# Assassination Records Review Board Final Determination Notification

-6,4

AGENCY : HSCA

RECORD NUMBER : 180-10060-10449

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 58261 Date: 09-01-2022

**December 8, 1995** 

Status of Document:

Postponed in Part

### Number of releases of previously postponed information: 11

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

### **Number of Postponements:** 5

Postponements. All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

**Board Review Completed: 10/24/95** 

Date: 08/20/93

Page:1

#### JFK ASSASSINATION SYSTEM

#### IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10060-10449

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TITLE :

DATE: 06/01/77

PAGES: 10

SUBJECTS:

HSCA, ADMINISTRATION

JACKSON, MARGO

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U
RESTRICTIONS: 3
CURRENT STATUS: P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

(Please Use Typewriter U.S. HOUSE OF RE or Ballpoint Pen) Washington, I	D.C 20515	on this form must be initialed by the authorizing official )
To the Clerk of the House of Representatives:		
I hereby authorize the following payroll action:		•
Employee Name (First-Middle-Last)		Effective Date
Marine Vi Teel		an las Iwa
Margo E. Jackson Employee Social Security Number		12/31/78 Type of Action
	☐ Appoint	
JFK Act 5 (g)(2)(D)	☐ Salary Adjustment ☐ Title Change	
Employing Office or Committee/Subcommittee		
Assassinations	☐ Leave w	rition (At close of business on effective date)  rithout pay (Beginning with effective date above and ending f business)  Specify Date
If type of action is an Appointment, Salary Adjustment, or Title C	hange, comple	
Position Title		Gross Annual Salary*
If employee is a civil service annuitant (includes U.S. House of Representatives), th lus the salary received from the employing office	e gross annual sald	ary shown should include the annuity received by the employe
Committee Employee, complete appropriate item below)		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profess	sional.	
-		ittee: Authority—H. Res <u>956_of95th</u> Congress.
<ol> <li>Standing Committee: Staff—☐ Clerical or ☐ Profess</li> <li>Special (Investigative staff of Standing Committee) or</li> <li>Joint Committee.</li> </ol>		ittee: Authority—H. Res <u>956_</u> of <sup>9</sup> 5th_Congress.
<ol> <li>Special (Investigative staff of Standing Committee) or</li> <li>Joint Committee.</li> </ol>	r Select Commi	ittee: Authority—H. Res <u>956</u> _of <sup>9</sup> 5th_Congress.
<ol> <li>Special (Investigative staff of Standing Committee) or</li> <li>□ Joint Committee.</li> </ol>	r Select Commi )	
Special (Investigative staff of Standing Committee) on     Joint Committee.  f Employee of an Officer of the House, complete item below.  Position NumberIf applicable, Level_  I certify that this authorization is not in violation.	r Select Commi ) Step	· · · · · · · · · · · · · · · · · · ·
Special (Investigative staff of Standing Committee) or     Joint Committee.  f Employee of an Officer of the House, complete item below.  Position Number	r Select Commi ) Step n of 5 U.S.G	C 3110(b), prohibiting the employment of
Special (Investigative staff of Standing Committee) or 3. □ Joint Committee.  If Employee of an Officer of the House, complete item below.  Position Number	r Select Commi ) Step n of 5 U.S.C	C 3110(b), prohibiting the employment of  (Signature of Authorizing Official)  STOKES
Special (Investigative staff of Standing Committee) or 3. □ Joint Committee.  If Employee of an Officer of the House, complete item below.  Position Number	r Select Commi )Step n of 5 U.S.C	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)
Special (Investigative staff of Standing Committee) on 3. □ Joint Committee.  If Employee of an Officer of the House, complete item below.  Position Number	Step n of 5 U.S.C LOUIS CHAIR	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)
2. Special (Investigative staff of Standing Committee) or 3.   Joint Committee.  f Employee of an Officer of the House, complete item below.  Position Number	Step n of 5 U.S.C  LOUIS  CHAIR	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)  MAN  (Title-If Member, District and State)  Use Classification Act and for Committee em-
2. Special (Investigative staff of Standing Committee) or 3.   Joint Committee.  f Employee of an Officer of the House, complete item below.  Position Number	Step  Step  LOUIS  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  COMMITTEE ON	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)  MAN  (Title-If Member, District and State)  Use Classification Act and for Committee em-
2. Special (Investigative staff of Standing Committee) or 3.   Joint Committee.  f Employee of an Officer of the House, complete item below.  Position Number	Step  Step  LOUIS  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  COMMITTEE ON	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)  MAN  (Title-If Member, District and State)  Use Classification Act and for Committee emithe Budget, and the Joint Committees, must
2. Special (Investigative staff of Standing Committee) or 3.   Joint Committee.  f Employee of an Officer of the House, complete item below.  Position Number	Step  Step  LOUIS  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  CHAIR  COMMITTEE ON	(Signature of Authorizing Official)  STOKES  (Type or print name of Authorizing Official)  MAN  (Title-If Member, District and State)  Use Classification Act and for Committee emithe Budget, and the Joint Committees, must
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U.S. HOUSE OF REPRESENTATIVES Washington, D.C 20515

PAYROLL AUTHORIZATION FORM

NW 68261 Docld:32239457 Page 3

Effective Date 6/1/78	
6/1/78	
Type of Action	
Appointment	
□ Title Change	
Leave without pay (Beginning with effective class, of historics	date above and ending
Specify Do	ite
complete appropriate information be	:low.)
Gross Annual Sa	alary*
\$16,100	
nual salary shown should include the annuity	received by the employe
Committee: Authority—H. Res.——	_of 95th Congress.
. Step	
U.S.C. 3110(b), prohibiting the	employment of
(Type or print name of Authorizing Official	 )
(Title—If Member, District and State)	
to House Classification Ast and S	
	_
Chairman, Committee on House Administra	hon
ID	
Benefits	
Office Code         Benefits           Monthly Annuity \$         .00 as of         Payroll	
an stri	Termination (At close of business on effective close of business

PAYROLL AUTHORIZATION FORM

NW 68261 Docld:32239457 Page 4

### **PAYROLL AUTHORIZATION FORM**

(Please Use Typewriter or Ballpoint Pen)

# U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official )

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

		Effective Date
Margo E. Jackson	De	cember 1, 1977
Employee Social Security Number		Type of Action
JFK Act 5 (g)(2)(D)	☐ Appoi	
<u>L</u>	1 ''	Adjustment
Employing Office or Committee/Subcommittee	☐ Title C	hange
Assassinations	☐ Leave	ation (At close of business on effective date) without pay (Beginning with effective date above and ending of business) Specify Date
(If type of action is an Appointment, Salary Adjustment, or Tit	le Change, compl	ete appropriate information below.)
Position Title		Gross Annual Salary*
Document Clerk		\$15,000
* If employee is a civil service annuitant (includes U.S. House of Representative plus the salary received from the employing office.	s), the gross annual so	lary shown should include the annuity received by the employe
If Committee Employee, complete appropriate item below	)	
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Pro	ofessional.	
2. Special (Investigative staff of Standing Committe		sittee, Authority H Bo 465 (95th
3. ☐ Joint Committee.	o, or ocieci comi	intee. Admonty—11. ResofCongress.
(If Employee of an Officer of the House, complete item be	ow.)	
Position Number		p
I certify that this authorization is not in viole		
1.	ation of 5 U.S	C 3110(b), prohibiting the employment of
relatives		C=3110(b), prohibiting the employment of
relatives		C 3110(b), prohibiting the employment of
relatives  December 1 77  Date		C 3110(b), prohibiting the employment of
Telatives  December 1 77  Date		The state of the s
Date	Loufs Stokes	(Signature of Authorizing Official)
Date		(Signature of Authorizing Official)
Telephor 1 77  Date	Lours Stokes Chairman es under the Ho	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)
Total Type or print name and title of above official)  All appointments and salary adjustments for employed objects, except those of the Committee on Appropriations, the approved by the Committee on House Administration	Chairman  es under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  ruse Classification Act and for Committee emnthe Budget, and the Joint Committees, must
Tecember 1  Date	Chairman  es under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)
Tecember 1  Date	Chairman  es under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  ouse Classification Act and for Committee emn the Budget, and the Joint Committees, must
Date	Chairman  es under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  suse Classification Act and for Committee emnthe Budget, and the Joint Committees, must
Date	Chairman  es under the Hothe Committee of	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  ituse Classification Act and for Committee emnthe Budget, and the Joint Committees, must

Copy for Initiating Office or Committee

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### PAYROLL AUTHORIZATION FORM...

(Please Use Typewriter or Ballpoint Pen)

# U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official  $)\,$ 

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action

Employee Name (First-Middle-Last)		Effective Date	
Margo E. Jackson	8	8/2/77	
Employee Social Security Number		Type of Action	
JFK Act 5 (g)(2)(D)	□ Арро	pintment	
Employing Office or Committee	🕺 Salai	A Salary Adjustment	
Assassinations	Term	☐ Termination (At close of business on effective date)	
(If type of action is an Appointment or Salary Adjustment	, complete the fo	llowing information )	
Position Title		Gross Annual Salary	
Document Clerk		12,000	
(If Committee Employee, complete appropriate item below	w)		
1. Standing Committee Staff—Clerical or	Professional.		
2. 🖟 Special or Select Committee Authority—H R	es. <u>465</u> of <u>9</u> 5	<u>oth</u> Congress	
3. Doint Committee.			
(If Employee of an Officer of the House, complete item be	elow)		
Position NumberIf applicable, L	.evel Ste	p	
. It certify that this authorization is not in vio	plation of 5 US	C 3110(b), prohibiting the employment of	
DateAugust 2	- The state of the	and the second of the second o	
	LOUIS ST	(Signature of Authorizing Official)	
		(Type or print name of Authorizing Official)	
•	CHAIRMAN	(Title – If Member, District and State)	
All appointments and salary adjustments for employ			
	, the Committee o		
be approved by the Committee on House Administration	·, ED:	aırman, Committee on House Administration	
be approved by the Committee on House Administration  APPROVE	·, ED:		
be approved by the Committee on House Administration  APPROVE  Office of Finance use only	·, ED:		
	·, ED:		

Copy for Initiating Office or Committee

# PAYROLL AUTHORIZATION FORM -

(Please Use Typewriter or Ballpoint Pen)

# U.S. HOUSE OF REPRESENTATIVES Washington, D C 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official )

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

ENDIOVER N	ame (First-Middle-Last)		Effective Date	
Margo E. Jackson		6/	1/77	
Employee S	Social Security Number		Type of Action	
JFK Act 5 (g)(2)(D)		[2] Appo		
	Office or Committee		☐ Salary Adjustment	
Assassinations		☐ Term	☐ Termination (At close of business on effective date)	
(If type of action is an Appo	untment or Salary Adjustment,	, complete the fo	lowing information )	
	Position Title		Gross Annual Salary	
Document Clerk			\$10,000	
If Committee Employee, cor	mplete appropriate item belov	v)		
1. 🗌 Standing Comm	nittee Staff- Clerical or	Professional		
	ct Committee: Authority-H Re		<b>5th</b> Congress	
3. 🗌 Joint Committe	ee.			
(If Employee of an Officer o	of the House, complete item be	elow)		
	If applicable, Le		p	
I certify that this is	authorization is not interviol		0.0330/13	
		المسلم المحتصد الم	C. 3110(b), prohibiting the employment of	
		المسلم المحتصد الم		
	June 1 , 19 77	المسلم المحتصد الم	(Signature of Authorizing Official)	
		- Julio 1		
		Louis Stoke	(Signature of Authorizing Official)	
All appointments and ployees, except those of the	June 1 19 77	Louis Stoke Chairman ees under the Ho	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)	
All appointments and	salary adjustments for employed Committee on Appropriations, tee on House Administration	Chairman  ees under the Hothe Committee o	(Signature of Authorizing Official)  S  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  suse Classification—Act and for Committee em-	
All appointments and ployees, except those of the	June 1 , 19 77  salary adjustments for employed Committee on Appropriations, tee on House Administration  APPROVE	Chairman  ees under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  suse Classification—Act and for Committee emn the Budget, and the Joint—Committees, must	
All appointments and ployees, except those of the be approved by the Committ	June 1 , 19 77  salary adjustments for employed Committee on Appropriations, tee on House Administration  APPROVE	Chairman  ees under the Hothe Committee o	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  suse Classification—Act and for Committee emnthe Budget, and the Joint—Committees, must	

Copy for Initiating Office or Committee

### MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The <u>Regulations</u> and <u>Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.</u>

The following are the relationships to be included in the certification:

father	nephew	brother-in-law
mother	niece	sister-in-law
son	husband	stepfather
daughter	wife	stepmother
brother	father-in-law	stepbrother
sister	mother-in-law	stepsister
uncle	son-in-law	half-brother
aunt	daughter-in-law	half-sister
first cousin		

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

<b>/</b>	I am not related to any current	: (95th Congress) Member of Congress.
	I am related to a current (95th (Please specify.)	Congress) Member of Congress.

Mary G. Jackson
Silgnature of Employee

) Date 1,1977

### MEMORANDUM

TO: Tom Howarth

FROM: Steve Fallis

DATE: May 25, 1977

RE: Employment of Margo Jackson and Budget Assistant

We have received approval to hire a staff assistant for the Budget Office and Margo Jackson as a document clerk for research. Please notify Donovan re Jackson and get starting date. I believe she is available immediately. Please see accompanying papers.

### **MEMORANDUM**

TO: Tom Lambeth

FROM: Steve Fallis

DATE: May 23, 1977

RE: Employment of Margo Jackson

OF

Research has interviewed and wishes to hire Margo Jackson for the position of document clerk. She is available immediately. I have spoken to Ms. Jackson and find her suitable. I have offered her a position for \$10,000 per year subject to approval by the Chairman. I have attached her resume. Please notify me when the Chairman approves her appointment.

MEMORANDUM OF CALL		
To: Dono	van	
TYOU WERE CALLED BY-	YOU WERE VISITED	BY—
Margo	Jackson	
OF (Ofganization)  At:	Jim Narpe	~
PLEASE CALL> %	ÖNE NO. 33/- 3	2957
WILL CALL AGAIN	IS WAITING TO SEE	YOU
RETURNED YOUR CALL	WISHES AN APPOIN	TMENT
Mysell San	Sie Johney We Golfrey Verene	6-7023 Romo.
RECEIVED BY	DATE	TIME
STANDARD FORM 63 REVISED AUGUST 1967 GSA FPMR (41 CFR) 101-11 6	: 1969—c48—16—80341-1     382-389	63–108

	<i>-</i>
MEMORANDUM OF CALL	2
To: Sonou	an
YOU WERE CALLED BY-	YOU WERE VISITED BY-
" Maego	Jackson
OF (Organization)	
	ONE NO. DE/EXT.
WILL CALL AGAIN	IS WAITING TO SEE YOU
RETURNED YOUR CALL	WISHES AN APPOINTMENT
331-24	39
RECEIVED BY Mary	DATE TIME
OTTANDA DO PODIL GO	10-18 11.45
STANDARD FORM 63 REVISED AUGUST 1967 GSA FPMR (41 CFR) 101-11 6	: 1969—e48—16—80341—1    332—389

DECHME	ROUTING	FORM
RESUME	KOOTTING	T. OLUM

SECRETARY

Received $4/29/7$ Logged by _	
Congressional Referral	Self Other
Comments on Referral	
Abstracted by	Date 4/27/27
Acknowledged by	Date 4/27/77
Staff Component Review by	Date
Recommended File Interview	Hold Refer
REQUEST FOR APPOINTMENT Interviewer	Suggested dateSuggested time
Confirmed date	Confirmed timeby
REQUEST FOR REFERENCES Hold for	Date Notified
INSTRUCTIONS  OKAJO,000  AUX	1 year
SPRAGUE INTERVIEW REQUEST By	Suggested date Suggested time
Confirmed date	Confirmed by
LETTER OF Acceptance/D NOTIFICATION by Rejection	ate of employment

## $\underline{M} \ \underline{E} \ \underline{M} \ \underline{O} \ \underline{R} \ \underline{A} \ \underline{N} \ \underline{D} \ \underline{U} \ \underline{M}$

May 26, 1977

TO:

Tom Howarth

Budget Officer

FROM:

Donovan L. Gal

Chief Researche

RE:

Margo Jackson

Please be advised that pursuant to the approval by Chairman Stokes, Ms. Margo Jackson is to join the Research/Document Unit as a Document Clerk on June 1, 1977.

She shall report directly to me.

Thank you.

mcp