RESIDUAL GPC FUNCTIONS AFTER 1 MARCH 1952

1. FUNCTIONS WHICH SHOULD BE COMPLETED AS SOON AS POSSIBLE:

a. Bank accounts

(1) Release to JG of Yen 1,147,103.26 for deceased POWs in SCAP Custody Account after approval by State Department of JAPC D-3/2. Close account and turn over to COM for audit.

(2) Dispose of $3,667.00 in negotiable instruments in National City Bank after confirmation of vesting order by OAP. Close Foreign Exchange Assets account and turn over to COM for audit.

(3) COM to audit all other active accounts at the close of business 29 February 1952 in order to expedite final audit when accounts are closed.

2. STAFF SUPERVISION AND POLICY CONTROL UNTIL EFFECTIVE DATE OF PEACE TREATY OVER FUNCTIONS WHICH ARE NOW BEING CARRIED OUT BY THE JAPANESE GOVERNMENT:

a. Restoration of property belonging to UN nationals.

(1) Supervision over JG officials carrying out restoration program under SCAPIN 2178, 31 October 1951.

(2) Filing receipts for restoration now in process.

(3) Rerouting routine correspondence to Foreign Missions or the JG.

(4) Investigating complaints of Missions over slow or improper action by JG and directing corrective action.

(5) Research and reply to important correspondence where past SCAP action or future policy is involved, or which is classified.

b. Bank accounts.

(1) Supervision over Japanese operation of Tripartite Trustee Accounts (Dollar, Yen and Pounds). Advice and assistance in carrying out SCAP policies. Countersign checks.

(2) Supervision over Japanese operation of Unidentified Looted Property funds (Dollar, Yen). Disbursement only on order of State Dept. Countersign checks.

(3) Handle interim questions and problems arising during audits by COM of accounts already closed.

(4) Reply to recommendations made by Comptroller as a result of audits.

c. Disposal of enemy (German) property.

(1) As Trustee of the Three Powers, supervising, training and advising representatives of the Japanese Government in carrying out their responsibilities under SCAPIN 2195, 25 January 1952, in connection with the management and liquidation of German assets, in preparation for their assuming responsibility for the whole program after the ratification of the Peace Treaty.

(2) Acting as liaison between the Japanese Government and the major commands and SCAP sections in matters involving FD property and other problems arising from the management and liquidation of German assets.

(3) Insuring compliance by the Japanese Government of SCAPINs and memoranda previously issued by SCAP.

(4) Rerouting of routine correspondence to the Japanese Government and training Japanese officials in how to handle such correspondence as well as correspondence that may arise in the future in connection with German property, when they have full responsibility for the program.

(5) Carrying out research in order to reply to important correspondence where past SCAP action is involved or which is classified.

(6) Preparation of TRIPAC agendas and other necessary informational material required for the orderly function of the Committee and recording of Minutes of meetings. Preparation of papers to secure SCAP approval of the Committee's recommendations.

d. Restitution of property looted from areas occupied by the Japanese.

(1) Delivery of property in Setagaya warehouse sold by sealed bid in February and deposit money in Secured Fund.

(2) Rerouting of routine correspondence to foreign missions or to the JG.

(3) Investigating complaints of missions over slow or improper action by the JG and directing corrective action.

(4) Research and reply to important correspondence where past SCAP action is involved or where information is not available to the writer.

e. Custody of property of the Puppet Governments.

(1) Act as liaison between Missions and the JG.

(2) Follow up on CIC investigation of Maigai Building and take any action indicated in connection with violation of SCAPIN 45, 22 September 1945.

(3) Follow up on JG compliance with SCAPIN 2168, 11 September 1951, regarding delivery of vessels to ROK.

f. Branch Offices Liquidation Program.

(1) Follow up on JG compliance with SCAPIN 2189, 12 December 1951, regarding final reports on liquidation of 49 uncompleted cases. File reports as submitted.

g. Reparations facilities and equipment.

(1) Make all possible substitutions for private equipment to avoid last minute disagreements for continued use after treaty ratification.

(2) Assisting the JG in solving problems that arise from action based on SCAP directives or as a result of acts of the Occupation Forces.

(3) Determining rentals due private owners for reparations equipment used by the Occupation Forces.

(4) Accountability for all reparations, industrial machinery and equipment and buildings and grounds used by the Occupation Forces.

(5) Research and reply to important correspondence where past SCAP action is involved or where information is not available to the writer.

(6) Assist U.S. Machine Tool Survey Missions in Japan to determine types and amounts of machine tools available for shipment to U.S. for use in defense program.

(7) After approval by G-4 and Rusk Mission of facilities and equipment for use by Security Forces to release these to responsibility of the Major Commands or to the JG.

3. ACTION TO BE TAKEN ON EFFECTIVE DATE OF PEACE TREATY:

a. Ship all files to AG holding area.

b. Disposition of the following bank accounts:

(1) Tripartite Trustee Accounts (Dollar, Yen, Sterling) to new trustee (JS or Tri-Power Commission) as determined by Three Powers. Close account and turn over to Comptroller for audit.

(2) Unidentified Looted Property funds (Dollar and Yen) to JS as trustee or as directed by State Department. Close account and turn over to Comptroller for audit.

(3) Handle interim questions and problems arising during the subsequent audit by the Office of the Comptroller for the accounts above.

(4) Reply to recommendations made by GCM as result of audits.

c. German Property Disposal Program:

(1) SCAP discharges complete responsibility as Trustee by giving a full account of his Trusteeship to the Three Powers (TRIPCOM).

(2) Take action as necessary to terminate the Trusteeship as directed by the Three Powers.

d. Disposition of Japanese Precious Metals and Gems:

(1) Letter to JS releasing all SCAP control of precious metals and gems, custody of which was turned over by SCAPIN 74A3-A.

(2) Send invoice for platinum sold to US to GSA and letter to FA requesting Treasury to earmark gold in name of JS and to send official notification to this effect to the Japanese Government. Send memo to M/F, JS, informing of above action.

SECRET

PERTAINS TO: C/S 1 to AG, subj, "CPC Functions after 1 March 1952," fr CPC

DHB/fmk

11 FEB. 1952

MEMO FOR RECORD:

1. Planning for the phasing-out of CPC as a SCAP Section has been progressive since last summer. In line with personnel reductions prescribed by G-1 and dictated by GARIOA budget limitations, the conclusion of many of CPC functions has already been achieved. There remain, however, a number of responsibilities delegated to SCAP by various JCS directives and DA and State Department policies which cannot be relinquished until SCAP is relieved therefrom by action of Far East Commission or by rescission of these directives or policies. Since FEC is deadlocked by lack of agreement between governments and since State and DA have not been favorably inclined toward rescinding any of these directives, SCAP must continue to carry out the CPC functions outlined in Incl 2. Par 2 of Incl 2 indicates those functions, the actual operation of which has been turned over to the JC in accordance with directives from DA and State, but over which SCAP retains policy control and staff supervision until effective date of the Peace Treaty. Par 3 of Incl 2 indicates the procedure for final closing out of remaining functions after ratification of the Treaty.

2. a. Since the number of personnel remaining for these functions will not be sufficient to warrant retention of CPC as a separate section with attendant administrative support, the Government Section has been designated by the DCS as the SCAP section to absorb the remaining CPC personnel and residual functions.

b. G-1 has allocated 9 DAC and 5 Japanese national spaces to GS effective 1 March for these residual functions. CPS has been given the names of those designated for transfer

c. Office space requirements have been worked out with GS and all files will have been boxed and indexed prior to the transfer.

3. Incl 1 to C/S 2 is a proposed General Order to accomplish the transfer of responsibilities as approved by the DCS. This should be sufficient for the purpose as it is not recommended, due to the short time remaining until the ratification of the Peace Treaty, that all applicable GOs and Staff Memos be revised or rescinded.

4. Copies to G-1, GS, CCH and DCS.

5. Since this action has been approved by the DCS this is now an administrative matter.

SECRET

PERTAINS TO: C/N 2 to A0, subj, "CPC Functions after 1 March 1952," fr CPC

6. Concurrence: not required.

7. Completes action on CPC Line No. 66331

F.E.O. 26-6273

GS FILES

Maj. Curtis, 26-6962
Date: 7 February 1952

From: Govt Sec To: CPS

2 Attached is completed HC Form 633 and 633A.

1 Incl
n/c

- F. R. - - - - - - - - - - - - - - - -

30

GOVT SEC

CPS

MAR, APR, MAY, JUNE

IN 1952

AKA, Raymond Y.	GS-11	Govt Sec, GHQ, SCAP APO 500	U.S. House 530	1	HOUR

Maj. Curtis
26-6962

Time and Attendance Reports

Govt Sec CPS

5 February 1952

1. Effective this date Mr. Harold T. Bettencourt, GS-9, Administrative Division, is delegated and authorized to certify the Time and Attendance Reports of Government Section, vice Major William E. Curtis, Jr., FA, O-240365.

- F. R. - - - - - - - - - - - -

GS FILES

GENERAL HEADQUARTERS
FAR EAST COMMAND

C H E C K S H E E T

-3673

Subject: Washington's Birthday

Note No.	From: G-1	To: See Distribution	Date: 5 Feb 52

1 1. Washington's Birthday is a legal holiday. While it is not contemplated, in view of the current international situation, to declare a holiday, the Chief of Staff desires that staff sections suspend, on 22 February, such activities and functions, requiring the employment of civilian and indigenous employees, as will not jeopardize essential support of the Korean effort and are not essential to the health, safety and welfare of the command.

2. Attention is invited to past holiday directives regarding Civilian Personnel Regulations governing employment of civilians on holidays. In the interests of economy, civilian and indigenous employment will be held to a minimum, consistent with paragraph 1 above.

B. L. M.

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CofS	PIO	HQ COMDT	QM	
COM	AA	IG	RCAS	
JSPOG	CHAP	JA	SIG	
G-1	CHEM	MED	SS	
G-2	CPO	MIL HIS	TIE	
G-3	CPS	ORD	TRANS	
G-4	CPS, RC	PM	OKED	

INFORMATION

CAS	SCAJAP
CHS	ESS
CIE	GS
CPC	LS
DS	

28

7156

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

File

CHECK SHEET

Maj. Curtis
26-6962

(Do not remove from attached sheets)

File No.:

Subject: Request for Renewal of Pass to Off Limit Places and Areas in the Area of OPM MTA

Note No.	From: Govt Sec	To: Provost Marshal, Tokyo	Date: 31 January 1952
1.	Request renewal of pass issued to Mr. Frank Rizzo, Chief, Government Section, GHQ, SCAP, to visit Off Limit places and areas of OPM MTA, when necessary on official business of this section.		

---------- for F. R. ----------

Pass received 31 Jan 52. [illegible]

FEC AGO Form No 37a
(13 Dec 49)

26

2410—FEC Printing Plant—4/50—50M

Secret
Security Information

Court
2801/13

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

File No: AG 385(2 Jan 52)PIO Subject: Public Information Policy: CW-BW-RW

Note No.	From: Chief of Staff To: All Staff Sections SCAP & FEC Date: 26 Jan 52
1	1. Attached letter, Department of the Army, dated 2 Jan 52, subject: Public Information Policy: CW-BW-RW, is reproduced for the information and guidance of all personnel. 2. In implementation of provisions of Paragraph III F, proposed releases on this subject will be forwarded to GHQ FEC, Attention: PIO, for clearance prior to publication. Incl As ind

DISPATCHED
28 JAN 1952
G.H.Q. FEC
G. O.
D4

Secret
Security Information

FEC AGO Form No 37

Secret
Security Information

DEPARTMENT OF THE ARMY
Office of The Adjutant General
Washington 25, D. C.

AGAO-S 385 (28 Dec 51)CINFO-M

2 January 1952

SUBJECT: Public Information Policy: CW-BW-RW

TO:
Office, Secretary of the Army
Office, Chief of Staff, US Army
Comptroller of the Army
Chief of Legislative Liaison
Chief of Information
Assistant Chiefs of Staff, GSUSA
Chiefs, Special Staff Divisions, SSUSA
Chiefs of Technical & Administrative Services
Commanders in Chief
Far East
European Command
Commanding Generals
US Army, Alaska
US Army, Caribbean
US Army, Pacific
US Forces in Austria
Trieste US Troops
Continental Armies
Military District of Washington
Army Antiaircraft Command
Chief of Army Field Forces

For the information and guidance of all concerned, the following directive issued by the Department of Defense on 28 November 1951 is quoted in its entirety. Particular attention is directed to paragraph III A.

"I. PURPOSE

"This policy governs public information on Chemical Warfare, Biological Warfare and Radiological Warfare and is based on consideration of the characteristics of these agents; of their possible use in offense; of the problems of defense against such agents; of the integration of an information program on CW-BW-RW with both United States foreign policy and with United States domestic affairs. It is necessary that the American people understand the nature and scope of CW-BW-RW so as:

Secret
Security Information

Secret
Security Information

"A. To appreciate the actual dangers which might arise from the use of CW-BW-RW and to participate effectively in defense measures against them;

"B. To dismiss exaggerated notions and fears of the threat of CW-BW-RW;

"C. To support US Government policies concerning them.

"II. MISSION

"Under directive of the Secretary of Defense dated 27 October 1950, the assigned mission of the Office of Public Information within the Department of Defense is to

"A. Provide the American people with authoritative information concerning the nature and scope of CW-BW-RW; with due regard for security regulations;

"B. Give the public information which without intensifying anxiety unduly will enable Americans to act with maximum effectiveness and dispatch in the event of a CW-BW-RW attack, or threat of attack, against the United States by either secret or overt means;

"C. Obtain wide public support of national policy in the use of CW-BW-RW in the national interest.

"III. ORGANIZATION, RESPONSIBILITY, PROCEDURES

"A. The Office of Public Information (OPI) will be the sole releasing agency within the Department of Defense at the seat of government for all public information concerning or relating to CW-BW-RW. OPI will be responsible for preparing and coordinating policy with respect to and providing policy and security clearance on all such information whereever released.

"B. OPI will coordinate this type of information with the Assistant Secretary of State for Public Affairs as necessary to ensure consideration of the impact on foreign peoples. Coordination will also be effected with the appropriate information and psychological warfare offices and other agencies.

"C. OPI will periodically inform the Secretary of Defense and the Joint Chiefs of Staff of its information program.

"D. In order to facilitate policy and security clearance by OPI of CW-BW-RW information, that agency is authorized to arrange with appropriate agencies of the Department of Defense for ready access to specifically designated individuals having specialized knowledge in CW-BW-RW matters.

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Security Information

Secret
Security Information

AGAO-S 385 (28 Dec 51)CINFO-M 2 January 1952
Subject: Public Information Policy: CW-BW-RW

"E. Every effort will be made to ensure, in line with security, a consistent release of information to the public through the various news media. The Department's aim is to have the public accept and be aware of, so far as possible, the Department's program with respect to CW-BW-RW within two years from date of this directive.

"F. No unauthorized public policy statement on possible offensive use of CW-BW-RW by the United States in event of war will be made by any Department of Defense personnel.

"G. Released information will communicate the fact whenever possible, that the United States must pursue an active research and development program and be prepared to deal with the use of such weapons against the United States.

"H. Official information which reaches the American public should, whenever possible, try to allay exaggerated fear. Therefore:

"1. All information on CW-BW-RW should be designed to convey the impression that the United States must become prepared to deal with such weapons.

"2. Such information should be characterized by a tone of confidence and moderation;

"3. Indications of apprehension on the part of the US Government leaders should be avoided;

"4. The theme should be repeated that US defense measures will prevent a 'knockout blow' against the United States, although the surprise value of such weapons is appreciated.

"5. There should be no moral implications expressed concerning these possible weapons.

"6. Use of the terms 'weapon of mass destruction' and 'unconventional weapons' shall be avoided.

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Security Information

"I. Defense against such weapons can be strengthened by giving adequate information and instruction for community organization for defense and disaster control."

BY ORDER OF THE SECRETARY OF THE ARMY:

S/ WM. E. BERGIN
T/ WM. E. BERGIN
Major General, USA
The Adjutant General

Secret
Security Information

East

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET
(Do not remove from attached sheets)

File No: Subject: Notification of Arrival of VIPs

Note No.	From: Office, Chief of Staff To: Chiefs, All Staff Sections GHQ, SCAP and FEC Date: 26 Jan 52
1	1. References: a. Staff Memorandum No. 31, this headquarters, 1951. b. Check note, subject as above, dated 19 September 1951 and 9 November 1951. 2. Special care will be taken, in those cases where the Japanese Government plans to be represented on the arrival of VIPs, that the Signal (Crypto) Officer is notified, by the sponsoring section, of a proper telephone number and agency of the Japanese Government to be informed of the ETA of the VIP party, unless such notification is to be accomplished by the sponsoring section, itself. BY DIRECTION OF THE CHIEF OF STAFF: F. W. M.

DISPATCHED
27 JAN 1952
GHQ-FEC
AGO

24

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

(Do not remove from attached sheets)

File No: Subject: Dead-line for Submittal of Outstanding Performance Appraisals.

Note No. | From: CPS | To: Ea. Staff Section, GHQ, SCAP & FEC; CG, Hq & Sv Comd; CG, Eighth Army; CO, AGRSG | Date: 25 January 1952

1 | 1. Reference. Check Sheet, CPS, dated 1 May 1951, subject "Civilian Employee Performance Appraisal and Rating."

2. The GHQ Performance Appraisal Committee has requested that the following dead-lines established in connection with submittal of "Outstanding" Performance Appraisal Ratings be established and brought to the attention of all rating officials:

a. Outstanding Performance Appraisal recommendations must be submitted by the Staff Section concerned to the Committee for review not later than thirty days after the end of the rating period.

b. All Performance Appraisal recommendations for Outstanding which are returned to the submitting Section by the Committee with a request for supplementary information, signatures, additional justifications, etc., must be completed and returned to the Committee not later than 15 days after receipt by the Staff Section. If not received by the Committee within the 15 day period, the individual will automatically be given a rating of Satisfactory.

R. H. C.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

CHECK SHEET

(Do not remove from attached sheets)

Major Curtis
26-6962

File No.:

Subject: Transfer of Action

Note No.	From: Govt Sec	To: Sec'y Gen Staff	Date: 22 Jan. 1952

1. 1. Request that action on radio K 90918 OP-OP4, dated 21 January 1952, be transferred from Government Section to Assistant Chief of Staff, G-3.

2. G-3 has primary interest in this matter and concurs in the transfer of the action.

1 Incl.
Radio-K 90918 OP-OP4

for F. R.

approved
L

FEC AGO Form No 37a
(13 Dec 49)

21 4.

2410—FEC Printing Plant—4/50—50M

GENERAL HEADQUARTERS, FAR EAST COMMAND
ADJUTANT GENERAL'S OFFICE
RADIO DIVISION

INCOMING MESSAGE

JDT/jfd

UNCLASSIFIED
COURIER

21 Jan 52

FROM : CG FEAF TOKYO JAPAN

TO : CINCFE TOKYO JAPAN

NR : M 90918 OP-OP4

Reference is made to your message AG 684 (17 Jan 52) GC-TNG, dated 17 Jan 52, and inclosure thereto. This headquarters concurs in the location of the Naval Training areas indicated. Request appropriate Naval agencies publish NOTAM's, in accordance with your directive "Notices to Airmen", dated 15 Oct 51, when firing is conducted in the applicable areas.

NO SIG

ACTION : GOVT

INFORMATION : G-3, G-4, TRANS, COMNAVFE

38982

COURIER
UNCLASSIFIED

TOO : 210558 Z
MCN : NONE

21389—FEC P&PC—12/51—500M

File

TROOP SUPPLY DIVISION
QUARTERMASTER SECTION
HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

QM 414.1

21 January 1952

SUBJECT: Marking of Quartermaster Furniture

TO : Responsible Officer: M 8
Government Section
GHQ, FEC, APO 500

1. This office has frequently detected erroneous markings of various descriptions on Quartermaster furniture and equipment. Among the erroneous markings used is "GHQ Supply". The term "GHQ Supply" is obsolete.

2. Effective upon receipt of this letter, marking used to identify property accounted for under the Post Quartermaster, Troop Supply Account # HSC-3-Q will be "PQMTSD".

3. All other markings will be removed or obliterated.

FOR THE POST QUARTERMASTER:

Daniel A. Hewitt

DANIEL A. HEWITT
Major QMC
Accountable Officer

21

Government Section

QM 142.3 Transfer of Accountability

TO: Engineer Section, Hq & Svc Comd
FROM: Post Quartermaster
DATE: 27 Dec 51
Maj Hewitt/mm/43-2265

1. Reference the attached information copy of Disposition Form, it is requested that no Quartermaster type furniture be constructed for units of this command without the prior certification of non-availability of a suitable standard item of issue by the accountable officer,, Hq & Svc Comd.

2. To implement the above, it is requested that:

a. All work order requested be returned to the originating agency directing that a properly completed issue slip be submitted to the Quartermaster Section for certification.

b. Upon completion of the approved project a signature of the authorized representative of the supply officer be obtained in the space provided as receiving the item.

c. That a transfer of accountability be accomplished on a Form 446 (issue slip) with the supporting document attached.

1 Incl
Info cy of D/F

/s/ T.B.E.
THOMAS B. EVANS, Col, QMC
Post Quartermaster

TO: All Sections.
FROM: Supervisor, Unit #2 Area "D"
DATE: 21 Jan. 52
F.R.Calnan/26-6130

To all sections for information and guidance.

F. R. Calnan
Supervisor, Unit #2

C-O-P-Y

GOVT

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Maj Stewart
26-7079

(Do not remove from attached sheets)

File No: Subject: Non-Standardized Forms

Note No.

From: AG To: Chiefs, Staff Sections, GHQ, SCAP, FEC & UNC Date: 17 January 1952

1. In order that the AG may carry out the instructions contained in Staff Memo 58, 1951, pertaining to standardization of forms used in this headquarters, request you forward two (2) copies of GHQ AGO, FEC AGO, and other unnumbered forms, utilized in your section, to AG-MI.

1.

2. Notification will be furnished in the event of simplification, consolidation, and/or other changes in forms.

C. C. B. W. for

M/R GS has no forms.

FEC AGO 37

20.

Maj. Curtis
26-6962

SCAP Credentials

Govt Sec G-2 15 January 1952

2. 1. In compliance with C/N #1, attached are SCAP credentials for Mr. Frank Rizzo, No. 254, and Mr. Sakaye Hayashi, No. 1625.

2. Mr. Alfred R. Hussey, No. 253, and Mr. Guy A. Wiggins, No. 1114, are no longer in Government Section. Their forwarding addresses are as follows:

Mr. Alfred R. Hussey
46 Summer Street
Plymouth, Massachusetts

Mr. Guy A. Wiggins
Lazy "A" Ranch
Box 21
Nestor, California

4 Incls
a/s

- F.R. - - - - - - - - - - - - - - -

GS Files

SCAP CREDENTIALS

GOVERNMENT SECTION

NAME	SCAP CRED. NO.
HUSSEY, Alfred R.	253
RIZZO, Frank	254
WIGGINS, Guy A.	1114

Lt. Skoglund 26-7358

Request for Authorization to Visit Imperial Palace

Govt Sec | G-2, Japanese Liaison | 15 Jan 52

1. Request authorization for the following Government Section personnel and guests to enter the Imperial Palace Grounds on 16 January at 1400, in response to an invitation received from the Imperial Household:

Lt. C. Skoglund
Mr. and Mrs. Harold T. Bettencourt
Mr. T. Lane Skelton
Miss Anita McGrew
Mr. Hitoshi Miyata
Mr. H. Ishimoto
Lt. M. Shapiro

- F. R. - - - - - - - - - - - - - - -

GS Files

Maj. Curtis
26-6962

Purchase of Cigarettes

Dai Ichi Bldg. P.X. Officer 14 January 1952

Govt Sec

1. Request that Government Section be authorized to purchase five (5) cartons of cigarettes to be used as bona fide gifts.

- F.R. - - - - - - - - - - - - - -

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Lt Col Barnes
26-7874

Subject: Authentication by the Adjutant General

Note No.	From: AG	To: Chiefs of Staff Sections, GHQ SCAP, FEC and UNC	Date: 12 January 1952
1	Effective 0800, 14 January 1952, correspondence prepared for authentication of the Adjutant General will be prepared as follows: C. C. B. WARDEN Colonel, AGC Adjutant General J. P. M.		

16

Maj. Curtis
26-6962

Property Accountability

Govt Sec Hq Comdt 11 January 1952
Attn: G-4

1. 1. Reference Headquarters & Service Command Administrative Memorandum No. 36, 23 March 1950, and Paragraph 63, Special Orders No. 3, 4 January 1952.

2. Responsibility for all property charged to Government Section on memorandum receipt has been transferred according to existing regulations from William E. Curtis, Jr., Major, 02,0363, to Harold T. Bettencourt, DAC, GS-9.

- F.R. - - - - - - - - - - - -

GS FILES

,5

GOVT Restricted

SGS 11 January 1952
List #2

VISITORS TO JAPAN (MILITARY)

NAME	ETA	ETD	BILLETING	SPONSOR
Dr. Stuart A. Rice & party Statistical Mission	Arrived	17 Jan	Imperial	ESS
Dr. Paul A. Siple & party Review Winter Combat Problems in Korea	Arrived	1 Feb	Imperial	G-4
Commissioner James M. Mitchell & party U.S. Civil Service Commission	Arrived	14 Jan	Imperial	G-1 & Govt
Congressman O. E. Teague	Arrived	15 Jan	Imperial	G-4
Brig Gen C. W. Christenberry Chief, Special Services Div, AGO, DA	Arrived	12 Jan	Imperial	SSO
Air Commodore B. Carter & party Head of RAF stationed in Hong Kong	Arrived	12 Jan	Imperial	FEAF
Rear Admiral J.W.M. Eaton Australian Navy	12 Jan	25 Jan	Marunouchi	NAVFE
Ambassador Ali Sastroamidojojo Indonesian Ambassador to US	Arrived	25 Jan	Indonesian Mission	DS
Brig Gen John H. Hinds Arty Cmdr, 1st Cav Div	Arrived	14 Jan	Imperial	G-1
Brigadier & Mrs. Rockingham Commander, 25th Canadian Brigade	Arrived	14 Jan	Imperial	UN Ln Sec
CHAP (Brig Gen) A.F. Gearhard Deputy Chief of Chaplains, AF	25 Jan	15 Mar	Imperial	FEAF
Dr. Eldridge Campbell	Arrived	5 Feb	Imperial	MED
Col D.E. Means & Party Office for Occupied Areas, Wash DC	Arrived	16 Jan	Imperial	COMPT
Mr. Ginzberg Mr. Felton Jewish War Veterans	Arrived	19 Jan	Imperial	MED
Brig Gen William Senter Chief, Air Weather Service, Wash DC	12 Jan	17 Jan	Imperial	FEAF
Maj Gen G.E. Armstrong, Surg Gen Brig Gen Earle Standles Col Ruby F. Bryant, ANC	13 Jan	3 Feb	Imperial	MED
Lt Gen Sir Neil Cantlie Dir, Gen Med Services, British Army	28 Jan	6 Feb	Unknown	British Embassy

Restricted

NAME	ETA	ETD	BILLETING	SPONSOR
Lt Col H. M. Hyde Member, British Parliament	Arrived	15 Jan	Marunouchi	UN Ln Sec
	13 Jan	20 Jan	Imperial	FM
Mr. E. V. Parker Safety Dir, US Army	Arrived	12 Jan	Imperial	FEAF
Mr. George Welch & party Chief Test Pilot for American Aviation	12 Jan	15 Jan	Imperial	UN Ln Sec
Brig Gen Arguc Turkish Comdr in Korea				
VISITORS TO JAPAN (NON-MILITARY)				
	Arrived	13 Jan	Imperial	PIO
Mr. William C. Bullitt Former Ambassador to France & Russia				

DISTRIBUTION:

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ADC, CinC (2)
DCofS, FEC
DCofS, SCAP
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AG
AG-CB
AG (Rad & Cable)
DS (4)
PIO
SIG (4)
Vis Bur (4)
GHQ Unc Ln
ESS
MED
SSO
GOVT
PM
COMPT

Security Information

Restricted

Confidential Govt

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET
(Do not remove from attached sheets)

0901/40

File No. SUBJECT: Reorganization Coordinator.

Note No	FROM: Office, Chief of Staff TO: All Section Chiefs, GHQ, SCAP and FEC. DATE: 9 January 1952
1.	The Comptroller is designated as the coordinator for all matters involving the reorganization of the FEC including relocation and redeployment of United States forces for Post Treaty period. BY DIRECTION OF THE CHIEF OF STAFF: for F. W. M.

Confidential

File

GENERAL HEADQUARTERS

FAR EAST COMMAND

C H E C K S H E E T

(Do not remove from attached sheets) Mrs. Wright
57-8564

File No: Subject: William A. Jump Memorial Award

From: Executive Secretary To: Government Date: 9 Jan 1952
Suggestion Committee

1. 1. The Secretary of the Army has received an invitation to nominate a employee of the Department for consideration for the William A. Jump Memori Award which is presented annually to an employee of the Federal Government The award is administered by a Board of Trustees appointed by the Secretary of Agriculture.

2. The William A. Jump Memorial Award is presented in recognition of standing service in the field of public administration and for notable contributions because of unusual competence, integrity, interest, and sustaine high level performance. Such public recognition should be an incentive to young people for increased interest and high level performance in this fiel and will add quality and integrity to the public service.

3. Any employee of the Federal Government who has not passed his (or her) 36th birthday on December 31, 1951, and whose performance over a considerable period of time demonstrates unusual competence and interest in public administration, endowment for leadership, creative thinking, and clo adherence to the basic principles of enlightened public service, shall be eligible to compete for the 1952 award.

4. It is requested that the name or names of any individuals within your section, who are considered eligible for the award be submitted to the Suggestion Committee, Attn: Executive Secretary, CFS, not later than 20 Jan 1952. The recommendation, in quadruplicate, should give full particulars concerning the nominee, as follows:

1. Name and address.
2. Bureau and department or agency.
3. Date of birth.
4. Salary and title of present position.
5. Resume of employment experience and educational background
6. Statement of past and present work performance, personal qualities for leadership, and other factors which indicate eligibility as outlined in para 2 and 3 above.

P. S. W.

12

GS FILES

Maj. Curtis, 26-6962
Date: 9 January 1952

From: Govt Sec To: CPS

2. Transmitted herewith is completed HC Form 633 and 633A.

1 Incl
n/c

---------- F. R. ----------

//

GOVT SEC. GHQ. SCAP. APO 500

GPS

Feb, Mar, Apr, May 1952

NEGATIVE REPORT

SECRET

Mrs Kirby/ru
26-7915

CPC Functions after 1 March 1952

G-1 Govt Sec 8 Jan 52

1 1. Approval has been granted for the transfer of residual responsibilities of the Civil Property Custodian to Government Section as of 1 March 52.

2. As of that date, an increase of eight (8) DAC technical and five (5) JN spaces will be authorized your Section. This authorization will be reduced to six (6) DAC technical and five (5) JN spaces effective 1 April 52. Decision as to any clerical personnel requirements to support this group will be withheld until transfer is effected, at which time, firm requirements may be more readily determined.

- B. L. M. - - - - - - - - - - - - -

10, SECRET
SECURITY INFORMATION

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

CHECK SHEET

(Do not remove from attached sheets)

Maj. Curtis
26-6962

File No.: Subject: Request for Special Orders

Note No.

From: Govt Sec To: Hq Comdt Attn: G-4 Date: 31 Dec 1951

1. 1. Request necessary orders be issued designating Mr. Harold T. Bettencourt, DAC as Responsible Officer for supplies issued to Government Section, GHQ, SCAP, vice William E. Curtis, Jr., Major, FA, 0240363.

2. Major Curtis is expected to be reassigned in the ZI within thirty to sixty days, and must be relieved of supply responsibility before his departure.

F.R.

GD 461

Maj Wingert 57-8814/pp

From: Hq Comdt (Hq & Svc Comd) To: Gov't Sec GHQ, SCAP Date: 7 JAN 1952

2. Special Orders have been published as requested. Attention is invited to para 63, SO 3, HSCOMD, 4 Jan 52.

1 Incl
Para 63, SO 3, HSCOMD,
4 Jan 52 (dup)

Info cy to
Post QM

For E. W. P.

FEC AGO Form No 37a
(13 Dec 49)

9981—FEC Printing Plant—12/49—20M

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS FAR EAST COMMAND
8232D ARMY UNIT
APO 500

4 January 1952

SPECIAL ORDERS
NUMBER 3

EXTRACT

60. CAPT CHARLES J McCABE 01338834 Inf this Hq (Engr Sec) is designated Audit Off for purpose of auditing Unit Fund of Engr Svc Co this Comd in accordance w/Admin Memo 79 this Hq 22 Aug 50 as amended by Admin Memo 80 this Hq 28 Aug 50.

61. 1ST LT MERVIN R BALDRICA 01294809 Inf Far East Network Co 8213th AU APO 500 is apt Class "A" Agent Fin Off to Disb Off Tokyo Fin Office 8237th AU APO 500 for purpose paying Off & EM Far East Network Co 8213th AU APO 500 only vice 1ST LT DONALD P DICKINSON 0836741 SigC. Auth: AR 35-320.

62. Fol Off FEC Printing & Pub Center 8234th AU APO 503 are apt Certifying Off for trps 3d Base Repro Co 1st Rad Broadcasting & Leaflet Group 8239th AU APO 500 atch FEC Printing & Pub Center 8234th AU APO 503 by GO 98 this Hq 1951 for purpose certifying gift packages under provisions Public Law 790, 5 Dec 42 as amended by Public Law 384, 8 Aug 47 & Public Law 241, 17 Aug 49.

CAPT	JOSEPH E FORCH	0360598	AGC
CWO	BENJAMIN B ESTES	W903078	USA

63. MR HAROLD T BETTENCOURT GS-9 DA Civ employee GHQ SCAP (Govt Sec) is apt responsible property Off for Govt property issued on MR to GS. Auth: Par 8d c3 AR 35-6520.

64. Fol Bd of Off is apt to investigate & fix responsibility for loss of yen from Union Club Tokyo APO 500 o/a 20 Dec 51. Bd will be guided by provisions AR 15-20. Rept of proceedings will be submitted this Hq in quintuplicate.

DETAIL FOR THE BOARD

MAJ	WILLIAM R HALL	01030667	CE	This Hq (Engr Sec)
CAPT	WILLIAM L BAKER SR	01333408	Inf	Mtr Bn this Comd
1ST LT	HOWARD W THORNROSE	0967771	Inf	Hq & Hq Co Staff Bn this Comd

65. Par 38 SO 270 this Hq 9 Oct 51 apt Bd of Off for purpose determining whether or not indiv whose cases are referred to it by this Hq should be separated fr Svc prior to ETS under provisions AR 615-368 or AR 615-369 is amended to add "CAPT FLOYD W TOMPKINS JR 01639735 SigC ASAPAC 8621st AAU APO 500 as counsel in case of PVT FRANKLIN P PROCTOR RA12319246 Tokyo Sig Svc Co 8034th AU APO 500 only".

66. Fol Off are apt to audit acct of Class "B" Agent Off APO 509 in accordance w/par 77 Manual of Postal Oprg Procedures Jan 51. Off will rept to Postal Officer APO 500 at 0800 hours 17 Jan 52.

1ST LT	GERALD FINN	0934341	MPC	MH Svc Group Far East 8238th AU APO 500
1ST LT	THORLEIF S JOHNSEN	0935371	MPC	do

12 Spec'l

67. Fol pers granted ordinary lv as indicated. Tvl on allied tns or cars auth to & fr place indicated at no expense to govt.

		Address on lv	Days lv	Eff d/a
LTCOL	CHARLES M ACKLEY 039997 CE 64th Engr Base Topo Bn APO 500	Tokyo Yokohama & vic	seven (7)	7 Jan 52
MSGT	FRANK W MARTIN RA34136698 Car Co Mtr Bn this Comd	Tokyo Yokohama & vic	five (5)	7 Jan 52
SFC	HARRY J CONATY RA20107208 293d Army Band this Comd	Gamagori Japan	ten (10)	10 Jan 52
SGT	RUSSELL L MARTIRE RA31189092 Far East Network Co 8213th AU APO 500	Tokyo Yokohama & vic	fifteen (15)	7 Jan 52
SGT	WALTER W SERVEISS RA20227612 Co D Staff Bn this Comd DS w/ Grant Heights Army Cmsy Store APO 500	Tokyo Yokohama & vic	six (6)	7 Jan 52

68. PAC ltr GHQ FEC AG 334 (27 May 50) AG-PO subject: "Establishment of Boards of Officers for Promotion in ORC" 27 May 51 & in accordance w/SR 140-155-1 & SR 140-15-1 a Bd of Off is apt for purpose examining Off named below for promotion in ORC to grade of CAPT. Bd will be guided by provisions of aforementioned regulations & AR 15-20. Rept of proceedings of Bd will be submitted this Hq in quintuplet substantially in form set forth in AR 15-20.

DETAIL FOR THE BOARD

MAJ	JOHN W SPAINHOWER	0276384	Inf	This Hq (Engr Sec)
CAPT	ELLIS L BANNISTER	02055281	Inf	Staff Co C GHQ FEC
CAPT	ROBERT H ROBINSON	01334904	Inf	8100th AU APO 500
				This Hq (PX Sec)

APPLICANT TO BE EXAMINED

1ST LT	EMIL W KREUSLING	01048453	Inf	Co B 71st Sig Svc Bn APO 500

BY COMMAND OF BRIGADIER GENERAL PIBURN:

OFFICIAL:

A P ALLSWORTH
Major, AGC
Asst AG

EARLE A JOHNSON
Colonel, GS w/trps
Chief of Staff

DISTRIBUTION:
"E"

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS FAR EAST COMMAND
8232D ARMY UNIT
APO 500

SPECIAL ORDERS
NUMBER 3

4 January 1952

EXTRACT

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CWO	BENJAMIN B ESTES	W903078	USA

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CAPT	WILLIAM L BAKER SR	01333408	Inf	Mtr Bn this Comd
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1ST LT	GERALD FINN	0934341	MPC	MI Svc Group Far East 8238th AU APO 500
1ST LT	THORLEIF S JOHNSEN	0935371	MPC	do

12 Incl 1

67. Fol pers granted ordinary lv as indicated. Tvl on allied tns or cars auth to & fr place indicated at no expense to Govt.

		Address on lv	Days lv	Eff d/a
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MSGT	FRANK W MARTIN RA34136698 Car Co Mtr Bn this Comd	Tokyo Yokohama & vic	five (5)	7 Jan 52
SFC	HARRY J COHATY RA20107208 293d Army Band this Comd	Gamagori Japan	ten (10)	10 Jan 52
SGT	RUSSELL L MARTIRE RA31169092 Far East Network Co 8213th AU APO 500	Tokyo Yokohama & vic	fifteen (15)	7 Jan 52
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		DETAIL FOR THE BOARD		
MAJ	JOHN W SPAINHOWER	0276384	Inf	This Hq (Engr Sec)
CAPT	ELLIS L BANNISTER	02055281	Inf	Staff Co C GHQ FEC
CAPT	ROBERT H ROBINSON	01334904	Inf	8100th AU APO 500
		APPLICANT TO BE EXAMINED		
1ST LT	EMIL W KREUSLING	01048453	Inf	This Hq (PX Sec)
				Co B 71st Sig Svc Bn APO 500

BY COMMAND OF BRIGADIER GENERAL PIBURN:

OFFICIAL:

A P ALLSWORTH
Major, AGC
Asst AG

EARLE A JOHNSON
Colonel, GS w/trps
Chief of Staff

DISTRIBUTION:
"E"

GD 461

Maj Wingert 57-8814/pp

From: Hq Comdt (Hq & Svc Comd) To: Gov't Sec GHQ, SCAP Date: 7 MAR 1952

2. Special Orders have been published as requested. Attention is invited to para 63, SO 3, HSCOMD, 4 Jan 52.

1 Incl
Para 63, SO 3, HSCOMD,
4 Jan 52 (dup)

Info cy to
Post QM

- E. W. P. - - - - - - - - - - - - - - - - -

12

Maj. Curtis
26-6962

Document Regrading Officers

Govt Sec

President, GHQ
Regrading Board

7 January 1952

1. 1. Reference Par 10, FEC and SCAP Staff Memorandum No. 2, 5 January 1952.

2. Clifford E. Skoglund, Lt., Inf., O-2210268, is designated to handle regrading of documents in Government Section, vice William E. Curtis, Jr., Major FA, 0-240363, relieved.

- F.R. - - - - - - - - - - - -

GS FILES

8

GS FILES

1.

Maj. Curtis, 26-6962
Date: 7 January 1952

From: Govt Sec To: CPS

2. Submitted herewith completed Space Requirements for Overseas Movement of Personnel for period starting with March 1952 through September 1952.

1 Incl
n/c

F.R. --- -------

March 1952	April	May	June	July	August	September
1						
	1	1				

March - M. Matsukata, GS-13 April - N. Kobayashi, GS-6 May-G. Bergstrom, GS-5

Restricted

GS 5 January 1952
Corrected VIP List #1

VISITORS TO JAPAN (MILITARY)

NAME	ETA	ETD	BILLETING	SPONSOR
Dr. Stuart A. Rice & party Statistical Mission	11 Jan	17 Jan	Imperial	ESS
Dr. Frank B. Berry Expert Consultant in Surgery	Arrived	7 Jan	Imperial	MED
Dr. Paul A. Siple & party Review Winter Combat Problems in Korea	Arrived	1 Feb	Imperial	G-4
X Commissioner James M. Mitchell & party U.S. Civ Serv Comm	Arrived	14 Jan	Imperial	G-1 & GOVT
Maj Gen R. E. Duff & party	Arrived	9 Jan	Imperial	G-2
Congressman P. F. Mack	Arrived	Unk	Imperial	DS
Congressman T. E. Martin	Arrived	6 Jan	Imperial	COMPT
Congressman O. E. Teague	Arrived	15 Jan	Imperial	G-4
Brig Gen C. W. Christenberry Chief, Sp Svc Div, AGO, DA	Arrived	12 Jan	Imperial	SSO
Air Commodore B. Carter & party	6 Jan	12 Jan	Imperial	FEAF
Rear Admiral J. W. M. Eaton Australian Navy	12 Jan	25 Jan	Marunouchi	NAVFE
Lt Gen S. Sudhisan Ronakara & party Chief of Staff, Royal Thai Army	Arrived	6 Jan	Imperial	UN Ln
Ambassador Ali Sastroamidojojo Indonesian Ambassador to U.S.	Unk	3 weeks	Indonesian Mission	DS
Right Honorable Josiah Francis Minister for the Australian Army	Arrived	7 Jan	Marunouchi	UN Ln
Honorable Brooke Claxton Minister of National Defense, Canada	Arrived	8 Jan	Canadian Mission	UN LN
Brig Gen John H. Hinds	4 Jan	14 Jan	Imperial	
Brigadier and Mrs. Rockingham Commander 25th Canadian Brigade	4 Jan	11 Jan	Imperial	UN Ln
Dr. Eldridge Campbell	5 Jan	5 Feb	Imperial	MED
Col D. E. Means & party	6 Jan	16 Jan	Imperial	COMPT

Restricted

VISITORS TO JAPAN (MILITARY) - Continued

NAME	ETA	ETD	BILLETING	SPONSOR
Brig Gen William Senter	7 Jan	17 Jan	Imperial	FEAF
Maj Gen G. E. Armstrong Brig Gen Earle Standlee	13 Jan	3 Feb	Imperial	MED
Lt Gen Sir Neil Cantlie Dir. Gen Med Services, British Army	28 Jan	6 Feb	Unk	British Embassy
Lt Col H. M. Hyde Member British Parliament	9 Jan	15 Jan	Marunouchi	UN Ln

VISITORS TO JAPAN (NON-MILITARY)

Mr. Jack Bisco United Press	Unk (Due 1 Jan)	1 week	Imperial	PIO
Mr. and Mrs. K. Hunter President, Northwest Airlines	Arrived	Unk	Imperial	
Mr. William C. Bullitt Former Ambassador to France & Russia	Arrived	13 Jan	Imperial	PIO

DISTRIBUTION:
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ADC, CinC (2)
DCofS, FEC
DCofS, SCAP
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AG-Rad & Cable
DS (4)
PIO
SIG (4)
Vis Bur (4)
GHQ UNC Ln O
ESS
MED
SSO
GOVT
FEAF
NAVFE

GENERAL HEADQUARTERS
FAR EAST COMMAND

Lt Col C. A. Barnes
26-7874

CHECK SHEET

File No: AG 312.4 (10 Nov 51)AG Subject: Correspondence and Signal Addresses

Note No.	From: AG To: Chief, Staff Sections GHQ, UNC, SCAP & FEC Date: 5 Jan 1952
1	1. Rescission. Paragraph 4, Check Note 1, from AG to Chiefs, Staff Sections, GHQ, UNC, SCAP & FEC, AG 312.4 (10 Nov 51)AG, subject: Correspondence and Signal Addresses. 2. Attached herewith for your information is copy of Memorandum KB 13194 G, dated 24 December 1951, from the Commander-in-Chief, British Commonwealth Forces KOREA and British Commonwealth Occupation Force, subject: Re-organisation of BCFK/BCOF. a. Correspondence concerning British Commonwealth forces located in Japan or Korea will be addressed as follows: Commander-in-Chief, British Commonwealth Forces KOREA and British Commonwealth Occupation Force, British Army Post Office No 5 b. Signal address for the new integrated headquarters is BRITCOM JAPAN. c. Signal address for the Advanced Headquarters British Commonwealth Forces KOREA is Adv BRITCOM. 1 Incl a/s J. P. M.

C O P Y

Headquarters,
British Commonwealth Forces KOREA
and
British Commonwealth Occupation Force,
British Army Post Office No. 5.

KB 13194 G

24 Dec 51

To: Distribution - see below

Subject: Re-organisation of BCFK/BCOF

1. With effect 15th December 1951, the two Headquarters - "BRITISH COMMONWEALTH OCCUPATION FORCE" and "BRITISH COMMONWEALTH FORCES IN KOREA" became one with the designation and address as shown at the top of this letter.

2. The title of the Advanced Headquarters BRITISH COMMONWEALTH FORCES IN KOREA at present located in SEOUL does NOT change nor does its signal address - "Adv BRITCOM"

3. The signal address for the new integrated HQ is "BRITCOM JAPAN".

4. This re-organisation has been carried out as a measure of economy and in no way implies a withdrawal of BCOF from JAPAN.

Lieutenant-General,
Commander-in-Chief,
British Commonwealth Forces KOREA,
and
British Commonwealth Occupation Force.

Distribution:

SCAP GHQ FAR EASTERN COMMAND (thru' BRICOSAT)
CG JAPAN Logistical Command
No 2 Logistical Command

NOIC
91 (Comp) Gp RAAF

United Kingdom Liaison Mission TOKYO

C O P Y

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET
(Do not remove from attached sheets)

File No.

SUBJECT: Adjutant General's File of Incoming Unanswered Action Electrically Transmitted Messages

Note No	FROM: Chief of Staff TO: All Section Chiefs, GHQ, SCAP, FEC and UNC DATE: 4 January 1952
1.	1. Reference para 17, Staff Memorandum 27, 1951, subject: Communications.

2. Instances have been noted where incoming action messages are being removed from the suspense file maintained by the Adjutant General before final action is completed.

3. In order to preclude the removal of action messages from the suspense file until the action required is completed and the action paper has been actually dispatched from this headquarters, the following requirements will be met by the action section before the Radio Division, AG Section, is advised that an action has been completed and a message is to be removed from the suspense file of this headquarters:

a. Messages requiring a reply will not be removed from the suspense file until a final reply has been actually dispatched to the originator. An interim reply or separate action to obtain information upon which to base a reply does not constitute a final or completed action.

b. When completed actions are in the form of correspondence (letters, messageforms, or messages prepared for electrical transmission), action messages will not be removed from the suspense file until the return copy of the action paper is received by the originating section indicating such correspondence has been dispatched from this headquarters.

c. When an action is revised from one section to another section, the original action section will not cause the action message to be removed from the suspense file until a "revised action" copy is received from Radio Division, AG Section, indicating the original action section has been relieved of such action. Attention is directed to the provisions of para 16a, Staff Memorandum 27, 1951, and Memorandum, Office of the Chief of Staff, 22 December 1951, subject: "Assignment of Action on Messages Received at this Headquarters which prescribe the procedures for revising action messages.

d. When an action is completed by initiating a request to pass an incoming message to another command or commands, the action section will not cause the message to be removed from the suspense file until a copy of the message is received from AG Radio Division, AG Section, indicating that the message has been passed as requested.

4. For suspense purposes, when an action message is revised from one section to another section, the new action section will be charged with action from the date the message was initially received at this headquarters. It is necessary, therefore, that when revisions are necessary, a request be initiated by the action section as soon as practicable after receipt of a message.

6861

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET
(Do not remove from attached sheets)

File No. SUBJECT: Adjutant General's File of Incoming Unanswered Action Electrically Transmitted Messages.

Note No	FROM: Chief of Staff TO: All Section Chiefs, GHQ, SCAP, FEC and UNC DATE: 4 January 1952
1. Contd	5. No action message will be removed from the suspense file of this headquarters until notification of completed action has been received in writing and signed by an officer. 6. The chief of each staff section will assure compliance with the requirements of this directive. AOK D. C. S.

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Major Agnew
26-7156

File No: AG 312(4 Jan 52)AG Subject: Designation of Completed Action on Correspondence for file.

Note No.	From: AG	To: Chiefs, All Sections, GHQ, SCAP & FEC	Date: 4 Jan 52

1

1. It is requested that correspondence sent to the Adjutant General for file, on which action has been completed, or correspondence that terminates in this headquarters and which requires no further action be annotated by showing initials of authorizing officer, the staff section unit symbol and date correspondence is marked for file, i.e.:

AG- File
E. K.
AG-OM
1 Jan 52.

2. The following are examples which will require marking as indicated above:

a. Correspondence:

(1) Action copies of correspondence terminating in this headquarters.

(2) In cases having indorsements, only the last indorsement need be marked for file.

b. Check Sheets:

(1) Where they are consecutively numbered, only the last page in each series need be marked for file.

c. Inclosures:

(1) Inclosures which are NOT clearly identified by the correspondence which is to be filed.

(2) Inclosures which are not shown as having been withdrawn from correspondence mailed from this headquarters.

3. It is requested that the file notations be placed on the lower right margin of the paper to be filed.

4. Routing slips checked "For File" or separate notes will NOT be accepted as authorization for filing correspondence.

3 C. C. B. W.

4 From: GS To: C/S Date: 3 Jan 51

1. Staff Memorandum No. 43, 1947, subject: "Designation of Japanese Government" is no longer applicable.

2. Recommend that it be rescinded.

1 Incl
Staff Memo #43

- F. R. - - - - - - - - - - - - - - - -

approved by CS 4 Jan 51

(HB)

Maj. Curtis
26-6065

Rescission of Staff Memorandum

GS C/S 19 Dec 51

1. Attached as Tab "A" is Staff Memorandum No. 43, 1947, subject: "Designation of Japanese Government", which is no longer applicable. Request that rescision be approved.

- F. R. -

Frank Rizzo 26-6238

4 From: GS To: C/S Date: 3 Jan 51

1. Staff Memorandum No. 43, 1947, subject: "Designation of Japanese Government" is no longer applicable.

2. Recommend that it be rescinded.

1 Incl
Staff Memo #43,'47

- F. R. -

GS (Mile

C O P Y

AG 300.6 (19 Nov 51)AG

Lt Col Barnes 26-7874

Subj: Review of Staff Memorandums, 1947, 1948 and 1949 Series

From: AG

To: GS

1

Date: 19 Nov 51

1. In view of recent changes in policy which relaxes Occupation restrictions and controls it is believed that many of the Staff Memorandums listed below may no longer be appropriate.

2. It is noted that in some cases, policies have been implemented or amended by other means while some of the references have been rescinded.

3. Request a review of the Staff Memorandums listed with a view towards republication with appropriate changes to bring them up-to-date, recission as being absolete, or an indication that they should remain as is.

a. List of Staff Memorandums:

SM #29, 1947 - Staff Responsibility for Japanese Legislation

SM #43, 1947 - Designation of Japanese Government

SM #81, 1947 - Curtailment of Scope of Japanese Cabinet Orders.

From: Govt Sec

To: AG

C. C. B. W.

J. Williams, 26-6069

2

Date: 24 Nov 51

Recommend that:

1. Staff Memorandum #29, 1947, be retained intact;

2. Staff Memorandum #43, 1947, be rescinded;

3. Staff Memorandum #81, 1947, be retained intact.

- F. R. - - - - - - - - - - - - - - - - - -

C O P Y

0209

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

CHECK SHEET

(Do not remove from attached sheets)

Maj. Curtis
26-6961

File No.:

Subject: Request for Renewal of Passes to Off Limit Places and Areas in the Area of OPM MTA

Note No.

From: Govt Sec To: Provost Marshal, Tokyo Date: 21 December 1951

Request renewal of passes issued to the following personnel of Government Section, GHQ, SCAP, to visit Off Limit places and areas of OPM MTA, when necessary on official business of this section:

Major William E. Curtis, Jr.	(present pass expires 31 Dec 51)
Mr. Sakaye Hayashi	(" " " " " ")
Mr. Walter E. Monagan, Jr.	(" " " " " ")
Mr. Makoto Matsukata	

F.R. 6141

From: OPM-MTA To: Govt Sec Date: 3 January 1952
Maj. Bowerman, 57-8434

Attached hereto are requested passes.

4 Incls.
Passes #3,4,5, & 6

W. A. H.

FEC AGO Form No 37a
(13 Dec 49)

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