STAFF MEMORANDUM NO. 23 (Contd)

7. Supplies of necessary forms may be obtained through regular channels from AG Publications.

8. The information contained herein will be brought to the attention of all civilian employees.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
31 March 1946

AG 386.3 (31 Mar 46)GD

STAFF MEMORANDUM)

NO.....22)

DISPOSITION OF ENEMY EQUIPMENT IN JAPAN

1. All requests from allied governments received for enemy equipment captured in Japan, will be referred to the Assistant Chief of Staff, G-4.

2. In processing such requests, the Assistant Chief of Staff, G-4, will cause such investigations as necessary to establish the validity of the requirement to be made, and will authorize deliveries, in accordance with announced policies of the State, War, and Navy Coordinating Committee and the Joint Chiefs of Staff.

3. The Assistant Chief of Staff, G-4, is responsible that quarterly reports of authorization for deliveries of equipment to other nations are forwarded to the Joint Chiefs of Staff.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH
Brigadier General, AGD,
Adjutant General.

22

Govt Sec
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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
30 March 1946

AG 370.05 (30 Mar 46)GC

STAFF MEMORANDUM)
:
NO.....21)

MASS REPATRIATION

1. Memorandum to the Imperial Japanese Government, file AG 370.05 (16 Mar 46)GC, (SCAPIN - 822), dated 16 March 1946, subject: "Repatriation", is a directive to the Imperial Japanese Government governing mass repatriation of Chinese, Formosans, Koreans and Ryukyuans in Japan to their homelands, and Japanese from Western Pacific and the Asiatic mainland to Japan. All policy or procedure directives to the Imperial Japanese Government concerning mass repatriation will be published as amendments or additions to the above quoted memorandum.

2. Effective this date Staff Sections proposing to issue directives concerning such mass repatriation will submit them to G-3 who is charged, for this purpose, with responsibility for integration of policy revisions and coordination with other area commanders concerned.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

21

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AB
File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
28 March 1946

AG 313.5 (28 Mar 46) AG-OM

STAFF MEMORANDUM)
:
NO.....20)

REGULATIONS PERTAINING TO ADJUTANT GENERAL'S RECORDS

1. In order that the Adjutant General's Records Branch may render maximum service to all staff sections, the cooperation of all concerned is enjoined in the following:

a. Avoidance of unnecessary withdrawals of files from the Records Branch when detailed information is not required and it is practicable for a representative of the staff section concerned to visit the records room and consult the file.

b. Files should be returned each evening to the Records Branch in order that the night shift may keep them up to date. If such files are again needed by the using agency, they will be made available on the following morning.

c. Records should not be retained by a using agency longer than is absolutely necessary for the particular problem at hand.

d. One of the charge slips, attached to the cover of each file, should be filled out, detached and returned to Records Branch when a file is transferred from one staff section to another.

e. When correspondence which should be made of record is received by a staff section direct from outside sources, it should be sent immediately to the Records Branch for recording and return to the section concerned. If sending the correspondence is impracticable, a copy should be sent with appropriate notation thereon to include date of receipt and the staff section charged with action.

f. When recording is appropriate, the Records Branch should be furnished a copy of correspondence which may be mailed direct only in exceptional circumstances by a staff section.

g. Files being returned to the Adjutant General should be hand-carried to the reference counter of the Records Branch and not returned through regular distribution center channels.

2. Where prior knowledge exists of the expected arrival of an important communication, action will be facilitated if the staff section concerned furnishes advance information to that effect to the Distribution Branch, Adjutant General's Office, (Telephone Jockey 2-2538).

3. Staff sections initiating correspondence to be recorded by the

20

(SM 20)

Adjutant General, should obtain the appropriate file number by calling the AG Records Branch, (Telephone Jockey 22404 or 22715).

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

C O N F I D E N T I A L

Gen Sec
2 I-15B
E&S
File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 624 (26 Mar 46)GD

APO 500
26 March 1946

STAFF MEMORANDUM)
:
NO. . . . . 19)

POLICIES RELATING TO THE PROVISION OF
PRIVATE RESIDENCES FOR ALLIED PERSONNEL.

1. Reference par 2 a, letter GHQ USAFPAC, AG 624 (10 Feb 46)GD, subject: "Movement of Dependents to Japan", dated 10 February 1946, as amended, the following policy relating to the provision of Japanese private residences for families of Allied personnel will be observed:

a. In residences to be taken over, the Japanese owners or residents will be permitted to occupy appropriate sections of the residences taken for occupancy by Allied personnel wherever practicable.

b. Where it is not practicable for Japanese residents to continue to occupy a portion of the residence, suitable quarters into which they may move will be provided prior to their ejection; in which case, a fair distribution of the furniture of the residence to be taken will be made.

c. In each principal area of Japan, a board composed of officers of settled judgment will be appointed to survey all residences listed for occupancy by Allied personnel. This board will consult the Japanese residents, determine appropriate division of the residences for occupation as between the Japanese resident and the Allied occupant, arrive at conclusions with respect to complaints which may have been already submitted, listen to complaints which may be submitted at time of inspection, and make recommendations as to final action to be taken. Where a satisfactory division of the residence cannot be arranged, and it is determined that the residence is to be taken for Allied occupancy, the board will follow through to insure the establishment of the Japanese occupants in other locations, or report the residence as not available.

2. The purpose of the foregoing policy is to minimize the impact upon the Japanese housing situation of the provision of residences for families of Allied personnel.

C O N F I D E N T I A L

19

STAFF MEMORANDUM NO. 19 (Cont'd)

3. In conducting surveys, boards will limit their dissemination of information to Japanese residents to that necessary for determination of a satisfactory decision in each case. It is not considered advisable that these policies become of general knowledge at this time except to the Allied personnel directly concerned.

4. The administration of these policies is made the responsibility of the Assistant Chief of Staff, G-4.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 319.25 (25 Mar 46)SRS

APO 500
25 March 1946

STAFF MEMORANDUM)
:
NO.....18)

COMPILATION OF MEMORANDUMS
TO IMPERIAL JAPANESE GOVERNMENT

Staff Memorandum Number 4, 24 January 1946, is amended as follows:

Paragraph 3d:

Delete:

5th Fleet	CG X Corps	Australian L/O
CG I Corps	CG XI Corps	BFOR, BPF
CG IX Corps	CG USASCOM-C	FLTLOSCAP

Add:

COMNAVJAP	OMS	OGA
BCOF L/O	CPC	UKLM
CO 43d Weather Wing		JA

Paragraph 4 is amended to read as follows:

4. Initiating sections will furnish the Statistical and Reports Sections two (2) copies and the Public Relations Officer one (1) copy of all subsequent administrative directions and of all correspondence sent direct by the initiating section to the Imperial Japanese Government in those specific cases where direct correspondence has been authorized.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

18

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
25 March 1946

AG 300.6 (25 Mar 46)AG-RC

STAFF MEMORANDUM)
:
NO .....17)

SUSPENSE PROCEDURE ON INCOMING RADIOGRAMS

1. In order to insure that prompt replies are made to incoming radiograms and that a record of radiograms that have not been answered is readily available at all times, the procedures laid down in this memorandum become effective 27 March 1946 and are applicable to all SCAP and AFPAC staff sections of this headquarters. All existing instructions in conflict therewith are rescinded.

2. Radio and Cable Center, Adjutant General's Office is responsible that:

a. Action on incoming radiograms addressed to SCAP or CINCAFPAC is assigned when appropriate to the staff section principally concerned and that the radiograms are delivered expeditiously.

b. A suspense file of unanswered radiograms is maintained.

c. A report of messages on which action is not completed within a prescribed period is rendered to the Chief of Staff.

3. Each staff section to which action on a radiogram has been assigned is responsible that:

a. Reply is made or other final action taken within 3 days from date of message (shown in upper right hand corner).

b. Radio and Cable Center is furnished the estimated date of reply to a message (suspense date) when final reply cannot be made within the prescribed 3 days.

c. Radio and Cable Center is notified when action on a message should be transferred to another staff section (AFPAC AGO Form No. 58).

4. The executive or designated representative of each staff section will maintain a list showing current status of radiograms charged to the section, and, by daily visits to Radio and Cable Center, will furnish it the information required by paragraph 3a and b above.

17

(SM 17)

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

1 Incl:
AFPAC AGO Form #58.

GENERAL HEADQUARTERS
SCAP and AFPAC

_____
(Office of Origin)

_____ 1946

Memorandum For Radio and Cable Center (Suspense Section), AGO.

SUBJECT: Change of Action on Radiogram.

CITE NUMBER	CONTROL NO.	ORIGINATOR	MSG DATE

Request that action on above radiogram be changed as follows:

FROM: _____ TO: _____
(Staff Section) (Staff Section)

REQUESTED BY: _____
(Signature) (Telephone)

Space below this line for use of Radio and Cable Center

_____ _____
(Action changed - date and initials) (Posted by)

AFPAC AGO
Form No. 58
(Revised 10 March 1946)

GOVT SEC

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KOS

File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 370.05 (21 Mar 46)GA

APO 500
21 March 1946

STAFF MEMORANDUM)

NO.....16)

PROCEDURE FOR REPATRIATION OF ALLIED, NEUTRAL AND NON-JAPANESE ENEMY NATIONALS (EXCEPT DIPLOMATS, KOREANS, CHINESE AND FORMOSANS).

1. References:

a. Radio, Joint Chiefs of Staff to CINCAFPAC. NR WX 87535, dated 8 December 1945, as changed by NR W 98335, dated 25 February 1946.

b. SCAP Staff Memorandum No. 5, dated 30 January 1946.

2. Purpose: The purpose of this memorandum is to establish procedures to effect that phase of repatriation for which G-1 is responsible.

3. Authority: Reference subparagraph 1a above prescribes major United States policies in regard to repatriation of displaced persons in Japan. Instructions concerning repatriation of Japanese from areas outside the Western Pacific are issued by the War Department.

4. G-1 Responsibility: Reference subparagraph 1b above charges G-1 with responsibility for repatriation of Allied, neutral and non-Japanese enemy nationals (except diplomats, Koreans, Chinese and Formosans) from Japan and Japanese from areas outside the Western Pacific.

5. Procedure for Disposition of Allied and Neutral Nationals:

a. Nominal Rolls: Nominal rolls of these nationals will be furnished G-1 by Counter Intelligence Section upon completion of surveys currently being performed.

b. Reports: Location and status of these nationals will be reported by G-1 to the Yokohama Branch of the Office of the United States Political Adviser for transmission to their respective governments.

16

c. Repatriation: Those nationals desiring repatriation will apply to the Yokohama Branch of the Office of the United States Political Adviser which will make necessary arrangements for departure, including clearance and transportation.

6. Procedure for Repatriation of Japanese from Areas Outside the Western Pacific: Repatriation of these nationals will be supervised by G-1 in accordance with reference subparagraph 1a above whenever the need therefor arises.

7. Procedure for Repatriation of Non-Japanese Enemy Nationals:

a. Surveys: Surveys of these nationals will be conducted and nominal rolls furnished by the Imperial Japanese Government as directed by G-1.

b. Screening for Security Purposes:

(1) G-1 will furnish copies of nominal rolls to Counter Intelligence Section, International Prosecution Section and Legal Section for clearance and return to G-1.

(2) Those nationals not cleared, irrespective of their desires concerning repatriation, will be detained pending further action.

(3) Those nationals who are cleared and who desire repatriation will be processed in accordance with subparagraphs d to g below.

(4) Those nationals who are cleared and who do not desire repatriation will be processed as indicated in subparagraphs c to g below.

c. Screening by Board:

(1) A Board consisting of one representative each of G-1, Political Adviser and Counter Intelligence Section will be formed to review cases of those nationals not desiring repatriation.

(2) Unless exceptional circumstances justify further consideration, none of the subject nationals will be allowed to remain in Japan unless they meet the following requirements:

(a) Have established a permanent domicile in Japan prior to 1 January 1939.

STAFF MEMORANDUM NO. 16 (Cont'd)

(b) Are able to maintain a livelihood.

(c) Will add to the economic and social welfare of Japan.

(3) This board will determine by additional investigation, including personal interviews where necessary, whether those nationals who do not fulfill the above requirements, but whose circumstances justify further consideration, will be allowed to remain in Japan.

(4) Recommendations of this board will be submitted through G-1 to Chief of Staff for final approval.

d. Final Report: Upon completion of nominal rolls of nationals to be repatriated, G-1 will submit them to the War Department and to theater commanders concerned for appropriate action. Nominal rolls will also be submitted to Civil Property Custodian who will effect appropriate disposition of property, both personal and real.

e. Transportation: G-1 will request the War Department to allocate shipping or authorize utilization of shipping space as it becomes available. Liaison will be maintained by G-1 with G-4 in connection with this transportation.

f. Assembling: Upon determination of ports of embarkation, G-1 will arrange with Eighth Army for assembly areas and will direct the Imperial Japanese Government to assemble nationals to be repatriated in appropriate areas.

g. Surveillance: Surveillance instructions will be issued to Commanding General, Eighth Army, concurrently with directive referred to in subparagraph f above, to insure compliance with quarantine and personal property clearances and instructions for embarkation on assigned vessels.

By command of General MacARTHUR:

RICHARD J. MARSHALL
Major General, General Staff Corps
Chief of Staff

OFFICIAL:

B. M. FITCH
Brigadier General, AGD,
Adjutant General

1 Incl: Chart.

PROCEDURE FOR REPATRIATION OF NON-JAPANESE ENEMY NATIONALS

Step	1.	2.	3.	4.	5.	6.	7.
	Conduct survey and furnish nominal rolls of subject nationals.	Screen nominal rolls. Return to G-1.	Screen rolls of non-repatriates. Those not meeting requirements placed on list to be repatriated	Submit final rolls of repatriates to War Dept and theater comdrs for action and to Civil Property Custodian for disposition of property.	Request shipping instructions from War Dept.	Arrange with 8th Army for assembly areas. Direct IJG to assemble repatriates.	Insure compliance with quarantine and personal property clearances and embarkation instructions.
Performed by	IJG	OCCIO, Legal & Int Pros Sect	Board: G-1, OCCIO, Polad.	G-1	G-1	G-1	Eighth Army
Remarks	G-1 initiates directive to IJG.	G-1 removes names of detainees from rolls of those to be repatriated	Board makes final recommendations on applications to remain in Japan. Board action to be submitted to C/S through G-1	none	G-1 maintains liaison with G-4 re: transportation.	none	G-1 issues surveillance instructions concurrently with directive referred to in column 6.

GOVERNMENT SECTION

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 312.4 (20 Mar 46)AG

APO 500
20 March 1946

STAFF MEMORANDUM)
:
NO.....15)

File

2d copy in BB.

ASSIGNMENT OF IDENTIFYING SYMBOLS

1. In order to facilitate identification of staff sections originating publications, correspondence and messages, the following office symbols are assigned to staff sections of this headquarters:

Supreme Commander	CC
Military Secretary	MS
Aide-de-Camp	ADC
Chief of Staff	CS
Deputy Chief of Staff	DCS
Secretary, General Staff	SGS
Assistant Chief of Staff, G-1	GA
Assistant Chief of Staff, G-2	GB
Assistant Chief of Staff, G-3	GC
Assistant Chief of Staff, G-4	GD
Adjutant General	AG
Public Relations Officer	PR
Civil Communications Section	CCS
Government Section	GS
Civil Intelligence Section	CIS
Statistical and Reports Section	SRS
Public Health and Welfare Section	PH
Natural Resources Section	NR
General Procurement Agent	GPA
Civil Information and Education Section	CIE
Legal Section	LS
Economic and Scientific Section	ESS
Office of Civilian Personnel	OCP
International Prosecution Section	IPS
General Accounting Section	OGA
Civil Property Custodian	CPC

2. The appropriate office symbol of the originating office will be placed on:

a. Publications and basic correspondence: In the upper left hand corner immediately after the file reference.

Example:

"GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 210.31 (15 Mar 46)GA

APO 500
15 March 1946

15

(STAFF MEMO NO 15)

b. Indorsements: Immediately after the file reference.

Example:

"AG 210.31 (1 Mar 46)GA 1st Ind

GENERAL HEADQUARTERS, SUPREME COMMANDER FOR THE ALLIED POWERS, APO 500,
15 March 1946.

TO: Commanding General, Eighth Army, APO 343."

c. Outgoing signal messages (AFPAC AGO Form No 36): In the upper right hand corner above the date. The office symbol will be separated by at least five (5) spaces from the initials of the officer originating the message in order to avoid confusing the two groups of letters. Example: "GC WEC/rc".

d. Messageforms (WD AGO Form 11-168): In the box marked "Symbol" in the lower left hand corner of the Messageform.

3. Staff Memorandum No 2, this headquarters, same subject, dated 10 October 1945, is rescinded.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

Out See

2 - 1-158

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AG 601 (11 Mar 46)GD

APO 500
11 March 1946

STAFF MEMORANDUM)
:
NO.....14)

	Section
Private Rental or Lease of Facilities in Japan.....	I
Procedure for Requesting Exemption from Requisition.....	II

I. PRIVATE RENTAL OR LEASE OF FACILITIES IN JAPAN. - 1. Attention is invited to letter, General Headquarters, United States Army Forces, Pacific, file AG 601 (7 Feb 46)GD, 7 February 1946, subject: "Private Rental or Lease of Facilities in Japan".

2. All reports of agreements or leases now in effect for rental or lease of private property in the Tokyo area for personal use and all requests for authorization to enter into such agreements or leases will be made in writing by the individuals concerned and forwarded through the Chief of the respective Staff Section to the Assistant Chief of Staff, G-4.

II. PROCEDURE FOR REQUESTING EXEMPTION FROM REQUISITION.- 1. The Supreme Commander for the Allied Powers recently advised the Imperial Japanese Government of a list of private residences determined to be suitable for occupancy by members of the Allied Forces permanently stationed in the Tokyo area. The directive required that the Japanese Government notify the owners and occupants of the listed residences that they probably would be required to vacate their residences sometime during the next four months. The directive also required that all requests for exemptions by the owners and/or occupants of the listed residences should be submitted in writing to the Japanese Government and that only requests of exceptional nature would be forwarded by the Japanese Government to the Supreme Commander for the Allied Powers, for review.

2. All Japanese Nationals requesting intercession, appeal, or information in connection with the requisitioning of private homes or properties will be informed of the procedure outlined above and referred to the Japanese Government.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

14

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
11 March 1946

AG 400.32 (11 Mar 46)GD

STAFF MEMORANDUM)
NO.....13)

SALE OF SUBSISTENCE, CLOTHING, POST EXCHANGE AND OTHER SUPPLIES IN OCCUPATION AREA.

1. The following procedure concerning the sale of subsistence, clothing, Army Exchange and other supplies from United States Army stocks to diplomatic personnel, personnel of the Allied Council for Japan and the International Military Tribunal for the Far East, Foreign Correspondents, American Red Cross personnel and to personnel of General Headquarters, Supreme Commander for the Allied Powers, and General Headquarters, United States Army Forces, Pacific, including United States Military personnel, Allied Forces military personnel, and civilian employees of the United States Government, is effective this date for application within the occupation area.

2. This memorandum supplements General Headquarters, United States Army Forces, Pacific, Circular 72 dated 17 September 1945, United States Army Forces, Pacific Regulations 75-5 dated 5 October 1945; War Department radio WX 74600, dated 11 October 1945 and letter, General Headquarters, United States Army Forces, Pacific, file AG 400.32 (7 Nov 45)GD, dated 7 November 1945, subject: "Sale of Subsistence, Clothing and Post Exchange Supplies in Occupation Area".

3. Sales for personal use to Army, Navy and Marine Corps military personnel, both United States and Allied Forces, and accredited American Red Cross representatives, assigned or attached to General Headquarters, Supreme Commander for the Allied Powers, or General Headquarters, United States Army Forces, Pacific, will be governed by the following:

a. Post Exchange privileges will be extended to all above-described individuals when in possession of a valid Post Exchange card issued by the Headquarters Commandant through the individual's billeting officer. The quantity of Post Exchange items which may be purchased will be limited by current operating regulations of the Post Exchange.

b. Quartermaster Sales Store facilities will be made available for the purchase of clothing by officers of the United States Army, Navy and Marine Corps and accredited American Red Cross representatives, subject to such limitations which are established from time to time as necessary by Commanding General, Eighth Army. Officers of the Navy and the Marine Corps will be issued Sales Store cards by the Headquarters Commandant through the individuals' billeting officer permitting the purchase of those items of clothing which are prescribed as a part of the Navy and Marine Corps uniform.

13

c. Quartermaster Sales Store facilities will be made available for the purchase of certain items of clothing by officer personnel of Allied Forces upon presentation of valid Sales Store card, issued by the Headquarters Commandant through the individual's billeting officer. Clothing sales will be made to enlisted personnel of Allied Forces only upon written approval of Headquarters Commandant. Such approval will be based on urgency of need, as stated in request from the Commanding Officer of the unit to which the individual concerned is assigned or attached. The approved request will be presented to the Quartermaster Sales Store as authority to purchase the items specified. The items of the uniform which may not be sold to Allied Forces Military personnel are the service cap, garrison cap, service coat, overcoat, field jacket, OD wool jacket, trousers, shirt, raincoat, poncho and insignia.

d. Quartermaster Sales Commissary privileges will be extended only to personnel authorized to mess separately from organized messes. Such personnel will secure a commissary card permitting subsistence purchases from the Quartermaster Sales Commissary upon presentation of statement from Headquarters Commandant evidencing authority to mess separately. The Headquarters Commandant will prepare statement in accordance with Circular No. 319, Headquarters, Eighth Army, dated 14 December 1945. The quantity of subsistence which may be purchased will, in general, conform to that of the currently prescribed ration.

e. Payment for subsistence, clothing and Post Exchange supplies will be in cash and only in Japanese yen currency.

4. Sales for personal use to civilian employees of the United States Government, which include employees of the Army and other United States governmental agencies, will be limited to Allied and Neutral Nationals employed in General Headquarters, Supreme Commander for the Allied Powers; General Headquarters, United States Army Forces, Pacific; the Allied Council for Japan; the International Military Tribunal for the Far East; civilian employees of the American Red Cross, and are subject to the following provisions:

a. Post Exchange privileges will be extended to above-described individuals when in possession of a valid Post Exchange card. These cards will be issued by the Headquarters Commandant through the billeting officer of those individuals quartered in Army billets. Cards for all other civilian employees will be issued by the Headquarters Commandant through the Office of Civilian Personnel in accordance with current Civilian Personnel Policies and Regulations. The quantity of Post Exchange supplies which may be purchased will be limited by the current operating regulations of the Post Exchange.

b. Purchases of clothing from the Quartermaster Sales Store will only be made upon the written approval of the Director, Office of Civilian Personnel. The Section Chief, Director, Secretary of the Allied Council for Japan, or the General Secretary of the International Military Tribunal for the Far East, whichever is applicable, will submit a request containing a basis and the specific items desired to be purchased by the employee, to the Director, Office of Civilian Personnel for approval. Approval will be granted only for emergency needs. The approved request will be presented to the Quartermaster Sales Store by the individual as authority to make the purchase and will apply only to the specific request.

c. Authority to make purchases of subsistence from the Quartermaster Sales Commissary will be granted only to those employees who would normally mess at regular Army messes, but who have been authorized to mess separately. The Headquarters Commandant will prepare a statement to the Quartermaster Sales Commissary in accordance with Circular No. 319, Headquarters, Eighth Army, dated 14 December 1945, evidencing authority to mess separately. The statement issued by the Headquarters Commandant will be based on recommendation from the Director, Office of Civilian Personnel. The quantity of subsistence which may be purchased will, in general, conform to that of the currently prescribed ration.

d. Where practicable and when deemed necessary by the Director, Office of Civilian Personnel, authority to be subsisted at organized messes will be extended to non-Japanese civilian employees who do not normally mess at regular Army messes, with payment being made in accordance with existing regulations.

e. Payment for subsistence, clothing and Post Exchange supplies will be in cash and only in Japanese yen currency.

5. Sales for personal use to Foreign Correspondents will be limited to those correspondents officially accepted by this headquarters and will be governed by the following:

a. Post Exchange privileges will be extended to above-described individuals upon presentation of valid Post Exchange card issued by the Headquarters Commandant through the Public Relations Office. Quantities of purchases will be limited by current operating regulations of the Post Exchange.

b. Purchases of clothing from the Quartermaster Sales Store will only be made upon the written approval of the Public Relations Officer. Approval of a request by that agency will be granted only for emergency needs. To secure such approval, the individual concerned will submit a separate request each time it is desired to make a purchase, to the Public Relations Office. The request will include the basis and the specific items desired to be purchased. The approved request will be presented at the Quartermaster Sales Store by the individual as authority to make the purchase and will apply only to the specific request.

c. Authority to make purchases of subsistence from the Quartermaster Sales Commissary will be granted by the Headquarters Commandant based on the recommendation of the Public Relations Officer. The Headquarters Commandant will prepare a statement to the Quartermaster Sales Commissary in accordance with Circular No. 319, Headquarters, Eighth Army, dated 14 December 1945, evidencing authority to purchase subsistence. The quantity of subsistence which may be purchased will, in general, conform to that of the currently prescribed ration.

d. Payment for subsistence, clothing and post exchange supplies will be in cash and only in Japanese yen currency.

STAFF MEMORANDUM NO. 13 (Contd)

6. Post Exchange privileges will be extended to United States, Allied and Neutral dignitaries and military personnel of high rank who are temporarily in Tokyo. Courtesy Post Exchange cards will be issued to such personnel by the Headquarters Commandant through billeting officers or directly to the individual if not quartered in an Army billet.

7. Sales of subsistence, clothing, post exchange and other supplies to diplomatic representatives of Allied and Neutral Nations and their military missions not assigned or attached to this headquarters, will be made in bulk from sources designated by Headquarters, Eighth Army. These agencies will submit requests for authority to purchase to General Headquarters, Supreme Commander for the Allied Powers for approval and when such approval has been obtained application will be made to Headquarters, Eighth Army and will include the total number of individuals for whom purchases are desired. Allied and Neutral members of the Allied Council for Japan and the International Military Tribunal for the Far East will make purchases through their diplomatic representative or military mission in accordance with the established procedure. If these members do not have a diplomatic representative or military mission in Japan, a request will be submitted and sales and payment will be made in the same manner as that prescribed for diplomatic representatives and military missions.

a. Requests submitted to General Headquarters, Supreme Commander for the Allied Powers for authority to purchase, will list the members of the diplomatic organization, military mission, the Allied Council for Japan or the International Military Tribunal for the Far East by name.

b. Payment for supplies will be in cash in United States dollars or purchases will be on a charge basis which will apply against a credit previously established by the government concerned, with the United States War Department through the United States Department of State.

c. The quantity of sales of all supplies will be based on the number of individuals involved and will be limited accordingly. Supplies purchased will be for use of the individual members or for the operation of the diplomatic organization or military mission.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

Grant Lee

File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 210.31 (9 Mar 46)GA

APO 500
9 March 1946

STAFF MEMORANDUM)
:
NO.....12)

PROMOTION OF COMMISSIONED OFFICERS

Recommendations for promotion of commissioned officers will be submitted in the form prescribed by AFPAC Circular No. 15, c.s., signed by the section chief and forwarded to the Adjutant General. A table of authorized and actual allotment of grades for the section will be attached but not listed as an inclosure.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

12

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 210.31 (9 Mar 46)GA

APO 500
9 March 1946

STAFF MEMORANDUM)
:
NO.....12)

PROMOTION OF COMMISSIONED OFFICERS

Recommendations for promotion of commissioned officers will be submitted in the form prescribed by AFPAC Circular No. 15, c.s., signed by the section chief and forwarded to the Adjutant General. A table of authorized and actual allotment of grades for the section will be attached but not listed as an inclosure.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

12

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
5 March 1946

AG 319.25 (24 Jan 46)SRS

STAFF MEMORANDUM)
:
NO.....11)

PREPARATION OF CORRESPONDENCE TO JAPANESE AUTHORITIES

Paragraph 3 of "Sample of Memorandum to IJC, dated 24 Jan 46", subject as above, which is Inclosure 1 to Staff Memorandum No 4, General Headquarters, Supreme Commander for the Allied Powers, 24 January 1946, is amended to read as follows:

"3. All memoranda will be forwarded to the AC for distribution; an original and two (2) carbon copies will be furnished for dispatch to the Imperial Japanese Government, plus a file copy for AC Records. Unless it is merely an administrative or inconsequential matter, memoranda will be accompanied by prepared stencils."

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 230.42 (3 Mar 46)OCP

APO 500
3 March 1946

STAFF MEMORANDUM)
:
NO.....10)

CIVILIAN EMPLOYEES REPORTING TO THIS HEADQUARTERS

1. Civilian employees reporting to this headquarters, whether on a permanent or temporary status will be instructed to report to the Office of Civilian Personnel. This is necessary due to mail directory maintained by Office of Civilian Personnel, designation of beneficiary in case of illness or death, clothing instructions, health standards, conduct and other vital information that must be maintained.

2. Employees who are to be paid at this headquarters will not be carried on the rolls until this initial clearance has been made.

3. Any civilians now on temporary duty at this headquarters who have not presented themselves at Office of Civilian Personnel are requested to do so at the earliest practicable date. Arrangement for this short interview can be made by calling Chief, Employee Relation Division of Office of Civilian Personnel.

4. The above instructions do not pertain to Japanese personnel that are paid by the Japanese Government, but does include Foreign National Employees and Japanese technical personnel paid on the Foreign National payroll.

5. The Office of Civilian Personnel will maintain a current alphabetical file of all civilians, excluding Japanese common labor, on permanent or temporary duty at this headquarters.

6. Each agency employing Japanese labor will maintain a list of all Japanese personnel employed by it and paid by the Japanese Government. A monthly report will be submitted to Office of Civilian Personnel on or before the 5th of the succeeding month showing name and job title of this personnel as of last day of the preceding month.

7. Names of Japanese personnel who were dismissed due to cause during the month will be reported by name and reason for discharge and attached to the monthly roster.

10

STAFF MEMORANDUM NO. 10 (Contd)

8. Employees of Allied Governments are invited to register at Office of Civilian Personnel in order that a central directory file and vital statistics data can be maintained.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

RESTRICTED

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
24 February 1946

AG 014.1 (24 Feb 46)LS

STAFF MEMORANDUM)
:
NO.....9)

CIVIL ACTIONS IN JAPANESE COURTS

1. Japanese Courts have been divested of all jurisdiction in civil claims against United Nations nationals or organizations (including corporations) attached to or accompanying the Allied Armed Forces. All such claims will be presented to SCAP through the Imperial Japanese Government and referred to the Legal Section.

2. Japanese Courts will retain jurisdiction in civil cases affecting other United Nations nationals, subject to review by Legal Section, SCAP.

3. The Commanding General, Eighth Army, is responsible for supervision of Japanese Courts exercising civil jurisdiction over United Nations nationals and organizations, including authority to suspend proceedings at any time in order adequately to protect their rights, but not including authority to remove unacceptable court personnel. This authority is retained by SCAP.

4. Government Section is the staff section within SCAP responsible for advising the Supreme Commander on matters relating to the supervision of civil cases involving United Nations nationals or organizations.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

RESTRICTED

9

FILE UNDER: STAFF MEMOS

INDEX SHEET

DATE: 21 Feb 46

FROM: RICHARD J. MARSHALL TO: SCAP
Chief of Staff

SUBJECT: Interpretation of Memo to the Japanese Government

DOCUMENT FILED UNDER: 091.1-J

CLASSIFIED FILE.

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 040 (16 Feb 46)ESS

APO 500
16 February 1946

STAFF MEMORANDUM)
:
NO.....8)

JAPANESE CENSUS ACTIVITIES

1. The responsibility for furnishing expert evaluation of Japanese census data has been assumed by the Economic and Scientific Section, this headquarters.

2. The Statistics and Research Division, Economic and Scientific Section should be consulted on matters relating to Japanese census, population and manpower problems in general.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

8

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 091.1 (13 Feb 46)GC

APO 500
13 February 1946

STAFF MEMORANDUM)
:
NO.....7)

PROCEDURES FOR INSURING ENFORCEMENT
OF DIRECTIVES TO IMPERIAL JAPANESE GOVERNMENT

1. In order to clarify procedures for insuring the enforcement of the directives issued by the Supreme Commander for the Allied Powers to the Imperial Japanese Government, the following instructions are published.

2. Staff Sections initiating staff actions in matters charged to them by SCAP General Orders and Staff Memorandums, are responsible for continuing staff action to insure the enforcement of the Supreme Commander's directives and instructions to the Japanese Government.

3. Annex 8 to Operations Instructions 4/48, this Headquarters, 29 November 1945 charges the commanders of the Occupation Forces with the general responsibility for surveillance of Japanese compliance with SCAP directives; for reporting the results of such surveillance to the Supreme Commander; and for the execution of such enforcement as may be directed.

4. Staff Sections initiating actions which result in the formulation of Directives to the Imperial Japanese Government which are identified by a SCAP Index Number will:

a. Determine the degree of surveillance that will be necessary, which will be one or a combination of the following:---

(1) Surveillance by agencies of the Occupation Forces.

(2) Field inspections by representatives of the Section, coordinated with Military Government echelons of the Occupation Forces;-as deemed essential by the Section Chief concerned.

(3) None required;--In the case of reports called for or other direct actions, the accomplishment of which will be self-evident to the section.

STAFF MEMORANDUM NO. 7 (Contd)

b. Prepare command instructions to the Occupation Forces concurrently with each directive hereafter issued to the Japanese Government, specifying the manner in which surveillance of Japanese compliance with the directive will be accomplished, as determined in accordance with par 4 a above. Command instructions will make reference to the SCAP Index Number of the directive to which they are related. In case surveillance is to be performed by the Occupation Forces, command instructions will clearly indicate the type desired:

(1) Routine - To be covered in normal weekly "Occupation Activities Reports".

(2) Special - Indicating particular actions or reports required.

c. Prepare an accompanying communication entitled, "Information of General Application Pertaining to Directive Number (SCAPIN _____), file AG _____, (Date), (Office symbol), this headquarters, (Date), subject: _____", when, in the opinion of the Section Chief, such action will be necessary in order to give the Occupation Forces a more comprehensive background for the accomplishment of proper surveillance. This memorandum will be separate and distinct from the command instructions which are to be forwarded to the major Headquarters of the Occupation Forces in connection with each directive in accordance with 4 b above, and will be distributed to the Occupation Forces with the directive. It will be in the nature of a memorandum for record for the directive to which it applies. No fixed form is prescribed for this document as each one should be drawn up as a particular case. However, the first paragraph will read, "with reference to Memorandum Number (SCAPIN ____) this Headquarters to the Imperial Japanese Government, the following is published for the information of all concerned". The memorandum should, in general, outline the purpose of the directive including the results that it is desired to accomplish. It should explain the approved interpretation placed on points raised in the directive by this Headquarters. Any detailed information available on the methods by which the Japanese are expected to implement the directive should be given. The document should close with a general statement of the responsibilities of the Occupation Forces in the surveillance of the directive. This statement will not be in the nature of orders but of background information. Reference should be made in connection with this closing statement to the fact that command instructions pertaining to the execution of surveillance will follow through command channels.

d. Pass to the Occupation Forces information subsequently received from the Imperial Japanese Government on plans or actions being taken by them to implement the directives of the Supreme Commander when such information will contribute to more effective surveillance.

e. Process surveillance reports received from the Occupation Forces and be responsible for initiating resultant actions directing enforcement by Occupation Forces or further action by the Imperial Japanese Government or both.

STAFF MEMORANDUM NO. 7 (Contd)

5. Field Inspections in Japan by representatives of Staff Sections for surveillance of Japanese compliance with the directives of this Headquarters will be coordinated with the Military Government Section of the Eighth Army. Field Inspections for the purpose of observing the Military Government activities of Occupation Forces will be coordinated through Command Channels.

6. Certain operational functions pertaining to Japan as a whole which are or may be specifically charged to Staff Sections of this Headquarters in General Orders from time to time, will continue to be carried out under direct control of this Headquarters. Direct communication in technical matters not involving command relations is authorized.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 091.1 (5 Feb 46)CIS

APO 500
5 February 1946

STAFF MEMORANDUM)
:
NO.....6)

REMOVAL AND EXCLUSION OF
UNDESIRABLE PERSONNEL FROM PUBLIC OFFICE

1. Reference is made to Memorandum for the Imperial Japanese Government, this subject, dated 4 January 1946, AG 091.1 (4 Jan 46)GS.

2. The Civil Intelligence Section will be responsible for receiving, reviewing, and coordinating all reports, applications, plans, questionnaires, and record cards prepared or submitted by the Imperial Japanese Government pursuant to the provisions of reference directive and, following consultation with interested staff sections, will submit recommendations with respect to removals and exclusions from and temporary reinstatement or temporary retention in public office.

By command of General MACARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General

RESTRICTED

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RESTRICTED

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 370.05 (30 Jan 46)GC

APO 500
30 January 1946

STAFF MEMORANDUM)
:
NO.....5)

REPATRIATION

1. Staff Memorandum No. 9, this headquarters, dated 20 December 1945, is rescinded.

2. Primary staff responsibility for the supervision of repatriation is established as follows:

a. G-3 for:

(1) Mass repatriation in vessels controlled by AFWESPAC and SCAJAP throughout the Western Pacific.

(2) Mass repatriation, between commands in the Western Pacific in naval amphibious vessels controlled by CINCPAC.

(3) Mass repatriation to areas under AFPAC, from other commands in the Western Pacific in shipping under the control of these commands.

b. G-2 for repatriation of diplomatic and consular personnel.

c. G-1 for repatriation of individuals to and from AFPAC areas not covered in paragraphs 2a and 2b.

d. G-4 for transportation used in repatriation, except as noted in paragraph 2a above.

e. Responsibility for initiation of action is assigned to General and Special Staff Sections in Staff Memorandum No. 6, this headquarters, dated 28 November 1945.

f. In cases of overlapping responsibility the necessary coordination will be effected between staff sections concerned.

RESTRICTED

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AUTH: DOD DIR 5200.9 & 5200.10 BY: [illegible] DATE: 1-1-72

STAFF MEMORANDUM NO. 5 (Cont'd)

3. The Western Pacific is defined, for the purposes of this memorandum, as that portion of the Asiatic - Pacific Theater west of the 180th meridian.

By command of General MacARTHUR:

R. J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH, for
Brigadier General, AGD,
Adjutant General.

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 319.25 (24 Jan 46)SRS

APO 500
24 January 1946

STAFF MEMORANDUM)
:
NUMBER.....4)

COMPLILATION OF MEMORANDUMS
TO IMPERIAL JAPANESE GOVERNMENT

1. A compilation of directions transmitted to the Imperial Japanese Government from 2 September 1945 to date, less those pertaining to administrative and inconsequential matters, and an index thereto will be prepared and distributed.

2. For the purpose of compiling and indexing, directions are classified as follows:

a. Directives - directions establishing basic policies and instructions generally in amplification thereof.

b. Administrative directions - directions other than those listed in paragraph 2a above and paragraph 4 below.

3. The AG will:

a. Prepare the compilation referred to in paragraph 1 above.

b. Assign consecutively and chronologically a SCAP Index Number (SCAPIN) to directions referred to in paragraph 2a above, starting with "1" and to directions referred to in paragraph 2b above, starting with "1A".

c. Continue the above assignment of SCAP Index Numbers to directions issued in the future.

d. Distribute directions, referred to in paragraph 2a above, compilations, and indices, as follows:

WARCOS
CINCPAC
~~5th Fleet~~
CG, 8th Army
~~CG, I Corps~~
~~CG, IX Corps~~
~~CG, X Corps~~
~~CG, XI Corps~~
~~CG, USASCOM-C~~
CG, XXIV Corps
C/S
G-1
~~Com Gen Japs~~
~~BCOF, J/S~~
CO 45th Weather Wing

G-2
G-3
G-4
AG
CCS
CIE
CIS
ESS
Govt Sec
GPA
IPS
Legal Sec
~~CMFS~~
CPC

4

~~Dipl Sec~~
~~Hqrs Com Gen Kyushu Area, Tokyo~~
NRS
~~OCCIS~~
P H & W
PRO
SRS
~~Australian L/O~~
~~BFOR, BPF~~
~~Chinese L/O~~
~~FLTLOSCAP~~
~~O of Pol Adv~~
~~SCAJAP~~
Eighth Army L/O
OGA
UKLM
JA
Secretariat, Allied Council

e. Administrative directions will be distributed as indicated by initiating staff sections.

4. Initiating sections will furnish the Statistical and Reports Section two (2) copies of all subsequent administrative directions and of all correspondence sent direct by the initiating section to the Imperial Japanese Government in those specific cases where direct correspondence has been authorized.

5. The Statistical and Reports Section will prepare the index referred to in paragraph 1 above and a monthly supplement thereto.

6. The following procedure will govern the preparation, processing and distribution of subsequent directions to the Japanese Government:

a. Directions will be prepared in the form and as indicated in Inclosure 1, attached.

b. The AG will affix a SCAP Index Number to the memorandum.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General

1 Incl:
Sample of Memorandum to IJG, dated
24 Jan 46.

SAMPLE

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 312.4 (24 Jan 46)GS (SCAPIN)

APO 500
24 January 1946

MEMORANDUM FOR: IMPERIAL JAPANESE GOVERNMENT.

THROUGH : Central Liaison Office, Tokyo.

SUBJECT : Preparation of Correspondence to Japanese Authorities.

1. The above letter heading will be used on all directions from this headquarters to Japanese authorities, except those processed by the G-2 Japanese Liaison Section.

2. a. The same style of paragraphing and subparagraphing and the same margin widths, as prescribed for Military letters, will be used.

b. There will be six (6) spaces between the last line of the letterhead and the "MEMORANDUM FOR" line. The AG file number and APO will be typed in by the initiating section - the date will not be indicated. The AG will type in the date, including that used in the file number, and also type a SCAP index number ~~in the place marked with an asterisk~~.

3. All Memoranda will be forwarded to the AG for distribution; an original and carbon copy will be furnished for dispatch to the Imperial Japanese Government, plus a file copy for AG Records. Unless it is merely an administrative or inconsequential matter, Memoranda will be accompanied by a prepared stencil.

4. No statement, directing acknowledgement of receipt of the Memoranda, will be made. Receipts for Memoranda delivered to the Central Liaison Office, Tokyo, are on file in the AG Section.

5. All Memoranda, except those pertaining to administrative matters, will be distributed to a standard list of addressees (see paragraph 3d, Staff Memo No. 4, this headquarters, dated 24 January 1946). Administrative Memoranda will be distributed as indicated by the initiating section on the carbon copy for AG files and sufficient copies will be provided the AG to make the desired distribution.

6. The command line "FOR THE SUPREME COMMANDER" will be used in all cases.

FOR THE SUPREME COMMANDER:

Incl.

APPENDIX 3

SAMPLE

DECLASSIFIED BY AUTHORITY OF SEC. 3(E) AND 3(B) OR (E) NARS # 770012

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

APO 500
23 January 1946

AG 311.23 (23 Jan 46)SC

STAFF MEMORANDUM)
:
NO.....3)

ELIMINATION OF NONESSENTIAL RADIO TRAFFIC

1. In order that the electrical means of communications that can now be operated with the limited available personnel may be used for traffic whose urgency of transmission requires the use of such means of transmission, the following instructions are published for the information and guidance of all concerned:

a. Messages will not be given a higher classification than that to which they are entitled under the following definitions:

(1) URGENT: Reserved for reports of initial enemy contact, initial amplifying reports, and other messages which might materially effect plans or course of action and must therefore be brought to the attention of the addressee at the earliest possible moment.

(2) OPERATIONAL PRIORITY: Reserved for important messages pertaining directly to operations, except ordinary movement reports, which cannot be classified as URGENT, but nevertheless must be delivered as rapidly as possible for prompt action. This precedence will be given only to operational traffic.

(3) PRIORITY: Reserved for messages which cannot be designated as URGENT or OPERATIONAL PRIORITY but which nevertheless are pressing and require the addressee's immediate attention upon receipt. This is the highest precedence that can be given to administrative traffic.

(4) ROUTINE: Reserved for messages requiring prompt delivery to the addressee but no special precedence.

(5) DEFERRED: Reserved for messages requiring no special precedence, and the delivery of which to the addressees may be delayed until the beginning of office hours following the day on which filed.

AUTHORITY NND 779012 SEC. 3(E) AND 3(D) OR (E) NNDB # 779012

b. The originator of the message will in all cases specify on the message the transmission precedence to be given for all addressees listed thereon, care being exercised to reduce the classification of the message to the lowest possible category to each information addressee.

c. Wherever practicable, messages for information addressees will not be transmitted by electrical means and originator will indicate delivery by safehand airplane courier.

d. The greatest care will be exercised in the preparation of messages with a view to rendering the message as brief as possible consistent with accomplishing the purpose for which it is intended.

2. In this connection attention is also invited to the provisions of Staff Memorandum No. 10, this headquarters, dated 25 December 1945, subject: "Elimination of Nonessential Radio Traffic".

By command of General MacARTHUR:

R. J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

H. W. Allen for
B. M. FITCH,
Brigadier General, AGD,
Adjutant General

DECLASSIFIED AUTH: NARA LETTER SEC. 3(E) AND 3(D) OR (E) NNDB # 779012

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 091.1 (21 Jan 46)GS

APO 500
21 January 1946

STAFF MEMORANDUM)
:
NO.....2)

INTERPRETATION OF MEMORANDA TO THE JAPANESE GOVERNMENT

1. Interpretations and opinions relating to the application of memorandum from this headquarters to the Imperial Japanese Government, file AG 091.1 (4 Jan 46)GS, dated 4 January 1946, subject: "Removal and Exclusion of Undesirable Personnel from Public Office", and memorandum, file AG 091 (4 Jan 46)GS, dated 4 January 1946, subject: "Abolition of Certain Political Parties, Associations, Societies and Other Organizations", will not be given to any Japanese national or organization. All Japanese making such inquiries or requests for opinions will be referred to the Japanese Government.

2. The memoranda referred to above place the initial responsibility for making decisions upon the Japanese Government and provide the machinery whereby this headquarters may review such decisions. No other method of review or interpretation is permissible.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

H. W. Wilson for

B. M. FITCH,
Brigadier General, AGD,
Adjutant General

Recc. Scap F.E.C.
S/memo 13/47

CLASSIFICATION CANCELLED OR CHANGED TO SECRET BY AUTHORITY OF DOD DIR. 5200.9 DATED 27 SEP 1971 AUTHORITY NNCC 775012

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GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 091.1 (21 Jan 46)GS

APO 500
21 January 1946

STAFF MEMORANDUM)
:
NO.....2)

INTERPRETATION OF MEMORANDA TO THE JAPANESE GOVERNMENT

1. Interpretations and opinions relating to the application of memorandum from this headquarters to the Imperial Japanese Government, file AG 091.1 (4 Jan 46)GS, dated 4 January 1946, subject: "Removal and Exclusion of Undesirable Personnel from Public Office", and memorandum, file AG 091 (4 Jan 46)GS, dated 4 January 1946, subject: "Abolition of Certain Political Parties, Associations, Societies and Other Organizations", will not be given to any Japanese national or organization. All Japanese making such inquiries or requests for opinions will be referred to the Japanese Government.

2. The memoranda referred to above place the initial responsibility for making decisions upon the Japanese Government and provide the machinery whereby this headquarters may review such decisions. No other method of review or interpretation is permissible.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

H W Allen for

B. M. FITCH,
Brigadier General, AGD,
Adjutant General

Rec. Scap F.E.C.
S/memo 13/47

DECLASSIFIED E.O. 12958 SEC. 3(E) AND 3(D) OR (E) NNDC # 779012

(Staff Memorandum No 11 is the last of the series for 1945)

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

AG 012 (18 Jan 46)GD

APO 500.
18 January 1946.

STAFF MEMORANDUM)
: ADM O WILL ISSUE CERTIFICATES.
NO.....1)

REMISSION OF TAXES ON SOUVENIR ITEMS

1. Under the provisions of Memorandum for the Imperial Japanese Government AG 012 (24 Dec 45) GD, Subject: "Remission of Taxes on Souvenir Items purchased by Military Personnel", Japanese retail sales taxes are not to be levied on items sold to personnel of the Armed Forces of the United Nations located in Japan.

2. The following procedure will be followed to obtain tax exemption certificates on Japanese retail goods:

a. Officers of General and Special Staff Sections will be issued tax exemption certificates from Chiefs of Sections or an officer designated by him. Prior to accomplishment of the certificate, purchaser will furnish the issuing officer the following information:

(1) Name and address of vendor.

(2) Description of item(s).

(3) Price with tax.

(4) Amount of tax.

(5) Price without tax.

b. Officers and enlisted men of Headquarters and Service Group, General Headquarters, United States Army Forces Pacific, will be issued tax exemption certificates by their respective company or unit commanders.

c. Certificates will be prepared and signed in triplicate and numbered serially by each issuing officer. Original and duplicate will be signed by purchaser in presence of vendor. Vendor will retain original for presentation to Japanese Government. The purchaser will return the duplicate copy to the issuing officer. Issuing officers will assemble all duplicate certificates on a weekly basis and will forward them to the Adjutant General, this headquarters prior to 1000 hours on each Monday, for transmittal to Headquarters Eighth Army. Triplicate copy will be signed by

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775012

purchaser at time of issue and will be retained by issuing officer for file. Issuing officers will make a weekly check to see that all duplicate copies of tax exemption certificates have been returned to their office and forwarded by them.

3. A supply of tax exemption certificates may be obtained from AG Publications Section, this headquarters.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

H. W. Allen for.
B. M. FITCH,
Brigadier General, A. G. D.,
Adjutant General.

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 719012

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

STAFF MEMORANDUM)
:
NO.....5)

APO 500
14 January 1946

SIGNATURES

1. Attention is invited to paragraph 5e, AR 340-20, 5 December 1945, which reads as follows:

"5. Designation of grade, arm or service, and organization of commissioned officers. --

* * * * * * *

e. General officer. -- General officers regardless of the component in which they hold permanent or temporary commissions will prepare the legend below their typed name as follows:

(1) Chiefs of services and bureaus will use their grade and title of position only, for example:

Major General
Chief Signal Officer

(2) Officers detailed in the General Staff Corps or assigned to administrative and supply services will use the grade, branch, and title of position, for example:

General, GSC
Deputy Chief of Staff

Brigadier General, QMC
Quartermaster

All general officers who wear the insignia of a branch or of the General Staff Corps will use the branch designation.

(3) All other general officers will use their grade followed by the initials 'USA' or the words 'United States Army,' and title, for example:

Brig Gen, USA
Commanding

Major General, United States Army"

2. Correspondence for the signature of the Adjutant General of this command will hereafter be prepared as follows:

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 775012

(Staff Memo 5)

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 775012

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

STAFF MEMORANDUM)
:
NO.....4)

APO 500
14 January 1946

AFPAC CENTRAL HOSPITAL FUND COUNCIL

The following officers are appointed as members of the council for the AFPAC Central Hospital Fund:

Colonel Terry P. Bull, O-3993, DC, President

Colonel Stanley C. Smock, O-9489, VC

Major Walter D. Steed, O-497757, MC, Recorder

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH

B. M. FITCH,
Brigadier General, AGD,
Adjutant General.

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 3(D) OR (E) NNDG # 773012

GENERAL HEADQUARTERS
UNITED STATES ARMY FORCES, PACIFIC

Special Orders)
:
No.....9)

APO 500
11 January 1946

1. Announcement is made of temp promotion of fol named off to gr indicated in the AUS with rank from date of this order:

LT COL TO COL

ARTHUR W HOWSON 01160644 CE

MAJ TO LT COL

EDMUND K MOOR 0298510 IGD

CAPT TO MAJ

RALPH Y BUCHANAN 01107833 CE
GORDON FLAHERTY 01040711 CAC
WILLIAM A GODSOE 01031644 Cav
CLARENCE A LOW 0365630 Ord Dept
ROY P STEWART 0905350 TC
JOHN C WEISLER 0502723 Sig C
WILLIAM J WILLIAMS 024394 CAC

1ST LT TO CAPT

VIVIAN A COURTNEY 01896099 AUS
KURT M FALK 01587236 QMC
JACK K LITTLE 01060531 CAC
LOREN R FISHER 01111609 CE
ROBERT O SMITH 01765417 DC

2D LT TO 1ST LT

VADEN J HADDAWAY Jr 0547556 Inf
JOHN P HANNER 0869985 AC
GEORGE W HIGGINS Jr 0106127 Inf
ROBERT W HUDSON 01136236 FA
WILLIAM E McGREW 0548397 Inf
JOHN W MASSIVERA 0557648 Inf
BAXTER D WILSON 0553222 Inf
WILLIAM U YODER 01329192 Inf

(210.2 (AG)).

2. So much of par 1 Letter Order AG-RD 121 this hq dated 22 Sep 45 confirming promotion of LT COL ALBERT C SEARLE 05141 FA to gr of COL with rank from 20 Aug 45 is revoked off having been previously promoted gr of COL 30 Jan 42 confirmed by WD SO 42 dated 18 Feb 42.

3. So much of par 1 SO 2 this hq cs as reads "LEONARD D PEETS 0105784? Sig C" is amended to read "DONALD L PEETS 0105784? Sig C".

By command of General MacARTHUR:

RICHARD J. MARSHALL,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

B. M. FITCH,
Brigadier General, U. S. Army,
Adjutant General.