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DATE: 11-14-2017

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Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). DATE: 11-14-2017 OPTIONAL FORM NO. 10 5010-104-01 UNITED STATES GC. ERNMENT *1emorandum* DIRECTOR, FBI SAC, CHICAGO (134+44)"JUNE" CHICAGO OFFICE CONSOLIDATED SUBJECT: PLANT Reference is made to the following communications, all captioned "CRIMINAL INTELLIGENCE PROGRAM, CHICAGO DIVISION": Bureau airtel to Chicago dated 11/28/61 authorizing (4) Chicago to assign a Special Employee to/monitor/CG 6486-C* from [Midnight to 8:00 a.m. for a two week trial period, beginning with receipt of Buairtel. Chicago airtel to Chicago dated 12/8/61 requesting extension of above authorization. Bureau airtel to Chicago dated 12/13/61 authorizing a Special Employee to monitor CG 6486-C* from Midnight to 8:00 CC a.m. for as long as the source is productive during this shift, and also noting that in view of the importance of this source, Chicago should assure that it is covered on a 24 hour basis during each day of the week. As the Bureau is aware, since the above Bureau authority was granted, the Chicago Division has acquired additional coverage from CG 6502-C* and CG 6515-C*, both of which are productive at various times throughout the day, including the Midnight to 8:00 a.m. shift In addition, SES assigned to the Consolidated Plant are responsible for CG 6343-C*, which is productive during the Sourced indicated are all misurs. daytime hours. SEs are also responsible for the following security technical installations: (CG 6031-S*) & (U) CG 6408-S* .CG .6119-S* (Meclassity AN: CG 64271S*XX The above are generally productive during and 4:00 p.m. to Midnight shift. ED-EAK MIS **REC-29** Bureau (REGISTERED) CRIMINAL INTELLIGENC Chicago MAD (1: 4092-350).

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Also on the 4:00 p.m. to Midnight shift, SEs are responsible for taping of information received from the (5) following sources:

CG 6360-5* CG 6425-5* CG 6506-5*

These sources total (six lines (5)

SES also handle the clipping of daily newspapers and other periodicals published in the Chicago area.

Chicago presently has five SEs assigned to monitoring duties in the Consolidated Plant. The present Confile schedule is as follows: Midnight to 8:00 a.m., Sunday through Saturday, one SE; 8:15 a.m. to 5:00 p.m., Monday through Saturday, two SEs, with the exception of Saturday, when one SE is assigned this shift; 4:00 p.m. to Midnight, Sunday through Saturday, one SE; for a total of 20 eight-hour shifts, equaling 160 hours of coverage. The 8:00 a.m. to 4:00 p.m. shift on Sunday is not covered due to the non-productiveness of this period.

Five SEs, based on a 40 hour week, provide 200 hours of coverage, noting that two SEs are normally assigned Monday through Friday on the 8:15 a.m. to 5:00 p.m. shift, it being noted these are the more productive hours for the sources indicated. Scheduled regular days off for SEs are rotated to afford required coverage.

As of June, 1961, Chicago had six SEs assigned. SE ALBERT W. CARROLL was transferred to New Agents Training School in June, 1961, and at that time SE ROBERT W. THOMPSON of the New York Office was on transfer to the Chicago Office; however, his transfer was cancelled by Bulet to New York dated June 16, 1961. At the time the Chicago Office had six SEs the plant schedule required coverage only from 8:15 a.m. to 5:00 p.m. and from 4:00 p.m. to Midnight.

In cases of Sick Leave, Emergency Annual Leave or Annual Leave, Chicago must assign only one SE to the daytime shift, which is not desirable due to the productiveness of

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this particular period. In cases of SL, EAL or AL, the SE assigned to the daytime shift is unable to take a lunch break away from the plant of the five SEs presently assigned to Chicago, three have over 15 years service, making them eligible for 26 days AL, and the other two SEs are eligible for 20 days AL.

Based on the foregoing, the Chicago Office considers it essential to the operation of its plant to alter the present shifts to the following: Midnight to 8:00 a.m., 8:00 a.m. to 4:00 p.m., 4:00 p.m. to Midnight, thereby affording full 24 hour coverage desired by the Bureau for these important sources of information and also alleviating problems created by SL, EAL or AL.

UACB, this shift schedule will be instituted at Chicago.

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