

Doc 2594 Evid

Folder 1

(43)

INTERNATIONAL PROSECUTION SECTION

Doc. No. 2594

15 August 1946

ANALYSIS OF DOCUMENTARY EVIDENCE

DESCRIPTION OF ATTACHED DOCUMENT

Title and Nature: File of "Documents Dispatched or Received since Aug 45 by M. P. Unit for KAGOSHIMA Area".

Date: August-Sep 45 Original Copy Language: Japanese

Has it been translated? Yes No

Has it been photostated? Yes No

LOCATION OF ORIGINAL

Document Division

SOURCE OF ORIGINAL: KANAZAWA

PERSONS IMPLICATED:

CRIMES TO WHICH DOCUMENT APPLICABLE: Violation Potsdam Declaration Acceptance

SUMMARY OF RELEVANT POINTS

File of documents dispatched or received by M.P. Unit for KAGOSHIMA Area covers wide range of topics. Significant are instructions received re disposition of documents which might be harmful if they fell into enemy hands and instructions ordering maintenance of public peace, such as the following:

Item No. (1) Instructions for the disposition of Documents, issued by M.P. GHQ, Chief of Staff, Aug. 14, 1945.

Such documents as will be harmful when they fall into the hands of the enemy, for example, documents concerning foreign counter-intelligence, thought, public peace, materials by which national power may be estimated, secret history (such as February 26th Incident) should be burned up as soon as possible. On the other hand, code-books, black-list of the leftists, accounts, personnel records, etc., are all right.

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Doc. No. 2594 - Page 2 - SUMMARY Cont'd

Item No. (3) A telegram dated Aug. 14, 1945 addressed to various army units by the MP General Headquarters Chief of Staff.

Instructions on the technique of burning up documents.

Item No. (15) A notice of MP General Headquarters Chief of Staff giving special warning that the destruction of secret documents, be strictly observed. (Aug 20, 1945)

Item Nos. (33) and (34) Notice of the classification of documents into three categories: those to be preserved, those to be burned up, those to be prepared for burning up.

The documents to be burned up are of the following kinds:

Police Affair Documents, A-class.

Police Affair Documents, B-class.

Special Service Diaries.

Issued by the senior staff of the MP Headquarters for the Western District dated Aug 27, 1945.

Analyst: 2d Lt Blumhagen

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Doc 2594A

昭和二十一年八月起

「發來翰綴」ヨリ、拔萃

鹿児島地区憲兵隊

燒却準備

FILE COPY

EXHIBIT NO. 201A

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Doc 2594A,
Item 1

極秘

憲秘總第二六一號

書類處理ニ関スル件通牒

昭和二十年八月十四日

憲兵司令部本部長

武蔵解除ヲ豫期スル書類燒却ニ関シテハ八月十四日憲電第
一三〇五号ノ通りナルモ敵手ニ渡リ得マルモノ、例ヘバ外事防諜思想
治安等ノ南係文書國力判断可能ノ諸資料並ニ秘密歴史(二
二六等)等ハ必ス成ル可ク速ニ燒却スルヲ要ス。

又暗号書、憲兵隊職員、兵籍職員表未處理、經理及庶務関係
書類等ハ用済ミ迄残置セラシ度特ニ將來ニ亘リ保存ヲ可トス
ルモノ(例ヘハ左翼要注意者連名簿等)ハ巧妙ニ他ニ移シオク
ヲ一案トス。

Doc 2594A Item 15

極秘 寫 加来 晒 肉

憲秘庶第三七七号

秘密書類焼却ニ関スル件通牒

昭和二十年八月二十日 憲兵司令部本部長 川崎

秘密書類ノ焼却ニ関シテハ八月十四日憲電第一二〇五号憲秘總第
二六一号八月十五日同第二二二号ニ基キ夫々焼却ヲ要スルモノハ確
實ニ実施セラルアル所ナラニモ從來左ノ如キ所ニ残紙アリ思ハサル
失態ヲ演シタル事例多キニ鑑ミ之等ニ対スル調査ヲ綿密ニ
スルト共且ツ焼却後ニ於ケル聽舍内外ニ亘リ嚴密ナル内務検査
ヲ実施シ秘密書類ニシテ焼却ヲ要スルモノハ一片ノ残紙モナキ
掇特ニ其ノ徹底ヲ期セラシ度通牒ス

- 一 机、抽斗ノ奥ニ附着セルモノ
 - 一 机其他ノ動搖止メノ爲脚下等ニ狹ミタルモノ
 - 一 棚ノ奥又ハ下等ニ落込ミタルモノ
 - 一 燒却場ニ燒残リタルモノ、燒却場ノ周圍ニ散乱セルモノ
 - 一 私物參考書ニ綴込ミタルモノノ整理漏レノモノ
 - 一 其他書類、庫、物置等ノ整理漏レ又ハ床上等ニ散乱セルモノ
- 以上ノ外家宅搜索ヲ考慮シ各目ノ私宅ニ所有シタル書類並手紙
類ニ到ル迄全部調査焼却スルコト
隊司令部附記
本通牒ニ基キ末梢迄徹底ノ處置ニ遺憾ナカラシメ度

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憲電第一二〇五號

電報

昭和三十年八月十四日

憲兵司令部本部長

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Item 3

状況上大量ノ書類ヲ急速ニ焼却スル爲ニハ特殊ノ着意ヲ要ス。防空壕等内ニ於テ火力ニヨル自然的通風ヲ利用シ逐次投入スルヲ早キトス。揮發油等ヨカケ燒却スルハ早キニ似テ遲シ非常萬一ノ場合ハ英断ヲ以テ連名簿、兵籍等ノミヲ残シ一切ノ書類ヲ燒却スルヲ要ス。燒却ノ時期ハ各級指揮官ノ獨断ト英断ヲ必要トスルコトニ着意スルヲ要ス。

機秘密書類暗号ハ規則並ニ燒却教育セシ處ニ從ヒ實施シ遺憾ナキヲ期セラレ度依命。

尚沿岸ニ近キ部隊等ニ於テハ奧地ニ秘匿格納シ迅速ニ燒却スル準備態勢ヲ急速ニ實施セラルル外本電内容趣旨ヲ勘察シ万

一ノ場合ノ準備ニ萬全ヲ期セラレ度爲念

通電先

各隊司・地區隊

(燒却準備) 秘

西部憲務庶第三三三號

書類整理ニ関スル件通牒

加來 田

昭和二十年八月二十七日

西部憲兵隊司令部高級部員

鹿見島地区憲兵隊長殿

戦争終結ニ伴フ憲兵隊書類ノ處理ニ関シテハ置襄ニ手達セラルル
事務整理計画及八月二十一日 西部憲務庶第三三三號ノ等ニ依リ
逐次整理セラルルハキモ爾今整理等ニ関シテ記ノ通リ指示セラルル付
依命通牒ス

左記

要室施

一、今後憲兵隊書類ハ各書類ノ内容ヲ慎重ニ勘案シ燒却書類
燒却準備書類保存書類ノ三種ニ過分シ燒却書類及燒却準備
書類ハ明確ニ標示シ置クト共ニ燒却書類ハ用済後確實ニ燒
却シ又燒却準備書類ハ機ニ臨ミ直ニ燒却シ得ル如ク之カ整理
ニ萬遺憾ナキヲ期ス、而シテ將來ニ於ケル書類ノ處理區分概別
紙ノ如シ

二、爾今隊司令部ヨリ隸下各隊ノ發送書類ニハ發翰番號右側
ニ燒却準備「用済後燒却」ノ處置區分ヲ明示シ又標識キ
書類ハ保存書類トシテ發送ス

各隊ニ於テモ右標示ノ嚴重實行ヲ要ス

三、隊司令部及隸下各隊ハ現在迄ノ書類ニシテモ前各項處
理要領ニ依リ速ニ整理ス

從テ既ニ燒却セル書類ニシテ爾今ハ必要ナルモノハ速ニ作成スルヲ要ス

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item 33-34-

務 度																			別	書類 處置區分一覽表					
22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3		2	1	名	稱	處置別
日誌	勤務割出簿	教育書類綴	訓令訓示綴	" 永久	命令綴 一時	送達簿	來翰受付配付簿	發翰番號簿	" 永久	發翰來翰 一時	勤務手牒	上等兵身上明細書	考科表	兵器現在數一覽表	使用兵器受拂簿	兵器受拂簿	普通圖書	人馬異動錄	人員配置表	戰時名簿	兵籍			燒却準備	
																				保存					
																					上記書類ト雖モ特ニ 處置區分ヲ明キセラ レアルモノハ之ニヨル				

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 Item 32-34

考 備	理										務 警		務 庶				
	39	38	37	36	35	34	33	32	31	30	29	28	27	26	25	24	23
右書類ハ既述書類ニ依リ 作成ヲ要スト認ルル書類ヲ 摘録セシムルニシテ右以外 作成書類ハ其ノ内容ヲ勘案 識別シ適宜處理スルモノトス	糧食品受拂簿	糧食品受拂簿	整理簿	同 永久	經理ニ関スル書類一時	被服受拂簿	被服受拂簿	物品受拂簿	物品受拂簿	馬糧受拂簿	馬糧受拂簿	副證書甲乙	特務日誌	" 乙	警務書類甲	人事ニ関スル書類綴	諸規定綴
	保存										焼却						
	上記書類ト雖モ特ニ 處置區分ヲ明テセシ 凡モノハ之ニ據ル										一、警務書類中特ニ 服務ト必要ナルモノハ燒 却準備トス 二、特ニ處置別ヲ明テシ ルモノハ之ニ據ル						

Doc 2594A

證明書
「フ」文書局第 号
國際檢察部第二五九四号

典據及公正之證明

余大城戸三治ハ余カ下記ノ資格ニ於テ即チ當時ノ憲兵司令官トシテ日本政府ト公的關係ニ在ルモノナルコト、並ニ該官吏トシテ余ガ茲ニ添附セラレタル七頁ヨリ成ルル一九一五年昭和三年八月十四日、八月十四日、八月十五日、八月十七日附下記題名即チ昭和三年八月起發表翰綴鹿兒嶋地区隊ノ文書ガ憲兵司令部及其隸下部隊ヨリ発セラレタルモノナルコトヲ茲ニ證明ス

余ハ更ニ添附ノ記録及ビ文書ガ日本政府ノ公文書ナルコト、並ニ右カ下記名稱ノ省又ハ部局ノ公式書類及ビ綴ノ一部ナルコトヲ證明ス(若シテハ綴番号又ハ引用其他公式書類又ハ綴ニ於テ該文書ノ正規所在ノ公式名稱ヲモ特記ス) 憲兵司令部及其隸下部隊
一九四十六年/昭和二十一年/十月八日

ニ於テ署名

當該官吏署名欄

大城戸三治 (大城)

右ノ者ノ公的資格

當時ノ憲兵司令官

證

人

高橋

步

公式入手ニ関スル證明

余 HENRY SHIMOJIMA ハ余ガ聯合國最高指揮官總司令部關係アルモノナルコト、並ニ上記題名ノ文書ハ余ガ公務上日本政府ノ上記署名官吏ヨリ入手シタモノナルコトヲ茲ニ證明ス。

一九四十六年/昭和二十一年/十月八日

ニ於テ署名

氏名欄 Henry Shimojima Investigator

右ノ者ノ公的資格 國際檢察部調査官

證

人 Sgt. Takao Taguchi

Nu. 8

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/cover page/

From August 1945

File of Dispatched and Received Documents

By M. P. Unit for KAGOSHIMA Area

/Prepare to destroy/

EXHIBIT NO. 2001A

FILE COPY
RETURN TO ROOM 361

Item (1)

Strictly Secret

KENHISO /M.P. Secret General Affairs/ No. 261

Instructions for the disposition of documents,

Dated August 14, 1945

By Chief of M. P. Headquarters

In regard to the destroying of documents by fire in the event of disarmament, it should be carried out according to KENDEN /M.P. Telegram/ No. 1205 dated 14 August. But such documents as will be harmful when they fall into the hands of the enemy, for example, documents concerning foreign affairs, counter-intelligence, thought, peace preservation, etc., and materials by which national power may be estimated and secret history (such as February 26th Incident) must be destroyed as soon as possible.

On the other hand, code-books, register of M. P. personnel, documents concerning undisposed intendance and general affairs, etc., should not be destroyed until they are of no use. Documents especially desirable to preserve for future use (for example, black-list of leftists, etc.) should, as a suggested plan, be ingeniously moved to another place.

KENDEN /M.P. Telegram/ No. 1205

Telegram, dated August 14, 1945

From Chief of M. P. Headquarters

In the present situation, special attention must be paid in order to destroy large quantities of documents rapidly.

Documents can be destroyed rapidly in air-raid shelters by using the natural draft of the fire and throwing them in one after another. Pouring gasoline may seem to quicken the destruction but actually, it retards the burning. In case of extreme emergency, a decisive measure must be taken to destroy all documents except the personnel register, service records, etc. It must be perceived that the timing of destruction will require the arbitrary and decisive judgment of the various grade commanders.

By orders, confidential and secret documents and code books should be destroyed according to the rules and instructions of destruction and they should be carried out thoroughly.

Furthermore, units near the coast should hide and store these documents further inland and should immediately be prepared to destroy them rapidly. The purport and contents of this telegram should be deliberated and preparations be thoroughly made for an emergency.

Telegram addressed to:
All Unit Headquarters and Area Commands.

Strictly Secret

KENHISHO /M.P. Secret General Affair/ No. 377

Instructions for the destruction of secret documents, Dated August 20, 1945,

By Chief of M. P. Headquarters.

In regard to the destruction of secret documents, it is perceived that documents requiring destruction based on instructions of KENDEN /M.P. Telegram No. 1205/ and KENHISO /M.P. Secret General Affairs /No. 26/ dated 14 August, KENHISO No. 262 dated 15 August, have been thoroughly executed. However, there have been cases in past where papers were left behind in the following places. Since there are many examples of such blunders having been committed inadvertently, careful examination shall be made on such matter. At the same time, a close interior inspection should be carried out inside and outside of administrative buildings and barracks after destruction of the documents. You are instructed to be certain that of the secret documents that require destruction, not a single sheet be left behind.

/T.N.-List of places liable to be overlooked/

1. Papers stuck in rear of drawers.
2. Papers inserted under the legs of desks, etc. in order to stabilize them.

3. Papers which have fallen in the rear of, or beneath shelves.
4. Papers remaining unburnt at places of destruction and those scattered about in such places.
5. Papers that have been filed in private reference books which have not yet been put in order.
6. Papers in document store rooms, and supply rooms which have not yet been put in order and papers scattered on the floor.

In addition, a domiciliary search must be considered so all documents and letters in your homes must be investigated and destroyed.

Appended note by Unit Headquarters

It is required that the thorough measures be taken against even the most trivial matters.

(Prepare to destroy)

Strictly Secret

SEIBU KENHISHO

/Western District M.P. Secret General Affairs/ No. 232

Instructions in the Disposition of Documents

Date: 27 August 1945

From: Senior Officer of Western M.P. Unit Headquarters

To: Chief of M. P. Unit of KAGOSHIMA Area

Regarding the disposition of M.P. Unit documents with the termination of the war, it is perceived that documents have been disposed in accordance with JIMUSEIRI KEIKAKU /T.N. - Plans for Adjustment of Business Routine/ and SEIBU KENHISHO /Western M.P. Secret General Affairs/ dated 22 August. You are notified that according to orders disposition of documents hereafter will be conducted as follows:

1. Hereafter, contents of the various M.P. Unit documents shall be carefully deliberated and classified into three categories; namely, documents to be destroyed,

documents to be prepared for destruction and documents to be preserved. Documents to be destroyed and documents to be prepared for destruction should be clearly marked. Documents to be destroyed should be destroyed thoroughly after being used and documents to be prepared for destruction should be thoroughly arranged so that they can be destroyed at a moment's notice in time of emergency.

In the future, the disposition classification of documents shall be, in general, as shown in the annexed sheet.

2. Hereafter, documents from Headquarters to subordinate units will be marked with the disposition classification of "Prepare for destruction" or "Destroy after reading" on the right side of the dispatch file number. Documents not having any marks shall be documents that require preservation.

All units are requested to strictly observe the usage of these marks.

3. Documents already in possession of Headquarters and subordinate units shall be disposed of immediately according to the disposition instructions mentioned in the previous items.

Accordingly, such documents which have already been destroyed and which shall be needed in future, must be reproduced at once.

Item (34)

List for Classification of Documents to be Disposed of.

Class	Title	Disposition	Note	
General Affairs	Personnel Record Army Service Record Assignment Table of Personnel Roster of Personnel Movement Ordinary Books Receipt and Delivery Record of ord- nance Receipt and Delivery Record Ordnance used jointly List of arms in possession at present Record Book of Officers' Age, Service, Qualifications, etc. Service Record of Superior Private Duty Note book File of Documents Despatched and Received, temporary File of Document Despatched, and Received, permanent Record of Despatched Documents Distribution Record of Received Documents Transmission Record Order Book, temporary Order Book, permanent File of Instructions and Directions Compilation of Training Schedules Duty Roster Diary File of Various Regulations File of Documents concerning Personnel	Preserve	If classification for disposition are clearly marked, even the do- cuments mentioned on the left shall be dis- posed according to the mark.	
	Guard Duty	Document concerning Guard Duty, A Document concerning Guard Duty, B Diary of Special Duty	Destroy	(1) Such documents concerning Guard Duty as are re- quired for performing duties in the future, shall be classified as "to be prepared for destruction". (2) Documents, in which cla- ssification for disposi- tion are clearly marked, shall be disposed accord- ing to the mark.

Intendance	<p>Duplicated Copies of Certificates, A. B. Documents for Receipt and Delivery of Forage Documents for Proving Receipt and Delivery of Forage Documents for Receipt and Delivery of Goods Documents for Proving Receipt and Delivery of Goods Documents for Receipt and Delivery of Clothing Documents for Proving Receipt and Delivery of Clothing Documents Concerning Intendance, temporary Documents Concerning Intendance, permanent Arrangement Record Documents for Receipt and Delivery of Provisions Documents for Proving Receipt and Delivery of Provisions</p>	Preserve	<p>If classification for disposition are clearly marked, even the documents mentioned on the left shall be disposed according to the mark.</p>
Remarks	<p>Above mentioned documents are perceived to have been already disposed according to the instructions of the documents issued before. Documents not listed in this table and which must be preserved or must be reproduced, should leave its contents carefully delivered and disposed accordingly.</p>		

Doc. No. 2594A

8.

C E R T I F I C A T E

W.D.C. No. _____

I.P.S. No. _____

Statement of Source and Authenticity

I, Sanji OKIDO _____ hereby certify that I am officially connected with the Japanese Government in the following capacity: Commander of Military Police /KENPEITAI/ and that the document hereto attached consisting of 7 pages, dated Aug. 20¹⁴₂₇, 1945, and described as follows: File of Dispatched and Received Documents by M.P. Unit for KAGOSEIMA Area dated August 1945 is an official document of the Japanese Government and that it is part of the official archives and files of the following named ministry or department (specifying also the file number or citation, if any, or any other official designation of the regular location of the document in the archives or files): M. P. Headquarters and its subordinate units --

Signed at _____ on this
8th day of October, 1945. /s/ Okido Sanji
Signature of Official

Witness: /s/ Takahashi Wataru Commander of Military Police SEAL
Official Capacity

Statement of Official Procurement

I, Henry SHINOJIMA _____ hereby certify that I am associated with the General Headquarters of the Supreme Commander for the Allied Powers, and that the above certification was obtained by me from the above signed official of the Japanese Government in the conduct of my official business.

Signed at _____ on this /s/ Henry Shinjima
8th day of October, 1946 NAME

Witness: /s/ Sgt. Takeo Toguchi Investigator
Official Capacity

Doc. No. 2594 INTERNATIONAL PROSECUTION SECTION

Doc. No. 2594 (3) A telegram dated Aug. 14, 15 August 1946

ANALYSIS OF DOCUMENTARY EVIDENCE

DESCRIPTION OF ATTACHED DOCUMENT

Title and Nature: File of Documents Dispatched or Received since Aug 45 by M. P. Unit for KAGOSHIMA Area.

Date: August-Sep 45 Original Copy Language: Japanese

Has it been translated? Yes No

Has it been photostated? Yes No

LOCATION OF ORIGINAL

Document Division

SOURCE OF ORIGINAL: KANAZAWA

PERSONS IMPLICATED:

CRIMES TO WHICH DOCUMENT APPLICABLE: Violation Potsdam Declaration Acceptance

SUMMARY OF RELEVANT POINTS

File of documents dispatched or received by M.P. Unit for KAGOSHIMA Area covers wide range of topics. Significant are instructions received re disposition of documents which might be harmful if they fell into enemy hands and instructions ordering maintenance of public peace, such as the following:

*Item No. (1) Instructions for the disposition of Documents, issued by M.P. GHQ, Chief of Staff, Aug. 14, 1945.

Such documents as will be harmful when they fall into the hands of the enemy, for example, documents concerning foreign counter-intelligence, thought, public peace, materials by which national power may be estimated, secret history (such as February 26th Incident) should be burned up as soon as possible. On the other hand, code-books, black-list of the leftists, accounts, personnel records, etc., are all right.

Analyst: 2d Lt. Blumhagen

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✓Item No. (3) A telegram dated Aug. 14, 1945 addressed to various army units by the MP General Headquarters Chief of Staff.

Instructions on the technique of burning up documents.

✓Item No. (15) A notice of MP General Headquarters Chief of Staff giving special warning that the destruction of secret documents, be strictly observed. (Aug 20, 1945)

✓Item Nos. (33) and (34) Notice of the classification of documents into three categories: those to be preserved, those to be burned up, those to be prepared for burning up.

The documents to be burned up are of the following kinds:

Police Affair Documents, A-class.

Police Affair Documents, B-class.

Special Service Diaries.

Issued by the senior staff of the MP Headquarters for the Western District dated Aug 27, 1945.

Analyst: 2d Lt Blumhagen

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Page 2

CHANGE OUT SLIP

DATE _____ 1947 .

EXHIBITARY DOC. NO. 2594

TITLE BRIEF _____

EXHIBIT IPS, GHQ, SCAP

Legal Section
Attn: Maj. Willoughby

4 Feb. 1948

BACKGROUND DOC. NO. _____

1. In compliance with telephone conversation this date between Major Willoughby and Mr. Maxon, Chief, IPS Document Division, originals and available Japanese and English copies of IPS Doc. 2662 and of Parts 1 - 12, 15 - 18, 20 - 22, 24, and 26 thereof are forwarded herewith for examination and return.

U.S.S.R.S. _____

2. If retention of English or Japanese copies of any of this material is desired it may be possible for this section to furnish them in due course if requested. Some of the English and Japanese stencils are certainly available for this purpose and a search is being made for others.

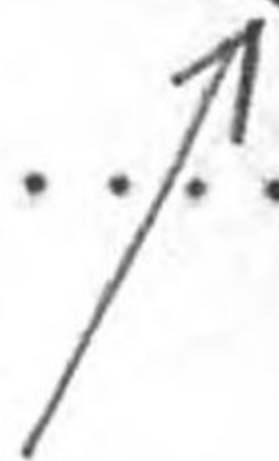
w/d by Capt B.S. [unclear]

3. The list of assignments of individuals to various projects contained in the jacket for IPS 2662 and newly translated by us today may be of considerable interest to you.

FOIA # _____

4. Also forwarded for possible use and return are documents 2696 and 2697 in English and Japanese and IPS 2647 and 2594-A, both in English.

..... 2001 T.G.



CHARGE OUT SLIP

DATE 1947

EVIDENTIARY DOC. NO. 2594

TRIAL BRIEF _____

EXHIBIT NO. 2001

BACKGROUND DOC. NO. _____

FILE NO. _____

PRESS TRANS _____

U.S.S.B.S. _____

DEFENSE DOC. NO. _____

w/d by Col G. S. Woolworth

Signature _____

Room # _____

*Court Exhibit
2001*

#2594A

~~Transmitted by OKI Hiroshi~~

FOR REPRODUCTION

Document No. 2594A

Translation Section No. III

J-E of items on
pages marked by paper
clips. (See scanner sheet &
trans. instructions).

From
August 1945.

and Document
sent or Received

area

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~~Translated by Oki Hiroji~~

~~Cover Page~~

~~From~~
From August 1945
~~(7th month of 1945)~~

File of Dispatched and Received Document
~~A File of Documents Dispatched or Received~~

By M.P. Unit for KAGOSHIMA area

Prepare to destroy

~~Be prepared for burning~~

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Item (1)

Strictly Secret
~~Strict Secret~~

KENHISO / M.P. Secret General Affairs / No. 261

Instructions for the disposition of documents, ~~and~~

Dated Aug. 14, 1945, ~~issued by M.P. HQ Chief of Staff~~

By Chief of M.P. Headquarters.

~~The destruction of documents by~~

In regard to the destroying of
fire, which is made expecting disarmament,
documents by fire in the event of disarmament,
must be carried out according to the M.P.

it should be carried out according ~~to~~ TENDEN

Telegram No. 1205 dated Aug. 14; but such documents
/ M.P. Telegram / No. 1205 dated 14 August. But

~~and documents~~ as will be harmful when they fall into the hands

of the enemy, for example, documents con-

cerning foreign affairs, counter-intelligence,

peace preservation, etc., ~~that~~ and
thought, ~~public peace~~, materials by which

national power may be estimated, and secret

history (such as February 26th Incident)

must be destroyed ~~as~~

~~should surely be burnt up~~ as soon as possible.

~~Also~~ On the other hand,

On the other hand, code-books, ~~minutes~~

register of M.P. personnel,

~~rolls and staff lists of the staff of M.P. unit,~~

~~undisposed~~

documents concerning ~~intendance~~ and general

affairs, ~~which have not been disposed yet,~~

~~should not be destroyed until they are~~

etc., ~~are required to remain till they become~~

of no use. ^{Document} ~~It is~~ especially desirable to

~~unservicable~~; it is desirable that such

preserve for future use (for example,

documents ~~as should~~ specially be preserved

black-list of leftist, etc.) should, ~~to~~,

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as a suggested plan,
being ingeniously moved to another place,
in future, (~~for instance, black-list of the~~
~~leftists, etc.~~) are skillfully moved to another
place.

Item (3)

KENDEN / M.P. Telegram / NO. 1205

Telegram, dated Aug. 14, 1945, ~~from MR~~
From Chief of M.P. Headquarters
G.H.Q. Chief of Staff addressed to every M.P. unit
~~headquarters and every army unit.~~

In the present situation, special
attention ^{must} ~~shall~~ be paid in order to ^{destroy} ~~burn up~~
large quantities of documents rapidly.
~~rapidly a lot of documents.~~

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Documents can be destroyed rapidly
~~the documents will quickly be burnt up~~
~~in air-raid shelters by using the~~
~~when, making good use of the natural draught~~
~~natural draft of the fire and throwing~~
~~with heating power, they are thrown into fire~~
~~them in one after another. Throwing~~ ^{pouring} ~~gasoline~~
~~in the air-raid shelter. It takes longer to~~
~~may seem to quicken the destruction~~
~~burn them up with benzine, though it seems~~
~~but it is actually, it retards the burning.~~
~~to be speedy. If worst comes to worst, all~~
In case of extreme emergency, a decision
the documents but joint lists, muster roll, etc.
measure must be taken to destroy ~~every~~ ^{all}
must be burned up in a decisive way. ~~It~~
documents except the register. personnel
is important for each grade leaders to fix
register, service records, etc. It must be
the time of burning documents with their
~~precise~~ ~~perceived~~ that the timing of
own arbitrary and decisive judgement.
destruction will require the arbitrary and
decisive judgement of the various grade commanders.

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By orders, confidential and secret
It is required that the destroy of confidential
documents and code books should be
and secret documents, and code books are
destroyed according to the rules and
perfectly carried out according to rules and
instructions of destruction and they
instructions of burning up; and nothing to
should be carried out thoroughly.
The desired shall be left.

Furthermore, units near ^(the) coast should
^(hide) ^(store) these documents ^{secretly} ^{and} ^{house} ^{these} ^{documents} ^{into} ^{the}
inland and should ^{immediately} be prepared to
heart of its area; and should be ready to burn
destroy them rapidly. The purport and
them up rapidly; and at the same time,
contents of this telegram should be
taking the purports and contents of this telegram
deliberated and preparations be thoroughly
into deep consideration, should adopt the
made for an emergency.

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most confidential policy, to provide against
Telegram addressed to:

emergency. All Unit Headquarters and
Area Commands.

Item (15)

Strictly Secret ~~Strictly Secret~~

KEN HISHO / M.P. Secret General Affairs / No. 377

Instructions for
Notes on the destruction of secret

documents ~~of the~~, Dated Aug. 20, 1945,
By Chief of M.P. Headquarters
issued by M.P. ~~G.H.Q.~~ Chief of Staff.

In regard to the destruction of
The destruction of such secret documents
secret documents, it is perceived that
as are required to burn up by the M.P. Telegram
documents requiring destruction based
No. 1205 and M.P. Secret General Affairs No. 261,
on instructions of KENDEN / M.P. Telegram

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C.

No. 1205/and KENHISO /M.P. Secret General
Affairs / No. 261 dated 14 August, KENHISO
dated Aug. 14, and M.P. Secret General Affairs No.
No. 262 dated 15 August, have been

262 dated Aug 15, should have been carried
thoroughly executed. However, there
out certainly. Although, in view of the fact
have been cases in part where papers were
that, owing to the papers remained at such
left behind in the following places. Since
places as follows, many a blunder would
there are many examples of such blunders ^{having}
unexpectedly be committed in the past,
^{been} committed inadvertently,

careful examination shall be made on such
interior
matters; and at the same time, ^a close inspection

on the interior administration and discipline
should be carried out

should be carried out inside and outside ^{of}
administrative buildings and
barracks after ~~burning~~ of the documents.
destruction

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You are instructed to be certain that
Thus, even a sheet of paper of ~~high~~ ~~secret~~
~~not a single paper~~ be left ~~in the~~
of the documents as are required to burn up, should
secret documents that require
not be left as it is. It is noticed here that
destruction, not a single sheet or
all things should be done thoroughly.
left behind.

~~The following T.N. - list of places~~
liable to be overlooked:

1. Papers stuck in rear of drawers.
Matters attached or stuck on the desk or

~~the inner part of the drawer.~~

Papers inserted

2. Matters being put under the legs of desks,
them.

etc. in order to stabilize desk and others.

3. Papers which have fallen in the rear of,
Matters which fell into the inner part
or beneath shelves,
or the bottom of shelf.

- Papers remaining unburnt at places of
4. ~~Matters remaining unburnt at the burning~~
destruction and those scattered about
place, and those being scattered about it.
in such places.
 5. ~~Matters being kept on file in a private~~
Papers ~~which~~ ^{that} have been filed in
reference book, which was left out in
private reference books which have
the ^{yet} arrangement
not ~~been~~ put in order.
 6. ~~The other matters being left out in the~~
Papers in document store rooms and
arrangement of the document ~~store~~ house,
supply rooms which have not been
the warehouse, etc., or those being scattered
put in order and papers scattered
about on the floor.
on the floor.

In addition, ^{must} a domiciliary search should
be considered to carry out, ^{so all document} and even the
and letters in your homes must be

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~~documents or letters being possessed in every~~
~~investigated and destroyed.~~
~~private house shall be burnt up after~~
~~inspection.~~

~~Appended note by Unit Headquarters~~
~~Addition by M.P. G.H.Q.~~

It is required that the thorough~~ful~~
measures be taken against ~~some~~ the
disposition should be carried out in every
most trivial matters,
noote and corner according to this notice.

Item No. 33

(Prepare to destroy) ~~Strictly Secret~~
~~(Be prepared for burning up)~~

SEIBU KEN H I SHO

Western District M.P. Secret General Affairs No 232
Instructions in the Disposition of Document
Notice of the document classification, dated

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Date: 27 August 1945

Aug. 27, 1945, from Senior Staff of the Western District

From: Senior Officer, Western M.P. Unit

M.P. G.H.Q., ^{Headquarters} City of ~~M.P. Unit~~ ^{M.P. Unit for Kagoshima Area}

To: KAGOSHIMA Area

~~Keeping step with the conclusion of war,~~

Regarding the disposition of M.P. the disposition of the M.P. unit documents must unit documents with the termination of have been made successfully, according to the the war, it is perceived that document have arrangement plan for business routine which been disposed in accordance with ~~Plan~~ was issued before, and Western District M.P. Secret ~~for~~ JIMU SEIRI KEIKAKU / T.N. - Plans for General Affairs No. 223 dated Aug. 22. But Adjustment of Business Routine / and SEIBU it is noticed here that, regarding the future KEN H I S H O / Western M.P. Secret General Affairs / arrangement, an instructions have been issued dated 22 August. ^{You are notified that} According to orders, as follows.

disposition of documents hereafter will be

Conducted as follows:

~~The following~~

- Hereafter, ~~the~~ contents of the various M.P.
1. ~~In future, taking the contents of documents into~~
unit documents shall be carefully
careful consideration, ~~the M.P. unit documents~~
deliberated and classified into three
~~shall be classified into three categories: those~~
categories; namely, document to be
~~to be burnt up, those to be prepared for~~
destroyed, document to be prepared for
~~burning up, those to be preserved. The~~
destruction and documents to be preserved.
~~documents to be burnt up and those to be~~
Document to be destroyed and document to
~~prepared for burning up shall be marked~~
be prepared for destruction should be
~~clearly; the former shall be burnt up of~~
clearly marked. Documents to be destroyed
~~a certainty as soon as they become useless~~
should be destroyed thoroughly after being
~~and the latter shall be prepared completely~~
used and documents to be prepared for

thoroughly
 destruction should be arranged so that
 they can be destroyed at a moment's notice
 so that they may be burnt up at once when
 in time of emergency.
 the time has come.

~~Hereafter~~ In the future, ^{the} ~~document~~
 However, the classification for disposing
 disposition & classification of document
 documents in future shall be made according
 shall be, in general, as ~~follows~~ shown
 to the annexed paper
 in the annexed sheet.

2. Such clear classification for disposing
 Hereafter, documents from Headquarters
 documents as "Be prepared for burning up,"
 to subordinate units will be marked
 or "Be burnt up after finishing business," shall
 with the disposition classification of
 be written at the right side of the despatch
 "Prepare for destruction" or "Destroy after
 number of the document to be issued from
 reading" on the right side of the
 the M.P. unit headquarters to its subordinate
 despatch file number. Documents

not having any marks shall be documents that require preservation.

~~units. And those with no marks shall be~~

All units are requested to strictly issued as those to be preserved.

observe the usage of these marks.

Every unit is also required to observe

strictly this instruction ~~of~~ ^{already} such marks.

Document in possession of ~~the~~

3. M.P. unit headquarters and its subordinate Headquarters and subordinate units units, according to the gist of every article ~~at~~ shall be disposed of immediately mentioned above for disposing documents, according the disposition instructions should arrange at once the documents mentioned in the previous items being possessed at present.

Accordingly, such documents, which ~~destroyed~~ ^{destroyed} and which shall be have already been ~~burnt up~~ ^{burnt up}, as will be seen.

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~~16~~

needed
~~necessary~~ in future, ~~are required to make at~~
once; must be reproduced at once.

Item (34)

List of Documents to be Disposed of
for Classification for disposing documents

Class	Title	Disposition	Notes
	Descriptive Register Personnel Record	Preserve to be preserved	If classification for disposition are clearly marked, even the documents mentioned on the left shall be disposed according to the mark.
	Army Service Record		
	Assignment Table of Personnel		
	Roster of Personnel Movement		
	Ordinary Books		
	Record of Ordnance Receipt and Delivery Book of Ordnance		
	Record of Ordnance used jointly		
	Receipt and Delivery Book of Ordnance		
	List of Present number of arms arms in possession at present		
General Affairs	Record Book of Officers' Age, Service, Qualifications, etc.		
	Service Record of Superior Private	Prepare for destruction Be prepared for burning	
	Duty Note book		
	Documents Despatched, and Received, temporary		
	Documents Despatched, and Received, permanent		
	Books of Despatched Documents		
	Signifying and Distribution Record of Received Documents		
	Transmission Book Record		
	Order Book, temporary		
	Order Book, permanent		
	File of Instructions and Directions		
	Compilation of Training Schedules		
	Duty Roster		

Dairy

File of Various Regulations

File of Documents ^{concerning} Personnel

Document ^{concerning} Guard Duty, A

Document ^{concerning} Guard Duty, B

Dairy of Special Duty

~~Be burnt up~~
Destroy

⁽¹⁾ Such documents ^{concerning} Guard Duty as are required for performing duty in future, shall be prepared for burning ^{classified as "to be prepared for destruction"}.

⁽²⁾ Documents, in which classification for disposal are clearly marked, shall be disposed according to the mark.

Duplicated Copies of Certificates, A. B.

Documents ~~for~~ Receipt and Delivery of Forage

Documents ~~for~~ Proving Receipt and Delivery of Forage

Documents ~~for~~ Receipt and Delivery of ~~Articles~~ ^{Goods}

Documents ~~for~~ Proving Receipt and Delivery of ~~Articles~~ ^{Goods}

Documents ~~for~~ Receipt and Delivery of Clothing

Documents ~~for~~ Proving Receipt and Delivery of Clothing

Document concerning Intendance, temporary

Documents concerning Intendance, permanent

Book on Arrangement Record

Documents ~~for~~ Receipt and Delivery of Provisions

Document ~~for~~ Proving Receipt and Delivery of Provisions

Preserve
Be preserved.

If classification for disposal are clearly marked, even the documents mentioned on the left shall be disposed according to the mark.

Remarks and ~~that~~ ^{the} above mentioned documents ~~must already~~ ^{have already} been disposed according to the instructions of the documents issued before. ~~Documents~~ ^{Documents} ~~summed up in this list,~~ ^{not listed in this table} ~~however, are those which should necessarily be made or provided in future. They then~~ ^{deliberated & disposed accordingly.} ~~existing documents but the above mentioned shall suitably be disposed after thorough examination and discrimination on their contents.~~

Guard Duty

Intendance

Remarks and