DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
In Bureau on Last Day of Month
NAVEXOS 674 Rev 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee **DATA AS OF** 31 May 1947

	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	To Enl (F)
1 Personnel on Permanent Duty	2	-	2	-	-	
2 Personnel on Temporary Duty More than 30 Days	-	-	-	-	-	
3 Total Personnel on Board (Lines 1 and 2)	2	-	2	-	-	
4 Total Personnel on Board Preceding Month	2	-	2	-	-	
5 Change During Month	NONE					

V. L. LOWRANCE
Captain, U.S. Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

MILITARY PERSONNEL
on Last Day of Month
74 Rev 4-46

OFFICE State-War-Navy Coordinating Committee **DATA AS OF** 31 May 1947

	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
el on Permanent Duty	2	-	2	-	-	-
el on Temporary Duty More Days	-	-	-	-	-	-
ersonnel on Board l and 2)	2	-	2	-	-	-
ersonnel on Board ng Month	2	-	2	-	-	-
During Month	NONE					

V. L. LOWRANCE
Captain, U.S. Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinat**

To:

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)
				AUTHORIZE

1 FILE No.	2 SEE INST. 2	3 NAME (LAST)	(INITIALS)	4 RANK	5 DATE OF PRESENT RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	COLLAT
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	13	13	13		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	11	11	11		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly r detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached W **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Janu other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY: **State-War-Navy Coordinating Committee**

DATE OF ROSTER: 31 May 1947

AUTHORIZED COMPLEMENT

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	TOTAL ON BOARD

6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1930	13	13	13					USN	
1937	11	11	11					USN	

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Treatment in Hospital; ed Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any e or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
IN Bureau on Last Day of Month
NAVEXOS 674 Rev 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 30 April 1947

	STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTE	
		Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)
1	Personnel on Permanent Duty	2	-	2	-	-
2	Personnel on Temporary Duty More than 30 Days	-	-	-	-	-
3	Total Personnel on Board (Lines 1 and 2)	2	-	2	-	-
4	Total Personnel on Board Preceding Month	2	-	2	-	-
5	Change During Month	None				

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

EL
onth

tate-War-Navy Coordinating Committee DATA AS OF 30 April 1947

	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
Duty	2	-	2	-	-	-
Duty More than 30 Days	-	-	-	-	-	-
rd (Lines 1 and 2)	2	-	2	-	-	-
rd Preceding Month	2	-	2	-	-	-

None

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Nav Pers 349
Report no longer
required
JLB

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
NavPers 349 (Rev 6-45)

From: State-War-Navy Coordinating Committee
Room 2027, New State Building, 21st and Virginia Ave. N.W.

TO: Chief of Naval Personnel
Att'n: Pers-2152

Date: 30 April

OFFICERS	Line	Total
1. Allowance	2	2
2. Ships Company	2	2
3. Students	-	-
4. Patients	-	-
5. Transients	-	-
6. TOTAL ON BOARD	2	2
CHIEF WARRANTS AND WARRANTS	None	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

AND ON BOARD COUNT OF OFFICERS
9 (Rev 6-45)

State-War-Navy Coordinating Committee
Room 2027, New State Building, 21st and Virginia Ave. N.W.

Chief of Naval Personnel
Pers-2152

Date: 30 April 1947

	Line	Total
vance	2	2
e Company	2	2
ents	-	-
ents	-	-
sients	-	-
L ON BOARD	2	2
ANTS AND WARRANTS	None	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committ**

To:

AUTHORIZED COMPLEMEN					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3		4	5	6	7	8	9	10	11
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	12	12	12		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	10	10	10		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **H**–T **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 January 1944. If an off other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GOVE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee** DATE OF ROSTER **30 April 1947**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a) (b)
1930	12	12	12					USN
1937	10	10	10					USN

each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ng to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

propriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any r school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
IN Bureau on Last Day of Month
NAVEXOS 674 Rev 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 31 March 1947

	STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED	
		Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)
1	Personnel on Permanent Duty	2	-	2	-	-
2	Personnel on Temporary Duty More Than 30 Days	-	-	-	-	-
3	Total Personnel on Board (Lines 1 and 2)	2	-	2	-	-
4	Total Personnel on Board Preceding Month	2	-	2	-	-
5	Change During Month	None				

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

TARY PERSONNEL
ast Day of Month
y 4-46

CE State-War-Navy Coordinating Committee DATA AS OF 31 March 1947

STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
n Permanent Duty	2	-	2	-	-	-
n Temporary Duty More Than 30 Days	-	-	-	-	-	-
nnel on Board (Lines 1 and 2)	2	-	2	-	-	-
nnel on Board Preceding Month	2	-	2	-	-	-
g Month	None					

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
NavPers 349 (Rev 6-45)

From: State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

TO: Chief of Naval Personnel
Att'n: Pers-2152

Date: 31 March 1947

OFFICERS	Line	Total
1. Allowance	3	3
2. Ships Company	2	2
3. Students	-	-
4. Patients	-	-
5. Transients	-	-
6. TOTAL ON BOARD	2	2
CHIEF WARRANTS AND WARRANTS	None	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

E AND ON BOARD COUNT OF OFFICERS
349 (Rev 6-45)

State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

Chief of Naval Personnel
Pers-2152

Date: 31 March 1947

	Line	Total
owance	3	3
ps Company	2	2
dents	-	-
ients	-	-
nsients	-	-
AL ON BOARD	2	2
RRANTS AND WARRANTS	None	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordina**

To:

AUTHORIZ				
CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1	2	3		4	5	6	7	8	9	10	
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLAT
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	11	11	11		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	9	9	9		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly ro detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached Wh **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Janu other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16–

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **31 March 1947**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3)
								(a) (b)
1930	11	11	11					USN
1937	9	9	9					USN

y of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority rding to rank within the appropriate organizational unit.

2: **D**-Ordered Detached When Directed by Commanding Officer; ***D**-Ordered Detached When Relieved; **H**-Treatment in Hospital; hed Duty; **U**-Not Physically Qualified for Sea Duty; **DIF**-Duty Involving Flying.

appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any rse or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
NavPers 349 (Rev 6-45)

FROM: State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

TO: Chief of Naval Personnel
Att'n: Pers-2152

Date: 28 February

OFFICERS	Line	Total
1. Allowance	3	3
2. Ships Company	2	2
3. Students	-	-
4. Patients	-	-
5. Transients	-	-
6. TOTAL ON BOARD	2	2
Chief Warrants and Warrants	NONE	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

N BOARD COUNT OF OFFICERS
v 6-45)

War-Navy Coordinating Committee,
27, New War Department Building, 21st and Virginia Ave. N.W.

f Naval Personnel
52

Date: 28 February 1947

	Line	Total
	3	3
ny	2	2
	-	-
	-	-
	-	-
OARD	2	2
nd Warrants	NONE	

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
in Bureau on Last Day of Month
NAVEXOS 674 Rev 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 28 February 1947

	STATUS	COMMISSIONED AND WARRANT OFFICERS			EN	
		Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)
1	Personnel on Permanent Duty	2	-	2	-	-
2	Personnel on Temporary Duty More Than 30 Days	-	-	-	-	-
3	Total Personnel on Board (Lines 1 and 2)	2	-	2	-	-
4	Total Personnel on Board Preceding Month	2	-	2	-	-
5	Change During Month	None				

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

RY PERSONNEL
t Day of Month
4-46

State-War-Navy Coordinating Committee DATA AS OF 28 February 1947

STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
n Permanent Duty	2	-	2	-	-	-
n Temporary Duty More Than 30 Days	-	-	-	-	-	-
nnel on Board (Lines 1 and 2)	2	-	2	-	-	-
nnel on Board Preceding Month	2	-	2	-	-	-
ing Month	None					

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordina**

To:

AUTHORIZ

CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1	2	3		4	5	6	7	8	9	10	
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLAT
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	10	10	10		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	8	8	8		

INSTRUCTIONS:
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2. The following symbols shall be used when appropriate in column 2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached Wh TO–Technical Observers; R–Ordered to Report; T–Temporary Detached Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Janu other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **28 Feb 47**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR M. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR--	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (A) (B)
1930	10	10	10					USN
1937	8	8	8					USN

each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority g to rank within the appropriate organizational unit.

-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any r school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
Navpers 349 (Rev.6-45)

FROM: State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

To: Chief of Naval Personnel
Att'n: Pers-2152

Date:

OFFICERS	Line	Total
1. Allowance	3	3
2. Ships company	2	2
3. Students	-	-
4. Patients	-	-
5. Transients	-	-
6. TOTAL ON BOARD	2	2

Chief Warrants and Warrants - NONE

V. L. LOWRANC
Captain, U.S.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

D COUNT OF OFFICERS
5)

Coordinating Committee,
War Department Building, 21st and Virginia Ave. N.W.

l Personnel

Date: 31 January 1947

Line	Total
3	3
2	2
-	-
-	-
-	-
2	2

rants - NONE

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
in Bureau on Last Day of Month
NAVEXOS 674 Rev 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 31 January 1947

	STATUS	COMMISSIONED AND WARRANT OFFICERS				
		Men (A)	Women (B)	Total Officers (C)	Men (D)	Wo
1	Personnel on Permanent Duty	2	-	2	-	
2	Personnel on Temporary Duty More Than 30 Days	-	-	-	-	
3	Total Personnel on Board (Lines 1 and 2)	2	-	2	-	
4	Total Personnel on Board Preceding Month	2	-	2	-	
5	Change During Month	None				

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

Y PERSONNEL
Day of Month
46

State-War-Navy Coordinating Committee DATA AS OF 31 January 1947

STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
ermanent Duty	2	-	2	-	-	-
emporary Duty More Than 30 Days	-	-	-	-	-	-
l on Board (Lines 1 and 2)	2	-	2	-	-	-
l on Board Preceding Month	2	-	2	-	-	-
Month	None					

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Commit**

AUTHORIZED COMPLEME

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1 FILE NO.	2 SEE INST. 2	3 NAME (LAST)	(INITIALS)	4 RANK	5 DATE OF PRESENT RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIE
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	9	9	9		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	7	7	7		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers an detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **H-TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an o other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GO

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **31 Jan 1947**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (A) (B)
1930	9	9	9					USN
1937	7	7	7					USN

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority rding to rank within the appropriate organizational unit.

: **D**-Ordered Detached When Directed by Commanding Officer; ***D**-Ordered Detached When Relieved; **H**-Treatment in Hospital; hed Duty; **U**-Not Physically Qualified for Sea Duty; **DIF**-Duty Involving Flying.

appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any rse or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
Navpers 349 (Rev.6-45)

FROM: State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

To: Chief of Naval Personnel
Att'n: Pers-2152

Date: 31 Decem

OFFICERS	Line	Total
1. Allowance	3	3
2. Ships Company	2	2
3. Students	-	-
4. Patients	-	-
5. Transients	-	-
6. TOTAL ON BOARD	2	2

Chief Warrants and Warrants - NONE

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ON BOARD COURT OF OFFICERS
(Rev.6-45)

-War-Navy Coordinating Committee,
2027, New War Department Building, 21st and Virginia Ave. N.W.

of Naval Personnel
2152

Date: 31 December 1946

	Line	Total
e	3	3
pany	2	2
	-	-
	-	-
s	-	-
BOARD	2	2

and Warrants - NONE

V. L. LOWRANCE
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
in Bureau on Last Day of Month
NAVEXOS 674 Rev. 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 31 December 1946

	STATUS	COMMISSIONED AND WARRANT OFFICERS			
		Men (A)	Women (B)	Total Officers (C)	Me (D)
1	Personnel on Permanent Duty	2	-	2	-
2	Personnel on Temporary Duty More Than 30 Days	-	-	-	-
3	Total Personnel on Board (Lines 1 and 2)	2	-	2	-
4	Total Personnel on Board Preceding Month	2	-	2	-
5	Change during Month	None			

V. D. LOWRANCE,
Captain, U.S.N

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SONNEL
of Month

State-War-Navy Coordinating Committee DATA AS OF 31 December 1946

TATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
ent Duty	2	-	2	-	-	-
ary Duty More Than 30 Days	-	-	-	-	-	-
Board (Lines 1 and 2)	2	-	2	-	-	-
Board Preceding Month	2	-	2	-	-	-

None

V. D. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committe**

To:

AUTHORIZED COMPLEME					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3		4	5	6	7	8	9	10	11
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTI
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	8	8	8		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	6	6	6		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers an detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **H-TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an o other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GO

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **31 Dec 46**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14	
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1930	8	8	8					USN	
1937	6	6	6					USN	

day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority according to rank within the appropriate organizational unit.

n 2: **D**-Ordered Detached When Directed by Commanding Officer; ***D**-Ordered Detached When Relieved; **H**-Treatment in Hospital; etached Duty; **U**-Not Physically Qualified for Sea Duty; **DIF**-Duty Involving Flying.

the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any course or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

STATUS OF MILITARY PERSONNEL
in Bureau on Last Day of Month
NAVEXOS 674 Rev. 4-46

BUREAU OR OFFICE State-War-Navy Coordinating Committee DATA AS OF 30 November 1946

STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enliste (F)
1 Personnel on Permanent Duty	2	-	2	-	-	-
2 Personnel on Temporary Duty More Than 30 Days	-	-	-	-	-	-
3 Total Personnel on Board (Lines 1 and 2)	2	-	2	-	-	-
4 Total Personnel on Board Preceding Month	2	-	2	-	-	-
5 Change During Month	None					

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

MILITARY PERSONNEL
n Last Day of Month
Rev. 4-46

FFICE State-War-Navy Coordinating Committee DATA AS OF 30 November 1946

STATUS	COMMISSIONED AND WARRANT OFFICERS			ENLISTED		
	Men (A)	Women (B)	Total Officers (C)	Men (D)	Women (E)	Total Enlisted (F)
el on Permanent Duty	2	-	2	-	-	-
el on Temporary Duty More Than 30 Days	-	-	-	-	-	-
rsonnel on Board (Lines 1 and 2)	2	-	2	-	-	-
rsonnel on Board Preceding Month	2	-	2	-	-	-
During Month	None					

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ALLOWANCE AND ON BOARD COUNT OF OFFICERS
Navpers 349 (Rev.6-45)

FROM: State-War-Navy Coordinating Committee,
Room 2027, New War Department Building, 21st and Virginia Ave. N.W.

To: Chief of Naval Personnel
Att'n: Pers-2152

Date: 30 November 1946

OFFICERS	Line	Total
1. Allowance	3	3
2. Ships Company	2	2
3. Students		
4. Patients		
5. Transients		
6. TOTAL ON BOARD	2	2

Chief Warrants and Warrants - NONE

V. L. LOWRANCE,
Captain, U.S.Navy

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS

NAVPERS—353 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinatin**

AUTHORIZED

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)

1 FILE No.	2 SEE INST. 2	3 NAME (LAST) (INITIALS)	4 RANK	5 DATE OF PRESENT RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	COLLATE
63108		Lowrance V. L.	Captain	15 Nov 45	1930	7	7	7		
78681		Cresap J. B.	Comdr	20 Jul 45	1937	5	5	5		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly r detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached W **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Jan other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **30 Nov 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1930	7	7	7					USN	
1937	5	5	5					USN	

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; d Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—333 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Commi**

AUTHORIZED COMPLEM

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3		4	5	6	7	8	9	10	11
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTI
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	6	6	6		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	4	4	4		

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16—38384–1 U. S. GOVERN

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **31 October 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14	
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3)	
								(a)	(b)
1930	6	6	6					USN	
1937	4	4	4					USN	

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ing to rank within the appropriate organizational unit.

D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Treatment in Hospital; Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

propriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Commit**

To:

AUTHORIZED COMPLEME

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3		4	5	6	7	8	9	10	11
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIE
63108		Lowrance	V. L.	Captain	15 Nov 45	1930	5	5	5		
78681		Cresap	J. B.	Comdr	20 Jul 45	1937	3	3	3		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–T TO–Technical Observers; R–Ordered to Report; T–Temporary Detached Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 January 1944. If an offi other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GOVE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **30 Sept 1946**

AUTHORIZED COMPLEMENT									
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	TOTAL ON BOARD

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3)
								(a) (b)
1930	5	5	5					USN
1937	3	3	3					USN

each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority
g to rank within the appropriate organizational unit.
–Ordered Detached When Directed by Commanding Officer; **D**–Ordered Detached When Relieved; **H**–Treatment in Hospital;
Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.
opriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any
school, the place and date of completion in column 14.

(SIGNATURE)

16–38384–1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinat**

To:

AUTHORIZ

CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1	2	3		4	5	6	7	8	9	10	
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE THIS CRUISE	PRIMARY DUTY	COLLA
63108		Lowrance,	V. L.	Captain	15 Nov 45	1930	4	4	4		
78681		Cresap,	J. B.	Comdr	20 Jul 45	1937	2	2	2		

INSTRUCTIONS:
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3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Jan other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **30 August 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a) (b)
1930	4	4	4					USN
1937	2	2	2					USN

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ing to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; d Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

propriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinati**

AUTHORIZ

CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1	2	3		4	5	6	7	8	9	10	
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLAT
58722		Austin,	B. L.	Captain	1 Jun 43	1924	9	9	9		
63108		Lowrance,	V. L.	Captain	15 Nov 45	1930	3	3	3		
78681		Cresap,	J. B	Comdr	20 Jul 45	1937	1	1	1		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly ros detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
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3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 Janua other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 August 46**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a) (b)
1924	9	9	9					USN
1930	3	3	3					USN
1937	1	1	1					USN

y of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ording to rank within the appropriate organizational unit.

2: D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; ched Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

e appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any rse or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Com**

To:

AUTHORIZED COMPL					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	EN

1	2	3		4	5	6	7	8	9	10	11
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DU
58722		Austin,	B. L.	Captain	1 Jun 43	1924	8	8	8		
63108		Lowrance,	V. L.	Captain	15 Nov 45	1930	2	2	2		
70323		Richardson,	A. F.	Commander	1 Nov 42	1931	17½	17½	17½		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officer detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 July 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	

6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1924	6	6	6					USN	
1930	2	2	2					USN	
1931	17½	17½	17½					USN	

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; d Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-45)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Commit**

To:

AUTHORIZED COMPLEM					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3	4	5	6	7	8	9	10	11
FILE NO.	SEE INST. 2	NAME (LAST) (INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT [X] SHORE THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTI
58722		Austin, B. L.	Captain	1 Jun 43	1924	7	7	7		
63108		Lowrance, V. L.	Captain	15 Nov 45	1930	1	1	1		
70323		Richardson, A. F.	Commander	1 Nov 42	1931	16½	16½	16½		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers an detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **H**– **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an o other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GO

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 June 1946**

AUTHORIZED COMPLEMENT

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	TOTAL ON BOARD
									3

6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT [redacted] (SHORE) THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1924	7	7	7					USN	
1930	1	1	1					USN	
1931	16½	16½	16½					USN	

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Treatment in Hospital; d Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committ**

To:

AUTHORIZED COMPLEM					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3	4	5	6	7	8	9	10	11
FILE No.	SEE INST. 2	NAME (LAST) (INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT [redacted] SHORE THIS CRUISE	PRIMARY DUTY	COLLATERAL DUT
58722		Austin, B. L.	Captain	1 Jun 43	1924	6	6	6		
63108		Lowrance, V. L.	Captain	15 Nov 45	1930	0	0	0		
70323		Richardson, A. F.	Commander	1 Nov 42	1931	15½	15½	15½		
417029		Whiteside, F.	Ensign	26 Sep 44	W	15	15	15		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached When Relieved; **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 January 1944. If an other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 May 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									4

	6	7	8	9	10	11	12	13	14
K	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT [redacted] SHORE THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a) (b)
43	1924	6	6	6					USN
45	1930	0	0	0					USN
42	1931	15½	15½	15½					USN
44	W	15	15	15					25

y of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ording to rank within the appropriate organizational unit.

2: D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; ched Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

e appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any urse or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Commi**

AUTHORIZED COMPLEME

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1 FILE No.	2 SE INST. 2	3 NAME (LAST) (INITIALS)	4 RANK	5 DATE OF PRESENT RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT [redacted] SHORE THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES
58722		Austin B.L.	Captain	1 Jun 43	1924	5	5	5		
70323		Richardson A.F.	Commander	1 Nov 42	1931	14½	14½	14½		
417029		Whiteside F.	Ensign	26 Sep 44	W	14	14	14		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and th detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Tre TO–Technical Observers; R–Ordered to Report; T–Temporary Detached Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GOVERNM

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY: **State-War-Navy Coordinating Committee** DATE OF ROSTER: **1 April 194**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									3

6	7	8	9	10	11	12	13	14	
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT ~~SEA~~/SHORE THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1924	5	5	5					USN	
1931	14½	14½	14½					USN	
W	14	14	14						24½

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; "D-Ordered Detached When Relieved; H-Treatment in Hospital; d Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

To:

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Co**

AUTHORIZED COMPLEME					
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.

1	2	3		4	5	6	7	8	9	10	11
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT [redacted] THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTI
58722		Austin	B.L.	Captain	1 Jun 43	1924	4	4	4		
70323		Richardson	A.F.	Commander	1 Nov 42	1931	13½	13½	13½		
417029		Whiteside	F.	Ensign	26 Sep 44	W	13	13	13		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers an detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H- TO–Technical Observers; R–Ordered to Report; T–Temporary Detached Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 January 1944. If an o other cousse or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38384-1 U. S. GO

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

file

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 March 1946**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									3

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT [redacted] THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (A)	(B)
1924	4	4	4					USN	
1931	13½	13½	13½					USN	
W	13	13	13						W24

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; ed Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any e or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—333 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinat**

To:

AUTHORIZ				
CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1	2	3	4	5	6	7	8	9	10	
FILE NO.	SEE INST. 2	NAME (LAST) (INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLAT
58722		Austin B.L.	Commodore	12 Dec 44	1924	3	3	3		
70323		Richardson A. F.	Commander	1 Nov 42	1931	12½	12½	12½		
417029		Whiteside F.	Ensign	26 Sep 44	W	12	12	12		

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roste detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When TO–Technical Observers; R–Ordered to Report; T–Temporary Detached Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—38

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **2 Feb 46**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									3

6	7	8	9	10	11	12	13	14
N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (A) (B)
1924	3	3	3					USN
1931	12½	12½	12½					USN
W	12	12	12					W23½

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; d Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating**

To:

AUTHORIZ

CAPT.	CDR.	LT. CDR.	LT.	LT. (J

1 FILE NO.	2 SEE INST. 2	3 NAME (LAST)	(INITIALS)	4 RANK	5 DATE OF PRESENT RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT [redacted] (SHORE) THIS CRUISE	10 PRIMARY DUTY	COLLA
58722		Austin	B. L.	Commodore	12 Dec 44	1924	2	2	2		
70323		Richardson	A. F.	Commander	1 Nov 42	1931	11½	11½	11½		
46282		Martin	W. E.	Lt.(jg)	1 Sep 45	W	5	5	5		
17029		Whiteside	F.	Ensign	26 Sep 44	V	11	11	11		

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 J other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

File for

DATE OF ROSTER **4 Jan 46**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									4

6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT [redacted]SHORE THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1924	2	2	2					USN	
1931	11½	11½	11½					USN	
W	5	5	5						W30½
W	11	11	11						W23[redacted]

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Treatment in Hospital; d Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any e or school, the place and date of completion in column 14.

(SIGNATURE)

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating**

To:

AUTHORIZED				
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)

1	2	3		4	5	6	7	8	9	10	
FILE NO.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SHORE THIS CRUISE	PRIMARY DUTY	COLLATE
58722		Austin	B.L.	Commodore	12 Dec 44	1924	1	1	1		
70323		Richardson	A.F.	Commander	1 Nov 42	1931	10½	10½	10½		
46282		Martin	W.E.	Lt.(jg)	1 Sep 45	W	4	4			
17029		Whiteside	F.	Ensign	26 Sep 44	W	10	10			

INSTRUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roste detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—3

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **State-War-Navy Coordinating Committee**

DATE OF ROSTER **3 Dec 45**

AUTHORIZED COMPLEMENT									TOTAL ON BOARD
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	
									4

	6	7	8	9	10	11	12	13	14	
	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SHORE THIS CRUISE	PRIMARY DUTY	COLLATERAL DUTIES	DUTIES IN TRAINING FOR—	PROSPECTIVE DATE OF QUALIFICATION	COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3)	
									(a)	(b)
44	1924	1	1	1					USN	
42	1931	10½	10½	10½					USN	
45	W	4	4							W29½
44	W	10	10							W22½

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority rding to rank within the appropriate organizational unit.

: D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; hed Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any se or school, the place and date of completion in column 14.

(SIGNATURE)

R. T. Austin Commodore USN

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

File Admin. Office

To:

SHIP, STATION OR ACTIVITY **Navy Department, State-War-**

AUTHORIZE				
CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)

1	2	3		4	5	6	7	8	9	10	
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA/ASHORE THIS CRUISE	PRIMARY DUTY	COLLAT
70323		Richardson,	A.F.	Comdr.	1 Nov 42	1931	9½	9½	9½		
46282		Martin,	W.E.	Lt.(jg)	1 Sep 45	W	3	3			
47029		Whiteside,	F.	Ensign	26 Sep 44	W	9	9			

RUCTIONS: 1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly ros detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.

2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; **D**–Ordered Detached Whe **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.

3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 Janua other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

16—

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SHIP, STATION OR ACTIVITY **Navy Department, State-War-Navy Coordinating Committee**

DATE OF ROSTER **1 Nov 45**

AUTHORIZED COMPLEMENT

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	TOTAL ON BOARD
									3

RANK	6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA/ASHORE THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
42	1931	9½	9½	9½					USN	
45	W	3	3							
44	W	9	9							W29
										W22

y of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ording to rank within the appropriate organizational unit.

2: D–Ordered Detached When Directed by Commanding Officer; *D–Ordered Detached When Relieved; H–Treatment in Hospital; ched Duty; U–Not Physically Qualified for Sea Duty; DIF–Duty Involving Flying.

e appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18–44, dated 31 January 1944. If an officer has completed any rse or school, the place and date of completion in column 14.

(SIGNATURE) **A.F.Richardson, Comdr. USN**

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS
NAVPERS—353 (12-43)

SHIP, STATION OR ACTIVITY **Navy Department, State-Wa**

To:

AUTHORI				
CAPT.	CDR.	LT. CDR.	LT.	LT. C

1	2	3		4	5	6	7	8	9	10	
FILE No.	SEE INST. 2	NAME (LAST)	(INITIALS)	RANK	DATE OF PRESENT RANK	N. A. CLASS OR N. R. CLASSIF.	MOS. ON BOARD	MOS. PRES. DUTY	MOS. AT SEA (SHORE) THIS CRUISE	PRIMARY DUTY	COLLAT
70323		Richardson	A.F.	Comdr.	1 Nov 42	1931	8	8	8		
128847		Geilfuss	J.C.	Lt.Comdr	18 Apr 45	A(L)	8½	8½			
346282		Martin	W.E.	Lt.(jg)	1 Sep 45	W	1½	1½			
417029		Whiteside	F.	Ensign	26 Sep 44	*	7½	7½			

INSTRUCTIONS:
1. This form (in duplicate) is to be submitted monthly as of the first day of each month to the Bureau of Naval Personnel. It supersedes the previous monthly ro detachment list. Names are to be grouped by activity and listed according to rank within the appropriate organizational unit.
2. The following symbols shall be used when appropriate in column 2: **D**–Ordered Detached When Directed by Commanding Officer; ***D**–Ordered Detached Wh **TO**–Technical Observers; **R**–Ordered to Report; **T**–Temporary Detached Duty; **U**–Not Physically Qualified for Sea Duty; **DIF**–Duty Involving Flying.
3. "Courses and Qualifications," column 14, should be designated by the appropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 Janu other course or school which is not listed, indicate the name of the course or school, the place and date of completion in column 14.

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

SHIP, STATION OR ACTIVITY **Navy Department, State-War-Navy Coordinating Committee**

DATE OF ROSTER **15 Sept 1945**

AUTHORIZED COMPLEMENT

CAPT.	CDR.	LT. CDR.	LT.	LT. (JG)	ENS.			TOTAL	TOTAL ON BOARD
									4

6 N. A. CLASS OR N. R. CLASSIF.	7 MOS. ON BOARD	8 MOS. PRES. DUTY	9 MOS. AT SEA (SHORE) THIS CRUISE	10 PRIMARY DUTY	11 COLLATERAL DUTIES	12 DUTIES IN TRAINING FOR—	13 PROSPECTIVE DATE OF QUALIFICATION	14 COURSES AND QUALIFICATIONS (SEE INSTRUCTION 3) (a)	(b)
1931	8	8	8					USN	
A(L)	8½	8½							37
W	1½	1½							W28
"	7½	7½							W21

of each month to the Bureau of Naval Personnel. It supersedes the previous monthly roster of officers and the quarterly priority ding to rank within the appropriate organizational unit.

D-Ordered Detached When Directed by Commanding Officer; *D-Ordered Detached When Relieved; H-Treatment in Hospital; ed Duty; U-Not Physically Qualified for Sea Duty; DIF-Duty Involving Flying.

ppropriate codes shown in Enclosure (A) of BuPers Circular Letter No. 18-44, dated 31 January 1944. If an officer has completed any or school, the place and date of completion in column 14.

16—38384-1 U. S. GOVERNMENT PRINTING OFFICE

Submitted 12 Oct 45

(SIGNATURE)
A.F.Richardson, Comdr.USN

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

ROSTER OF OFFICERS

State-War-Navy Coordinating Committee

AUTHORIZED COMPLEMENT

CAPT	CDR	LTCDR	LT	LT(JG)

1 File No.	2 (Leave column blank)	3		4 RANK	5 DATE OF PRES. RANK	6	7 MONTHS ON BOARD	8 MONTHS AT PRES. DUTY	9 MONTHS AT SHORE (CRUISE)	PRIMARY DUTY	COLLATERAL DUTY
70323		Richardson,	A.F.	Comdr.	1 Nov. 42	1931	7½	7½	7½		
128847		Geilfuss,	J.C.	Lt. Comdr.	18 Apr 45	A(L)	8	8			
346282		Martin,	[redacted]	Ensign	7 Mar 44	W	1	1			
417029		Whiteside,	F.	Ensign	26 Sep 44	W	7	7			

Submitted in duplicate to
EXOS Military Personnel Office
Room 1106, Navy Dept. 29 Aug 45
jw

by

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

State-War-Navy Coordinating Committee

29 August 1945

AUTHORIZED COMPLEMENT							TOTAL ON BOARD
CAPT	CDR	LTCDR	LT	LT(g)	ENS	TOTAL	4

NAME	PRES. RANK	6 MONTHS ON BOARD	MONTHS SEA DUTY	MONTHS SHORE DUTY	PRIMARY DUTY	COLLATERAL DUTY	DUTIES IN TRAINING FOR	PROJ. DATE OF QUALIFICATION	(a)	(b)
	42	1931	7½	7½	7½				USN	
	45	A(L)	8	8					37	
	44	W	1	1					W28	
	44	W	7	7					W21	

Submitted in duplicate to
EXOS Military Personnel Office
Room 1106, Navy Dept. 29 Aug 45
jws

/s/ John C. Geilfuss
Lt. Comdr. USNR

NAVEXOS 1170

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

SUMMARY PERSONNEL REPORT AND ESTIMATES
NAVEXOS-1170 (REV. 10-45)

FILE COPY

NAVY DEPARTMENT

RESTRICTED
(After filled in)

NOTE: Before filling in, refer to instructions furnished with form.

NAME OF SPONSORING BUREAU: **Administrative Office, Navy Department**

NAME OF ACTIVITY: **S/W/N Coordinating Committee**

ACTIVITY CODE:

ADDRESS: **Room 178, State Department, Washington 25, D.C.**

NAVAL DISTRICT:

DATE OF REPORT FOR

	NAVY AND COAST GUARD (Day)	(Month)	(Year)
	1	Jan	1946
	CIVILIANS AND MARINE CORPS (Day)	(Month)	(Year)
	31	Dec	1945

PART I - TOTAL PERSONNEL ON BOARD *(Excluding students, patients, and other transients)*

MILITARY PERSONNEL	NAVY A	MARINE CORPS B	COAST GUARD C	TOTAL MILITARY D	CIVILIANS E	
1. OFFICERS	(a) 4			4	1. P.L. 106	3
2. ENLISTED	(b) 3			3	2. NON-P.L.106	-
3. TOTAL	7	-	-	7	3. TOTAL	(c) 3

(a) Should equal line 2, sum of columns J, K, and N, on Form NAVPERS-349 (4-45).

(b) Should equal "On Board (Ship's Company)" under heading "U.S. Navy" on Form NAVPERS-625 (11-43).

(c) Should equal column A, sum of lines 2 and 11, on Form NAVEXOS-695 (6-44).

(d) Same as column D, line 1, of this form.

(e) Same as column D, line 2.

(f) Same as column F, line 6.

(g) Same as sum of columns G and H, line 6.

(h) Same as column E, line 3.

PART II - MILITARY PERSONNEL ON BOARD BY TYPE OF BILLETS

MILITARY PERSONNEL	IN MILITARY-TYPE BILLETS F	IN CIVILIAN-TYPE BILLETS (P.L. 106) G	IN CIVILIAN-TYPE BILLETS (NON-P.L. 106) H	TOTAL (F+G+H) I
4. OFFICERS	4			(d) 4
5. ENLISTED		3		(e) 3
6. TOTAL	4	3		7

PART III - TOTAL PERSONNEL ON BOARD BY ORGANIZATIONAL UNITS

SECTION ONE: SUMMARY OF MILITARY AND CIVILIAN PERSONNEL ON BOARD

NAMES OF ORGANIZATIONAL UNITS J	MILITARY IN MILITARY-TYPE BILLETS K	MILITARY IN CIVILIAN-TYPE BILLETS L	CIVILIANS M	TOTAL (K+L+M) N
Secretariat, State-War-Navy Coordinating Committee	4	3	3	10
12 Feb 46 - Delivered by Hand to Lt. Ivar Hanson, 1005 Main Navy By Comdr Richardson				
7. TOTAL	(f) 4	(g) 3	(h) 3	10

PART IV - REMARKS *(For entire report, including list of attachments, etc.)*

Action taken by the State-War-Navy Coordinating Committee is construed as action taken in the names of the Secretaries of State, War and the Navy. In view of the importance of the work of this Committee and the high classification of most of its papers, it is essential that the Committee Secretariat be provided with an adequate staff of only well trained and responsible personnel. Unpredictable changes in work load may take place which may entail decided changes in personnel requirements for the Secretariat.

(over)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SECTION TWO: ESTIMATES OF PERSONNEL REQUIRED IN CIVILIAN-TYPE BILLETS, FOR REPORT PERIOD ENDING (Day) (Mo.) (Yr.) 30 JUN 1946

PART V - PERSONNEL IN CIVILIAN-TYPE BILLETS ON BOARD AT BEGINNING OF REPORT PERIOD

(i) Same as column G, line 6.
(j) Same as column H, line 6.
(k) Same as column E, line 1.
(l) Same as column E, line 2.

PERSONNEL IN CIVILIAN-TYPE BILLETS			
MILITARY		CIVILIAN	
P.L. 106 O	NON-P.L. 106 P	P.L. 106 Q	NON-P.L. 106 R
(i) 3	(j) -	(k) 3	(l) -

PART VI - JUSTIFICATION IN TERMS OF WORKLOAD *(Continuing duties)*

NAMES OF ORGANIZATIONAL UNITS S	NAMES OF WORKLOAD MEASURES T	PERSONNEL CURRENTLY ENGAGED (CIVILIAN-TYPE BILLETS) U	WORKLOAD IN MONTH PRECEDING REPORT PERIOD V	EXPECTED WORKLOAD IN LAST MONTH OF REPORT PERIOD W	INCREASES (+) AND DECREASES (-) IN CIVILIAN-TYPE BILLETS REQUIRED BY END OF REPORT PERIOD: MILITARY P.L. 106	MILITARY NON-P.L. 106	CIVILIAN P.L. 106	CIVILIAN NON-P.L. 106
		Dec '45	Dec '45	Jun '46				
Secretariat, State-War-Navy Coordinating Committee	Total personnel on board	6	6	7				

	MILITARY P.L. 106	MILITARY NON-P.L. 106	CIVILIAN P.L. 106	CIVILIAN NON-P.L. 106
PART VII - LIST NEW DUTIES OF ACTIVITY, AND ENTER IN APPROPRIATE COLUMNS THE NUMBER OF ADDITIONAL PERSONNEL NEEDED TO PERFORM THEM. **Anticipated increase in work load**			+1	
PART VIII - LIST DUTIES OF ACTIVITY TO BE DISCONTINUED, AND ENTER IN APPROPRIATE COLUMNS THE NUMBER OF PERSONNEL TO BE DISPLACED. **None contemplated**				
PART IX - LIST CORRECTIONS OF MISASSIGNMENTS OF PERSONNEL, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL.				
Martinez, Doris - CAF-4 — carried on General Service Special Detail Roll of EXOS	x	x		
LaMarche, Jan - CAF-3	x	x		
Johnson, Wylene - CAF-3	x	x		
PART X - LIST TYPES OF BILLETS NOW OCCUPIED BY MILITARY PERSONNEL WHOM IT IS PLANNED TO REPLACE WITH CIVILIANS DURING REPORT PERIOD, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL. **Secretarial**	-2		+2	
PART XI - LIST AND EXPLAIN OTHER CHANGES NOT ACCOUNTED FOR IN PARTS VI THROUGH X, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL. **None**				
PART XII - NEW PERSONNEL ALLOWANCE REQUESTED FOR END OF REPORT PERIOD *(Sum of entries in Parts V through XI)*			6	
PART XIII - CURRENT PERSONNEL ALLOWANCE			3	-

SIGNATURE AND TITLE *(Reporting Officer)*	ADDRESS	DATE SUBMITTED
	Room 178, State Department Washington 25, D.C.	15 Feb 46

(P)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

EXOS:Pl, & He:ICH:j

CIRCULAR LETTER

17 October 1945

To: All Activities, EXOS

Subject: Estimates of Personnel Required in Civilian-Type Billets

1. Enclosed is a supply of the revised Form NAVEXOS 1170, SUMMARY PERSONNEL REPORT AND ESTIMATES, for reporting estimates of personnel in civilian-type billets for the period ending 31 March 1946.

2. For your information and convenience, our office has filled in the latest official on-board count of your personnel, and the new civilian ceiling effective 31 December 1945. In most instances, this new ceiling is below estimated requirements submitted in your last NAVEXOS 1170 report. This was made necessary by a reduction in the overall EXOS allowances from the requested 2859 positions to 2360 positions.

3. Ceilings imposed by the Bureau of the Budget and allowances administered by the Navy Department are determined largely by the quality of the justification documents submitted by each activity in this report. Therefore, Commanding Officers are urged to appoint a responsible official to prepare the Form NAVEXOS 1170 report, and to review the report themselves before submitting it to this office. Every effort should be made to fill out the form accurately and completely and in accordance with the instructions provided, so that the data submitted will demonstrate effective personnel planning and control.

4. The report and supporting documents shall be prepared in copies of five, four copies (including the original signed copy) going to this office, attention, Lt. (j.g.) S. L. Street, Room 1007 and one copy retained for your files. Completed reports shall be forwarded in time to reach this office by 1 November 1945.

5. Any questions on preparation of the form or requests for additional supplies should be directed to Lt. (j.g.) S. L. Street on Extension 4565.

Ronald J. Chinnock
Administrative Officer

Encls:
1. Supply of Form NAVEXOS 1170
2. Instructions for the preparation of Form NAVEXOS 1170

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

SUMMARY PERSONNEL REPORT AND ESTIMATES

NAVEXOS-1170 (REV. 10-45)

RESTRICTED
(After filled in)

NAVY DEPARTMENT

NOTE: Before filling in, refer to instructions furnished with form.

NAME OF SPONSORING BUREAU: **The Executive Office of the Secretary - Administrative Office**

NAME OF ACTIVITY: **State-War-Navy Coordinating Committee** | ACTIVITY CODE:

ADDRESS: **Room 178, State Department, Washington 25, D.C.** | NAVAL DISTRICT:

DATE OF REPORT FOR

	(Day)	(Month)	(Year)
NAVY AND COAST GUARD	1	Oct.	1945
CIVILIANS AND MARINE CORPS	30	Sept.	1945

PART I - TOTAL PERSONNEL ON BOARD *(Excluding students, patients, and other transients)*

MILITARY PERSONNEL	NAVY A	MARINE CORPS B	COAST GUARD C	TOTAL MILITARY D	CIVILIANS E	
1. OFFICERS	4 (a)			4	1. P.L. 106	1
2. ENLISTED	4 (b)			4	2. NON-P.L.106	
3. TOTAL	8			8	3. TOTAL	1 (c)

PART II - MILITARY PERSONNEL ON BOARD BY TYPE OF BILLETS

MILITARY PERSONNEL	IN MILITARY-TYPE BILLETS F	IN CIVILIAN-TYPE BILLETS (P.L. 106) G	IN CIVILIAN-TYPE BILLETS (NON-P.L. 106) H	TOTAL (F+G+H) I
4. OFFICERS	4			4 (d)
5. ENLISTED		4		4 (e)
6. TOTAL				8

(a) Should equal line 2, sum of columns J, K, and N, on Form NAVPERS-349 (4-45).

(b) Should equal "On Board (Ship's Company)" under heading "U.S. Navy" on Form NAVPERS-625 (11-43).

(c) Should equal column A, sum of lines 2 and 11, on Form NAVEXOS-695 (6-44).

(d) Same as column D, line 1, of this form.

(e) Same as column D, line 2.

(f) Same as column F, line 6.

(g) Same as sum of columns G and H, line 6.

(h) Same as column E, line 3.

PART III - TOTAL PERSONNEL ON BOARD BY ORGANIZATIONAL UNITS

SECTION ONE: SUMMARY OF MILITARY AND CIVILIAN PERSONNEL ON BOARD

NAMES OF ORGANIZATIONAL UNITS J	MILITARY IN MILITARY-TYPE BILLETS K	MILITARY IN CIVILIAN-TYPE BILLETS L	CIVILIANS M	TOTAL (K+L+M) N
State-War-Navy Coordinating Committee	4	4	1	9
7. TOTAL	4 (f)	4 (g)	1 (h)	9

PART IV - REMARKS *(For entire report, including list of attachments, etc.)*

(over)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

SECTION TWO: ESTIMATES OF PERSONNEL REQUIRED IN CIVILIAN-TYPE BILLETS, FOR REPORT PERIOD ENDING (Day) 31 (No.) March (Yr.) 1946

PART V - PERSONNEL IN CIVILIAN-TYPE BILLETS ON BOARD AT BEGINNING OF REPORT PERIOD

(i) Same as column G, line 6.
(j) Same as column H, line 6.
(k) Same as column E, line 1.
(l) Same as column E, line 2.

PERSONNEL IN CIVILIAN-TYPE BILLETS			
MILITARY		CIVILIAN	
P.L. 106 O	NON-P.L. 106 P	P.L. 106 Q	NON-P.L. 106 R
(i) 4	(j)	(k) 1	(l)

PART VI - JUSTIFICATION IN TERMS OF WORKLOAD *(Continuing duties)*

NAMES OF ORGANIZATIONAL UNITS S	NAMES OF WORKLOAD MEASURES T	PERSONNEL CURRENTLY ENGAGED (CIVILIAN-TYPE BILLETS) U	WORKLOAD IN MONTH PRECEDING REPORT PERIOD V	EXPECTED WORKLOAD IN LAST MONTH OF REPORT PERIOD W	INCREASES (+) AND DECREASES (-) IN CIVILIAN-TYPE BILLETS REQUIRED BY END OF REPORT PERIOD			
					MILITARY		CIVILIAN	
					P.L. 106	NON-P.L. 106	P.L. 106	NON-P.L. 106
		30 Sept. 1945	Sept. 1945	March 1946				
State-War-Navy Coordinating Com.	Total personnel on board	5	9	9				

(Note: This is a comparatively new activity. Unpredictable changes in workload may take place which will entail decided changes in personnel required.)

PART VII - LIST NEW DUTIES OF ACTIVITY, AND ENTER IN APPROPRIATE COLUMNS THE NUMBER OF ADDITIONAL PERSONNEL NEEDED TO PERFORM THEM.

PART VIII - LIST DUTIES OF ACTIVITY TO BE DISCONTINUED, AND ENTER IN APPROPRIATE COLUMNS THE NUMBER OF PERSONNEL TO BE DISPLACED.

PART IX - LIST CORRECTIONS OF MISASSIGNMENTS OF PERSONNEL, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL.

		x	x	
		x	x	
		x	x	

PART X - LIST TYPES OF BILLETS NOW OCCUPIED BY MILITARY PERSONNEL WHOM IT IS PLANNED TO REPLACE WITH CIVILIANS DURING REPORT PERIOD, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL.

2 Yeomen				- 2

PART XI - LIST AND EXPLAIN OTHER CHANGES NOT ACCOUNTED FOR IN PARTS VI THROUGH X, AND ENTER IN APPROPRIATE COLUMNS THE RESULTING CHANGES IN PERSONNEL.

PART XII - NEW PERSONNEL ALLOWANCE REQUESTED FOR END OF REPORT PERIOD *(Sum of entries in Parts V through XI)*		4		(3)
PART XIII - CURRENT PERSONNEL ALLOWANCE		4		1

SIGNATURE AND TITLE *(Reporting Officer)*: ~~Alvin F. Richardson, Comdr. USN~~ Navy Member, SWNCC Secretariat

ADDRESS: Room 178, State Dept. Wash.

DATE SUBMITTED: 31 October 1945

(P)

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND# 740132

PART II - ANTICIPATED CHANGES IN WORKLOAD (Based on current duties of activity)

ORGANIZATIONAL UNIT (Specify names of organizational units) 9	UNIT OF WORKLOAD MEASUREMENT 10	WORKLOAD IN LATEST MONTH OF PRESENT QUARTER 11	ANTICIPATED WORKLOAD IN AVERAGE MONTH NEXT QUARTER 12
SWNC Subcommittee for the Far East	A Captain USN has just been assigned to the SWNC Subcommittee for the Far East as an additional member on a full-time basis in view of the increased work of the Subcommittee following the surrender of Japan. The present clerical staff is sufficient to handle only the regular existing work of the Subcommittee. The new member's work is such that he presently requires a full-time stenographer in addition. The full-time War and State Department members of the Subcommittee have such stenographers assigned to them by their departments.		

PART III - ADDITIONAL INFORMATION IN JUSTIFICATION OF REQUESTED CEILINGS (Break down by personnel subject to P.L. 106, and personnel not subject to P.L. 106, where applicable).

A. Statement on anticipated new duties of activity or duties to be discontinued next quarter:

See Part II above

B. Statement on correction of misassignments of civilian personnel:

C. Statement on replacement of military personnel by civilian personnel in next quarter: Two Wave officers and five Wave enlisted personnel are assigned to the Committee. None of these, except one enlisted Wave, has sufficient points on the present basis to be released prior to 31 December 1945. The one Wave who has enough points has requested that she be retained on active duty. Consequently, no requirement for replacement of military by civilian personnel is shown above. However, if any such Wave personnel are released by 31 December, they must be replaced by other Wave or civilian personnel.

PART IV - MILITARY PERSONNEL REPLACEABLE BY CIVILIANS IF AVAILABLE (As reported on Form NAVEXOS-1555.)

CATEGORIES OF MILITARY PERSONNEL	REPLACEABLE BY P.L. 106 CIVILIANS 13	REPLACEABLE BY NON-P.L. 106 CIVILIANS 14	NOT REPLACEABLE BY CIVILIANS 15
TOTAL MILITARY ON BOARD 9			
Officers and nurses 4			4
Enlisted 5	5		

PART V - PERSONNEL SUBJECT TO P.L. 106 CEILINGS, BY APPROPRIATIONS OUT OF WHICH PAID

APPROPRIATION 16	PERSONNEL ON BOARD 17	CURRENT CEILING 18	REQUESTED CEILING 19
TOTAL	1	1	2
Salaries, Office of the Secretary of the Navy	1	1	2

PART VI - REMARKS

PART VII - LIST OF ATTACHMENTS

Copies to Bureaus

SIGNATURE & TITLE (Reporting Officer)	ADDRESS	DATE SUBMITTED
John F. Richardson, Commander, USN for Navy Member, SWNCC Secretariat	Room 178, State Dept. Washington25	24 Aug 45

3 copies mailed 24 Aug 45 to Planning & Methods Section, EXOS, Administrative Service, Room 1007 EAS

DECLASSIFIED E.O. 11652, Sec 3(E) and 5(D) or (E) NND # 740132

QUARTERLY ESTIMATE OF CIVILIAN PERSONNEL REQUIREMENTS
ACTIVITY'S JUSTIFICATION
NAVEXOS-1170 (REV. 7-45)

NAVY DEPARTMENT

TO: (Sponsoring Bureau): EXOS Administrative Division

PAGE OF PAGES

FROM (Reporting Activity): State-War-Navy Coordinating Committee

FOR QUARTER ENDING: 31 December 1945

PT I - CIVILIAN PERSONNEL CEILINGS AND REQUESTED CHANGES

ORGANIZATIONAL UNIT AND TYPE OF PERSONNEL (Specify names of organizational units)	CURRENT EMPLOYMENT	CURRENT CEILING	REQUESTED CHANGES (+ OR -) DUE TO				REQUESTED CEILING FOR NEXT QUARTER
			CHANGES IN WORKLOAD	NEW OR DISCONTINUED DUTIES	CORRECTION OF MISASSIGNMENTS	REPLACEMENT OF MILITARY PERSONNEL	
1	2	3	4	5	6	7	8
TOTAL CIVILIAN PERSONNEL Subject to P.L. 106 Not subject to P.L. 106	1	1		+1			2
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
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Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							
Subject to P.L. 106 Not subject to P.L. 106							

(Over)

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NAVY DEPARTMENT
ADMINISTRATIVE OFFICE
Washington 25, D.C.

EXOS:AO:Pl&Me:RDH:ec

File

7 May 1945

To: Divisions, Boards and Offices, Executive Office of the Secretary

Subj: Quarterly Estimate of Civilian Personnel, due 19 May 1945

Refs: (a) BuBudget Circular No. A-29 (Revised) dated 10 May 1944
(b) Dir BuBudget ltr to SecNav dated 31 Mar 1945
(c) NCPI 140 - Personnel Ceilings

1. You are hereby requested to submit by 19 May 1945, for your organization the regular quarterly estimate and justification of civilian personnel for the quarter starting 1 July 1945. This request is in accordance with references (a), (b), and (c).

2. While you are preparing the estimates and justifications for your organization, you will want to keep in mind the following facts:

a. Complete justification of the estimates for your organization are required by Public Law 49 whether you request an increase, a decrease, or no change.

b. All requests for increases in bureau and office civilian ceilings are submitted to the Under Secretary.

c. When the Bureau of the Budget cut the Navy Department's civilian ceiling from 20,000 to 19,000 recently, the EXOS ceiling was reduced accordingly. Corresponding reductions have not yet been made in the ceilings of the organizations within EXOS. If the total estimates to be made for next quarter cannot be brought down voluntarily to the EXOS ceiling, the estimates and justifications will have to be submitted to the Under Secretary for review.

d. EXOS is now close to its ceiling. An average increase of 2 civilians in each independent division, board and office, beyond those on board and officially requested, would bring EXOS up to its ceiling.

e. At the present improved rate of recruitment of civilians in EXOS, our ceiling will be reached in the next quarter.

3. The above facts indicate the need at this time for careful estimates completely justified. Statistical tables and graphs, indicating work load and personnel trends, and other pertinent information, should accompany estimates if available.

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4. The procedures for submitting estimates follow:

a. Please complete 7 copies of Form NAVEXOS 1170 for your organization. Prepare 7 copies of any supporting materials to be attached. Only an original and 3 legible copies can be made in one typing.

b. Please send 6 copies of NAVEXOS 1170 and supporting papers to the Planning and Methods Section, EXOS Administrative Division, Room 1009. (5 copies have to be sent to SECP for use there and in the Bureau of the Budget).

c. Please call or see Lt. Hubbard, Chief, Planning and Methods Section, Ext. 62235, Room 1009, about any questions regarding this memorandum. Extra copies of NAVEXOS 1170 and of instructions on its use can be obtained from the same source.

d. The use of NAVEXOS 1170 to collect data from your subordinate organizations is optional.

e. Please make the following changes on all copies in your files of "Instructions for Preparation of Quarterly Estimate of Personnel Requirements".

Paragraph (1):

(1) Line 9 - delete While only one copy and substitute six copies.

(2) Line 10 - delete is and substitute are.

(3) Line 10 - delete the comma and substitute and.

Paragraph (2):

(1) Line 1 - delete three and substitute two.

(2) Line 4 - delete Forms NAVEXOS 1169 (Blue) and substitute Form.

(3) Line 4 - delete are and substitute is.

(4) Line 5 - delete justification and.

f. Keep this letter and a copy of the instructions for future use.

5. Please send a representative of your organization to a brief meeting in Room 1103 at 1000 on Wednesday, 9 May 1945, to discuss new implications and problems related to these quarterly civilian personnel estimates.

IVAR O. HANSON
Director
EXOS Administrative Division

Encl.(HW)
1. Supply of Forms NAVEXOS 1170 (buff) (revised 10-44).

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NAVY DEPARTMENT - WASHINGTON
NAVEXOS-1170 Rev 10-44

QUARTERLY ESTIMATE OF PERSONNEL REQUIREMENTS
PERSONNEL SUBJECT TO PUBLIC LAW 49

FOR PERIOD ENDING 30 Sep 1945
(Activity's Justification)

FROM: State-War-Navy Coordinating Committee — REPORTING ACTIVITY

TO: EXOS Administrative Division — SPONSORING BUREAU

PART I - CIVILIAN PERSONNEL

(1) TOTAL CIVILIAN PERSONNEL ON BOARD AS OF 30 Apr 1945	0
(2) CIVILIAN PERSONNEL SUBJECT TO PUBLIC LAW 49	0
(3) CIVILIAN PERSONNEL NOT SUBJECT TO PUBLIC LAW 49	0
(4) CURRENTLY AUTHORIZED PUBLIC LAW 49 COMPLEMENT	0
(5) NET DESIRED INCREASE (OR DECREASE (___)) IN CURRENTLY AUTHORIZED PUBLIC LAW 49 COMPLEMENT FOR QUARTER ENDING 30 Sep 1945	0
(6) DUE TO CHANGES IN WORKLOAD (BASED ON CURRENT DUTIES)	
(7) DUE TO NEW OR DISCONTINUED DUTIES	
(8) DUE TO CORRECTION OF MISASSIGNMENTS OF CIVILIAN PERSONNEL	
(9) DUE TO REPLACEMENT OF MILITARY PERSONNEL	
(10) REQUESTED PUBLIC LAW 49 COMPLEMENT FOR QUARTER ENDING 30 Sep 1945	0

PART II - PERSONNEL REQUIREMENTS JUSTIFICATION

(15) STATEMENT ON ANTICIPATED NEW DUTIES OR DUTIES TO BE DISCONTINUED DURING COMING QUARTER WHICH WILL AFFECT NEEDED NUMBER OF PERSONNEL SUBJECT TO PUBLIC LAW 49:

(16) STATEMENT ON CORRECTION OF MISASSIGNMENT OF CIVILIAN PERSONNEL IN UNGRADED POSITIONS:

(17) STATEMENT ON REPLACEMENT OF MILITARY PERSONNEL NOW IN POSITIONS COMPARABLE TO GROUP IVb. GIVE TOTAL NUMBER OF MILITARY PERSONNEL IN SUCH POSITIONS.

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NAVY DEPARTMENT - WASHINGTON
NAVEXOS-1170 Rev 10-44

QUARTERLY ESTIMATE OF PERSONNEL REQUIREMENTS
PERSONNEL SUBJECT TO PUBLIC LAW 49

FOR PERIOD ENDING 30 Sep 1945
(Activity's Justification)

FROM: State-War-Navy Coordinating Committee — REPORTING ACTIVITY

TO: EXOS Administrative Division — SPONSORING BUREAU

PART I - CIVILIAN PERSONNEL

(1) TOTAL CIVILIAN PERSONNEL ON BOARD AS OF 30 Apr 1945	0
(2) CIVILIAN PERSONNEL SUBJECT TO PUBLIC LAW 49	0
(3) CIVILIAN PERSONNEL NOT SUBJECT TO PUBLIC LAW 49	0
(4) CURRENTLY AUTHORIZED PUBLIC LAW 49 COMPLEMENT	0
(5) NET DESIRED INCREASE (OR DECREASE (___)) IN CURRENTLY AUTHORIZED PUBLIC LAW 49 COMPLEMENT FOR QUARTER ENDING 30 Sep 1945	0
(6) DUE TO CHANGES IN WORKLOAD (BASED ON CURRENT DUTIES)	
(7) DUE TO NEW OR DISCONTINUED DUTIES	
(8) DUE TO CORRECTION OF MISASSIGNMENTS OF CIVILIAN PERSONNEL	
(9) DUE TO REPLACEMENT OF MILITARY PERSONNEL	
(10) REQUESTED PUBLIC LAW 49 COMPLEMENT FOR QUARTER ENDING 30 Sep 1945	0

PART II - PERSONNEL REQUIREMENTS JUSTIFICATION

(11) IF CIVILIAN PERSONNEL SUBJECT TO PUBLIC LAW 49 (LINE 2) IS ABOVE OR MORE THAN 5% BELOW CURRENTLY AUTHORIZED PUBLIC LAW 49 COMPLEMENT (LINE 4) EXPLAIN THE PRINCIPAL REASONS FOR THE VARIATION:

(12) NATURE OF STATION'S DUTIES:

(A) PRIMARY

(B) SECONDARY

(13) HOW CAN WORKLOAD OF THE ACTIVITY BEST BE EXPRESSED IN TERMS OF QUANTITY?

(14) STATEMENT OF PRESENT AND ANTICIPATED WORKLOAD	TOTAL FOR LATEST MONTH _____ 194___	ANTICIPATED % INCR. OR DECR. NEXT QUARTER OVER CURRENT QUARTER

(Over)

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(15) STATEMENT ON ANTICIPATED NEW DUTIES OR DUTIES TO BE DISCONTINUED DURING COMING QUARTER WHICH WILL AFFECT NEEDED NUMBER OF PERSONNEL SUBJECT TO PUBLIC LAW 49:

(16) STATEMENT ON CORRECTION OF MISASSIGNMENT OF CIVILIAN PERSONNEL IN UNGRADED POSITIONS:

(17) STATEMENT ON REPLACEMENT OF MILITARY PERSONNEL NOW IN POSITIONS COMPARABLE TO GROUP IVb. GIVE TOTAL NUMBER OF MILITARY PERSONNEL IN SUCH POSITIONS.

PART III - ACTIVITIES, DEPARTMENTS AND OFFICES COVERED BY THIS REPORT

State-War-Navy Coordinating Committee

PART IV - NATURE OF POSITIONS TO BE ADDED TO OR DROPPED FROM THE ROLLS

(Kinds of duties performed and approximate number of each kind of position)

PART V - REMARKS

PART VI - LIST OF ATTACHMENTS

Florence Whiteside Ensign (W) USNR
Signature of Reporting Officer

Room 178, State Department
Address of Reporting Officer

12 May 1945
Date Submitted

NAVEXOS-1170 (BACK) Rev. 10-44

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INSTRUCTIONS FOR THE PREPARATION OF FORM NAVEXOS-1170 (Rev. 10-45)
SUMMARY PERSONNEL REPORT AND ESTIMATES
(Rev. 12-45)

General:

STUDY THE FORM AND THESE INSTRUCTIONS BEFORE FILLING OUT ANY PORTION OF THE FORM.

NAVEXOS-1170 is the basic report from which the Navy Department determines the number of civilian personnel it will request the Bureau of the Budget to approve for each fiscal quarter and the specific civilian personnel allowance that will be granted to the reporting activity. This form is divided into two major sections. Section One provides an analysis of personnel on board at the beginning of the report period and Section Two, provides a method of estimating future personnel requirements in terms of anticipated workload, correction of misassignments and replacement of military personnel in civilian-type billets. The report requires that the data presented in Section Two, be based on the number of personnel on board at the beginning of the report period as recorded in Section One. Thus, the two sections are carefully interlocked and have a common base.

Since this report is basic to the development of over-all civilian personnel requests, all items on the form must be filled in or if not applicable, the reason indicated. The tie-ins among items on the report and among those on other basic reports must be closely observed. If the same data were incorrectly transmitted on another basic report, send a memorandum of correction for the other report before entering the correct figure on NAVEXOS-1170. It is equally important that future personnel requirements be geared to the trend indicated by the workload factors which are selected by the activity to present its future requirements.

The number of copies, routing, due dates, etc., are indicated in the circular letter transmitting the form.

Because of variations in the way basic records are maintained at different activities, it may be more convenient to fill in the parts of Section One in different order than shown on the form (see form). Specifically, it may be easier to fill out Part III on the face of the form first.

The Activity Code in the heading is contained in the Catalog of Activities of the Navy, issued by the Committee for the Standardization of Terminology for Activities of the Navy.

SECTION ONE: SUMMARY OF MILITARY (SHIP'S COMPANY) AND CIVILIAN PERSONNEL ON BOARD

Part I:

All military and civilian personnel in the permanent force or ship's company (excluding students, patients, and other transients) on board at the beginning of the report period must be accounted for in this part. Nurses and warrant officers are included with officers. Civilian personnel currently misassigned (i.e., in group I, II, III, or IVa but doing IVb-type work) should be reported in this part

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under("Non-P.L. 106".)

Civilian personnel subject to Public Law 106 are those in the following classes:

(a) Personnel whose statutory pay rates are fixed in accordance with salary rates established by the Classification Act of 1923, as amended.

(b) When-actually-engaged personnel whose compensation is fixed on a personal service contract basis.

(c) All $1-per-year personnel.

Part II:

All military personnel on board (ship's company only) shall be accounted for by type of billet. Military-type billets will be specifically defined at a later date by CNO and the Commandants of the Marine Corps (already completed) and Coast Guard. Pending such definition, the guide-lines furnished below will be of assistance in filling out this section of the report. Care should be taken that border-line cases are not arbitrarily reported as in military-type billets, otherwise there may be diffculty in replacing such personnel with civilians at a later date. This categorization of military personnel on board is an essential step in planning civilian personnel requirements for future operations.

Military personnel in shore establishments are considered as being in military-type billets (not replaceable by civilians) if they fall in the following categories:

(a) Those occupying billets required by Navy regulations to be filled by military personnel, e.g., commanding officers or chaplains.

(b) Those whose work involves military security, e.g., communications officers.

(c) Those whose work entails military control or discipline, e.g., personnel in charge of military training or assigned to Shore Patrol units.

(d) Those whose work requires military training or experience, e.g., boatswains' mates assigned to small boats.

(e) Those occupying positions which have been held by military personnel under long-standing Navy-wide tradition.

All other military personnel in shore establishments are considered to be in civilian-type billets.

Military personnel in civilian-type billets should be reported in Column G (P.L. 106-type duties) if they are engaged in professional, technical, administrative, clerical, custodial, guard, messenger, janitorial, or similar work. Military personnel in civilian-type billets should be reported in Column H (non-P.L. 106-type duties) if they are engaged in skilled, semi-skilled, or unskilled

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work of an industrial nature, such as machinists, welders, shipfitters, stevedores, helpers, etc.

Part III:

Enter in Column J, the name of each major organizational unit in the activity, conforming as nearly as possible to the tables presented as appendices to these instructions. Enter in the succeeding columns, the numbers of personnel of the indicated types and each of these must agree with Parts I and II. Sub-activities located geographically apart or having a different function from the principal reporting activity shall be shown as separate organizational units of the reporting activity provided they have fewer than 100 persons (military and civilian) on board. If they have more than 100 persons on board such personnel shall be divided among the organizational units of the principal reporting activity.

Reporting activities having fewer than 100 personnel (military and civilian) on board, and the following types of reporting activities, regardless of size, shall not be broken down by organizational units (instead Part III shall be filled out only for the activity as a whole):

BuAer Representatives (including BARR's and BAGR's)
Civil Works Engineers
Superintending Civil Engineers
Inspectors of Machinery
Inspectors of Naval Material
Naval Inspectors of Ordnance
Naval Training Schools
Navy Lumber Coordinating Units
Navy Market Offices
Navy Purchasing Offices
Officers in Charge of Construction (including ROINCC's)
Regional Price Adjustment Boards
Supervisors of Shipbuilding
Supervisory Cost Inspectors

If in the judgment of the reporting officer, one or more departments, offices, or sub-activities of the reporting activity do not fit into any of the organizational units listed in the tables presented as an appendix to these instructions, the names of such units should be entered in Column J.

Some activities will not have all the organizational units listed in the appendix table. For example, naval hospitals will not have departments assignable to industrial production. However, in combining its departments, offices, or sub-activities into organizational units, each reporting activity should conform as closely as possible to the groupings indicated. It is recommended that large industrial activities further subdivide their organizational units to assist in presenting a full picture of their personnel distribution and workload.

Part IV:

It is important that all unusual items on the entire form be explained in this part of the report such as unusual functions, personnel changes not in proportion to the changes in workload volume, services extended to other activities.

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etc. List all attachments to Form NAVEXOS-1170, such as continutation sheets, reports of recent workload studies, and statistical graphs and tables pertaining to workload. Any situation which it is not possible to report adequately in other parts of the form must be explained and justified in this space or in attachments.

SECTION TWO: ESTIMATES OF PERSONNEL REQUIRED IN CIVILIAN-TYPE BILLETS

In this Section, the activity computes the future allowances it needs for various types of civilian billets. It begins in Part V at the top of columns O, P, Q and R with the on-board figures (which are copied from the face of the form) for four types of personnel: military in P. L. 106 civilian-type billets; military in non-P. L. 106 civilian-type billets; civilians in P. L. 106 billets; and civilians in non-P. L. 106 billets. Then, in the succeeding Parts VI through XI, each factor which indicates an increase, a decrease, or an unchanged personnel requirement is listed; and the resulting increase or decrease in personnel must be entered in the proper columns preceded by a plus or minus sign. Parts VI through XI are designed to account for every factor which can affect personnel requirements, and are mutually exclusive so that the same item cannot appear in two different parts. Care is necessary to make sure that each item gets in the proper place, as these parts are separately summarized for presentation by SecNav to the Bureau of the Budget. Then, the four right-hand columns are totaled, starting with the on-board counts at the top, and adding and subtracting down the columns to result in the new allowances needed, which appear in Part XII.

Activities should not feel restricted to the confines of this form in submitting information which will clarify entries in this section. Particularly is this important in Parts VI, VII and VIII. It is recognized that workload factors may not always be sufficiently descriptive of trends and requirements. In those instances which may be few, supplemental statements are wanted. In Parts VII and VIII it is requested that entries be supported with a supplemental statement furnishing background justification. This can be done by using separate sheets of paper keyed in to the proper section of the report.

Part V:

In Columns O through R, copy from the front of the form the total number of military and civilian personnel in civilian-type billets on board at the beginning of the report period.

Part VI:

This part is intended to account for personnel changes due to the fluctuation of workload for duties which are expected to be continued through the report period. This part must be filled out regardless of whether the workload is expected to decrease, increase or show no change. The activities should report:

The name of each of its organizational units in Column S and their most representative workload measure in Column T.

Number of personnel (civilian and military personnel in civilian-type billets on board at beginning of report period) currently engaged in performing the workload in Column U.

Size of the workload in the month preceding the report in Column V.

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Expected size of that workload in the last month of the report period in Column W. This figure must be entered even if it is a rough estimate.

The increases or decreases in numbers of personnel required to accomplish the anticipated workload in the last month of the report period should be entered in Columns O through R, preceded by plus or minus sign.

Replacement of military personnel by civilians should not be reflected in the figures in Part VI but rather should be reported in Part X. The net increase or decrease in personnel reported in Columns O through R for any organizational unit should be proportional to the change in workload or an explanation should be furnished in Part IV.

The total number of personnel reported in Column U will be less than the total number of personnel in civilian-type billets to the extent that such personnel were at the beginning of the report period engaged in duties which will be discontinued during the period.

If there is one over-all measure of workload (or several measures in combination) which reflect the workload changes for the activity as a whole -- or if the activity was not instructed to furnish an organizational breakdown in Part III -- then only the name of the entire activity shall be entered in Column S, and the information required in succeeding columns (from left to right) should be entered in terms of the activity as a whole.

If a single or combination measure of workload adequately reflects work changes in all except one or a few organizational units, the entries can be as above, with the exceptional units being separately listed in Column S, and the separate data being furnished for them in the succeeding columns.

Care should be taken not to make entries in Part VI which actually belong elsewhere such as in Part VII, "New Duties", Part VIII, "Discontinued Duties", or Part X, "Military Replacement". For example, if an activity expects a decline in workload which will cause a decrease of 75 military but an increase of 10 civilians (across the same line in Columns O, P, Q and R), then actually 65 military are being dropped which should be shown in Part VI and 10 military are being replaced by civilians -- which should be reported in Part X.

More than one workload measure for a single organizational unit or for the whole of an activity not broken down by organizational units may be listed if necessary, to present the complete workload picture. If the space provided in Part VI is insufficient, a supplementary table similar in form to that in Part VI should be prepared and submitted. If no workload measure is applicable to an organizational unit, explain and justify the personnel requested in a statement in Part IV or in a clearly labeled attachment. Suggested workload measures applicable to principal organizational units at various types of activities are shown in the appendix; activities are urged to develop their own workload measure in any case where the suggested measures are felt to be inadequate.

Personnel requested for future operations should follow closely the trend indicated by workload factors as these are the controlling variables on which

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personnel will be allocated. In the event duties are transferred from one organization unit to another as a result of reorganization or normal administrative action the personnel adjustments should be shown in Part VI by using plus or minus signs in Columns O, P, Q, and R as may be required.

Part VII:

List each new duty (i.e., distinct function not performed at the beginning of the report period) for which the activity expects to assume responsibility during the report period and justify by narrative statement. For each such duty enter in appropriate columns the number of additional personnel to be obtained from outside the activity or to be transferred from within the activity. Personnel now employed by private firms, who are to be added to the activity's rolls during the report period, should be reported in this part, and not in any other part of the report.

Part VIII:

List and describe by narrative statement present duties of the activity which will be discontinued during the report period, and for each duty enter in the appropriate columns the number of personnel to be displaced, including military personnel in civilian-type billets who are to be released without replacement by civilians.

Part IX:

List the types of misassigned civilian personnel who it is expected will be reassigned to correct position classifications during the report period. For each type listed, enter in the appropriate columns the required increase in personnel subject to P.L. 106 and the corresponding decrease in personnel not subject to P.L. 106. These must be identical numbers.

Part X:

Enter here, and in no other part of the form, the number of military personnel whom it is planned to replace with civilians in the report period. The minus and plus figures must be equal as only man-for-man replacement is recognized.

Note that the number of personnel to be accounted for in this part does not necessarily equal the total number of military personnel who can be replaced by civilians, as shown in Part II, Columns G and H. Also military personnel whom it is planned to release without replacement by civilians are reported in Parts VI, VIII, or XI. In addition, there may be some military personnel occupying civilian-type billets whom it is not planned to replace with civilians during the report period.

Part XI:

Examples of changes to be explained and entered here are those resulting from changes in hours of work, replacement of prisoners of war, etc. Again, care is necessary to avoid entering here information which belongs above.

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Part XII:

The entries for Part XII, Columns O, P, Q, and R, are obtained by adding to the entries in Part V (at the top of the columns) the changes shown in Parts VI through XI. The figures obtained will indicate the requested allowance or the number of personnel in each category deemed necessary by the Commanding Officer for the proper and efficient accomplishment of the activity's mission.

Part XIII:

The current P.L. 106 civilian allowance should be indicated here for purposes of comparison with the requested allowance. The non-P.L. 106 civilian allowance should likewise be indicated if the activity has been given such an allowance by its sponsoring bureau. The columns relating to military personnel in Part XIII should not be filled in at this time.

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Appendix 1 - Major Organizational Units
and Suggested Workload Measures

Examples of departments, offices, or sub-activities to be included in organizational unit named	Name of organizational unit	Suggested measures of workload
	Administrative	
Commandant's Office, Executive Office, Chief Clerk's Office, Personnel Office, Classification Office, Labor Board, Public Relations Office, Personnel Relations Office, Legal Office, Insurance Office, Transportation Office (excluding motor transportation), other administrative offices.		Total civilian and military personnel on board
	Supply and Accounting	
Supply Dept., Aviation Supply Dept., Accounting Dept., Accounting and Property Dept., Disbursing Office, War Bond Office, Quartermaster, Clothing Dept., Small Stores, other offices (not in another organizational unit) under Supply Corps jurisdiction.		Total value of disbursements for labor, materials, etc. Value of supplies handled (receipts plus expenditures) Tonnage of supplies handled (incoming plus outgoing Number of stub requisitions Number of checks written (Disbursing)
	Marine Guard Detachment	
Marine Guard Detachment		Total personnel on board
	Security (other than Marine Guard)	
Captain of Yard or Military Dept. (security functions), Provost Marshall, First Lieutenant (security functions), Permanent Shore Patrol, Fire Dept., Guards and Patrolmen, Intelligence Office, Yard Dept.		Total personnel on board
	Public Works	
First Lieutenant (maintenance functions), Public Works Dept. or Division, Maintenance Dept., Public Housing Projects, other departments (not in another organizational unit) under Civil Engineer Corps jurisdiction.		Dollar volume of construction and maintenance work KWH of power produced (Power Plant)

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Appendix 1 (cont'd)

Personnel Services
(for military personnel)

Commissary, Commissary Store, Ship's Service, Officers' and Enlisted Mess, Officers' and Enlisted Mem's Quarters, Library, Welfare and Recreation Dept., Chaplain's Office, Laundry, Cobbler's Shop, Barbers, etc.	Total military personnel on board

Communications and Postal

Communications Dept., Radio Stations, Post Office.	Total messages, dispatches, pieces of mail, etc., handled (incoming plus outgoing)

Medical

Medical Dept., Medical Research, Dental Clinic, Dispensary, Clinic, Laboratory and Wards (in naval hospitals), other Departments (not in another organizational unit) under Medical, Dental, or Hospital Corps jurisdiction.	Average daily number of patients

Motor Transportation

Transportation Pool, garages.	Number of cars and trucks Average daily, weekly, etc. miles traveled by all vehicles

Industrial Production

Industrial Dept., or Command (excluding Public Works Division), Ordnance Dept., Ammunition Dept., Assembly and Repair Dept., Torpedo Dept., Radio Material Office, Planning Dept., Design Dept., Engineering Dept., Inspection and Survey Dept., Safety Engineer's Office other departments, offices, or sub-activities engaged in ship, aircraft, or ordnance production, testing, engineering, or repair.	Number of aircraft overhauled Number of engines overhauled Number of aircraft modified Tonnage of ships under construction Number or tonnage of ships under repair, overhaul, or conversion, or being fitted out Tonnage steel requirements Money value of job orders issued

District Craft

District craft attached to the reporting activity.	Number of craft

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Appendix 1 (cont'd)

Students (Military)

Training unit for which an approved allowance has been established by BuPers (e.g., members of Ship Repair Units).	Number of students

Schools and Training (Military)

Service Schools, Recruit Training Commands, Technical Schools, Physical Training, Aviation, Navigation, Ordnance and Gunnery, Seamanship, Radio and Radar, Indoctrination, Recognition, and Supply Training; other departments, offices, or sub-activities engaged primarily in training and education of military personnel.	Average daily number of students under instruction

Technical Operations

Operations Dept. (air stations), Squadrons (permanently attached to air stations) Torpedo Range, Port Director's Office, Degaussing Station, Inshore Patrol, Harbor Entrance Control Post, Magnetic Range.	Average weekly number of flights Average weekly flight hours

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Appendix 2 - Suggested Workload Measures for Activities Not to Be Divided According to Organizational Units

Type of Activity	Suggested Workload Measure
Market Offices and Disbursing Offices	Number of public vouchers prepared
Inspectors of Machinery, Inspectors of Ordnance, Inspectors of Naval Material, BuAer Representatives	Value of inspected material shipped
Purchasing Offices	Number of requisitions received Number of contracts and orders written
Supervisory Cost Inspectors and Cost Inspection Offices	Number or value of contracts for audit