

SECRET

319.1

ECONOMY PROGRAM AND MANAGEMENT IMPROVEMENT

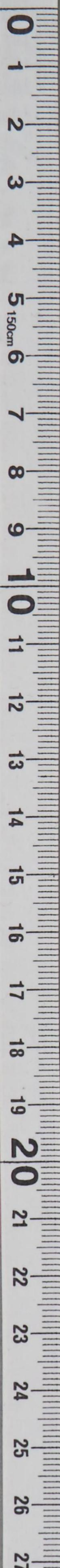
"CSACB-23 (R1)"

Binder # 1

...1... JAN. 49 ... Thru ... 31 Dec 50

G-4 Adm File

SECRET



319.1
CSACB-23(R1)

GD P&O NMW/HDT/JRD/icc

Lt. Col. Dorman 26-6047

Economy Program and Management Improvement,
RCS CSACB-23 (R1)

G-4

Compt

11 JUL 1950

1. Reference: Staff Memorandum No. 43, GHQ, SCAP and FEC, subject: Economy Program, 3 October 1949.
2. A negative report is submitted for the quarterly period ending 30 June 1950.

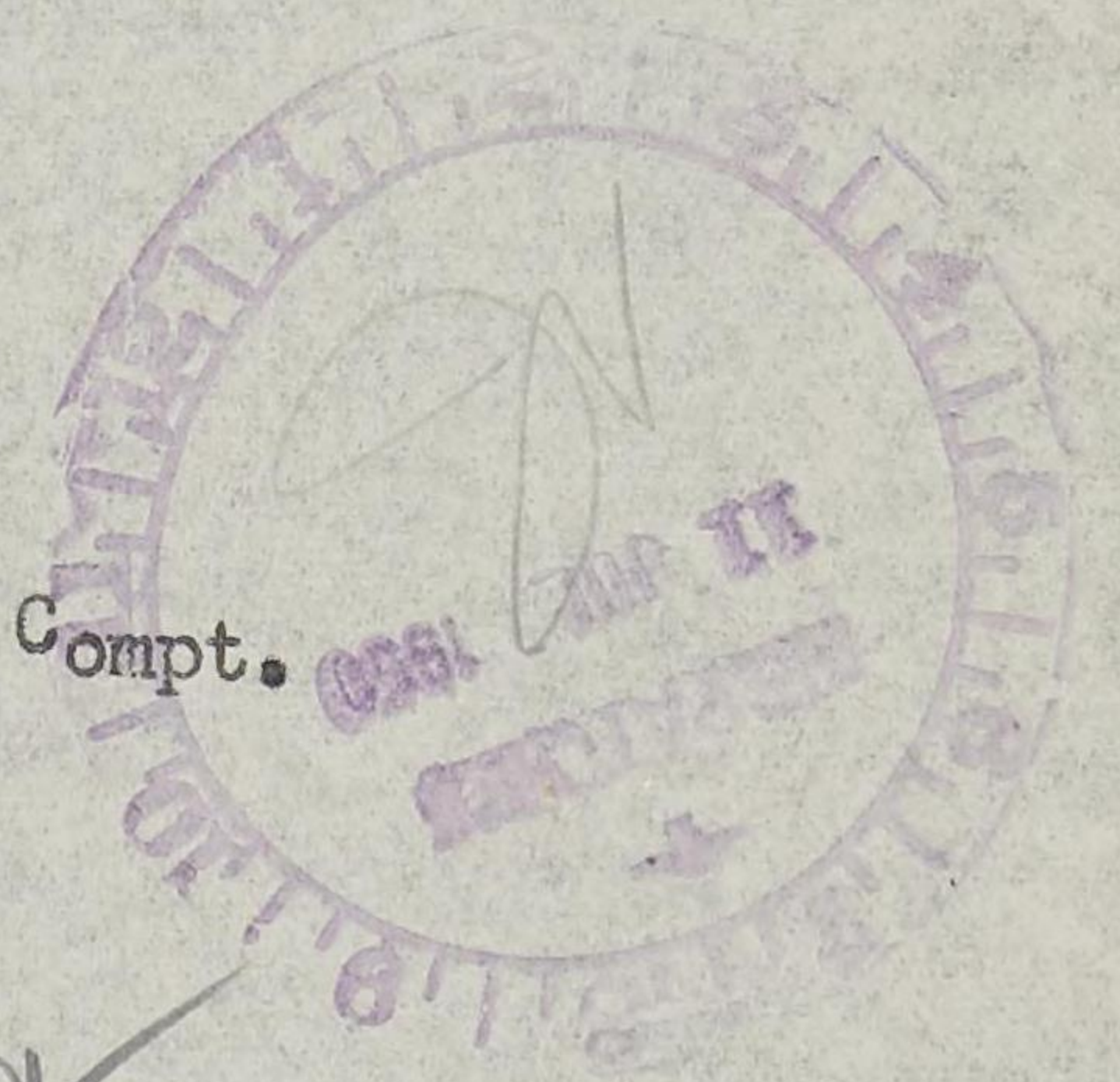
J. R. D.

11 July 50

MEMORANDUM FOR RECORD:

1. Staff Memo 43, GHQ, SCAP and FEC, subj: Economy Program, 3 Oct 49, directs that subject reports required by para 5, SR 1-30-1, will be submitted by all GHQ Staff Sections to the office of the Comptroller within 15 days following expiration of each quarterly period.
2. Pursuant to C/N 1, G-4 Opns, to all Divisions G-4, subj as above, 4 Oct 49, reports were submitted as follows:

ADMIN (Maj Cannon)	Neg.
C&RE (Maj Russell)	Neg.
P&O (Lt. Col. Dorman)	Neg.
PET (Col. Chase)	Neg.
SUP (Col. Hamlett)	Neg.
3. Instant C/N forward consolidated G-4 report to Compt.
4. Within established policy.
5. Initiated action. Action completed.



J.R.D. 26-6047

H.D.T. 26-6033

N.M.W. 26-6444

8077

G-4 ROUTING

A C/S G-4 _____

D AC/S G-4 _____

EXECUTIVE _____

OPERATIONS _____

CONST & FAC _____

SUPPLY _____

PETROLEUM _____

ADMINISTRATION _____

G-4 FILE

**GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET**

(Do not remove from attached sheets)

Maj Cannon 26-6026

File No: _____ Subject: Economy Program and Management
Improvement, RCS CSACB-23 (R1)

Note No. From: G-4 Adm Div To: G-4 P&O Div Date: 11 Jul 50

1 Reference paragraph 3, C/N 1, above subject, dated 4 Oct 49, Administration Division submits a negative report.

J. E. C.

From: G-4 To: Compt Lt. Col. Dorman 26-6047
Date: _____

2 1. Reference: Staff Memorandum No. 43, GHQ, SCAP and FEC, subject: Economy Program, 3 October 1949.

2. A negative report is submitted for the quarterly period ending 30 June 1950.

not used

G. L. E.

**GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET**

(Do not remove from attached sheets)

File No: Economy Program and Management Improvement,
Subject: RCS CSACB-23 (R1)

Note
No.

From: G-4 Supply Division To: G-4 Operations Division Date: 10 July 50

(1)

Reference paragraph 3, C/N (1), G-4 to all divisions, 4 October 49, report is negative.

BDA for H.
- B. H.

DECLASSIFIED

Authority NND975029

CHECK SHEET

SUBJECT: Economy Program and Management Improvement, RCS CSACB-23 (R1)

Major Russell 26-6028

From: G-4 C&RE

To: G-4 Opns Div

Date:

6 JUL 1950

- (1)
1. Reference. C/N (1), G-4 to G-4 C&RE Division, subject: Economy Program and Management Improvement, RCS CSACB-23 (R1), 4 October 1949.
 2. Construction and Real Estate Division submits a negative report.

DND

B. R. D. -----

G-4 PETROLEUM DIVISION

10 July 1950

MEMORANDUM FOR: G-4 Plans & Operations Division

SUBJECT: Economy Program and Management Improvement,
RCS CSACB-23 (R1).

1. With reference to the economy program outlined in SR 1-30-1, 24 Aug 49, and in compliance with Staff Memo 43, GHQ, SCAP and FEC, 3 Oct 49, and C/N #1 from G-4, subject, as above, 4 Oct 49, this Division submits a negative report covering the period 1 April 50 thru 30 June 50.

2. A review of the operations and activities of this Division, covering the period reported on, reveals no policies, procedures, operations, or employee suggestions which are considered as appropriate and falling within the scope of the economy program outlined by the Department of the Army.

ELC
-----E. R. C.-----

319.1
CSACB-23(RI)

Maj Cannon 26-6026

Economy Program and Management
Improvement, RCS CSACB-23 (RI)

G-4 Adm Div

G-4 P&O Div

11 Jul 50

- 1 Reference paragraph 3, C/N 1, above subject, dated 4 Oct 49, Administration Division submits a negative report.

J. E. C.

MEMORANDUM FOR RECORD

SUBJECT: Economy Program and Management Improvement, RCS CSACB-23 (RI)

- 1. C/N 1, G-4 Opns Div, above subject, dated 4 Oct 49, to all G-4 Divs, directed that all addressees will submit to Opns Div on or before the tenth day of the month following the end of each quarter, a report of each major economy and major management improvement effected during quarter reported.
- 2. Instant C/N 1 submits negative report from G-4 Adm for 2nd qtr, 1950.
- 3. Initiated action complete.

J.E.C. Jeb 26-6026

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

4-319-1
CSACB-23
(R-1)

AG 091.3 (4 Oct 49)COM-M

16 May 1950

SUBJECT: Economy Program and Management Improvement Report, Reports Control Symbol CSACB-23 (R 1)

TO: Commanding General, Eighth Army, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500
Commanding General, Philippines Command (Air Force), APO 74

1. References. a. Department of the Army Special Regulations 1-30-1, 24 August 1949.

b. Letter, General Headquarters, Far East Command, AG 091.3 (4 Oct 49)COM, subject: Economy Program, 4 October 1949.*

c. Letter, General Headquarters, Far East Command, AG 091.3 (17 Oct 49)COM, subject: Economy Program, 17 October 1949.**

2. The following instances of unit actions in effecting economies and management improvements as reported by the Far East major commands on the Economy Program and Management Improvement Report for the quarter ending 31 March 1950, Reports Control Symbol CSACB-23 (R 1), are presented as information that may be of use to commands in their continuing efforts toward economy and management improvements:

a. Major Management Improvements:

<u>Unit</u>	<u>Improvement</u>
(1) Headquarters and Service Group (1) GHQ, FEC	A stamp and die set was designed that combined three steps into one in the manufacture of steel stamp bed slats for Army issue beds. This die set is capable of turning out 100 slats in fifteen (15) minutes. Blueprints and information on construction are available at Headquarters and Service Group, GHQ, FEC, APO 500.
(2)	Consolidated Mess Operating Section with Billeting Section, thereby eliminating a staff section and improving the efficiency

G-4 ROUTING

107

A/C/S G-4 _____

D AC/S G-4 _____

EXECUTIVE _____

PLANS & POLICY _____

OPERATIONS _____ *Jes JH*

CONST & FAC _____

SUPPLY _____

PETROLEUM _____

PERSONNEL _____

ADMINISTRATION _____ *K17*

AG 091.3 (4 Oct 49)COM-M, 16 May 50
Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

of operations as well as the organizational structure.

b. Major Economies:

<u>Unit</u>	<u>Economy</u>
(1) AG Section	(1) Suggestion by AG, GHQ, SCAP & FEC, that DA eliminate the penalty indicia from DA AGO Form 996 and discontinue use of this form as a prescribed mailing piece. Will save approximately \$2400 a year in this command alone and may result in proportionate savings throughout the Army.
(2) RYCOM Engineer Depot	(2) Standardized material handling equipment so that cranes, forklifts, and tractors will consist of only one make and model. This facilitates the operator's familiarization with the use of the equipment, shortens the training cycle, and reduces maintenance cost 5%. A savings is also accrued as trained native operators replace higher-priced help.

c. Minor Economies and Management Improvements:

<u>Unit</u>	<u>Economy or Improvement</u>
(1) Engineer, GHQ, FEC	(1) Used approximately 250 reams of cancelled maps in printing forms and performing other miscellaneous jobs.
(2) Headquarters and Service Group, GHQ, FEC	(2) Reduced required number of file cards by utilizing both sides.
	(3) Reorganized Vehicle Motor Pool permitting reduction of fourteen (14) indigenous guards.
	(4) Constructed a box for test-firing small arms. This gives

AG 091.3 (4 Oct 49)COM-M, 16 May 50

Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

mobile small arms construction and repair teams an immediate and safe method of testing both small arms and ammunition. Designs and blueprints for this box are available to other Ordnance inspecting teams.

(3) Eighth Army - Tokyo Quartermaster Depot - Transportation Section

(5) A study to reduce the length of teletypes and movement orders resulted in a time savings and a 50% reduction in cost of operation.

(4) Eighth Army - Tokyo Quartermaster - C&E Supplies Section

(6) Organized four (4) surveillance teams for inspecting property, resulting in unserviceable items being promptly transferred to C&R, and releasing much-needed storage space.

(5) Eighth Army - Tokyo Quartermaster - Field Service Division

(7) Reorganized the laundry, consolidating the extracting and washing departments into one room, resulting in an even flow of work and a reduction in operating personnel.

3. The total minor economies for the past quarter amounted to approximately \$82,546.00. This emphasizes the importance, to the success of the Economy Program, of seemingly insignificant economies and management improvements. These actions, accomplished throughout a wide area and continued over a period of time, result in a savings of significant proportions.

4. Many of the fine management suggestions and major economies resulted in yen savings. Although SR 1-30-1 was not intended as a means of reporting yen savings, this headquarters approves of this work in that it carries out the intent of recent SCAP directives and reduces the impact of Occupation costs on the Japanese economy. It is desired that management suggestions and major and minor economies that result

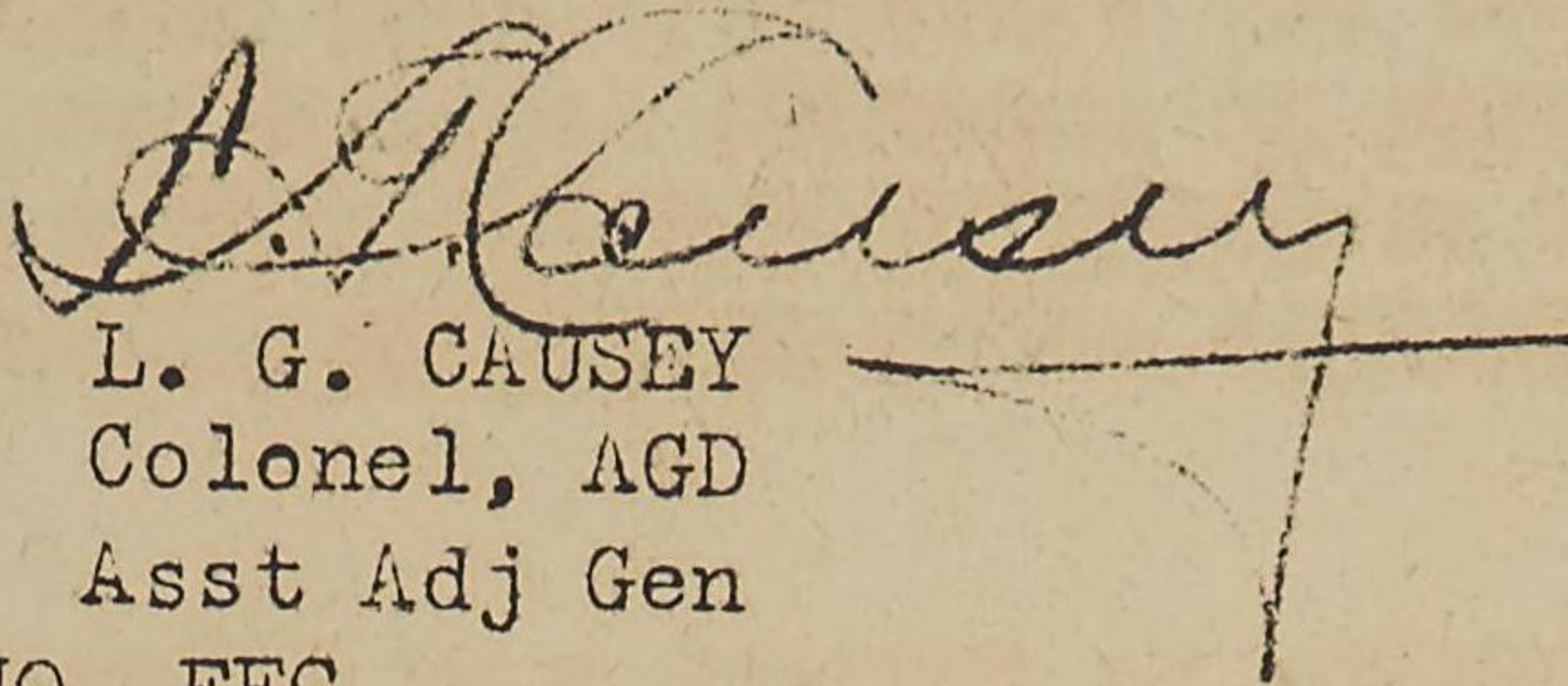
AG 091.3 (4 Oct 49)COM-M, 16 May 50

Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

in yen savings continue to be reported with the Economy Report by the
commands concerned.

BY COMMAND OF GENERAL MacARTHUR:

Copy furnished:
CG, FFAF, APO 925


L. G. CAUSEY
Colonel, AGD
Asst Adj Gen

*To addressees except Hq & Sv Gp, GHQ, FEC
**To Hq & Sv Gp, FEC

M/R:

1. SR 1-30-1, 24 Aug 49, establishes the Economy Program and Management Improvement Report for Department of the Army and requires submission of a quarterly report from FEC.
2. Ref b is letter to major commands, excluding Headquarters and Service Group, implementing SR 1-30-1.
3. Ref c is letter to Headquarters and Service Group implementing SR 1-30-1.
4. Inst msg advises major commands of economies and management improvements reported to GHQ, FEC, for their information or use in effecting economies.

RJM

Copies to:
All Staff Sections, GHQ
FEC and SCAP

COM Comeback (2)

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

AG 091.3 (4 Oct 49)COM-M

16 May 1950

SUBJECT: Economy Program and Management Improvement Report, Reports Control Symbol CSACB-23 (R 1)

TO: Commanding General, Eighth Army, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500
Commanding General, Philippines Command (Air Force), APO 74

1. References. a. Department of the Army Special Regulations 1-30-1, 24 August 1949.

b. Letter, General Headquarters, Far East Command, AG 091.3 (4 Oct 49)COM, subject: Economy Program, 4 October 1949.*

c. Letter, General Headquarters, Far East Command, AG 091.3 (17 Oct 49)COM, subject: Economy Program, 17 October 1949.**

2. The following instances of unit actions in effecting economies and management improvements as reported by the Far East major commands on the Economy Program and Management Improvement Report for the quarter ending 31 March 1950, Reports Control Symbol CSACB-23 (R 1), are presented as information that may be of use to commands in their continuing efforts toward economy and management improvements:

a. Major Management Improvements:

<u>Unit</u>	<u>Improvement</u>
(1) Headquarters and Service Group (1) GHQ, FEC	A stamp and die set was designed that combined three steps into one in the manufacture of steel stamp bed slats for Army issue beds. This die set is capable of turning out 100 slats in fifteen (15) minutes. Blueprints and information on construction are available at Headquarters and Service Group, GHQ, FEC, APO 500.
(2)	Consolidated Mess Operating Section with Billeting Section, thereby eliminating a staff section and improving the efficiency

AG 091.3 (4 Oct 49)COM-M, 16 May 50
Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

of operations as well as the organizational structure.

b. Major Economies:

<u>Unit</u>	<u>Economy</u>
(1) AG Section	(1) Suggestion by AG, GHQ, SCAP & FEC, that DA eliminate the penalty indicia from DA AGO Form 996 and discontinue use of this form as a prescribed mailing piece. Will save approximately \$2400 a year in this command alone and may result in proportionate savings throughout the Army.
(2) RYCOM Engineer Depot	(2) Standardized material handling equipment so that cranes, forklifts, and tractors will consist of only one make and model. This facilitates the operator's familiarization with the use of the equipment, shortens the training cycle, and reduces maintenance cost 5%. A savings is also accrued as trained native operators replace higher-priced help.

c. Minor Economies and Management Improvements:

<u>Unit</u>	<u>Economy or Improvement</u>
(1) Engineer, GHQ, FEC	(1) Used approximately 250 reams of cancelled maps in printing forms and performing other miscellaneous jobs.
(2) Headquarters and Service Group, GHQ, FEC	(2) Reduced required number of file cards by utilizing both sides.
	(3) Reorganized Vehicle Motor Pool permitting reduction of fourteen (14) indigenous guards.
	(4) Constructed a box for test-firing small arms. This gives

AG 091.3 (4 Oct 49)COM-M, 16 May 50

Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

mobile small arms construction and repair teams an immediate and safe method of testing both small arms and ammunition. Designs and blueprints for this box are available to other Ordnance inspecting teams.

(3) Eighth Army - Tokyo Quarter-
master Depot - Transportation
Section

(5) A study to reduce the length of teletypes and movement orders resulted in a time savings and a 50% reduction in cost of operation.

(4) Eighth Army - Tokyo Quarter-
master - C&E Supplies Section

(6) Organized four (4) surveillance teams for inspecting property, resulting in unserviceable items being promptly transferred to C&R, and releasing much-needed storage space.

(5) Eighth Army - Tokyo Quarter-
master - Field Service
Division

(7) Reorganized the laundry, consolidating the extracting and washing departments into one room, resulting in an even flow of work and a reduction in operating personnel.

3. The total minor economies for the past quarter amounted to approximately \$82,546.00. This emphasizes the importance, to the success of the Economy Program, of seemingly insignificant economies and management improvements. These actions, accomplished throughout a wide area and continued over a period of time, result in a savings of significant proportions.

4. Many of the fine management suggestions and major economies resulted in yen savings. Although SR 1-30-1 was not intended as a means of reporting yen savings, this headquarters approves of this work in that it carries out the intent of recent SCAP directives and reduces the impact of Occupation costs on the Japanese economy. It is desired that management suggestions and major and minor economies that result

AG 091.3 (4 Oct 49)COM-M, 16 May 50
Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

in yen savings continue to be reported with the Economy Report by the
commands concerned.

BY COMMAND OF GENERAL MacARTHUR:

MAILED 1 10 50
L. G. CAUSEY
Colonel, AGD
Asst Adj Gen

Copy furnished:
CG, FEAF, APO 925

*To addressees except Hq & Sv Gp, GHQ, FEC
**To Hq & Sv Gp, FEC

M/R:

1. SR 1-30-1, 24 Aug 49, establishes the Economy Program and Management Improvement Report for Department of the Army and requires submission of a quarterly report from FEC.
2. Ref b is letter to major commands, excluding Headquarters and Service Group, implementing SR 1-30-1.
3. Ref c is letter to Headquarters and Service Group implementing SR 1-30-1.
4. Inst msg advises major commands of economies and management improvements reported to GHQ, FEC, for their information or use in effecting economies.

RJM

Copies to:
All Staff Sections, GHQ
FEC and SCAP

COM Comeback (2)

GD OF NMW/HDP/ITS/prf

Lt. Col. Shaw 26-6033

11 APR 1950

Economy Program and Management Improvement
Report, Reports Control Symbol CSACB-23 (R1)

319.1

G-4

Compt

(1) A negative report is submitted in compliance with para. 3 Staff
Memorandum 43 GHQ, SCAP and FEC, dated 3 Oct 49.

NMW

G.I.E.

MEMO FOR RECORD:

11 April 1950

1. Staff Memo 43 3 Oct 49 requires that each staff section of GHQ
submit reports for each quarter in accordance with provisions of Special
Regulations 1-30-1 24 Aug 49.

2. All divisions reported as follows:

P & P	(Capt. McMahan)	Neg
Opns	(Lt. Col. Shaw)	Neg
C & RE	(Maj. Russell)	Neg
Sup	(Lt. Col. Tucker)	Neg
Pet	(Miss Brennan)	Neg
Admin	(Maj. Cannon)	Neg

3. Within G-4 policy.

4. Initiated action completed.

I.T.S. *JTB* 26-6033
H.D.T. *PH* 26-6033
N.M.W. *NMW* 26-6444

G-4 ROUTING

C/S G-4 _____

AC/S G-4 _____

EXECUTIVE _____

PLANS & POLICY *PH* _____

OPERATIONS _____

CONST & FAC _____

SUPPLY _____

PETROLEUM _____

PERSONNEL _____

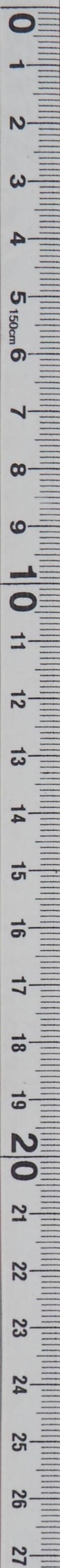
ADMINISTRATION *PH* _____



4243

gone

G-4 FILE



**GENERAL HEADQUARTERS
FAR EAST COMMAND
CHECK SHEET**

(Do not remove from attached sheets)

File No: _____ Subject: **Economy Program and Management Improvement,
RCS CSACB-23 (R1)**

Note
No.

From: G-4 C&RE

To: G-4 Opns Div

Major Russell 26-6028
Date:

(1)

1. Reference. C/N (1), G-4 to G-4 C&RE Division, subject: Economy Program and Management Improvement, RCS CSACB-23 (R1), 4 October 49.

2. Construction and Real Estate Division submits a negative report.

RNL

----- R. N. L. -----

**GENERAL HEADQUARTERS
FAR EAST COMMAND**

CHECK SHEET

(Do not remove from attached sheets) Capt McMahan 26-6040

File No:

Subject: Economy Program and Management Improvement,
RCS CSACB-23 (R1)

Note
No.

From: G-4 P&P

To: G-4 Opns

Date: 10 Apr 50

1

1. Reference is made to G-4 C/N, subject as above, dated 4 Oct 49.

2. In compliance with para 3, reference C/N, a negative report is submitted herewith.

[Signature]
for F. L. R.

DECLASSIFIED

Authority NND 975029

**GENERAL HEADQUARTERS
FAR EAST COMMAND**

CHECK SHEET

(Do not remove from attached sheets)

Maj Cannon 26-6026

File No:

Economy Program and Management

Subject: Improvement, RCS CSACB-23 (R1)

Note
No.

From: G-4 Adm Div

To: G-4 Opns Div

Date: 3 April 1950

1

Reference paragraph 3, C/N 1, above subject, dated 4 Oct 49, Administration Division submits a negative report.

T. C. H.

**GENERAL HEADQUARTERS
FAR EAST COMMAND**

CHECK SHEET Miss Brennan 26-8695

(Do not remove from attached sheets)

File No: _____ Subject: Economy Program and Management Improvement, RCS CSACG-23 (R1)

Note No.

From: G-4 Petroleum To: G-4 Operations Date: 8 APR 1950

(1)

1. With reference to the economy program outlined in SR 1-30-1, 24 Aug 49, and in compliance with Staff Memo 43, GHQ, SCAP and FEC, 3 Oct 49, this Division submits a negative report covering the period 1 Jan 50 thru 31 Mar 50.

2. A review of the operations and activities of this Division, covering the period reported on, reveals no policies, procedures, operations, or employee suggestions which are considered as appropriate and falling within the scope of the economy program outlined by the Department of the Army.

for E.R.C. *ck*

DECLASSIFIED

Authority NND 975029

**GENERAL HEADQUARTERS
FAR EAST COMMAND**

CHECK SHEET

Lt Col Tucker 26-6456

(Do not remove from attached sheets)

File No.:

Subject: Economy Program and Management Improvement

Note
No.

From: G-4 Sup Div

To: G-4 Opns

Date: 7 April 50

(1)

Reference G-4 C/N (4 Oct 49) to all Divs, subject, "Economy Program and Management Improvement," report for G-4 Supply Division, period 1 Jan 50 - 31 March 50, is negative.

(Handwritten initials)

----- E. H. M. -----

my

319.1

GD ADM TCH/JEC/dar

Maj Cannon 26-6026

Economy Program and Management Improvement, RCS CSACB-23 (R1)

G-4 Adm Div

G-4 Opns Div

3 April 1950

1 Reference paragraph 3, C/N 1, above subject, dated 4 Oct 49, Administration Division submits a negative report.

----- T. C. H. -----

MEMORANDUM FOR RECORD

Subject: Economy Program and Management Improvement, RCS CSACB-23 (R1)

1. C/N 1, G-4 Opns Div, above subject, dated 4 Oct 49, to all G-4 Divs, directed that all addressees will submit to Opns Div on or before the tenth day of the month following the end of each quarter, a report of each major economy and major management improvement effected during quarter reported.

2. Instant C/N 1 submits negative report from G-4 Adm for 1st qtr, 1950.

3. Initiated action complete.

J.E.C. *[Signature]* 26-6026

T.C.H. *[Signature]* 26-6026



G-4
319.1 CSACB-23(R1)
~~091.3~~

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

17 February 1950

10/ G 4 ROUTING 091.3 (4 Oct 49)COM-M

A C/S G-4
D AC/S G-4
EXECUTIVE
PLANS & POLICY
OPERATIONS
CONST & FAC
SUPPLY
PETROLEUM

SUBJECT: Economy Program and Management Improvement Report, Reports Control Symbol CSACB-23 (R 1)

TO: Commanding General, Eighth Army, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500
Commanding General, Philippines Command (Air Force), APO 74

PERSONNEL
ADMINISTRATION

1. References. a. Department of the Army Special Regulations 1-30-1, 24 August 1949.

b. Letter, General Headquarters, Far East Command, AG 091.3 (4 Oct 49)COM, subject: Economy Program, 4 October 1949. *

c. Letter, General Headquarters, Far East Command, AG 091.3 (17 Oct 49)COM, subject: Economy Program, 17 October 1949.**

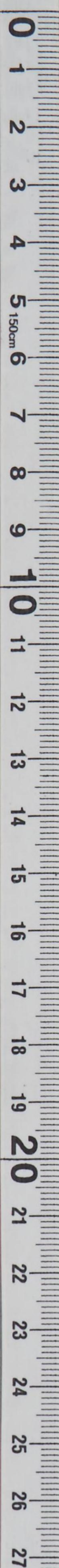
2. The following instances of unit actions toward effecting economies and management improvements as reported by Far East major commands on the Economy Program and Management Improvement Report for the quarter ending 31 December 1949, Reports Control Symbol CSACB-23 (R 1), are presented as information that may be of use to commands in their continuing efforts toward economy and management improvement:

a. Major Management Improvements.

- (1) Adopted mobile parts vans to service motor pools providing improvement in operations and a reduction in use of service vehicles and personnel.
- (2) Staggered refueling and servicing of vehicles during daytime slack periods, thereby eliminating night service bottleneck.

b. Minor Economies and Management Improvements.

- (1) Utilized waste fat for making soap.
- (2) Eliminated dual handling and stockpiling of coal by delivery direct to point of consumption.



AG 091.3 (4 Oct 49) COM-M, 17 Feb 50

Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

- (3) Salvaged angle iron (formerly abandoned) for use in new construction.
- (4) Reduced operating cost through rehabilitation of inoperable equipment.
- (5) Effected reduction in rates of contractor by rehabilitation of government owned equipment and use of salvage materials for construction purposes.
- (6) Increased efficiency of indigenous personnel through training.
- (7) By consolidating a headquarters and its subordinate units in one locality, the time and cost involved in travel between the widely separated units were saved.
- (8) Replaced high cost foreign labor by lower cost indigenous labor.
- (9) A tightened control over the issue of material from stores reduced unauthorized use and waste.
- (10) Established central files and typist pools thereby reducing number of personnel.

BY COMMAND OF GENERAL MacARTHUR:

Copy furnished:
CG, FEAF, APO 925

MAILED 0810 FEB 20 50
L. G. Causey
L. G. CAUSEY
Colonel, AGD
Asst Adj Gen

*To addressees except Hq & Sv GP, GHQ, FEC
**To Hq & Sv GP, GHQ, FEC

DECLASSIFIED

Authority NND 975029

AG 091.3 (4 Oct 49)COM-M

Subj: Economy Program and Management Improvement Report, Reports
Control Symbol CSACB-23 (R 1)

M/R:

1. SR 1-30-1, 24 Aug 49 establishes the Economy Program and Management Improvement Report for Department of Army and requires submission of a quarterly report from FEC.

2. Ref b is letter to major commands (less Headquarters and Service Group) implementing SR 1-30-1.

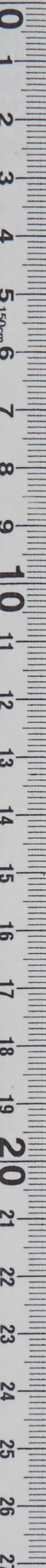
3. Ref c is letter to Headquarters and Service Group implementing SR 1-30-1.

4. Inst msg advises major commands of economies and management improvements reported to GHQ, FEC, for their information or use in effecting economies.

F. P. G.

Copies to:

All Staff Sections, GHQ,
FEC and SCAP
COM Comeback (2)



G-4 ROUTING

A. C/S G-4	
D AC/S G-4	
EXECUTIVE	
PLANS & POLICY	
① OPERATIONS	<i>JS</i>
CONST & FAC	
TRANSPORTATION	
SUPPLY	
PETROLEUM	
BUDGET	G-4

1 PERSONNEL
 ② ADMINISTRATION

GD OP-NMW/HDT/ITS/nm

Lt Col Shaw 26-6033
319.1

Economy Program and Management Improvement
 Report, Reports Control Symbol CSACB-23 (R1)

Comptroller

12 JAN 1950

A negative report is submitted in compliance with par 3 Staff Memorandum
 43 GHQ, SCAP and FEC, dated 3 Oct 49.

(Handwritten initials)

----- G. L. E. -----

MEMORANDUM FOR RECORD:

12 January 1950

1. Staff Memo 43 requires that each staff section of GHQ submit reports for each quarter in accordance with provisions of Special Regulations 1-30-1 dated 24 Aug 49.

2. All divisions reported as follows:

P&P	(Capt McMahan)	Neg
Opns	(Lt Col Shaw)	Neg
C&RE	(Col Lewis)	Neg
Sup	(Maj Kreutzer)	Neg
Pet	(Miss Brennan)	Neg
Admin	(Maj Cannon)	Neg

3. Within G-4 policy.

4. Initiated action completed.

I.T.S. *JS* 26-6033

H.D.T. *HDT* 26-6033

N.M.W. *NMW* 26-6444

(Handwritten initials)

418

(Handwritten signature)

G-4 FILE

319.
~~300~~
my le

Subject: Economy Program and Management Improvement, RCS CSACB-23 (R1).

From: G-4

TO; G-4 P&P Div Sup Div Date: 4 Oct 49
 Opns Div Pet Div
 C&RE DIV BIC Div
 Trans Div Admin Div

1. 1. C/N 1 G-4 Opns Div to all divisions subject: Economy Program Progress dated 5 Apr is rescinded.

2. References

- a. Staff Memo 43; GHQ, SCAP & FEC, 3 Oct 49.
- b. SR 1-30-1, 24 Aug 49.
- c. DA AGO Form 418.

3. Addressees will submit reports to Operations Division on or before the tenth day of the month following the end of each quarter. Report of each major economy and major management improvement will be prepared in five copies on DA AGO Form 418. Minor economies will be reported in sufficient detail to permit inclusion in a consolidated report of minor economies effected by the G-4 Section. Negative reports will be made if applicable.

4. Operations Division will prepare consolidated report of minor economies and take action to transmit this report together with any reports of major economies and major management improvements to the Comptroller in accordance with the provisions of reference a.

-----G. L. E.-----



Major Cannon 26-6026

From: G-4 ADMIN

To: G-4 Opns

Date: 12 Jan 1950

2 Reference paragraph 3, C/N 1, dated 4 Oct 1949, Administration Division submits a negative report.

-----T. C. M. Jr.-----

091.31
 [Handwritten signature]

GENERAL HEADQUARTERS
 FAR EAST COMMAND
 APO 500

21 November 1949

- 6-4 ROUTING
- A C/S G-4
- D AC/S G-4
- EXECUTIVE
- PLANS & POLICY
- OPERATIONS
- CONST. & FAC
- TRANSPORTATION
- SUPPLY
- PETROLEUM
- BUDGET
- PERSONNEL
- ADMINISTRATION

AG 091.3 (4 Oct 49) COM-M

SUBJECT: Economy Program and Management Improvement Report,
 Reports Control symbol CSACB-23 (R 1)

TO: Commanding General, Eighth Army, APO 343
 Commanding General, Marianas-Bonins Command, APO 246
 Commanding General, Ryukyus Command, APO 331
 Commanding General, Headquarters and Service Group, General
 Headquarters, Far East Command, APO 500
 Commanding General, Philippines Command (Air Force), APO 74

1. Reference. a. Department of the Army special Regulations 1-30-1.
- b. Letter, General Headquarters, Far East Command, AG 091.3 (4 Oct 49) COM, subject: Economy Program, 4 Oct 49.

2. This letter serves to inform the major commands of Far East Command on the Economy Program and Management Improvement Report, Reports Control symbol CSACB-23 (R 1) as submitted to the Department of Army for the quarter ending 30 September 1949.

a. Number of reported economies:

	<u>GHQ Staff Sections</u>	<u>Major Commands</u>	<u>Total</u>
Major Economies	1	0	1
Major Improvements	1	0	1
Minor Economies	2	9	11
Minor Improvements	3	17	20
Negative Reports	29	2	31

b. Monetary value of reported savings:

	<u>Appropriated Dollars</u>	<u>Other than Appropriated Dollars</u>	<u>Total</u>
Major Economies	\$410.00	-	\$410.00
Major Improvements	-	\$5,757,000.00	\$5,757,000.00
Minor Economies	\$38,678.26	\$581,018.75	\$619,697.01
Minor Improvements	-	\$53,145.37	\$53,145.37

c. List of ways economies or improvements were effected.

AG 091.3 (4 Oct 49) C.M-M, 21 Nov 49

Subj: Economy Program and Management Improvement Report
Reports Control Symbol OSACB-23 (R 1)

(1) Major

- (a) Improvement in method of reporting accessions and losses to the Army by machine tabulation
- (b) Clearing house system for redistribution of supplies reporting excesses and needs

(2) Minor

- (a) Control of pilferage
- (b) Loading efficiency - truck high platform
- (c) Travelling vehicle maintenance crew
- (d) Use of salvaged and reclaimed materials
- (e) scrap paper for rough drafts
- (f) Daily conservation inspections
- (g) Installation of water tank relieving vehicle transportation
- (h) Landing craft used to transport supplies nearer to storage area
- (i) Reduction of claims against the government by careful supervision and workmanship (Laundry)
- (j) Centralization of ships in one area to perform necessary work
- (k) Improved utilization of space
- (l) Return of equipment not needed
- (m) Devising and construction of tank to filter fluids for re-use
- (n) Planned routing of vehicles
- (o) Consolidation of jobs and responsibility
- (p) Improved distribution system

AG 091.3 (4 Oct 49)COM-M, 21 Nov 49
Subj: Economy Program and Management Improvement Report
Reports Control symbol CSACB-23 (R 1)

(q) Professional help (medical) relieved of routine paper work

(r) Coal spilling and waste reduced.

3. The foregoing tabulation of the data received from all commands is presented for such use as is practicable as a basis for continued economy or management improvement.

BY COMMAND OF GENERAL MacARTHUR:

NOV 22 49

L. G. Causey
L. G. CAUSEY
Colonel, AGD
Asst Adj Gen

Copy furnished:
CG, FFAF, APO 925

EXECUTIVE
PLANS & POLICY
OPERATIONS
CONST & FAC
TRANSPORTATION
SUPPLY
PETROLEUM
BUDGET

PERSONNEL
ADMINISTRATION G-4

GD OP-NMW/HDT/nm
319.1
Lt Col Thonste 26-6033

Economy Program and Management Improvement Report
Reports Control Symbol CSACB-23 (R1)

Comptroller

13 OCT 1949

1 A negative report is submitted in compliance with par 3 Staff Memorandum 43 GHQ, SCAP and FEC dated 3 Oct 49.

----- G. L. B. -----

MEMORANDUM FOR RECORD:

13 October 1949

1. Staff Memorandum 43 requires that each staff section of GHQ submit reports for each quarter in accordance with provisions of Special Regulations 1-30-1 dated 24 Aug 49.
2. C/N 1 G-4 to all divisions, subject as above, dated 4 Oct 49, directed that each division submit a report to Operations Division in order that a report for the G-4 section might be prepared. All divisions made negative reports. C/N 1 makes negative report to Comptroller for the G-4 section.
3. Within established policy.
4. Initiated action completed.

H.D.T. HDT 26-6033

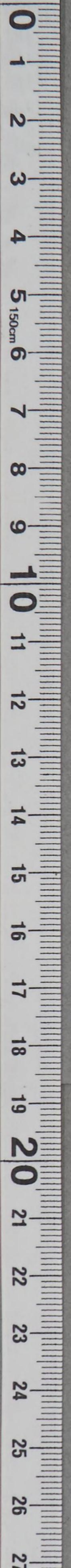
N.M.W. NMW 26-6444



[Handwritten signature]

91095

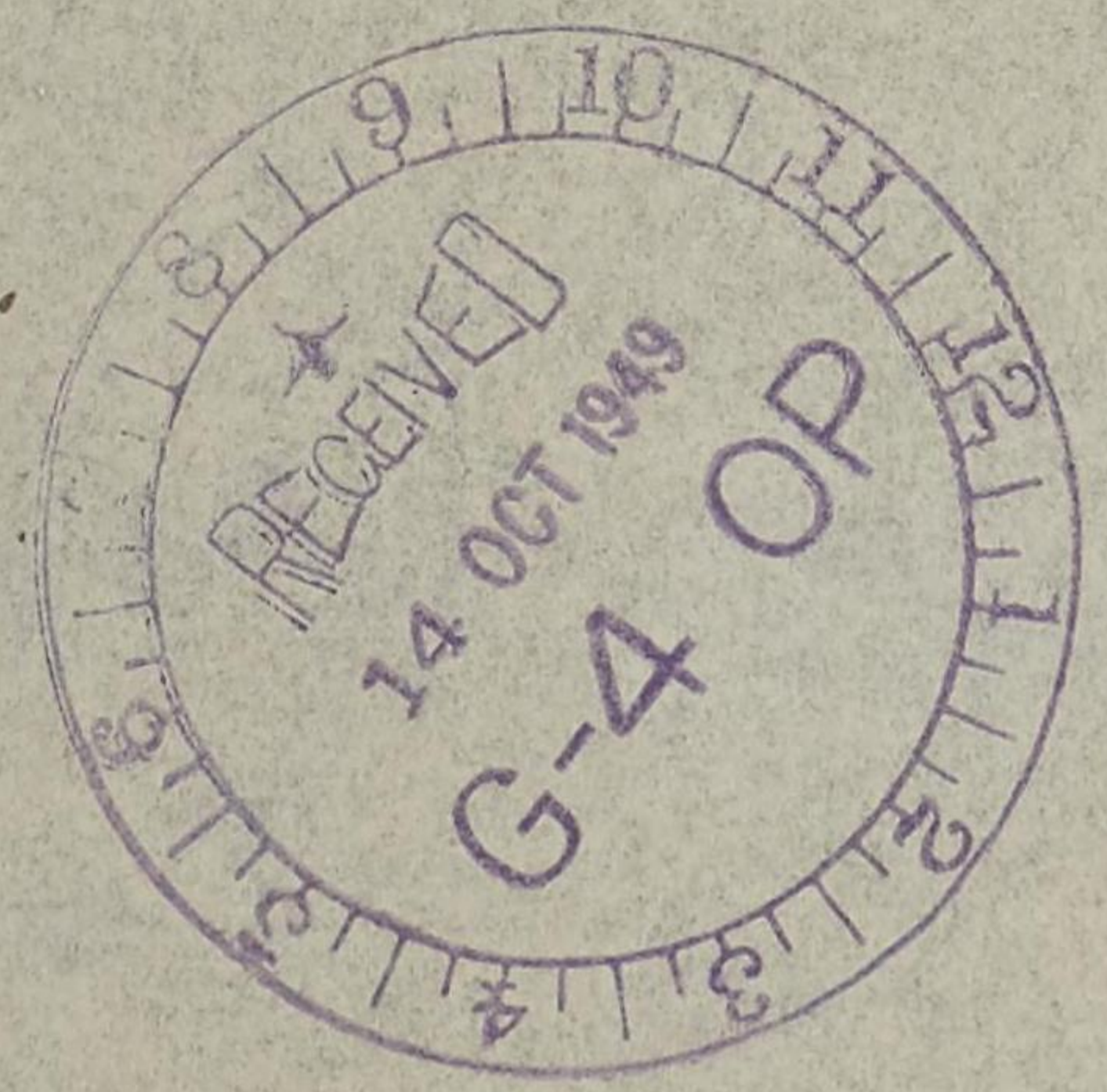
G-4 FILE



MEMORANDUM FOR RECORD:
13 October 1949

1. Staff Memorandum 43 requires that each staff section of G-4 submit reports for each quarter in accordance with provisions of Special Regulations 1-30-1 dated 24 Aug 48.
2. G-4 I G-4 for all divisions, subject as above, dated 4 Oct 49, directed that each division submit a report to Operations Division in order that a report for the G-4 section might be prepared. All divisions made negative reports. G-4 I make negative report to Controller for the G-4 section.
3. Within established policy.
4. Initiated action completed.

H.D.T. _____ 38-6038
 H.M.W. _____ 38-6444



31085
 G-4 FILE



319.1

[Handwritten initials]
GD C&RE RNL/HFM/sv

Economy Program and Management Improvement,
RCS OSACB-23 (R1).

G-4 CARE

G-4 Opns Div

Lt. May. 26-6593

8 OCT 1949

(2)

Reference paragraph 3, G/N (1) above, Construction and Real Estate
Division submits a negative report.

-----R. N. L.-----

319.1
CSACB-23(R1)

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Lt Col Thomte 26-6033

(Do not remove from attached sheets)

File No: _____ Subject: Economy Program and Management Improvement,
RCS CSACB-23 (R1).

Note No.	From: G-4	To: G-4 P&P Div Opns Div C&RE Div Trans Div	Sup Div Pet Div BIC Div Admin Div ✓	Date: 4 Oct 49
1				

1. C/N 1 G-4 Opns Div to all divisions subject: Economy Program Progress dated 5 Apr is rescinded.

2. References

- a. Staff Memo 43; GHQ, SCAP & FEC, 3 Oct 49.
- b. SR 1-30-1, 24 Aug 49.
- c. DA AGO Form 418.

3. Addressees will submit reports to Operations Division on or before the tenth day of the month following the end of each quarter. Report of each major economy and major management improvement will be prepared in five copies on DA AGO Form 418. Minor economies will be reported in sufficient detail to permit inclusion in a consolidated report of minor economies effected by the G-4 Section. Negative reports will be made if applicable.

4. Operations Division will prepare consolidated report of minor economies and take action to transmit this report together with any reports of major economies and major management improvements to the Comptroller in accordance with the provisions of reference a.

2

 For Forsyth
 For G. L. E.
 from ADMN TO G-4 Opns Major Zane 26
 NEGATIVE REPORT

Marg Zane
Maj. Adl

319.1
CS ACB-23(R-1)

fy

GENERAL HEADQUARTERS
FAR EAST COMMAND

CHECK SHEET

Lt Col Thomte 26-6033

(Do not remove from attached sheets)

File No: _____ Subject: Economy Program and Management Improvement,
RCS CSACB-23 (R1).

Note No.	From: G-4	To: G-4 P&P Div Opns Div C&RE Div Trans Div	Sup Div Pet Div BIC Div Admin Div	Date: 4 Oct 49
1				

1. C/N 1 G-4 Opns Div to all divisions subject: Economy Program Progress dated 5 Apr is rescinded.

2. References

- a. Staff Memo 43; GHQ, SCAP & FEC, 3 Oct 49.
- b. SR 1-30-1, 24 Aug 49.
- c. DA AGO Form 418.

3. Addressees will submit reports to Operations Division on or before the tenth day of the month following the end of each quarter. Report of each major economy and major management improvement will be prepared in five copies on DA AGO Form 418. Minor economies will be reported in sufficient detail to permit inclusion in a consolidated report of minor economies effected by the G-4 Section. Negative reports will be made, if applicable.

4. Operations Division will prepare consolidated report of minor economies and take action to transmit this report together with any reports of major economies and major management improvements to the Comptroller in accordance with the provisions of reference a.

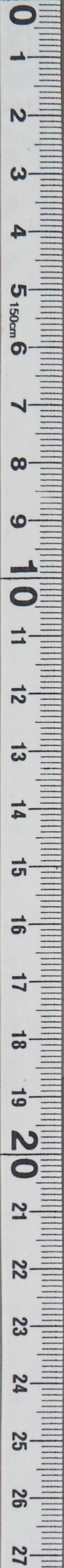
Forsyth
for G. L. E.



FEC AGO Form No 37

90622
Opns

G-4 FILE



T/Ex.
A/Op

ROUTING	
A	C/S G-4
D	AC/S G-4
	EXECUTIVE
	PLANS & POLICY
	OPERATIONS
	CONST & FAC
	TRANSPORTATION
	SUPPLY
	PETROLEUM
	BUDGET
	PERSONNEL
	ADMINISTRATION

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
AND
FAR EAST COMMAND

AG 091.3 (19 Sep 49)COM

APO 500
3 October 1949

STAFF MEMORANDUM)

NO.....43)

(SCAP & FEC)

ECONOMY PROGRAM

1. a. Rescission. Staff Memorandum 13, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 1 April 1949.

b. Reference. Special Regulations 1-30-1, 24 August 1949.

2. The Economy Program, as set forth in Special Regulations 1-30-1, will be coordinated by the Comptroller, General Headquarters, Supreme Commander for the Allied Powers and Far East Command.

3. Economy Program and Management Improvement Report (DA AGO Form 418), Reports Control Symbol CSACE-23 (R1), required by paragraph 5, Special Regulations 1-30-1, will be submitted by all staff sections of General Headquarters, Supreme Commander for the Allied Powers and Far East Command, as follows:

a. Reports for the quarterly period ending 30 September 1949 will be submitted in quadruplicate to reach the Office of Comptroller by 15 October 1949.

b. Subsequent quarterly reports will be submitted in quadruplicate to reach the Office of Comptroller by the 15th day of the month following the quarterly period covered by the report.

c. Negative reports will be submitted if appropriate.

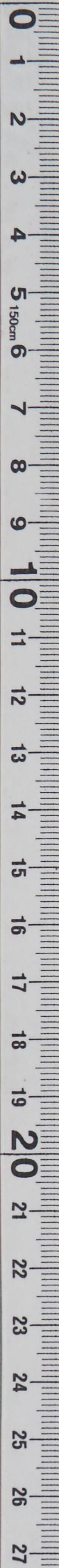
BY COMMAND OF GENERAL MacARTHUR:

EDWARD M. ALMOND,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

R. M. Levy
R. M. LEVY,
Colonel, AGD,
Adjutant General.

This transfer responsibility from G-1 to Comptroller



DECLASSIFIED
Authority NND 975029

0
1
2
3
4
5
5.150cm
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27



G-4 OPERATIONS DIVISION

GD OP-NMW/HDT/mg

4 October 1949

MEMORANDUM FOR RECORD

Subject: Economy Program and Management Improvement.

1. The system of reporting on the economies effected under the Economy Program has been completely revised with the issuance of SR 1-30-1, 24 Aug 49. In GHQ primary staff responsibility for the program and reporting system has been transferred from G-1 to Comptroller in Staff Memo 43, 3 Oct 49.
2. These changes require that existing instructions for preparation of the report in the G-4 Section be revised.
3. The proposed C/N to all G-4 Divisions sets up a method of handling reports required of the G-4 Section and rescinds existing instructions.
4. Recommend approval by initials on C/N 1 and distribution to the divisions.
5. Within established policy.
6. Action completed on Journal No. 90622.

Coordination:
Com, (Col Niess)

H.D.T. HDT 26-6033

N.M.W. NMW 26-6444

SECRET

SECRET

