nagasaki Civil Affairs Team	Nagasaki, Kyushu, Japan
Oita Military Government Team	Oita Civil Affairs Team	Oita, Kyushu, Japan
Saga Military Government Team	Saga Civil Affairs Team	Saga, Kyushu, Japan
Tokyo Military Government Team	Tokyo Civil Affairs Team	Tokyo, Honshu, Japan
Kanagawa Military Government Team	Kanagawa Civil Affairs Team	Yokohama, Honshu, Japan
Shizuoka Military Government Team	Shizuoka Civil Affairs Team	Shizuoka, Honshu, Japan

2. Concurrently with the redesignation of these units, the Commanding Officer of each unit will be designated and referred to as Chief of the appropriate Civil Affairs Unit, e.g., "Chief, Tokyo Civil Affairs Team."

3. The commanders concerned will effect the action directed herein.

4. a. Using 1 July 1949 as date of redesignation, entries will be made in the "Record of Events" section of the final and initial morning reports in accordance with paragraphs 33 and 37, AR 345-400, (corrected copy), 18 April 1947. The entries will also indicate whether status of personnel was affected by the redesignation.



**RESTRICTED**

General Orders No 86, Hq Eighth Army, 23 June 1949, Contd.

b. Paragraph 4, AR 345-900, 22 October 1947 pertaining to initial and final rosters will be complied with.

5. This headquarters will be notified by letter upon completion of action directed herein.

BY COMMAND OF LIEUTENANT GENERAL WALKER:

OFFICIAL:

*J. W. Donnell*  
 J. W. DONNELL  
 Colonel, AGD  
 Adjutant General

E. M. LANDRUM  
 Colonel, GSC  
 Chief of Staff

DISTRIBUTION:

"Z"

- |   |   |
|---|---|
| 4 - DA, TAG (Attn: AGAO-I)  | 1 - CO, 5th Army Med Dep                              |
| 10 - CINCFE   | 1 - CO, Eighth Army AG Publications Dep               |
| 3 - CINCFE (Attn: Str Acctg Br)                                   | 1 - CO, 4th Repl Dep                                  |
| 2 - COMNAVFE  | 1 - CO, Central Records Dep No 4                      |
| 2 - CG, FEAF  | 1 - CO, Yokohama Engr Depot (Attn: Stock Control Div) |
| 3 - Director, Audit Agency, FEC,<br>Yokohama Regl Office, APO 503 | 1 - CO, 7th Base Post Office                          |
| 10 - CG, I Corps  | 1 - CO, 519th Sig Base Dep (Attn: Editing Sec)        |
| 10 - CG, IX Corps   | 1 - Theatre Postal Officer, APO 500                   |
| 10 - CG, Yokohama Comd  | 1 - G-1 Control                                       |
| 2 - CO, Kobe Base   | 1 - G-4 Supply  |
| 1 - CO, Tokyo QM Dep  | 1 - AG Classification Officer                         |
| 1 - CO, 229th Ord Base Dep  | 1 - AG Postal Officer                                 |
| 1 - CO, 10th Cml Base Dep Co                                      | 15 - G-3 Operations                                   |
|   | 10 - CO, each unit listed in par 1                    |

**RESTRICTED**



*file Region + Sean Adams*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/mk

27 June 1949

MEMORANDUM FOR: All Personnel, Hiroshima Military Government Team  
SUBJECT : Tax Exemption Certificates

1. Effective 25 June 1949, Tax Exemption Certificates will be signed only by the following;

Lt. Col. James R. Truden C.O.

Major Howard L. Weeks Legal Government Section

2. Acknowledge receipt and understanding by signing below.

JAMES R. TRUDEN  
Lt. Col. TC  
Commanding



*w file Sec. Adm*

TO : All Sections

FROM : Motor Officer

SUBJECT: Vehicle Operator's Dispatch Ticket

1. Personnel having custodial supervision of vehicles currently authorized to be parked overnight at North Camp are reminded that the dispatch ticket issued for a day must be turned in to the dispatcher's Office by 0800 hours the following working day, unless the vehicle is dispatched on an extended field trip in which case vehicle will be turned in upon return from field trip.

2. Memorandum No. 25, this headquarters, 9 May 1949 sets forth, by registration numbers, the vehicles currently authorized to be parked overnight at North Camp under custodial supervision of those named. Vehicles other than those listed and those authorized similar exception by the C.O., Hiroshima Civil Affairs Team will be turned in at the motor pool at completion of day's work and will not be retained over night under any circumstances.

H.R. STROM,  
Major, Ordnance  
Motor Officer



*file can  
advise*

Government and Legal

47/IG/G/#	-	Government
47/IG/BM/#	-	Blackmarkets
47/IG/PS/#	-	Public Safety
47/IG/IEE/#	-	Illegal Entrants and Exodus
47/IG/A/#	-	Aliens
47/IG/T/#	-	Taxes
47/IG/S/#	-	Smuggling
47/IG/C/#	-	Courts



*Outgoing Correspondence*

HEADQUARTERS  
HIROSHIMA CIVIL AFFAIRS TEAM  
APO 248

C/HLW/ek

14 July 1949

SUBJECT: Prosecution of Japanese Nationals

TO : Commander in Chief  
British Commonwealth Occupation Forces  
Kure, Japan  
(Attn APM)

1. Reference your letter Pro 490 - 1 (557) dated 8 July 1949, enclosed. This headquarters concurs with suggested procedure and action.

Incl: 1 File as indicated

JAMES R. TRUDEN  
Lt Col., T.C.  
Commanding



*Legal*

Office Memorandum

United States Government

TO : All Sections, CMGR and HMOT  
FROM : Motor Officer  
SUBJECT: Vehicle Ferry Service to Eta Jima

Date: 21 June 1949

1. Due to limitations placed on watercraft operated by the Eta Jima School Command, particularly as effects vehicle ferrying craft, it is desired that no vehicles of this headquarters be transported to Eta Jima unless approved by this headquarters. Vehicles authorized to be transported, via ferry to Eta Jima will contain a notation to that effect on the trip ticket signed by the motor officer.

2. Eta Jima busses meets all passenger ferries on the Koyo side (island of Eta Jima) for transportation from and to ferry terminal.

/s/ H.R. STROM  
Major, Ordnance  
Motor Officer



HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
APO 248 (Kure, Honshu)

18 June 1949

STATEMENT BY COLONEL BURNS TO MAJOR SNOW, 16 JUNE 49

1. Anything but routine matters with BCOF should go through Region.
2. Japanese strikes are Japanese affairs from beginning to end.
3. At no time should Military Government approach either union officials or management officials in settling disputes. The Military Government approach should be to go to the governor, and then in only rare instances.
4. Japanese police are responsible for maintaining order and must provide necessary force for doing so.
5. Japanese governor should be given to understand that the Japanese government is responsible for safety of reparations plants.
6. Military Government is responsible for maintaining surveillance over reparations plants and pointing out deficiencies, reporting, where necessary, is not taken, to higher headquarters. Military Government will not become involved in disturbances and will keep their people out of situations where they may get embroiled.
7. Military Government will not become involved in labor disputes.
8. Military Government will not call upon BCOF for assistance by troops except when Occupation Force personnel or property are endangered, and it is an emergency and time does not permit calling I Corps in advance.
9. Prefectural teams will report to region and not I Corps or Eighth Army.
10. Military Government will not call Eighth Army.

Parade  
from N. K. Park  
to City Hall  
today



HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
APO 248 (Kure, Honshu)

18 June 1949

STATEMENT BY COLONEL BURNS TO MAJOR SNOW, 16 JUNE 49

1. Anything but routine matters with SCOF should go through Region.
2. Japanese strikes are Japanese affairs from beginning to end.
3. At no time should Military Government approach either union officials or management officials in settling disputes. The Military Government approach should be to go to the governor, and then in only rare instances.
4. Japanese police are responsible for maintaining order and must provide necessary force for doing so.
5. Japanese governor should be given to understand that the Japanese government is responsible for safety of reparations plants.
6. Military Government is responsible for maintaining surveillance over reparations plants and pointing out deficiencies, reporting, where necessary is not taken, to higher headquarters. Military Government will not become involved in disturbances and will keep their people out of situations where they may get embroiled.
7. Military Government will not become involved in labor disputes.
8. Military Government will not call upon SCOF for assistance by troops except when Occupation Force personnel or property are endangered, and it is an emergency and time does not permit calling I Corps in advance.
9. Prefectural teams will report to region and not I Corps or Eighth Army.
10. Military Government will not call Eighth Army.

Smel 12







*Region 2*

*Legal*

*[Signature]*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/ny

24 May 1949

UNNUMBERED )  
:  
MEMORANDUM )

VEHICLES AUTH TO LEAVE MOTOR  
POOL AFTER 1700

1. List of Hiroshima Military Government Team vehicles that are authorized to be out of the motor pool past 1700 hours.

USA No. 6146	Team 1	Commanding Officer
USA No. 9384	Team 2	Ex-adjutant
USA No. 7327	Team 3	Kure Port

2. The only exception to paragraph one above is when a vehicle is on a field trip out side of Kure - Hiro area.

3. When personnel desire transportation to transact business in the Kure - Hiro area after 1700 hours the taxis will be used.

JAMES R. TRUDEN  
Lt Col TC  
Commanding



115013  
Regional Team Legal  
File

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 248

Kure, Honshu

MEMORANDUM )

18 May 1949

NUMBER 28)

Troop Information and Education

Memorandum No 18, this headquarters, dated 19 April 1949, as pertains to Officers attending the Troop Information and Education Lectures each Thursday is rescinded.

BY ORDER OF COLONEL SNYDER:

OFFICIAL:

*GEO. E. MAYER*  
GEO. E. MAYER  
Capt, FA  
Adjutant

GEO. E. MAYER  
Capt, FA  
Adjutant

DISTRIBUTION:

CMGR - 10  
HMGT - 6  
Det - 2  
File - 1



*Legal*

HEADQUARTERS  
 CHUGOKU MILITARY GOVERNMENT REGION  
 HEADQUARTERS AND HEADQUARTERS DETACHMENT  
 APO 248

MEMORANDUM )  
 :  
 NUMBER 27 )

Kure, Honshu

Duty Officer

1. Effective 17 May 1949 paragraph 4a and 5a, Memorandum Number 9, this headquarters, dated 7 March 1949 are rescinded and the following substituted therefore:

a. Duties of Civilian Staff Duty Officer.

(1) Report to the Region Adjutant in person prior to 0830 hours on the day tour of duty commences.

b. Duties of Military Duty Officer

(1) The old and new duty officer will report together to the Region Adjutant prior to 0830 hours, day tour of duty commences and prior to 0830 hours the last duty day preceding Sundays and holidays.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM  
 1st Lt, USAF  
 Adjutant

OFFICIAL:

*Jerry W. Tom, Capt.*  
 JERRY W. TOM  
 1st Lt, USAF  
 Adjutant

DISTRIBUTION

2 Ea Team Less HMGT  
 10 HMGT  
 1 Ea Section CMGR  
 5 Bulletin Board  
 5 File



*File Regional Sec Adm*

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 248

Kure, Honshu

13 May 1949

MEMORANDUM)

NUMBER 26)

PRESCRIBED SUMMER UNIFORMS

1. Reference: Memorandum No. 20, this headquarters, dated 25 April 1949, subject: "Prescribed Summer Uniforms."

2. On 15 May, all military personnel within the Kure-Hiro area will wear the summer uniform as prescribed by the above referenced memorandum.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM  
1st Lt., USAF  
Adjutant

OFFICIAL:

*A. T. Hughes*  
A. T. HUGHES  
WOJG, USA  
Asst Adjutant

DISTRIBUTION:

CMGR - 8  
HMGT - 5  
DET B- 1  
Hq BB- 1  
North Camp BB-1  
Circulate - 1  
File - 1



*file Report Team Adm*

*Leg*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
ApO 248

A/BS/rt

13 May 1949

UNNUMBERED )  
:  
MEMORANDUM )

OFFICE APPEARANCE

1. The general appearance of offices and desks in Hiroshima Military Government Team is below standard.
2. Effective this date all offices will be left in a neat order at lunch time and at the close of the day. Particular attention will be given to the desks. All desks will be completely free from papers, books, etc.

JAMES R. TRUDEN  
Lt Col TC  
Commanding



OFFICE OF THE SIGNAL CORPS REPRESENTATIVE  
 Hiroshima BOC, Chugoku MG Region  
 KURE, HONSHU  
 APO 248

SIGCA 413.4

10 May 1949.

SUBJECT: Long Distance Telephone Calls

TO : All Units, Chugoku and Shikoku Military Government Regions.

1. The Japanese Ministry of Communications is in receipt of a new GHQ Communications Order (Procurement Demand) to furnish long distance telephone service to Occupation Forces from Japanese Long Distance Central Offices. The Communications Order requires each Bureau of Communications to furnish the following data for each completed AF (Allied Forces) long distance call:

a. Occupation Forces and accredited personnel authorized to use Japanese long distance telephone service (AF Calls) will furnish the telephone operator the following information upon request:

- (1) Telephone Number of Calling Party (with PBA Station Number)
- (2) Distance Placed Called
- (3) Telephone Number Called
- (4) Name of Calling Party
- (5) Organization of Calling Party

b. The operator is required to ascertain that the call is an "authorized AF Call" on the basis of a statement made voluntarily or in answer to a query by the operator at the time the call is originated:

EXAMPLE QUERY:

Operator: "Is this an authorized call?"

Calling Party: "This call is authorized/by :  
 (Giving officer's name authorizing call in case  
 of Enlisted or JN personnel placing the call)"

c. All Japanese English speaking telephone operators have been instructed in the above procedure and due to their limited English vocabulary all personnel authorized to use long distance service are requested to limit their conversation with the toll operators giving only the above information, in order to avoid delays in the completion of their long distance calls.

d. The use of Japanese long distance telephone service (AF Calls) will be limited to official business of Occupation Forces and accredited personnel. Due to a reduction in authorized appropriations, the use of Japanese long distance telephone service will be held to the minimum.

3. AF (Allied Forces) long distance calls are those calls which are placed over Japanese long lines in remote towns/or villages where the Occupation Forces do not have leased lines. The Japanese Bureau of Communications accounts for each AF toll call completed and submits a monthly statement through Signal Corps Representative, listing each call completed including the cost in yen per call.

Wm. J. ROGERS,  
 Lt. Col. SIGNAL CORPS,  
 SIG C Representative,

Hiroshima & Matsuyama Bureau of Communications.



*Full Region + Jean Alder*

*Lg*

HEADQUARTERS  
 CHUGOKU MILITARY GOVERNMENT REGION  
 HEADQUARTERS AND HEADQUARTERS DETACHMENT  
 APO 248

Kure, Honshu

MEMORANDUM)

9 May 1949

NUMBER 25)

REGIONAL MOTOR VEHICLE POOL

1. Motor transportation assigned to this headquarters will be physically pooled to secure maximum utilization, effective 9 May 1949, and dispatched by the Motor Officer to perform specific tasks as may be required and/or requested. Vehicles will not be permanently allocated or assigned to any section or individual, except as prescribed herein.

2. a. The following vehicles are assigned on a standby basis and will not be available for other pool dispatch except as may be authorized by the Motor Officer:

<u>Type:</u>	<u>Vehicle Reg. No.</u>	<u>Standby for:</u>
Truck, 1/4-T	20743645	Commanding Officer
"	2062720	Attending Surgeon
Ambulance	724827	Detachment Dispensary

b. The following vehicles are assigned on a standby basis and will be available for other pool dispatch to meet heavy transportation demands as the situation may warrant:

<u>Type:</u>	<u>Vehicle Reg. No.</u>	<u>Standby for:</u>
Truck, 1/4-T	20650139	Executive Officer's Section
"	20717521	Adjutant's Section (Carrier and Mail Service)
"	20709946	Fire Marshal
"	237314	Duty Officer
"	20661874	Detachment Commander
Truck, 3/4-T W/C	2290516	North Camp Mess (At N. Camp)
"	2274250	Detachment Mess
"	2265602	Detachment Supply
Truck, 2 1/2-T Cargo	4907188	Supply Section, CMGR
Carryall	2070406 (or subs)	Bus Service, North Camp (At-N. Camp)
"	2071223 (or subs)	" " Kure

c. The following vehicles marked for "Recreational Purposes" will be parked at the North Camp vehicle parking lot during non-duty periods and available for recreational and other required purposes for North Camp personnel:

<u>Type:</u>	<u>Vehicle Reg. No.</u>	<u>Custodial Supervision:</u>
Truck, 1/4-T	20650139	Executive Officer
"	20750279	Chief, Economics Section.
"	2044539	Chief, CPS & Tax Section.
"	20381270	(As dispatched)
"	20739375	(As dispatched)

d. The following vehicles, attached to CMGR Motor Pool will be dispatched for use by Eighth Army Procurement Section, Kure Branch Office, only:

Truck, 1/4-T,	Reg. No. 20692796
" " "	No. 20717524



3. With the concurrence of the Commanding Officer, Hiroshima Military Government Team, the following procedure will govern as concerns vehicles assigned to that organization:

a. Trucks,  $\frac{1}{2}$ -Ton 4x4. Assigned for use by the various sections of the Team as directed by the Commanding Officer.

b. Carryalls and cargo vehicles. Released to the CMGR Motor Pool for operation under the supervision of the Motor Officer.

4. Transportation requirements for extended field trips will be made available upon request to the Motor Officer by Section Chiefs at least one (1) day in advance of date desired to enable shop personnel to prepare vehicle for such trip.

5. Sedans assigned this headquarters and Hiroshima Military Government Team will be governed by such regulations as prescribed by the respective commanding officers.

6. Scheduled and other maintenance and repair requirements will take precedence over any transportation needs unless otherwise authorized by the Motor Officer.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM  
1st Lt, USAF  
Adjutant

OFFICIAL:

*A. J. Hughes*  
for JERRY W. TOM  
1st Lt, USAF W 036  
Adjutant

DISTRIBUTION:

- 1 - Ea Section, CMGR
- 1 - Ea Section, HMG
- 10 - Motor Officer
- 1 - Ea Bulletin Board



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

7 May 1949

SPECIAL ORDER )  
NUMBER 2 )

1. Par 1 SO 1 this Hq as pertains to 2ND LT NORMAN E RODGERS, O-1186910, FA, Chugoku Mil Govt Region, is revoked.
2. CAPT JOHN A FRENCH, O-249740, Inf, this orgn is asgd principal dy Chief of Finance & Civil Property Section. Additional dy Club Officer, Hiro Officers Club.
3. CHARLTON J CAREY, DAC, CAF-9, this orgn, is asgd principal dy Asst Economics Officer.
4. CAPT PAUL A LAMOURE, O-382404, ORD, this orgn, is reld fr dy as Port Customs Quarantine and Immigration Officer.
5. CAPT CHARLES C ROBERTSON, JR., O-1316588, Inf, this orgn, is asgd principal dy Port Customs, Quarantine & Immigration Officer. Additional dy PX Officer for the Kure Branch Post Exchange.
6. CAPT PETER SOMERS, O-1101669, CE, this orgn, is reld fr dy as Chief of Legal and Government Section.
7. MAJOR WILLIAM BAKER, O-103272, Inf, this orgn, is reld fr dy as Exec-Adj and asgd principal dy Chief of Legal and Government Section.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding

DISTRIBUTION:  
2 - CMGR  
2 - OMGT  
2 - SMGT  
2 - YMG  
1 - Ea O  
1 - Cent File



Region 1 Sean file

M.G.

HIROSHIMA COUNTER INTELLIGENCE CORPS AREA

## "SPOT REPORT"

REPORT FROM Hiroshima CIC Area  
 Date: 1 May 1949  
 Time: 1700  
 (This space for use of relaying office)

- RECEIVED BY: NAGAYAMA
- SUBJECT: **Attempted Arson at Hiroshima Military Government Detachment**
  - INVOLVING WHOSE: **Five or Six unidentified persons**
  - LOCATION OF INCIDENT: **Building 1, Hiroshima Military Government Detachment Area, Kure-shi, Hiroshima-ken**
  - TIME AND DATE OCCURRED: **2245 hours, 30 April 1949**

5. DETAILS: At 2245 hours, 30 April 1949, the charge of quarters returning to the orderly room, located in Building 1, Hiroshima Military Government Detachment Area, Kure-shi, saw two unidentified men standing in the ground floor hall of the building. He shouted at them to wait. The two men called out to three or four other men who were inside an unoccupied room. The group fled through a door in the opposite end of the building. The charge of quarters, Pfc Henderson Foster E., RA 14253573, looked into the room from which the men had run. The mattress on the bed was smoldering, but Henderson gave chase to the men before putting out the fire. By the time Henderson reached doorway, the men had scaled the fence and were approximately 75 yards from the area. Henderson returned to the room and put out the smoldering mattress. The area had been checked at 2230 hours that night by Henderson and the duty officer and had been found to be secure. Henderson was not sure of the nationality of the men, but believes they were Japanese. A fire of undetermined origin was discovered at 0445 hours, 26 March 1949, in a room that was unoccupied at the time.

6. SOURCE OF INFORMATION (Plus Evaluation): **Pfc Henderson Foster E (F-2)**

7. ACTION BEING TAKEN AND BY WHOM: **HQ cognizant. PNO to be notified.**

8. REMARKS (e.g. Ref's to previous reports. Probable time of next report).  
**S/I to follow**

349

DISPATCHED BY: German  
H A Wojciechowski  
 Date: 1 MAY 49  
 Time: 1900

UNCLASSIFIED

This spot report has been transmitted over an open line in the clear to Hq, 441st CIC Det, GEC, JEC, APO 500. Attention is invited to paragraphs 52, 53, and 55, AR 300-5.

3294



*file Region & Team Adm*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

HMGT 370.2

3 May 1949

SUBJECT: Passive Defense Measures Against Air Attack

TO : See Distribution

1. Reference: Letter, Chugoku Military Government Region, file CMGR 370.2 (A-Gr), subject same as above, dated 4 January 1949. Quoted in part:

"3. a. The Detachment Commander, Headquarters Chugoku Military Government is responsible for the Passive Air Defense measures of the headquarters installations to include the Hiroshima Military Government Team."

2. Hiroshima Military Government Team Passive Air Defense Plan will pertain only to the warning and control of the civil population of the Prefecture.

3. For planning purposes, three categories of Air Defense have been established for all I Corps troops and the civil population of Japan.

a. Categories of Air Defense are as follows:

- (1) Category I - During this period all concerned will continue to perform their normal duties.
- (2) Category II - During this period all Air Defense elements will train for Air Defense. Responsible commanders will insure that Passive Air Defense measures can be placed in effect immediately upon the declaration of Category III.
- (3) Category III - During this period all Air Defense elements will be fully deployed and ready to exert full combat effectiveness. Passive Air Defense measures will be placed in effect by responsible commanders.
- (4) Japanese government officials and the Japanese civil population WILL NOT be informed nor advised of plans or organization for Passive Air Defense measures until such time as Category II has been declared.
- (5) Control of civil population: Plans and directives issued by Military Government to Japanese government officials and Japanese population will be coordinated with Headquarters British Commonwealth Occupation Forces and Eta Jima School Command. Civil population will be controlled by Japanese police and air raid wardens. Control will be based on directives issued by Military Government. Circulation of civil population will be controlled



HMGT 370.2

3 May 1949

Subject: "Passive Defense Measures Against Air Attack"

by a system established by the Japanese police. Black-out and curfew regulations will be enforced by patrols of Japanese police with Military Government patrols making such checks as deemed necessary. Security of dependent homes and Military Government properties will be a responsibility of Japanese authorities.

BY ORDER OF LIEUTENANT COLONEL TRUDEN:

WILLIAM BAKER  
Major, Inf.  
Executive-Adjutant

## DISTRIBUTION:

- 5 - CMGR
- 5 - BCOF
- 5 - Eta Jima School Command
- 1 - Ea Sec HMGT



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

29 April 1949

UNNUMBERED MEMORANDUM FOR: All Sections

SUBJECT : Field Trip Reports

Sections will continue to report field trips on HMGT Field Trip report form. Change to this policy is as follows.

a. Each field trip report submitted to this headquarters will have two copies of Field Trip Report Form #2 attached, and completely filled out.

BY ORDER OF LIEUTENANT COLONEL TRUDEN:

WILLIAM BAKER  
Major, Inf.  
Executive-Adjutant



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/WB/rt

23 April 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Monthly Activities Report

1. Attention is invited to red pencil changes and corrections in attached Activities Report.
2. It is suggested that your activity report be prepared in paragraph or item form during the month and the English and spelling corrected and that these paragraphs and items be assembled into your monthly activities report at the end of the month. In this manner you will not have to do all of your report within the limited time allowed.
3. The procedure now in use will be continued in that
  - a. A completed draft of the activity report will be submitted by each section not later than the 5th of the month.
  - b. A stencil will be cut and returned to the section chief for proof reading and correction.
  - c. Mimeographing will be done by Adjutant Section and report assembled and distributed.
  - d. It has been the practice of the Adjutant Section to refrain from making changes in subject matter. This will be continued.
4. Due to the importance of this report, section chiefs will exert every effort to insure that it is correct in form and subject matter and submitted on time.

BY ORDER OF LIEUTENANT COLONEL TRUDEN:

WILLIAM BAKER  
Major, Inf.  
Executive-Adjutant



April 18 1949

Request that I be relieved from my present position in the Legal Section effective 30 April.

Reasons for request-personal.

*Hiromu Toda*  
Hiromu Toda.

Approved

*Peter Somers*  
Peter Somers  
Capt C.E.

*approved*  
*James R. Truden*  
Lt Col

*Return to Legal*

*Capt Somers should write a letter of commendation.*



April 18 1949

Request that I be relieved from my present position in the Legal Section effective 30 April.

Reasons for request-personal.

*Hironu Toda*  
Hironu Toda.

Approved

Peter Somers  
Capt C.E.



TO : Labor Officer

Forwarded for consideration

Peter Somers  
Capt C.E.  
Legal Officer



TO : Capt. Somers

I, Kanemasu Eiko, a typist of Legal Govt. Section, shall be much appreciated if you are pleased to accept my desire for raising my salary up to the same standard as a typist who was hired by M.G. at the same time. Because I can say distinctly to you that I had had good experiences as typinst of Hiroshima Finance Bureau of Ministry of Finance and Hiroshima Liaison Translation Company located at Fukuya Department Store before I was employed in this M.G.

If you accept the above, I swear that I will do my best in my job by honestly justily observing the discipline of M.G.

Your special consideration is cordially requested.

Yours trully

Kanemasu Eiko



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

21 April 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Japanese Tax Collection

1. Collection of taxes has been placed as number one priority of Military Government activities. (Ref: Letter, AMGX 300.1, dated 15 December 1948, subject, "Priority of Military Government Activities"; Letter, Headquarters I Corps, AG 612 - BA, subject, "Status of Japanese Collections for Fiscal Year, 1948-1949"; Letter, Headquarters, Chugoku Military Government Region, CMGR 012.2 (F-Sc), subject, "Surveillance of Japanese Tax Administration".)

2. Due to the above-mentioned importance of taxes and tax collection, an added effort is necessary to meet the Team's program. In order to carry out this tax program, all sections are requested to cooperate by tactfully working in a statement concerning taxes in their meetings or talks of their respective organizations.

3. Will furnish you periodic suggestions.

FOR THE COMMANDING OFFICER:

WILLIAM BAKER  
Major, Inf  
Executive-Adjutant



C O P Y

HEADQUARTERS I CORPS  
APO 301

## MEMORANDUM

TO: All Region Commanders

Should staff members or commanders of headquarters superior to I Corps request information direct from Military Government Teams which are subordinate to this headquarters, such information should be furnished, provided the identity of the person requesting the information has been established as one entitled by his official position to receive that information. Where such information is requested and bypassed the normal channels, a report should be made to the headquarters bypassed regarding the information requested and the report given. While the report to headquarters bypassed should be made as expeditiously as possible, it should not delay the furnishing of information requested by superior headquarters.

/s/ BURNS



*Legal*

HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

20 April 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Economic Stabilization Program

1. Reference is letter, Headquarters I Corps, file AG 091.3, dated 1 April 1949, subject: Economic Stabilization Program.
2. Each section will make a ten-day report on what the section has accomplished in connection with referenced letter.
3. First report is due Saturday morning, 23 April at 0900 hours.

FOR THE COMMANDING OFFICER:

WILLIAM BAKER  
Major, Inf.  
Executive-Adjutant



*Legal*

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 248

MEMORANDUM )  
UNNUMBERED )

Kure, Honshu  
18 April 1949

Eta Jima School Command Facilities

1. The Commanding Officer, of the Eta Jima School Command, has offered certain facilities to Agencies of the United States in Kure.
2. Attached is a list these facilities offered to this command.
3. Members of this command using the facilities offered herein must at all time bear in mind that this is a privilege extended to us by that command and must at all times abide by their regulations and observe the time schedules of these services. Special attention is invited to the note in connection with the use of the Sales Commissary.

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM  
1st Lt, USAF  
Adjutant

OFFICIAL:

*A. T. Hughes*  
A.T. HUGHES  
WOJG, USA  
Asst Adjutant

DISTRIBUTION:

CMGR - 15  
Each Dep House - 1  
Det - 5  
HMGT - 15



ETA JIMA SCHOOL COMMAND FACILITIESSPECIAL SERVICE ACTIVITIES

## 1. Academy Club (Army Service Club).

a. Hours: Monday, Tuesday, Thursday, Friday - 1700-2200 hours  
Wednesday, Saturday - 1200-2200 hours  
Sunday, Holidays - 0900-2200 hours

## b. First Floor:

Snack Bar  
Lounge  
Pool Room (6 tables)  
Ping Pong Room  
Check Room

## c. Second Floor:

Card Room  
Music and State Room  
Writing Room  
Craft Shop  
Photo Laboratory  
Temporary Library (Hours: 1300-1700 & 1800-2200)  
daily

## 2. Post Theater.

a. Showings: Sunday and Monday  
Tuesday  
Wednesday and Thursday  
Friday and Saturday

b. Hours: Sunday - 1400 and 1830  
Monday, Thursday, Saturday - 1830  
Tuesday, Wednesday, Friday - 1830 and 2030

## 3. Post Library. (To be open before 1 May 1949)

a. Location: 2d Floor of building 35

b. Hours: 1300 - 2100 daily.



ETA JIMA SCHOOL COMMAND FACILITIES (Cont'd)POST EXCHANGE ACTIVITIES

## 1. Main Store (Building 35).

a. Hours: Week days (except Monday) - 1100-2000 (Dependents sections close at 1700)

Monday - Closed

Saturday - 1100 to 1700

Sunday and Holidays - 1300 to 1700

b. Merchandise - Any and all types of merchandise sold by the Exchange Service in Japan.

c. Concessions (Building 35 unless otherwise indicated)

- (1) Flowers
- (2) Watch and Camera Repair
- (3) Radio Repair
- (4) Ladies Tailor Shop
- (5) Mens Tailor Shop
- (6) Barber Shop
- (7) Beauty Parlor with American operators, supplies, and equipment (to be open 26 April 1949) (Building 102)
- (8) Photo and Portrait Shop
- (9) Fruit and Nut Stand to be open at a later date.

## 2. Main Snack Bar and Soda Fountain (Building 35)

To be open 10 May 1949

## 3. Bowling Alleys - 6 - (Building 38)

To be open 7 May 1949

## 4. Enlisted Men's Beer Hall (Building 3)

Hours: Week days - 1830 to 2200  
Saturday and Sunday - 1400 to 1630  
1830 to 2200



ETA JIMA SCHOOL COMMAND FACILITIES (cont'd)THE AMERICAN RED CROSS

1. Location: Building 2A, Room 108 (Office of the Field Director)
2. Phones: 33480  
Emergency: Quarters 33468
3. Hours: Daily: 0800--1700  
Saturday: 0800 - 1200  
Appointments by phone for your convenience
4. Available to: All U.S. Military Personnel, DAC's, Dependents
5. Services: Emergency communications, locations,  
Home condition reports, emergency financial assistance,  
Verifications need of presence,  
Chapter assistance with family situation  
Counsel and guidance in personal problems,  
Family allowance matters,  
Complete liaison with U. S. civilian community.

POSTAL FACILITIES (APO 354)

1. Location: Building 2A, Room 102-103
2. Hours: Monday through Friday - 0800-1630  
Saturday - 0800-1130  
Closed Sundays and Holidays
3. Services: Issuing and cashing Money Orders  
Sale of stamps and stamped envelopes  
Insuring and registering letters and parcels.

SIGNAL FACILITIES

1. Overseas Telephone.
  - a. Location: Building 2A, Room 216
  - b. Office Hours: 1200-2000 daily, including Sundays
  - c. Talking Hours: 1400-2000 daily, including SundaysNote: All calls are booked at least 24 hours in advance.



ETA JIMA SCHOOL COMMAND FACILITIES (cont'd)SIGNAL FACILITIES (cont'd)

2. Commercial Cables and EFM:
  - a. Location: Building 2A, Room 213
  - b. Hours: To be announced.
  - c. Services: To be announced.

Note: It is contemplated that in the very near future this service will be available to all personnel.

QUARTERMASTER FACILITIES

1. Sales Commissary. (See note below)
  - a. Hours: Monday, Tuesday, Thursday, Friday -0830-1130 & 1300-1500  
Wednesday, Saturday - 0830-1200  
Closed Sundays, Holidays, and last working day each month
  - b. Will be open to dependents residing at locations other than Eta Jima on and after 25 April 1949.
2. Officer Clothing Sales.
  - a. Location: Ohara Quartermaster Warehouse
  - b. Hours: Wednesday - 1300-1630  
Saturday - 0730-1130
  - c. List of items available is not published. Only normal issue items are available for resale.

Note: Requisitions and the allocation of commissary items that are in short supply are based on the number of people being served at each commissary. Therefore, the sales commissary at Eta Jima receives stock only for those persons who are based on the Eta Jima Commissary or for whom we have copies of letter of authority to ration separately. Those who trade regularly at the Eta Jima Commissary should return the Kobe Commissary Permits and obtain Eta Jima Commissary Permits. However, the Kobe Commissary Permits (commissary cards) will be honored at Eta Jima if a copy of the letter of authority to ration separately is presented to the Sales Officer at Eta Jima for his file so that he can requisition the necessary stock.



ETA JIMA SCHOOL COMMAND FACILITIES (Cont'd)CHAPEL SERVICES1. Worship Services.

a. Catholic: Sunday Mass Chapel Annex, Bldg #40 0900 & 1115

Week-day Mass Chapel Annex  
 Monday, Wednesday, Saturday 1200  
 Tuesday, Thursday, Friday 1730

## b. Protestant:

(1) Sunday School 1000

Men's Bible Class	Post Chapel Bldg #1
Home Builders Class	Post School Bldg #103
Primary and Junior Classes (1 to 11 yrs of age)	Post School
Intermediate and Senior Classes (12 to 18 yrs of age)	Chapel Annex Bldg #40

(2) Worship Services Post Chapel 1100

(3) Choir Practice (Thursdays) Post Chapel 1900

2. Miscellaneous Services.

The Chaplains' Office is open from 0800-1700 daily for interviews. Appointments and calls on the sick may be arranged by calling these phone numbers:

Chaplain D.W. Fielder (Protestant)	Office 33419, Quarters 33619
Chaplain P.J. Walsh (Catholic)	Office 33527, Quarters 33327



ETA JIMA SCHOOL COMMAND FACILITIES (cont'd)TRANSPORTATION

## 1. Water Transportation.

Regularly scheduled passenger ferries operate daily between the Kure and Koyo Terminals as follows:

<u>Depart Koyo (Eta Jima)</u>		<u>Depart Kure Terminal</u>	
0630	1600	0700	1600
0800	1700	0800	1700
0900	1800	0900	1800
1000	1900	1000	1900
1100	2000	1100	2000
1200	2100	1200	2100
1300	2200	1300	2200
1400	* 0030	1400	2300
1500		1500	* 0100

\* Wednesdays and Saturdays only.

## 2. Motor Transportation.

Regularly scheduled passenger busses meet each arriving and departing passenger ferry, offering service to the Post area.



*Legal*

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 48

Kure, Honshu

SUBJECT: Fire Prevention.

TO : Military Personnel, Chugoku Military Government Region and  
Hiroshima Military Government Team Headquarters, Kure.

1. The following named enlisted men are designated as members of fire fighting teams for their respective floor in the Military Government Headquarters building:

<u>FIRST FLOOR:</u>	<u>Serial No.</u>
<u>M/SGT ROBERT E PARRY</u>	<u>RA-33058425 (Team Supervisor)</u>
<u>PFC JOHN F WELZENBACH</u>	<u>RA-33324215</u>
<u>SGT FRED W SNELL</u>	<u>RA-20146585</u>
<u>SECOND FLOOR:</u>	<u>Serial No.</u>
<u>M/SGT BOB SMITHERMAN</u>	<u>RA-20735979 (Team Supervisor)</u>
<u>SGT HERBERT M.C. KEE</u>	<u>RA-30124567</u>
<u>PFC JOHN S TREDWAY</u>	<u>RA-19290369</u>
<u>THIRD FLOOR:</u>	<u>Serial No.</u>
<u>SGT A F CBERSHIAKE</u>	<u>RA-33882910 (Team Supervisor)</u>
<u>SGT NIPPER WILLIAM C</u>	<u>RA-34572328</u>
<u>PFC REDDISH</u>	<u>RA-19285062</u>
<u>FOURTH FLOOR:</u>	<u>Serial No.</u>
<u>M/SGT HARRY T LUND</u>	<u>RA-6760910 (Team Supervisor)</u>
<u>SGTICL ROBERT A MIRIKITANI</u>	<u>RA-30110434</u>
<u>PFC HERBERT E THORTON</u>	<u>RA-12281807</u>

2. Immediately upon sounding of FIRE ALARM, the above designated fire teams will man and operate fire hose located in hallway of each floor. Personnel not assigned to fire teams will evacuate the building as quickly as possible, using fire exits as well as other exits.

3. In event of a fire drill, teams will man fire hose but will not turn on water except when specifically authorized by the Fire Marshall. Before a fire drill is called, Team Supervisors will be notified by the Fire Marshall the nature of the alarm.

BY ORDER OF COLONEL SNYDER:

DISTRIBUTION:

1 - ea Section  
1 - ea Team Supervisor

*H.R. Strom*  
H.R. STROM  
Major, Ord  
Fire Marshall



HEAD QUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

*Legal*  
RETAIN THIS COPY

18 March 1949

MEMORANDUM )  
NUMBER 6 )

DISASTER PLAN

1. Reference:

- a. Operational Directive No. 61, Hq Eighth Army, dated 19 November 48.
- b. Occupation Instructions 12/1, Hq BCOF, dated 1 Oct 46, as amended.
- c. Operational Memorandum No. 13, Hq I Corps, dated 17 December 48.
- d. Operational Memorandum No. 40, Hq CMGR, dated 11 December 48 as amended by Memorandum No. 6, Hq CMGR, dated 15 February 1949.

2. Rescissions:

- a. Operational Memorandum No. 20, this headquarters, dated 20 Nov 48.

3. In compliance with Operational Memorandum No. 40, Headquarters Chugoku Military Government Region, dated 11 December 1948, the personnel of CMGR and Hiroshima Military Government Team are hereby consolidated into a single unit. The Senior Officer present will command the operation and the disaster plan, this headquarters will be followed. Military Government military personnel will be governed by SOP Hq CMGR.

4. CMGR commander will coordinate activities between HMGT, BCOF and higher headquarters. CMGR will have available a working team, from Region PH and PW Sections to act in an advisory capacity on technical matters in their own fields.

5. Responsibilities:

- a. Hiroshima Military Government Team will:

- (1) Take immediate action to protect the lives and property of members of the United Nations. Immediate control and emergency relief will be applicable to Japanese and other nationals only if it is necessary to protect the lives and property of members of the United Nations.
- (2) Establish immediate liaison, through Hq CMGR, with the engineer of BCOF. Hq CMGR will coordinate with engineers any engineer assistance rendered in this prefecture.
- (3) Coordinate Japanese prefectural disaster plans with disaster plan this headquarters.



Memorandum Number 6  
Subject: "Disaster Plan"

18 March 1949

- (4) Act as liaison agencies between Occupation Forces and Japanese governmental relief agencies in providing relief to other than Occupational personnel except when communication failures prevent.
- (5) Exercise close surveillance of the work of Japanese officials in the area affected by a disaster and keep Hq CMGR informed of the extent of the damage, the number of casualties reported and the activities of cooperating private welfare agencies.
- (6) Be assured that the prefectural officials do not shift governmental responsibility in time of disaster to private or quasi-governmental agencies, except as provided for in the Disaster Relief Law.

6. Reports

- a. Through Hq CMGR ascertain that Hq I Corps has been advised of the location, magnitude, damage, action of troops, requirements for assistance, unit strengths, casualties, and other pertinent information pertaining to the impending occurrence or occurrence of any disaster.
- b. Advise Hq BCOF of supplies and services required to alleviate the effects of the disaster on the civilian population in the area, listing the needs in the order of priority, and giving the following information:
  - (1) Items
  - (2) Quantity
  - (3) Nearest known source of supply (military or civil)
  - (4) Mode of transport (rail, truck, air)
  - (5) Routing (if normal routing is impossible)
- c. In the course of disaster operations keep Hq BCOF informed of all supplies and services received in area by:
  - (1) Item
  - (2) Quantity
  - (3) Source
  - (4) Amount needed in addition to that received
- d. Report on accounting for all supplies and equipment, when released to Japanese agencies for use of Japanese or other nationals.



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

7. Priorities: In case of damage or destruction, priorities for restoration, rehabilitation or emergency constructions of facilities will be, insofar as practicable in the following order:
  - a. A potable water supply
  - b. Emergency hospital facilities
  - c. Roads, bridges and railroads
  - d. Lighting and heating facilities
  - e. Other essential utilities to safeguard public health
8. Japanese Governmental activities and responsibilities
  - a. Japanese Government will assume full responsibility for the relief of all affected persons with the minimum of assistance and direction from occupation forces. Assistance and direction is offered only when the Japanese Government and their local officials are unable to comply fully with relief standards included in the law.
  - b. The Japanese Red Cross Society will be required, upon direction of prefectural officials, to furnish medical teams to the prefectural health department for use in time of disaster and to coordinate all voluntary agency participation in disaster relief operations.
  - c. A translation of the prefectural plan will be kept on file in the team headquarters along with the team disaster plan, and military government team commanders will be responsible for continued surveillance over Japanese disaster planning and disaster exercise.
9. For the purpose of this plan, three phases are established for the guidance of personnel in the event of the occurrence of any of the following disasters: Earthquake, tidal wave, flood, typhoon or fire. These are:
  - a. Phase I Preparations to be made prior to disaster and when disaster is eminent.
  - b. Phase II Action to be taken by all personnel in the area affected by a disaster at the time of occurrence.
  - c. Phase III Action to be taken after the disaster has occurred.
10. The following action will be taken during each of the above phases:
  - a. Phase I
    - (1) All personnel will be alerted.



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Subject: Disaster Plan

18 March 1949

- (2) If deemed advisable, Senior Officer present, will order the establishment of a command post. CO, Executive Officer, all officers and section heads of HMGT and CMGR will report immediately to the designated spot where the command post will be established.
- (3) Adjutant Hq CMGR will establish a roster, and assign hours of duty to maintain the CP on 24 hours schedule for duration of the emergency.
- (4) After CP has been established the MG heads of sections may be released from CP duty, and their places taken by competent personnel.
- (5) Make certain that the civil authorities are aware of the approaching disaster and that warnings have been issued to the people in the threatened area.
- (6) In the event the Senior Officer orders the evacuation of American personnel, the dependents of American personnel and Foreign Nationals, adequate guards will be placed over any military property not evacuated. Guards will not be left behind if the reason for evacuation is possible flood or tidal wave.
- (7) The following priorities for evacuation will govern:
  - (a) Personnel, with minimum amount of personal effects
  - (b) Governmental property and records

NOTE: Team and Region Executives will be responsible for preparation of their respective organizational classified files and permanent records for evacuation and movement to new area.

  - (c) Remainder of personal effects
- (8) If area is not evacuated, take steps to insure that all personnel are in as safe an area as can be found and that Governmental property is as well protected as possible.
- (9) Acquaint all personnel with the location of the aid station
- (10) Render the report required by par 6 above, to include steps taken to prepare for said disaster.
- (11) Military Government activities
  - (a) The SMC will establish immediate liaison with the Governor through the Hiroshima Prefectural Liaison Office. He will ascertain that the civilian population has been warned of the impending danger and that local officials in the areas likely to be affected are alerted. He will gather all available information on the situation and notify the Commanding Officer of the CMGR by the



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

fastest available means the steps taken to prepare for the impending disaster.

- (b) The following Team Staff Officers will be available to contact Prefectural Officials, as shown below, if requested by the Governor, or as directed by the SMGO and will render them any assistance possible.

Legal Officer - Chief of Prefectural Police  
Medical Officer - Public Health and Sanitation  
Welfare Officer - Public Welfare  
Labor Officer - Labor Section  
Economics Officer - Economics Section  
Education Officer - Department of Education

These officers will ascertain that the corresponding prefectural departments are prepared to execute their part of the prefectural disaster plan.

- b. Phase II. The action to be followed during a disaster will vary with the type or types of disaster experienced.
- (1) Earthquake
    - (a) Personnel will evacuate all buildings and move into areas where there is no danger from falling objects.
    - (b) If time allows, all fires, electric heaters, etc. will be extinguished.
    - (c) After occurrence of an earthquake all buildings used by Military Government will be inspected by competent engineer personnel to determine whether the building is safe for reoccupancy.
  - (2) Tidal Wave
    - (a) If the area is likely to be flooded or destroyed by a tidal wave, the area will be evacuated as outlined in Phase I.
  - (3) Flood
    - (a) Action will be the same as for tidal wave.
  - (4) Typhoon
    - (a) All personnel will stay under cover
    - (b) If any personnel are housed in structures that are not capable of withstanding winds of high velocity, they will be evacuated to stronger structures.



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

- (c) Protection can be gained by digging trenches or "fox holes". Care will be exercised to locate trenches where falling walls, etc. will not cover them up.
- (5) Fire
- (a) If fire is localized in one or two houses, necessary military personnel will be used to combat same.
- (b) If the fire has become general, then all personnel will be evacuated, less guards. Guards will remain until it becomes evident to save their own lives, they have to leave the area. Transportation will be left behind for the guard detail. And the guard commander will be responsible for ordering the withdrawal of the guard prior to the total evacuation of all property.
- (6) The action outlined above will not be considered as the only action to be taken. Any other action that will save the lives of personnel and protect United State Governmental property will be taken.
- c. Phase III. The following action regarding United Nations personnel will be taken after the occurrence of a disaster.
- (1) All personnel will be checked to determine whether anyone was killed, injured, or missing. The Executive-Adjutant will report on the Team members, dependent personnel and Foreign Nationals. Region Adjutant will verify Region members.
- (2) The Medical Officer will render first-aid to the injured, and will arrange for their evacuation to a hospital that he will designate. (Medical Officers of Team and Region).
- (3) The medical Officers will be responsible for taking the necessary precautions against outbreak of epidemics, checking water supply, sanitation, use of disinfectants, and isolation of suspect cases of epidemic disease among United Nations and Military personnel, other nationals and civil population.
- (4) The Team Economics Officer will make an estimate of the damage done to the buildings and installations occupied or used by the Headquarters Chugoku Military Government Region and submit the findings as soon as possible to the Senior Military Government Officer.
- (5) The SMGO will submit by fastest means available a report to Headquarters I Corps (with information copy to the Chugoku Military Government Region), stating:
- (a) Location of disaster (Place, names and coordinates on 1/250,000 map)
- (b) Magnitude of disaster



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

- (c) Damage done
  - (d) Unit casualties
  - (e) Civilian casualties
  - (f) Need for assistance
  - (g) Any other pertinent information
- (6) Liaison will be established with Tactical Forces regarding the movement of troops to affected areas, supplemental transportation, rations, equipment; or medical aid for Japanese relief, for use of Occupation Forces radio or other communications and for use of planes for any purpose.
- (7) Military Government activities regarding Japanese nationals:
- (a) Legal-Government Officer will maintain a constant liaison with the chief of the Prefectural Police and will keep the SMGO informed on whatever news that may come through police channels. He will be prepared to go to the scene of the disaster accompanied by a representative of the Prefectural Police and observe the function of the police, or direct the employment of tactical troops as supplement police. He will report to the SMGO immediately any breakdown or failure in the administration of the Prefectural Disaster Plan. He will request from the Chief of Police progressive information on:
    - 1. Location and extent of affected area
    - 2. Number of casualties
    - 3. Amount and type of aid needed, either police, medical or welfare
    - 4. Action be taken by local and prefectural police
    - 5. State of police communications channels
    - 6. See that supplies are properly accounted for in accordance with paragraph 6 above.
  - (b) The Public Health Officer will maintain constant liaison with the Director of the Sanitation Section. He must be prepared at any time to go to the scene of the disaster to act as an advisor to the Japanese relief personnel. He will observe the employment of the Japanese medical resources and will make recommendations to the SMGO concerning:
    - 1. Shipment of supplement medical and relief personnel to the affected areas.



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

2. Shipment of medicines to the affected areas
  3. Employment of Occupation Forces vehicles, medical personnel, or medical supplies for relief purposes.
  4. Request to higher headquarters for additional medical supplies.
  5. See that supplies are properly accounted for in accordance with par 6 above.
- (c) The Public Welfare Officer will maintain constant liaison with the Welfare Section. He must be prepared at any time to go to the scene of the disaster to act as an advisor to the Japanese Welfare personnel. He will make recommendations to the SMGO concerning:
1. Shipment of food or clothings to the affected areas
  2. Shipment of relief supplies to the affected areas.
  3. Request to higher headquarters for additional relief supplies, if necessary.
  4. See that supplies are properly accounted for in accordance with par 6 above.
- (d) The Labor Officer and the Economics Officer will maintain constant liaison with the Director of the Civil Engineering Department, the Labor Administration Section of the Welfare Department, and the Liaison Office. They will coordinate the employment of the labor and the facilities of the Civil Engineering Department in the rehabilitation following the disaster according to the priorities established by the Commanding General of Headquarters Eighth Army; namely:
1. Provision of two potable water supply
  2. Rehabilitation or construction of emergency hospital facilities.
  3. Emergency repair of roads, bridges and railway
  4. Provision of emergency lighting and heating facilities
  5. Repair and maintenance of other essential utilities to safeguard public health



Memorandum Number 6  
Subject: Disaster Plan

18 March 1949

6. See that supplies are properly accounted for in accordance with par 6 above.

They will make recommendations to the SMGO for:

- a. Movement of engineering supplies or labor to the affected areas.
- b. Request to higher headquarters for additional engineering or construction materials.
- c. Special requisition of labor.
- d. Use of Occupation Forces stocks or vehicles in rehabilitation work.

- (e) The Education Officer will maintain liaison with the Director of the Education Department and will gather information on the extent to which the schools have been affected by the disaster. He will make recommendations to the SMGO on:

1. Use of school buildings for emergency hospitals
2. Procurement of emergency school buildings where school have been destroyed.
3. Supplement food for school children
4. Medical precautions among school children
5. Use of pupils for relief work or labor
6. See that supplies are properly accounted for in accordance with par 6 above.

- (f) The Civil Information Officer will take necessary steps to insure all media for the dissemination of information are kept functioning. He will:

1. Arrange for Occupation Forces communication equipment
2. Arrange for Japanese assistance in establishing emergency communication to include radio, telephone, courier service and police nets.

BY ORDER OF LIEUTENANT COLONEL CLOWARD:

*W. Baker*  
WILLIAM BAKER  
Major, Inf  
Executive-Adjutant

DISTRIBUTION:

3 - CMGR  
1 - En Section  
1 - SMGO  
1 - Ex-Adj

1 - File



HEADQUARTERS  
CHUGOYU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 248

Kure, Honshu

MEMORANDUM )  
:  
NUMBER 11 )

24 March 1949

DRY CLEANING SERVICES

1. Reference: Ltr. Hq, BCOF, file AG 249.1, dtd., 18 March 1949,  
Subj: "Laundry and Dry Cleaning Services Provided by BCOF for United States  
Organizations in the BCOF Area".

2. Effective immediately all dry cleaning services for persons assigned  
or attached to this organization and the Hiroshima Military Government Team  
will be handled through one representative, who will be the Detachment Commander.  
Personnel assigned to other organizations, i.e., ABCC, 3 TMRS, and CIC will not  
turn in dry cleaning through this representative but through their own repre-  
sentative.

3. As dry cleaning must be paid for weekly by the unit representative  
all personnel will establish a one pound deposit with the unit supply Sgt  
who will maintain a record of the deposits and withdrawals. Individual dep-  
osits must be kept up and be sufficient to cover dry cleaning turned in. If  
no deposit is made or the deposit is insufficient the individuals dry cleaning  
will not be accepted.

4. All dry cleaning must be accompanied by a list which must be filled  
out completely to show cost. Mimeographed list will be furnished to all indiv-  
iduals by the unit representative. (See inclosure 1).

5. Schedule of collections.

a. Dry cleaning will be turned in to the unit supply room every  
Monday, by 0730 hours, by enlisted personnel of the Detachment.

b. Dry cleaning will be picked up at North Camp starting at 0900  
hours every Monday. All concerned are warned that there will be only one pick  
up per week so cleaning must be ready when called for.

c. Dry cleaning will be returned to all concerned on Thursday after-  
noon or Friday morning.

d. Personnel living in the BOQ, other than ABCC and 3 TMRS, and the  
Matsumoto House will turn in their dry cleaning to the house manager on Monday  
mornings who will hold it until it is collected by the unit supply Sgt. Finished  
dry cleaning will be returned to these same house managers.



Memorandum Number 11 (Cont'd)

24 Mar 49

6. Every effort will be made to protect all items turned in for cleaning from loss. However, the unit representative can assume no financial responsibility for items that are lost at or by the cleaners.

BY ORDER OF COLONEL SNYDER:

Incl  
1 - Sample Cleaning List

*Jerry W. Tom*  
JERRY W. TOM  
1st Lt, USAF  
Adjutant

OFFICIAL:

JERRY W. TOM  
1st Lt, USAF  
Adjutant

DISTRIBUTION:

50 - CMGR  
50 - HMG  
2 - ABCC  
2 - 3. THRS  
10 - Detachment files



DRY CLEANING LIST

NAME \_\_\_\_\_

HOUSE NUMBER \_\_\_\_\_

LOCATION (North Camp) (Niji Mura) (BOQ) (Matsumoto House)

ITEM	MENS LIST		COST
	PRICE	NO. TURNED IN	
Tunic or Jacket, Officers	2/-		
Jackets, S.D.	1/6		
Trousers	1/-		
Shirts, Woolen	6/-		
Overcoats	2/-		
Civilian Jackets	2/-		
Civilian Waistcoats	6		
Shorts, Worsted	9		
			<u>Total Cost</u>

ITEM	LADIES LIST		COST
	PRICE	NO. TURNED IN	
Dressing gown	1/-		
House coat	1/-		
Negligees	9		
Dresses, Plain	1/6		
Dresses, Pleated or Trimmed	2/-		
Dresses, Evening	4/-		
Dresses, Velvet	3/6		
Skirts, plain	1/6		
Skirts, pleated	2/-		
Coats, costume	2/-		
Trin sets, woolen	2/-		
Jumpers	9		
Cardigans, wool	9		
Coats, Warm, long woolen	2/6		
Blouses, silk	1/-		
Coats, fur short	8/-		
Coats fur long	10/-		
Trousers, woolen	1/-		
Shorts, Tennis	9		
Blankets	1/6		
Rugs	1/6		
			<u>Total Cost</u>

Total cost for all items is \_\_\_\_\_.

(NOTE: Make list in Duplicate and retain one copy)



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

16 April 1949

GENERAL ORDER )  
NUMBER 3 )

Under the provisions of paragraph 4, AR 600-20 and change thereto, the undersigned hereby assumes command of the Hiroshima Military Government Team.

*James R. Truden*  
JAMES R. TRUDEN  
Lt Col TC  
Commanding

## DISTRIBUTION:

5 - 8A  
5 - I Corps  
3 - CMGR  
2 - Cent File  
1 - O 201 File  
1 - Ea MG Team



L &amp; G

ADULT PROGRAM OF DEMOCRATIC EDUCATION

The first ten weeks course of this program to extend an understanding of democratic principles to the lower 70% of the population of Hiroshima Prefecture was begun on 21 February. Previously 120 instructors were briefed by the individual sections as to the important features of their program to be emphasized. Demonstration meetings were held to illustrate the main features of these meetings namely introductory lecture, motion picture or panel discussion, small classroom discussions and summary or evaluation. Meetings lasting 1 hour 30 minutes are now being held twice a week in 42 communities and 58 schools and public halls. The second ten week's course in approximately 50 new communities will open approximately 2 May.

The course consists of the following topics:

- I. Introductory Lecture - "The Essence of Democracy"
- II. Civil Education
  1. "The Purpose of Education in a Democracy".
  2. "Education Reform in the New Japan".
  3. "Education, A Continuing Influence".
- III. Civil Information
  1. "An Enlightened Electorate".
- IV. Economics and Labor
  1. "Labor Education".
  2. "Labor Legislation in Japan".
  3. "Food Collection and Distribution".
  4. "General Economic Situation and Economic Enforcement Agencies".
- V. Legal and Government
  1. "The New Constitution".
  2. "Local Government in Japan".
  3. "Family Laws".
  4. "Court System and Criminal Procedures".
  5. "How We Pay our Government".
  6. "Election Laws and the Present Political Situation".
- VI. Public Health
  1. "The Health Center".
  2. "Disease, The Thief of Health".
  3. "Personal Health and Hygiene".
- VII. Public Welfare
  1. "The Need for Social Security in a Democracy".
  2. "The Public Social Security Program in Japan".



In addition to relevant motion pictures, the 'Trimer of Democracy' is distributed as a reference text. Charts, maps, pictures and other visual media are used to make the lectures interesting. A handbook of the lectures is furnished to the instructors and where materials are available, are reproduced for course attendants. The meetings have been publicized through the media of newspapers, radio and posters. Beginning with the new term, the social studies classes in both lower and upper secondary schools will use the handbook of lectures as a textbook. Local adult education committees are in charge of the arrangements, publicity and evaluation of the courses in their respective communities.

April 7, 1949.

Robert M. Hager  
Civil Education Officer



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

E/RMH/hy

9 April 1949

SUBJECT: The Second Course of the Adult Program of Democratic Education

TO : All Section Heads

1. It is planned to have a two-day indoctrination and demonstration course for the instructors of the second ten weeks' course of the I Corps Adult Program of Democratic Education in Kure City on 21 and 22 April. Each section of the team is expected to utilize 1½ hours in emphasizing the part of its program which it would like to have these instructors particularly stress in the lectures of the course. Suggestions as to additional or substitute motion pictures, slides, posters, pictures, and other visual aids would also be helpful. The remainder of the two-day program will be devoted to demonstrations of technique of holding meetings, conducting panel discussions and an actual adult education meeting. On 26 April, Civil Information will indoctrinate representatives of 59 members of local adult education committees on information media.

2. Civil Education would like to stress again that this adult program of democratic is a TEAM program, the success or failure of which is a TEAM responsibility. Forms have been provided on which members of sections can evaluate meetings which can be attended while on road trips in areas where these meetings are being held. Attention of the public to series of discussions can be directed through any organizations with which members of the team are working. The cooperative activity of all sections is necessary to secure best results from this worth-while program.

*Robert M. Hager*

ROBERT M. HAGER  
Civil Education Officer  
Hiroshima Military Government Team



*Policy*

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 317

MEMORANDUM )  
: )  
NUMBER 3 )

Kure, Honshu

29 Jan 1948

BOMB DISPOSAL

1. The following instructions from Headquarters British Commonwealth Occupation Forces are quoted for the information and compliance of all personnel under the jurisdiction of this headquarters.

"1. Arrangements have been made for 10 Bomb Disposal Pl RAE to be disbanded and the personnel posted to 14 Wks and Pks Sqn RAE. These BD personnel will then be attached to 17 CRE, who will be responsible for Bomb Disposal under the control of HQ Brit Com Base.

2. Occupation Instruction 10 of 8 May 46, Appe G, is therefore amended by adding to paragraph 1:

"Upon discovery of any materials requiring the attention of Bomb Disposal personnel, units will take the following action:

- (a) Take steps to have the material roped off and adequately guarded to prevent any unauthorized persons from tampering.
- (b) Report by quickest means direct to Brit Com Base with a copy to relevant formation HQ the location and type of material."

3. Upon receipt of the above mentioned information, Brit Com Base will instruct 17 CRE to deal with the disposal. A copy of any such instructions will be sent to this HQ.

4. Formations concerned will be responsible for notifying the Military Government prior to Bomb Disposal personnel undertaking any disposal task within their area of responsibility.

Bomb Disposal personnel detailed by 17 CRE for such tasks will be responsible for direct liaison with local AMG for assistance on matters relating to the detailed disposal on the site, and for adherence to all safety precautions as laid down in Occupation Instruction 10 and by 17 CRE.

5. MG Regional HQ and Teams are to adhere to the procedure outlined in para 2 above in the event of their personnel discovering materials for disposal."

2. Military government team commanders will insure that all personnel of their organizations are aware of the provisions of this memorandum.

BY ORDER OF COLONEL SNYDER:

*Jerry W. Tom*  
JERRY W. TOM  
1st Lt, USAF  
Adjutant



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/BS/rt

12 April 1949

MEMORANDUM FOR: ALL SECTIONS

SUBJECT : Employment of Japanese Nationals

1. Effective this date, all requests to hire or fire a Japanese National will be discussed in detail with the Commanding Officer of this organization.
2. All necessary forms for hiring or firing of Japanese National will be signed by the Adjutant, or Sergeant Major, and not, repeat NOT signed by Section Chief.

BY ORDER OF THE COMMANDING OFFICER:

WILLIAM BAKER  
Major, Inf  
Executive-Adjutant



HEADQUARTERS  
HIROSHIMA MILITARY GOVERNMENT TEAM  
APO 248

A/WB/rt

2 April 1949

MEMORANDUM FOR: All Sections

SUBJECT : Office Assignments

1. Due to the increased office space in this Team, it is necessary that the offices be transferred to the locations and on dates as indicated in the following schedule:

On Monday, 4 April 1949

- a. Public Health Section will move to the space on the second floor now occupied by the Region Adjutant's Typing Pool.
- b. Economics Section will move to the space on the second floor now occupied by the Region Adjutant's Office.
- c. The Executive-Adjutant's Office will move to the space on the second floor now occupied by the Region Executive Office.
- d. The Team Commander will move into the office now occupied by the Region Commander.

On Wednesday, 6 April 1949

- a. Education Section will move to the space on the second floor now occupied by the Region Supply.
- b. Civil Information Section will move to and share the same office now occupied by the Region Supply with the Civil Education Section.
- c. Finance and Civil Property Section will move to the space on the second floor now occupied by the Region Labor.

2. When the Team Public Health Section has vacated their old quarters, the Team Public Welfare Section will move into them.



Memorandum  
Office Assignments

2 April 1949

3. Legal and Government Section remains in the presently assigned office space.

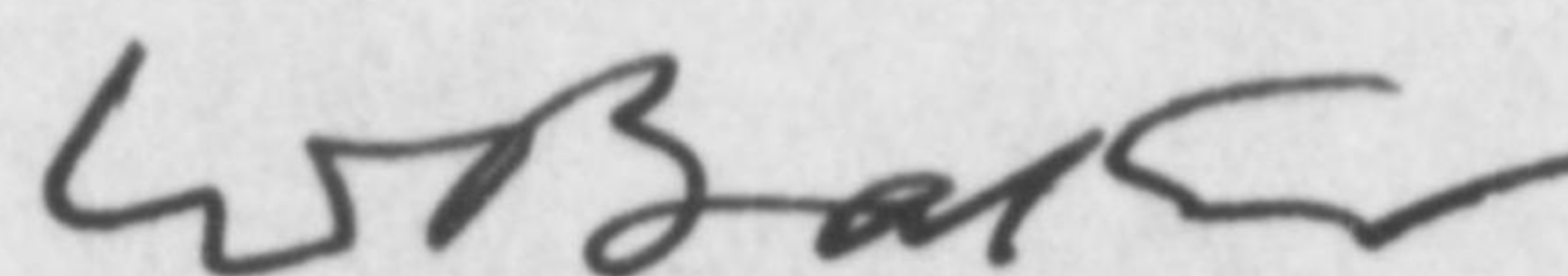
4. Section Chiefs are responsible for the movements of their respective sections.

5. It is suggested that the Section Chief presently occupying the space to which your section will be moved be contacted in order to speed up the move and make the transition as smooth as possible.

6. Any problem which arises concerning this move for which the Section Chief is unable to find a solution will promptly reported to the Team Executive Officer.

7. For your information, a rough graph of the proposed moves is in the Executive-Adjutant's Office.

FOR THE COMMANDING OFFICER:



WILLIAM BAKER  
Major, Inf  
Executive-Adjutant



COPY

LEGAL  
COPYHEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 317

Kure, Honshu

CMGR 333 (A-Sno)

26 October 1948

SUBJECT: Field Trip Reports

TO : Commanding Officer, Hiroshima Military Government Team, APO 317  
 Commanding Officer, Yamaguchi Military Government Team, APO 317  
 Commanding Officer, Okayama Military Government Team, APO 317  
 Commanding Officer, Tottori Military Government Team, APO 317  
 Commanding Officer, Shimane Military Government Team, APO 317

1. Reference letter, this headquarters, dtd 21 October 1948, file CMGR 333 (A-Sn), subj: Field Trip Reports.
2. Paragraph 5b of inclosure to referenced letter is corrected to read as follows:

## b. Economics

Is the expected yield of present crops in this community  
(check one)

Low            Average            High           ?  
 (1) (2) (1) (2) (1) (2)

If answer is low, what is the main reason: (1) \_\_\_\_\_

(2) \_\_\_\_\_

BY ORDER OF COLONEL SNYDER:

JERRY W. TOM  
1st Lt., USAF  
Adjutant

COPY



CMOR 333 (A-9a)  
Subject: "Field Trip Reports"

21 October 1948

b. The border of each lettered sector will coincide with either the prefectural boundary or a grid line.

7. When reporting location of places visited, the grid number, preceded by the first letter of the prefecture, will be employed; i.e. HB 23 (Hiroshima Prefecture, lettered Sector B, grid square No. 23).

8. This form and information required thereby will not be construed as replacing question sheets currently prepared by Military Government Sections of teams and utilized thereby for purposes of coordination and cooperation to effect increased coverage.

9. From time to time, as regional answers are obtained or as other matters become currently important, new forms with different questions will be prepared and distributed by this headquarters. Successive forms will be numbered serially, starting with attached Form #1.

BY ORDER OF COLONEL SNYDER:

1 Incl:  
Rpt Form #1

/s/ Jerry W. Tom  
/t/ JERRY W. TOM  
1st Lt, USAF  
Adjutant

COPY



C O P Y

HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 317

Kure, Honshu

21 October 1948

CMGR 333 (A-Sn)

SUBJECT: Field Trip Reports

TO : Commanding Officer, Hiroshima Military Government Team, APO 317  
Commanding Officer, Yamaguchi Military Government Team, APO 317  
Commanding Officer, Okayama Military Government Team, APO 317  
Commanding Officer, Shimane Military Government Team, APO 317  
Commanding Officer, Tottori Military Government Team, APO 317

1. Previous instructions on submission of reports showing monthly grid-coverage by team personnel are revoked, and the following substituted therefore, effective 1 November 1948.

2. The attached forms to be supplied by this headquarters will be completed by each member of the team for each location visited. It will be noted from the set-up of the form that one form may be used to report on visits to more than one community. Forms submitted may be filled out with pen or pencil; legibility is the only requirement in this respect.

3. The questions included on the form, for which answers will be obtained in each community (town, village, etc.), are of current regional significance, or are of a type, the answers to which will provide valuable statistical data. These questions will be asked by each team member on field trips. Insofar as possible, questions will be directed at responsible persons qualified to answer them.

4. Field trip report forms will be forwarded as completed, the last reports for any one month to reach this headquarters not later than the 10th of the following month.

5. Instructions for completing forms are included as a basic part of each form on its reverse side.

6. For uniformity and to facilitate keeping records, each team will work out a system of numbering grids which meets the following requirements, and submit an overlay thereof to this headquarters by 5 November 1948.

a. Each prefecture will be divided into lettered sectors, each sector to contain in general not more than thirty (30) grid squares or segments thereof; each of which will be numbered consecutively in a definite order.

	7	8	9			
A-	4	5	6	B	C	Etc.
	1	2	3			



Field Trip Report Form #1

Military Government Team

REPORT OF FIELD TRIP

1. Inspector and section: \_\_\_\_\_

2. Date of visit: \_\_\_\_\_

3. Places visited: (1) \_\_\_\_\_

(Name of city, town or village - population, est location grid no.)

(2) \_\_\_\_\_

(Name of city, town or village - population, est location grid no.)

4. Installations visited or inspected: \_\_\_\_\_

5. General Information: (Questions to be asked of appropriate Japanese personnel by all team inspectors)

a. Civil Education

What is your reaction to the five-day school week? (Check one)

Favorable (1) \_\_\_\_\_ (2) \_\_\_\_\_ Unfavorable (1) \_\_\_\_\_ (2) \_\_\_\_\_ Uncertain (1) \_\_\_\_\_ (2) \_\_\_\_\_

b. Public Welfare

Is the expected yield of present crops in this community (Check one)

Low (1) \_\_\_\_\_ (2) \_\_\_\_\_ Average (1) \_\_\_\_\_ (2) \_\_\_\_\_ High (1) \_\_\_\_\_ (2) \_\_\_\_\_

If answer is low, what is the main reason: (1) \_\_\_\_\_

(2) \_\_\_\_\_

c. Legal and Government

How many policemen are there in this community? (1) \_\_\_\_\_ (2) \_\_\_\_\_

Of these how many are armed? (1) \_\_\_\_\_ (2) \_\_\_\_\_

d. Public Health

Is the Eisei Kumiai still exerting its influence in this locality?

(1) \_\_\_\_\_ (2) \_\_\_\_\_  
(yes or no) (yes or no)

Maguyo Kai? (1) \_\_\_\_\_ (2) \_\_\_\_\_  
(yes or no) (yes or no)

(OVER)



6. Remarks: (Comments on basic purpose of trip, if any, or comments on answers received to questions in paragraph 5 above) Number (1) and (2), if applicable. (OAS)

(T) \_\_\_\_\_ (S) \_\_\_\_\_ (ASS. OF HQ)

(T) \_\_\_\_\_ (S) \_\_\_\_\_ (ASS. OF HQ)

Is the study being conducted for the purpose of this activity?

Yes \_\_\_\_\_ (T) \_\_\_\_\_ (S)

How many battalions were present in this community? (T) \_\_\_\_\_ (S) \_\_\_\_\_

(S) \_\_\_\_\_

Is the subject of your report the same as the subject of the report from \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_

Yes \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_ No \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_

Is the expected level of detail shown in this community? (Check one) (S) \_\_\_\_\_

INSTRUCTIONS

1. Population of community (town, village, etc.) visited will be included. This may be an approximate estimate. (T) \_\_\_\_\_ (S) \_\_\_\_\_
2. This form may be used for reporting more than one visit, if practicable. This practice should be avoided when it will make the report confusing. (CHECK ONE)
3. If more than one visit is reported on this form, care will be taken to have answers and remarks coincide with place visited by entry in the proper place (1) and (2) and by numbering remarks in paragraph 6, (1) or (2).
4. This form will be forwarded to reach Headquarters Chugoku Military Government Region as soon after trip as practicable; in any event not later than the 10th of the month following month trip or inspection was made.

3. \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_  
5. \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_  
7. \_\_\_\_\_ (T) \_\_\_\_\_ (S) \_\_\_\_\_

PERSONNEL OF THIS UNIT

UNIT COMMANDER

UNIT ADDRESS



HIROSHIMA MILITARY GOVERNMENT TEAM  
CIVIL INFORMATION SECTION

WHAT? Life Magazine Picturamaoff "Modern America"  
WHEN? 6:00 p.m. Wednesday, 6 April  
WHERE? Hiroshima Mission Girls' High School, one block west, then 1/2 block north of Hiroshima Broadcasting Station. (See map on Team Bulletin Board)  
WHO? All Allied personnel.. (Mr. Johnson, CI Region has tickets.)

Life Picturama, "Modern America", was first presented to audiences in the United States as promotion scheme by Time, Life, Fortune, Inc. Civil Affairs Division, Department of the Army, considered the exhibit objective and informative enough for showings in Japan, Korea, Germany, and Australia. By special arrangements with the publishers, American showings were curtailed, and two revised editions were circulated, one in Europe, one in Asia. The picturama will tour Japan for four months.

The exhibit is of particular interest from a photographic standpoint, employing a new technique in screening. Each scene is projected in five special panels, making one large scene equivalent to human eye span. Sometimes the effect is almost three dimensional. One scene dissolves into another. Recorded music and narration by a commentator provide background.



HEADQUARTERS  
CHUGOKU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
APO 248

Yure, Honshu

MEMORANDUM )  
:  
NUMBFR 12 )

24 March 1949

LAUNDRY SERVICES

1. Effective 1 April 1949 all laundry submitted to the BCOF laundry must be paid for at the rate of 1/6 per dozen articles submitted. Small items such as handkerchiefs, socks, ties etc will not be accepted by the laundry. Articles of clothing in which the dye is liable to run will not be accepted.
2. This laundry service is available to all members of the Headquarters, Chugoku Military Government Region and the Hiroshima Military Government Team, and their families, through the Headquarters Detachment Supply Section. Personnel of other organizations in Yure will have to submit their laundry through their own organization laundry representative. (See Letter, HQ, BCOF, file AG 249.1, dtd, 18 Mar 49, subject: "Laundry and Dry Cleaning Services Provided by BCOF for United States Organizations in the BCOF Area)."
3. The schedule of collections will be as follows:
  - a. North Camp
    - (1) Pick up on Monday mornings
    - (2) Delivery on Thursday
  - b. Troop Laundry
    - (1) Turn in to Supply Room by 0745 hours on Tuesdays and Thursdays.
    - (2) Pick up at Supply Room on Thursdays and Saturdays.
4. As all laundry must be paid for weekly all personnel using this service will establish a one pound deposit with the Detachment Supply Sergeant. This deposit will be kept up to date.