

MEETING REPORT- 7

ATTENDANCE:

Name	Function
Mei Lang Xiong	Team Leader
Sudip Khadka	President Meeting
Vivek Varma Vuyyuri	Secretary Meeting
Anand Swaroop Budi	File Manager
Toran Chhantyal	Project Manager
Elnaz Ghavanlou	Financial Manager

ABSENT:

None

AGENDA:

Topics to be discussed:

- To correct the errors in SSV-1
- Prepare for the first test

Assignment	Responsible	Team members	Due date	Finished (Y/N)	Actual workload (h)
Matlab correction	Toran	Team	03 Mar	Y	4
Design	Sudip	Team	03 Mar	Y	4
Simulink Correction	Vivek	Team	03 Mar	Y	4
SSV -1 Report Correction	Anand	Team	03 Mar	Y	4
Simulink and Design	Mei Lang	Team	03 Mar	Y	4
Blog and Meeting Reports	Elnaz Ghavanlou	Team	03 Mar	Y	4

AGENDA DISCUSSION:

➤ Assignments

There are some errors in Matlab and Simulink which are corrected by the assigned members. Everyone was asked to come up with a own design and one design has been finalized. Getting prepared for the test and group studies.

Literature Study

Once the report has been corrected then it will be uploaded on wiki page along with meeting reports .This task has been assigned to one of the team members.

Miscellany : none

FUTURE MEETING:

The next meeting will be on Friday i.e. 04-04-2014 in Cafeteria at 10:00 am.