DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

GHQ/SCAP Records (RG 331, National Archives and Records Service)

Description of contents

(1) Box no. 3061

(2) Folder title/number: (9)
Disaster Plan

(3) Date: Dec. 1947 - Aug. 1949

(4) Subject:

Classification	Type of record
9450, 9760	c, e

(5) Item description and comment:

Kochi

(6) Reproduction: (Yes) No

(7) Film no. Sheet no.

(Compiled by *National Diet Library*)

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

FILE
w/ DISASTER PLAN.

HEADQUARTERS
KOCHI CIVIL AFFAIRS TEAM
APO 1050

31 August 1949

SUBJECT: Evaluation of Disaster Plan

THROUGH: Chief, Shikoku Civil Affairs Region
APO 1050

TO: Commanding General
I Corps
APO 301
ATTENTION: Civil Affairs Section

1. In compliance with letter from your Headquarters the enclosed evaluation of the Kochi Prefecture Disaster plan is submitted.

2. This check list was given to the Prefectural officials with recommendation that they evaluate their disaster plan and make changes where needed. Special emphasis has been paid to coordinate the Kochi Prefecture Disaster Plan with that of other Prefectures within the region.

1 Encl:
Disaster Plan Check list.

O. A. AXELSON
Lt. Col., FA
Chief

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

CHECK LIST FOR EVALUATING
JAPANESE PREFECTURAL DISASTER PLANS

Kochi Prefecture

29 August 19 49

ADMINISTRATION

		Yes	No
1.	ORGANIZATION		
	a. Is the Governor in charge of disaster operations?	X	
	b. Does he have a Deputy Assistant?		—
	c. Is the prefecture disaster planning board organized in accordance with the provisions of the Disaster Law?	X	—
	d. Has a working committee been set up from the Prefecture Disaster Planning Board	X	—
	e. Does the Board include key prefectural officials?	X	—
	f. Has the Japan Red Cross been organized and coordinated in order to carry out their obligations under the Law?	X	—
	g. Are provisions made for a Field Headquarters for officials in time of disaster?	X	—
2.	LIAISON and REPORTING		
	a. Is there liaison with the Occupation Forces?	X	—
	b. Is there liaison with the Japan Red Cross?	X	—
	c. Is there a plan for inter-prefectural aid?	X	—
	d. Are emergency channels of communication provided?	X	—
	e. Are procedures established for reporting to the Japanese Government?	X	—
	f. Will chronological records of events of the disaster operations be kept?	X	—
	g. Will an evaluation of the operation be made?	X	—
	h. Will the Disaster Plan be revised to correct weaknesses discovered during the disaster?	X	—
3.	SUPPLIES		
	a. Is there coordination of requests for supplies during an emergency to prevent duplication?	X	—
	b. Is emergency transportation provided?	X	—

Inclosure 2 to Operational Directive 37, Hq Eighth Army, 13 July 1949

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PHASES OF A DISASTER OPERATION

	Yes	No
1. PREPAREDNESS PHASE		
a. Have the disaster hazards been studied?	X	
b. Will the plan be revised periodically?	X	
.... has plan for utilising the disaster relief operating team been sent to the Welfare Ministry as required by the disaster law?	X	
c. Is training provided for responsible disaster workers?	X	
d. Is provision made to publicise safety precautions?	X	
2. ALERTING PHASE		
a. Will the meteorological officials advise the prefecture of approaching disaster?	X	
b. Is there a system for alerting the responsible officials?	X	
.... subordinate department workers?	X	
.... Municipal and town officials?	X	
.... Japan Red Cross officials?	X	
c. Will disaster warnings be publicised?	X	
d. Will disaster warnings be broadcast by radio?	X	
e. Are provisions made to use emergency communication channels?	X	
f. Will evacuation of threatened areas be supervised?	X	
g. By the police?	X	
3. EMERGENCY AND REHABILITATION PHASES		
a. Police Officials: Do they have the following duties:		
(1) Maintain law and order?	X	
(2) Survey and report damage?	X	
(3) Direct rescue work?	X	
(4) Control traffic, including spectators?	X	
(5) Guard weakened bridges, broken power lines, and other hazards?	X	
(6) Check disaster-caused blackmarket activity, profiteering and looting?	X	
(7) Supervise the work of the emergency auxiliary police?	X	
Train the auxiliary police prior to the disaster?	X	
(8) Report all developments to disaster headquarters?	X	
(9) Is the police function limited to the above duties?		X
b. Fire Officials: Do they have the following duties:		
(1) Publicise fire prevention measures?	X	
(2) Inspect community periodically for fire hazards?	X	
Enforce elimination of these hazards?	X	
(3) Recommend construction of sumps and jetties where needed?		
(4) Provide for daily check of....water pressure?	X	
.... fire fighting equipment?	X	
.... special rescue equipment?	X	
(5) Fight fires?	X	
(6) Rescue people trapped in burning areas?	X	
(7) Request police assistance to control traffic?	X	
(8) Report all developments to disaster headquarters?	X	
(9) Plans for clearing of fire breaks?	X	

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	Yes	No
c. Health and Sanitation on Officials: Do they have the follwoing duties:		
(1) Organise and supervise medical relief squads?	X	—
(2) Establish first aid stations?	X	—
(3) Hospitalise critically injured?	X	—
(4) Coordinate program with Japan Red Cross work?	X	—
(5) Test representative samples of drinking water for purity? (Sample to be submitted by Civil Engineer Officials.)	—	—
(6) Take precautions against epidemics?	X	—
(7) Establish medical supply points to serve first aid teams?	X	—
(8) Coordinate requests for medical supplies?	X	—
(9) Arrange for repair of sewage lines or other sanitation facilities?	X	—
(10) Report all developments to disaster headquarters?	X	—
d. Welfare Officials: Do they have the following duties:	X	—
(1) Provide the following emergency relief supplies:		
Food?	X	—
Clothing?	X	—
Blankets and bedding?	X	—
Shelter?	X	—
Fuel?	X	—
(2) Provide burial expense?	X	—
(3) Provide rehabilitation?	X	—
(4) Report all developments to disaster headquarters?	X	—
e. Economics Officials: Do they have the following duties:		
(1) Coordinate request of JC, CA, and SCAP for additional commercial supply of:		
normal ration items?	X	—
building materials?	X	—
gasoline and oil?	X	—
fishing equipment?	X	—
farming equipment?	X	—
(2) Submit estimates of long-term supply needs?	X	—
(3) Cooperate with police in checking disaster-caused black market activities and profiteering?	X	—
(4) Report all developments to disaster headquarters?	X	—
f. Civil Engineers: Do they have the following duties:		
(1) Water supply:		
(a) Patrol reservoirs, pipe lines, etc., against contamination?	X	—
(b) Plan alternate source of supply?	X	—
(c) Establish water supply points in extreme emergencies?	X	—
(d) Submit representative samples of drinking water to Health Officials for bacteriological testing?	X	—
(e) Supervise purification of water?	X	—
(f) Restore normal water supply system as rapidly as possible?	X	—

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	Yes	No
(2) Roads and bridges:		
(a) Dispatch work crews to reopen essential highways and bridges?	X	—
(b) Determine maximum load which remaining bridges can carry?	X	—
(c) Give this information to the police?	X	—
(d) Repair roads and bridges as rapidly as possible?	X	—
(3) Harbor facilities (if available):		
(a) Restore maritime warning devices (bouys, blinkers, etc.)?	X	—
(b) Locate beaches suitable for landing emergency supplies?	X	—
(c) Repair lighters if docks are unserviceable?	X	—
(d) Restore cranes and allied equipment?	X	—
(e) Reestablish normal operations as rapidly as possible?	X	—
(4) Landing fields (if available):		
(a) Prepare landing strip for emergency use?	X	—
(b) Repair damaged equipment?	X	—
(c) Restore markings, wind sleeve, etc.?	X	—
(5) Flood Control:		
(a) Plans for emergency repairs to levees in case of impending floods?	X	—
(6) Report all developments to disaster headquarters?	X	—

5. In addition to the specific duties outlined above the Civil Engineer Officials should be prepared to assist the following utilities if a specific request is received from the responsible officials. These utilities are controlled by the national government rather than the prefectural government:

(1) Railroads:		
(a) Provide workers?	X	—
(b) Provide equipment and reconstruction material?	X	—
(c) Arrange emergency transportation to evacuate injured in case of a train wreck?	X	—
(2) Electrical system:		
(a) Provide workers?	X	—
(b) Provide equipment and reconstruction material?	X	—
(c) Report power line breaks?	X	—
(d) Assist in setting up emergency generators?	X	—
(3) Gas:		
(a) Provide workers?	X	—
(b) Provide equipment and reconstruction material?	X	—
(c) Report leaks in storage tanks, pipe lines, etc.?	X	—
(4) Telephone and Telegraph:		
(a) Provide workers?	X	—
(b) Provide equipment and reconstruction material?	X	—

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

AG 080 1st Ind FC/arf
SUBJECT: Japanese Prefectural Disaster Plans

FILE
W/DISASTER Plan.

Headquarters, Shikoku Civil Affairs Region, APO 1050, 24 August 1949

TO: Chief, Ehime Civil Affairs Team, APO 1050
Chief, Kagawa Civil Affairs Team, APO 1050
Chief, Kochi Civil Affairs Team, APO 1050
Chief, Tokushima Civil Affairs Team, APO 1050

1. Desire that material requested in paragraph 2 of the basic communication be submitted to this Headquarters by 19 Spetember 1949.

2. The latest copies in English of prefectural disaster plans in region files carry the following dates: Kagawa, February 1949; Ehime, October 1947; Tokushima, January 1948; Kochi, September 1947, with a supplement on distribution of cloth dated March 1948. We have a Japanese copy for Tokushima dated May 1949. Complete up-to-date copies of the plans, in English, or revised pages that could be inserted into the copies on file to make them current, are to be submitted with the reports.

BY ORDER OF THE CHIEF, SHIKOKU CIVIL AFFAIRS REGION:

HENRY L. CHISOLM
WOJG USA
Adjutant

Copy

432

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

HEADQUARTERS I CORPS
APO 301 (Kyoto, Honshu)

WHB/mn

AG 080 - BA

SUBJECT: Japanese Prefectural Disaster Plans

TO: Chief, Tokai-Hokuriku Civil Affairs Region,
APO 710
Chief, Chugoku Civil Affairs Region,
APO 248
Chief, Kinki Civil Affairs Region,
APO 25
Chief, Kyushu Civil Affairs Region,
APO 929
Chief, Shikoku Civil Affairs Region,
APO 1050

1. Reference is made to paragraph 9, Eighth Army Operational Directive No. 37, dated 13 July 1949.

2. It is desired that Japanese prefectural disaster plans be examined and a report submitted to this headquarters by 30 September 1949 of their status and degree of compliance with Japanese laws and the requirements of paragraph 9, OD #37. Special attention will be given to the progress being made by prefectures in coordinating their various disaster plans to allow for efficient functioning in event of disasters involving more than one prefecture or necessitating immediate aid to one from another.

3. Reference Par 9g, OD #37, this headquarters will be sent the same reports that are sent to Headquarters Eighth Army.

BY COMMAND OF MAJOR GENERAL COULTER:

/s/ Charlie Ramsey
/t/ CHARLIE RAMSEY
CWO USA
Asst Adj Gen.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

Welfare

HEADQUARTERS I CORPS
APO 301 (Kyoto, Honshu)

CDO'C/sjm/mo

17 August 1949

FILE
W/DISASTER
PLAN.

AG 014 - BA

SUBJECT: Use of Fire Defense Agencies in Extreme Emergency

TO: See Distribution

The attached copy of memoranda, subject as above, furnished by Kyoto Liaison Office is forwarded for your information.

BY COMMAND OF MAJOR GENERAL COULTER:

C. C. CARTER
Colonel, AGD
Adjutant General

1 Incl:
As stated

DISTRIBUTION:
2 ea CA Region & Team
I Corps Z/R
1 AG Rec, I Corps
1 - L-G file

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

KYOTO LIAISON AND COORDINATION OFFICE

KLCO Information No. 258

8 August 1949

Assistance and Co-operation to be Extended by Fire Defense Agencies to the Police in "Extreme Emergency"

In line with the Government intention to cope with the questions confronting the nation in regard to the maintenance of peace and security by fully utilizing the existing legal stipulations within their own framework, the HQ, National Rural Police and the National Fire Defense Board authorities conferred on the closer co-operations between the police and fire defense forces in general, and on the phase of this question as bearing on Article 24, Item I, the Organizational Law of the National Fire Agencies, in particular, subsequently sounding out the intention of the GHQ on the subject. An informal instruction (cf, Inclosure A.) was then issued to the Japanese authorities concerned by the Public Safety Division, G-2, GHQ, SCAP. Deciding to attain the objective of the subject co-operation and assistance as based on and within the limitation of the SCAP intention as indicated in the said instruction, the HQ, NRP and NFDB issued the instructions respectively to the local agencies concerned (cf. Inclosure B. and C.).

Incl: 3 incl. as indicated.

Dist: I Corps CA Section
Kyoto CAT
Ist Region CIC

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

Inclosure A

12 July 1949

Informal Instruction of G-2, GHQ, SCAP.

As a result of a conference between the Director General of the National Rural Police Headcuarters and the Director General of the National Fire Defense Board it was decided that the fire agencies of Japan should lender special aid to the police departments in the event of extreme emergency. In view of this decision the following instructions, for use of the police and fire agencies, have been prepared.

1. "Extreme Emergency" shall be defined as riots, insurrection, conflagration, or a catastrophic action of nature beyond human control. Within local governments the mayor or comparable official shall assume the responsibility of deciding whether or not an extreme emergency exists.

2. In the event of an extreme emergency as defined herein the police may request the cooperation and assistance of the fire agencies.

3. The order directing fire agencies to render special aid to the police departments shall be issued by the mayor or comparable official.

4. The fire agency personnel shall be under the supervision of the duly appointed fire chief and orders from the police department for utilization of the fire agency personnel shall normally be transmitted through the fire chief or his designated officers. However, where efforts to locate the fire chief or his designated officers might result in a delay of transmission of orders the police officials shall have authority to give orders directly to fire agency personnel.

5. In cities where there exists both a paid fire department and Shobodan, the officers of the Shobodan shall make available the services of their organization to the fire chief and shall remain under supervision of the fire chief for the duration of the extreme emergency. In cities where only a Shobodan exists the Shobodan chief shall assume the responsibilities of fire chief.

6. The fire agency personnel shall not be placed in a position where there is imminent danger of physical conflict nor be exposed to personal danger beyond that to which they are customarily subjective. However, the fire agency personnel shall have the right of defending themselves in case they are attacked.

7. It is recommended that all cities, towns and villages accomplish a plan for special aid between the fire and police agencies in accordance with the spirit of these instructions and practice the execution of this plan at intervals.

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Inclosure B. (Translation)

Koku-Sho Hatsu Dai 73 Go,

July 14, 1949.

FROM : Director-General, National Fire Defense Board.

TO : Governors, To, Do, Fu, Ken.

SUBJECT : Assistance and co-operation to be extended by the fire agencies to the police in case of an extreme emergency.

In dealing with the subject question, it is considered appropriate that the points enumerated hereunder be followed. The fire agencies under your jurisdiction be notified accordingly so that the enforcement thereof will be carried out satisfactorily.

This measure should not be construed as the police attempt to force assistance and co-operation on the fire agencies nor as its intention to subordinate thereto the fire agencies. The subject co-operation and assistance measures are expected to be conducted in each region with the mutual understanding and consultation between the two parties concerned.

1. The five agencies shall extend special assistance and co-operation to the police under an extreme emergency.

2. The "extreme emergency" shall mean the condition of disturbance and riot, or the condition arising out of such natural calamity as a conflagration, earthquake or typhoon (including the case of police depletion caused by the detailing of police force to other stricken area).

In cities, towns, and villages, the judgement whether a particular case constitutes an extreme emergency shall be left to the mayor or village head-man or his deputy.

3. In case of extreme emergency, the police shall be able to request the fire agencies assistance and cooperation.

4. The special assistance and co-operation to the police shall be rendered by order of the mayor or village head-man, or his deputy.

5. The fire agency personnel shall be under the supervision of the duly appointed fire chief and orders from the police force for utilization of the fire agency personnel shall normally be transmitted through the fire chief or his designated officers. However, where efforts to locate the fire chief or his designated officers might result in a delay of transmission of orders the police officials shall have authority to give orders directly to fire agency personnel.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

6. In cities where there exists both a paid fire department and Shobodan, the officers of the Shobodan shall make available the services of their organization to the fire chief and shall remain under supervision of the fire chief for the duration of the extreme emergency. (The order of activation shall be, as a principle, that the Shobodan personnel is placed in the first and the paid fire department in the second position.)

7. In cities where only a Shobodan exists the Shobodan chief shall assume the responsibilities of fire chief.

8. The fire agency personnel shall not be placed in a position where there is imminent danger of physical conflict nor be exposed to personal danger beyond that to which they are customarily subjective. However, the fire agency personnel shall have the right of defending themselves in case they are attacked.

9. It is recommended that all cities, towns and villages accomplish a plan for special aid between the fire and police agencies in accordance with the spirit of these instructions and practice the execution of this plan at intervals.

Note:

1. The business operations which are the object of assistance and co-operation by the reinforcing fire agency personnel shall be conducted in pursuance of 8 above and limited to such business as crime prevention measures and traffic control as would be within the capacity of the fire personnel.

2. In the assistance and co-operation by the fire agencies to the police, the reinforcing fire agencies shall take full care so that such original duties as the fire prevention and combat shall not be neglected.

3. The HQ,. NRP, has notified its subordinate police authorities of the purport of the foregoing.

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Inclosure C. (Translation)

Bi-Ko-Hatsu Dai 31 Go,
Bi-Kei-Hatsu Dai 25 Go,
Kei-Bo-Hatsu Dai 131 Go,

July 15, 1949

FROM : Director, Policing Dept., NRP.
Director, Criminal Dept., NRP.

TO : Commandants, NRP Regional HQ.
Chiefs, To, Do, Fu, Ken NRP HQ.

SUBJECT : Assistance and co-operation to be extended by the fire agencies to the police in case of an extreme emergency.

You are hereby informed that it is now agreed between this HQ and the National Fire Prevention Board, that the subject assistance and co-operation as based on Article 24, Item I, the Organization Law of the Fire Agency, be carried out in pursuance of the points enumerated hereunder.

This measure shall not be construed as the police attempt to force assistance and cooperation on the fire agencies nor as its intention to subordinate thereto the said agencies. The subject cooperation and assistance measures are expected to be conducted in each region with the mutual understanding and consultation between the two parties concerned. In the actual operation of the subject question, the aforesaid points be considered so that care be taken against the abuse of the subject operation.

It is further requested that full liaison be maintained with the municipal police forces on the subject.

It is added that the National Fire Prevention Board will contact the local fire agencies on the subject also.

(1. Through 9. identical with the corresponding part in Inclosure B.)

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

FILE

Aug. 12, 1949

To : Chief of the Kochi Civil Affairs Team.

From : Chief of the Welfare Section, Kochi Pref.

Subject: Answer for Disaster Plan Checklist.

TO: The Commanding Officer

Here is the Disaster Plan Checklist, this list was checked against the Prefecture Disaster Plan by the Welfare Section.

RTW

This has been checked by the W.O. with Prefecture.

RTW

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

CHECK LIST FOR EVALUATING
JAPANESE PREFECTURAL DISASTER PLANS
Kochi Prefecture
August 12, 1949.

ADMINISTRATION

	Yes	No
1. ORGANIZATION		
a. Is the Governor in charge of disaster operations?	Yes	
b. Does he have a Deputy Assistant?	Yes	—
c. Is the prefecture disaster planning board organized in accordance with the provisions of the Disaster Law?	Yes	—
d. Has a working committee been set up from the Prefecture Disaster Planning Board?	Yes	—
e. Does the Board include key prefectural officials?	Yes	—
f. Has the Japan Red Cross been organized and coordinated in order to carry out their obligations under the law?	Yes	—
g. Are provisions made for a Field Headquarters for officials in time of disaster?	Yes	—
2. LIAISON and REPORTING		
a. Is there liaison with the Occupation Forces?	Yes	
b. Is there liaison with the Japan Red Cross?	Yes	—
c. Is there a plan for inter-prefectural aid?	Yes	—
d. Are emergency channels of communication provided?	Yes	—
e. Are procedures established for reporting to the Japanese Government?	Yes	—
f. Will chronological records of events of the disaster operations be kept?	Yes	—
g. Will an evaluation of the operation be made?	Yes	—
h. Will the Disaster Plan be revised to correct weaknesses discovered during the disaster?	Yes	—
3. SUPPLIES		
a. Is there coordination of requests for supplies during an emergency to prevent duplication?	Yes	
b. Is emergency transportation provided?	Yes	—

Inclosure 2 to Operational Directive 37, Hq Eighth Army, 13 July 1949

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

	Yes	No
e. Health and Sanitation Officials: Do they have the following duties:		
(1) Organize and supervise medical relief squads?	Yes	—
(2) Establish first aid stations?	Yes	—
(3) Hospitalize critically injured?	Yes	—
(4) Coordinate program with Japan Red Cross Work?	Yes	—
(5) Test representative samples of drinking water for purity? (Sample to be submitted by Civil Engineer Officials.)	Yes	—
(6) Take precautions against epidemics?	Yes	—
(7) Establish medical supply points to serve first aid teams?	Yes	—
(8) Coordinate requests for medical supplies?	Yes	—
(9) Arrange for repair of sewage lines or other sanitation facilities?	Yes	—
(10) Report all developments to disaster headquarters? OK.	—	No ✓
d. Welfare Officials: Do they have the following duties:		
(1) Provide the following emergency relief supplies:		
Food?	—	No
Clothing?	—	No
Blankets and bedding? OK	—	No
Shelter?	—	No
Fuel?	—	No
(2) Provide burial expense?	Yes	—
(3) Provide rehabilitation? OK.	—	No
(4) Report all developments to disaster headquarters?	Yes	—
e. Economics Officials: Do they have the following duties?		
(1) Coordinate request of JG, CA, and SCAP for additional commercial supply of:		
Normal ration items?	—	No
Building materials?	—	No
Gasoline and oil?	—	No
Fishing equipment?	—	No
Farming equipment?	—	No
(2) Submit estimates of long-term supply needs?	Yes	—
(3) Cooperate with police in checking disaster-caused black market activities and profiteering? OK.	—	No
(4) Report all developments to disaster headquarters?	Yes	—
f. Civil Engineers: Do they have the following duties:		
(1) Water supply:		
(a) Patrol reservoirs, pipe lines, etc., against contamination?	Yes	—
(b) Plan alternate source of supply?	Yes	—
(c) Establish water supply points in extreme Emergencies?	Yes	—
OK (d) Submit representative samples of drinking water to Health Officials for bacteriological testing?	—	No
(e) Supervise purification of water?	Yes	—
(f) Restore normal water supply system as rapidly as possible?	Yes	—

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

	Yes.	No.
(2) Roads and bridges:		
(a) Dispatch work crews to reopen essential highways and bridges?	Yes	—
(b) Determine maximum load which remaining bridges can carry?	Yes	—
(c) Give this information to the police?	Yes	—
(d) Repair roads and bridges as rapidly as possible?	Yes	—
(3) Harbor facilities (if available):		
(a) Restore maritime warning devices (bouys, blinkers, etc.)?	Yes	—
(b) Locate beaches suitable for landing emergency supplies?	Yes	—
(c) Repair lighters if docks are unserviceable?	Yes	—
(d) Restore cranes and allied equipment?	Yes	—
(e) Reestablish normal operations as rapidly as possible?	Yes	—
(4) Landing fields (if available):		
(a) Prepare landing strip for emergency use?		
(b) Repair damaged equpment?		No
(c) Restore markings, wind sleeve, etc.?	Yes	—
(5) Flood Control:		
(a) Plans for emergency repairs to levees in case of impending floods?	Yes	—
(6) Report all developments to disaster headquarters?	Yes	—

g. In addition to the specific duties outlined above the Civil Engineer Officials should be prepared to assist the following utilities if a specific request is received from the responsible officials. These utilities are controlled by the national government rather than the prefectural government;

(1) Railroads:		
(a) Provide workers?	Yes	—
(b) Provide equipment and reconstruction material?	Yes	—
(c) Arrange emergency transportation to evacuate injured in case of a train wreck?	Yes	—
(2) Electrical system:		
(a) Provide workers?	Yes	—
(b) Provide equipment and reconstruction material?	Yes	—
(c) Report power line breaks?	Yes	—
(d) Assist in setting up emergency generators?	Yes	—
(3) Gas:		
(a) Provide workers?	—	No
(b) Provide equipment and reconstruction material?	—	No
(c) Report leaks in storage tanks, pipe lines, etc.?	Yes	—
(4) Telephone and Telegraph?		
(a) Provide workers?	Yes	—
(b) Provide equipmen and reconstruction material?	Yes	—

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

May 4, 1949

To : Commanding Officer of Kochi M. G. T.

From : Chief of Personal Affairs Section, Kochi Pref.

Subject: Report on change of personnel
(for the month of April)

Name of section	Position	Predecessor	Successor	Date of issuing order
Document section	Assistant chief of inspection	Takazumi Shinmei	Torasaburo Kawasaki	April 1, 1949
Statistics section	In charge of general affairs	Masayuki Takejima	Keiken Hosokawa	April 7, 1949
"	In charge of Agawa-gun	Tatsunari Iwahara	Masayuki Takejima	"
"	In charge of Kami-gun	Ken Yamamoto	Tatsunari Yamamoto	"
"	In charge of Hata & Takaoka-gun	Shiro Yoshimoto	Tsunemi Yamazaki	"
"	In charge of statistics of labor power		Isao Ogata	April 14, 1949

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

FILE

HEADQUARTERS
KOCHI MILITARY GOVERNMENT TEAM
APO 1050

5 May 1949

SUBJECT: Kochi Prefecture Disaster Plan

THRU: Commanding Officer
Shikoku Military Government Region
APO 1050

TO: Commanding General
I Corps
APO 301

ATTN: Military Government Section

1. In compliance with para. 2. j., Annex 1 to Operations Memorandum 13, Hq. I Corps, subject "Disaster Plan", dated 17 December 1948, two (2) copies of Kochi Prefecture Disaster Plan are submitted.

O. A. AXELSON
Lt. Col. FA
Commanding

Incl:
2 Copies, Kochi Prefecture Disaster Plan

WELFARE SECTION COPY.

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

FILE

HEADQUARTERS
KOCHI MILITARY GOVERNMENT TEAM

INTER-OFFICE MEMORANDUM

6 May 1949

SUBJECT: Kochi Prefecture Disaster Plan

TO : Commanding Officer

FROM : Welfare Officer

1. Attached copy of Kochi Prefecture Disaster Plan is for the use of the Commanding Officer in the event of disaster. A duplicate copy is on file in the Welfare Section, in chest marked "Disaster Kit." In accordance with I Corps O. M. 13, 1948, 2 copies were sent to I Corps yesterday. A copy was also sent to Shikoku Mil. Govt. Region at the request of Mr. Fred Carr, Region Welfare Officer, who is charged with the duty of coordinating the plans of the four Shikoku teams and prefectures.

2. For your information, a copy of check list, Inclosure 1, Annex 1, I Corps O. M. 13, 1948, is also attached. The answers to many questions are checked in the negative column, while conformance to O. M. 13 requires an affirmative answer that all points are specifically covered in the plan. After many hours of analysis and discussion, Prefectural Welfare authorities assure us that an amendment will soon be issued to remedy the negative answers. When received, the amendment will be submitted to the Commanding Officer, to I Corps, and to SMGR Welfare Officer.

JOHN W. ROURK, DAC
Welfare Officer

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又このたびの割當數量は本縣割當數の約三分の一であり残余は各社市の交付状況を検討の上追加割當を行う予定である

高知縣

非常災害用普通衣料切符割當状況

本縣割當總數	今回割當數	殘量	備考
六八、五〇〇點	二三、〇〇〇點	四五、五〇〇點	管下市町村數 一市一六八町村

DECLASSIFIED E.O. 13526 SECTION 3-403\NNDC NO. JJ 2013

FILE

第八回	本牒	今回動産総數	内	訳	備考
			動産	不動産	
		非常災害地並ニ本年切件ノ			
		分ニ付テハ左ノ通リ			
		本牒ノ末尾ニ一ヶ所ニ			
		數箇ノ物件ヲ一括シ			
		記載シタルモノアリ			
		本牒ニ記載シタル物件ハ			
		何レモ差押ヘタル			
		物ニシテ			
		本牒ニ記載シタル			
		物件ハ			
		市ノ			
		倉庫ニ			
		保管シアリ			
		本牒ニ記載シタル			
		物件ハ			
		市ノ			
		倉庫ニ			
		保管シアリ			

昭和二十三年東非第　号

ヒラヒラ

昭和二十三年一月二十七日

高知縣民生部

高知縣警察部經濟保安課

高知縣事務官

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

昭和三十三年度非常災害用衣料品卖数割当表

高知縣

郡市別	割当卖数	全上切符枚数	基準人口23.8.1	備考
高知市	四、〇五〇	一六二	一五二、七三八	
安芸郡	二、八二五	一一三	一〇六、三三三	
香美郡	二、三五〇	九四	八八、〇五六	
土佐、長岡郡	二、七五〇	一一〇	一〇三、一六四	
吾川郡	一、八二五	七三	六九、一一〇	
高岡郡	四、九二五	一九七	一八五、九三七	
幡多郡	四、二七五	一七一	一六一、一五七	
計	二三、〇〇〇	九二〇	八六六、三八五	

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三厚第六四号
昭和三十四年一月二十五日

高知市長
幡多支庁長
北方事務所長
殿

高知県民生部長
高知県経済部長

昭和二十三年度非常災害用衣料品の臭数割當について

右について別表の通り割當てるから左記各項に基いて適正に実施されたい。なお町村に対しては別紙寫の通り通達しておいたから念のため通知する。

記

一、目的

本普通衣料切符は災害救助法が適用にならない小災害及び

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益難等不慮の災厄の為被害を蒙った罹災者に交付し応急救助を図るものとする。

二、交付の対象及び基準

左表の限度内において罹災者の被害程度家族構成状態に情に即して実施するものとする。

配給基準 / 配給対象	配給基準		
	世帯別	一世帯当	一人
(イ)家屋の全焼壊流出の世帯	交付限度	普通衣料	普通衣料
(ロ)家屋の半焼壊床上浸水の世帯	一枚	八枚	二枚
(ハ)その他必要を認めた場合	一枚	二枚	二枚

摘要

盗難、遭難船員その他知事において救済用衣料品の支給を必要と認めた場合に限り交付すること。

三、配給方法

(イ)災害発生の連絡あり次第罹災者の申請により町村長から甲請のあった場合又は罹災者の申請により町村長が直ちに実情を調査の上第二項の配給基準に従って普通衣料切符を町村長に交付すること。

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(2) 普通衣料切符の交付に際しては、第二項配給対象の(イ)(ロ)該当世帯に割当数の八割を、(ハ)該当世帯に二割を充当する様計画の上実施すること。

四、現品購入経費

(1) 本衣料切符による現品購入経費は罹災者の負担とすること。

(2) 生活保護法による一時生活扶助の適用を受けた罹災者に対しては所要年續を経た後無償又は一部本人負担として購入出来得るよう取り計らうこと。

五、報告

市、支庁、地方事務所長は各月の交付実績に基いて管下町村長から別紙様式(一)による「非常災害用普通衣料(切符)交付状況調」を徴し、これに別紙様式(二)の「非常災害用普通衣料切符交付状況報告書」を添えて、月別に翌月十日迄に厚生課に必着するよう提出すること。

六、台帳

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市、支庁、地方事務所長は右衣料切符の取扱について、左の様式に基く交付台帳を作成し、町村長に対し第三項に基いて普通衣料切符を交付した場合は、明確に記録を左しおくと共に随時管下町村の取扱状況を監査すること。

（非常災害用普通衣料切符交付台帳様式）

交付年月日	交付先町村名	罹災年月日	罹災原因	配給対象 (イ) 世帯人員	(ロ) 世帯人員	(ハ) 世帯人員	切符交付状況（点数） 受入数	交付数	受入数累計	交付数累計	差引現在高	摘要
月計												

備考　月が変った場合は二行以上の間隔を置き、各月分の計を記入しておくこと。

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別紙様式(一)

非常災害用普通衣料切符交付状況調(　月分)

○○市
村町

罹災月日	罹災原因	配給対象者 (イ) 世帯人( )	(ロ) 世帯人( )	(ハ) 世帯人( )	切符交付状況 割当数	月迄支給数	当月分支給数	差引現在数
計								

備考
配給対象者(イ)(ロ)(ハ)欄は本文第二項配給対象者を(イ)(ロ)(ハ)の区分に従って夫々記入のこと。

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別紙様式(二)

非常災害用普通衣料切符交付状況報告書(月分)

○○市
地方事務所
支庁

配給対象者	切符交付状況					
	割当数	当月分支給数	当月迄支給数	差引現在数	摘要	
(イ) 世帯 (人)						
(ロ) 世帯 (人)						
(ハ) 世帯 (人)						

備考

配給対象者(イ)(ロ)(ハ)欄は本文第二項配給対象者(イ)(ロ)(ハ)の区分に従って取りまとめ記入のこと。

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昭和二十三年度非常災害用衣料品呉数割当表

高知縣

郡市別	割当呉数	全上切符枚数	基準人口23.8.1	備考
高知市	四、〇五〇	一六二	一五二、七三八	
安藝郡	二、八二五	一一三	一〇六、三三三	
香美郡	二、三五〇	九四	八八、〇五六	
土佐長岡郡	二、七五〇	一一〇	一〇三、一六四	
吾川郡	一、八二五	七三	六九、一一〇	
高岡郡	四、九二五	一九七	一八五、九三七	
幡多郡	四、二七五	一七一	一六一、一五七	
計	二三、〇〇〇	九二〇	八六六、三八五	

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二四厚第六四号

昭和二十四年一月二十五日

高知縣民生部長
高知縣経済部長

町村長殿

昭和二十三年度非常災害用衣料品の点数割当について

右について別表の通り地方事ム所長、支庁長に対し割当てたから、左記各項に基いて適正に実施されたい。

記

一、目的

本普通衣料切符は災害救助法が適用にならない小災害及び盗難等不慮の災厄の為被害を蒙った罹災者に交付し以って應急救助を図るものとする。

二、交付の対象及び基準

左表の限度内において罹災者の被害程度家族構成状態により実

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情に即して実施するものとする。

配給基準 / 配給対象		配給基準
(イ) 家屋の全焼壊流出の世帯	一世帯	世帯別
(ロ) 家屋の半焼壊床上浸水の世帯	〃	〃
(ハ) その他必要を認めた場合	〃	〃

配給基準	
交付限度	普通衣料の符 八枚
〃	〃 二枚
〃	〃 二枚

摘要
盗難、遺難船員、その他知事において救済用衣料品の支給を必要と認めた場合に限り交付すること。

三、配給方法

(イ) 災害発生の連絡ありたる場合又は罹災者の申請ありたる場合は直ちに実情を調査の上第二項の配給基準に従って普通衣料切符を地方事ム所長、支庁長に申請し交付を受けること。

(ロ) 右切符を受領した場合は民生委員會その他関係者の意見を徴し、罹災者の実情に即して適正迅速に受配者に交付すること。

四、現品購入経費

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(1) 本衣料切符による現品購入経費は罹災着の負担とする。
(2) 生活保護法による一時生活扶助の適用を受けた罹災者に対しては所要手續を経た後無償又は一部本人負担として購入出來得るより取り計らうこと。

五、報告

町村長は各月の交付実績に基いて別紙様式(一)による「非常災害用普通衣料切符交付状況調」を月別に翌月五日までに地方事ム所長、支庁長あて必着するよう提出すること。

六、台帳その他

町村長は右衣料切符の取扱について、左の様式に基く交付台帳を作成し、関係事項を明確に記録し巡査の際何時にても明示し得るよう常時整備しておくこと。交付に際しては各人の受領印を徴し交付年月日の順に整理しておくこと。

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（非常災害用普通衣料切符交付台帳様式）

交付月日	罹災者	罹災月日	罹災原因	対象区分 (イ) 世帯人員	(ロ) 世帯人員	(ハ) 世帯人員	受入数	交付数	差引現在数	備考
月計										

備考

1. 月が変った場合は二行以上の間隔をおき各月分の計を記入しておくこと。
2. 配給対象者(イ)(ロ)(ハ)欄は本文第二項、配給対象者を(イ)(ロ)(ハ)の区分に従って夫々記入のこと。

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別紙様式(一)

非常災害用普通衣料切符交付状況調(　月分)

○○　市町村

罹災月日	罹災原因	配給対象者	切符交付状況			
		(イ) 世帯(人)	(ロ) 世帯(人)	(ハ) 世帯(人)	割当数	支給数 月迄
					支給数 当月分	現在数 差引
計					摘要	

備考

配給対象者(イ)(ロ)(ハ)欄は本文第二項配給対象者と(イ)(ロ)(ハ)の区分に従って夫々記入のこと。

別紙様式(二)

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

官

社乙発第二〇五号
昭和二十三年十一月二十七日

厚生省社會局長
高工省繊維局長

高知縣知事殿

昭和二十三年度非常災害用衣料品
実数割当に関する件

昭和二十三年度非常災害用衣料品の都道府縣割当分として
月九日二三繊外第八六六一号をもって割当一た普通衣料切符
数の取扱いについては、左記各項に基き実施されたく通知する。

記

一、目的

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

罹災救助法施行細則

本普通衣料切符は、災害救助法が適用にならない小災害及び遊難等不慮の災厄の為被害を蒙った罹災者に交付し以って應急救助を図るものとする。

二、交付の對象及び基準

交付の對象及び交付基準は左記の通りに付都道府縣知事はその限度内に於て、罹災者の被害程度、家族構成狀態に依り実情に即して実施すること。

記

配給基準	配給基準	交付限度
(イ)家屋の全焼壊流出の世帯	一世帯当	普通衣料切符八枚
(ロ)家屋の半焼壊床上浸水の世帯	仝	仝 二枚
(ハ)其の他必要と認めた場合	仝	仝 二枚

摘要

遊難、遭難船員、其の他都道府縣知事に於て救済用衣料品の支給を必要と認めた場合に限り交付すること。

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備考　右は普通衣料切符であるから二十五点中十点は当局より指示する迄使用出来ない。

三、配給方法

(1) 災害発生の連絡ありたる場合又は罹災者の申請ありたる場合は直ちに実情を調査の上第二項の配給基準に従って普通衣料切符を交付すること。なお援護の迅速を期する為豫め割当総数の三分の一程度を市区町村[redacted]へ配付し置くこと。

(2) 普通衣料切符の交付に際しては、第二項配給対象の(イ)(ロ)該当世帯に全割当総数の八割を、(ハ)該当世帯に二割を充当する様計画の上実施すること。

四、現品購入経費

(1) 本衣料切符に依る現品購入経費は罹災者の負担とする。

(2) 生活保護法[redacted]に依る一時生活扶助の適用を受けた罹災者に対して

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は所要手續を経た後無償又は一部本人負担として購入出来るよう取り計らうこと

五、報告（省略）

六、監督（省略）

（別紙）

昭和二十三年度非常災害用衣料品点数割当表中関係分

高知縣　六八、五〇〇点

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

Concerning Disaster Relief business

FILE

第五

Mr. Nagayoshi to take over disaster relief plan due to sickness of Takashima

災害救助について

(1) 御指示のあった、厚生課の災害主任。竹島君の病氣缺勤中の措置については当然の責任の地位にある社会事業主任の永吉(ナガヨシ)君が担任し執務している。

(2) 尚高知縣災害救助の活用計画を

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市町村に対し指導することについて

目下高知県災害救助規則を制定中で

あり（高知県告示）制定次第

過日御指示の災害の実際的の各種

問題について及び関係機関と

県関係課長

協議研究し、町村に対しても

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指導し萬全を期する

(3) 災害の際における罹災者の特別

衣料切符のことについて過日

御質問がありましたが

別紙の通　通知しました。

(4) 尚災害救助について躬民の理解を

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求めるために 3月号の
躯民月報に趣旨を登載する
予定である。

DECLASSIFIED E.O. 12065 SECTION 3-402/NNDG NO. 775013

KOCHI MIL GOV'T TEAM
MEMORANDUM FOR OFFICE RECORD

28 December 1948

SUBJECT: Disaster Plans

TO : Commanding Officer

FROM : Welfare Section

1. References:

a. Operational Directive 45, Hq. Eighth Army, "Disaster Plans", dtd 23 July 1948.
b. Kochi Prefecture "Activities Plan of Kochi - Ken Counter Disaster Troop", 1948. (Enclosed).
c. K.M.G.T. Administrative Memorandum Number 2, "Disaster Plan", dtd 30 November 1948.

2. Para. 9, reference 1. a. above, requires Military Government units to evaluate the prefectural disaster plans against a ninety-two question check list, and coordinate it with the team plan. As the prefectural plan is eighty pages in length, much time will be necessary to do it properly, but it will be given first priority by this section.

JOHN W. ROURK, DAC
Welfare Officer

1. Enclosure.

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Welfare Section Copy

Activities Plan of Kochi Ken Counter-Disaster Troop

(For the year of 1948)

H. Q. Kochi Ken
Counter-Disaster Troop.

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Activities Plan of Kochi Ken Counter-Disaster Troop (Kochi Ken Saigai Kyujotai)

- General Rule -

1. The relief plan for disasters in Kochi Pref. will be carried out according to this Activities plan of Kochi Ken Counter-Disaster Troop (hereinafter called the Activities Plan)

2. The Activities Plan will aim at restoration of various facilities and relief of sufferers caused by various disasters in this pref., as well as for prevention or reduction of the damages to men and materials and for stabilization of people's minds and maintenance of the social order.

3. All or part of the Activities Plan will be carried out throughout the Pref. or in her restricted area within the limit of the law concerned, when such disasters happen or threaten to happen as earthquake, flood, tidal wave, typhone, fire, emption, etc.

4. The Activities Plan will be devided into 3 parts, i.e. 3 steps before, during and after the disaster.
The important activities are as follows.

(1) Saving human lives.

(2) Prevention against destruction of resources.

(3) Prevention and minization of disaster.

(4) Relief measures (medical assistance and temporary shelters for sufferers)

(5) Sanitary measures for the damaged place.

(6) Guard for the building and other facilities in use by O.F. and for important others.

(7) Temporary repair of the damaged facilities.

(8) Collection and supply of various informations on disaster.

(9) Prevention and control of crimes suoh as the circulation of sensational rumors, disquieting conducts, plumder, etc. at the time of disaster.

(10) Others.

5. Details of the Activities Plan (cf. the attached sheets)

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Activities Plan of Kochi Ken Counter-Disaster Troop (For the year of 1948)

When a disaster happens or threaters to happen, Kochi Ken Counter-Disaster Troop will take proper steps for the emergency relief or the prevention of the disaster according to this Activities plan.

The Plan will be revised every year.

General Affairs & Welfare Division

Duties.

1. Control of all divisions and keeping close connection among them. (General Affairs Group)

2. Matters pertaining to emergency relief (Relief Group)
   A. General Affairs Group
   1. Organization
      The personnels of thisgroup are as follows
      (1) Chief (Welfare Section Chief of Pref. Gov't takes this post)
      (2) Staffs in charge of liaison and information business
      (3) Staffs in charge of relief measures
      (4) Staffs in charge of procurement and forwarding of relif actions at the damaged place.
   2. Business allocated.
      (1) Chief: The chief will manage the general affairs about emergency relief, controlling over his subordinates and keeping close connection with other divisions.
      (2) Staffs in charge of liaison and information business: They, under the chief's direction, will receive and collect the informations not only from the Troop's branches and sub-branches but also from Fire-fighting and public Peace Divisions. These informations will be supplied to the staffs in charge of relief measure as the foundamental data for their actions.
      (3) Staffs in charge of relief measures: These staffs will made concrete plans for relief on the basis of the informations from the staff the above (2)
      (4) Staffs in charge of procurement and forwarding of relief goods.
      In cooporation with other divisions concerned, these staffs will procure relief goods according to the concrete plans decided by the above (3) and send them to the damaged place.
      (5) Staffs in charge of relief actions at the damaged place Rashing to the damaged district, they will catch the actual situation of the disaster and relieve the sufferers in concert with the Troop's branches and sub-branches. They, moreover, will conduct the information business about emergency relief goods and others.

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B. Relief Group

As a rule, emergency relief will be carried out mostly by the Troop's branch or Sub-branch of the stricken district with the help of the police offices, other branches and sub-branches at her neighbouring towns and villages. This Relief Group will aespatch their members to give assistance and guidance for such emergency relief actions.

(1) Establishment of sufferers' shelters.
Those sufferers who can not take refuge at their relatives' houses, will be temporarily accomodated at the school, temple, public hall, theatre, etc. and, if necessary, they will be taken to hotels, individuals' houses and others. As for the materials to be required, they will be informed to and procured by the Materials Division and others concerned.

(2) Supply of boild rice.
According to the actual state of damage, boild rice will be distributed to sufferers through the personnels in charge, the Relief Division of this Troop. Foods, fuel and cooking utensils necessary for such distribution will be informed to and procured by each division concerned.

(3) Supply of beddings and clothings
Through women's and youth associations and other organs concerned, request will be made to non-sufferers of the damaged district and her neighbouring towns and villages to donate or temporarily lend the clothings and beddings for the sufferers. Fur-thermore, proper steps will be taken for supply of the necessary goods and materials in cooporation with other divisions concerned.

(4) Burial
In case of many deathes, they will be disposed by the members of the Troop in compliance with the direction of police and health officials.

(5) Other measures needed for emergency relief will be taken under close connection with each division concerned.

(6) Supply of school things to school children
This will be conducted in connection with Pref. Education Dep't, and others concerned.

- Preparation at ordinary times -

(1) Kochi Ken Counter-disaster Troop, it brnanches at the city local and Hata Branch offices and the Troop's sub-branches at towns and villages will be under perfect discipline, andtheir organization (including the change of the members) and activities plan will be always clear and accurate.

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(2) Data will be collected for establishement and adjustment of the relief plan for each year.

(3) Guidance will be given for application of laws and ordinances concerning relief measures.

(4) Close connection with Public Peace Division and other concerned will be kept for adjustment and completeness of the information and communication business.

(5) Preparation will be made for issuance and execution of official ordinance andothers relative to the relief plan.

(6) Facilities, equipments, goods and materials required for relief will be arranged and adjusted.

(7) A plan will be made for use of relief funds.

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Public Peace Division

Duties

(1) Matters pertaining to guard informations at the areas under jurisdiction of NRP of To, Do, Fu, Ken (Urban or rural prefectures).

(2) Matters pertaining to police business at the areas under urisdiction of NRP of To, Do, Fu, Ken.

(3) Liaison business with the city, towns and village police authorities.

1. In case of a disaster, the business plan of the Public Peace Division is made and enforced in compliance with "Kochi Ken Emergency Guard Measures" (Kochi Ken Hijo Keibi Okyu Sochi Yoko).
   The plan, however, will be based on the "National Emergency Situation Guard Measures" (Kokka Hijo Jitai Keibi Yoko) after they are put into practice.

2. In case of a disaster, the business of the Public Peace Division will be controlled by Police Guard Section, Kochi Ken Headquarters of NRP.

3. In case of a disaster, police men of NRP will be called out as follows according to the actual situation of the disaster.

   (1) Emergency police guard will be conducted by police men of the district concerned (the stricken district).

   (2) When the disaster is so great that the police power of the damaged place is insufficient, police men of other district will be sent for assistance.

   (3) In case of a great disaster, Kochi Ken Headquarters of NRP will carry out an emergency call of the policemen so as to organize the Police Guard Force. The method of the organization and their business allocation will be previously decided.

   (a) Emergency call No. A (1/3 of the actual No. of police men).
   (b) Emergency call No. B

   Remarks: Cf. the attached list "Standard of Emergency Call"

   (c) Standard organization of the Police Guard Force.
   Squad: A leader (Police sergeant or assistant police inspector) and 5-7 men.

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Section: A leader (Police inspector or assistant police inspector) and 3 squads.
Company: A commander (Police inspector or superintendant) and 3 sections.

4. In case of a disaster, communication will be kept by means of not only police telephone but also special phones of Communication Office, Railway Office, Power Distributing Co., etc. (Previous agreement will be made to use these special phones). Moreover, express messengers will be used.

5. For transportation of policemen who are mustered or transferred or sent for assistance, police cars and vesseles will be used and a previous agreement be made to borrow the civilians' cars and vesseles.

6. The equipments required for the muster, distribution and transferrence of policemen will be managed according to the police guard plan.

7. Matters pertaining to guard informations, police business and liaison business with the city, towns and villages.

(1) Guard informations

(a) Effort will be made for quick and accurate collection of the informations, through which the actual situation can be catched and accordingly proper steps be taken.

(b) Collection of the informations should be strictly conducted. If necessary, cooperation will be made with quarters concerned.

(2) Police business

In case of a disaster, the aim of police business is in the maintenance of social order by means of saving human lives, and leading the sufferers and of preventing and controlling the crimes. In order to attain such aim, every effort will be made in close cooperation and connection with other divisions of the Troop.

(3) Liaison business with city, town and village police authorities.

(a) This Public Peace Division is managed by NRP under leadership of the Director General in accordance with the Police Law. Even if a proclamation of the National Emergency Situation is not made, they (NRP officials) will take various counter-steps against disaster in close concert with municipal police.

(b) Municipal police will take actions against the disaster under the Police Law and the Counter-disaster Relief Law (Saigai Kyujoho) in close cooporation and connection with NRP of this Pref.

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8. Allocated business of each group of the Public Peace Division are as follows.

(1) Information Business Group shown in the above (a) and (b) of (1), 7.

(2) Police Guard Group
Shown in (1), (2), (3) of 3, and (2) & (3) of 7.

(3) Crime Prevention and Investigation Group
(2) of 7

(4) Communication Group
The above 5

(5) Transportation
The above 5

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Standard of Emergency Call

(1) No. A Call

Police office	Personnel				
	Police inspector	Assistant police inspector	Police sergeant	Police men	Total
Headquarters	3	14	16	14	47
Middle District Police Office		1	2	11	14
Kachó "	1	1	3	26	31
Kahoku "		1	1	14	16
Reihoku "		1	1	13	15
Niyodo "	1	1	3	20	25
Kogo "		1	1	14	16
Koryo "	1	1	2	16	20
Kito "			1	9	10
Kisei "	1	1	2	17	21
Koban "			1	11	12
Banto "	1	1	3	23	28
Bansei "		1	2	11	14
Total	8	24	38	199	269

Company: 14
Section: 13
Squad : 38

Each company and section have some orderlies

(2) No. B Call

Police office	Personnel				
	Police inspector	Assistant police inspector	Police sergeant	Police men	Total
Headquarters	2	7	8	7	24
Middle District Police Office			1	6	7
Kacho "		1	1	13	15
Kahoku "			1	7	8
Reihoku "			1	6	7
Niyodo "	X	1	1	10	12
Kogo "			1	7	8
Koryo "		1	1	8	10
Kito "			1	4	5
Kisei "		1	1	8	10
Koban "			1	5	6
Banto "		1	1	11	13
Bansei "			1	6	7
Total	2	12	20	18	132

Company: 2
Section: 6
Squad: 18

Each company and section have some orderlies.

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Fire Division

Duty 1. On Liaison of fire brigade of each town at the time of disaster.

1. On information of disaster

Fire Group.

1. System

Chief of Fire Division (Chief of General Affairs Dep't)

Chief of Fire group (chief of local Affairs Section)

Staffs (members of Local Affairs Section.

2. Fire-brigade

Number of fire-brigade:		168
Number of firemen	:	13,454
Number of fire-trucks		
large	:	61
small	:	4
hand-fire engine	:	59
Total		134

3. Measures before a disaster occurs

(1) Warning
Chief of the Fire Division give warnings through the heads of fire-brigades according to information of metheorological station, etc.
(2) Sort of warnings
(a) Fire warning
(b) Special fire warning
(c) Storm warning
(3) Warnings are given by police telephone, public telephone, and radio.

4. Measures to prevent disaster

When they receive warning, chiefs of fire-brigades keep contact with organizationsconcerned, and take preparatory steps to prevent disaster, and give warning to the public.
The following steps should be taken in cooporation with the polices and local fire brigades.

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(1) Roll-call of personnels, and inspection on water supply system

(2) Inspection on fire-extinguishers and other instruments.

(3) Preparation for communication.

(4) Repairs of roads.

(5) Inspection on fastening of doors of each house, supply of water to reservoir for fire, preparation of dresses for fire.

(6) Prohibitation of unnecessary fire.

(7) Notice of refuges.

(8) Other necessary measures.

5. Emergent Measures.

(1) When a disaster break out, Chiefs of branches and squads of the Counter-Disaster Troops keep close contact with polices and local fire brigades, and take the following steps on relief and protection.

a). Saving of human lives
b). Prevention of disturbance of materials.
c). Prevention and suppression of disaster.
d). Leading and protection of refugees.
e). Emergent relief of refugees.
f). Regulation of rootless rumours, propaganda to settle public feeling, and other guidance

(2) Emergent dispatch of firemen
Chief of Fire Division can send firemen to the stricken district, if circumstances need and chiefs of branches and squards require to as so.

6. Request to Allied Forces and other prefectures for help.

In case that, the disaster is very heavy, and helps of counter-disaster troops of other prefectures and allied forces are necessary, Chief of Fire Division can request the helps through Commander of Counter-Disaster Troop.

Information Group.

(1) System, same as fire group.

(2) Task.
Chief of the fire group receive the information for the branch in the stricken district, and record the situations of disaster and demages, and report them to the followings

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a) Commander of Kochi Counter-Disaster Troop
b) Chief of each prefectural depts.
c) Commander of National fire troop.
d) Kochi M.G.T.

(3) Chief of Fire Division(on Chief of Information group) sends a staff to the stricken district so as to collect necessary datas.

(4) Those buildings and instructions which is used by Allied Powers are to be protected first.

Annex.

Warning for disaster.

1. Chief of Fire Division (represented by Chief of fire section) give warning fordisaster, according to the information from meteorological station.

(1) Warnings are communicated radio, extra edition of news papers.
(2) Diagram of warning transmission.

Kochi
Meteorological
Station

Kochi
Radio
Station

Chief of Fire
Division

Presses

Branch of
Counter-Disaster
Troop

The Public

2. Sort of Warning

(1) Fire warning.

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	Actual Humidity	Nominal humidity	Wind velocity
Ordinary fire warning	65 %	50 %	less than 7 meter/C .
"	60 %	45 %	"
Special fire warning	60 %	45 %	more than 7 meter/C.
"	50 %	35 %	"

(2) Storm Warning.

In case that damage of storm and flood is feared, and wind velocity is more than 7 meter/C
In case that rainfall is more than 50 m/m
In case that wind velocity is more than 20 m/c/

(3) Signal of fire warning.

(a) Siren

0 - 0 - 0 - 0 - 0 - 0 - 0 - 0

(b) Fire-bell

0 - 0 - 0 - 0 - 0 - 0 -

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Sanitation Division

Duty: On medical treatment and epidemic prevention.

I. System

Sanitation Division is constituted with the members of Prefectural Public Health Dep't, of Public Health Centers, of Kochi Branch of Japan Red Cross, and of other sanitary bodies.

Organization

Chief: Chief of the Public Health Dep't

(1) General Affairs Group
Chief: Chief of the Medical Affairs Sect.
Vice-chief: Assistant chief of the Medical Affairs Sect.
Staff: Members of the Medical Affairs Sect.
In charge of
(a) Guidance and supervision of the relief organization.
(b) General affairs and accounts
(c) Information.

(2) Medical Relief Group
Chief: Chief of the Public Health Section
Vice-chief: Assistant chief of the Public Health Section
Staff: Members of the Public Health Section
In charge of
(a) General affairs
(b) Information
(c) 1st relief squad
(d) 2nd "
(e) 3rd "

(3) Epidemic Prevention Group
Chief: Chief of the Epidemic Prevention Sect.
Vice-chief: Assistant chief of the Epidemic Prevention Sect.
Staff: Members of the Epidemic Prevention Sect.
In charge of
(a) Record of the information
(b) Materials
(c) 1st Epidemic Prevention Squad
(d) 2nd "
(e) 3rd "
(f) Research of the origin of the diseases

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(4) Materials Group

Chief: Chief of the Medical Supplies Section.
Vice-chief: Assistant chief of the Medical Supplies Sect.
Staff: Members of the Medical Supplies Sect.
In charge of
(a) Drugs and materials for epidemic prevenyion
(b) Sanitary materials
(c) Commodites for the medical bodies
(d) General affairs and liaison
(e) Materials for quick reconstruction of hospitals & clinics.

II. Chief of the Sanitation Division takes supreme command of the Sanitation Division and supervises the counter-measures against the emergency relief and epidemic prevention.
In case of absence of the chief, one who is elected by the conference of heads of groups takes the seat.
In case of absence of the heads of group, vice-head takes the seat.
Member of each group is constituted with the members of the section concerned, and performe their duties by order of the authorities.

III. Alloted Task

(1) General Affairs Group
(a) Liaison and coordinance on all matters concerning medical treatment, relief, epidemic prevention. Accounts and Liaison to the General Affairs and Welfare Division of Kochi Pref. Counter-disaster Troop.
(b) Information-gathering, Record, Reports to the organizations concerned about the progress of the relief.

(2) Medical Relief Group
(a) When a disaster occurs, 1st relief squad is dispatched immediately to the place, taking close contact with Kochi Branch of Japan Red Cross, Physicians Association, Pharmacists Association, Public Health Centers and other medical organizations in Kochi Pref. Then 2nd, & 3rd relief squads are disptched there to complete the relief.
(b) It is planned to use the following hospitals as facilities for emergency relief, but, according to the state of disaster, hospitals, clinics, public-health centers, schools, public halls and other public institutions in the stricken district and its vicinity will be used as first-aid stations.
If necessary, travelling clinics will be opened to complete the relief.

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List of Emergency Relief Hospitals

Place		Name
Honmachi 4 chome, Kochi City		Miyamoto Hospital
Shin Honmachi,	"	Red Cross Hospital
Asakura,	"	National Kochi Hospital
Nakajima-cho,	"	Central Hospital
Nilda,	"	National Kochi Clinic
Muroto-machi, Aki-gun		Kyosai Hospital
Aki-machi,	"	Ogi Hospital
Noda-mura, Nagaoka-gun		Kacho Hospital
Suzaki-machi, Takaoka-gun		Koryo Hospital
Kubokawa-machi	"	Takeda Hospital
Sukumo-cho, Hata-gun		Sukumo Hospital
Nakamura-cho,	"	Sugi Hospital

(c) When the transportation of sufferers in necessary, it must be done in close connection with dispatched agents of Counter-disaster Troop of Kochi Pref., Kochi Branch of Japan Red Cross, and other Cooperative bodies.

(d) Concerning the liaison to the Relief squad of Kochi Branch of Japan Red Cross, previous conference with the General Affairs Division must be held and close contact must be maintained for smooth adjustment and successful execution of their plans.

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(3) Epidemic Prevention Group

This group sends one physician and several public health nurses and hospital nurses to the stricken district, and practices the following measures in accordance with the nature of the disaster, cooperating with the physicians association, pharmacists association, public health centers, and other bodies concerned.

(a) Disinfection of well,

(b) Inspection of drinking water,

(c) Cleaning and disinfection of toilets, sewages, inside and outside of houses,

(d) Popularization of thought of epidemic prevention,

(e) Early discovery of sick persons by inspecting each house, cooperating with the polices and other organization concerned

(f) Extermination of rats, flies, and other injurous insects.

(4) Materials Group

This division prepares necessary materials to carry out smoothly the business of medical treatment and epidemic-prevention, in close contact with each division.

(a) Establishment of Supply House of medical materials for emergency relief.

This division gathers those materials which has been kept at the above mentioned hospitals, in the supply house, and sends them to the stricken district according to the situation.
According to circumstances, supply of medical materials from medical goods shops in the stricken district and in its vicinity can be made, and those materials which are kept in medical bodies will be used, too.

(b) In case that the provided materials becomes short, because of the great the disaster, help can be required of Welfare Ministry or neighboring prefectures.

(c) Concerning the materials which are used to reconstruct the damaged hospitals and clinics, special stock of the materials will be used, after the conference with each divisions, and if special supply is necessary, requirement of special quota can be made to Welfare Ministry.
In case of emergent necessity, temporary repairs can be demanded in connection with the Counter-disaster Troop in the stricken district.

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IV. Report on progress of relief

The Sanitation Division collects the informations concerning the results of the inspection on situation of medical relief in stricken district and reports the followings to the Troop Commander.

1. Number of patients and death
   (if necessary, age, sex, cause, reason will be added).

2. Progress of relief.

3. Number of relieved persons.
   (if necessary, classification of degrees of illness will be included)

4. State of the epidemic prevention.

5. Preservation and use of the drugs and medical materials.

V. Measure for infants

Immediately after the break of disease, dairy products, milk-powder and other necessities of infants will be delivered to those infants who each or have a little mother's milk. Other counter measures will be taken after previous conference is held with organizations concerned.

Name of organization handling supplies	Place	Place of storage
Association of whole-sale dealers of dairy products for infants, Kochi Pref.	Hijima-machi Kochi City	" tel: 847

VI. Requirements of Occupation Forces to Relief Troop must be given preference.

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Location of Accumulation of medicines,
sanitary materials for emergency relief.

Classification	Place	Name of Keeper
Medicine	Harimaya-machi Kochi city	Baika-do Medicine Co., Ltd.
"	"	Shosei-do Co., Ltd.
"	Kita-Hokonin-machi	Matsui Drug Store
"	Honcho-Kami 1 chome	Nakazawa Pharmacy
"	Higashimachi Sakawa-machi Takaoka-gun	Takemura Pharmacy
Sanitary materials	Nawate-machi Kochi city	Ono Cotton Factory
Sanitary instrument	Nonin-machi Kochi City	Usui Bussan Co., Ltd.

Total Eight Places.

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Economic Division

Duty: On relief materials

Foodstuffs Group.

This group secures foodstuffs for emergency and adopt prudent measures in supplies of foodstuffs for sufferers at emergency.

1. System
   (1) Chief: Chief of foodstuffs Section, Kochi Pref.
   (2) This group is divided into the following three suordinate groups.
      1) General Affairs Sub-group
      2) Liaison Sub-group
      3) Foodstuffs Sub-group
      These subordinate groups are constituted with member of Foodstuffs Section, Kochi Pref.
2. Allotment of the task
   (1) General Affairs Suo-groups
      This sub-group takes charge of call of members, of information gathering, and of other general affairs.
   (2) Liaison Sub-group
      This sub-group takes charge of liaison to all divisions brandes etc of the Kochi Counter-Disaster Troop.
   (3) Foodstuff Sub-group
      This sub-group takes charge of accumulation of relief commodities and carries out the distribution plan, coopersting with general affairs sub-group and liaison sub-group.
3. Duties in ordinary time.
   To provide against emergency, this group accumulates the foodstuffs of more than total of a month's rations in all parts of the Pref. (Designated granaries in towns & villages, granaries of Foodstuff Distribution Cooperation)
   (1) Chief of this group secures the foodstuff in cooperation with Kochi Foodstuff Office of Ministry of Agriculture and Forestry, Staple food Distribution Cooperation, Foodstuffs Distributionco cooperation in Kochi Pref.
   (2) Chiefs of each sub-groups must know the quantity and whereabout of the Government's & Cooperation's stock of foodstuffs. And must take the prudential measures against a disaster.
4. Duties in emergency.
   (1) When a disaster emerges, strickt watch on the granaries must be kept, in cooperation with NRP & MP . And prudential measures must be taken to carryout the emergent rationing plan.
   (2) When it is impossible to kept contact with Pref. Government, because of the disaster, chiefs of dispatched agents, oranches take emergent measures against the disaster, and report on them to Pref. Government as immediately as possible.
   (3) In case that stocks of foodstuffs does not exist in the stricken district, requirement of foodstuffs will be made to governmental organization.
   (4) Trnasportation of foodstuffs must be conducted in close cooperation with relative Divisions of Counter-disaster Troop of Kochi Pref.

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5. Counter-measures against a disaster

As soon as the residents of sufferers are settled and ration system is reconstructed, ordinary rationing should be done.

6. Concerning fruits, pickles, sugar, salt, marine products and etc, agreements with the dealers concerned should be made previously, in order to secure stocks.

Daily necessities group.

Duty: On relief commodities.

This group takes prudential measures to adjust supplies and demands of daily necessities for disaster sufferers.

1. System

(1) Chief: Chief of Commerce-Industry Sect, Kochi Pref.

(2) This group is divided into the following three sub-groups
1. General affairs sub-group.
2. Liaison sub-group.
3. Materials sub-group.

2. Allotment of the task

(1) General affairs sub-group.
This sub-group takes charge of call of members, information-gathering, and other general affairs.

(2) Liaison sub-group.
This sub-group takes charge of liaison to branchs and dispatched agent of Counter-Disaster Troop of Kochi Pref.

(3) Materials sub-group.
This sub-group takes charge of inspection of accumulation of relief materials, and planning of rationing for sufferers.

3. Rationing of daily necessities in the time of a disaster will be carried out as follows.

(1) Daily necessities.

(a) Clothes (special)
Clothes distribution will be made according to "Memorandum" & "Provisions on emergency clothes distribution" issued from Fiber Section, Commerce-Industry Ministry, on 2 June 1947, in accordance with Art. 15 of Clothes Distribution Regulation (Ministry of Commerce & Industry Ordinance No. 25)

a. Minister of Commerce & Industry distributes the special clothes to all prefectures. (To, Do, Fu, Ken.)

b. When a disaster emerges, Prefectural Governor distri-

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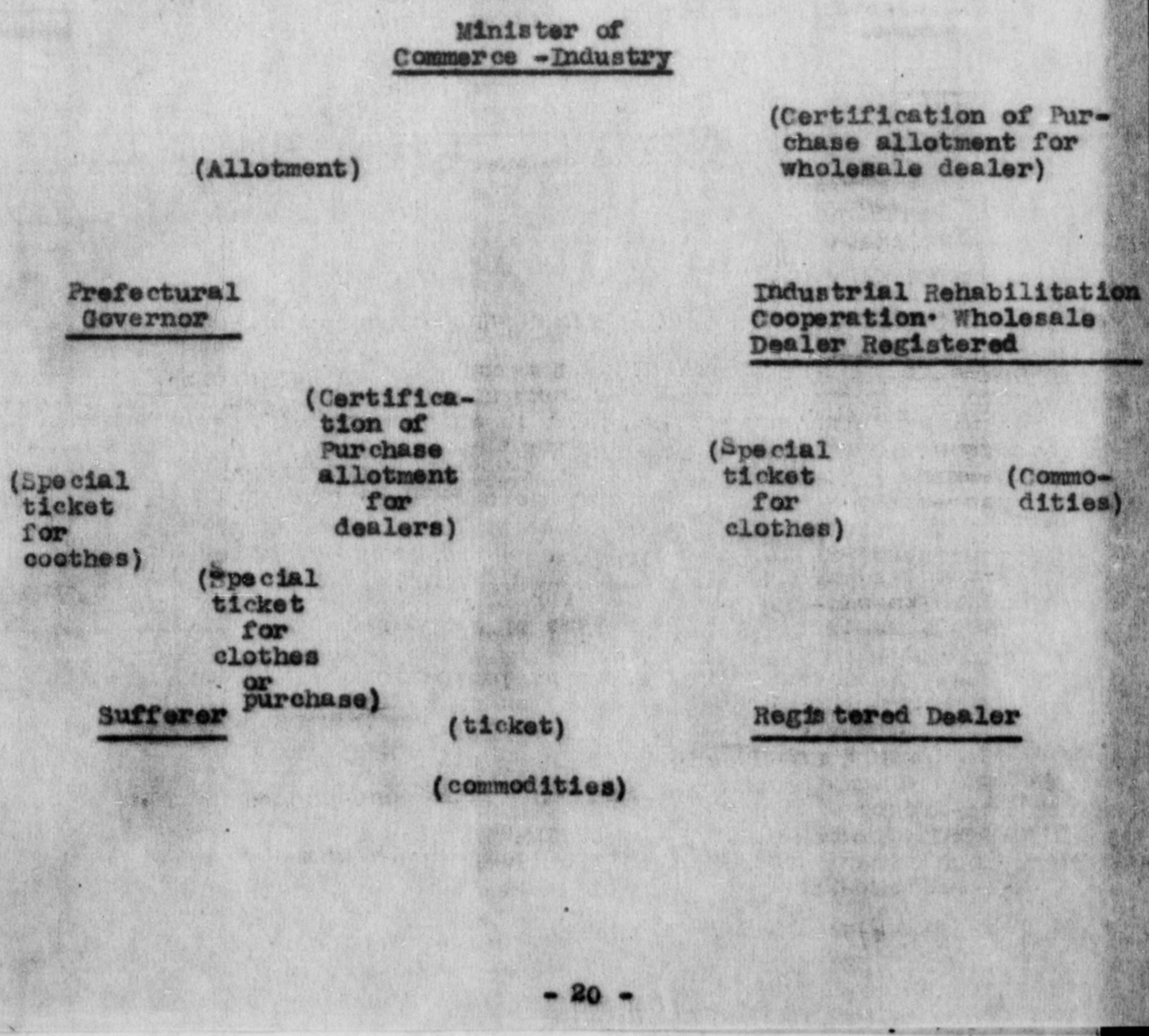
butes the allotted clothes according to the standard decided by Minister of Commerce & Industry, in co-operation with registered shops of clothes and Industrial Rehabilitation Cooperation.

Annex 1. List of special clothes.

(1) Textile goods, (2) Uniform, (3) Working dress, (4) Working globes, (5) Socks, (6) Towel, (7) Gater, (8) Bed-clothes, (9) Uniform of students, (10) Uniform of middle school boy, (11) Uniform of pupils, (12) Overcoat, (13) Underwear, (14) Mosquito-net.

Annex 2. Diagram of method & course of ration.



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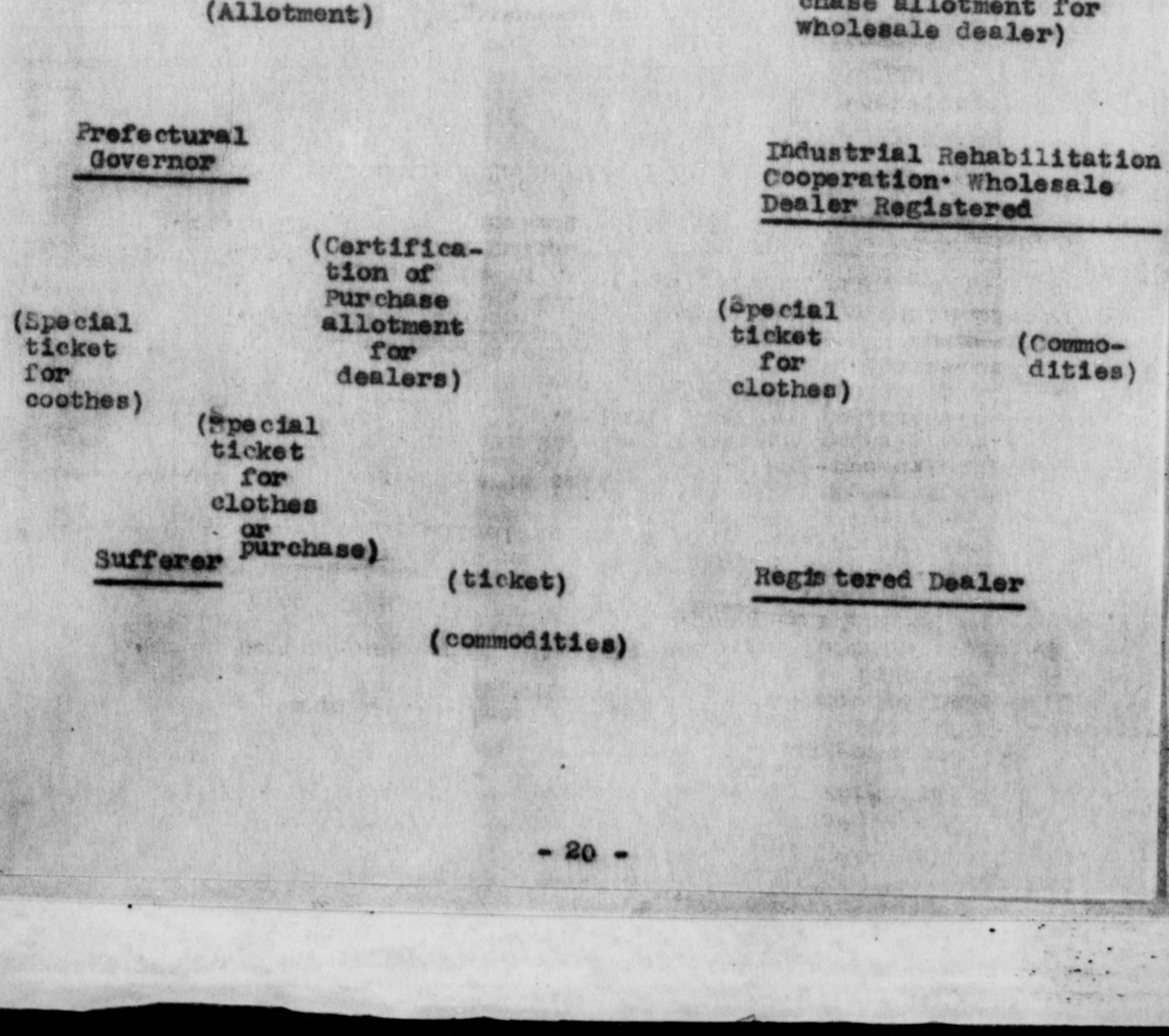

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(b) Clothes (ordinary)

Chiefs of dispatched agents of Counter-Disaster Troop, Kochi Prefecture gives a clothes ticket to each sufferer, and distributes the clothes in cooperation with registered dealers of clothes.

(c) Daily commodities.

Prefectural stocks are delivered immediately, and if it becames short, requirment for manufacturers to deliver the commodities can be made, and reports to Ministry of Commerce & Industry should be submitted.
When a disaster emerges, directions to the following organizations should be made, and rationing should be carried out.

Kind of commodities	Distribution organization	Place
Soap	Cooperation of wholesale Dealers of oils and fats, Kochi Pref.	Shimo Yoriki-machi, 9 Kochi City
Match	Match Selling Co., Ltd. Kochi Pref.	Zaimoku-cho, Kochi City
Candle	Cooperation of Wholesale and distribution of candles, Kochi Pref.	"
Rubber soled	Cooperation of wholesale Dealers of Rubber soled Footgear	Koen-Dori, Kochi City

Quantity of accumulated goods

1. Soap 10,000 pieces
2. Match 10,000 pieces
3. Candle 300 Kin
4. Rubber soled Foot-gear 2,000 pairs

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Reference.

List of maximum quantity of distributed commodities to a house (five persons)
This is mere a conference list for planning according to circumstances, therefore, the quantity can be changed.

Clothes

Kind of commodities	In Summer	in Winter
Bed-clothes	one pair	one pair
Brancket	two pieces	four pieces
Working dress	one piece	one pieces
Undershirt for adults	one piece	one piece
Dress for lady	one piece	one piece
Underwear	one piece	one piece
Pupil's Uniform	one piece	one piece
Dress for infants	one piece	one piece
Cloth	one Tan	one Tan
Rubber soled shoes (Chikatabi)	one pair	2 pairs
Glove	two pairs	3 pairs
Thread	5 momme	5 momme
Wrapping cloth	one sheet	one sheet

Daily commodities

Pot	one	one
Kettle	one	one
Dish	5 pieces	5 pieces
Rice-Bowl	5	5
Bowl	5	5
Kitchen-knife	1	1
Bucket	1	1
Chopsticks	5 pairs	5 pairs
Soap	1	1
Match	5 small	5 small
Toilet paper	300 sheets	300 sheets
Japanese umbrella	1	1
Candle	5 pieces	5 pieces
Thread	1 bag	1 bag
Geta (Foot-gear)	5 pairs	5 pairs
Small kitchen-range	1	1
Teeth brush	5	5
Teeth powder	1 bag	1 bag

Fuel

Charcoal	a half of one bag	one bag
Firewood	3 bundles	5 bundles

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Kind of clohtes, daily necessity and fuel

Clothes

Bed-clothe & Brancket
Working dress
Shirt & underwear
Woman's dress
Pupil's uniform
Infant's uniform
Cloth
Towel
Wrapping cloth
Chikatabi (Rubber soled canvas shoes)
Thread

Daily Commodities

Pot or Kettle
Match
Dish
Bowl
Toilet paper
Kitchen knife
Umbrella
Candle
Bucket
Chopsticks
Soap
Teeth brush
Teeth powder
Thread
Geta (Foorgear)
Small range

Fuel

Charcoal
Firewood

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Materials Group

Duty: on relief materials

This group takes the prudential measures to secure necessary materials in emergent relief of sufferers.

1. System

Chief: chief of Forestry Affairs Section, Kochi Pref. Govt.

This group is divided into the following three sub-groups.
(1) General Affairs Sub-group.
(2) Liaison Sub-group.
(3) Materials Sub-group.

2. Assignment of the task

(1) General Affairs Sub-group
This sub-group takes charge of call of the members, information-gathering, and other general affairs.
(2) Liaison Sub-group
This sub-group takes charge of liaison to all divisions, dispatched agents of Counter-Disaster Troop, Kochi Pref.
(3) Materials Sub-group
This sub-group takes charge of inspection of accumulation of materials, and of execution of distribution plan, transportation plan, in cooperation with all divisions and dispatched agents of Counter-Disaster Troop.

3. Emergent materials for houses construction, wood and charcoal will be handled as follows.

(1) Timber
Timber for emergent construction of houses and public facilities will be supplied from the following organizations.
1. Kochi Materials coordinance office of Agriculture & Forestry Ministry.
2. Federation of Kochi Forestry Association.
3. Federation of Kochi Timber and Forestry Products Association.

In order to encourage the supply and conform to the situations, those who are in charge are sent to the stricken district.
(2) Wood & charcoal
Necessary quantity of wood and charcoal will be delivered to the sufferers, after the conference with Kochi charcoal office of Agriculture & Forestry Ministry and other organizations concerned.

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(Prefectural Government has a plenty of wood & charcoal, therefore smooth distribution can be carry out.)

(3) Diagram of Liaison.

(1)Charcoal

	Pref. Counter-Disaster Troop	Local Branch of Counter-Disaster Troop	Inspector of Forestry Products
			Suffer-ers
	Kochi Charcoal Office		
Substi-tutionary organiza-tion	Forestry Products & charcoal Co. Ltd. Prefectural Agri-culture Association Federation of Fores-try Associations	Agriculture Ass. of Gun . Branch of Fores-try Ass.	Agriculture Ass. Forestry Ass.

(2) Timber

Pref. Counter-Disaster Troop	Local Branch of Counter-Disaster Troop	Inspector of Forestry Product
Materials Coordinance office Supply & Demand of Timber Adjustment Committee		Sufferers
Federation of Timber Association Federation of Fores-try Ass.	Local Forestry Products Ass. Local Forestry Ass.	Member of Forestry Products Ass. Member of Forestry Ass.

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Enginering Division

Duty: On temporary repair of facilities and equipment.

Civil enginering Sub-Division.

1. System: Chief of the Civil Enginering Dept.,Kochi Pref.

2. This sub-Division is divided into the following groups.

   1. General affairs group.
      Chief: Chief of the Management Section,
      Staff: Members of the management section.

   2. Road Group
      Chief: Chief of the Road Section,
      Staff: Member of the Road Section.

   3. River and Harbor Group.
      Chief: Chief of the River Section or Harbor Section.
      Staff: Member of the River Section and the Harbor Section.

   4. Building group.
      Chief: Chief of the Building Section
      Staff: Member of the Building Section

3. Allotment of the task.

   (1) General Affairs Group

   Liaison to branchs and dispatched agents of Counter-Disaster Troop of Kochi Pref.
   Information-guthering.
   Securing of laborers.
   Planning.
   Procurment of the materials.
   Accounts.
   Other general affairs.

   (2) Road Group
   Protection of roads, bridges and other adjuncts from disaster.
   Emergent repair
   Planning
   Guidance

4. System of Emergent Relief & Communication.
   As a rule, situation of the disaster is to be reported from jurisdiction chief to the chief of Civil Enginering Dep't through the dispatched agents in stricken district. But, in case of emergency, jurisdiction chief can report immediately to the chief of the Civil Enginering Dep't, and, at the same time, to the dispatched agents and others.

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Commander of Kochi-Ken Counter Disaster Troop

Director of Civil Engineering Dept.

The related Dep'ts

Fire Fighting — Nagional Regional Police

River & Harbor Group — Road Group — General Affairs Group

(Detached Forces)

(Civil Engineering Branch)

Feery Works Office

Monobe-Kawa Office

The spot Construction Group
Kochi, Aki, Oshino, Ino, Susaki, Kubokawa, Hata.

General people of the prefecture

Watch district
Chief of watch district

Fire Fighting

Municipal Police

Flood Defense District
Chief of Flood Denfense District

5. Emergency measures

(1) The spot Construction Group can claim aid against disasters to Director of Civil Engineering Dep't in proportion to its necessary degree and Director of Civil Engineering Dep't shall order out the assistant Construction Group in proportion to the necessity.

6. Measures in advance.

(1) The Director shall secure a proper quantity of materials necessary in case of the outbreak of damages cansed by a flood or other emergency disasters and put it at the proper place, always adjusting the place and quantity as well s s reporting them to the staffs of the related Sects and Dep'ts to make them universally known

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(2) The Director, in danger of the occurring of emergency disasters, shall order staffs of Dep'ts to hold themselves in readiness at the appointed places.

(3) Each chief of Civil Engineering Branches, in danger of the occurring of emergency disasters, shall order the Branch staffs to go into the appointed posts and keep watch.

(4) Staffs at the appointed posts, in case of confirmation of emergency disasters occurred, shall report atonce to the city, town village office, the police, the fire brigade, the flood defense association, the irrigation association and others concerned of the locality and, taking an emergency measure, shall request them to go into action and in the meanwhile shall report to the Director about the detail situation.

(5) The Director shall receive the directives from Commander of Kochi-Ken Counter Disasters Troop about the transportation of the materials necessary for the emergency measures and shall have a good connection with transportation and communication sub-sections to do the works satisfactorily.

7. The details of emergency measures shall be as follows:

1) Roads, bridges, and banks of rivers.

(1) Despatch of workers as to be able to open the traffic on main roads and bridges.
(Every chief of Civil Engineering Branches shall despatch the staffs.)

(2) Every chief of Civil Engineering Branches shall examine the maximum capacity of the remaining bridges and notify publicly the traffic suspensioner restriction and immediately report to the polices under the jurisdiction.

(3) In order that roads and bridges may be repaired rapidly, such an arrangement as the occassion demands, shall be done against the danger zone and consolidation of necessary materials and other proper measures shall be formed to complete the works satisfactorily.

2) Arrangements for harbor.

(1) Strict watch shall be kept for harbor and marsh.
Rapid restoration of bueys and flash-lights.

(2) Selection of maritime transport line.

(3) Establishmentof landing place for urgent materials.

3) Water supply

In connection and cooperative with Public Health Dep't of Kochi-Ken Counter Disasters Troop, heads of city, town, and

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village, chiefs of Civil Engineering Branches, Chiefs of Public Health Offices, and other related facilities, the following matters shall be put into practice.

(1) Round inspection at reservoirs and of water pipes in order to keep water clean.

(2) Establishment of water-supplying place to provide against emergencies.

(3) Rapid restoration of water-supplying facilities.

(4) In addition to the above, the assistant measures shall be well planned in advance as the proper assistance shall be given at the demands of the related Dep'ts and Sections and the related staffs shall be in readiness to go the their posts as soon as the demands will be issued.

Technique Dep't.
Construction Group
Perfect schemes shall be devised how to secure emergency materials and how to distribute them.

1. (1) Organization
Organization of Construction Group shall be as follows:
Director of Civil Engineering Dep't
Chief of Construction Group (Chief of Construction Section)
Head staff concerned (Chief Secretary of Construction) Section

Staff	in	charge	of	materials	The related staffs
"	"	"	"	distribution	Staffs of
"	"	"	"	investigation	Construction Section
"	"	"	"	technique	
"	"	"	"	general affairs	

(1) Chief of group shall direct and encourage staffs in charge and staffs concerned under the directives of Civil Engineering Dep't Director and complately discharge his duties to the Emergency Relief Measures against urgent disasters.

(2) Staffs in charge shall direct and encourage the related staffs under the directives of Chief of Group and Completely discharge their duties.

1) Staffs in charge of materials.
Necessary materials shall be secured and regulated to cope with emergencies in strict connection with officials of Construction Board stationed in The Kochi Prefecture, Chief of Building Branch of ditto, and other related facilities.

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2) Staffs in charge of distribution.
Proper management shall be planned by agreement with the related staffs of Sections and Dep't about the decision of the ration amount of necessary materials, the transportation of ration goods, and other necessary matters, on the basis of data investigated by the related staffs.

3) Staffs in charge of investigation.
In case of emergencies they shall collect and record the intelligence from the stricken district and at the same time shall despatch the staffs in charge of technique to the spot area to make them investigate and shall catch the fundamental data for the counter plan against the emergency disasters.
Moreover, they shall report to and keep in communication with the related facilities.

4) Staffs in charge of technique.
In case of emergency disasters threaten to happen or have happened already, they shall devise the emergency counter plan at the spot area and shall defend the important materials against disasters or eliminate the disasters or relieve them completely by the tentative facilities.
Bezides, staffs in charge of technique, keeping in strict connection with the related trade and the related facilities, are to have coped with the counter plan.

5) Staffs in charge of general affairs.
Consolidating all the alloted tasks, they shall devise the well controlled relief counter plan and operate the relief works satisfactrily as well as they shall administer the budget for the emergency relief, regulate the staffs in charge and carrry on general affairs.

(3) In case of the occurring of disasters against the special buildings.
In case of the occurring of disasters against the buildings concerning the Allied Forces, the staffs of Construction Group shall effort to defend and eliminate the disasters in cooperation with M.G.T., the Police, Fire Fighting Department, and other related Dep'ts and Sections, and at the same time shall report to M.G.T. and J.C.R.E. in Takamatsu and take steps to do necessary emergency relief by their orders.

(4) The transportation of materials for emergency construction works.
Keeping in strict connection with the related Dep'ts and Sections and making an agreement with the Transportation Dep't, the works shall be done successfully.

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Farm Land Division

Farm land group

Function

Items concerning the emergency action for farm land and public facilities r elated with farm land.

To make temporary repairs for farm land and punlic facilities related with farm land in case of any emergency and disaster, and to take any counter-measure against future accident, and to make plans for acquisition, supply and demand of various kinds of materials necessary for the temporary repairs, and to engage in any other management and adjustment.

1. Organization

Farm land group consists of the following sub-sections.

(1) Group chief ----- Chief of Land Improvement Sect.
(2) Detailed organizations of Group are as follows.

a. General affairs Sub-section	Chief	Members	to be taken charge of by members of Land Improve-ment Sect.
b. Investigation Sub-section	Chief	Members		
c. Emergency materials Sub-section..	Chief	Members		
d. Construction work Sub-section ...	Chief	Members		

2. Plan for practical use.

(1) Function

(a) Group chief is to take every possible temporary and proper setp in case of agricultural land or public facilities such as sluices, dams, banks, reservoirs, farm roads, and waterways, damaged or apprehended to be damaged by emergency.

At the same time, he is requested to d eliver the report on the information and his action to commander of Counter-relief Troop of Kochi Prefecture.

(b) Chief of general affairs Sub-section is, according to the instruction by Group chief, to make constant contact with each dept, of HQ of Kochi Pref. Counter-relief Troop, the detachment of the Troop and the squads in towns and villages, and to report the information to organt concerned.

(c) Chief of Investigation Sub-section is, according th the instruction by Group chief, to hurry to the affaicted district to make investigations into the real situation, and to report necessary items, and to make up plans for temporary relief measures to give any indispensable materials.

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(d) Members of Emergency materials Sub-section are according to the instruction by Group chief, to make close contact with each sub-section, and to collect any informations and, in cooperation with each organ, to engage in acquisition, distribution and transportation of emergency materials of various kinds.

(e) Members of Construction Work Sub-section are, according to the instruction by the above-mentioned sub-section and Group chief, to take any emergency measure to protect against disaster at the afflicted district.

(2) Plans for emergency measures

(a) Incase of any emergency apprehended to occur, or in case of its occurrence, immediate field investigations into the district within jurksdiction should be made, and any necessary action to protect against emergency should be taken by each detachment of Kochi Pref. Counter-relief Troop, the squads in towns and villages, the farm land group and the sections concerned.

(b) In case of the disaster being so big as any prudential action impossible to be taken only by the farm land dept. of Counter-relief Troop, any support is asped to organs concerned.

Fire-brigade
National Rural Police

Commander of Counter-relief Troop of Kochi Prefecture

Chief of Farm Land Division
(Chief of Agrarian Dept.)

Farm Land Group
(Chief of Land Improvement Sect.)

Emergency Materials Sub-section

Investigation Sub-section

General Affaris Sub-section

Construction Work Sub-section

Branch-office
Each Local Office

City

Local Self-gaverning Police.
Fire-brigade

each town and village

Branch

Prefectural people in general
Afflicted Strict

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Communications Division

Communications Group

Function

Items concerning the temporary repair of facilities and accommodation related with communications and other skill.

1. Organization
   To expect temporary repair to be made promptly in case of any emergency, the following sub-sections are set up in the office and all members of the staff are requested to participate in their activities voluntarily.

a. Division chief office chief			
b. General Affairs Group	Chief of General Affairs Sect.	Members of Group	Members of Sect.
c. Repair group	Chief of Track Sect.	"	"
d. Examination Group	Chief of Machine Sect.	"	"
e. Investigation Group	Head of each Branch	Each branch	Members of branch

2. Function
   a. Division Chief instructs and encourages each group chief and members of groups, and supervises all groups in connection with emergency measures and adopts every possible prudential step in unification and control.
   b. General affairs Sub-section.
   To keep contact with, and control of each group, to make arrangement of repair materials, to procure and distribute necessary implements and materials according to the repair plan, to employ labourers, to acquire their boarding-houses and food, and to be in contact with HQ of Relief Group.
   c. Repair Group
   To take counter-measures for repair of facilities of electric communications (tracks), to start construction work and to act as a guard.
   d. Examination Group
   To examine and measure the break-down in the emergency.
   e. Investigation Group
   To conduct investigations into, and to make adjustment of, the general operation and management.

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3. Action to be taken in advance
   (a) Plan of calling necessary members
      (i) Division chief, group chief and heads of each branch are requested to consider all members' detailed addresses and to decide, in advance, the order the course and the method of delivering instructions.
      (ii) Division Chief is requested to train all members, at all times, so as to made them fully aware of any places necessary to be watched and of the accumulated materials.
   (b) Guard
      (i) Members of group and of Branches are requested to attend the office in spite of any alarm in case of any emergency apprehended to occur, and to make efforts to keep watch on facilities and to protect against any accident according to the instructions from Division Chief and Group chief.
      (ii) Members of Branches are requested to be fully aware of their limits of patrol and watch always in any emergency.
      (iii) Division Chief is requested always to keep in storage a considerably great amount of materials in warehouses for materials within his jurisdiction and in each branch, and to take every possible prudential step for temporary repairs.
      As for the items, volumes and methods of storage of materials always procured, they are regularly to be decided separately according to circumstances.

4. Temporary action to be taken at the occurrence of accident
   (a) Temporary steps are to be taken for any break-down caused by the accident, and the following items are to be promptly reported.
      (i) When and where the accident occurred.
      (ii) Summarized extent of the damage and its extension apprehended.
      (iii) Estimated amount of materials necessary for the repair work.
      (iv) Whether any assistance to the area is needed or not.
   (b) Repair Group is requested to know well the real situation of the accident after the consultation with each Group and to take any counter-measure for temporary repairs.
   (c) Materials Equipment Group is requested to procure materials urgently at agencies within the jurisdiction of Communications Office and other agencies keeping materials in storage in its procurement, equipment and delivery of materials necessary for the counter-measure for temporary repairs.
   (d) As for the damage and the progress of the temporary repair works, their informations are to be collected in succession and to be reported to Commander of Counter-relief Troop of Prefecture.

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(e) To make contact with the transportation organ, the co... cations organ and other organs.

As for the medical treatment, the boarding-houses and the foodstuffs, some agreement is to be made in advance with the divisions concerned with Counter-relief Troops of Prefecture and to make plans.

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Electric Power Division

1. Duty:
   Matters concerning electricity such as electrical emergency repair of institutions etc.

2. Organization:
   The following groups are established in Kochi Branch of Shikoku Power Distribution Company, participated in by all staffs of the company who engages in electrical emergency repair in case of disaster.
   Chief of Division will be taken by President of the Kochi Branch of S.P.D.Co.
   Groups:
   1. Information collection and relief planning group
   2. General Affairs group
   3. Labour Group
   4. Business group (included the following offices)
      Nakamura business office
      Shimizu "
      Sakawa "
      Tatsuda "
      Aki "
      Nagahama "
      Sukumo "
      Kubokawa "
      Tokaoka "
      Ino "
      Sugi "
      Muroto "

3. Function

   (1) Division chief commands his staff for smooth and adequate planning for speedy and full relief
   (2) Information collection and relief planning Group
   The duties of thisgroup are:
   a) Collection of information from each business office and communication with Headquarters of Kochi Ken Counter-disaster Troop, Shikoku Power Distribution Co., Whether Station and other organizations concerned
   b) Planning for collection of labourers
   c) Adjustments between groups
   d) Lodging and supply of foods
   (3) General Affairs Group
   Procurement, distribution and storage of materials in case of disaster

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(4) Relief Planning Group will have Electric Supply System Restoration Sub-group and Power Distribution System Restoration Sub-group.
   a) Electric Supply System Restoration Sub-group.
   According to restoration plan, this sub-group carries out works, design, distribution of engineers etc. for restoration of Power Generation Station, Power Transformation Stations, Power Supply Stations etc.
   b) Power Distribution System Restoration Sub-group
   According to restoration plan, this sub-group engages in repair of wirings, plan and exectution of power distribution system, distribution of technicians etc.

(5) Branch will be established in each business office according to the following measures, participated in by the staff of offices.

4. Measures before disaster

(1) Planning for call of necessary persons

a) In consideration of address of each staff, method of convey - ance of orders must be decided beforehand and it must be put up on the designated place of each office for ready actions in case of disaster.
b) Group head must take preliminary measures so that his staff may know well the guard place, situation of materials in store, method of patrol and guard, etc.
c) Counter-measures against disaster must be taken beforehand in close connection with the following organs and traders in general
   Kochi Denko Co., Ltd.
   Tosa Electric Co., Ltd.
   Divisions concerned of Kochi ken Counter-disaster Troop.

(2) Guard.

a) In case any disaster threatens us the guard should, no matter whether he gets warning from the weather station or not, patrol in his area and work for the prevention of calamity.
b) They will decide in advance the area that will come under the jurisdiction of each business office.
c) Devision chief will keep necessary materials in each warehouse andbusiness office, so that they might be available in case of disaster. He will also keep the list of these materials ready for distribution

5. Emergency measures to be taken after the calamity.

(1) Information and emergency measures
a) In case of disaster the patrolman has to communicate with authorities concerned and also take emergency measures as quickly as possible.

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1. Place where the patrolman despatches theinformation
2. Outline of disaster and its prospect.
3. Labor and materials needed for the recovery

b) Counter disaster group will communicate with other groups to get the true informations and will work for theproper steps to be taken thereof.

c) Electric service group. This group will establish the plan for therestoration of the power supply and will send materials and workers to the following places to commence the works.

d) Materials in stock will be available for this purpose but the head office and agents in possession of materials will keep contact in advance for the acquisition of deficient materials.

e) On case they want to get help from other organizations or citizens because of the great disaster they will communicate with the head office and other agencies concerned.

f) Information collection group will keep contact with the prefectural relief group, its head office and others groups concerned to get information of the progress of reconstruction works.

(2) Transportation, communication and correspondence.

Measures for the correspondence and Transportation will be talked over in advance with prefectural relief group, and concrete steps to be taken to meet circumstances will be decided.
Problems of medical treatment accomodation, and foodstuffs will be handled in the same way as above.

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Railway Division

(1) Duty:

1. Matters concerning railway transportation of materials necessary for the rescue of sufferers.

2. Matters concerning techniques including emergency repairs of buildings etc.

Duty of each group:

Railway Transportation Group:

Railway transportation of materials to succor the sufferers.

Railway Technique Group:

Technical matters including emergency repairs of buildings, equipments etc.

(2) Organization:

Railway division will be organized by the staff of Kochi Railway Superintendent's Office, Shikoku Railway Bureau.

The Transportation Group and Railway Technique Group (hereinafter will be called Railway Troop) will be managed as follows:

(a) Organization

The Head Quarters of Railway Troop will be in Kochi Railway Superintendent's Office, Shikoku Railway Bureau. Railway Troop will consist of the following sub-groups:

General Affairs Sub-group, Operation Sub-group, Business Sub-group, Accounts Sub-group, construction Sub-group.

The position of Troop Commander will be taken by chief of Kochi Railway Superintendent's Office and head of each sub-group by chief of each competent section of Kochi Railway Superintendent's Office.

(b) Duties

Troop Commander supervice the entire business of the troop. Head of sub-group commands his staff ~~under~~ and manages the business of his sub-group under the direction of Troop Commander.

Each staff engages in the rescue of sufferers under the direction of sub-group head.

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(c) Duties of each sub-group

General affairs Sub-group

1. Relief of the sufferers
2. Rent of relief barracks
3. Matters concerning supplies including cooking of foods for sufferers and workers who engage in relief operation.
4. Communication with the Head-quarters of Kochi Ken Counter-disaster Troop.

Business Sub-group.

1. Planning of scheme for railway transportation.
2. Matters concerning the treatment of passengers rescued from disaster.
3. Plan for railway transportation of materials and persons for the rescue of the sufferers and emergency repairs of buildings, equipments etc.
4. Matters concerning public peace.
5. Operation of railway and automobiles in the suffered districts.

Operation Sub-group

1. Planning and instruction concerning the operation of extraordinary trains.

Construction Sub-group.

1. Planning and instruction concerning emergency repair works in the suffered districts.
2. Gathering of repair materials and collection of laborers.
3. Demand for the operation of extroordinary trains for transportaion of repair materials and laborers.
4. Emergency relief methods to be conducted by each town or village relief troop

Accounts Sub-group

1. Procurement of materials for emergency repair.
2. Rent of barracks and employment of laborers.
3. Other accounts.

(3) Organization of Railway Troop

Troop Commander:

Chief of Kochi Railway Superintendent's Office

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Sub-group	Head	Staff
General Affairs	Chief of General Affairs Sec.	Staff of General Affairs Sec.
Business	Chief of Business Sec.	Staff of Business Sec.
Operation	Chief of Operation Sec.	Staff of Operation Sec.
Accounts	Chief of Accounts Sec.	Staff of Accounts Sec.
Construction	Chief of Construction Sec.	Staff of Construction Sec.

(4) Report

1. When chief of each railtrack branch knows the occurance of a disaster, he must immediately report it to the headquarters. (When the disaster occurs within a railway station, the station master must take the responsibility for the notification of the disaster)

The detailed report also must be submitted after close survey.

2. Procedures of information are as follows.

Afficted district
Relief troop of each town or village chief of each station.
Chief of each railway branch
Otaguchi, Amatsubo, Yamada, Kochi, Nishisakawa, Susaki, Kageno.

Railway Troop Commander

General Affairs Sub-group
Construction "
Business "
Operation "
Accounts "

Commander of Kochi Ken Counter-disaster Troop

(5) Measures to be taken in case of disaster.

1. When a disaster happens, chiefs of the railway track clivisions within the afflicted district command their staffs andpay efforts to restore the damages and report the circumstances to the troop commande.

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(2) If necessary, help may be required from other railway trock divisions or various facilities concerned.

(3) Troop commander, when a disaster is reported to him, lays plans for emergency repair and give instructions to various organs.

(4) If necessary, adequate measure must be t aken under close connection with Kochi Ken Chunter-disaster Troop.

(5) As for the transportation of emergency relief supplies to the sufferers, plan must be laid.

(6) Others

The matters not decided here are stated in the separate regulations such as Procedures of Railway Accident Emergency Relief etc.

Reference: Number of railway cars available

Car	Station	No.
Passenger cars	Kochi	8
Freight-car	Kochi	30
"	Asahi	10
"	Asakura	10

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Land Transportation Division

Land Transportation Group

(1) Duties: Land transportation of materials for the rescue of sufferers.

(2) Organization: Office will be placed in the building of Kochi Road Transportation Management Office, Transportation Ministry.

The staffs will be organized by the staff of Kochi Road Transportation Management Office, Transportation Ministry.

Division Chief: Chief of Kochi Road Transportation Management Office.
Group Chief: Chief of Transportation Section, Kochi Road Transportation Management Office.
General Affairs Sub-group:
Chief: Chief of Transportation Section
Staff: Staff " "
Materials Sub-group
Chief: Chief of Material adjustment Section
Staff: Staff " "
Fuel Sub-group:
Chief: Chief of Fuel Section
Staff: Staff " "

(3) Duties of each sub-group:

General Affairs Sub-group:

1. General Affairs concerning rescue of sufferers.
2. Exchange of information.
3. Collection of transportation veihicles including truck etc.

Transportation Sub-group:

1. Transportation of materials for rescue of sufferers.
2. Transportation of materials for emergency repair.

Materials Sub-group:

Supply and adjustment of materials including tires and parts of automobiles.

Fuel Sub-group:

Fuel of automobiles for transportation.

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(4) Collection of trucks in case of disaster

Chief of Land Transportation Division

Chief of Land Transportation Group

Chief of Transportation Sub-group

Union of Truck Carrier

Bus Association

Private car

Union of Wagon Carrier

(5) Measures to be taken by the division in case of disaster.

As shown in the annex.

1. Priarity will be given in the following order.

(a) Truck for business use, Bus, Taxi, Cars of Public Offices.

(b) Private Cars

(c) Transportation Cars operated by Transportation Ministry.

(d) Wagons

2. The quantities in the attached tabl , show the rough number of available cars.

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Marine Transportation Division

Marine Transportation Group:

The Group will take charge of marine transportation of relief goods for sufferers and other necessary materials for disaster stricken areas.

1. Organization:

The group will have the staffs of Kochi Branch, Shikoku Marine Transportation Bureau as its members, and will take charge of:

(1) General affairs
(2) Liaison and information
(3) Transportation
The Group chief will preside over the group under command of Division head.

2. Role:

(1) General Affairs:
General affairs concerning rescue
(2) Liaison and Information:
Liaison and information business.
Emergency call of vessels.
(3) Transportation:
1. Transportation of relief goods for sufferers.
2. Transportation of materials for emergency recovery works
3. Supply of fuel

3. Channel of liaison in case of emergency is as follows:

Kochi Ken Counter-disaster Troop Commander

Marine Transp't Division Head

Marine Transp't Group Chief

Information & Liaison Group Chief

Representative of District Marine Transp't Association

Owner of Vessel

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No. of Vessels in Districts

District	Organizations Vessels belong to	No. of vessels	Tonnage
Kochi	Chuo Motored Junk Marine Transp't Association	54	4,535.49
Nshari	Chugei "	16	1,203.73
Muroto	Muroto "	37	846.62
Susaki		45	1,472.63
Shimoda		40	1,638.75
Sukumo		23	526.44
Shimizu		38	1,030.44
Total	7 districts	253	11,254.10

Remarks:

The average loading capacity of vessel is 1.4 tons per ton.
(Foe example the loading capacity of 50 ton vessel is 70 tons)

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Finance Division

Badget Group:

The group will take chargeoof business about budget for disasters, contacting with each Division of the Counter-disaster Troop for relief in compliance with Emergency Relief Law and for other emergency meajures.

Finance Group:

1. Upon outbreak of disaster the group will take the business about finance as arranged below:

Business allotment

Group Chief	Sub-group	Business to be taken	Staffs
Chief of Accounts Section, Pref. Office	(Assistant Chief of the Accounts Section) General Affair	Examination into payment in general	Prefectural Accounts Sec. Staffs
	Prefectural treasury	Payment from prefectural treasury	"
	National treasury	Payment from National treasury. Payment of medical expenditures from Home Ministry Mutual Aid Association's Fund	

2. Special measures for payment from Prefectural treasury.

(1) To make arrangements with the concerned circle so as to be able to make the payment on Holidays or - after closing hour.
(2) To appoint chief of Accounts Section, Pref Office, General Affairs Section Chief of Local Office or Hata Br. Office, or Senior Staff in charge of accounts as officer in charge of payment in advance to provide for emergency payment in case of emergency.

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3. Others:

To take Special step for temporary loan and give assistance to it, and also fourward the report on it to circles concerned

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Co-operative Division

The Division shall take charge of liaison and control business in connection with co-operative activities of various organizations Business about Medical treatment is also the Division's role

1. Function:

To always keep close contact with medical associations, organizations holding materials and other civil organizations, and if dister breaks out take every prudent step for relief, asking the corporation and assistance of those organizations.

2. Business allotment:

The Division head (The Kochi Chapter Chief of J.R.S. shall be assigned for the post) shall constantly keep contact with various social works organizations, medical organizations and other civil organizations, and make arrangements for the members of Relief Group or Service Group, extention and period of its activities and etc. in order that the Division may be ready for immediate action in case of emergency.

(1) The Co-operative Group chief shall usually give training and guidance to Service groups of various organizations for method of aid and other necessary matters.
The Contents of training are as follows:

a. Delivery of warnings.
b. Transportation of patients or the wounded
c. Guidance to refuge
d. Delivery of information
e. Transportation of materials
f. Out-of-door cooking and supply of water
g. Distribution of food
h. Distribution of clothings and other materials
i. Medical and birth treatment

(2) As for the collection of contribution in case of disaster, the Kochi Chapter of Japan Red Cross Society shall decide the following items, consulting with other various organizations.

a. Method of publicity
b. Type of contribution
c. Period of collection
d. Way to deliver contribution.
e. Way to make announcement about contribution

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(3) Emergency relief plan re medical treatment and assis children's birth shall carefully be made.
The Division shall negotiate with the following organiza the Public Health Division and other Divisions concerned the decision of the said planning.

Co-operative organizations

a. Medical Association
b. Society of Nurse, Midwife and Public Health Nurse
c. Dendists' Association
d. Pharmacists Association
e. Hospital, Doctor's Office and Dispensary
f. Drugs distribution body, Medical supplies distribution body

. In order to make them have the clear understanding of the scope of operation areas, of limit of activities and of the first aid method, etc. the Relief Headquarters, Japan Red Cross Society shall exercise the spot training with participation of the Co-operative Division

4. (1) The Headquarters of the Co-operative Division shall be set within the Kochi Chapter, Japan Red Cross Society

(2) The Division chief shall have sub-dimisions with members of the Chapter if necessary

(3) The sub-division shall corporate with the Division chief and shall report on measjures or activities taken for emergency relief to the Commander of Counter-disaster Troop.

5. Liaison and Information

When a disaster breaks out the Liaison Group shall be set if necessary and it shall keep close contact with the Headquarters of Kochi Ken Counter-disaster Troop.
The means of communication are follows:

(1) Telephone
(2) Automobile
(3) General Communication facilities, and bicycle

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Relief Group, Kochi Chapter of Japan Red Cross Society

Duty: Medical treatment and assistance to women in giving birth.

In case of disaster the group shall co-operate with the Counter-disaster Troop, and execute the above duty and other business concerning medical affairs.

1. The group shall be organized as follows :

(1) Group head: Vice-secretary of the Kochi Chapter shall take the post.

(2) The group shall be composed of the following sub-groups:

a. General Affairs
b. Relief
c. Accounts

2. Business allotment:

(1) General Affairs Sub-group:
At the Relief Headquarters the sub-group shall collect informations from the Aid Teamat the spot and the Relief Group, andreport on them to Public Health Division Head, Counter-disaster Troop. If necessary the sub-group shall deal further relief meajures for the disaster stricken areas.

(2) Relief Group:
The group shall give aid at the spot to the wounded, pregnant women and babies, etc.

(3) Accounts Group:
Contacting with the above said groups at the Relief Headquarters, the group shall take the business about collection and deliver of medical supplies or money necessary for relief.

3. Setling up of Relief Headquarters:

In case a disaster breaks out, Relief Headquarters shall be set up within the Kochi Chapter of Japan Red Cross Society and it shall keep contact with the Counter-disaster Troop and various medical organizations to be ready for immediate functioning.