

**GHQ/SCAP Records (RG 331, National Archives and Records Service)**

**Description of contents**

- (1) Box no. **3149**
- (2) Folder title/number: **(23)**  
**451: Vehicles**
- (3) Date: **Dec. 1948 - Dec. 1949**

(4) Subject:

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- (5) Item description and comment:  
**Kyushu**
- (6) Reproduction:  **Yes**       No

(7) Film no. \_\_\_\_\_ Sheet no. \_\_\_\_\_

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From M 6007 Bulletin  
SA Army dtd  
13 June 49.

File

SA Army

RESTRICTED

Vol I, No. 11

MISCELLANEOUS

Spare Parts for Automobiles. - The following communication has been received from Army Central Exchange:

PH  
Edac  
Legal  
Econ  
Info

"1. In the past, the numerous car owners in your isolated military government units, have been unable to procure automobile parts and materials, without going through their exchange officer. Frequently the exchange officer for a unit is so isolated that your personnel cannot contact him, so this office has decided to change this procedure.

"2. All personnel in military government units, who are located in isolated areas will have the authority to buy parts directly from the closest PX garage. The only identification required will be a letter signed by the particular person's commanding officer certifying that the person is a member of an isolated military government team and is the owner of a vehicle bearing occupation license plates. This letter should be left with the manager of the PX garage concerned for ready reference and future use. The vehicle registration card must be in the owner's possession when parts are purchased."

RESTRICTED



451

KYUSHU CIVIL AFFAIRS REGION  
COMPOUND  
Fukuoka, Kyushu, Japan

APO 24 Unit  
31 December 1949

**SUBJECT:** Semi-Annual Physical Inventory of Vehicles

**TO :** Commanding Officer,  
Headquarters 24th Infantry Division,  
Kokura, Kyushu, Japan, APO 24,  
(Attn: Ordnance Officer)

In compliance to Messageform your Headquarters dated 27 December 1949 the following information is submitted herewith:

**Section A. Motor Vehicles Authorized Under T/O & E and EML.**

<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>ON HAND</u>	<u>N.D. REG. NO.</u>	<u>MAKE</u>	<u>MODEL</u>
TRUCK, 1/4 Ton, 4 x 4.	30	30	#20252188	FORD	GPW
			#20602180	"	"
			#20715157	"	"
			#20531591	"	"
			#20381172	"	"
			#20406702	"	"
			#20558331	"	"
			#20694340	"	"
			#20385023	"	"
			#20701034	"	"
			#20234489	"	"
			#20448670	"	"
			#20691786	"	"
			#20199957	"	"
			#20723416	"	"
			#20403812	"	"
			#20636403	WILLYS	MB
			#20717695	"	"
			#20645600	"	"
			#20680946	"	"
			#20591191	"	"
			#20603620	"	"
			#20722129	"	"
			#20471119	"	"
			#20717176	"	"
			#20342180	"	"
			#20689476	"	"
#20742998	"	"			



<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>ON HAND</u>	<u>W.D. REG. NO.</u>	<u>MAKE</u>	<u>MODEL</u>
(Cont'd) TRUCK, 1/4 Ton, 4 x 4.			#20635366 #20658853	WILLYS "	MB "
TRUCK, 3/4 Ton, 4 x 4, Weapons Carrier, w/w.	2	2	#2309119 #2277648	DODGE "	WC-52 "
TRUCK, 2 1/2 Ton, 6 x 6, Cargo, w/w.	3	2	#4661016 #4874694	GMC "	CCKW-352 CCKW-353
SEDAN, 5-Passenger, 5 light.	5	5	#116397 #158187 #157718 #166848 #154546	FORD CHEVROLET " PLYMOUTH "	V-8 42 " "

Section B. Motor Vehicles Authorized Under P.C&S.

<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>ON HAND</u>	<u>W.D. REG. NO.</u>	<u>MAKE</u>	<u>MODEL</u>
TRUCK, 1/2 Ton, 4 x 2, Corryall.	2	2	#2052639 #2071209	DODGE "	WC 26 " "

Section C. U. S. Army Trailers

TRAILER, 1/4 Ton, 2 Wheel Cargo.	15	4	#08090675 #0163604 #0215463 #0827841		
TRAILER, 1 Ton, Water, 250 Gal.	2	1	#023549		

*Michael W. Wolniak*  
MICHAEL W. WOLNIAK  
CAP-9







6626

3154

KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

JHB/kki

APO 24 Unit 5  
2 December 1949

TRANS

SUBJECT: Request for Additional Vehicles

1008  
THRU : Commanding General, Headquarters I Corps,  
APO 301

TO : Commanding General, Headquarters Eighth Army  
APO 343  
ATTN: Civil Affairs Section

1. The following request is submitted in compliance with Section III, Par 8c, Circular 77, Headquarters Eighth Army, dated 18 October 1949:

a. Four (4) additional trucks 1/4 ton and one (1) bus

b. Trucks 1/4 Ton           30  
Bus                           0

c. Trucks 1/4 Ton           30  
Bus                           0

d. Subsequent to the allowance of thirty (30) vehicles being fixed at the Regional Commanders' Conference 26 September 1949, this headquarters was called upon to furnish the following additional vehicles:

(1) Three (3) trucks 1/4 ton on daily dispatch to the tax surveillance specialists assigned to this area.

24 Div (2) Three (3) trucks 1/4 ton on daily dispatch to the Fukuoka Branch Eighth Army Procurement Section.

OTC (3) One (1) truck 1/4 ton to the Civil Information and Education Center located in Fukuoka.

9453-C




Ltr KCAR, Subj: "Request for Additional Vehicles", dated 2 December 1949

In addition, this headquarters is required by local directives to furnish transportation to and from school for 13 children of school age. This transportation is provided to and from homes and to and from an electric tram station. At present it requires the use of several 1/4 ton trucks to accomplish this mission. This method has been found impractical, uneconomical and inadequate. The coming of inclement weather and the accompanying possibility of sickness among the school children, indicates desirability of a closed vehicle.

- e. There are no trucks 1/4 ton or buses in this command that can be utilized or reallocated.
- f. The vehicles requested will be used for an indefinite period.
- g. Careful reallocation of the available yen budget will enable this headquarters to maintain and operate the additional vehicles requested.

2. The foregoing request is made only after every device has been exploited in an effort to furnish needed transportation in the expanded mission of this region and the same time continue adequate vehicle maintenance, with the yen budget.

3. This request is submitted in accordance with directives disseminated at conference, Headquarters Eighth Army. Allocation of additional vehicles to be made from a pool held at that headquarters.

  
J. H. BURCHEIM  
Colonel, QMC  
Chief



AG 451 - V 1st Ind  
(2 Dec 49 Kyushu CA)  
SUBJECT: Request for Additional Vehicles

Headquarters I Corps, APO 301


DEC 15 1949

TO: Commanding General, 24th Infantry Division, APO 24

1. Attention is directed to paragraph 1a and 1d basic communication insofar as it applies to request for one bus.
2. General transportation is the responsibility of the Regional Post Commander and should be provided by him.
3. If the additional bus is required, request therefor should be made as indicated by Section III, Eighth Army Circular 77, dated 18 Oct 49, and such action confirmed by indorsement hereto.

BY COMMAND OF MAJOR GENERAL COULTER:

*Charles C. Hamilton*  
 CHARLES C. HAMILTON  
 Captain, ACD  
 Asst Adjutant General



AG 451 - D

2nd Ind

DEC 20 1949

Headquarters 24th Infantry Division, APO 24

TO: Commanding General, 24th Division Artillery, APO 24

For comment as a matter pertaining to the area commander.

BY COMMAND OF MAJOR GENERAL DEAN:

*E. R. Ekblad*

E. R. EKBLAD  
 Major ACD  
 Ass't Adj Gen

RECORDED  
 15 DEC 1949  
 217



6-4

3rd Ind

Headquarters 24th Infantry Division Artillery, APO 24-4 29 December 1949

TO: Commanding General, 24th Infantry Division, APO 24

- 1. Buses now allocated to this command can not be spared from present schedules for this service.
- 2. In accordance into Par 3, 1st Indorsement, request has been made for additional bus. Copy attached.

FOR THE COMMANDING GENERAL:

GEO. P. WELCH  
Lt Col FA  
Deputy Post Commander

AG 451 - D

4th Ind

Headquarters 24th Infantry Division, APO 24

JAN 8 1950

682

TO: Commanding General, I Corps, APO 301

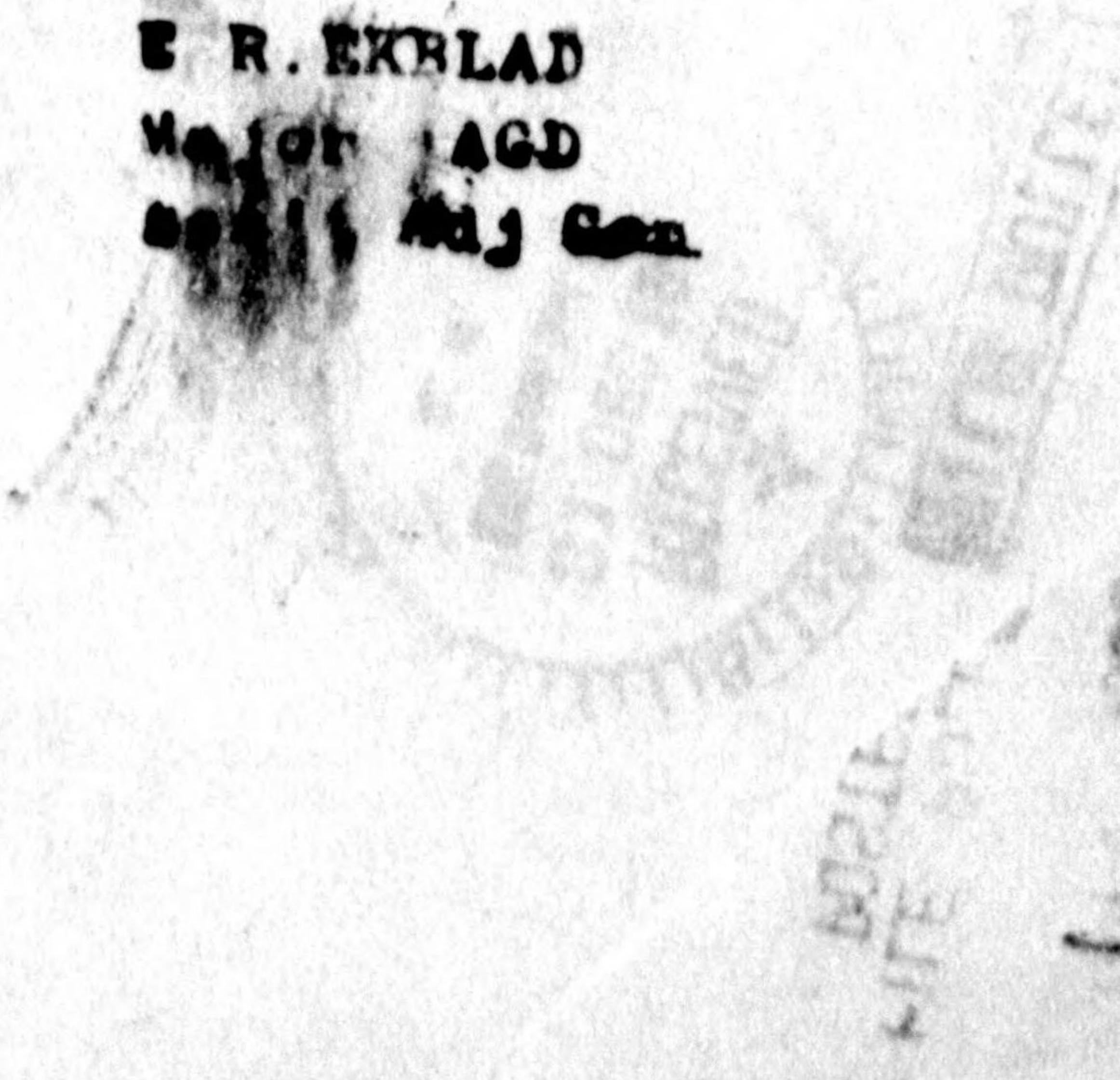
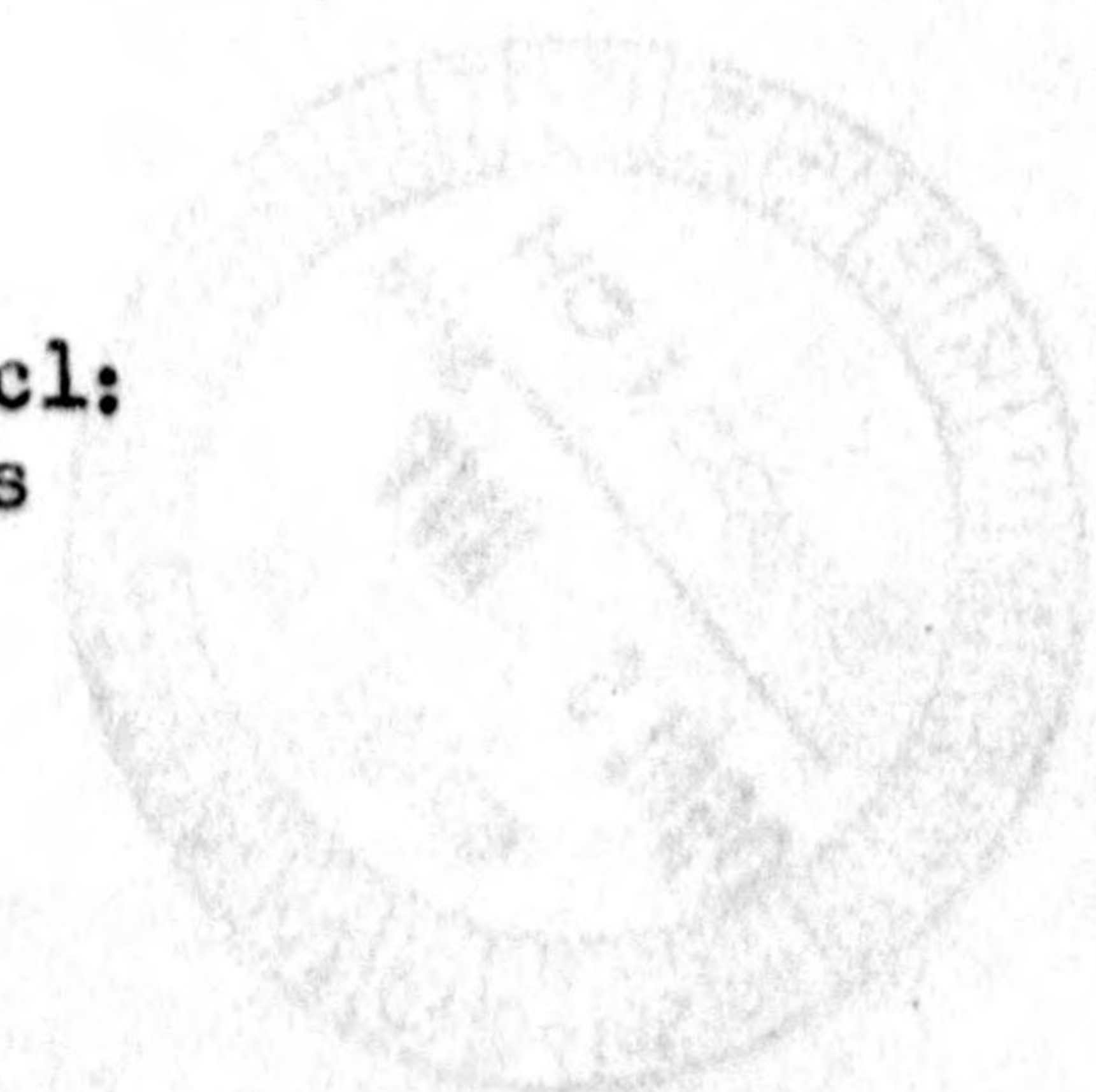
Trans

- 1. Recommend approval of inclosed letter, subj: "Request for Authority, Headquarters 24th Infantry Division Artillery," dated 28 December 1949.
- 2. Item requested cannot be met by reallocation within this command.

FOR THE COMMANDING GENERAL:

E. R. EKBLAD  
Major IAGD  
Adj Gen

1 Incl:  
a/s



21058  
18-11-50



HEADQUARTERS I CORPS  
APO 301 (Kyoto, Honshu)

AG 451 - V

5-20 October 1949

SUBJECT: Transportation for Supreme Commander for the Allied Powers  
Civil Information and Education Information Centers

OCT 7 1949

TO : Commanding General, 24th Infantry Division, APO 24  
Commanding General, 25th Infantry Division, APO 25  
Commanding Officer, Kobe Base, APO 317  
Chief, Kyushu Civil Affairs Region, APO 24-5  
Chief, Chugoku Civil Affairs Region, APO 248  
Chief, Shikoku Civil Affairs Region, APO 1050  
Chief, Tokai-Hokuriku Civil Affairs Region, APO 710

## 1. References:

- a. Letter, GHQ, SCAP, AG 537 (26 Aug 49) subject as above.
- b. Letter, Hq 8th Army, AGJH 537, 19 Sept 1949, subject as above.

2. In substance the above references provide that upon reorganization of the Civil Affairs, Supreme Commander for the Allied Powers Civil Information and Education will assume responsibility for servicing over approximately 100 reading rooms formerly maintained throughout Japan by Civil Affairs. These installations plus the present installations will be serviced by Central Information Centers under the various commands.

3. a. Civil Information and Education Centers located in the I Corps zone of responsibility and units designated to furnish required transportation are as follows:

<u>Service Center</u>	<u>Responsible Unit</u>
Nagoya	Tokai-Hokuriku CAR
Kyoto	Kyoto Post Command
Osaka	CG 25th Inf Div
Kobe	CG Kobe Base
Kanazawa	CG 25th Inf Div
Hiroshima	Chugoku CAR
Takamatsu	Shikoku CAR
Fukuoka	Kyushu CAR
Nagasaki	CG 24th Inf Div
Kumamoto	CG 24th Inf Div

6840-E



AG 451-V

SUBJECT: Transportation for Supreme Commander for the Allied Powers  
Civil Information and Education Information Centers

b. above units will take immediate action to furnish to the Civil Information and Education Centers, for which they are responsible a 1/4 ton vehicle on daily dispatch, memorandum receipt, or basis considered most feasible.

4. In addition, the commanding officer Kobe Base will dispatch truck transportation for local hauling when requested.

5. Requests for any additional vehicles which may be required to furnish these services will be submitted in accordance with Circular 73, Headquarters Eighth Army, dated 18 Oct 1948.

6. It is desired that this headquarters be notified not later than 20 October 1949 of action taken to furnish the above vehicles.

BY COMMAND OF MAJOR GENERAL COULTER:

A. SEIPEL  
Lt Col, AGD  
Asst Adj General

1st Ind

TWC/ky

KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 18 Oct 49

TO: Commanding General, I Corps, APO 301

Basic communication complied with.

FOR THE CHIEF:

THOMAS W. CAREW  
1st Lt, FA  
Ass't Adjutant



*Garfield*

OITA CIVIL AFFAIRS TEAM  
APO 24 UNIT 2

26 August 1949

451

**SUBJECT:** Use of Official Passenger Vehicles

**THRU:** Channels

**TO:** Commanding General, Eighth Army, APO 343

1. In compliance with par 9, Message form, dated 26 July 1949, your Headquarters, the following information is submitted.

a. The above message form has been read and explained to all members of this Command, the following instructions and memorandum has been issued to insure compliance by all members of this Command.

b. Four busses are operated daily except Sunday to transport officers, married NCO's and civilians from their domicile to the Oita Civil Affairs Team Headquarters, a five cent fare is charged each way to each individual, a sketch showing routes and distances are attached as Annex A.

c. Memorandum, dated 8 August 1949, this headquarters, subject: Official and Recreational Use of U.S. Vehicles, is attached as Annex B.

d. Certificates to be signed by each individual using official or recreation transportation are attached as Annex C.

3 Incl:  
Annex A  
Annex B  
Annex C

THOMAS J. COCKRELL  
Major, CAV  
Commanding



OITA CIVIL AFFAIRS TEAM  
APO 24 UNIT 2

26 August 1949

451  
SUBJECT: Use of Official Passenger Vehicles

THRU: Channels

TO: Commanding General, Eighth Army, APO 843

1. In compliance with par 9, Message form, dated 26 July 1949, your Headquarters, the following information is submitted.

a. The above message form has been read and explained to all members of this Command, the following instructions and memorandum has been issued to insure compliance by all members of this Command.

b. Four busses are operated daily except Sunday to transport officers, married NCO's and civilians from their domicile to the Oita Civil Affairs Team Headquarters, a five cent fare is charged each way to each individual, a sketch showing routes and distances are attached as Annex A.

c. Memorandum, dated 8 August 1949, this headquarters, subject: Official and Recreational Use of U.S. Vehicles, is attached as Annex B.

d. Certificates to be signed by each individual using official or recreation transportation are attached as Annex C.

3 Incl:  
Annex A  
Annex B  
Annex C

THOMAS J. COCKRELL  
Major, CAV  
Commanding



**OITA CIVIL AFFAIRS TEAM  
APO 24 UNIT 2**

8 August 1949

**MEMORANDUM**

**TO: All Personnel**

**Use of Official and Unofficial Transportation**

1. All previous memorandum issued by this headquarters pertaining to use of official vehicles are rescinded; the use of official vehicles in the future will be governed by the procedure outlined below, as per directed by message form, AGGO 451, dated 26 July 1949, Headquarters Eighth Army.

2. a. Official field trips will be planned as far in advance as possible. Section Chiefs will coordinate all field trips made by the members of their Sections.

b. The attached form will be filled in by the Section Chief and submitted to the Adjutant for approval by the Team Commander 24 hours prior to the time the transportation is needed.

c. Whenever possible the Adjutant will coordinate the travel of each Section (i.e. when 2 Team members are traveling to the same destination.)

d. Each individual user of official transportation will be held responsible that an accurate record of all travel is kept on the forms attached to the Dispatch (Vehicle Operational Record WME Form 110).

3. Recreation vehicles are authorized for all members of this Command. The same procedure as outlined in paragraph 2, b, above will be followed in requesting Recreation vehicles.

a. Requests for Recreation vehicles will normally be approved for use on weekends and holidays.

b. Each individual user of Recreation vehicles will make reimbursement for mileage computed as outline in paragraph 4, c. and paragraph 5, AGGO 451, message form, dated 26 July 1949, Headquarters Eighth Army.

**THOMAS J. COCKRELL  
Major, CAV  
Commanding**

*Annex B*



**FILE**  
BASIC: Ltr, Hq Oita Civ Aff Team, APO 24-2, subj: "Use of  
Official Passenger Vehicles", dtd 26 Aug 49.

1st Ind

EEZ/te

KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 27 Aug 49

TO: Commanding General, I Corps, APO 301

3 Incls:  
n/c

H. E. R.



FILE

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**AP0 24 Unit 5  
26 August 1949**

451

**SUBJECT: Vehicle Maintenance**

**TO: Motor Officer, Fukuoka Civ Aff Team, APO 24 Unit 5**

**You are hereby authorized to perform whatever maintenance is necessary on the following trucks,  $\frac{1}{2}$  ton 4x4 assigned to Mr. Joseph P. Sartiano, DAC, this headquarters:**

- No. 20398088**
- No. 20567162**

**FOR THE COMMANDING OFFICER:**

**HENRY E. RAINBOLT JR.  
1st Lt., FA  
Adjutant**



HEADQUARTERS  
KAGOSHIMA CIVIL AFFAIRS TEAM  
KAGOSHIMA, KYUSHU, JAPAN

APO 970  
15 August 1949

MEMORANDUM

NUMBER 8

UNOFFICIAL USE OF GOVERNMENT VEHICLES

1. Rescission.
  - a. Memorandum Number 3, Hq, Kagoshima Mil Govt Team dated 11 January 1949.
2. References:
  - a. AR 35-6660
  - b. AR 700-105
  - c. DA Cir 72 Sect 1, 10 May 1949
  - d. MF AGGO 451, Hq 8th Army, 13 July 1949
  - e. MF AGGO 451, Hq Eighth Army, 26 July 1949
  - f. Memorandum Hq I Corps, 29 July 1949
  - g. Standard Operational Procedure, Hqs Kyushu Civil Affairs Region, 4 August 1949
3. Transportation for official duty will be furnished members of this team as follows:
  - a. Use of official passenger vehicles, in the actual performance of official duties, as normally defined and understood.
  - b. Any trips to dispensary, either by military or dependent personnel, will be considered official business.
4. Transportation for "other than official" use will be furnished members of this team as follows:
  - a. Bus service between individual domicile and place of employment at the rate of five cents (.05) per passenger per trip.
  - b. Taxi service for travel within Kagoshima City. Reimbursement for taxi service will be computed in accordance with reference 1,g above and will be paid the last day of each month. Using individuals will sign the driver's trip ticket and trip record upon release of the vehicle.
  - c. Recreational vehicles other than taxi vehicles may be furnished upon request, in accordance with existing directives.



5. Taxi schedule is as follows:

Monday, Tuesday	1330 -- 2330
Thursday, Friday	1330 -- 2330
Wednesday, Saturday	1230 -- 2330
Sunday	0800 -- 2330

All taxi vehicles will be dispatched by the C.Q. (Phone No. 5014). All vehicles will be returned to the Motor Pool by 2330 unless prior clearance has been obtained from the Motor Officer.

6. Bus service will be available on call in accordance with the attached schedule. Requests for this service will be through the C.Q. during off-duty hours and the dispatcher during duty hours. Runs listed as "on call" will be cancelled, unless passengers are to be carried. All passengers using bus service are required to sign the driver's trip record upon entering the vehicle. Payment for fares will be made to the Motor Officer on the last day of the month at the rate of five cents (.05) per trip, point to point.

7. All previous instructions in conflict with this memorandum are rescinded.

BY ORDER OF MAJOR ALLEN:

OFFICIAL:

JAMES J. McGRIMMON  
WOJG USA  
Adjutant

JAMES J. McGRIMMON  
WOJG USA  
Adjutant



SCHEDULE

## MONDAY - TUESDAY - THURSDAY - FRIDAY

Bus #1 - 0700 - Lv Motor Pool for Billet  
           0725 - Lv Billet for Motor Pool  
 Bus #2 - 0700 - Lv Motor Pool for Quarters  
           0715 - Lv Quarters for Motor Pool  
 Bus #1 - 0900 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1000 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1100 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
 Bus #1 - 1300 - Lv Motor Pool for Billet  
           1400 - Lv Billet for Motor Pool  
 Bus #2 - 1300 - Lv Motor Pool for Quarters Area  
           1400 - Lv Quarters for Motor Pool  
 Bus #1 - 1500 - Lv Motor Pool for Billet (On Call)  
           1530 - Lv Billet for Motor Pool (On Call)  
           1600 - Lv Motor Pool for Billet  
           1630 - Lv Billet for Motor Pool  
 Bus #2 - 1600 - Lv Motor Pool for Quarters  
           1630 - Lv Quarters for Motor Pool  
 Bus #1 - 1730 - Lv Motor Pool for Billet (On Call)  
           1800 - Lv Billet for Motor Pool (On Call)  
           1900 - Lv Motor Pool for Billet (On Call)  
           1930 - Lv Billet for Motor Pool (On Call)  
           2000 - Lv Motor Pool for Billet (On Call)  
           2030 - Lv Billet for Motor Pool (On Call)  
           2100 - Lv Motor Pool for Billet (On Call)  
           2130 - Lv Billet for Motor Pool (On Call)  
           2200 - Lv Motor Pool for Billet (On Call)  
           2230 - Lv Billet for Motor Pool (On Call)  
           2300 - Lv Motor Pool for Billet (On Call)  
           2330 - Lv Billet for Motor Pool (On Call)

## WEDNESDAY - SATURDAY

Bus #1 - 0700 - Lv Motor Pool for Billet  
           0725 - Lv Billet for Motor Pool  
 Bus #2 - 0700 - Lv Motor Pool for Quarters  
           0715 - Lv Quarters for Motor Pool  
 Bus #1 - 0900 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1000 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1100 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
 Bus #1 - 1200 - Lv Motor Pool for Billet  
           1230 - Lv Billet for Motor Pool



Bus #2 - 1200 - Lv Motor Pool for Quarters Area  
 1230 - Lv Quarters for Motor Pool  
 Bus #1 - 1300 - Lv Motor Pool for Billets (On Call)  
 1330 - Lv Billet for Motor Pool (On Call)  
 1400 - Lv Motor Pool for Billet (On Call)  
 1430 - Lv Billet for Motor Pool (On Call)  
 1500 - Lv Motor Pool for Billet (On Call)  
 1530 - Lv Billet for Motor Pool (On Call)  
 1600 - Lv Motor Pool for Billet (On Call)  
 1630 - Lv Billet for Motor Pool (On Call)  
 1700 - Lv Motor Pool for Billet (On Call)  
 1730 - Lv Billet for Motor Pool (On Call)  
 1800 - Lv Motor Pool for Billet (On Call)  
 1830 - Lv Billet for Motor Pool (On Call)  
 1900 - Lv Motor Pool for Billet (On Call)  
 1930 - Lv Billet for Motor Pool (On Call)  
 2000 - Lv Motor Pool for Billet (On Call)  
 2030 - Lv Billet for Motor Pool (On Call)  
 2100 - Lv Motor Pool for Billet (On Call)  
 2130 - Lv Billets for Motor Pool (On Call)  
 2200 - Lv Motor Pool for Billet (On Call)  
 2230 - Lv Billet for Motor Pool (On Call)  
 2300 - Lv Motor Pool for Billet (On Call)  
 2330 - Lv Billet for Motor Pool (On Call)

#### SUNDAY

Bus #1 - 0800 - Lv Motor Pool for Billet (On Call)  
 0830 - Lv Billet for Church (On Call)  
 0900 - Lv Church for Billet (On Call)  
 0930 - Lv Billet for Church (On Call)  
 1000 - Lv Church for Billet (On Call)  
 1030 - Lv Billet for Motor Pool (On Call)  
 1100 - Lv Motor Pool for Billet (On Call)  
 1200 - Lv Billet for Motor Pool (On Call)  
 1300 - Lv Motor Pool for Billet (On Call)  
 1400 - Lv Billet for Motor Pool (On Call)  
 1500 - Lv Motor Pool for Billet (On Call)  
 1600 - Lv Billet for Motor Pool (On Call)  
 1700 - Lv Motor Pool for Billet (On Call)  
 1800 - Lv Billet for Motor Pool (On Call)  
 1900 - Lv Motor Pool for Billet (On Call)  
 2000 - Lv Billet for Motor Pool (On Call)  
 2100 - Lv Motor Pool for Billet (On Call)  
 2200 - Lv Billet for Motor Pool (On Call)  
 2300 - Lv Motor Pool for Billet (On Call)  
 2330 - Lv Billet for Motor Pool (On Call)



HEADQUARTERS  
NAGASAKI CIVIL AFFAIRS TEAM  
Nagasaki, Kyushu, Japan

451  
APO 24 Unit 5  
18 August 1949

MEMORANDUM:

USE OF OFFICIAL PASSENGER VEHICLES

1. References:

- a. AR 35-6660.
- b. AR 700-105.
- c. Sec I, Cir 72, D/A, 10 May 49.
- d. Messageform, file AGCO 451, subj: "Use of Official Passenger Vehicles, 26 July 49."
- e. SOP, Hq KCAR, subj: "Reimbursement for the Use of Official Passenger Vehicles, 4 Aug 49."

2. Public transportation not being available and it being impracticable to operate an official bus on a regular schedule over a specific route in Nagasaki, due to the scattered locations of the dependent housing and the mountainous terrain, the use of sedans & 1/4 ton 4 x 4 trucks will be authorized for:

a. Military and civilian personnel, for essential transportation between their domiciles and places of employment.

b. Minimum required transportation to provide for essential living conditions and reasonable recreation for military and civilian personnel who otherwise would be without such transportation.

3. In amplification of par 2 above, the following definitions are furnished:

a. Official Use.

- (1) Use of official passenger vehicles, in the actual performance of official duties, as normally defined and understood.
- (2) Enlisted men not assigned separate quarters or authorized to ration separately are entitled to transportation between barracks and place of employment and/or mess, as determined by local commanders.

b. Unofficial use. Official passenger vehicles (sedans and trucks, 1/4-ton, 4 x 4) may be used for other than the actual performance of official duties under the provisions of paragraph 3, Messageform, Hq 8th Army, file



**BASIC:** Memo, Hqs Nagasaki Civil Affairs Team, APO 24 Unit 5, dtd 18 Aug 49  
**subj:** "Use of Official Passenger Vehicles".

**AGOO 451,** subj: "Use of Official Passenger Vehicles", 13 July 49, (providing private transportation, public transportation, or official bus transportation is not available or adequate), on a reimburseable basis under the following conditions or occasions:

- (1) Recreation trips.
- (2) Trips to provide for essential living conditions, if other means of transportation are not available or adequate.
- (3) Travel from domiciles to place of normal employment if such domicile is not within reasonable distance of an official bus line or a rail or interurban line. Movement of vehicles from Motor Pool to domicile is unofficial travel.

4. a. Reimbursement for the use of official passenger vehicles outside of the city of Nagasaki, for other than official duties as defined in par 3 above will be made on an hourly or a mileage basis computed as follows:

- (1) Reimbursement for dispatches of less than four hours will be in accordance with the following:
  - (a) Sedans, \$.60 for the first hour or fraction thereof and \$.40 for each subsequent hour or fraction thereof. Trucks, 1/4-ton, 4 x 4, \$.50 for the first hour or fraction thereof and \$.25 for each subsequent hour or fraction thereof. Hourly rates apply from the time of dispatch from the motor pool to the time of release of the vehicles.
  - (2) Dispatches for over four hours may be approved, provided reimbursement is made on a mileage basis as follows:
    - (a) Gasoline consumption factors of 14 miles per gallon for sedans and 16 miles per gallon for trucks, 1/4-ton, 4 x 4, will be used.
    - (b) Reimbursement for gasoline in accordance with the price quoted in the current monthly Quartermaster price list for the type gasoline used. In addition, reimbursement for oil and greases at the rate of \$.02 for each gallon of gasoline used.
    - (c) Reimbursement in addition to (2) above, for maintenance costs at the rate of \$.07 for each gallon of gasoline used.



BASIC: Memo, Hqs Nagasaki Civil Affairs Team, APO 24 Unit 5, dtd 18 Aug 49  
 subj: "Use of Official Passenger Vehicles".

(d) The certificate required by par 4b, reference 1d will be executed.

b. Reimbursement for the use of such vehicles, inside the city of Nagasaki, for other than official duties as defined in par 3 above will be computed as follows:

- (1) Minimum fare \$.10 per trip. If more than one passenger the fare will be \$.05 per passenger. The vehicle must be released immediately after arrival at destination.
- (2) If the vehicle is not released immediately after arrival at destination reimbursement for such use will be computed as follows:

(a) Sedans, \$.60 for the first hour or fraction thereof and \$.40 for each subsequent hour or fraction thereof. Trucks, 1/4-ton, 4 x 4, \$.50 for the first hour or fraction thereof and \$.25 for each subsequent hour or fraction thereof. Hourly rates apply from the time of dispatch from the motor pool to the time of release of the vehicle.

c. Payment will be made in occupational currency to the motor officer or his representative.

d. Failure of an individual to whom vehicles are dispatched to pay the charge outlined above, within three days after the close of the calendar month in which the vehicles were dispatched, will be considered a delinquency, for which such individual will be denied further use of official vehicles for "other than official" purposes for an appropriate period of time, but not less than one month.

e. Individual users will be held responsible that the trip ticket (Vehicle and Equipment Operational Record NME Form 110) is correctly completed to include speedometer reading, time, and signature in that space of the "Release by" column which corresponds to the last trip accomplished for him. In addition, trip tickets covering the use of official passenger vehicles for other than official duties, will be completed in accurate detail to show "Number of passengers carried" and to indicate that the specific trips were for "other than official" purposes.

f. The maximum load of passengers is five for a sedan and four for a 1/4-ton, 4 x 4 truck, including the driver.

5. When accidents or incidents resulting in property damage, loss, or destruction, or personal injury or death occur while official vehicles are being used for "other than official" purposes, careful and thorough investi-



BASIC: Memo, Hqs Nagasaki Civil Affairs Team, APO 24 Unit 5, dtd 18 Aug 49  
subj: "Use of Official Passenger Vehicles".

gations thereof will be conducted immediately. Reports of investigations will recite all pertinent facts, and will include statements as to whether negligence on the part of the driver or of the responsible occupant was the sole or a contributing cause of the accident or incident, (and if so, in what manner, and to what extent), for use in determining the amount of damages to be assessed against the driver or responsible occupant to whom the vehicle was assigned or dispatched.

6. The motor officer will deposit collections with a Quartermaster sales officer within ten days after the close of the reporting month. Deposits will be apportioned as directed by par 4c and 5a of reference 1d where applicable.

7. Reports required by par 7 and 8, reference 1d, as amended by Memo, Hq I Corps, subj: "Use of Official Passenger Vehicles", dated 29 July 49, and SOP, KCAR, 4 Aug 49, will be prepared and forwarded by the motor officer.

FOR THE COMMANDING OFFICER:

ORVILLE L STAGGS  
Captain        Inf  
Actg Adjutant



**BASIC: Hqs Nagasaki Civil Affairs Team, APO 24 Unit 5, dtd  
18 August 1949, Memorandum: "Use of Official Pas-  
senger Vehicles".**

1st Ind

EEZ/mh

**KYUSHU CIV AFF REGION, HQ & HQ DET, APO 24-5, 25 August 1949**

**TO: Commanding General, Hqs I Corps, APO 301**

**H. E. R.**



451

**FILE**

*File*

**BASIC:** Miyasaki Civil Affairs Team, APO 24 Unit 2, dtd  
17 August 1949, Subj: "Use of Official Passenger  
Vehicles".

1st Ind

EEZ/mh

KYUSHU CIV AFF REGION, HQ & HQ DET, APO 24-5, 25 August 1949

TO: Commanding General, I Corps, APO 301

5 Incls:  
n/c

H. E. R.



**HEADQUARTERS  
MIYAZAKI CIVIL AFFAIRS TEAM  
APO 24 UNIT 2**

17 August 1949

**SUBJECT: Use of Official Passenger Vehicles**

**THRU : Commanding Officer, Headquarters Kyushu Civil Affairs Region  
APO 24 Unit 5**

**TO : Commanding General, Headquarters Eighth Army  
APO 343**

1. In compliance with paragraph 9, Messageform A000 451, 26 July 1949, subject as above the following information and inclosures are submitted.

2. The minimum requirements for the use of recreation vehicles commensurate with conditions at this installation was determined. A memorandum, Inclosure #1, was published to acquaint all personnel with procedures this memorandum was supplemented by items published in Weekly Bulletin #3, this Hq, Inclosure #2.

3. Decision was made to release recreation vehicles and taxi on a mileage basis only due to the small number of individuals concerned. For this same reason a bus system was not initiated, however, this method of providing transportation is being considered.

4. It is intended that computation will be made at the end of the month to determine the actual cost for use of the taxi based on the cost of fuel, oil, and grease, and depreciation. The charge per trip will then be equitably adjusted in accordance with the computation.

5. There are no facilities for transportation in this area other than official vehicles.

6. Inclosures 3, 4, and 5 are forms to be used for maintaining records and billing individuals for the use of official transportation on other than official business and are in addition to NME Form 110, Vehicle and Equipment Operational Record.

**FOR THE COMMANDING OFFICER:**

**INCL**

- 1 - Memo this Hq (dup)
- 2 - Extract WB No 3 this Hq (dup)
- 3 - Form Ledger Sheet (dup)
- 4 - Form Billing (dup)
- 5 - Form Certificate (dup)

**LEWIS EDELSTEIN**  
CWO USA  
Adjutant



HEADQUARTERS  
MIYAZAKI CIVIL AFFAIRS TEAM  
APO 24 UNIT 2

9 August 1949

MEMORANDUM:

TO : All Concerned

TAXI VEHICLE

1. A Taxi Vehicle is available to Occupation personnel and dependents for travel within the city limits of Miyasaki for which a charge of 10¢ per trip will be made. Payment will be effected monthly to the Motor Officer.

2. a. Taxi will be available as follows:

Monday	1300 - 2300 hours
Tuesday	1300 - 2300 hours
Wednesday	1200 - 2300 hours
Thursday	1300 - 2300 hours
Friday	1300 - 2300 hours
Saturday	1200 - 2300 hours
Sunday	0800 - 2300 hours

b. On Commissary and Post Exchange days taxi will be available, on call, for dependents.

3. Taxi may be obtained by calling the CQ at EM Quarters (Telephone 5031 or 5047) during off duty hours and Motor Sergeant (Telephone 5026) during duty hours.

4. Taxi will not be detained longer than twenty minutes. If taxi is required for return trip, another call must be made which will be entered as another charge.

5. Driver of vehicle will have a mimeographed collection sheet which will be signed by the caller. In the event the caller is a dependent, the principal's name and rank will be entered rather than that of the dependent.

6. The above is not applicable when vehicle is used for official business.

FOR THE COMMANDING OFFICER:

/s/ Lewis Edelstein  
/t/ LEWIS E DELSTEIN  
CWO USA  
Adjutant



## **E X T R A C T**

**Weekly Bulletin, Number 3, Headquarters Miyasaki Civil Affairs Team,  
APO 24 Unit 2, dtd 12 August 1949.**

### **V - RECREATION**

The truck 3/4 ton will be available for organized recreation trips to Aoshima.

### **VI - TRIP TICKETS**

Individuals to whom vehicles are dispatched are responsible for proper completion of trip tickets (NME Form 110). Each point of departure and destination will be shown to include the time of departure, arrival, load and speedometer reading and signatures. Preventative maintenance outlined on the reverse side will be checked and initialed. Upon return of vehicle to meter pool trip ticket will be signed and turned-in to Meter Sergeant.

In addition to NME Form 110 a mimeographed certificate will be furnished which will be completed and given to the Meter Sergeant when trip ticket is returned.







HEADQUARTERS  
MIYAZAKI CIVIL AFFAIRS TEAM  
KYUSHU, JAPAN

APO 24 Unit 2

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I the undersigned certify that payment of \_\_\_\_\_ constitutes  
Amount  
reimbursement for mileage of any and all transportation utilized by me  
for other than the actual performance of official duties.

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HEADQUARTERS  
MIYAZAKI CIVIL AFFAIRS TEAM  
KYUSHU, JAPAN

APO 24 Unit 2

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I the undersigned certify that payment of \_\_\_\_\_ constitutes  
Amount  
reimbursement for mileage of any and all transportation utilized by me  
for other than the actual performance of official duties.

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I certify that transportation was furnished me as indicated  
on trip ticket number \_\_\_\_\_ and  
was used as follows:

Indicate hourly  
or mileage basis

Signature

_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____

\*Strike out one



2695

HEADQUARTERS  
KAGOSHIMA CIVIL AFFAIRS TEAM  
KAGOSHIMA, KYUSHU, JAPAN

APD 970  
15 August 1949

MEMORANDUM  
NUMBER 8

UNOFFICIAL USE OF GOVERNMENT VEHICLES

1. Rescission.
  - a. Memorandum Number 3, Hq, Kagoshima Mil Govt Team dated 11 January 1949.
2. References:
  - a. AR 35-6660
  - b. AR 700-105
  - c. DA Cir 72 Sect 1, 10 May 1949
  - d. MF AGGO 451, Hq 8th Army, 13 July 1949
  - e. MF AGGO 451, Hq Eighth Army, 26 July 1949
  - f. Memorandum Hq I Corps, 29 July 1949
  - g. Standard Operational Procedure, Hqs Kyushu Civil Affairs Region, 4 August 1949
3. Transportation for official duty will be furnished members of this team as follows:
  - a. Use of official passenger vehicles, in the actual performance of official duties, as normally defined and understood.
  - b. Any trips to dispensary, either by military or dependent personnel, will be considered official business.
4. Transportation for "other than official" use will be furnished members of this team as follows:
  - a. Bus service between individual domicile and place of employment at the rate of five cents (.05) per passenger per trip.
  - b. Taxi service for travel within Kagoshima City. Reimbursement for taxi service will be computed in accordance with reference 1, g above and will be paid the last day of each month. Using individuals will sign the driver's trip ticket and trip record upon release of the vehicle.
  - c. Recreational vehicles other than taxi vehicles may be furnished upon request, in accordance with existing directives.



2695

HEADQUARTERS  
KAGOSHIMA CIVIL AFFAIRS TEAM  
KAGOSHIMA, KYUSHU, JAPAN

APC 970  
15 August 1949

MEMORANDUM  
NUMBER 8

UNOFFICIAL USE OF GOVERNMENT VEHICLES

1. Rescission.

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- g. Standard Operational Procedure, Hqs Kyushu Civil Affairs Region, 4 August 1949

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4. Transportation for "other than official" use will be furnished members of this team as follows:

a. Bus service between individual domicile and place of employment at the rate of five cents (.05) per passenger per trip.

b. Taxi service for travel within Kagoshima City. Reimbursement for taxi service will be computed in accordance with reference 1, g above and will be paid the last day of each month. Using individuals will sign the driver's trip ticket and trip record upon release of the vehicle.

c. Recreational vehicles other than taxi vehicles may be furnished upon request, in accordance with existing directives.



## 5. Taxi schedule is as follows:

Monday, Tuesday	1330 -- 2330
Thursday, Friday	1330 -- 2330
Wednesday, Saturday	1230 -- 2330
Sunday	0800 -- 2330

All taxi vehicles will be dispatched by the C.Q. (Phone No. 5014). All vehicles will be returned to the Motor Pool by 2330 unless prior clearance has been obtained from the Motor Officer.

6. Bus service will be available on call in accordance with the attached schedule. Requests for this service will be through the C.Q. during off-duty hours and the dispatcher during duty hours. Runs listed as "on call" will be cancelled unless passengers are to be carried. All passengers using bus service are required to sign the driver's trip record upon entering the vehicle. Payment for fares will be made to the Motor Officer on the last day of the month at the rate of five cents (.05) per trip, point to point.

7. All previous instructions in conflict with this memorandum are rescinded.

BY ORDER OF MAJOR ALLEN:

OFFICIAL:

JAMES J. McCRIMMON  
WOJG USA  
Adjutant

*James J. McCrimmon*  
JAMES J. McCRIMMON  
WOJG USA  
Adjutant



SCHEDULE

## MONDAY - TUESDAY - THURSDAY - FRIDAY

Bus #1 - 0700 - Lv Motor Pool for Billet  
           0725 - Lv Billet for Motor Pool  
 Bus #2 - 0700 - Lv Motor Pool for Quarters  
           0715 - Lv Quarters for Motor Pool  
 Bus #1 - 0900 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1000 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1100 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
 Bus #1 - 1300 - Lv Motor Pool for Billet  
           1400 - Lv Billet for Motor Pool  
 Bus #2 - 1300 - Lv Motor Pool for Quarters Area  
           1400 - Lv Quarters for Motor Pool  
 Bus #1 - 1500 - Lv Motor Pool for Billet (On Call)  
           1530 - Lv Billet for Motor Pool (On Call)  
           1600 - Lv Motor Pool for Billet  
           1630 - Lv Billet for Motor Pool  
 Bus #2 - 1600 - Lv Motor Pool for Quarters  
           1630 - Lv Quarters for Motor Pool  
 Bus #1 - 1730 - Lv Motor Pool for Billet (On Call)  
           1800 - Lv Billet for Motor Pool (On Call)  
           1900 - Lv Motor Pool for Billet (On Call)  
           1930 - Lv Billet for Motor Pool (On Call)  
           2000 - Lv Motor Pool for Billet (On Call)  
           2030 - Lv Billet for Motor Pool (On Call)  
           2100 - Lv Motor Pool for Billet (On Call)  
           2130 - Lv Billet for Motor Pool (On Call)  
           2200 - Lv Motor Pool for Billet (On Call)  
           2230 - Lv Billet for Motor Pool (On Call)  
           2300 - Lv Motor Pool for Billet (On Call)  
           2330 - Lv Billet for Motor Pool (On Call)

## WEDNESDAY - SATURDAY

Bus #1 - 0700 - Lv Motor Pool for Billet  
           0725 - Lv Billet for Motor Pool  
 Bus #2 - 0700 - Lv Motor Pool for Quarters  
           0715 - Lv Quarters for Motor Pool  
 Bus #1 - 0900 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1000 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
           1100 - Lv Motor Pool for PX, Laundry, Commissary  
                   (On Call)  
 Bus #1 - 1200 - Lv Motor Pool for Billet  
           1230 - Lv Billet for Motor Pool



Bus #2 - 1200 - Lv Motor Pool for Quarters Area  
 1230 - Lv Quarters for Motor Pool  
 Bus #1 - 1300 - Lv Motor Pool for Billets (On Call)  
 1330 - Lv Billet for Motor Pool (On Call)  
 1400 - Lv Motor Pool for Billet (On Call)  
 1430 - Lv Billet for Motor Pool (On Call)  
 1500 - Lv Motor Pool for Billet (On Call)  
 1530 - Lv Billet for Motor Pool (On Call)  
 1600 - Lv Motor Pool for Billet (On Call)  
 1630 - Lv Billet for Motor Pool (On Call)  
 1700 - Lv Motor Pool for Billet (On Call)  
 1730 - Lv Billet for Motor Pool (On Call)  
 1800 - Lv Motor Pool for Billet (On Call)  
 1830 - Lv Billet for Motor Pool (On Call)  
 1900 - Lv Motor Pool for Billet (On Call)  
 1930 - Lv Billet for Motor Pool (On Call)  
 2000 - Lv Motor Pool for Billet (On Call)  
 2030 - Lv Billet for Motor Pool (On Call)  
 2100 - Lv Motor Pool for Billet (On Call)  
 2130 - Lv Billets for Motor Pool (On Call)  
 2200 - Lv Motor Pool for Billet (On Call)  
 2230 - Lv Billet for Motor Pool (On Call)  
 2300 - Lv Motor Pool for Billet (On Call)  
 2330 - Lv Billet for Motor Pool (On Call)

SUNDAY

Bus #1 - 0800 - Lv Motor Pool for Billet (On Call)  
 0830 - Lv Billet for Church (On Call)  
 0900 - Lv Church for Billet (On Call)  
 0930 - Lv Billet for Church (On Call)  
 1000 - Lv Church for Billet (On Call)  
 1030 - Lv Billet for Motor Pool (On Call)  
 1100 - Lv Motor Pool for Billet (On Call)  
 1200 - Lv Billet for Motor Pool (On Call)  
 1300 - Lv Motor Pool for Billet (On Call)  
 1400 - Lv Billet for Motor Pool (On Call)  
 1500 - Lv Motor Pool for Billet (On Call)  
 1600 - Lv Billet for Motor Pool (On Call)  
 1700 - Lv Motor Pool for Billet (On Call)  
 1800 - Lv Billet for Motor Pool (On Call)  
 1900 - Lv Motor Pool for Billet (On Call)  
 2000 - Lv Billet for Motor Pool (On Call)  
 2100 - Lv Motor Pool for Billet (On Call)  
 2200 - Lv Billet for Motor Pool (On Call)  
 2300 - Lv Motor Pool for Billet (On Call)  
 2330 - Lv Billet for Motor Pool (On Call)



FILE

457

HEADQUARTERS  
SAGA CIVIL AFFAIRS TEAM  
APO 24 UNIT 5

11 August 1949

**SUBJECT:** Use of Official Passenger Vehicles

**THRU :** Commanding Officer, Kyushu Civil Affairs Region, APO 24 Unit 5

**TO :** Commanding General, Hq Eighth Army, APO 343

In accordance with the instructions contained in Messageform, Hq Eighth Army, APO 343, dated 26 July 1949, the enclosed Memorandum, this headquarters, is hereby forwarded.

**FOR THE COMMANDING OFFICER:**

LA VERN F. SPURGEON  
1st Lt., **QAC**  
Acting Adjutant

**Incl:**  
As noted (4)

1st Ind

EEZ/mh

KYUSHU CIV AFF REGION, HQ & HQ DET, APO 24-5, August 1949

**TO:** Commanding General, Hqs I Corps, APO 301

**Incls:**  
n/c

H. E. R.



HEADQUARTERS  
SAGA CIVIL AFFAIRS TEAM  
APO 24 UNIT 5

LFS/et

8 August 1949

MEMORANDUM)  
NUMBER...1)

USE OF VEHICLES

In compliance with information and instructions received from higher headquarters the following will become effective immediately.

OFFICIAL VEHICLES

A. USE OF OFFICIAL VEHICLES.

1. Official vehicles will be used only in the actual performance of official duties.
2. Travel between domiciles and places of normal employment will not be considered official travel and therefor will be on a reimbursable basis.
3. Enlisted men not assigned quarters or authorized to ration separately are entitled to transportation between barracks and place of employment and/or mess, as determined by local commanders.
4. All vehicles will be dispatched with a driver. THE DRIVER WILL DRIVE THE VEHICLE AT ALL TIMES.
5. The senior officer or NCO present in the vehicle will be responsible for the safe operation of the vehicle at all times. He will insure that a safe rate of speed is maintained at all times, considering the condition of the road.
6. The person whose name appears on the NME Form 110 (Trip Ticket) will insure that it is properly filled out and signed before releasing the vehicle.
7. Requests for official vehicles must be approved by the Motor Officer. Requests will be submitted 24 hours in advance, except in the case of an emergency.

UNOFFICIAL VEHICLES

- B. All vehicles used for other than official use will be on a reimbursable basis, under the following conditions or occasions.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

1. TAXI SERVICE.

a. Taxi service is available to all personnel of this command on a reimbursable basis. Service will start after normal duty hours, and continue to 2400 hours.

- (1) A charge of ten (10) cents per trip will be made for all local trips.
- (2) Taxi jeeps will not leave the City of Saga.
- (3) Taxi jeeps will not wait or be retained for more than ten (10) minutes.
- (4) Drivers have been instructed to wait no longer than ten (10) minutes and then return to the Motor Pool.
- (5) Waiting time over ten (10) minutes will come under the hourly rate, fifty (50) cents for the first hour or fraction thereof.
- (6) Tax jeep service may be used for Official Duty after normal duty hours. These instances will be noted on the signature sheet carried by the driver.

RECREATIONAL VEHICLES

C. 1. Recreational vehicles are available to all personnel of this command who hold current DA drivers licenses. Personnel not holding current DA drivers licenses will be required to employ the assigned driver at the rate established for the use of a personal chauffeur.

2. All requests for Recreational Vehicles must be approved by the Motor Officer. These requests will be submitted 48 hours in advance.

3. Reimbursement for recreation vehicles will be based on the following:

a. Gasoline at current QM price, in addition, reimbursement for oil and grease at the rate of \$.02 for each gallon of gasoline used.

b. Reimbursement in addition to the above for maintenance costs at the rate of \$.07 for each gallon of gasoline used.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

4. TRIPS OUTSIDE OF SAGA-KEN: In accordance with par 5 c (2) Memorandum Number 5, Headquarters I Corps, 31 January 1947 which states that recreation vehicles will not be dispatched for recreational driving to distant localities (in excess of 50 miles) except as authorized by Commanders of Regiments or Groups or higher units by their personal signature on the driver's trip ticket, and in line with the current conservation program and the urgent need for keeping as many vehicles in operating condition as possible at all times, from this date forward, it will be necessary for personnel of this headquarters to obtain personal approval from the motor officer if his or her recreational trip will entail travel outside of Saga-ken.

5. INDIGENOUS DRIVERS: Use of indigenous drivers beyond the normal duty hours causes the driver's service to fall within Category II as outlined in Eighth Army Circular 47, 1948, since he is then considered as employed as a personal chauffeur. All salaries, services expenses, incidental expenses and additional allowances to compensate for absence from home and family must be assumed by the person concerned, to the satisfaction of the driver concerned. Any lack of payment, if reported, will remove the privilege of the individual concerned as to further use of recreational vehicles for a period of time as determined by the Commanding Officer.

BY ORDER OF LT COL ROTH:

*Lavern F. Spurgeon*

LA VERN F. SPURGEON  
1st Lt, QMC  
Acting Adjutant



HEADQUARTERS  
SAGA CIVIL AFFAIRS TEAM  
APO 24 UNIT 5

LFS/et

8 August 1949

MEMORANDUM)  
NUMBER...1)

USE OF VEHICLES

In compliance with information and instructions received from higher headquarters the following will become effective immediately.

OFFICIAL VEHICLES

A. USE OF OFFICIAL VEHICLES.

1. Official vehicles will be used only in the actual performance of official duties.
2. Travel between domiciles and places of normal employment will not be considered official travel and therefor will be on a reimbursable basis.
3. Enlisted men not assigned quarters or authorized to ration separately are entitled to transportation between barracks and place of employment and/or mess, as determined by local commanders.
4. All vehicles will be dispatched with a driver. THE DRIVER WILL DRIVE THE VEHICLE AT ALL TIMES.
5. The senior officer or NCO present in the vehicle will be responsible for the safe operation of the vehicle at all times. He will insure that a safe rate of speed is maintained at all times, considering the condition of the road.
6. The person whose name appears on the NME Form 110 (Trip Ticket) will insure that it is properly filled out and signed before releasing the vehicle.
7. Requests for official vehicles must be approved by the Motor Officer. Requests will be submitted 24 hours in advance, except in the case of an emergency.

UNOFFICIAL VEHICLES

B. All vehicles used for other than official use will be on a reimbursable basis, under the following conditions or occasions.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

1. TAXI SERVICE.

a. Taxi service is available to all personnel of this command on a reimbursable basis. Service will start after normal duty hours, and continue to 2400 hours.

- (1) A charge of ten (10) cents per trip will be made for all local trips.
- (2) Taxi jeeps will not leave the City of Saga.
- (3) Taxi jeeps will not wait or be retained for more than ten (10) minutes.
- (4) Drivers have been instructed to wait no longer than ten (10) minutes and then return to the Motor Pool.
- (5) Waiting time over ten (10) minutes will come under the hourly rate, fifty (50) cents for the first hour or fraction thereof.
- (6) Tax jeep service may be used for Official Duty after normal duty hours. These instances will be noted on the signature sheet carried by the driver.

RECREATIONAL VEHICLES

C. 1. Recreational vehicles are available to all personnel of this command who hold current DA drivers licenses. Personnel not holding current DA drivers licenses will be required to employ the assigned driver at the rate established for the use of a personal chauffeur.

2. All requests for Recreational Vehicles must be approved by the Motor Officer. These requests will be submitted 48 hours in advance.

3. Reimbursement for recreation vehicles will be based on the following:

a. Gasoline at current QM price, in addition, reimbursement for oil and grease at the rate of \$.02 for each gallon of gasoline used.

b. Reimbursement in addition to the above for maintenance costs at the rate of \$.07 for each gallon of gasoline used.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

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BY ORDER OF LT-COL ROTH:

*L. Vern F. Spurgeon*  
 Lt. VERN F. SPURGEON  
 1st Lt, QMC  
 Acting Adjutant



HEADQUARTERS  
SAGA CIVIL AFFAIRS TEAM  
APO 24 UNIT 5

LFS/et

8 August 1949

MEMORANDUM)

NUMBER...1)

USE OF VEHICLES

In compliance with information and instructions received from higher headquarters the following will become effective immediately.

OFFICIAL VEHICLES

## A. USE OF OFFICIAL VEHICLES.

1. Official vehicles will be used only in the actual performance of official duties.
2. Travel between domiciles and places of normal employment will not be considered official travel and therefor will be on a reimbursable basis.
3. Enlisted men not assigned quarters or authorized to ration separately are entitled to transportation between barracks and place of employment and/or mess, as determined by local commanders.
4. All vehicles will be dispatched with a driver. THE DRIVER WILL DRIVE THE VEHICLE AT ALL TIMES.
5. The senior officer or NCO present in the vehicle will be responsible for the safe operation of the vehicle at all times. He will insure that a safe rate of speed is maintained at all times, considering the condition of the road.
6. The person whose name appears on the NME Form 110 (Trip Ticket) will insure that it is properly filled out and signed before releasing the vehicle.
7. Requests for official vehicles must be approved by the Motor Officer. Requests will be submitted 24 hours in advance, except in the case of an emergency.

UNOFFICIAL VEHICLES

- B. All vehicles used for other than official use will be on a reimbursable basis, under the following conditions or occasions.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

1. TAXI SERVICE.

a. Taxi service is available to all personnel of this command on a reimbursable basis. Service will start after normal duty hours, and continue to 2400 hours.

- (1) A charge of ten (10) cents per trip will be made for all local trips.
- (2) Taxi jeeps will not leave the City of Saga.
- (3) Taxi jeeps will not wait or be retained for more than ten (10) minutes.
- (4) Drivers have been instructed to wait no longer than ten (10) minutes and then return to the Motor Pool.
- (5) Waiting time over ten (10) minutes will come under the hourly rate, fifty (50) cents for the first hour or fraction thereof.
- (6) Tax jeep service may be used for Official Duty after normal duty hours. These instances will be noted on the signature sheet carried by the driver.

RECREATIONAL VEHICLES

C. 1. Recreational vehicles are available to all personnel of this command who hold current DA drivers licenses. Personnel not holding current DA drivers licenses will be required to employ the assigned driver at the rate established for the use of a personal chauffeur.

2. All requests for Recreational Vehicles must be approved by the Motor Officer. These requests will be submitted 48 hours in advance.

3. Reimbursement for recreation vehicles will be based on the following:

a. Gasoline at current QM price, in addition, reimbursement for oil and grease at the rate of \$.02 for each gallon of gasoline used.

b. Reimbursement in addition to the above for maintenance costs at the rate of \$.07 for each gallon of gasoline used.



Memo No.1, Saga CA Team, dtd 8 Aug 49, Use of Vehicles

4. TRIPS OUTSIDE OF SAGA-KEN: In accordance with par 5 c (2) Memorandum Number 5, Headquarters I Corps, 31 January 1947 which states that recreation vehicles will not be dispatched for recreational driving to distant localities (in excess of 50 miles) except as authorized by Commanders of Regiments or Groups or higher units by their personal signature on the driver's trip ticket, and in line with the current conservation program and the urgent need for keeping as many vehicles in operating condition as possible at all times, from this date forward, it will be necessary for personnel of this headquarters to obtain personal approval from the motor officer if his or her recreational trip will entail travel outside of Saga-ken.

5. INDIGENOUS DRIVERS: Use of indigenous drivers beyond the normal duty hours causes the driver's service to fall within Category II as outlined in Eighth Army Circular 47, 1948, since he is then considered as employed as a personal chauffeur. All salaries, services expenses, incidental expenses and additional allowances to compensate for absence from home and family must be assumed by the person concerned, to the satisfaction of the driver concerned. Any lack of payment, if reported, will remove the privilege of the individual concerned as to further use of recreational vehicles for a period of time as determined by the Commanding Officer.

BY ORDER OF LT COL ROTH:

*La Vern F. Spurgeon*

LA VERN F. SPURGEON  
1st Lt, QMC  
Acting Adjutant



**FUKUOKA  
SPECIAL PROCUREMENT BUREAU**

451  
FZC-183

16 Aug. '49

**SUBJECT:** Termination of Procured Sedans for Civil Affairs Team  
**TO :** Major Holway, Hqs. 8th Army, Procurement Section,  
Fukuoka Branch

**Reference:** Your check slip No. 1044, dated 4 Aug '49

1. In compliance with your instruction regarding above subject, this office has made a contact with contractor through JSS Team by telephone immediately after receiving your check slip for which written confirmations have been forwarded at the same time to the contractors accordingly.

2. Final Receipts accepted as of 15th August 1949 are as follows:

PD NO.	Receiving Officer	Remarks
JPNO 830) JPNS 464)	Oita CAT	Accepted 15th Aug.
JPNO 831) JPNS 465)	Miyazaki CAT	Accepted 8th Aug.
JPNO 833) JPNS 466)	Kumamoto CAT	Submitted on 13th Aug. BO was out and is expected to be accepted by 15th August.
JPNO 834) JPNS 467)	Saga CAT	Accepted 13th August
JPNO 2792) JPNS 474 )	Fukuoka CAT	Submitted on 15 August
JPNO 2881) JPNS 476)	Kyushu CAR	Scheduled to be submitted on 16th August
JPNO 2883) JPNS 477 )	Kagoshima CAT	Accepted on 31st July, no service was furnished during Aug.

/s/ M. IZAWA  
/t/ M. IZAWA  
Director of  
Fukuoka SFB

C O P Y



451

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

TWC/km

APC 24 Unit 8  
18 August 1949

**SUBJECT: Purchase of Automobiles**

**TO :** Commanding Officer, Fukuoka Civ Aff Team, APC 24-8  
 Commanding Officer, Oita Civ Aff Team, APC 24-8  
 Commanding Officer, Nagasaki Civ Aff Team, APC 24-8  
 Commanding Officer, Kumamoto Civ Aff Team, APC 24-1  
 Commanding Officer, Kagoshima Civ Aff Team, APC 970  
 Commanding Officer, Miyazaki Civ Aff Team, APC 24-8  
 Commanding Officer, Saga Civ Aff Team, APC 24-8

Following Letter Hokeka Automobile Company, LTD. General Motors Authorized Distributor, 64, Naka 2-Chome Kanifukushima Fukushima-ku, Osaka Japan, dated 6 August 1949 is quoted for your information:

1. "We are pleased to advise that we have appointed authorized representative of General Motors Corporation, and in this capacity, are afforded the opportunity to offer for sale to individuals authorized to purchase, all General Motors makes of passenger cars - Cadillac, Buick, Oldsmobile, Pontiac and Chevrolet, and, in addition, Chevrolet Trucks.

2. We are importing a selected variety of passenger cars and would appreciate an opportunity to discuss with you any need you may have in this connection.

3. In addition, we can accept and transmit to our New York Headquarters, your orders for delivery of a passenger car to you in the United States. In this case, the car would be built to your order, including special equipment and color.

4. We would welcome an opportunity to serve you.

5. Recently we have opened our Fukuoka Information Office at undermentioned address:

65 Miya Fukuoka City."

BY ORDER OF COLONEL HILTON:

THOMAS W. GAREN  
1st Lt, PA  
Adjutant Adjutant



# HOKOKU AUTOMOBILE CO., LTD.

GENERAL MOTORS AUTHORIZED DISTRIBUTOR

CHEVROLET BUICK PONTIAC OLDSMOBILE CADILLAC  
CARS TRUCKS PARTS ACCESSORIES

GENERAL OFFICE  
SHOW-ROOM & SERVICE STATION

64, NAKA 2-CHOME KAMIFUKUSHIMA FUKUSHIMA-KU,  
OSAKA JAPAN

TELEPHONES { 48-1181  
48-1182  
48-1185  
48-1186  
48-1187

CABLE ADDRESS:  
"HOKOKUAUTO OSAKA"



Chief of  
Kyushu Civ. Affairs Region,  
APO 24 Unit 5.

Aug. 6, 1949.

Dear Sir,

We are pleased to advise that we have been appointed authorized representative of General Motors Corporation, and in this capacity, are afforded the opportunity to offer for sale to individuals authorized to purchase, all General Motors makes of passenger cars - Cadillac, Buick, Oldsmobile, Pontiac and Chevrolet, and, in addition, Chevrolet trucks.

We are importing a selected variety of passenger cars and would appreciate an opportunity to discuss with you any need you may have in this connection.

In addition, we can accept and transmit to our New York Headquarters, your order for delivery of a passenger car to you in the United States. In this case, the car would be built to your order, including special equipment and color.

We would welcome an opportunity to serve you.

Very truly yours,

HOKOKU AUTOMOBILE CO., LTD.

*T. Uzawa*  
T. Uzawa,  
Managing Director.

Recently we have opened our Fukuoka Information Office at undermentioned address:

83, Hiye Fukuoka City.



**HOKOKU AUTOMOBILE CO., LTD.**

NO.64 NAKA 2-CHOME KAMIFUKUSHIMA  
FUKUSHIMAKU OSAKA JAPAN



Handwritten Japanese characters in the left margin:  
福岡市  
九州自動車株式会社  
〒810

Chief of  
Kyushu Civil Affairs Region,  
APO 24 Unit 5,  
Fukuoka.



HEADQUARTERS  
KUMAMOTO CIVIL AFFAIRS TEAM  
KUMAMOTO, KYUSHU, JAPAN

JCB/rtu

APO 24 Unit 1  
12 August 1949

451

**SUBJECT:** Use of Official and Unofficial Passenger Vehicles

**THRU :** Chief, Kyushu Civil Affairs Region, Headquarters and  
Headquarters Detachment, APO 24 Unit 5

**TO :** Commanding General, Headquarters Eighth Army, APO 343

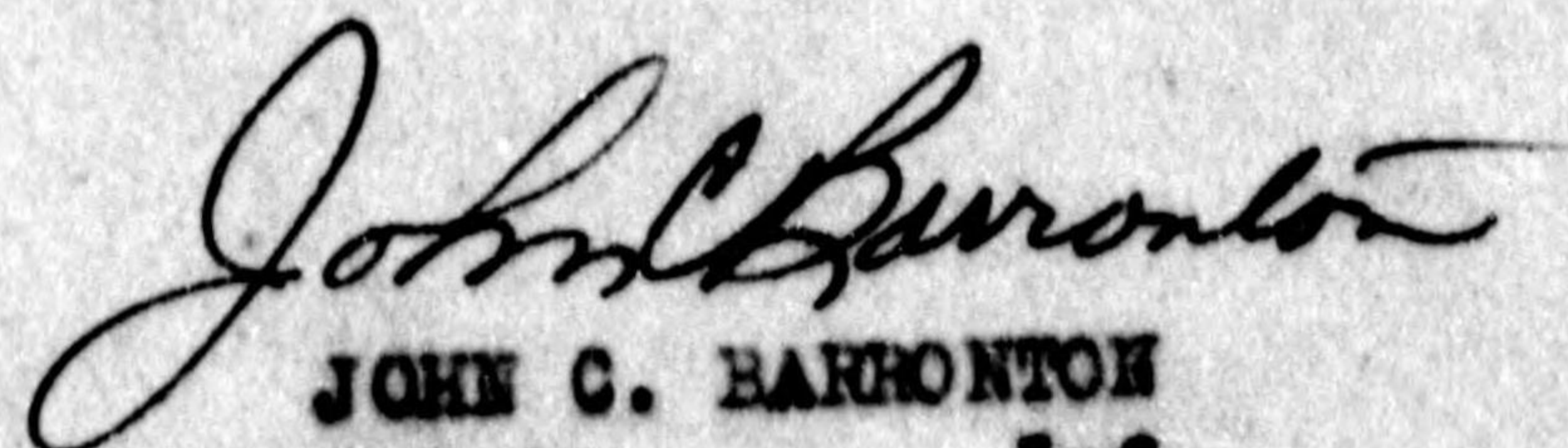
1. References:

a. Messageform, Headquarters Eighth Army, dated 13 July 1949.  
Subject of Official Passenger Vehicles.

b. Messageform, Headquarters Eighth Army, dated 26 July 1949.  
Subject: "Use of Official Passenger Vehicles".

2. In accordance with paragraph 9, reference 1b above, Memorandum issued by this headquarters in implementation of instructions contained in above references is inclosed.

FOR THE COMMANDING OFFICER:



JOHN C. BARRINGTON  
1st Lt            Inf  
Adjutant

Incl:  
Memo. No. 14, Hqs Kumamoto  
Civil Affairs Team, dtd  
11 Aug 49



**BASIC:** Ltr Hq Kumamoto Civil Affairs Team, APO 24-1, dtd 12  
Aug 49, Subj: "Use of Official and Unofficial Passenger  
Vehicles"

**1st Ind**

**HER/ky**

**KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 13 Aug 49**  
**TO: Commanding General, Eighth Army, APO 343**

**1 Incl:**  
**n/e**

**H. E. R.**



HEADQUARTERS  
KUMAMOTO CIVIL AFFAIRS TEAM  
KUMAMOTO, KYUSHU, JAPAN

APO 24 Unit 1  
11 August 1949

MEMORANDUM)  
:  
NUMBER 14)

Unofficial Use of Government Vehicles

1. a. Revision: Memorandum Number 4 Hqs Kumamoto Mil Govt Team dated, 12 May 1949. Memorandum Number 13 Hqs Kumamoto Civil Affairs Team dated, 10 August 1949

2. References:

- a. AR35-6660
- b. AR700-105
- c. DACir 72 Sect 1, 10 May 1949
- d. MF AGGO 451, Hq 8th Army, 13 July 1949
- e. MF AGGO 451, Hq Eighth Army, 26 July 1949
- f. Memorandum Hq I Corps, 29 July 1949
- g. Standard Operational Procedure, Hqs Kyushu Civil Affairs Region, 4 August 1949

3. Transportation for OFFICIAL DUTY will be furnished members of this team as follows:

a. Use of official passenger vehicles, in the actual performance of official duties, as normally defined and understood.

b. Official passenger vehicles,  $\frac{1}{4}$  ton, 4x4 and sedans, will not be used during duty-hours for trips to commissary, P.X., laundry, etc.

c. Any trips to dispensary, either by military or dependent personnel, will be considered official business.

4. Transportation for UNOFFICIAL DUTY will be furnished members of this team as follows:

a. Bus service to and from individual domicile to place of employment at rate of five cents per passenger per trip, excluding EM not authorized to separate rations and quarters.

b. "Taxi" service for travel within Kumamoto City and Camp Wood will be furnished all members of this organization and their dependents in accordance with the following schedule.



**BASIC:** Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 10 August 1949, "Unofficial Use of Government Vehicles"

Monday, Tuesday, Thursday, Friday - two "taxies" - 1300 - 1600

Wednesday, Saturday - two "taxies" - 1200 - 1600

	<u>Taxi "A"</u>	<u>Taxi "B"</u>
Monday	1600 - 2300	OFF
Tuesday	1600 - 2300	1600 - 2300
Wednesday	1200 - 2300	1200 - 2300
Thursday	OFF	1600 - 2300
Friday	1600 - 2300	1600 - 2300
Saturday	1200 - 2300	1200 - 2300
Sunday	0800 - 2300	1200 - 2300

Any person desiring to use a 'Taxi' after 2300 must make arrangements with the C.Q. prior to 2300 hours.

Taxies will be operated for all members of the team and will be dispatched by the C.Q. (phone 3355 -MTTF- 1300-1600, 3388 at other times). Trips will be limited to forty-five (45) minutes and only one stop of five (5) minutes will be authorized. Any violations will be reported to Motor Officer and the person or persons will be denied the use of taxi vehicles for a period not to exceed one week.

Charges for services will be computed at the end of each month. Charges will be computed in accordance with Reference 2G above, subject: Reimbursement for the use of official Passenger Vehicles, dated 4 Aug 49, Headquarters and Headquarters Detachment, Kyushu Civil Affairs Region. Trips made to points where adequate transportation facilities are available will be charged on an hourly basis; trips made to points where adequate transportation facilities are not available will be charged on a mileage basis.

Using individuals will sign the driver's trip ticket and trip record upon release of vehicle.

c. Recreational vehicles, other than above "taxi" vehicles, may be furnished upon request, in accordance with existing directives governing the use of military vehicles for recreational purposes. Arrangement for payment will be made with the Motor Officer.

Travel of vehicles so dispatched is limited to a twenty-five mile radius of Kumamoto, trips to Mt. Aso are excepted.

5. Bus service will be available on call under the following schedule. Requests for this service will be called to the C.Q. during off-duty hours and the dispatcher during duty hours at least five (5) minutes before scheduled



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

departure time. Runs listed as "On call" will not run unless passengers are to be carried. Payment for trips on schedule below will be made at the end of the month at the rate of five cents (.05) each trip from point to point.

Monday, Tuesday, Thursday, Friday

<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>
Office Run - 0640	Billets	Kencho Ar - 0700	0700
Commissary & Laundry - 0830	On Call	Commis- Ar - 0900 sary Lv - 1030 Laundry Ar - 1100 Lv - 1115	1145
RTO - 1200	On Call	RTO Ar - 1215 Lv - 1230	1245
Billets - 1300	Kencho	Billets	1330
RTO - 1530	On Call	RTO Ar - 1545 Lv - 1600	1615
P.X. & Movie - 1745	On Call	P.X. Ar - 1800 Lv - 1845	1900
Movie - 1945	On Call	Movie Ar - 2000 Lv - 2015	2030
Movie - 2145	On Call	Movie Ar - 2200 Lv - 2215	2230

Wednesday & Saturday

Office - 0640	Billets	Kencho Ar - 0700 Lv -	0700
Commissary & Laundry - 0830	On Call	Commis- Ar - 0900 sary Lv - 1030 Laundry Ar - 1100 Lv - 1115	1145
Billets - 1200	Kencho	Billets	1215
RTO - 1215	On Call	RTO Ar - 1230 Lv - 1245	1300
P.X. & Movie - 1330	On Call	P.X. Ar - 1450 Lv - 1450	1500



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

	<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>	
RTO	- 1530	On Call	RTO	- Ar - 1545 Lv - 1600	1615
P.X. & Movie	- 1615	On Call	P.X.	Ar - 1630 Lv - 1700	1730
Movie	- 1830	On Call	Movie	Ar - 1900 Lv - 1905	1930
Movie	- 2030	On Call	Movie	Ar - 2100 Lv - 2105	2130

Sunday

	<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>	
Church	- ?	On Call	Church		?
RTO	- 1215	On Call	RTO	Ar - 1230 Lv - 1245	1300
Movie	- 1330	On Call	Movie	Ar - 1350 Lv - 1400	1430
RTO	- 1530	On Call	RTO	Ar - 1545 Lv - 1600	1615
Movie	- 1615	On Call	Movie	Ar - 1630 Lv - 1635	1700
Movie	- 1830	On Call	Movie	Ar - 1650 Lv - 1700	1930
Movie	- 2030	On Call	Movie	Ar - 2050 Lv - 2100	2130

The vehicle assigned to bus service will not be used as a "taxi" under any circumstances.

6. No one outside this organization will be furnished transportation, unless approved by the Motor Officer or Adjutant.

7. Personnel are reminded that the senior present in a vehicle is responsible for the conduct of the driver and all occupants.



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

8. All personnel are expected to abide by the letter and spirit of this memorandum.

BY ORDER OF COLONEL KUNZ:

OFFICIAL:

*John C. Barronton*

JOHN C. BARRONTON  
1st Lt            Inf  
Adjutant

JOHN C. BARRONTON  
1st Lt            Inf  
Adjutant



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HEADQUARTERS  
KUMAMOTO CIVIL AFFAIRS TEAM  
KUMAMOTO, KYUSHU, JAPAN

APO 24 Unit 1  
11 August 1949

MEMORANDUM)

NUMBER 14)

Unofficial Use of Government Vehicles

1. a. Recision: Memorandum Number 4 Hqs Kumamoto Mil Govt Team dated, 12 May 1949. Memorandum Number 13 Hqs Kumamoto Civil Affairs Team dated, 10 August 1949

2. References:

- a. AR35-6660
- b. AR700-105
- c. DACir 72 Sect 1, 10 May 1949
- d. MF AGGO 451, Hq 8th Army, 13 July 1949
- e. MF AGGO 451, Hq Eighth Army, 26 July 1949
- f. Memorandum Hq I Corps, 29 July 1949
- g. Standard Operational Procedure, Hqs Kyushu Civil Affairs Region, 4 August 1949

3. Transportation for OFFICIAL DUTY will be furnished members of this team as follows:

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b. Official passenger vehicles,  $\frac{1}{4}$  ton, 4x4 and sedans, will not be used during duty-hours for trips to commissary, P.X., laundry, etc.

c. Any trips to dispensary, either by military or dependent personnel, will be considered official business.

4. Transportation for UNOFFICIAL DUTY will be furnished members of this team as follows:

a. Bus service to and from individual domicile to place of employment at rate of five cents per passenger per trip, excluding EM not authorized to separate rations and quarters.

b. "Taxi" service for travel within Kumamoto City and Camp Wood will be furnished all members of this organization and their dependents in accordance with the following schedule.



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 10 August 1949, "Unofficial Use of Government Vehicles"

Monday, Tuesday, Thursday, Friday - two "taxies" - 1300 - 1600

Wednesday, Saturday - two "taxies" - 1200 - 1600

	<u>Taxi "A"</u>	<u>Taxi "B"</u>
Monday	1600 - 2300	OFF
Tuesday	1600 - 2300	1600 - 2300
Wednesday	1200 - 2300	1200 - 2300
Thursday	OFF	1600 - 2300
Friday	1600 - 2300	1600 - 2300
Saturday	1200 - 2300	1200 - 2300
Sunday	0800 - 2300	1200 - 2300

Any person desiring to use a 'Taxi' after 2300 must make arrangements with the C.Q. prior to 2300 hours.

Taxies will be operated for all members of the team and will be dispatched by the C.Q. (phone 3355 -MTTF- 1300-1600, 3388 at other times). Trips will be limited to forty-five (45) minutes and only one stop of five (5) minutes will be authorized. Any violations will be reported to Motor Officer and the person or persons will be denied the use of taxi vehicles for a period not to exceed one week.

Charges for services will be computed at the end of each month. Charges will be computed in accordance with Reference 2G above, subject: Reimbursement for the use of official Passenger Vehicles, dated 4 Aug 49, Headquarters and Headquarters Detachment, Kyushu Civil Affairs Region. Trips made to points where adequate transportation facilities are available will be charged on an hourly basis; trips made to points where adequate transportation facilities are not available will be charged on a mileage basis.

Using individuals will sign the driver's trip ticket and trip record upon release of vehicle.

c. Recreational vehicles, other than above "taxi" vehicles, may be furnished upon request, in accordance with existing directives governing the use of military vehicles for recreational purposes. Arrangement for payment will be made with the Motor Officer.

Travel of vehicles so dispatched is limited to a twenty-five mile radius of Kumamoto, trips to Mt. Aso are excepted.

5. Bus service will be available on call under the following schedule. Requests for this service will be called to the C.Q. during off-duty hours and the dispatcher during duty hours at least five (5) minutes before scheduled



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

departure time. Runs listed as "On call" will not run unless passengers are to be carried. Payment for trips on schedule below will be made at the end of the month at the rate of five cents (.05) each trip from point to point.

Monday, Tuesday, Thursday, Friday

	<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>
Office Run	- 0640	Billets	Kencho Ar - 0700	0700
Commissary & Laundry	- 0830	On Call	Commis- Ar - 0900 sary Lv - 1030 Laundry Ar - 1100 Lv - 1115	1145
RTO	- 1200	On Call	RTO Ar - 1215 Lv - 1230	1245
Billets	- 1300	Kencho	Billets	1330
RTO	- 1530	On Call	RTO Ar - 1545 Lv - 1600	1615
P.X. & Movie	- 1745	On Call	P.X. Ar - 1800 Lv - 1845	1900
Movie	- 1945	On Call	Movie Ar - 2000 Lv - 2015	2030
Movie	- 2145	On Call	Movie Ar - 2200 Lv - 2215	2230

Wednesday & Saturday

Office	- 0640	Billets	Kencho Ar - 0700 Lv -	0700
Commissary & Laundry	- 0830	On Call	Commis- Ar - 0900 sary Lv - 1030 Laundry Ar - 1100 Lv - 1115	1145
Billets	- 1200	Kencho	Billets	1215
RTO	- 1215	On Call	RTO Ar - 1230 Lv - 1245	1300
P.X. & Movie-	1330	On Call	P.X. Ar - 1350 Lv - 1430	1500



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

	<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>
RTO	- 1530	On Call	RTO	Ar - 1545 Lv - 1600 1615
P.X. & Movie	- 1615	On Call	P.X.	Ar - 1630 Lv - 1700 1730
Movie	- 1830	On Call	Movie	Ar - 1900 Lv - 1905 1930
Movie	- 2030	On Call	Movie	Ar - 2100 Lv - 2105 2130

Sunday

	<u>Leave Motor Pool</u>	<u>Route</u>	<u>To</u>	<u>Return Motor Pool</u>
Church	- ?	On Call	Church	?
RTO	- 1215	On Call	RTO	Ar - 1230 Lv - 1245 1300
Movie	- 1330	On Call	Movie	Ar - 1350 Lv - 1400 1430
RTO	- 1530	On Call	RTO	Ar - 1545 Lv - 1600 1615
Movie	- 1615	On Call	Movie	Ar - 1630 Lv - 1635 1700
Movie	- 1830	On Call	Movie	Ar - 1650 Lv - 1700 1930
Movie	- 2030	On Call	Movie	Ar - 2050 Lv - 2100 2130

The vehicle assigned to bus service will not be used as a "taxi" under any circumstances.

6. No one outside this organization will be furnished transportation, unless approved by the Motor Officer or Adjutant.

7. Personnel are reminded that the senior present in a vehicle is responsible for the conduct of the driver and all occupants.



BASIC: Memo #14, Hq Kumamoto Civil Affairs Team, APO 24 Unit 1, 11 August 1949, "Unofficial Use of Government Vehicles".

8. All personnel are expected to abide by the letter and spirit of this memorandum.

BY ORDER OF COLONEL KUNZ:

OFFICIAL:

*John C. Barronton*

JOHN C. BARRONTON  
1st Lt            Inf  
Adjutant

JOHN C. BARRONTON  
1st Lt            Inf  
Adjutant



KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

437  
MEMORANDUM:

APC 24 Unit 5  
11 August 1949

SUBJECT : Collection of Fare for Bus Type System.  
(Fukuoka Civil Affairs Region and Team)

1. references.

a. Memo. Kyushu Civil Affairs Region, dated 6 August 1949. Same Subject as above.

b. Memo. Kyushu Civil Affairs Region, dated 9 August 1949, Subject: Bus System for Fukuoka Civil Affairs Region and Team.

2. Paragraphs 3 and 4 reference 1a and all of reference 1b above are recinded and the following substituted for paragraph 3 and 4 reference 1a

3. In order to facilitate collection of Bus Type Fare at the end of the month each individual will sign a Certificate (see inclosure #2) for each separate and individual ride.

4. The designated Motor Officer will reimburse the appropriate Quartermaster sales officer in compliance with paragraph 4, Standing Operating Procedure this headquarters dated 4 August 1949.

BY ORDER OF COLONEL HILTON:

1 Incl:  
a/n

*Henry E. Rainbolt, Jr.*  
HENRY E. RAINBOLT JR.  
1st Lt, PA  
Adjutant

DISTRIBUTION:

1 ea Individual  
1 ea Team  
2 ea I Corps  
1 ea Section  
1 ea File  
1 ea Motor Officer



---

By affixing my signature\* hereto I certify that I have this date utilized Bus Type Transportation for which I will reimburse the motor officer the 1st day of subsequent month.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\* Sign for each individual ride.

Inclosure 2



**FILE**

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**HFR/ky**

**AP0 24 Unit 5  
10 August 1949**

*FILE*

*451*

**SUBJECT: Release of PD Vehicle**

**TO : Commanding Officer, Procurement Section, Eighth Army  
Fukuoka Branch, APO 24 Unit 5  
(ATTN: Major Holway)**

1. Inclosed herewith certificate of release of Procurement Demand vehicle, dated 9 August 49, sedan No. 21935, 1937 Cadillac, property of Okimoto Coal Mine Company.
2. Also inclosed is certificate, this headquarters, 9 August 49 stating condition of vehicle at time of release.

**FOR THE COMMANDING OFFICER:**

**HENRY E. RAINBOLT, JR.  
1st Lt, FA  
Adjutant**

- 2 Incls:**
1. Cert of release (Dup)
  2. Cert of condition (dup)



file

451

HEADQUARTERS 24TH INFANTRY DIVISION ARTILLERY  
APO 24 (Camp Hakata, Kyushu)

9 August 1949

MEMORANDUM)

NUMBER 28)

USE OF OFFICIAL PASSENGER VEHICLES

1. References:

- a. AR 35-6660
- b. AR 700-105
- c. Sec 1, Cir 72, DA 1949
- d. Messageform, Eighth Army, 13 July 1949, File AGGO 451
- e. Messageform, Eighth Army, 26 July 1949, File AGGO 451

2. Official Use:

a. Use of a vehicle in the actual performance of official duties as normally defined and understood.

b. The commanding officer of the 622nd MP Co and officer in charge of Brady Field only, are authorized to use official vehicles to transport enlisted men between place of employment and barracks. They will plan such trips with a view toward utilizing the minimum number of vehicles.

3. Unofficial Use: Cost to be reimbursed to government by user.

a. Recreation trips (reimbursable).

- (1) Recreation vehicles may be dispatched by organization commanders for personnel of their organization. Recreation trips will be limited to 25 miles distance from origin of dispatch.

DISSEMINATION: V & B

b. Trips to provide essential living conditions (reimbursable).

- (1) Taxi service will be maintained by the Post Motor Pool. A minimum of four (4) 1/4 ton 4 x 4 vehicles will be used for this service. Hours of operation will be:

1700 - 2300 Mon, Tue, Thur, Fri  
1200 - 0130 Wed, Sat, Sun

- (2) Delivery service from Post Commissary to domicile.
- (3) Dependent travel between domicile and 118th Station Hospital.
- (4) Transporting orchestras, entertainers, etc., for officers and NCO clubs.



- (5) Transportation to RTO on leave orders
- (6) Transportation between RTO, 118th Station Hospital and Yamamoto Hotel for transients billeted at Yamamoto Hotel only.
- (7) Transportation between place of employment and domicile is not authorized for personnel authorized to ration separately or assigned separate quarters. Due to lack of public conveyances and government bus service, an exception is made to the above for personnel of the units listed below:

622nd MP Co  
5th Ordnance MM Co  
Rainbow Club Hostesses

Transportation supplied by these units will be on a reimbursable status.

4. Commanding officers and officers in charge of activities furnishing vehicles for unofficial use will immediately place in effect a system to reimburse the government for such use as prescribed in par 4c Reference 1e.

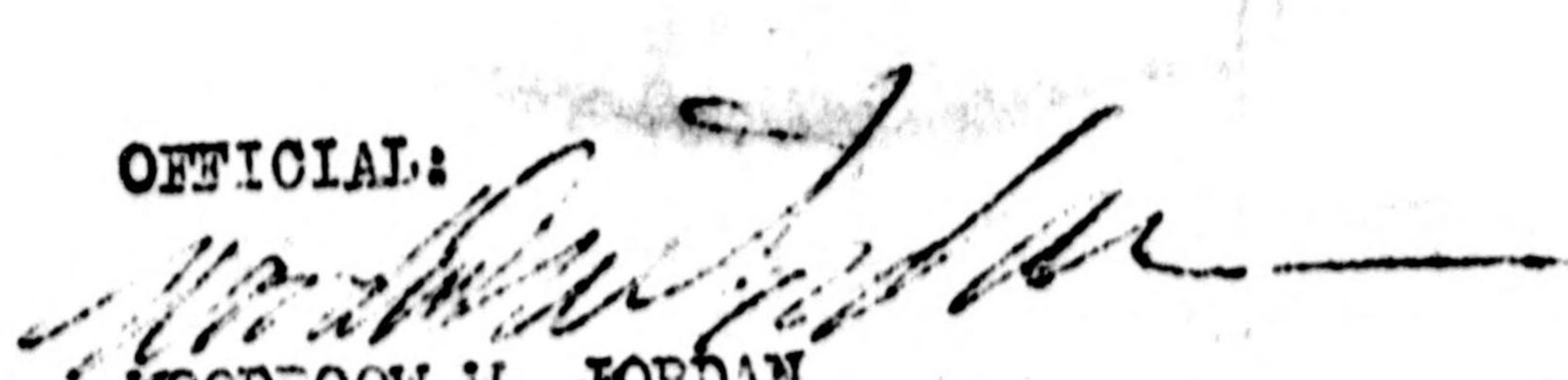
5. Vehicles for unofficial use will be furnished by the organization to which the user is assigned, with the exception of taxis which will be dispatched from the Post Motor Pool.

6. Records in compliance with par 7 Reference 1d will be kept by commanders having assigned vehicles used for unofficial use.

7. Quarterly reports as called for by par 7b & c Reference 1e will be submitted so as to reach this headquarters not later than the 3rd day following the expiration of the quarter. First report is due the 3rd of October 1949 for quarter 1 July - 30 September 1949. Negative report will be submitted when applicable.

BY COMMAND OF BRIGADIER GENERAL MEYER:

OFFICIAL:

  
WOODROW W. JORDAN  
Major Cav  
Adjutant

DISTRIBUTION: A & B

WOODROW W. JORDAN  
Major, Cav  
Adjutant



**FILE**

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**APO 24 Unit 5  
9 August 1949**

451

**C E R T I F I C A T E**

I certify that I have this date received in good condition, complete and without exception one Cadillac Sedan, Model 1937, licensed in Fukuoka Prefecture as #21935. I further certify that I am the authorized and legal representative of the Okimoto Coal Mine Company owner of record of the foregoing property. This acknowledgment of receipt terminates PD #2881 and releases the receiving officer, his assigns and representatives under PD #2881 from any claim, whatsoever, subsequent to the date of this receipt.

T. Okimoto (印)



**FILE**

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**APO 24 Unit 5  
9 August 1949**

**C E R T I F I C A T E**

**This is to certify that PD Sedan #21935, 1937 Model  
Cadillac has been used by the Kyushu Civil Affairs Region  
Headquarters for past (2) two years.**

**Above mentioned Sedan was released to the Okinote  
Coal Mine as of 8 August 1949 in good condition.**

**HENRY E. RAINBOLT JR.  
1st Lt, FA  
Adjutant**



① Information  
② Education AL  
③ Health

KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

APO 24 Unit 5  
9 August 1949

451

MEMORANDUM FOR: All Sections

SUBJECT: Bus System for Fukuoka Civil Affairs Region and Team

1. It is the responsibility of all military and civilian personnel this command to pay the bus driver the required five cents as stated in memorandum this headquarters 6 August 1949 even though the driver does not request payment.
2. In the event these instructions are not complied with the bus privilege will be removed.
3. Additional copies of above referred to memorandum are available in the adjutant's office.

BY ORDER OF COLONEL HILTON:

*Henry E. Rainbolt, Jr.*  
HENRY E. RAINBOLT, JR.  
1st Lt, FA  
Adjutant



**FILE 3715**  
**FILE**

**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**AFO 24 Unit 5  
9 August 1949**

451

**C E R T I F I C A T E**

This is to certify that PD Sedan #21935, 1937 Model Cadillac has been used by the Kyushu Civil Affairs Region Headquarters for past (2) two years.

Above mentioned Sedan was released to the Okinote Coal Mine as of 8 August 1949 in good condition.

**HENRY E. RAINBOLT JR.  
1st Lt, FA  
Adjutant**



**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**AFPO 24 Unit 8  
9 August 1949**

**C E R T I F I C A T E**

**This is to certify that PD Sedan #21935, 1937 Model  
Cadillac has been used by the Kyushu Civil Affairs Region  
Headquarters for past (2) two years.**

**Above mentioned Sedan was released to the Okinawa  
Coal Mine as of 8 August 1949 in good condition.**

**HENRY E. RAINBOLT JR.  
1st Lt, FA  
Adjutant**




**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**AFPO 24 Unit 5  
9 August 1949**

**C E R T I F I C A T E**

I certify that I have this date received in good condition, complete and without exception one Cadillac Sedan, Model 1937, licensed in Fukuoka Prefecture as #21933. I further certify that I am the authorized and legal representative of the Okimoto Coal Mine Company owner of record of the foregoing property. This acknowledgment of receipt terminates PD #2881 and releases the receiving officer, his assigns and representatives under PD #2881 from any claim, whatsoever, subsequent to the date of this receipt.

*T. Okimoto* 




**KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan**

**AFPO 24 Unit 5  
9 August 1949**

**C E R T I F I C A T E**

I certify that I have this date received in good condition, complete and without exception one Cadillac Sedan, Model 1937, licensed in Fukuoka Prefecture as #21936. I further certify that I am the authorized and legal representative of the Okimoto Coal Mine Company owner of record of the foregoing property. This acknowledgment of receipt terminates PD #2881 and releases the receiving officer, his assigns and representatives under PD #2881 from any claim, whatsoever, subsequent to the date of this receipt.

*T. Okimoto* 



*File  
(Tennison)*

KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

APO 24 Unit 5  
4 August 1949

451

STANDING OPERATING PROCEDURE

SUBJECT: Reimbursement for the use of official Passenger Vehicles

References:

1. AR 35-6660
2. AR 700-105
3. DA Cir 72 Section I, 10 May 1949
4. MF AGGO 451 Hq Eighth Army, 13 July 1949
5. MF AGGO 451 Hq Eighth Army, 26 July 1949
6. Memorandum Hq I Corps, 29 July 1949

1. All personnel having passenger vehicles (Sedans or Trucks,  $\frac{1}{4}$  ton, 4 x 4) under their jurisdiction and who use or permit the use of such vehicles for other than official duties, such as travel between domiciles and place of employment, reasonable recreation for military and civilian personnel who otherwise would be without such transportation, will make reimbursement for all such use on a basis computed as follows:

a. Mileage Basis

(1) Gasoline consumption factors of 14 miles per gallon for sedans and 16 miles per gallon for trucks  $\frac{1}{4}$  ton, 4 x 4, will be used.

(2) Gasoline - In accordance with the price quoted in the current monthly Quartermaster price list for the type of gasoline used.

(3) Oil - In addition to (2) above, at the rate of \$.02 for each gallon of gasoline used.

(4) Maintenance - In addition to (2) & (3) above at \$.07 for each gallon of gasoline used.

b. Hourly Basis - Hourly rates apply from the time of dispatch from the motor pool to the time of release of the vehicle when total time does not exceed four(4) hour.

(1) Sedans - \$.60 for the first hour or fraction thereof and \$.40 for each subsequent hour or fraction thereof.

(2) Trucks  $\frac{1}{4}$  ton, 4 x 4 - \$.50 for the first hour or fraction thereof and \$.25 for each subsequent hour or fraction thereof.



Ltr, Kyushu Civil Affairs Region, Hq & Hq Det, APO 24-5, subj: "Reimbursement for the use of official Passenger Vehicles", dtd 4 Aug 1949.

c. Dispatches for over four (4) hours may be approved for other than official duties, provided reimbursement is made in accordance with 1 a above and such use is covered by the required certificate.

2. a. Individual users will be held responsible that the trip ticket (Vehicle & Equipment operational Record NWE Form 110) Incl #1 is correctly completed to include speedometer reading, time, and signature in that space of the "Released by" column which corresponds to the last trip accomplished for him. In addition, trip tickets covering the use of official passenger vehicle for other than official duties, will be completed in accurate detail to show number of passengers carried and to indicate that the specific trips were for "other than official" purposes on the certificate attached to the trip ticket (see Incl #2)

b. Trip tickets with attached certificate Incl #2 will be numbered consecutively, in the right hand corner by month i. e. the 1st trip ticket in August would be 8-1; the second 8-2 etc.

c. Individual ledger accounts will be maintained on all personnel using vehicles for unofficial use (see Incl #3)

3. Reimbursement for unofficial travel will be required monthly and will be collected by presentation of a bill see Incl #4, on the 2nd day of the subsequent month. Failure of payment of presented bill will be considered a delinquency for which individual concerned will lose all privileges of the use of unofficial vehicles for a minimum period of one month.

4. a. Collections made by the designated Motor Officer will be deposited WD AGO Form 447 see Incl #5 with a Quartermaster sales officers to accounts as follows:

- |                   |                          |
|-------------------|--------------------------|
| (1) Mileage Basis |                          |
| Gas and Oil       | 210/10504, 7-C-91-129-99 |
| Maintenance       | 210/11006, 5-C-91-410-99 |
| (2) Hourly Basis  |                          |
| 70%               | 210/10504, 7-C-91-129-99 |
| 30%               | 210/11006, 5-C-91-410-99 |

b. The Designated Motor Officer will:

- (1) Maintain Records required by Paragraph 7 Reference 4
- (2) Submit Quarterly report required by Paragraph 8 Reference 4 to this Hqs not later than 7 days following the expiration of the quarter.



Ltr. Kyushu Civil Affairs Region, Hq & hq Det, APO 24-5. subj: "Reimbursement for the use of official Passenger Vehicles", dtd 4 August 1949.

(3) Submit quarterly, along with but not a part of 4 b (2) a statement of total amounts collected as reimbursement under Paragraphs 1a & b above, and the accounts to which they were deposited.

5. Records of all teams will be maintained on inclosed Records.

BY ORDER OF COLONEL HILTON:

5 Incls  
as noted

*Henry E. Rainbolt Jr.*  
HENRY E. RAINBOLT JR.  
1st Lt, FA  
Adjutant

DISTRIBUTION:

- 1 Ea Team
- 1 Ea Section (Region)
- 1 Ea Individual (Region)
- 1 Ea File
- 1 Ea I Corps



VEHICLE AND EQUIPMENT OPERATIONAL RECORD					DATE	REGISTRATION NO.	
TYPE		REPORT TO (Name, grade, organization, place, etc.)			ACTION	TIME	MILES
OPERATOR (Name and grade)					IN		
DISPATCHER (Signature and grade)		DISPATCHING ORGANIZATION			OUT		
					TOTAL		
					FUEL (Gals.)	OIL (Qts.)	
TIME (Depart)	FROM	TO	LOAD	SPEEDOMETER	TIME (Arrive)	RELEASED BY (Signature and grade of user)	
REMARKS:					I have examined all entries on this form and taken necessary action (Dispatcher's initials)		

**NME** FORM 110  
1 NOV 48

Replaces WD Form 48, 15 Dec 44, which is obsolete.

*Incl*



**SYMBOLS**

D DAILY  SATISFACTORY  (X) ADJUSTMENTS MADE  (XX) REPAIR COMPLETED  C CLEAR  L LUBRICATE  
 W WEEKLY  ADJUSTMENTS REQUIRED  XX REPAIR REQUIRED  S SERVICE  T TIGHTEN  (S) ACCOMPLISHED

**OPERATOR'S DAILY AND WEEKLY PREVENTIVE MAINTENANCE SERVICES**

**BEFORE OPERATION**  FUEL  OIL  WATER  S TIRES AND/OR TRACKS  INSTRUMENTS  
 LEAKS, GENERAL  VISUAL INSPECTION OF EQUIPMENT OPERATOR'S INITIALS:

**DURING OPERATION**  INSTRUMENTS  ALERT FOR UNUSUAL OPERATION AND NOISES

**AT THE HALT**  FUEL  OIL  WATER  TIRES AND/OR TRACKS  LEAKS, GENERAL  
 VISUAL INSPECTION OF EQUIPMENT OPERATOR'S INITIALS:

**AFTER OPERATION AND WEEKLY SERVICES (Line out services not applicable)**

W	D	SERVICES	W	D	SERVICES	W	D	SERVICES
S	S	FUEL, OIL, AND WATER			LIGHTS			LUBRICATION AS NEEDED WDLO NO. DATE
C	C	CLEAN EQUIPMENT			HORN AND WINDSHIELD WIPERS	L	L	
CS		BATTERY			TOWING CONNECTIONS			WDLO NO. DATE
		ASSEMBLES AND BELTS			TIRES AND/OR TRACKS			AMPHIBIAN, SPECIAL ENGINEER, MATERIALS HANDLING EQUIPMENT SERVICES OPERATOR'S INITIALS
CT		ELECTRICAL WIRING	S		SPRINGS AND SUSPENSIONS	S	S	
C		TOOLS AND EQUIPMENT	S		AXLE AND TRANSFER VENTS			VISUAL INSPECTION OF EQUIPMENT
S		FUEL FILTERS	C		PUBLICATIONS			
S	S	AIR-BRAKE TANKS						

I have filled in the numbered (?) columns for each trip prior to obtaining the release signature of the official user. I have performed the preventive maintenance services prescribed above in accordance with instructions contained in the pertinent technical manual (or TM 37-3810) and have recorded all deficiencies and any accident under "Remarks."

\_\_\_\_\_  
(OPERATOR NATURE AND GRADE)



I certify that transportation was furnished me as indicated on trip ticket number \_\_\_\_\_ and was used as follows:

<u>Indicate hourly or mileage basis</u>		<u>Signature</u>
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	*Official - Unofficial	_____
_____	* Official - Unofficial	_____

\*Strike out one.

Incl #2

(Over for instruction)



If individual other than those assigned to Fukuoka Region or Teams use vehicle for other than official use, reimbursement will be made upon release of vehicle to the driver at \$.015 per mile or on an hourly rate as follows:

Sedan-60¢ for 1st hour or fraction thereof.  
40¢ for 2nd hour or fraction thereof.

Jeep -50¢ for 1st hour or fraction thereof.  
25¢ for 2nd hour or fraction thereof.







I the undersigned certify that payment of \_\_\_\_\_ constitutes  
Amount  
reimbursement for mileage of any and all transportation utilized by me  
for other than the actual performance of official duties.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_











OITA CIVIL AFFAIRS TEAM  
APO 24, UNIT 2

AER/rs

27 July 1949

451

**SUBJECT:** Transportation of Indigenous Personnel by US Government Vehicles

**THRU:** Commanding Officer, Kyushu Civ Affairs Region, APO 24 Unit 5

**TO:** Commanding General, Eighth Army, APO 343

1. In compliance with paragraph 3, Section VIII, Weekly Directive #45, Headquarters Eighth Army, dated 16 July 1949, request for exemption to paragraph 2 b, above reference, is hereby submitted:

- a. One 2½ ton 6x6, utilized for transportation of indigenous personnel.
- b. Above vehicle T/O property.
- c. Approximately 20 indigenous personnel transported.
- d. Beppu City to Oita City (distance 10 miles).
- e. Entruck Beppu City 0700, detruck Oita City 0730; entruck Oita City 1600, detruck Beppu City 1630.
- f. Above vehicle used approximately two hours per day transporting indigenous personnel.
- g. Indigenous personnel are employed in Oita Civil Affairs Team, as typists, interpreters, and technical specialists and are essential in assuring the efficient functioning of this Civil Affairs Team. Existing railway and street railway transportation is neither adequate as to time nor space to provide transportation for above personnel.

FOR THE COMMANDING OFFICER:

ALBERT E. WAKEFIELD  
1st Lt, INF  
Acting Adjutant



**BASIC:** Ltr fr Oita Civil Affairs Team, APO 24 Unit 2, dated 27 July 1949, subj: "Transportation of Indigenous Personnel by US Government Vehicles".

451

1st Ind

HER/mh

**KYUSHU CIV AFF REGION, HQ & HQ DET, APO 24 Unit 5, 30 July 1949**

**TO: Commanding General, I Corps, APO 301**

**H. E. R.**

AG 510 - V

2nd Ind

**Headquarters I Corps, APO 301, 9 Aug 49**

**TO: Chief, Kyushu Civil Affairs Region, APO 24-5**

1. Returned disapproved.
2. Par 2b Sec VIII WD 45 Eighth Army states in part "in the most imperative cases." Convenience of the personnel will not be considered.
3. Railway service leaving Beppu 0718 arriving Oita 0738, returning at 1714 arriving Beppu 1737 is available.

**BY COMMAND OF MAJOR GENERAL COULTER:**

**A. SEIPER  
Lt Col, AGD  
Asst Adj General**

3rd Ind

BLH/te

**KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 11 Aug 49**

**TO: Commanding Officer, Oita Civil Affairs Team, APO 24-2**

**Attention is invited to preceding indorsement.**

**BY ORDER OF COLONEL HILTON:**

**HENRY E. RAINBOLT, JR.  
1st Lt, FA  
Adjutant**



FUKUOKA  
SPECIAL PROCUREMENT BUREAU

451  
FIXC - 112

25 July 1949

**SUBJECT :** Report on Sedan Service Vehicles in Kyushu.  
**TO :** 8th Army, Procurement Section, Fukuoka Branch.  
**Attention :** Lt. Osborn

In compliance with your Check Slip No-560, this office reports to you as follows:

Vehicle Procured Under

Oita JPNS 464 (June)  
JPNO 830

	Jan	Feb	March	April	May	June	Total
1. Driving time	72.4	66.4	76	76.6	63	64	418
2. Standby time	172	181	193	172.5	171	184	1073.5 <i>Hours</i>
3. Deadline time	4	None	5	12	3	10	34 (day)
4. Mileage Per Month	1074	996	1135	1149	948	957	6259 (Mile)

Miyazaki JPNS 465 (June)  
JPNO 830

	Jan	Feb	March	April	May	June	Total
1. Driving time	192	81	105	95	116	83	572
2. Standby time	297	274	299.5	255	321.5	374	1821
3. Deadline time	7	2	12	4	None	8	33 (day)
4. Mileage Per Month	1372	1214	1574	1398	1746	1201	8,505 (mile)

Kumamoto JPNS 466 (June)  
JPNO 833

	Jan	Feb	March	April	May	June	Total
1. Driving time	80	106	116	90	94.5	83	569.5
2. Standby time	183	200	195	215	189	197	1,179
3. Deadline time	7	15	-	5	7	8	42 (day)
4. Mileage Per Month	1200	1600	1750	1350	1420	1245	8,565

Saga JPNS 467 (June)  
JPNO 834

	Jan	Feb	March	April	May	June	Total
1. Driving time	110	95	125.5	108	122	75	635.5
2. Standby time	270	258	295	265	285	237	1610
3. Deadline time	5	20	-	8	5	7	45
4. Mileage Per Month	2105	1823	2215	2063	2232.5	1357	11795.5



**Kagoshima JPNS 477 (June)  
JPNO 2833**

	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
1. Driving time	91	87	94	93.5	88	93	546.5
2. Standby time	184	175	191	174.5	177	188	1,089.5
3. Deadline time	435	465	420	452	479	439	2,690 (hours)
4. Mileage Per Month	1050	905	1150	1168	883	1000	6,156 (mile)

**Fukuoka Team JPNS 474 (june)  
JPNO 2792**

1. Driving time	119	105.5	128.5	116	131	84	684
2. Standby time	310	287	326.5	265	331.5	369	1889
3. Deadline time	8	17	5	8	3	-	41 (day)
4. Mileage per Month	2215	1966.7	2391	2163	2432.5	1557	12725.2 (mile)

**Kyushu Region JPNS 476 (June)  
JPNO 2831**

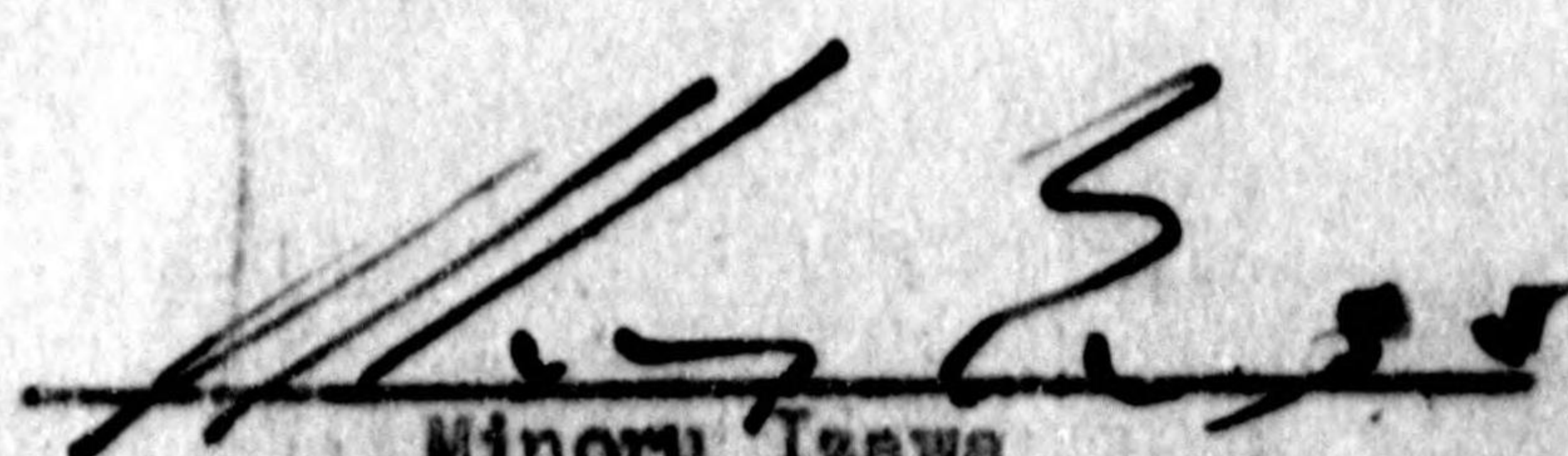
1. Driving time	53.5	78	79	71	92.5	56	430
2. Standby time	257	210.5	254.5	86	142.5	259	1209.5
3. Deadline time	-	-	-	23	16	-	39 (day)
4. Mileage Per Month	993.6	1448.8	1470	1324.6	1718.3	1043	7998.3 (mile)

**Nagasaki JPNS (None)  
JPNO 832 (Jan-May)**

1. Driving time	83	103	107	70	114	-	477
2. Standby time	240	223	230	159	215	-	1067
3. Deadline time	-	20	11	-	8	-	39 (day)
4. Mileage Per Month	1100	1540	1610	1050	1706	-	7060

Remarks: (1) All data except Driving Time are estimated because Sedan Service Charges are paid by S.P.B. baseing on vehicles hours used, not on Mileage.

(2) During the repair time in Shop of one vehicle, other vehicle in reserve be used to take place of it.

  
Minoru Izawa  
Director of  
Fukuoka S.P.B.



**BASIC:** Ltr, Fukuoka Special Procurement Bureau, subj: "Report  
on Sedan Service Vehicles in Kyushu", dtd 26 Jul 49.

1st Ind

HER/te

**KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 26 Jul 49**

**TO: Commanding General, I Corps, APO 301**  
**Attn: Capt. Colchaur, Civil Affairs Section**

H. E. R.



copy  
**FILE**FUKUOKA  
SPECIAL PROCUREMENT BUREAU

451

Date: 12 July 1949

FCXC - 74

SUBJECT: Report on Sedan Service in Kyushu

TO : Major Holway, Hq. 8th Army, Procurement Section,  
Fukuoka Branch.

## 1. List of Sedan Service in Kyushu

USING UNIT	PD NO.	TYPE & MADE	MODEL-YEAR	CAPACITY	CONTRACT COST FOR LAST 6 MONTHS
Miyazaki C.A.T.	JPNS-01 465	Buick	Master Sedan Model 1934	5 Passengers	¥ 957,000.00
Kagoshima C.A.T.	JPNS-01 477	Buick	Sedan Model 1934	5 Passengers	¥ 700,000.00
Fukuoka C.A.T.	JPNS-01 474	Buick	Sedan Model 1937	7 Passengers	¥ 1,605,000.00
Kumamoto C.A.T.	JPNS-01 466	Buick	Sedan Model 1934	7 Passengers	¥ 305,000.00
Kyushu C.A.R.	JPNS-01 476	Cadillac	Sedan Model 1937	7 Passengers	¥ 798,000.00
Oita C.A.T.	JPNS-01 464	Cadillac	Sedan(8 Cyl) Model 1936	6 Passengers	¥ 528,000.00
Saga C.A.T.	JPNS-01 467	Packard	Sedan Model 1937	6 Passengers	¥ 688,000.00

## 2. List of Regular time and Over time during last 6 months.

PD NO.	REGULAR TIME	OVER TIME
JPNS 465	1344	293
" 477	2400	318
" 474	1370	87
" 466	-	-
" 476	1250	75
" 464	1430	1045
" 467	1490	366



3. Average millage for last 6 months can not be measured because rental charges are paid by S.P.B. basing on vehicle hours used.

4. The number of vehicles procured by P.D. can be replaced by ~~the~~ 14 jeeps.

/s/ C. Hashida

---

for M. IZAWA  
Director of  
Fukuoka S.P.B.

1st Ind

HER/km

KYUSHU CIV AFF REGION, HQ & HQ DET, APO 24 Unit 5, 14 July 49

TO: Commanding General, I Corps, APO 301  
Attn: Transportation Section

Forwarded as per instructions, subject TWX, cite ICB 929, dated 27 June, 1949, which arrived here on the 13 July, 1949.

FOR THE COMMANDING OFFICER:

HENRY E. RAINBOLT  
1st Lt FA  
Asst Adjutant



KYUSHU CIVIL AFFAIRS REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

451

APC 24 Unit 5  
1 July 1949

SUBJECT: Additional Transportation for 1/4 Ton Truck

THROUGH: Commanding General, 1 Corps, APC 301

TO : Commanding General, Eighth Army, APC 343

1. Request authority to use Japanese railroad, 20 ton-tandem truck highspeed box car to transport 1/4 ton truck (jeep) on inspection trips of Coal Team in addition to the Louisville.

2. Mines are varied distance from railroad siding and jeep transportation is necessary.

3. The 20 ton box car is approved to travel with passenger cars.

S. C. HILTON  
Colonel, FA  
Commanding



**FILE 457**

AGM 520 (1 Jul 49) 2d Ind  
SUBJECT: Additional Transportation for 1/4 Ton Truck

JUL 22 1949

HEADQUARTERS EIGHTH ARMY, APO 343

TO: Commanding General, I Corps, APO 301

1. Type of equipment requested in paragraph 1 of basis communication is not available for the purpose indicated.
2. Recommend use of high-speed flat car, one of which is assigned to the Kyoto Division railway car pool.

BY COMMAND OF LIEUTENANT GENERAL WALKER:

CHARLES A. HULL  
Captain AGD  
Asst. Adj. Gen.

AG 520 - V

3d Ind

Headquarters I Corps, APO 301

TO: Chief, Kyushu Civil Affairs Region, APO 24-5

JUL 28 1949

1. Inviting attention to previous indorsement.
2. Information requested as to frequency of trips and duration.
3. Request for use of high speed flat car should be directed to headquarters I Corps.

BY COMMAND OF MAJOR GENERAL COULTER:

Charlie Ramsey  
C. W. S. U.S.A.  
Asst. Adj. Gen



**BASIC:** Ltr Kyushu Civil Affairs Region, APO 24-5, 1 July 49.  
**Subj:** "Additional Transportation for 1/4 Ton Truck"

4th Ind

AG/W

**KYUSHU CIVIL AFFAIRS REGION, HQ & HQ DET, APO 24-5, 2 Aug 49**

**TO: Commanding General, HQ I Corps, APO 301**

1. Information required for by 3rd indorsement is hereby submitted as inclosure #1.

2. Request authority to use Japanese high-speed flat car to transport 1/4 ton truck (jeep) for inspection trips by coal team.

**FOR THE COMMANDING OFFICER:**

1 Incl:

1. List of Travel Accomplished by Coal Team Since April 1949

**HENRY R. RAINBOLT, Jr.**  
1st Lt., FA  
Adjutant



1 August 1949

## LIST OF TRAVEL ACCOMPLISHED BY COAL TEAM SINCE APRIL 1949

<u>DATE</u>	<u>NUMBER OF PERSONNEL</u>	<u>DESTINATION</u>
4 Apr - 8 Apr	7	Chikuko Coal Field
11 Apr -15 Apr	5	Fukuoka and Nagasaki Prefecture
18 Apr -22 Apr	5	Chikuko Coal Field
25 Apr - 29 Apr	7	Saga Prefecture
10 May -14 Apr	8	Nagasaki and Sasebo Cities
17 May -21 Apr	5	Kumamoto City & Amakusa Mand
24 May -29 Apr	4	Nagasaki Prefecture
1 Jun - 4 Jun	2	Omuta City
1 Jun - 5 Jun	3	Omuta & Nagasaki
13 Jun -20 Jun	6	Fukuoka, Saga & Nagasaki Pref.
20 Jun -26 Jun	4	Kumamoto Prefecture
28 Jun - 1 Jul	5	Fukuoka Prefecture
2 Jul - 4 Jul	3	Sasebo City
6 Jul - 9 Jul	5	Saga Prefecture
11 Jul -14 Jul	4	Chikuko Coal Field
20 Jul -23 Jul	5	Saga, Kumamoto & Kagoshima Pref.



C O P Y

HEADQUARTERS EIGHTH ARMY  
 United States Army  
 Office of the Commanding General  
 APO 343

MESSAGEFORM

Date 24 June 1949  
 File Number AGGO 451  
 Office of Origin G-4

FROM: CG EIGHTH ARMY

PRECEDENCE: MAIL

TO: SEE DISTRIBUTION

INITIALS: FMB/fb /s/ FMB

MESSAGE: SUBJECT: Use of Official Vehicles.

1. Reference Section I, Circular 72, Department of the Army, 10 May 1949, subject: "Official Passenger Vehicles."

2. Radiogram, CINCFE, ZX 14121, 19 June 1949, is quoted in part for information and prior planning:

" \* \* \* Part 1. \* \* \* For the purposes of this radio, all personnel in overseas commands are considered to be in field work in the sense meant by \* \* \* (paragraph 2c of the reference).

"Where private, public or official bus transportation is not available or adequate, local commanders may, within the intent of \* \* \* (paragraph 2c of the reference) \* \* furnish official passenger vehicles to military and civilian personnel for use other than the actual performance of official duties. Such usage normally includes transportation between domiciles and places of employment.

"Commanders will submit quarterly, beginning 1 October 49, for the approval of the Secretary of the Army a consolidated report showing the number of vehicles used and the number of personnel transported at each military installation in their commands in accordance with \* \* \* above. Complete justification for such use will accompany each report. Detailed records - trip tickets - will be maintained at each military installation for a period of 6 months subsequent to the submission of each quarterly report entitled 'Quarterly Report of Use of Official Transportation,' RCS CSGLD-240. Navy and Air Force have agreed to issue similar instructions.

"Part 2. The first quarterly consolidated report entitled, 'Quarterly Report of Use of Official Transportation,' required by \* \* \* above will be submitted within 15 days following expiration of each quarterly period.



Messageform: AGGO 451, Hq Eighth Army, 24 June 1949, contd.

Necessary records will be maintained to permit this report to include, by military installation, the number of vehicles used (sedans and jeeps) and number of personnel transported therein for other than the actual performance of official duties together with complete justification for such use. \* \* \*

3. Detailed instructions will follow.

WALKER

OFFICIAL:

/s/ J. W. Donnell  
/t/ J. W. DONNELL  
Colonel, AGD  
Adjutant General

DISTRIBUTION:

"H"

Faint, mostly illegible text in the distribution section, possibly containing recipient names and addresses.

Administrative routing and stamp area at the bottom of the page, including a date stamp and a box with the number '2'.



KYUSHU MILITARY GOVERNMENT REGION  
HEADQUARTERS AND HEADQUARTERS DETACHMENT  
Fukuoka, Kyushu, Japan

VRV/km

APC 24 Unit 5  
21 June 1949

451

SUBJECT: Transportation Needs of SCAP, CIA&E Information Center

TO : Commanding General, I Corps, APC 301

1. References, Letter I Corps, File AG 000176 BA, dated 11 May 1949, subject: "Transportation for SCAP CIA&E Information Centers" and letter this headquarters, dated 23 May 1949 subject: "Report on Transportation needs of CIA&E, SCAP Information Centers" (with reports from the three (3) Libraries on Kyushu).

2. Enclosed herewith is letter from SCAP, CIA&E Library, Kumamoto, Kyushu setting forth present transportation needs.

S. C. HILTON  
Colonel FA  
Commanding

1 Incl:  
Report fm  
Kumamoto.