

Exception and Change Risk Management Tool

	Size	Fundamental (3)	Tolerable (2)	Trivial (1)
Priority				
Essential (3)		9	6	3
Useful (2)		6	4	2
Cosmetic (1)		3	2	1

9. Re-negotiate fundamental changes to project requirements and rewrite PID in consultation with all stake-holders (re-initiate project);
6. Agree major changes to PID with Project Supervisor and Main User in consultation with all stake-holders (requires an Project Review Meeting);
4. Agree minor changes to PID with Project Supervisor and Main User in consultation with all stake-holders (requires an Project Review Meeting);
3. Action within existing project plan documenting and agreeing changes in consultation with the Project Supervisor and Main User;
2. Action within existing project plan agreeing changes informally with Project Supervisor;
1. Action within existing project plan;