EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-22 (R 1)	Part B-Repairs & Utilities Monthly Operating Report	Mo	U	25th	TM 5-600, Para 1.72, November 45 WD Circular 360, Sec V, 1946; WD Memo 100-80-3, 9 January 47	Major Commands
ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data	S-Ann	U	25 Aug 25 Feb	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100 80-3, 9 Jan 47	Major Commands
WDGID-1	Mapping Progress Report (Photo Coverage Summary)	Mo	R	15th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8a	29th Engr Base Topo Bn 64th Engr Topo Bn, Army
WDGID-2	Mapping Progress Report (Letter Form Ground Control Summary)	Bi-Mo	R	25th	Same as above	MID Map and Photo Detachment
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1 dtd 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	Major Commands
WDGSP-47	Supplies Issued to District Engineers by Overseas Commands	Mo	U	30th	WCL 45633 dtd 20 Sep 46, WCL 20402 dtd 9 Oct 46	PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Chaplain

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCH-01	Roster of Chaplains	Mo	U	3d	AFPAC Ltr AG 211, subj: Roster of Chaplains, 15 Oct 45	Major Commands
QCH-02	Authorized Positions	Mo	U	1st	Same as above	Major Commands
	WAR DEPARTMENT REPORTS					
CH-2	Monthly Report of Chaplains	Mo	U	EOM	AR 60-5, 12 Dec 46	All Chaplains

EXTERNAL RECURRING REPORTS, GHQ

Civilian Personnel

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	WAR DEPARTMENT REPORTS					
WDORA-03 (R-1)	Part B-Statistics on Meritorious Civilian Service Emblems	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	Memos, Ch WD Civ Awards Bd, various dates, to awarding authorities	CPS GHQ PHILRYCOM
WDSCA-3	Quarterly Strength Report of Civilians in Oversea Commands Employed in Civilian Affairs & Military Government	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	WD Radio WCL 47093 dtd 25 Sep 46	SCAP 8th Army USAFIK PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL/N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
QFD-01	Disbursing Officer's Japanese Yen Currency Report	Mo	U	15th	Ltr GHQ AFPAC 6 Dec 45 AG 123.7 (6 Dec 45)FD subj: Control of Yen Currency Issued by Bank of Japan	U. S. Army Disbursing Officers in 8th Army and GHQ
QFD-02	Report of Estimated Obligations	Mo	C	15th	Ltr AG 121.2 (1 Apr 46)FD subj: Suballocation of Funds	Major Commands
QFD-04	Forecast of Expenditures for Other Governmental Agencies	Qtr	C	15 days in adv	GHQ Ltr dtd 19 Aug 46; Rad WCL 35891, 15 Aug 46	PHILRYCOM FEAF
QFD-05	Daily Report of Yen Sales	Da	R	Da	Radio CX 52870, 23 May 1947	8th Army XXIV Corps PHILRYCOM
QFD-06	Report of Yen Currency Holdings	Mo	C	4th	GHQ FEC Radios CX 55038, C 55037 and C 55072	8th Army Ryukyus COMNAVFE
QFD-07	Utilization of Yen Currency	Mo	C	8th	GHQ FEC Radios CX 55038, C 55037 and C 55072	8th Army Ryukyus COMNAVFE
	WAR DEPARTMENT REPORTS					
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	30 days after mo reported	WD Cir 354, 1946	Major Commands
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, dtd 20 Dec 46	Disbursing Officers

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Fiscal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-13	Report of Savings Bond Purchases	Mo	U	10th	WD Cir 375, 1946, Sec V (as extended by WD Cir 141, 1947, Sec III, par 7; WD Cir 20, 1946, Sec II, as amended by WD Cir 104, 1947, Sec VIII and extended by WD Cir 170, 1947, Sec I, Par 9; WD Cir 192, 1946, Sec V	MARBO PHILRYCOM
FIN-19	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations	Ann & Closing of Acct	U	15th & Time of Closing	TB Fin 1, 9 Dec 46 and C1, 8 Apr 47	Disbursing Officers Paying Civilians at Install. Operating under prov CP Reg 120
FIN-20	Monthly Report of Operations	Mo	R	3rd	TM 14-500, Par 44, May 45, C1, 31 Aug 45	Disbursing Officers
FIN-27	Report of Foreign Currencies	Mo	U	10th	WD Cir 374 dtd 19 Dec 46 as amended by WD Cir 121, 1947, Sec VI	Disbursing Officers
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB Fin 7, 27 Feb 47	Disbursing Officers
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days after qtr	TB 14-500-6, 2 Apr 47	Disbursing Officers
WDSBU-2	Report on Status of Funds-Prior Fiscal Years	Mo	C	30th of fol mo	TM 14-701, 1 Jul 45, Chap 9 & App XI as amended by WD Cirs 199, 1946, Sec III; 237, 1946, Sec I and 326, Sec I	Fiscal Director

EXTERNAL RECURRING REPORTS, GHQ

Fiscal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDSBU-3	Report on Status of Allocations Current Fiscal Year	Mo	C	15th	Chap 9 & App X, TM 14-701, 1 Jul 45, as amended by WD Cir 199, 1946, Sec III, WD Cir 237, 1946, Sec I; WD Cir 326, 1946, Sec I; and App IX as amended by WCL 43078, 9 Jan 47	Fiscal Director
WDSBU-7 (R 1)	Part B-Report on Status of Allotments (Consolidated)	Mo	C	15th	TM 14-702, Chap 11, and App XVI	Major Commands
WDSBU-16	Report of Obligations to Show Breakdown of Amounts Chargeable Against Regular Funding Program and Cost of Care and Handling of Surplus Property	Mo	U	45 days after mo	WCL 42334 and WCL 42335 dtd 7 Sep 1946; WCL 41717 dtd 25 Apr 47	Office of Fiscal Director, Budget & Accounts
WDSCA-4	Report of Bank of Chosen Notes, Supplemental Mil Yen Currency Type "B", Bank of Japan Notes and Imperial Jap State Notes (Fractional Currency)	Mo	U	15th	WARX 55338 dtd 25 August 45	Funding Officer GHQ FEC

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	WD Ltr WDSIE-E 200 (5 Feb 47) dtd 5 Feb 47; Ltr GHQ AG 230.3 (17 Mar 47)IE dtd 17 Mar 47	TI&E, GHQ
QTIE-04	Armed Forces Radio Service Quarterly Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	FEC Cir 49, Par 11b dtd 3 May 47, Sec IV FEC Cir 67, 11 Jun 47	TI&E, Major Commands
QTIE-05	Budget Control Report	Mo	U	1st	FEC Ltr AG 121 (11 Jul 47) TIE dtd 11 Jul 47	Major Commands less Hq & Sv Gp
QTIE-06	Monthly Educational Report	Mo	U	25th	FEC Ltr AG 352 (9 Aug 47) TIE dtd 9 Aug 47	Major Commands
	WAR DEPARTMENT REPORTS					
WDSIE-3	Branch Report United States Armed Forces Institute	Mo	U	10th	WD Memo 350-3100-1, 17 Sep 46; Sec IV FEC Cir 67, 11 Jun 47	USAFI Branches Major Commands
WDSIE-4	Army Education Program Education Center Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	WD Memo 350-110-2 dtd 23 Jun 47 Sec IV FEC Cir 67, 11 Jun 47; FEC Ltr AG 352 (9 Aug 47) TIE dtd 9 Aug 47; FEC Ltr AG 352 (18 Jul 46) TIE dtd 18 Jul 47	Major Commands
WDSIE-5	United States Armed Forces Institute Inventory Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	WD Cir 252, Sec I, par 2b(1) 1946; Sec IV FEC Cir 67, 11 Jun 47	USAFI Branches Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Inspector General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	WAR DEPARTMENT REPORTS					
WDSIG-3	Statement of the Money Accountability	SA	U		AR 20-10, Par 9c, Sec II, 21 Mar 47	All Accountable Disbursing Officers of the Army

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	WAR DEPARTMENT REPORTS					
JAG-2	Annual Report of Staff Judge Advocate	Ann	R	30 Jun	AR 25-5, par 3c, 13 Feb 47	JA of Div and above
JAG-5	Monthly Report of Foreign Claims	Mo	U		Ltr AGAM-PM 319.1 (10 Dec 46) JAGD/O, 25 Feb 47	Major Commands
JAG-6	Monthly Report of Cases	Mo	U		Same as above	Major Commands
JAG-7	Report of Legal Assistance Officer	S-Ann	U	10 Jan 10 Jul	AR 25-250, 14 May 46, Par 8e(2)	All Legal Assistance Officers
WDGPA-66	Reports on Pretrial Confinement and Court-Martial Cases Tried and Awaiting Action by Reviewing Authority	Mo	R	10th	DF, WDGPA 252, 23 Oct 46 and WARX 84300, 29 Oct 46	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-C1-R1	Consolidated Weekly Bed Status and Evacuation Report	Wk	U	2400 Fri	GHQ Radio dtd 27 May 46	Major Commands less Hq & Sv Gp
QMD-C8	Report of Surplus Medical Department Officers	Mo	U	15th	AFPAC Rad ZX 06554, 3 Jul 46	Major Commands Chief Surgeon GHQ
QMD-C9	Monthly Roster of Medical Department Officers	Mo	U	10th	FEC Cir 66, 7 Jun 47	Med Units & Install assigned to FEC
	WAR DEPARTMENT REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, Par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, Par 10 and C2, 16 Nov 45; WD Cir 24, 1946, Sec VII; WD Memo 40-5-2, 25 Jun 47	Major Commands
MED-4	Monthly Comprehensive Sanitary Report	Mo	R	10th	AR 40-275, 13 Sep 45, Par 4 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, Par 10 and C2, 16 Nov 45; WD Cir 24, 1946, Sec VII; WD Memo 40-5-2, 25 Jun 47; AFPAC Cir 42, par 5, 14 Aug 45	Surgeon of Each Air Transport Division or Wing in Major Commands
MED-6	Autopsy Protocol	As req	U	Immed	AR 40-590, 21 Jan 46, par 19d, AR 40-410, 7 Jun 46, Sec II, par 5, AFPAC Reg 50-30	Each Hospital

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-8	Report of Medical Department Professional Consultants	As req	Varies	As req	WD Cir 101, Sec III, par 3, 1946 as amended by WD Cir 14, Sec IV, 1947	Professional Consultant Appointed by the SG and Overseas Commands
MED-11	Statistical Health Report	Wk	Varies	36 hrs after report period	AR 40-1080, 28 Aug 45, Sec II and C1, 8 Feb 46; FEC Cir 64, 3 Jun 47	Hospitals and Separate Dispensaries
MED-15 (R 1)	Part A-Hospital Fund Statement of Assets, Liabilities and Net Working Capital	Mo	U	10th	AR 40-590, 21 Jan 46, Par 18, TM 8-262, 1 Oct 45, Chap VII, Par 3, as modified by WD Cir 182, Sec IV, 1946 (Form WD AGO No. 8-21 pending receipt of prescribed form) FEC Cir 60, 29 May 47	Custodian
	Part B-Hospital Fund Statement of Income and Expense	Mo	U	10th	Same as above	Custodian
MED-16	Special Telegraphic Report of Epidemic Diseases	As req	U	Immed	AR 40-1080, 28 Aug 45, pars 39 and 40; FEC Cir 64, 3 Jun 47	Major Commands less Hq & Sv Gp
MED-18	Report Sheet of Sick and Wounded	Mo	Varies	5 days after rptg pd	AR 40-1025, 12 Dec 44, Par 96 and C2, 14 Jan 46, par 111; FEC Cir 64, 3 Jun 47	Medical Installations
MED-19	Medical Report Card	As req	Varies	As req	AR 40-1025, 12 Dec 44, Pars 35 & 75 and C2, 14 Jan 46, Par 144	Medical Installations

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-23	Report of Dental Service	Mo	Varies	20th	AR 40-1010, C2, 22 Jan 47, Par 2a	Major Commands
MED-25	Report of Veterinary Meat and Dairy Hygiene Inspection	Mo	U	EOM	AR 40-2150, 9 Oct 42, Sec V	Each Station that has Veterinary Office
MED-27	Patients Awaiting Evacuation	Mo	U		Ltr AG 704.11 (3 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, Par 18	Major Commands less Hq & Sv Gp
MED-28	Patients En Route by Water	As req	Varies	Immed	Ltr AG 704.11 (2 Jun 44)OB-S-E-SPMOT-M, 8 Jun 44, Par 19	Overseas Port of Embarkation
MED-33 (R 1)	Part A-Report of Hospitalization	Mo	U	10th	AR 40-560, March 1947	All Hospitals and Dispensaries
	Part B-Report of Outpatient Treatments	Mo	U	10th	AR 40-560, March 1947	Same as above
	Part C-Hospitalization of Personnel of other Government Services	Mo	U	EOM	WD Cir 370, Sec IV, 1946	Each Hospital
	Part D-Report of Hospitalization of Veterans Administration Beneficiaries	Mo	U	10th	WD Memo 40-590-5, 20 Nov 46, pars 5 & 6; FEC Cir 64, 3 Jun 47	U. S. Army Hospitals
	Part E-Report of Hospitalization or Outpatient Treatment of Authorized Foreign Personnel	Mo	U	EOM	WD Cir 91, 1945; WD Cir 207, 1946	Each Hospital and General Dispensary
MED-34	Report of Medical Department Personnel	Mo	U	2nd	FEC Cir 66, 7 Jun 47; WD Cir 3, Sec II, 1947	All Medical Units

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46; FEC Cir 66, 7 Jun 47	Major Commands
MED-38	Telegraphic Statistical Health Report	Wk	U	Fri 2400	AR 40-1080, 28 Aug 45, par 10b; FEC Cir 64, 3 Jun 47	Major Commands
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2 dtd 18 Apr 47	All Medical Installations

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOR-01	Ordnance Technical Report	Mo	C	EOM	GHQ AFPAC Ltr 350.05 (22 Mar 46) dtd 22 Mar 46	Major Commands less Hq & Sv Gp
QOR-02	Report of Explosive Storage	Qtr	Varies	20th fol qtr	FEC Cir 32, 19 Mar 47	Ammunition Powder and Explosive Safety Engineer
QOR-04	Status of Base Automotive Maintenance (Fifth Echelon) Support of FEC	Mo	R	EOM	Ltr FEC AG 486 (10 Jun 47)OR, 10 Jun 47	Eighth Army
QOR-05	PHILRYCOM Ordnance Budget	Qtr	U	10th	GHQ FEC Radio Z 20327 dtd 3 Sep 47	PHILRYCOM
	WAR DEPARTMENT REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		WDSB 9 AMM 4, 1 Jan 45, Par 4c; WDSB 9 AMM 8, 23 Nov 45, Par 7	Eighth Army
ORD-2	Report of Condition of Charges in Metal Containers	Ann	Varies	As req	WDSB 9 AMM 7, 26 Sep 44, par 8; WDSB 9 AMM 8, 23 Nov 45, par 2c and 3b; DFSB 3-20, 4 Nov 43, par 13a(3)	Ordnance Installations Performing Inspections on Metal Containers
ORD-3	Report of Malfunctions and Accidents	As req	Varies	As req	AR 750-10, 22 Jan 44, Sec VII	Unit Ordnance Officer
ORD-5	Report of Annual Surveillance Inspection	Ann	Varies	As req	WDSB 9 AMM 8, 23 Nov 45, pars 2d, 3c, 4b, 5b; OFSB 3-20, 4 Nov 43, pars 13a(4) and 16	Ordnance Installations Performing Inspections on Ammunition

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th	WDSB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, 4 Nov 43, pars 13a(1) and 16	Senior Ammunition Inspector
ORD-7	Report of Accidental Explosion of Ammunition or Other Explosives	As req	Varies	As req	WD Cir 76, 1947, Sec VI; FEC Cir 32, 1947	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPM-01-R1	Provost Marshal's Report	Mo	C	15th	FEC Cir 51, 14 May 47	Major Commands less Hq & Sv Gp
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	C	EOM	Ltr AG 250.1 (26 Jun 46)PM	8th Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2) AR 600-375; FEC Cir 51, 14 May 47	Major Commands
QPM-07	Roster of Individuals Absent without Authority	As req	U	As req	AFPAC Regulation 80-15, Par 7b, 7 Aug 46	Major Commands
	WAR DEPARTMENT REPORTS					
AG-8	Return of General Prisoners	Mo	R	EOM	AR 600-375, Par 14c(1), 17 May 43 as amended by WD Cir 280, 1946, Sec I	Each Confinement Facility w/General Prisoners
PMG-2	Criminal Investigation Statistical Report	Qtr		15th	WD Memo 190-15-1, 27 Jun 47	Major Commands
WDCSO-22	Report of Injury	As req	R	As req	WD Cir 123, 1946, par 3a, 4a, 4b and 6, as amended by WD Cir 191, 1946, Sec I, par 4; WD Cir 212, 1946, Sec II, par 1; and WD Cir 299, 1946, Sec I, par 2	Surgeon and Safety Officer to next higher hq.

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDCSO-23	Injury Summary Report	Mo	U	15th	FEC Cir 75, 27 Jun 47; WD Cir 123, par 6, 1946 as amended by WD Cir 191, Sec I, par 4, 1946; WD Cir 299, Sec I, par 2, 1946; WD Cir 212, Sec II, Par 1, 1946	Major Commands
WDCSO-24	Monthly Motor Vehicle Summary Report	Mo	U	15th	FEC Cir 75, 27 Jun 47, WD Cir 123, Par 6,8,9 & 12, 1946 as amended by WD Cir 191, 1946, Sec I; WD Cir 212, Sec II, par 1, 1946; WD Cir 299, 1946, Sec I, par 2	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report on Fixed Laundries & Dry Cleaning Plants	As req	U	As req	Ltr GHQ AG 331.5 (14 Jan 47)QMS dtd 14 Jan 47	Major Commands
QQM-12	Sale of Gasoline	Mo	U	15th	Ltr AG 463.7 (21 Mar 47)QMS-GD	8th Army
	WAR DEPARTMENT REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	Radio WARX 83466, 5 Apr 46; AR 30-2135, Par 5, 12 Jan 45	Each fixed or mobile laundry or dry cleaning plant
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47	Major Commands furnish to PHILRYCOM on or before 5th. PHILRYCOM to GHQ
WDCSO-28	Uniform Strength Report (Ration)	Mo	C	25th	WD Memo 345-50-1, 24 Jan 47; Ltr AGAO-S-D-M 400.312 (22 Oct 46) 24 Oct 46	PHILRYCOM MARBO 8th Army
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; FEC Rad ZX 16603 dtd 29 Jul 47	8th Army FEAF PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Signal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-01	Signal Supply Report	Mo	R	8th	Ltr GHQ FEC AG 475 (17 Jun 47)SC dtd 17 Jun 47	Major Commands
QSC-02	Traffic Charts for Far East Communications Directory	Mo	R	17th	GHQ Ltr subj, Far East Communications Directory, AG 461 (9 May 47)SC dtd 9 May 47; GHQ Ltr AG 461 (7 Jul 47)SC dtd 7 Jul 47	Major Commands less Hq & Sv Gp FEAF
	WAR DEPARTMENT REPORTS					
SIG-12	Film Library Report	Qtr	R		WD Cir 78, 1946, Sec II	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	SIGMAP-1, July 1945, pars 11 & 17	Hq Cryptographic Security Officer
WDGAS-3	Cryptographed Traffic Volume Report	Mo	S	EOM	Ltr AGAM-PM 311.5 (5 Sep 45) WDGID 12 Sep 46	Major Commands less Hq & Sv Gp 71st Sig Sv Bn
WDGAS-5	Consolidated Report of Possession of Registered Cryptomaterial	Qtr	U	31 Mar 30 Jun	AR 380-5, 15 Aug 46, par 45e; ASF Ltr SPSIC 461 Codes/2368, 13 Jun 44	Custodians of Cryptographic Equipment

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-01	Stock Status Report Recreational Supplies and Equipment	Mo	U	15th	Par 5, FEC Cir 78, 10 Jul 47	Major Commands
QSS-05	Weekly Financial Statement	Wk	U	Sat	Manual for Operation of Army Theaters AFPAC Motion Picture Service. WD July 1946. Ltr GHQ AFPAC AG 062.2 (24 Oct 46)SS 24 Oct 46	PHILRYCOM MARBO 8th Army USAFIK
QSS-06	Station Notification	Da	U	Da	Same as above	Same as above
QSS-07	Assistant Managers and Cashiers Daily Report	Da	U	Da	Same as above	Same as above
QSS-08	Report of Entertainment Services Furnished by JG	Mo	R	31st to begin 31 May	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, dtd 14 Feb 47	8th Army FEAF Hq & Sv Gp COMNAVFE
QSS-09	Quarterly Forecast of Entertainment Services to be furnished by JG	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Same as above	Same as above
QSS-10	Unit Fund-Monthly Financial Statement	Mo	U	10th		Custodians of Unit Funds
QSS-11	Trust Fund Detailed Receipt and Distribution Statement	Mo	U	25th		Custodian of Trust Funds (PHILRYCOM, MARBO, 8th Army, USAFIK)

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds	Mo	U	15th		Custodian Headquarters Funds of Highest Echelon
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th		Custodians of Special Welfare Funds
QSS-14	Sundry Funds-Monthly Statement of Operations and Net Working Capital	As req	U	As req		Custodians of Sundry Funds
	WAR DEPARTMENT REPORTS					
SSD-4 (R 1)	Part A-Monthly Report-16mm Entertainment Motion Picture Service	Mo	U	1st	WD Cir 183, 12 Jul 47	Special Services GHQ
	Part B-Monthly Report-35mm Entertainment Motion Picture Service	Mo	U	1st	WD Cir 183, 12 Jul 47	Special Services GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	5th	FEC Cir 71, 19 Jun 47; WD Cir 359, 4 Dec 46, Par 15	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
SSD-23 (R 1)	Part A-Balance Sheet	Mo	U	20th	AFPAC Reg 75-5, Par 21(d); WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47	Major Commands
	Part B-Profit & Loss Statement	Mo	U	20th	Same as above	Major Commands
	Part C-Departmental Sales and Inventory	Mo	U	23rd	WD Memo 210-65-3, 16 Jan 47	All PX Officers
	Part D-Statement of Availability of Funds	Mo	U	20th	AFPAC Reg 75-5, Par 21(d); WD Memo 210-65-3, 16 Jan 47; WD Memo 210-65-5, 17 Apr 47	Major Commands
	Part E-Sales Accountability	Mo	U	20th	Same as above	Major Commands
	Part G-Operating Statistics	Mo	U	23rd	WD Memo 210-65-5, 17 Apr 47	Major Commands
SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas	Qtr	U	30 Sep 31 Dec 31 Mar 30 Jun	WD Memo 210-45, 27 Aug 45	Major Commands
SSD-25	Oversea Exchange Forecast of Quarterly Requisitions and Requirements	Qtr	U	90 days prior to qtr	WD Memo 210-65-8, 7 Feb 47	Major Commands
SSD-26	Semi-Annual Library Report	S-Ann	U	30 Jun 31 Dec	WD Memo 80-50-1, dtd 12 Feb 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-02-R1	Status of Vessels Under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-O, 28 Apr 47	Major Commands
QTO-05	Daily Port Operations Report	Da	U	Immed	Ltr AG 540 (23 Apr 46)GD; Ltr AG 567 (8 Nov 46)TC; Ltr AG 567 (11 Jul 47)TO-O, 11 Jul 47	Major Commands
QTO-06	Daily Ships Position Schedule	Da	U	Immed	Ltr AG 540(23 Apr 46)GD	Major Commands
QTO-07	Alphabetical List of Vessels and Local Numbers (Required only from areas using a local number system)	Qtr	U	Jan Apr Jul Oct	Ltr AG 540(23 Apr 46)GD	Major Commands
QTO-08	Theater Dry Cargo Tonnage Projections	Mo	U	20th	Radio FEC 31064 dtd 13 Jan 47	Major Commands
QTO-10	SCAJAP Shipping Requirements	Mo	R	10th	Radio FEC CX 51546 dtd 5 Apr 47	8th Army PHILRYCOM MARBO
QTO-11	Transportation Work Load	Qtr	C	15 days prior to begin of next qtr		8th Army USAMGIK USAFIK PHILRYCOM RYKOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	WAR DEPARTMENT REPORTS					
TC-1	Harbor Boat Data Sheets	When Boat is Rec'd.	U	As req	AR 55-510, C6, 17 Jul 46, par 25	Home Port of Vessel
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U		AR 55-510, C6, 17 Jul 46, par 24	Major Commands less Hq & Sv Gp
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 5 Feb 47, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-20	Ship Activity Report	Every 6 days	U		Radio WX 78668, Dec 44; WD Memo 55-305-3, 28 Oct 46, par 3	PHILRYCOM MARBO 8th Army USAFIK
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, Par 8, 5 Feb 47	Using Agencies
TC-26	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, Par 5, 5 Feb 47	Using Agencies
TC-29	Report of Marine Casualties	As req	Varies	As req	AR 55-500, Sec II & IV, 3 Jul 43, C1, Par 3 and 4, 4 Sep 44; WD Cir 123, Sec I, 15 May 47	Master Senior Survivor or Responsible Officer

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-29 R 1	Space Requirements for Overseas Movement of Personnel	Mo	R	10th	WD Cir 255, 2 Aug 46; WCL 44679 (WDGSP/C1)17 Jan 47; WD Cir 15, 17 Jan 47, Sec VI; ZX 32412, 23 Jan 47	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Civil Communications

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCCS-01	Progress of Rehabilitation of Postal Savings Branch	Mo & Qtr	U	10th	Memo for Japanese Govt AG 091.1 (14 Oct 46)CCS (SCAPIN-1268) dtd 14 Oct 46; Ltr SCAP AG 091.1 (24 Jun 47)CCS, 24 Jun 47	Mil Govt Echelons of 8th Army
QCCS-02	Statement of Services Rendered Communications Services	Mo	U		Memo AG 400.12 (29 Oct 46)CCS (SCAPIN 1299); Memo AG 400.12 (4 Dec 46)CCS (SCAPIN 1299/1)	Civil Comm Sec Tel & Tel Div

EXTERNAL RECURRING REPORTS, GHQ

Civil Property Custodian

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	WAR DEPARTMENT REPORTS					
WDSCA-5	Stocks of Gold and Precious Metals Acquired and Periodic Cumulative Holdings	Mo	R	1st	Radio WCL 37391, 29 Apr 46	SCAP CPC

EXTERNAL RECURRING REPORTS, GHQ

Civil Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCIE-01	School Inspection Report	Mo	U	10th	AG 333.5 (10 Dec 45)CIE, subj: Inspection of Japanese Educational Institutions	8th Army
QCIE-02	Informational Media Guidance	Varies	U	Varies	GHQ SCAP Ltr AG 461 (16 Jul 47) CIE dtd 16 Jul 47	8th Army

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-01	Troop and Dependent Housing Textile Report	Mo	U		Ltr SCAP AG 423 (14 Dec 46) ESS/TD dtd 14 Dec 46	8th Army
QESS-02	Labor Surveillance Report	S-Mo	U	16th	Ltr GHQ AG 350.05 (19 Nov 46)GA dtd 19 Nov 46 subj: Report on Non-Military Activities	8th Army
QESS-03	Shipment of Coal to Pusan, Korea	Da	U	Da	Ltr AFPAC AG 463.3 dtd 7 Mar 46	8th Army
QESS-04	Coal Unloaded at Pusan, Ex-Japanese Sources	Mo	U	5th	Ltr AFPAC AG 463.3 (7 Dec 45)GD dtd 7 Dec 45	USAFIK
QESS-05	Report of Labor Furnished to Occupation Forces by the Japanese Government	Mo	U	15th	Ltr GHQ SCAP AG 319.1 (26 Mar 46)ESS/LA dtd 26 Mar 46; Ltr GHQ SCAP AG 319.1 (12 Jun 46)ESS/LA 12 Jun 46	Mil Gov Units
QESS-06	Release and Sale of Pearls, Natural and Cultured, and Articles Containing Pearls	Mo	U	15th	Ltr GHQ SCAP AG 386.7 (30 Dec 46)ESS/FT dtd 30 Dec 46; Memo for Japanese Government (SCAPIN 1428) AG 386.7 (30 Dec 46)ESS/FT dtd 30 Dec 46	8th Army
QESS-07	Coal Deliveries to Thermal Power Plants	Bi-Mo	U	1st 15th	Ltr GHQ SCAP AG 463.3 (27 Feb 47) ESS/IN, dtd 27 Feb 47	8th Army
QESS-08	Military Government Report on Designated Plants and Expediters	Mo	U	12th	Ltr GHQ SCAP AG 004.03 (5 May 47) ESS/IN dtd 5 May 47	8th Army Mil Gov Units

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-09	Quantitative Report of Imports and Exports - Japan	Mo	U	20th	Ltr GHQ SCAP AG 091.31 (23 May 47)ESS/FT dtd 23 May 47	8th Army
QESS-10	Carbon Dioxide Requirements	Mo	U	1st	Radio GHQ ZX 46192 to FEAF, 9 May 47	FEAF
QESS-11	Monthly Report of Receipts of USAMGIK Purchase from Foreign Liquidation Commission	Mo	U	15th	Ltr GHQ FEC AG 091.31 (12 Mar 47) ESS/FT 14 Mar 47; Rad GHQ SCAP ZX 13202 dtd 7 Jul 47	USAMGIK
	WAR DEPARTMENT REPORTS					
WDSCA-10	Manufacture of Textiles in Occupied Areas Japan	Mo	R	30 days fol pd	Ltr WDSCA, 19 Dec 46; WAR 88260 and 88261, 21 Dec 46	ESS, SCAP
WDSCA-11	Financial Statement - Export-Import Program	Mo	R	EOM	WARX 90088, 18 Jan 47 WARX 90081, 18 Jan 47	ESS, SCAP

EXTERNAL RECURRING REPORTS, GHQ

Legal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QLS-01	Military Occupation Courts Statistics	Mo	U		Ltr Order AG 015 (26Apr 46)LS	8th Army
	WAR DEPARTMENT REPORTS					
WDSCA-1	Statistical Report on War Crimes Activities	Mo	U	5th	AG Ltr AGAM-PM 000.5 (20 Jun 46) WDSCA dtd 21 Jun 46	Legal Section SCAP
WDSCA-2	War Crimes Trial Status Report	As req	U	As req	AG Ltr AGAM-PM 000.5 (20 Jun 46) WDSCA dtd 21 Jun 46	Legal Section SCAP

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-03	Report on Japanese Land Reform Program	Mo	U	30th	Ltr SCAP AG 601.1 (8 Jan 47)NR dtd 8 Jan 47	Prefectural Military Gov Teams
QNR-04	Report on Japanese Food Collection Program	As req	U	As req	SCAP Ltr AG 433 (5 Mar 47)NR dtd 5 Mar 47 subj: Rice Collections	Prefectural Military Gov Teams
QNR-05	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	EOM		8th Army
QNR-06	Statistics of Hunting	A	U	10 days after close of season		8th Army

71051

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-08	Japanese Repatriation Costs	Mo	U	15th	GHQ SCAP Ltr AG 014.33 (26 Jul 47) OGA dtd 26 Jul 47	USAFIK
QOGA-09	Payments Made to JOSCO under Contract W216-004-qm-2	Mo	U	15th		8th Army

EXTERNAL RECURRING REPORTS, GHQ

Civil Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCTS-01	Weekly Operations Report	Wk	U	Fol Mon		8th Army

DECLASSIFIED PER PROVI SEC. 3(E) AND 3(D) OR (E) NNDB # 775012

Restricted

C See

GENERAL HEADQUARTERS
FAR EAST COMMAND

APO 500
4 November 1947

AG 319.1 (25 Oct 47)GA

SUBJECT: Changes to 15 January 1947 List of External Recurring Reports

TO: Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines-Ryukyus Command, APO 707
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Far East Air Forces, United States Army, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. Inclosed are pages of the List of External Recurring Reports, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 15 January 1947, reflecting changes which have occurred up to 15 October 1947. These pages should be substituted for the corresponding numbered pages of the 15 January 1947 list in order that your copy may be up to date.

2. All errors noted in this publication should be brought to the attention of the Reports Control Division, Office of the Assistant Chief of Staff, G-1.

BY COMMAND OF GENERAL MacARTHUR:

George R Connor

GEORGE R. CONNOR,
Colonel, A. G. D.,
Asst. Adjutant General.

Incls:
43 Pages

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CHANGES SINCE 15 SEPTEMBER 1947

NEW REPORTS (GHQ) (8)

QAG-17	Delay in Receipt of Second Class Matter
QJA-01	Persons Held in Confinement Awaiting Trial or the Result of Trial
QSC-03	Communication System Facilities (Radio)
QSS-15	Service Clubs Report
QESS-12	Transportation Control of Critical Materials
QESS-13	Record of Property Confiscation
QESS-14	Report of Property Disposal
QOGA-10	Cost of War Crimes Trials

DISCONTINUED REPORTS (GHQ) (1)

QPM-07	Roster of Individuals Absent without Authority (Cancelled by check note from PM Section dtd 29 Sep 47)

DISCONTINUED REPORTS (DEPARTMENT OF THE ARMY) (7)

AFO-CE-A2	Aircraft Used for Staff Purposes (Cancelled by WD Memo 305-15-10, C2, dtd 8 Sep 47)
AG-16	Air Mail Backlog Report (Cancelled by WD Memo 305-15-10, C1, dtd 6 Aug 47)
WDGPA-66	Reports on Pretrial Confinement and Court-Martial Cases Tried and Awaiting Action by Reviewing Authority (Cancelled by WAR Rad WARX 98733, 23 May 47 and WD Memo 305-15-10, C2, 8 Sep 47)
MED-4	Monthly Comprehensive Sanitary Report (Cancelled by WD Memo 40-1005-1, C1, 15 Aug 47)
WDCSO-22	Report of Injury (Cancelled by WD Cir 234, 1947, par 16)
WDCSO-23	Injury Summary Report (Cancelled by WD Cir 234, 1947, par 16)
WDCSO-24	Monthly Motor Vehicle Summary Report (Cancelled by WD Cir 234, 1947, par 16)

CHANGES IN TITLE OF REPORTS (GHQ)

QCTS-01	From:	Weekly Operations Report
	To :	Operations Reports for Ports Handling Civilian Aid and Foreign Trade Cargoes

CHANGES IN TITLE OF REPORTS (DEPARTMENT OF THE ARMY)

AFO-MD-E4A	From:	Overseas Replacement, Consumption and Inventory Report
	To :	AAF Overseas Replacement, Consumption and Inventory Report
AG-13	From:	Report of Records Depot Operations
	To :	Report of Oversea Records Depot Operations
AG-54 (R 1)	From:	Part B-Recruiting Progress Report
	To :	Recruiting Progress Report

CHANGES SINCE 15 SEPTEMBER 1947 (Continued)

CHANGES IN TITLE OF REPORTS (DEPARTMENT OF THE ARMY) (Cont'd)

PMG-6 (R 1)	From:	Part A-Status Cards for Absentees Dropped from Rolls as AWOL and Absentees Returned to Military Control Part B-Status Cards for Personnel Dropped from Rolls as General or Restored to Duty from General Prisoner Status
	To :	Accessions and Separations of Absentees and General Prisoners
WDCSO-6 (R 1)	From:	Strength of Male Commissioned Officers by Component and Grade
	To :	Officers Strength by Component, Sex and Grade
ENG-15	From:	Real Property Record Part A "Interest in Real Property" Part B "Description of Installation" Part C "Quarterly Report of Change" Part D "Report of Excess" Part E "Report of Disposal"
	To :	Real Property Record
WDOBA-3 (R 1)	From:	Part B-Statistics on Meritorious Civilian Service Emblems
	To :	Report on Meritorious Civilian Service Awards and Certificate of Appreciation
AG-8 (R 1)	From:	Return of General Prisoners
	To :	Roster and Changes in Status of General Prisoners
WDCSO-28	From:	Uniform Strength Report (Ration)
	To :	Strength Report for Rations
SSD-4 (R 1)	From:	Part A-Monthly Report-16mm Entertainment Motion Picture Service Part B-Monthly Report-35mm Entertainment Motion Picture Service
	To :	Monthly Report-Entertainment Motion Picture Service

CHANGES IN REPORTS CONTROL SYMBOLS (DEPARTMENT OF THE ARMY)

From:	WDCSA-11	Weekly Strength of the Army
To :	WDCSO-11	Weekly Strength of the Army
From:	WDCSO-6	Officers Strength by Component, Sex and Grade
To :	WDCSO-6 (R 1)	Officers Strength by Component, Sex and Grade
From:	WDOBA-03 (R 1)	Report on Meritorious Civilian Service Awards and Certificate of Appreciation
To :	WDOBA-3 (R 1)	Report on Meritorious Civilian Service Awards and Certificate of Appreciation
From:	FIN-20	Monthly Report of Operations
To :	FIN-20 (R 1)	Monthly Report of Operations
From:	AG-8	Roster and Changes in Status of General Prisoners
To :	AG-8 (R 1)	Roster and Changes in Status of General Prisoners

CHANGES IN CLASSIFICATION (DEPARTMENT OF THE ARMY)

WDGPA-45	Inventory and Projection of Army Strength From: Restricted To : Secret
WDCSO-28	Strength Report for Rations From: Confidential To : Secret

CHANGES SINCE 15 SEPTEMBER 1947 (Continued)

CHANGES IN SECTION RESPONSIBILITY (DEPARTMENT OF THE ARMY)

AFW-MD-H2 Army Air Forces Installation Activity and Status Report
From: G-3
To : G-4

CHANGES IN PREPARING AGENCIES (GHQ)

QGD-07 Excess and Surplus Property Disposal Progress Report
From: Major Commands less Hq & Sv Gp
To : MARBO & FEAF

QSAB-13 Occupation Strength
From: MARBO, FEAF, XXIV Corps
To : Major Commands

QTIE-03 AEP Evaluation of Civilian Instructors
From: TI&E, GHQ
To : TIE, Major Commands and Tokyo Branch USAFI

QTIE-04 Armed Forces Radio Service Quarterly Report
From: TI&E, Major Commands
To : TIE, Major Commands

QTO-02-R1 Status of Vessels Under 1,000 Tons and Floating Equipment
From: Major Commands
To : Major Commands less Hq & Sv Gp

CHANGES IN PREPARING AGENCIES (DEPARTMENT OF THE ARMY)

FIN-13 Report of Savings Bond Purchases
From: MARBO, PHILRYCOM
To : MARBO, PHILRYCOM, USAFIK, 8th Army

PMG-2 Criminal Investigation Statistical Report
From: Major Commands
To : Provost Marshal Section, GHQ

QMG-2 Report of Laundry and Dry Cleaning Operations
From: Each fixed or mobile laundry or dry cleaning plant
To : Each fixed laundry or dry cleaning plant

QMG-7 Report of Graves Registration and Disposition of Remains Activities
From: Major Commands furnish to PHILRYCOM on or before 5th, PHILRYCOM to GHQ
To : 8th Army, PHILRYCOM and MARBO furnish to GHQ FEC with info copy to AGRS-FEZ on or before 15th

TC-2 Report of Operating Cost and Utilization of Harbor Boats
From: Major Commands less Hq & Sv Gp
To : Major Commands

CHANGES IN DUE DATE (GHQ)

QGD-27 Forecast of Miscellaneous Indigenous Procurement for the Occupation Forces
From: 1 Sep
To : 1 Sep, 1 Dec, 1 Mar, 1 Jun

QCTS-01 Operations Reports for Ports Handling Civilian Aid and Foreign Trade Cargoes
From: Fol Mon
To : 48 hrs fol rptg period

DECLASSIFIED: E.O. 12958, SEC. 3.5 NSC MEMO, 11/24/98, STATE DEPT. GUIDELINES, STATE DEPT. 3(E) AND 3(D) OR (E) NNDB # 973012

CHANGES SINCE 15 SEPTEMBER 1947 (Continued)

CHANGES IN DUE DATE (DEPARTMENT OF THE ARMY)

WDGSP-105 Oversea Command Forccast of Requirements
From: 15 Feb, 15 May, 15 Aug, 15 Nov
To : 15 May, 15 Nov

WDGSO-28 Strength Report for Rations
From: 25th
To : 20th

AFO-MD-E4 A AAF Overseas Replacement, Consumption and Inventory Report
From: 20th To:

CHANGES IN FREQUENCY (GHQ)

QCTS-01 Operations Reports for Ports Handling Civilian Aid and Foreign Trade Cargoes
From: Wk
To : 10th, 20th & last day of month

CHANGES IN FREQUENCY (DEPARTMENT OF THE ARMY)

AFO-MD-E4A AAF Overseas Replacement, Consumption and Inventory Report
From: Mo
To : Qtr

WDGSP-105 Oversea Command Forecast of Requirements
From: Qtr
To : SA

CHANGES IN REQUIRING DIRECTIVES (GHQ)

QTIE-03 AEP Evaluation of Civilian Instructors
From: WD Ltr WDSIE-E 200 (5 Feb 47) dtd 5 Feb 47; Ltr GHQ AG 230.3 (17 Mar 47)EI dtd 17 Mar 47
To : WD Ltr WDSIE-E 200 (5 Feb 47) dtd 5 Feb 47; Ltr GHQ AG 230.3 (15 Sep 47)TIE dtd 15 Sep 47

QQM-10 Report of Fixed Laundries & Dry Cleaning Plants
Added: FEC Cir 93, 1947

QSS-10 Unit Fund-Monthly Financial Statement
Added: Par 19a, FEC Cir 76, 1947

QSS-11 Trust Fund Detailed Receipt and Distribution Statement
Added: Par 19b, FEC Cir 76, 1947

QSS-12 Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds
Added: Par 19c, FEC Cir 76, 1947

QSS-13 Special Welfare Funds-Monthly Statement of Operations and Net Working Capital
Added: Par 19e, FEC Cir 76, 1947

QSS-14 Sundry Funds-Monthly Statement of Operations and Net Working Capital
Added: Par 19f, FEC Cir 76, 1947

QTO-02-R1 Status of Vessels Under 1,000 Tons and Floating Equipment
Added: Ltr AG 400.12 (23 Sep 47)TO-O, dtd 23 Sep 47

QNR-05 Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products
Added: GHQ SCAP Ltr AG 825.91 (22 Aug 47)NR/Fi dtd 22 Aug 47

CHANGES IN REQUIRING DIRECTIVES (GHQ) (Cont'd)

QOGA-09 Payments Made to JOSCO under Contract W216-004-qm-2
Added: GHQ SCAP Ltr AG 095 (7 Aug 47)OGA dtd 7 Aug 47

QCTS-01 Operations Reports for Ports Handling Civilian Aid and Foreign Trade Cargoes
Added: GHQ Ltr AG 091.31 (13 Oct 47)CTS-W dtd 13 Oct 47, subj, Transmission of Report QCTS-01

CHANGES IN REQUIRING DIRECTIVES (DEPARTMENT OF THE ARMY)

AFO-MD-F4A AAF Overseas Replacement, Consumption and Inventory Report
From: WD Ltr AG 400 (26 Oct 44) 30 Nov 44, 16 July 46
To : WD Ltr AG 400 (26 Oct 44)OB-S-D 30 Nov 44; WD Ltr AGAO-S 400 (21 Jul 47)AFDBS, 23 Jul 47

WDGSP-105 Oversea Command Forecast of Requirements
From: WD Ltrs AGAM-PM 400 WDGSP/D1 (11 Mar 47) dtd 27 Mar 47 (10 Apr 47) dtd 10 Apr 47 (18 Jun 47) dtd 25 Jun 47; GHQ FEC Ltrs AG 400 GD (19 May 47)GD dtd 19 May 47 (8 Jul 47)GD dtd 8 Jul 47; WD Ltr AGAM-PM 400 (27 Jun 47) WDGSP/D1 dtd 20 Aug 47
To : WD Ltr AGAM-PM 400 (11 Mar 47) dtd 27 Mar 47 as amended by ltr AGAM-PM 400 (27 Jun 47) WDGSP/D1 20 Aug 47; Ltr AGAM-PM 400 (10 Apr 47) WDGSP/D1, 10 Apr 47; Ltr AGAM-PM 400 (18 Jun 47) WDGSP/D1, 25 Jun 47 and Ltr AGAM-PM 600.12 (18 Jul 47) WDGSP/D3, 22 Jul 47; GHQ FEC Ltrs AG 400 (19 May 47)GD dtd 19 May 47, AG 400 (8 Jul 47)GD dtd 8 Jul 47

AG-13 Report of Oversea Records Depot Operations
Added: DA Memo 15-15-7, 29 Sep 47

AG-54 (R 1) Recruiting Progress Report
Added: WCL Rad 31174, 2 Jul 47; FEC Cir 98, 1947

AG-61 (R 1) Part A-Report of AGCT Standard Scores of Regular Army Enlistees
From: DF, WDGPA 342.06, 29 Jan 46 and 8 Oct 46; WD Memo 600-750-5, 11 Dec 46; FEC Cir 16, 6 Feb 47
To : WD Memo 345-5-1, 22 Sep 47; FEC Cir 98, 1947

PMG-6 (R 1) Accessions and Separations of Absentees and General Prisoners
From: TM 12-305, C12, 15 Jan 47, Part 10, Par 2b; Part 30, Par 1c(3); Part 80, Par 5a; TM 12-305, C13, 12 Mar 47, Part 10, Par 2b; Part 30, Par 1c(4); Part 45, Par 3f; Part 80, Pars 3a(6) and 5a(5)
To : WD Memo 345-50-14, 1 Aug 47; WD Cir 205, 1947, Sec II

WDCSO-11 Weekly Strength of the Army
From: AG Ltr AGAS-F 320.2 (1 Nov 46) dtd 14 Mar 47 and Incl 1; WARX 98014, 13 May 47
To : WD Memo 345-50-13, 9 Jul 47

WDCSO-6 (R 1) Officers Strength by Component, Sex and Grade
From: WD Memo 345-50-6, 21 May 47
To : WD Memo 345-50-6, 15 Aug 47

WDCSO-17 Radio Report of Changes in Strength and Organization
From: Incl 1 to Ltr AGAS-F 320.2 (6 Nov 46) 6 Nov 46
To : Incl 1 to Ltr AGAS-F 320.2 (6 Nov 46) 6 Nov 46 as amended by WARX 80723, 23 Jun 47

WDCSO-25 Strength by Branch and Grade
From: WD Memo 345-50-3, 14 May 47
To : WD Memo 345-50-3, 14 May 47 and C1, 15 Aug 47

WDCSO-26 Strength by Base and Type of Personnel
From: WD Memo 345-50-5, 20 May 47
To : WD Memo 345-50-5, 20 May 47 and C1, 15 Aug 47

CHANGES IN REQUIRING DIRECTIVES (DEPARTMENT OF THE ARMY) (Cont'd)

WDCSO-27 Strength of Noneffective Personnel
From: WD Memo 345-50-7, 23 May 47
To : WD Memo 345-50-7, 23 May 47 and C1, 15 Aug 47

WDGPA-45 Inventory and Projection of Army Strength
From: WD Memo 345-50-8, 18 Jun 47; WD Memo 345-5-10, 15 May 47; TM 12-305, 12 Mar 47, C13, Part 80, Par 3c(4), 5d and 6d
To : TM 12-305, 12 Mar 47, C13, Part 80, Par 3c(4), 5d and 6d; WD Memo 345-50-8, 2 Sep 47; WD Cir 237, 1947

ENG-7 Individual Damage Report
Added: WD Cir 234, 1947

ENG-15 Real Property Record
Added: and C1, 22 Aug 47

ENG-21 Repairs and Utilities Quarterly Operating Report
Added: WD Cir 227, 1947

ENG-22 (R 1) Part A-Repairs & Utilities Monthly Cost Report
Part B-Repairs & Utilities Monthly Operating Report
Added: WD Cir 227, 1947

ENG-25 (R 1) Part A-Repairs and Utilities Consolidated Report, Base Data
Added: WD Cir 227, 1947

WDGSP-47 Supplies Issued to District Engineers by Oversea Commands
Added: Ltr AGAM-PM 600.12 (27 Mar 47)WDGSP/D3, 1 Apr 47 as amended by ltr AGAM-PM 600.12 (18 Jul 47) 22 Jul 47

WDOBA-3 (R 1) Report on Meritorious Civilian Service Awards and Certificate of Appreciation
From: Memos, Ch WD Civ Awards Bd, various dates, to awarding authorities
To : PL 600, 79th Congress Sec 14 and WD Memo 620-65-1, 21 Aug 47

FIN-1 Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property
From: WD Cir 354, 1946
To : WD Cir 354, 1946; WD Cir 195, 1947, Sec II; WD Cir 214, 1947

FIN-12 Monthly Report of Invoices
From: WD Memo 35-1040-1, dtd 20 Dec 46
To : WD Memo 35-1040-1, dtd 20 Dec 46 and C1, 16 Jul 47

FIN-13 Report of Savings Bond Purchases
From: WD Cir 375, 1946, Sec V (as extended by WD Cir 141, 1947, Sec III, par 7; WD Cir 20, 1946, Sec II, as amended by WD Cir 104, 1947, Sec VIII and extended by WD Cir 170, 1947, Sec I, Par 9; WD Cir 192, 1946, Sec V
To : WD Cir 375, 1945, Sec V (as extended by WD Cir 141, 1947, Sec III, par 7); WD Cir 20, 1946, Sec II, as amended by WD Oir 104, 1947, Sec VIII and extended by WD Cir 170, 1947, Sec I, Par 9; WD Cir 192, 1946, Sec V

FIN-20 (R 1) Monthly Report of Operations
From: TM 14-500, Par 44, May 45, C1, 31 Aug 45
To : TM 14-500, Par 44, May 45, C1, 31 Aug 45 as modified by TB 14-500-10, 27 Jun 47

MED-35 Essential Technical Medical Data Report
From: WD Memo 40-1005-1, 18 Dec 46; FEC Cir 66, 7 Jun 47
To : WD Memo 40-1005-1, 18 Dec 46; and C1, dtd 15 Aug 47; FEC Cir 66, 7 Jun 47

ORD-7 Report of Accidental Explosion of Ammunition or Other Explosives
From: WD Cir 76, 1947, Sec VI; FEC Cir 32, 1947
To : WD Cir 76, 1947, Sec VI; FEC Cir 32, 1947; Sec III, FEC Cir 95, 1947

AUTHORITY NNSA 11652 SEC. 3(E) AND 3(D) OR (E) NNSC 7-19-12

CHANGES SINCE 15 SEPTEMBER 1947 (Continued)

CHANGES IN REQUIRING DIRECTIVES (DEPARTMENT OF THE ARMY) (Cont'd)

AG-8 (R 1) Roster and Changes in Status of General Prisoners
From: AR 600-375, Par 14c(1), 17 May 43 as amended by WD Cir 280, 1946, Sec I
To : AR 600-375, Par 14c(1), 17 May 43 as amended by WD Cir 280, 1946, Sec I; WD Cir 248, 1947

QMG-2 Report of Laundry and Dry Cleaning Operations
Added: FEC Cir 93, 1947

WDCSO-28 Strength Report for Rations
Added: WAR Rad WDCSO W99554 dtd 7 Jun 47

SSD-4 (R 1) Monthly Report-Entertainment Motion Picture Service
From: WD Cir 183, 12 Jul 47
To : WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I

SSD-23 (R 1) Part A-Balance Sheet
Part B-Profit & Loss Statement
Part C-Departmental Sales and Inventory
Part D-Statement of Availability of Funds
Part E-Sales Accountability
Part G-Operating Statistics
As pertains to Parts A and D:
From: AFPAC Reg 75-5, Par 21(d), WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47
To : FEC Cir 83, par 6(c), 1947; WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47

TC-2 Report of Operating Cost and Utilization of Harbor Boats
Added: Ltr AG 400.12 (23 Sep 47)TO-C dtd 23 Sep 47

EXTERNAL RECURRING REPORTS, GHQ

G-1

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-02	Report on Personnel Losses	S-Mo	U	5th 20th	GHQ Rad ZX 04625, 24 June 1946	Major Commands Less Hq & Serv Gp
QGA-03	Monthly Civilian Personnel Progress Report	Mo	U	8th 10th	FEC Cir 74, 26 June 1947	MARBO PHILRYCOM (10th) 8TH ARMY USAFIK FEAF (8th)
QGA-04	Table of Distribution of Bulk Allotment	Mo	R	End of fol mo	GHQ FEC Ltr AG 400.34 (9 Dec 46) GA dtd 9 Dec 46	Major Commands
QGA-05	Unauthorized Visits of GHQ Female Personnel to BCOF Area	As req	U	As req	Par 3, AFPAC Ltr AG 230.42 (10 Dec 46)GA dtd 10 Dec 46	CO Chugoku Mil Gov Region, BCOF Area
QGA-08	Authorized Strength Report by Arm or Service, Type of Personnel, MOS and Grade	Mo	R	EOM	Instructions on FEC AGO Form No. 81 (11 Feb 47)	G-1 & Special Staff Sections, GHQ FEC
QGA-09	Regularly Scheduled Overtime	As req	U	As req	Civilian Personnel Reg 80 Radio ZX 36645, 26 Feb 1947	Major Commands
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____.	Mo	U	25th of 4th prec mo	FEC Ltr AG 510 (2 Apr 47)GA dtd 2 Apr 47	AG, Hq Comdt, CPS, PIO, GHQ FEC; 8th Army, FEAF, AACS, ATC
QGA-11	Strength Status Report	Mo	R	4th	FEC Ltr AG 320.2 (19 May 47)GA dtd 19 May 47	Major Commands
QGA-12	Strength Status Report	Mo	R	19th	Same as above	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

G-3

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGC-12	Weekly Summary of Activities	Wkly	S	Within 10 days of pd covered	GHQ FEC Rad CX 55182 dtd 30 Aug 47	USMAG (MANILA)
	DEPARTMENT OF THE ARMY REPORTS					
WDGPO-6	Report on Disposition, Strength and Combat Capabilities of Major Air and Ground Forces in Oversea Commands	Qtr	S	15th fol qtr	Radio WARX 89734 dtd 13 Jan 47	G-3 GHQ

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-07	Excess and Surplus Property Disposal Progress Report	Mo	R	20th	GHQ Radios CX 59348, 28 Mar 46, CX 60670, 6 May 46, CX 60791, 9 May 46	MARBO FEAF
QGD-08	5 Day Bulk Petroleum Stock and Issue Report	Each 5 days	U	Report date + 3 days	Radio ZAX 11324, 20 Dec 45	8th Army OBASCOM USAFIK PHILRYCOM China Theater
QGD-09	Bulk Petroleum Slate Radio Report	Mo	U	7th	Ltr GHQ AG 463.7 (25 Oct 45)GD dtd 25 Oct 45	Same as above
QGD-19	Report of Disposition of Captured or Surrendered Enemy Equipment & Supplies	Mo	R	EOM	Occupation Instructions 4, Annex 2, Par 12-20, September 1946	8th Army USAFIK COMNAVFE
QGD-22	Monthly Status of Service Personnel	Mo	R	15th	Ltr SCAP AG 230.14 (14 Feb 47)GD dtd 14 Feb 47	8th Army COMNAVFE Hq & Sv Gp FEAF
QGD-23	Monthly Report of Labor Requisition from the Japanese Government	Mo	R	15th	Ltr SCAP AG 230.14 (14 Feb 47)GD dtd 14 Feb 47	Same as above
QGD-24	Quarterly Forecast of Labor to be Requisitioned from the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Same as above	Same as above
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	Ltr GHQ, AG 580, AIR (15 Jan 47)GD dtd 15 Jan 47	Traffic Section 1539th AAFBU, ATC
QGD-26	Status of Domestic Servants for Dependent Housing	Mo	R	EOM	Par 3 Ltr GHQ SCAP AG 230.14 (10 Apr 47)GD dtd 10 Apr 47	8th Army FEAF COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-27	Forecast of Miscellaneous Indigenous Procurement for the Occupation Forces	Qtr	R	1 Sep 1 Dec 1 Mar 1 Jun	Ltr AG 400.12 (8 May 47)GD, 8 May 47	8th Army FEAF USAFIK COMNAVFE Hq & Sv Gp
QGD-28	Estimated Consumption of Aviation Petroleum Products of FEAF Units	Mo	U	5th	GHQ Radio Z 44499, 26 Apr 47	FEAF
QGD-29	Estimate of Petroleum Product Requirements for Occupation Forces	Mo	R	5th of 2nd prec mo	Ltr FEC AG 463.7 (29 Oct 46)GD dtd 29 Oct 46; Ltr FEC AG 463.7 (3 Jul 47)GD dtd 3 Jul 47	8th Army
QGD-30	Inventory of Facilities Obtained from the Japanese Government	Ann	R	1 July	GHQ FEC Ltr AG 142.1 (23 May 47) GD dtd 23 May 47	8th Army Hq & Sv Gp FEAF
QGD-31	Quarterly Petroleum Tankage Report	Qtr	C	10th	Ltr ANPB Ser 440-71 dtd 28 Jun 47 & 1st Ind AG 463.7 (28 Jun 47) GD dtd 25 Aug 47	Major Commands
	DEPARTMENT OF THE ARMY REPORTS					
AFO-MD-E4 A	AAF Overseas Replacement, Consumption and Inventory Report	Qtr	R		WD Ltr AG 400 (26 Oct 44)OB-S-D, 30 Nov 44; WD Ltr AGAO-S 400 (21 Jul 47)AFDBS 23 Jul 47	FEAF
AFO-SC-A19	Status of Aircraft in the Army Ground Forces in Overseas Theaters	Mo	R	15th	1st Ind AFPAC AG 452.03 (18 Jan 46)GD, 28 Feb 46 to WD AG 452.03 (18 Jan 46)OB-S-AFMSC-M dtd 22 Jan 46	Major Commands less Hq & Sv Gp and FEAF

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AFO-SC-E4A	Monthly Aircraft Engine Inventory and Status Report	Mo	R	10th	WDAGO Ltr AGAO-S-AFSSCM 319.1 (2 Apr 46) dtd 8 Apr 46, 1st Ind AFPAC 25 Apr 46, WD Ltr AGAM-PM 319.1 (22 Oct 46)AGBSC-2B, 31 Oct 46, AFBSC-2B 31 Oct 46, AAF Ltr 65-30, 29 Oct 46	FEAF
AFW-MD-H2	Army Air Forces Installation Activity and Status Report	Mo		31st	AAF Reg 85-9, 14 May 47; WD Memo 95-205-1 dtd 4 Dec 46; Ltr GHQ AG 319.1 (20 Dec 46)GC, 20 Dec 46	FEAF
AFW-SC-E1	Status of Jet Aircraft Engines by Flight Hours	Mo	R	15th	1st Ind, GHQ AFPAC to WDAGO Ltr AGAM-PM 452.03 (25 Jan 46), AAF Ltr 65-27, 26 Jul 46	FEAF
AFW-SC-E2	Monthly Inventory and Status Report of Communications and Electronics Equipment in the AAF	Mo	R	15th	Ltr AGAM-PM 400 (16 Sep 46), AFBSC-2B Ltr Hq AAF 31 Dec 46 to AMC	FEAF
AFW-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AAF	Mo	S	15th	Ltr AGAM-PM 452.03 (16 Sep 46) AFBSC-2B Ltr Hq AAF 31 Dec 46 to AMC	FEAF
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009 dtd 2 Mar 46 JCS to CINCAFPAC	G-4 GHQ
TREAS-1013	Report of Lend-Lease Transfers	Bi-Mo	U		Lend Lease Act of 11 Mar 41, TM 14-705, Jul 45, Chap 10, WD Memo 35-45, 21 Aug 45 & 11 Dec 45	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-46	Property Disposition in Overseas Commands (Other than Real Property)	Mo	C	25th	WD Memo 700-50-12, 21 Oct 46 WCL 26383 dtd 3 Mar 47 to CDC	Major Commands less Hq & Sv Group USAFIK reports to 8th Army
WDGSP-52	Report of Materiel Consumed	Qtr	R	20th	WD Cir 315, 1946, Sec IV; FEC ltr AG 400 (12 Nov 46)GD dtd 12 Nov 46; WD Ltr AGAO-S 400 (27 Feb 47)D-M dtd 13 Mar 47 & Incl 1 and 2	PHILRYCOM MARBO 8th Army
WDGSP-66	Report of Improper Shipment	As req	U	As req	WD Cir 305, 1945; WD Cir 295, 1946; WD Cir 84, 1947	Installation Receiving Shipment
WDGSP-82	Status of Transfer in China & Philippine Bulk Sales	Mo	S	15th	WARX 87123 dtd 6 Dec 46; WARX 84595 dtd 1 Nov 46	MARBO PHILRYCOM FEAF
WDGSP-105	Oversea Command Forecast of Requirements	SA	Varies	15 May 15 Nov	WD Ltr AGAM-PM 400 (11 Mar 47) dtd 27 Mar 47 as amended by ltr AGAM-PM 400 (27 Jun 47)WDGSP/D1, 20 Aug 47; ltr AGAM-PM 400 (10 Apr 47) WDGSP/D1, 10 Apr 47; ltr AGAM-PM 400 (18 Jun 47) WDGSP/D1, 25 Jun 47 and ltr AGAM-PM 600.12 (18 Jul 47)WDGSP/D3, 22 Jul 47; GHQ FEC Ltrs AG 400 (19 May 47) GD dtd 19 May 47; AG 400 (8 Jul 47)GD dtd 8 Jul 47	PHILRYCOM MARBO FEAF 8th Army
WDGSP-109	Return of Military Property from Overseas	Qtr	R	15 Feb 15 May 15 Aug 15 Nov	WD Ltr AGAO-S 400 (25 Mar 47) D-M dtd 26 Mar 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-07	Personnel Arrival Reports (Air & Water)	As req	U	Immed	Ltr AG 200.31 (27 Feb 47)AG-OP subj, Assignment of Personnel dtd 27 Feb 47	Major Commands less Hq & Sv Gp
QAG-09	Inspection of Army Post Office	Qtr	U	Varies	FEC Cir 28, dtd 3 May 47	Inspecting Officer
QAG-10	Monthly Report of Money Order Business	Mo	U	EOM	Same as above	Postal Officers
QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched	S-Mo	U	1st 16th	Ltr AG 311.1 (8 May 46)AG-SD subj, Mail Status, 8 May 46	Major Commands Postal Officers
QAG-15	Change in Status of Courier Transfer Officers and Courier Stations	Varies	U	Varies	WD Memo 15-46 dtd 14 Jun 46; Ltr AG 311.4 (20 Dec 46)AG-AM subj, Security Courier Service, 20 Dec46	8th Army USAFIK PHILRYCOM MARBO
QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms	As req	U	Varies	Ltr WD, TAG AGAA-OP 122.1 (28 May 47) dtd 13 Jun 47, FEC Ltr AG 122.1 (14 Jul 47)AG-AM dtd 14 Jul 47, FEC Ltr AG 122.1 (22 Jul 47) AG-AM dtd 22 Jul 47	Postal Officers of 8th Army, XXIV Corps PHILRYCOM, MARBO FEAF
QAG-17	Delay in Receipt of Second Class Matter	As req	U	As req	GHQ FEC Ltrs AG 311.13 (29 Sep 47 AG-OL dtd 29 Sep 47; AG 311.13 (29 Sep 47)AG-OL dtd 10 Oct 47; AG 311.13 (29 Sep 47)AG-OL dtd 16 Oct 47, subj, Second Class Mail Irregularities	8th Army, XXIV Corps, PHILRYCOM, MARBO, FEAF and Hq & Sv Group
QSAB-01	Personnel Data Sheet	Da	U	Da	GHQ FEC Ltr AG 330.32 (3 Jun 46) AG-AA dtd 21 Mar 47	Replacement Depots Japan, Korea, MARBO

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSAB-02	Daily Changes to Parent Unit Master Organization File	Da	U	Da	OPMRU Part D, Par 6	SAB GHQ FEC FEAF PHILRYCOM USAFIK
QSAB-05	Weekly Report of Strength by Command	Wk	U	Wed	OPMRU Part L, Par 4	SAB GHQ FEC FEAF PHILRYCOM USAFIK
QSAB-06	Weekly Informal Survey of MRU Activities	Wk	U	Wed	OPMRU Part A, Par 13e	XXIV Corps PHILRYCOM
QSAB-12	Arrivals and Departures by Air	4 T Mo	U	7th 14th 21st Last	Ltr AFPAC AG 565.2 (23 Sep 45) AC-MF, 23 Sep 45	Replacement Depots
QSAB-13	Occupation Strength	Mo	U	10th	GHQ Rad CX 69440, 24 Jan 47 C 51219, 26 Mar 47, Z 40321, 26 Mar 47; GHQ Ltr AG 320.2 AG-AA, dtd 5 Feb 47	Major Commands
QSAB-40	Month End Status Card File	Mo	U	7th	OPMRU, Part C, Par 4	SAB GHQ FEC USAFIK PHILRYCOM FEAF
QSAB-41	Monthly Status Report	Mo	U	12th	OPMRU, Part L, Par 2	SAB GHQ FEC USAFIK PHILRYCOM
QSAB-43	Correspondence Control	Mo	U	8th	OPMRU, Part L, Par 7	SAB GHQ FEC USAFIK PHILRYCOM FEAF
QSAB-44	Parent Unit Organization Master Cards	Mo	U	5th	OPMRU, Part T, Par 26	PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSAB-45	Enlisted Monthly Personnel Roster	Mo	U	8th	OPMRU, Par H	SAB GHQ FEC USAFIK PHILRYCOM FEAF
	DEPARTMENT OF THE ARMY REPORTS					
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol qtr	WD Memo 345-45, 13 Jul 45; Ltr AGOM-M (29 Aug 46) dtd 29 Aug 46, DA Memo 15-15-7, 29 Sep 47	Major Commands less Hq & Sv Gp
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U		WD Cir 101, 1947, Par 33; Ltr AGAM-PM 352 (29 Apr 47)AO-E, 6 May 47	AG-PO GHQ
AG-38	Initial, Special and Final Rosters	As req	Varies	As req	AR 345-900, Sec II, 22 May 42 & C4, 22 Jun 44; WD Cir 382, 1946, Sec II	Organization Hqs and Establishments
AG-40	Morning Report Locator Cards	Da	U	Da	TM 12-305, C11, 15 Nov 46; C12, 15 Jan 47; C13, 12 Mar 47; TM 12-310	SAB GHQ PHILRYCOM
AG-43 (R 1)	Part A-Enlistment Cards (RA)	Da	U	Da	TM 12-305, C13, 12 Mar 47, Part 10, Par 8; Part 30, Par 5; Part 45, Par 9; Part 80, Pars 3f & 5g	SAB GHQ PHILRYCOM
	Part B-Enlisted Separation Cards	Da	U	Da	TM 12-305, C13, 12 Mar 47, Part 10, Par 10; Part 30, Par 6; Part 45, Par 8; Part 80, Pars 3f & 5e	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-43 (R 1) Cont'd.	Part C-Officers Separation Cards for other than Regular Army	Da	U	Da	TM 12-305, C13, 12 Mar 47, Part 10, Par 11; Part 30, Par 7; Part 45, Par 10; Part 80, Pars 3g & 5f	SAB GHQ PHILRYCOM
AG-53	Monthly Roster of Officers	Mo	U	16th	AR 345-900, Par 4 and C1, 7 Sep 42; TM 12-305, C13, 12 Mar 47, Part 65, Pars 1, 2 & 3; Part 80, Pars 4f and 6b	SAB GHQ PHILRYCOM
AG-54 (R 1)	Recruiting Progress Report	4 T Mo	U	7th 14th 21st Last	WD Memo 600-750-6, 20 Dec 46, WD Cir 6, Par 9a, 47; WD Memo 600-750-14, 8 May 47; WD Memo 600-750-16, 28 May 47; WCL Rad 31174, 2 Jul 47, FEC Cir 98, 1947	Major Commands
AG-61 (R 1)	Part A-Report of AGCT Standard Scores of Regular Army Enlistees	Mo	U	15th	WD Memo 345-5-1, 22 Sep 47; FEC Cir 98, 1947	Major Commands
AG-77	Complete File of Status Cards for All Officer Personnel	Mo	U	15th	WD Radio WCL 32484, 25 Mar 47	MARBO FEAF XXIV Corps
AG-85	Army Nurse Corps and Women's Medical Specialist Corps Regular Army Integration Status Report	Wk	U	Wk	WD Cir 113, Par 11a, 1947 SOP for Screening Centers for processing ANC and WMSC, RA	Screening Centers
PMG-6 (R 1)	Accessions and Separations of Absentees and General Prisoners	Mo	U	24th	WD Memo 345-50-14, 1 Aug 47: WD Cir 205, 1947, Sec II	SAB GHQ PHILRYCOM
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations 1940 and WD Memo 12 Oct 1943	All APO's

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDCSO-6 (R 1)	Officers Strength by Component, Sex and Grade	Mo	U	16th	WD Memo 345-50-6, 15 Aug 47	SAB GHQ PHILRYCOM
WDCSO-11	Weekly Strength of the Army	Wk	U	Thurs	WD Memo 345-50-13, 9 Jul 47	SAB GHQ PHILRYCOM
WDSCO-13	Strength in Troop Program Sequence by Organization and Type of Personnel	Mo	R	15th	WD Memo 345-50-2, 14 May 47; DF, WDCSO, 29 May 47 to AGO	SAB GHQ PHILRYCOM
WDCSO-14	Strength in Troop Program Sequence by Type of Personnel	Mo	U	15th	WD Memo 345-50-4, 14 May 47	SAB GHQ PHILRYCOM
WDCSO-17	Radio Report of Changes in Strength and Organization	Bi-Mo	U		Incl 1 to Ltr AGAS-F 320.2 (6 Nov 46) 6 Nov 46 as amended by WARX 80723, 23 Jun 47	SAB GHQ PHILRYCOM
WDCSO-18	Decorations and Awards Awarded by the War Department and Overseas Theater Commanders	Mo	U	20th	Ltr AGOM-F-F 200.6, 14 Oct 44; Memo WDGPA to TAG, 25 Sep 46; Memo WDCSO to TAG, 11 Oct 46; Ltr AGAS-F, 11 Oct 46 and Memo WDCSO to TAG, 28 Apr 47	AG GHQ
WDCSO-25	Strength by Branch and Grade	Mo	U	16th	WD Memo 345-50-3, 14 May 47 and C1, 15 Aug 47	SAB GHQ PHILRYCOM
WDCSO-26	Strength by Base and Type of Personnel	Mo	U	16th	WD Memo 345-50-5, 20 May 47 and C1, 15 Aug 47	SAB GHQ PHILRYCOM
WDCSO-27	Strength of Noneffective Personnel	Mo	U	16th	WD Memo 345-50-7, 23 May 47 and C1, 15 Aug 47	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL/N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
WDGAS-4	Semi-Annual Report of Registered Documents or Devices	S-Ann	Varies	30 Jun 31 Dec	AR 380-5, 15 Aug 46, par 43 and 45d	All Army Officers Who Possess Registered Crypotographic Material
WDGPA-31	Report of Officers Returning to ZI for Reassignment	Mo	R	25th	DF, WDGPA 210.31, 25 Sep 46; WCL 47569, 7 Jun 46 and WCL 21409, 21 Jun 46; FEC Cir 21, dtd 3 Mar 47; SCAP & FEC Memo 26, 3 Mar 47; FEC Cir 40, 12 Apr 47	Major Commands
WDGPA-35	Personnel Survey of the Army	Qtr	U	Apr Jul Oct Jan	DF, WDGPA 320.2 (30 Jul 46) 9 Aug 46; Ltr AGAS-F 201.3 (5 Sep 45) 22 May 47; TM 12-305, C13, 12 Mar 47, Part 30, Par 8; Part 45, Par 14; Part 80, Par 3i and 5c	SAB GHQ PHILRYCOM
WDGPA-45	Inventory and Projection of Army Strength	Mo	S	18th	TM 12-305, 12 Mar 47, C13, Part 80, Par 3c(4), 5d and 6d; WD Memo 345-50-8, 2 Sep 47; WD Cir 237, 1947	AG GHQ PHILRYCOM
WDGPA-47	Morning Reports	Da	U	Da	AR 345-400, 18 Apr 47; WD Cir 149, 1947, Sec I	All MRU's and SCU's
WDGPA-95	Officer Personnel Returning from Overseas for Assignment	As req	U	As req	DF to TAG, WDGPA 210.31 (13 Jan 46) 3 Mar 47 and WCL 28289 dtd 10 Mar 47; FEC Cir 40, 12 Apr 47	Major Commands
WDGPA-98	Personnel Receiving Additional Pay (Other than AAF)	Qtr	R	10th	DF, WDGPA/240, 12 Mar 47, to TAG WD Gp Cir No 25-6, 12 May 47 to all WD Gp Agencies; WD Memo 345-50-9 dtd 23 Jun 47	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGPA-100 (R 1)	Part B-Special Roster of Officers and Warrant Officers, by Branch, Alphabetically within Grade	Mo	U	18th	DF, WDCSO 330.32 (21 Nov 46), 26 Mar 47; WD Ltr AGAS-F 330.32 (25 Nov 46) WDGPA-O dtd 11 Apr 47 and 18 Apr 47	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
ENG-7	Individual Damage Report	As req	Varies	As req	TM 5-600, Par 173, Nov 1945; WD Cir 360, 1946, Sec V; AR 210-10, 6 May 47, Sec II, Par 18; WD Cir 234, 1947	Post & Unit Commanders
ENG-11	Monthly Report of Insect and Rodent Control Activities	Mo	U	25th	FEC Cir 80, 30 Jul 47; WD Cir 14, 1947, Sec II	Post and Unit Engineers
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	WD Cir 320, 1946, Sec VI; TM 5-634, Oct 46, Par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo No. 35-6520-3, 2 Oct 46 & C1, 22 Aug 47	As designated by Major Commands
ENG-21	Repairs and Utilities Quarterly Operating Report	Qtr	U	25th	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 227, 1947.	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ENG-22 (R 1)	Part A-Repairs & Utilities Monthly Cost Report	Mo	U	7th	TM 5-602, 29 Sep 45, Par 46; WD Cir 214, 1946, Sec VIII; WD Cir 360, 1946, Sec V; WD Cir 73,1947, Sec IV; WD Memo 100-80-3, 9 Jan 47 and C1, 22 Apr 47; WD Cir 227, 1947	As designated by Major Commands
	Part B-Repairs & Utilities Monthly Operating Report	Mo	U	25th	TM 5-600, Par 1.72, Nov 45, WD Cir 360, Sec V, 1946; WD Memo 100-80-3, 9 Jan 47; WD Cir 227, 1947	Major Commands
ENG-25 (R 1)	Part A-Repairs and Utilities Consolidated Report, Base Data	S-Ann	U	25 Aug 25 Feb	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 227, 1947	Major Commands
WDGID-1	Mapping Progress Report (Photo Coverage Summary)	Mo	R	15th	Revised Post Hostilities Mapping Directive, Pacific & Asiatic Areas, 15 May 46, File AGAO-S-B 061 (13 May 46) 15 May 46, Par 8a	29th Engr Base Topo Bn 64th Engr Topo Bn, Army
WDGID-2	Mapping Progress Report (Letter Form Ground Control Summary)	Bi-Mo	R	25th	Same as above	MID Map and Photo Detachment
WDGSP-34	Periodic Report on Installation Construction Program	S-Ann	Varies	1 Apr 1 Oct	WD Memo 210-20-1 dtd 10 Sep 46; C1, 23 Oct 46; C3, 25 Feb 47	Major Commands
WDGSP-47	Supplies Issued to District Engineers by Oversea Commands	Mo	U	30th	WCL 45633 dtd 20 Sep 46, WCL 20402 dtd 9 Oct 46; Ltr AGAM-PM 600.12 (27 Mar 47)WDGSP/D3, 1 Apr 47 as amended by ltr AGAM-PM 600.12 (18 Jul 47) 22 Jul 47	PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Civilian Personnel

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
WDOBA-3 (R 1)	Report on Meritorious Civilian Service Awards and Certificate of Appreciation	Qtr	U	1 Jan 1 Apr 1 Jul 1 Oct	PL 600, 79th Congress Sec 14 and WD Memo 620-65-1, 21 Aug 47	CPS GHQ PHILRYCOM
WDSCA-3	Quarterly Strength Report of Civilians in Oversea Commands Employed in Civilian Affairs & Military Government	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	WD Radio WCL 47093 dtd 25 Sep 46	SCAP 8th Army USAFIK PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Fiscal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QFD-01	Disbursing Officer's Japanese Yen Currency Report	Mo	U	15th	Ltr GHQ AFPAC 6 Dec 45 AG 123.7 (6 Dec 45)FD subj, Control of Yen Currency Issued by Bank of Japan	U. S. Army Disbursing Officers in 8th Army and GHQ
QFD-02	Report of Estimated Obligations	Mo	C	15th	Ltr AG 121.2 (1 Apr 46)FD subj; Suballocation of Funds	Major Commands
QFD-04	Forecast of Expenditures for Other Governmental Agencies	Qtr	C	15 days in adv	GHQ Ltr dtd 19 Aug 46; Rad WCL 35891, 15 Aug 46	PHILRYCOM FEAF
QFD-05	Daily Report of Yen Sales	Da	R	Da	Radio CX 52870, 23 May 1947	8th Army XXIV Corps PHILRYCOM
QFD-06	Report of Yen Currency Holdings	Mo	C	4th	GHQ FEC Radios CX 55038, C 55037 and C 55072	8th Army Ryukyus COMNAVFE
QFD-07	Utilization of Yen Currency	Mo	C	8th	GHQ FEC Radios CX 55038, C 55037 and C 55072	8th Army Ryukyus COMNAVFE
	DEPARTMENT OF THE ARMY REPORTS					
FIN-1	Report of Actual Cost of Care and Handling Surplus Personal and/or Real Property	Mo	U	30 days after mo reported	WD Cir 354, 1946; WD Cir 195, 47, Sec II; WD Cir 214, 1947	Major Commands
FIN-12	Monthly Report of Invoices	Mo	U	EOM	WD Memo 35-1040-1, dtd 20 Dec 46 and C1, 16 Jul 47	Disbursing Officers

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Fiscal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
FIN-13	Report of Savings Bond Purchases	Mo	U	10th	WD Cir 375, 1945, Sec V (as extended by WD Cir 141, 1947, Sec III, par 7); WD Cir 20, 1946, Sec II, as amended by WD Cir 104, 1947, Sec VIII and extended by WD Cir 170, 1947, Sec I, Par 9; WD Cir 192, 1946, Sec V	MARBO PHILRYCOM USAFIK 8th Army
FIN-19	Disbursing Officers' List of Civilian Payroll Certifying Officers by Installations	Ann & Closing of Acct	U	15th & Time of Closing	TB Fin 1, 9 Dec 46 and C1, 8 Apr 47	Disbursing Officers Paying Civilians at Install. Operating under prov CP Reg 120
FIN-20 (R 1)	Monthly Report of Operations	Mo	R	3rd	TM 14-500, Par 44, May 45, C1, 31 Aug 45 as modified by TB 14-500-10, 27 Jun 47	Disbursing Officers
FIN-27	Report of Foreign Currencies	Mo	U	10th	WD Cir 374 dtd 19 Dec 46 as amendod by WD Cir 121, 1947, Sec VI	Disbursing Officers
FIN-29	Special Monthly Report of Disbursements by Oversea Disbursing Officers	Mo	U	10th	TB Fin 7, 27 Feb 47	Disbursing Officers
FIN-30	Quarterly Report of Cash on Hand	Qtr	U	30 days after qtr	TB 14-500-6, 2 Apr 47	Disbursing Officers
WDSBU-2	Report on Status of Funds-Prior Fiscal Years	Mo	C	30th of fol mo	TM 14-701, 1 Jul 45, Chap 9 & App XI as amended by WD Cirs 199, 1946, Sec III; 237, 1946, Sec I and 326, Sec I	Fiscal Director

EXTERNAL RECURRING REPORTS, GHQ

Troop Information & Education

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL'N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTIE-03	AEP Evaluation of Civilian Instructors	S-Ann	U	1 Apr 1 Oct	WD Ltr WDSIE-E 200 (5 Feb 47) dtd 5 Feb 47; Ltr GHQ AG 230.3 (15 Sep 47)TIE dtd 15 Sep 47	TIE, Major Commands and Tokyo Branch USAFI
QTIE-04	Armed Forces Radio Service Quarterly Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	FEC Cir 49, Par 11b dtd 3 May 47, Sec IV FEC Cir 67, 11 Jun 47	TIE, Major Commands
QTIE-05	Budget Control Report	Mo	U	1st	FEC Ltr AG 121 (11 Jul 47)TIE dtd 11 Jul 47	Major Commands less Hq & Sv Gp
QTIE-06	Monthly Educational Report	Mo	U	25th	FEC Ltr AG 352 (9 Aug 47)TIE dtd 9 Aug 47	Major Commands
	DEPARTMENT OF THE ARMY REPORTS					
WDSIE-3	Branch Report United States Armed Forces Institute	Mo	U	10th	WD Memo 350-3100-1, 17 Sep 46; Sec IV FEC Cir 67, 11 Jun 47	USAFI Branches Major Commands
WDSIE-4	Army Education Program Education Center Report	Qtr	U	20 Jan 20 Apr 20 Jul 20 Oct	WD Memo 350-110-2 dtd 23 Jun 47 Sec IV FEC Cir 67, 11 Jun 47; FEC Ltr AG 352 (9 Aug 47)TIE dtd 9 Aug 47; FEC Ltr AG 352 (18 Jul 47)TIE dtd 18 Jul 47	Major Commands
WDSIE-5	United States Armed Forces Institute Inventory Report	Qtr	U	15 Jan 15 Apr 15 Jul 15 Oct	WD Cir 252, Sec I, par 2b(1) 1946; Sec IV FEC Cir 67, 11 Jun 47	USAFI Branches Major Commands

EXTERNAL RECURRING REPORTS, GHQ

Judge Advocate

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QJA-01	Persons Held in Confinement Awaiting Trial or the Result of Trial	Mo	R	5th	GHQ FEC Radio CX 56146 dtd 15 Oct 47	8th Army, USAFIK PHILRYCOM MARBO FEAF
	DEPARTMENT OF THE ARMY REPORTS					
JAG-2	Annual Report of Staff Judge Advocate	Ann	R	30 Jun	AR 25-5, par 3c, 13 Feb 47	JA of Div and above
JAG-5	Monthly Report of Foreign Claims	Mo	U		Ltr AGAM-PM 319.1 (10 Dec 46) JAGD/O, 25 Feb 47	Major Commands
JAG-6	Monthly Report of Cases	Mo	U		Same as above	Major Commands
JAG-7	Report of Legal Assistance Officer	S-Ann	U	10 Jan 10 Jul	AR 25-250, 14 May 46, Par 8e(2)	All Legal Assistance Officers

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QMD-01-R1	Consolidated Weekly Bed Status and Evacuation Report	Wk	U	2400 Fri	GHQ Radio dtd 27 May 46	Major Commands less Hq & Sv Gp
QMD-08	Report of Surplus Medical Department Officers	Mo	U	15th	AFPAC Rad ZX 06554, 3 Jul 46	Major Commands Chief Surgeon GHQ
QMD-09	Monthly Roster of Medical Department Officers	Mo	U	10th	FEC Cir 66, 7 Jun 47	Med Units & Install assigned to FEC
	DEPARTMENT OF THE ARMY REPORTS					
MED-3	Monthly Sanitary Report	Mo	U	20th	AR 40-275, 13 Sep 45, Par 3 and C1, 18 Sep 46; AR 40-2235, 27 Nov 42, Par 10 and C2, 16 Nov 45; WD Cir 24, 1946, Sec VII; WD Memo 40-5-2, 25 Jun 47	Major Commands
MED-6	Autopsy Protocol	As req	U	Immed	AR 40-590, 21 Jan 46, par 19d, AR 40-410, 7 Jun 46, Sec II, par 5, AFPAC Reg 50-30	Each Hospital

EXTERNAL RECURRING REPORTS, GHQ

Medical

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
MED-35	Essential Technical Medical Data Report	Mo	Varies	20th	WD Memo 40-1005-1, 18 Dec 46 and C1 dtd 15 Aug 47; FEC Cir 66, 7 Jun 47	Major Commands
MED-38	Telegraphic Statistical Health Report	Wk	U	Fri 2400	AR 40-1080, 28 Aug 45, par 10b; FEC Cir 64, 3 Jun 47	Major Commands
MED-39	Adverse Reactions of Parenteral Solutions	As req	U	As req	WD Memo 40-1005-2 dtd 18 Apr 47	All Medical Installations

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOR-01	Ordnance Technical Report	Mo	C	EOM	GHQ AFPAC Ltr 350.05 (22 Mar 46) dtd 22 Mar 46	Major Commands less Hq & Sv Gp
QOR-02	Report of Explosive Storage	Qtr	Varies	20th fol qtr	FEC Cir 32, 19 Mar 47	Ammunition Powder and Explosive Safety Engineer
QOR-04	Status of Base Automotive Maintenance (Fifth Echelon) Support of FEC	Mo	R	EOM	Ltr FEC AG 486 (10 Jun 47)OR, 10 Jun 47	8th Army
QOR-05	PHILRYCOM Ordnance Budget	Qtr	U	10th	GHQ FEC Radio Z 20327 dtd 3 Sep 47	PHILRYCOM
	DEPARTMENT OF THE ARMY REPORTS					
ORD-1	Ammunition Lot Number Report	Ann	R		WDSB 9 AMM 4, 1 Jan 45, Par 4c; WDSB 9 AMM 8, 23 Nov 45, Par 7	8th Army
ORD-2	Report of Condition of Charges in Metal Containers	Ann	Varies	As req	WDSB 9 AMM 7, 26 Sep 44, par 8; WDSB 9 AMM 8, 23 Nov 45, par 2c and 3b; OFSB 3-20, 4 Nov 43, par 13a(3)	Ordnance Installations Performing Inspections on Metal Containers
ORD-3	Report of Malfunctions and Accidents	As req	varies	As req	AR 750-10, 22 Jan 44, Sec VII	Unit Ordnance Officer
ORD-5	Report of Annual Surveillance Inspection	Ann	Varies	As req	WDSB 9 AMM 8, 23 Nov 45, pars 2d, 3c, 4b, 5b; OFSB 3-20, 4 Nov 43, Pars 13a(4) and 16	Ordnance Installations Performing Inspections on Ammunition

EXTERNAL RECURRING REPORTS, GHQ

Ordnance

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
ORD-6	Monthly Report of Surveillance Activities	Mo	Varies	15th	WDSB 9 AMM 8, 23 Nov 45, pars 2a, 3a, 4a and 5a; OFSB 3-20, 4 Nov 43, pars 13a(1) and 16	Senior Ammunition Inspector
ORD-7	Report of Accidental Explosion of Ammunition or Other Explosives	As req	Varies	As req	WD Cir 76, 1947, Sec VI; FEC Cir 32, 1947; FEC Cir 95, Sec III, 1947	Installations where Accidental Explosions or Fires Occur

EXTERNAL RECURRING REPORTS, GHQ

Provost Marshal

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QPM-01-R1	Provost Marshal's Report	Mo	C	15th	FEC Cir 51, 14 May 47	Major Commands less Hq & Sv Gp
QPM-04	Report of Crimes (By Prefecture in Japan)	Mo	C	EOM	Ltr AG 250.1 (26 Jun 46)PM	8th Army Provost Marshal
QPM-05	Report of United States Prisoners	Mo	R	15th	Par 14c(2) AR 600-375; FEC Cir 51, 14 May 47	Major Commands
	DEPARTMENT OF THE ARMY REPORTS					
AG-8 (R 1)	Roster and Changes in Status of General Prisoners	Mo	R	EOM	AR 600-375, Par 14c(1), 17 May 43 as amended by WD Cir 280, 1946, Sec I; WD Cir 248, 1947	Each Confinement Facility w/General Prisoners
PMG-2	Criminal Investigation Statistical Report	Qtr	R	15th	WD Memo 190-15-1, 27 Jun 47	Provost Marshal Section, GHQ

EXTERNAL RECURRING REPORTS, GHQ

Quartermaster

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QQM-10	Report of Fixed Laundries & Dry Cleaning Plants	As req	U	As req	Ltr GHQ AG 331.5 (14 Jan 47)QMS dtd 14 Jan 47; FEC Cir 93, 1947	Major Commands
QQM-12	Sale of Gasoline	Mo	U	15th	Ltr AG 463.7 (21 Mar 47)QMS-GD	8th Army
	DEPARTMENT OF THE ARMY REPORTS					
QMG-2	Report of Laundry and Dry Cleaning Operations	Qtr	U	31 Mar 30 Jun 30 Sep 31 Dec	Radio WARX 83466, 5 Apr 46; AR 30-2135, Par 5, 12 Jan 45; FEC Cir 93, 1947	Each fixed laundry or dry cleaning plant
QMG-7	Report of Graves Registration and Disposition of Remains Activities	Mo	R	15th	Ltr AGAM-PM 293 (13 Nov 46)QMGMI, 19 Nov 46; Ltr AGAM-PM 293 (13 Jan 47)QMGMI, 24 Jan 47	8th Army, PHILRYCOM and MARBO furnish to GHQ FEC with info copy to AGRS-FEZ on or before 15th
WDCSO-28	Strength Report for Rations	Mo	S	20th	WD Memo 345-50-1, 24 Jan 47; Ltr AGAO-S-D-M 400.312 (22 Oct 46) 24 Oct 46; War WDCSO Rad W99554 dtd 7 Jun 47	PHILRYCOM MARBO 8th Army
WDGSP-124	Inventory of IBM Equipment Overseas	Mo	U	20th	WD Memo 30-2720-1, 4 Jun 47; FEC Rad ZX 16603 dtd 29 Jul 47	8th Army FEAF PHILRYCOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Signal 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSC-01	Signal Supply Report	Mo	R	8th	Ltr GHQ FEC AG 475 (17 Jun 47)SC dtd 17 Jun 47	Major Commands
QSC-02	Traffic Charts for Far East Communications Directory	Mo	R	17th	GHQ Ltr subj, Far East Communications Directory, AG 461 (9 May 47)SC dtd 9 May 47; GHQ Ltr AG 461 (7 Jul 47)SC dtd 7 Jul 47	Major Commands less Hq & Sv Group
QSC-03	Communication System Facilities (Radio)	Ann	R	31 Dec	GHQ FEC Ltrs AG 676 (17 Oct 47) SC MC, 17 Oct 47	PHILRYCOM MARBO
	DEPARTMENT OF THE ARMY REPORTS					
SIG-12	Film Library Report	Qtr	R		WD Cir 78, 1946, Sec II	Each Film Library
WDGAS-1	Insecure Cryptographic Procedures	As req	Varies	As req	SIGMAP-1, July 1945, pars 11 & 17	Hq Cryptographic Security Officer
WDGAS-3	Cryptographed Traffic Volume Report	Mo	S	EOM	Ltr AGAM-IM 311.5 (5 Sep 45) WDGID 12 Sep 46	Major Commands less Hq & Sv Group 71st Sig Sv Bn
WDGAS-5	Consolidated Report of Possession of Registered Cryptomaterial	Qtr	U	31 Mar 30 Jun	AR 380-5, 15 Aug 46, par 45e; ASF Ltr SPSIC 461 Codes/2368, 13 Jun 44	Custodians of Cryptographic Equipment

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-01	Stock Status Report Recreational Supplies and Equipment	Mo	U	15th	Par 5, FEC Cir 78, 10 Jul 47	Major Commands
QSS-05	Weekly Financial Statement	Wk	U	Sat	Manual for Operation of Army Theaters AFPAC Motion Picture Service, WD July 1946; Ltr GHQ AFPAC AG 062.2 (24 Oct 46)SS 24 Oct 46	PHILRYCOM MARBO 8th Army USAFIK
QSS-06	Station Notification	Da	U	Da	Same as above	Same as above
QSS-07	Assistant Managers and Cashiers Daily Report	Da	U	Da	Same as above	Same as above
QSS-08	Report of Entertainment Services Furnished by the Japanese Government	Mo	R	EOM	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, dtd 14 Feb 47	8th Army FEAF Hq & Sv Gp COMNAVFE
QSS-09	Quarterly Forecast of Entertainment Services to be furnished by the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Same as above	Same as above
QSS-10	Unit Fund-Monthly Financial Statement	Mo	U	10th	Par 19a, FEC Cir 76, 1947	Custodians of Unit Funds
QSS-11	Trust Fund Detailed Receipt and Distribution Statement	Mo	U	25th	Par 19b, FEC Cir 76, 1947	Custodian of Trust Funds (PHILRYCOM, MARBO, 8th Army, USAFIK)

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds	Mo	U	15th	Par 19c, FEC Cir 76, 1947	Custodian Headquarters Funds of Highest Echelon
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19e, FEC Cir 76, 1947	Custodians of Special Welfare Funds
QSS-14	Sundry Funds-Monthly Statement of Operations and Net Working Capital.	As req	U	As req	Par 19f, FEC Cir 76, 1947	Custodians of Sundry Funds
QSS-15	Service Clubs Report	Mo	U	10th of fol mo	GHQ FEC Ltr AG 331.2 (20 Sep 47) SS, 20 Sep 47	Major Commands
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I	Special Services GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	5th	FEC Cir 71, 19 Jun 47; WD Cir 359, 4 Dec 46, Par 15	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QSS-12	Consolidated Monthly Statement of Operations and Net Working Capital of Headquarters Funds	Mo	U	15th	Par 19c, FEC Cir 76, 1947	Custodian Headquarters Funds of Highest Echelon
QSS-13	Special Welfare Funds-Monthly Statement of Operations and Net Working Capital	Mo	U	15th	Par 19e, FEC Cir 76, 1947	Custodians of Special Welfare Funds
QSS-14	Sundry Funds-Monthly Statement of Operations and Net Working Capital	As req	U	As req	Par 19f, FEC Cir 76, 1947	Custodians of Sundry Funds
QSS-15	Service Clubs Report	Mo	U	10th of fol mo	GHQ FEC Ltr AG 331.2 (20 Sep 47) SS, 20 Sep 47	Major Commands
	DEPARTMENT OF THE ARMY REPORTS					
SSD-4 (R 1)	Monthly Report-Entertainment Motion Picture Service	Mo	U	1st	WD Cir 264, 1946, Sec I, par 5e as amended by WD Cir 183, 1947, Sec I	Special Services GHQ
SSD-12	Report on Overseas Entertainment Units	Mo	U	5th	FEC Cir 71, 19 Jun 47; WD Cir 359, 4 Dec 46, Par 15	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

Special Services

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
SSD-23 (R 1)	Part A-Balance Sheet	Mo	U	20th	FEC Cir 83, par 6(c), 1947; WD Memos 210-65-3, 16 Jan 47 and 210-65-5, 17 Apr 47	Major Commands
	Part B-Profit & Loss Statement	Mo	U	20th	Same as above	Major Commands
	Part C-Departmental Sales and Inventory	Mo	U	23rd	WD Memo 210-65-3, 16 Jan 47	All PX Officers
	Part D-Statement of Availability of Funds	Mo	U	20th	FEC Cir 83, par 6(c), 1947; WD Memo 210-65-3, 16 Jan 47; WD Memo 210-65-5, 17 Apr 47	Major Commands
	Part E-Sales Accountability	Mo	U	20th	Same as above	Major Commands
	Part G-Operating Statistics	Mo	U	23rd	WD Memo 210-65-5, 17 Apr 47	Major Commands
SSD-24	Projected Cash Requirements and Remittances for Army Exchanges Overseas	Qtr	U	30 Sep 31 Dec 31 Mar 30 Jun	WD Memo 210-115, 27 Aug 45	Major Commands
SSD-25	Oversea Exchange Forecast of Quarterly Requisitions and Requirements	Qtr	U	90 days prior to qtr	WD Memo 210-65-8, 7 Feb 47	Major Commands
SSD-26	Semi-Annual Library Report	S-Ann	U	30 Jun 31 Dec	WD Memo 80-50-1, dtd 12 Feb 47	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	Transportation 7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QTO-02-R1	Status of Vessels Under 1,000 Tons and Floating Equipment	Qtr	R	15 days after qtr	Ltr AG 560 (30 Apr 47)TO-O, 28 Apr 47, GHQ FEC Ltr AG 400.12 (23 Sep 47)TO-O dtd 23 Sep 47	Major Commands less Hq & Sv Gp
QTO-05	Daily Port Operations Report	Da	U	Immed	Ltr AG 540 (23 Apr 46)GD; Ltr AG 567 (8 Nov 46)TC; Ltr AG 567 (11 Jul 47)TO-O, 11 Jul 47	Major Commands
QTO-06	Daily Ships Position Schedule	Da	U	Immed	Ltr AG 540(23 Apr 46)GD	Major Commands
QTO-07	Alphabetical List of Vessels and Local Numbers (Required only from areas using a local number system)	Qtr	U	Jan Apr Jul Oct	Ltr AG 540 (23 Apr 46)GD	Major Commands
QTO-08	Theater Dry Cargo Tonnage Projections	Mo	U	20th	Radio FEC 31064 dtd 13 Jan 47	Major Commands
QTO-10	SCAJAP Shipping Requirements	Mo	R	10th	Radio FEC CX 51546 dtd 5 Apr 47	8th Army PHILRYCOM MARBO
QTO-11	Transportation Work Load	Qtr	C	15 days prior to begin of next qtr	GHQ FEC Ltr AG 551 (22 Sep 47) TO-B dtd 22 Sep 47	8th Army USAMGIK USAFIK PHILRYCOM RYKOM MARBO

EXTERNAL RECURRING REPORTS, GHQ

Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
TC-1	Harbor Boat Data Sheets	When Boat is Rec'd.	U	As req	AR 55-510, Cb, 17 Jul 46, par 25	Home Port of Vessel
TC-2	Report of Operating Cost and Utilization of Harbor Boats	Qtr	U		AR 55-510, Cb, 17 Jul 46, par 24; GHQ FEC Ltr AG 400.12 (23 Sep 47) TO-C dtd 23 Sep 47	Major Commands
TC-3	Final Cost Report of Vessel Repairs	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 2; AR 55-505, 5 Feb 47, par 9	Home Port of Vessel
TC-4	Army Transport Voyage Report	As req	U	As req	WD Memo 55-305-2, 15 Jul 46, par 1	Home Port of Vessel
TC-5	Army Transport Data Sheet	As req	U	As req	WD Memo 55-305-1, 2 Jul 46	Home Port of Vessel
TC-20	Ship Activity Report	Every 6 days	U		Radio WX 78668, Dec 44; WD Memo 55-305-3, 28 Oct 46, par 3	PHILRYCOM MARBO 8th Army USAFIK
TC-24	Inspection Report of Boiler or Pressure Vessels	Ann	U	As req	AR 850-300, 5 Aug 44; AR 55-505, Par 8, 5 Feb 47	Using Agencies
TC-26	Report of Painting and Condition of Bottom	As req	U	As req	AR 55-505, Par 5, 5 Feb 47	Using Agencies
TC-29	Report of Marine Casualties	As req	Varies	As req	AR 55-500, Sec II & IV, 3 Jul 43, C1, Par 3 and 4, 4 Sep 44; WD Cir 123, Sec I, 15 May 47	Master Senior Survivor or Responsible Officer

EXTERNAL RECURRING REPORTS, GHQ

Economic & Scientific

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QESS-09	Quantitative Report of Imports and Exports - Japan	Mo	U	20th	Ltr GHQ SCAP AG 091.31 (23 May 47)ESS/FT dtd 23 May 47	8th Army
QESS-10	Carbon Dioxide Requirements	Mo	U	1st	Radio GHQ ZX 46192 to FEAF, 9 May 47	FEAF
QESS-11	Monthly Report of Receipts of USAMGIK Purchase from Foreign Liquidation Commission	Mo	U	15th	Ltr GHQ FEC AG 091.31 (12 Mar 47)ESS/FT 14 Mar 47; Rad GHQ SCAP ZX 13202 dtd 7 Jul 47	USAMGIK
QESS-12	Transportation Control of Critical Materials	Mo	U	25th of fol mo	GHQ SCAP Ltr AG 383.8 (4 Oct 47) ESS/CCC dtd 4 Oct 47	8th Army
QESS-13	Record of Property Confiscation	As req	U	As req	GHQ SCAP Cir No. 12 dtd 15 Oct 47	8th Army
QESS-14	Report of Property Disposal	As req	U	As req	GHQ SCAP Cir No. 12 dtd 15 Oct 47	8th Army
	DEPARTMENT OF THE ARMY REPORTS					
WDSCA-10	Manufacture of Textiles in Occupied Areas Japan	Mo	R	30 days fol pd	Ltr WDSCA, 19 Dec 46; WAR 88260 and 88261, 21 Dec 46	ESS, SCAP
WDSCA-11	Financial Statement - Export-Import Program	Mo	R	EOM	WARX 90088, 18 Jan 47 WARX 90081, 18 Jan 47	ESS, SCAP

EXTERNAL RECURRING REPORTS, GHQ

Natural Resources

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QNR-03	Report on Japanese Land Reform Program	Mo	U	30th	Ltr SCAP AG 601.1 (8 Jan 47)NR dtd 8 Jan 47	Prefectural Military Gov Teams
QNR-04	Report on Japanese Food Collection Program	As req	U	As req	SCAP Ltr AG 433 (5 Mar 47)NR dtd 5 Mar 47 subj: Rice Collections	Prefectural Military Gov Teams
QNR-05	Quarterly Spot-Check on Status of Supplies for Japanese Fishing and Landings of Marine Products	Qtr	U	EOM	GHQ SCAP Ltr AG 825.91 (22 Aug 47) NR/Fi dtd 22 Aug 47	8th Army

EXTERNAL RECURRING REPORTS, GHQ

General Accounting

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QOGA-08	Japanese Repatriation Costs	Mo	U	15th	GHQ SCAP Ltr AG 014.33 (26 Jul 47) OGA dtd 26 Jul 47	USAFIK
QOGA-09	Payments Made to JOSCO under Contract W21b-004-qm-2	Mo	U	15th	GHQ SCAP Ltr AG 095 (7 Aug 47) OGA dtd 7 Aug 47	8th Army
QOGA-10	Cost of War Crimes Trials	Mo	U	20th of mo fol rept pd	GHQ SCAP Ltr AG 121.6 (18 Oct 47) OGA dtd 18 Oct 47	8th Army

EXTERNAL RECURRING REPORTS, GHQ

Civil Transportation

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCTS-01	Operations Reports for Ports Handling Civilian Aid and Foreign Trade Cargoes	10th, 20th & last day of month	U	48 hrs fol report period	GHQ Ltr AG 091.31 (13 Oct 47) CTS-W dtd 13 Oct 47, subj, Transmission of Report QCTS-01	8th Army

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GENERAL HEADQUARTERS
FAR EAST COMMAND

APO 500
9 December 1947

AG 319.1 (25 Oct 47)GA

SUBJECT: Changes to 15 January 1947 List of External Recurring Reports

TO: Commanding General, Eighth Army, APO 343
Commanding General, United States Army Forces in Korea, APO 235
Commanding General, Philippines-Ryukyus Command, APO 707
Commanding General, Marianas - Bonins Command, APO 246
Commanding General, Far East Air Forces, United States Air Force, APO 925
Commanding General, Headquarters and Service Group, General Headquarters, Far East Command, APO 500

1. Inclosed are pages of the List of External Recurring Reports, General Headquarters, Supreme Commander for the Allied Powers and Far East Command, 15 January 1947, reflecting changes which have occurred up to 15 November 1947. These pages should be substituted for the corresponding numbered pages of the 15 January 1947 list in order that your copy may be up to date.

2. All errors noted in this publication should be brought to the attention of the Reports Control Division, Office of the Assistant Chief of Staff, G-1.

BY COMMAND OF GENERAL MacARTHUR:

George R. Connor

GEORGE R. CONNOR,
Colonel, A. G. D.,
Asst. Adjutant General.

Incls:
37 Pages

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CHANGES SINCE 15 OCTOBER 1947

NEW REPORTS (GHQ) (3)

QGA-23	Monthly Report of Civilian Personnel by Source of Funds
QSC-04	Progress Reports on Signal Corps Development Projects
QTO-12	Cargo Status Report, Port of Pusan

NEW REPORTS (DEPARTMENT OF THE ARMY) (18)

WDGSP-134	Monthly Report of Petroleum Issures
AG-90	Penalty Mail Used by the War Department
AFO-AP-01	Missing Air Crew Report
PO-1001	Monthly Statistical Report on APO Financial Operations
WDGPA-108	Quarterly AWOL Statistical Report
FIN-31	Estimate of Foreign Currency Requirements
CSTIE-3	Branch Report, United States Armed Forces Institute
JAG-3	Weekly Report of Trial Judge Advocate
WDGPA-113	Supervisor's Report of Accident
WDGPA-114	Letter Report of Fatal Injuries
WDGPA-115	Summary of Accident Experience
MED-8	Report of Medical Department Professional Consultants
MED-11	Statistical Health Report
MED-13	Enlisted Man's Performance Form
TC-7	Railway Equipment Report
TC-12	Report of Boiler Condition
TC-25	Small Craft Crew Report
WDSCA-16	Semi-Monthly Operations Report - Ryukyus

DISCONTINUED REPORTS (GHQ) (12)

QGA-05	Unauthorized Visits of GHQ Female Personnel to BCOF Area (Cancelled by Verbal Instruction from Lt. Col. Henry, Misc. Div., G-1 Section)
QGA-17	Employment by Appropriation by Command (Cancelled by GHQ FEC Ltr. AG 230 (12 Nov 47) GA dtd 14 Nov 47)
QGC-10	Summary of Combat Effectiveness (Air Forces) (Cancelled from G-3 to G-1 dtd 4 Nov 47, subject: Recurring Report)
QSAB-01	Personnel Data Sheet (Discontimued per GHQ Ltr AG 330-32 (3 June 46) AG-AA dtd 29 Sep 47 & C/n to G-1 fr AG dtd 17 Nov 47)
QSAB-45	Enlisted Monthly Personnel Roster (Cancelled by C/n from AG to G-1 dtd 17 Nov 47, subject: Recurring Reports)
QTO-07	Alphabetical List of Vessels and Local Numbers (Required only from Areas using a local number system) (C/n from Trans. Sec. 6 Nov 47, subject: Reports)
QESS-06	Release and Sale of Pearls, Natural and Cultured, and Articles Containing Pearls (SCAP Ltr AG-386-7 (27 Oct 47) ESS/FT, 27 Oct 47, subject: Report on Pearls)
QGPA-03	Evaluated Report of Japanese Transportation Supplied to Occupation (C/n fr GPA to G-1 dtd 10 Nov 47, subj: GHQ Recurring Reports)

CHANGES SINCE 15 OCTOBER 1947 (continued)

DISCONTINUED REPORTS (GHQ) (Cont'd)

QOGA-01 — Pay and Allowances Paid War Department Civilians
(C/n fr OGA dtd 14 Nov 47)

QOGA-04 — Dollars Expenditures and Reimbursements Relative to Cost of Occupation other than Pay and Allowances
(C/n fr OGA dtd 14 Nov 47 GHQ Ltr AG 330.32 (3 June 46) AG-AA dtd 29 Sep 47 and C/n to G-1 fr AG dtd 17 Nov 47)

QOGA-05 — Civilian Supplies Imported and Exported
(C/n fr OGA dtd 14 Nov 47 GHQ Ltr AG 330.32 (3 June 46) AG-AA dtd 29 Sep 47 and C/n to G-1 fr AG dtd 17 Nov 47)

QOGA-09 — Payments Made to JOSCO under Contract W216-004-qm-2
(Ltr GHQ SCAP AGO 95 (15 Nov 47) OGA dtd 15 Nov 47)

DISCONTINUED REPORTS (DEPARTMENT OF THE ARMY) (2)

AFO-SC-E4A — Monthly Aircraft Engine Inventory and Status Report
(DA Cir 17, 1947 (concurrence received from Lt. Col. Wilson, G-4)

MED-34 — Report of Medical Department Personnel
(Sec 2 VII, DA Cir 8, 1947)

CHANGES IN TITLE OF REPORTS (GHQ)

QGD-08-(R-1)
From: 5 Day Bulk Petroleum Stock & Issue Report
To : Bi-Monthly Bulk Petroleum Stock Report

QGD-27
From: Forecast of Miscellaneous Indigeous Procurement for the Occupation Forces
To : Forecast of Miscellaneous Indigeous Procurement Requirements (other than Operation & Management Services)

CHANGES IN TITLE OF REPORTS (DEPARTMENT OF THE ARMY)

AG-53
From: Monthly Roster of Officers
To : Monthly Roster of Officers and Enlisted Personnel

CHANGES IN REPORTS CONTROL SYMBOLS (DEPARTMENT OF THE ARMY)

From: QGD-08 Bi-Monthly Bulk Petroleum Stock Report
To : QGD-08(R-1) Bi-Monthly Bulk Retroleum Stock Report

CHANGES IN SECTION RESPONSIBILITY (GHQ)

QGD-34 — Report of Entertainment Services Furnished by the Japanese Government
From: Special Services, QSS-08
To : G-4

CHANGES IN SECTION RESPONSIBILITY (GHQ) (Cont'd)

QGD-35 Quarterly Forecast of Entertainment Services to be Furnished by the Japanese Government
From: Special Services, OSS-09
To : G-4

QSS-08 Report of Entertainment Services Furnished by the Japanese Government
From: Special Services, OSS-08
To : G-4, QGD-34

QSS-09 Quarterly Forecast of Entertainment Services to be furnished by the Japanese Government
From: Special Services, OSS-09
To : G-4, QGD-35

QGPA-01 Monthly Report of Procurement in Korea
From: General Procurement Agent , QGPA-01
To : General Accounting, QOGA-11

QOGA-11 Monthly Report of Procurement in Korea
From: GPA-QGPA-01
To : GA-QOGA-11

CHANGES IN PREPARING AGENCIES (GHQ)

QGD-08(R-1) Bi-Monthly Bulk Petroleum Stock Report
From: 8th Army, OBASCOM, USAFIK, PHILRYCOM, China Theater
To : 8th Army, RYKOM, USAFIK, PHILRYCOM, MARBO

QGD-25 Passenger, Mail & Cargo Backlog at Haneda Airport
From: Traffic Section, 1539th AAFBU, ATC
To : Traffic Section, 22nd AIR TRANS GP (Spec) (PROV) ATS

QFD-01 Disbursing Officer's Japanese Yen Currency Report
From: U. S. Army Disbursing Officers in 8th Army and GHQ
To : U. S. Army Disbursing Officers in 8th Army GHQ, Ryukyus, Korea

QFD-05 Daily Report of Yen Sales
From: 8th Army, PHILRYCOM, XXIV Corps
To : 8th Army, PHILRYCOM

QTO-02-R1 Status of Vessels Under 1,000 Tons and Floating Equipment
From: Major Commands, less Hq & Sv Gp
To : Major Commands

QTO-05 Daily Port Operations Report
From: Major Commands, less Hq & Sv Gp
To : Major Commands

CHANGES IN PREPARING AGENCIES (DEPARTMENT OF THE ARMY)

QGC-03 Report of Movement of Units
From: Major Commands
To : FEAF

CHANGES IN PREPARING AGENCIES (DEPARTMENT OF THE ARMY) (Cont'd)

QGC-04 G-3 Operations Report
From: Major Commands less Hq & Sv Gp
To : Major Commands, less FEAF and Hq & Sv Gp

AG-53 Monthly Roster of Officers & Enlisted Personnel
From: SAB, GHQ, PHILRYCOM
To : SAB, GHQ, PHILRYCOM, FEAF, USAFIK

AG-61(R-1) Part A-Report of AGCT Standard Scores of Regular Army Enlistees
From: Major Commands
To : Major Commands, less FEAF

CHANGES IN DUE DATE (GHQ)

QCE-07 Monthly Status Report, Troop and Dependent Housing
From: 5th
To : 5th of fol mo

CHANGES IN DUE DATE (DEPARTMENT OF THE ARMY)

AG-53 Monthly Roster of Officers and Enlisted Personnel
From: 16th
To : On or before 10th work day of month

ENG-7 Individual Damage Report
From: As req
To : Within 48 hrs of the incident

CHANGES IN FREQUENCY (GHQ)

QGB-02 Report of Military Linguists
From: Mo
To : As req

QGD-08(R-1) Bi-Monthly Bulk Petroleum Stock Report
From: Each 5 days
To : 10th & 20th of each month

CHANGES IN FREQUENCY (DEPARTMENT OF THE ARMY)

QSRS-04 RYKOM Military Government Semi-Monthly Radio Report
From: Bi-Mo
To : Semi-Mo

CHANGES IN REQUIRING DIRECTIVES (GHQ)

QGD-08(R-1) Bi-Monthly Bulk Petroleum Stock Report
Added: Radio ZX 29243, 17 Nov 47

CHANGES IN REQUIRING DIRECTIVES (GHQ) (Cont'd)

QAG-09 Inspection of Army Post Office
From: FEC Cir 28,dtd 3 May 47
To : FEC Cir 28,dtd 12 Mar 47

QAG-10 Monthly Report of Money Order Business
From: FEC Cir 28, dtd 3 May 47
To : FEC Cir 28, dtd 12 Mar 47

QMD-08 Report of Surplus Medical Department Officers
From: AFPAC Rad ZX 06554, 3 Jul 46
To : AFPAC Rad CX 67089, 8 Nov 46

QGPA-02 Monthly Report of Procurement In Japan
From: Ltr SCAP AG 314 subj: GPA Form 3 Monthly Report dtd 4 Mar 46 (being amended)
To : Ltr SCAP AG 314 subj: GPA Form 3 Monthly Report dtd 4 Mar 46

CHANGES IN REQUIRING DIRECTIVES (DEPARTMENT OF THE ARMY)

AG-53 Monthly Roster of Officers and Enlisted Personnel
From: AR 345-900, Par 4 and C1, 7 Sep 42; TM 12-305, C13, 12 Mar 47, Part 65, pars 1, 2 & 3; Part 80, Pars 4f and 6b
To : AR 345-900, Par 4 and C1, 7 Sep 42; Chap 7, TM 12-305, 1 Nov 47

ENG-7 Individual Damage Report
Added: FEC Cir 104, 30 Oct 47

MED-16 Special Telegraphic Report of Epidemic Diseases
Added: DA Cir 4, 22 Sep 47

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-02	Report on Personnel Losses	S-Mo	U	5th 20th	GHQ Rad ZX 04625, 24 June 1946	Major Commands Less Hq & Serv Gp
QGA-03	Monthly Civilian Personnel Progress Report	Mo	U	8th 10th	FEC Cir 74, 26 June 1947	MARBO PHILRYCOM (10th) 8TH ARMY USAFIK FEAF (8th)
QGA-04	Table of Distribution of Bulk Allotment	Mo	R	End of fol mo	GHQ FEC Ltr AG 400.34 (9 Dec 46) GA dtd 9 Dec 46	Major Commands
QGA-08	Authorized Strength Report by Arm or Service, Type of Personnel, MOS and Grade	Mo	R	EOM	Instruction on FEC AGO Form No. 81 (11 Feb 47)	G-1 & Special Staff Sections, GHQ, FEC
QGA-09	Regularly Scheduled Overtime	As req	U	As req	Civilian Personnel Reg 80 Radio ZX 36645, 26 Feb 1947	Major Commands
QGA-10	Dependents Residing in Tokyo Area Returning to Zone of Interior During Month of _____	Mo	U	25th of 4th prec mo	FEC Ltr AG 510 (2 Apr 47)GA dtd 2 Apr 47	AG, Hq Comdt, CPS, PIO, GHQ, FEC; 8th Army, FEAF, AACS, ATC
QGA-11	Strength Status Report	Mo	R	4th	FEC Ltr AG 320.2 (19 May 47)GA dtd 19 May 47	Major Commands
QGA-12	Strength Status Report	Mo	R	19th	Same as above	Major Commands

EXTERNAL RECURRING REPORTS, GHQ

G-1

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGA-14	Special Status Report of Enlisted Personnel by Major Command	Mo	R	23rd	C/N AG to G-1, AG 320.2 (30 Oct 46) AG-AA(R) dtd 30 Oct 1946 C/N G-1 to AG, 5 November 1946	SAB GHQ
QGA-15	Special Status Report of Officers by Major Command	Mo	R	23rd	Same as above	SAB GHQ
QGA-16	Strength Reports: A. Distribution of Grades by Area B. Forecast of Gains & Losses by Area C. Strength by Station	Mo	R	20th	Ltr FEC AG 320.2 (21 May 47) GA dated 21 May 1947	FEAF
QGA-18	Report of Medical Officer Changes in T's O & E	As req	U	As req	FEC Rad CX 53846 Dtd 5 July 47	Major Commands
QGA-19	Rotation of General Officers	Mo	R	1st	WX 98852, 26 May 47, Rad FEC CX 53917 dtd 9 July 47	Major Commands less Hq & Sv Gp
QGA-20	Report on Special Services Hotels	Bi-Mo	U	1st & 15th	GHQ FEC Ltr AG 620 (23 Jul 47) GA dtd 23 Jul 47	8th Army
QGA-21	Monthly Report on Foreign Nationals	Mo	U	10th	SCAP Ltr AG 230 (13 Aug 47) GA dtd 13 Aug 47	8th Army FEAF COMNAVFE Hq & Sv Gp
QGA-23	Monthly Report of Civilian Personnel	Mo	U	20th	GHQ FEC Ltr AG 230 (12 Nov 47) GA dtd 14 Nov 47	8th Army XXIV Corps PHILRYCOM MARBO FEAF

EXTERNAL RECURRING REPORTS, GHQ

G-2

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGB-01	Monthly Status Report, Linguist Personnel a. Roster of War Department Civilian Linguists b. Roster of Military Linguists	Mo	U	15th	GHQ FEC Cir No. 62, 2 Jun 47	Major Commands SCAP and FEC Sections GHQ
QGB-02	Report of Military Linguists	As req	U	As req	FEC Cir 62, par 6, 2 Jun 47	Receiving Replacement Installations
	DEPARTMENT OF THE ARMY REPORTS					
WDOCI-2	WeeklyOperational Letter	Wk	Varies		Verbal request	ATIS
WDSHD-1	Progress and Personnel Report, War Department Historical Program	Quar	U	5th	WD Memo 345-105-2, 2 Aug 46	Major Commands less Hq & Sv Gp
WDSHD-2	Histories of Organizations	Ann	R		WD Cir 38, 8 Feb 47; AR 345-105, 18 Nov 29 and C5, 1 May 46	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGC-03	Report of Movement of Units	As req	U	Dist within 24 hrs	Par 2, Ltr GHQ AFPAC AG 370.5 (24 Apr 45)GC, dtd 3 Feb 46	FEAF
QGC-04	G-3 Operations Report	wk	U	As of 1800 Fri, due Sat	AFPAC Radio CAX 58032, dtd 19 Feb 46	Major Command less FEAF and Hq & Sv Gp
QGC-06	Far East Command Troop List Unit Program	Qtr	S	20 Mar 20 Jun 20 Sep 20 Dec	AFPAC Ltr AG 320.2(2 Nov 45) GC dtd 5 Nov 45, subj: Preparation of Forms GHQ AFPAC G-3 T/C 76 and T/C 77	Major Commands less Hq & Sv Gp
QGC-08	Repatriation Shipping	Da	U	1500	SCAP Radio ZAX 8138, Nov 1945	U. S. Military Authorities charged with supervision of repatriation ports
QGC-09	Summary of Combat Effectiveness (Ground Forces)	Qtr	S	20 Jan 20 Apr	Ltr, GHQ, FEC, AG 381 (5 Feb 47) GC, dtd 5 Feb 47	Major Commands less FEAF

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-07	Excess and Surplus Property Disposal Progress Report	Mo	R	20th	GHQ Radios CX 59348, 28 Mar 46, CX 60670, 6 May 46, CX 60791, 9 May 46	MARBO FEAF
QGD-08 (R-1)	Bi-Monthly Bulk Petroleum Stock Report	10th and 20th ea month	U	13th & 23rd ea month	Radio ZAX 11324, 20 Dec 45 and Rad. ZX 29243, 17 Nov. 47	8th Army RYCOM USAFIK PHILRYCOM MARBO
QGD-09	Bulk Petroleum Slate Radio Report	Mo	U	7th	Ltr GHQ AG 463.7 (25 Oct 45)GD dtd 25 Oct 45	Same as above
QGD-19	Report of Disposition of Captured or Surrendered Enemy Equipment & Supplies	Mo	R	EOM	Occupation Instructions 4, Annex 2, Par 12-20, September 1946	8th Army USAFIK COMNAVFE
QGD-22	Monthly Status of Service Personnel	Mo	R	EOM	Ltr SCAP AG 230.14 (14 Feb 47) GD dtd 14 Feb 47	8th Army COMNAVFE Hq & Sv Gp FEAF
QGD-23	Monthly Report of Labor Requisitioned from the Japanese Government	Mo	R	EOM	Ltr SCAP AG 230.14 (14 Feb 47)GD dtd 14 Feb 47	Same as above
QGD-24	Quarterly Forecast of Labor to be Requisitioned from the Japanese Government	Qtr	R	1 Mar 1 Jun 1 Sep 1 Dec	Same as above	Same asabove
QGD-25	Passenger, Mail & Cargo Backlog at Haneda Airport	Da	U	Da	Ltr GHQ, AG 580, AIR (15 Jan) 47) GD dtd 15 Jan 47	Traffic Section 22nd Air Trans GP (PROV) ATS
QGD-26	Status of Domestic Servants for Dependent Housing	Mo	R	EOM	Par 3 Ltr GHQ SCAP AG 230.14 (10 Apr 47)GD dtd 10 Apr 47	8th Army FEAF COMNAVFE Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QGD-27	Forecast of Miscellaneous Indigenous Procurement Requirement (other than operation & Management services)	Qtr	R	1 Sep 1 Jan 1 Apr 1 Jul	Ltr AG 400.12 (8 May 47)GD, 8 May 47	8th Army FEAF USAFIK COMNAVFE Hq & Sv Gp
QGD-28	Estimated Consumption of Aviation Petroleum Products of FEAF Units	Mo	U	5th	GHQ Radio Z 44499, 26 Apr 47	FEAF
QGD-29	Estimate of Petroleum Product Requirements for Occupation Forces	Mo	R	5th of 2nd prec. mo	Ltr FEC AG 463.7 (29 Oct 46)GD dtd 29 Oct 46; Ltr FEC AG 463.7 (3 Jul 47) GD dtd 3 Jul 47	8th Army
QGD-30	Inventory of Facilities Obtained from the Japanese Government	Ann	R	1 Jul	GHQ FEC Ltr AG 142.1 (23 May 47) GD dtd 23 May 47	8th Army Hq & Sv Gp FEAF
QGD-31	Quarterly Petroleum Tankage Report	Qtr	C	10th	Ltr ANPB Ser 440-71 dtd 28 Jun 47 & 1st Ind AG 463.7 (28 Jun 47) GD dtd 25 Aug 47	Major Commands
QGD-34	Report of Entertainment Services Furnished by the Japanese Government	Mo	R	EOM	Par 6, Ltr GHQ SCAP AG 353.8 (14 Feb 47)SS-GD, dtd 14 Feb 47	8th Army FEAF Hq & Sv Gp COMNAVFE
QGD-35	Quarterly Forecast of Entertainment Services to be Furnished by the Japanese Government	Qtr	R	31 Mar 30 Jun 30 Sep 31 Dec	Same as above	Same as above
	DEPARTMENT OF THE ARMY REPORTS					
AFO-MD-E4 A	AAF Overseas Replacement, Consumption and Inventory Report	Qtr	R		WD Ltr AG 400 (26 Oct 44)OB-S-D 30 Nov 44; WD Ltr AGAO-S 400 (21 Jul 47) AFDBS 23 July 47	FEAF

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AFO-SC-A19	Status of Aircraft in the Army Ground Forces in Overseas Theaters	Mo	R	15th	1st Ind AFPAC AG 452.03 (18 Jan 46)GD, 28 Feb 46 to WD AG 452.03 (18 Jan 46)OB-S-AFMSC-M dtd 22 Jan 46	Major Commands less Hq & Sv Gp and FEAF
AFW-MD-H2	Army Air Forces Installation Activity and Status Report	Mo		31st	AAF Reg 85-9, 14 May 47; WD Memo 95-205-1 dtd 4 Dec 46; Ltr GHQ AG 319.1 (20 Dec 46)GC, 20 Dec 46	FEAF
AFW-SC-E1	Status of Jet Aircraft Engines by Flight Hours	Mo	R	15th	1st Ind, GHQ AFPAC to WDAGO Ltr AGAM-PM 452.03 (25 Jan 46), AAF Ltr 65-27, 26 Jul 46	FEAF
AFW-SC-E2	Monthly Inventory and Status Report of Communications and Electronics Equipment in the AAF	Mo	R	15th	Ltr AGAM-PM 400 (16 Sep 46), AFBSC-2B Ltr Hq AAF 31 Dec 46 to AMC	FEAF
AFW-SC-E3	Report of Status and Location of Ground Communications Equipment and Electronics Equipment in the AAF	Mo	S	15th	Ltr AGAM-PM 452.03 (16 Sep 46) AFBSC-2B Ltr Hq AAF 31 Dec 46 to AMC	FEAF
JCS-1001	Enemy Equipment Released to Allied Governments	Qtr	C	31 Mar 30 Jun 30 Sep 31 Dec	Radio WCL 99009 dtd 2 Mar 46 JCS to CINCAFPAC	G-4 GHQ
TREAS-1013	Report of Lend-Lease Transfers	Bi-Mo	U		Lend Lease Act of 11 Mar 41, TM 14-705, Jul 45, Chap 10, WD Memo 35-45, 21 Aug 45 & 11 Dec 45	Major Commands less Hq & Sv Gp

EXTERNAL RECURRING REPORTS, GHQ

G-4

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGSP-134	Monthly Report of Petroleum Issues	M	U	Last day of fol mo	WD Memo 700-5-7, 11 Aug 47, Sec LV	GHQ, FEC

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CI/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QAG-07	Personnel Arrival Reports (Air & Water)	As req	U	Immed	Ltr AG 200.31 (27 Feb 47)AG-OP subj, Assignment of Personnel dtd 27 Feb 47	Major Commands less Hq & Sv Gp
QAG-09	Inspection of Army Post Office	Qtr	U	Varies	FEC Cir 28, dtd 12 Mar 47	Inspecting Officer
QAG-10	Monthly Report of Money Order Business	Mo	U	EOM	Same as above	Postal Officer
QAG-11	Semi-Monthly Report of Volume of Mail Received and Dispatched	S-Mo	U	1st 16th	Ltr AG 311.1 (8 May 46)AG-SD subj, Mail Status, 8 May 46	Major Commands Postal Officers
QAG-15	Change in Status of Courier Transfer Officers and Courier Station	Varies	U	Varies	WD Memo 15-46 dtd 14 Jun 46; Ltr AG 311.4 (20 Dec 46)AG-AM subj, Security Courier Service, 20 Dec 46	8th Army USAFIK PHILRYCOM MARBO
QAG-16	Reports of Lost or Stolen Money Orders or Blank Forms	As req	U	Varies	Ltr WD, TAG AGAA-OP 122.1 (28 May 47) dtd 13 Jun 47, FEC Ltr AG 122.1 (14 Jul 47)AG-AM dtd 14 Jul 47, FEC Ltr AG 122.1 (22 Jul 47)AG-AM dtd 22 Jul 47	Postal Officems of 8th Army, XXIV Corps PHILRYCOM, MARBO FEAF
QAG-17	Delay in Receipt of Second Class Matter	As req	U	As req	GHQ FEC Ltrs AG 311.13 (29 Sep47 AG-OL dtd 29 Sep 47; AG 311.13 (29 Sep 47)AG-OL dtd 10 Oct 47: AG 311.13 (29 Sep 47)AG-OL dtd 16 Oct 47, subj, Second Class Mail Irregularities	8th Army, XXIV Corps, PHILRYCOM, MARBO FEAF and Hq & Sv Group

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1 REPORTS CONTROL SYMBOLS	2 TITLE OF REPORT	3 FREQ.	4 CL/N.	5 DUE DATE	6 REQUIRING DIRECTIVE	7 PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
AFO-AR-C1	Missing Air Crew Report	As req	R	48 hrs after reptd missing	WD AG Ltr 704 (5 Jul 44) 7 Jul 44; WD AG Ltr 704 (18 May 45) 19 May 45; WD AG Ltr 704 (24 Mar 47) AFACA 2 Apr 47; WD Cir 104, 1947	CO of Organization under whose jurisdiction aircraft was operating
AG-13	Report of Oversea Records Depot Operations	Qtr	Varies	10th fol qtr	WD Memo 345-45, 13 Jul 45; Ltr AGOM-M (29 Aug 46) dtd 29 Aug 46, DA Memo 15-13-7, 29 Sep 47	Major Commands less Hq & Sv Gp
AG-24	Distribution of Composite Scores of Processed OCS Applicants	Mo	U		WD Cir 101, 1947, Par 33; Ltr AGAM-PM 352 (29 Apr 47)AO-R, 6 May 47	AG-FO GHQ
AG-38	Initial, Special and Final Rosters	As req	Varies	As req	AR 345-900, Sec II, 22 May 42 & C4, 22 Jun 44; WD Cir 382, 1946, Sec II	Organization Hqs and Establishments
AG-40	Morning Report Locator Cards	Da	U	Da	TM 12-305, C11, 15 Nov 46; C12, 15 Jan 47; C13, 12 Mar 47; TM 12-310	SAB GHQ PHILRYCOM
AG-43 (R-1)	Part A-Enlistment Cards (RA)	Da	U	Da	TM 12-305, C13, 12 Mar 47, Part 10, Par 8; Part 30, Par 5; Part 45, Par 9; Part 80, Pars 3f & 5g	SAB GHQ PHILRYCOM

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-43 (R-1)	Part B-Enlisted Separation Cards	Da	U	Da	TM 12-305; C13, 12 Mar 47, Part 10, Par 10; Part 30, Par 6; Part 45, Par 8; Part 80, Pars 3f & 5e	SAB GHQ PHILRYCOM
AG-43 (R-1)	Part-C-Officers Separation Cards for other than Regular Army	Da	U	Da	TM 12-305, C13, 12 Mar 47, Part 10, Par 11; Part 30, Par 7; Part 45, Par 10; Part 80, Pars 3g & 5f	SAB GHQ PHILRYCOM
AG-53	Monthly Roster of Officers and Enlisted Personnel	Mo	U	On or before 10th work day of month	AR 345-900, Par 4 and C1, 7 Sep 42; Chap 7, TM 12-305, 1 Nov 47	SAB GHQ USAFIK PHILRYCOM FEAF
AG-54 (R-1)	Recruiting Progress Chart Report	4 T Mo	U	7th 14th 21st Last	WD Memo 600-750-6, 20 Dec 46, WD Cir 6, Par 9a, 47; WD Memo 600-750-14, 8 May 47; WD Memo 600-750-16, 28 May 47; WCL Rad 31174, 2 Jul 47, FEC Cir 98, 1947	Major Commands
AG-61 (R-1)	Part A-Report of AGCT Standard Scores of Regular Army Enlistees	Mo	U	15th	WD Memo 345-5-1, 22 Sep 47; FEC Cir 98, 1947	Major Commands less FEAF
AG-77	Complete File of Status Cards for All Officer Personnel	MO	U	15th	WD Radio WCL 32484, 25 Mar 47	MARBO FEAF XXIV Corps

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
AG-85	Army Nurse Corps and Women's Medical Specialist Corps Regular Army Integration Status Report	Wk	U	Wk	WD Cir 113, Par 11a, 1947 SOP for Screening Centers for processing ANC and WMSC, RA	Screening Center
AG-90	Penalty Mail Used by the War Department	Q	U	20th fol qtr	WCL 44022, 17 Aug 47; WD Cir 254 12 Sep 47; GHQ FEC Ltr AG 311.1 (21 Oct 47)AG-OL, 21 Oct 47	USAFIK PHILRYCOM MARBO FEAF
PMG-6 (R-1)	Accessions and Separations of Absentees and General Prisoners	Mo	U	24th	WD Memo 345-50-14, 1 Aug 47; WD Cir 205, 1947, Sec II	SAB GHQ PHILRYCOM
PO-1001	Monthly Statistical Report on APO Financial Operations	Mo	U	1st	Ltr AGAO-P 311.1 (21 Nov 45), 21 Nov 45	All Army PostOffices
PO-1005	Daily Report of Money Order Business	Da	U	Da	Postal Laws and Regulations 1940 and WD Memo 12 Oct 1943	All APO's

EXTERNAL RECURRING REPORTS, GHQ

Adjutant General

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
WDGPA-100(R-1)	Part B-Special Roster of Officers and Warrant Officers, by Branch, Alphabetically within Grade	Mo	U	18th	DF. WDCSO 330.32 (21 Nov 46), 26 Mar 47; WD Ltr AGAS-F 330.32 (25 Nov 46) WDGPA-O dtd 11 Apr 47 and 18 Apr 47	SAB GHQ PHILRYCOM
WDGPA-108	Quarterly AWOL Statistical Report	Q	U	19th work day after rept pd	DF. WDGPA/210.712, 5 May 47 to TAG; WD Memo 345-50-12, 8 Jul 47	All MRU's and SCU's

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
QCE-01-R1	Construction Progress Report	Mo	R	18th	Ltr. AFPAC AG 370.2 (22 Mar 46) CE dtd 22 March 1946	MARBO PHILRYCOM
QCE-03-R1	Engineer Unit Technical Report	Mo	R	3rd	Ltr. AFPAC AG 370.2 (1 Nov 46) Ltr FEC AG 370.2 (11 Feb 47)CE dated 11 February 1947	All Engineer Units Far East Command
QCE-04	Monthly Report on Engineer Officers	Mo	R	5th	Ltr AFPAC AG 210.31 (12 Jun 46) CE dated 12 June 1946	Major Commands
QCE-07	Monthly Status Report, Troop and Dependent Housing	Mo	R	5th of fol mo	Ltr. FEC AG 620 (26 Feb 47)CE dated 26 February 1947	Major Commands
QCE-08	Construction and Rehabilitation Undertaken by Procurement Demand	Mo	U	15th	Par 6f of ltr GHQ, AG 600 dtd 11 December 1946	8th ARMY FEAF Hq & Sv Group
QCE-09	Construction Procurement Demand Status Report	Mo	U	15th	Ltr FEC AG 370.02 (16 Jan 47) dated 16 January 1947	Receiving Officers for Const. Procurement demands in Japan
QCE-10	Construction Summary Report	Mo	U	15th	Ltr FEC File AG 600.1 (18 Mar 47) CE dated 18 March 1947	Hq & Sv Gp I Corps IX Corps 8th Army Kobe Base BCOF
QCE-11	Construction Progress Report-Korea	Mo	U	EOM	Ltr GHQ AG 600.1 (5 June 47)CE dated 5 June 1947, subject: Engineer Technical Reports	USAFIK
QCE-12	Construction Summary Report-Korea	Mo	U	EOM	Same as above	USAFIK

EXTERNAL RECURRING REPORTS, GHQ

Engineer

1	2	3	4	5	6	7
REPORTS CONTROL SYMBOLS	TITLE OF REPORT	FREQ.	CL/N.	DUE DATE	REQUIRING DIRECTIVE	PREPARING AGENCY
	DEPARTMENT OF THE ARMY REPORTS					
ENG-7	Individual Damage Report	As req	Varies	Within 48 hrs of the incident	TM 5-600, Par 173, Nov 1945; WD Cir 360, 1946, Sec V; AR 210-10, 6 May 47, Sec II, Par 18; WD Cir 234, 1947, FEC Cir 104, 30 Oct 47	Post & Unit Commanders
ENG-11	Monthly Report of Insect and Rodent Control Activities	Mo	U	25th	FEC Cir 80, 30 Jul 47; WD Cir 14, 1947, Sec II	Post and Unit Engineers
ENG-14 (R 1)	Part A-Daily Report of Truck Trips for Refuse and Salvage Collection and Daily Log of Refuse and Salvage Collection	Da & Mo	U	Da & 1st	WD Cir 320, 1946, Sec VI; TM 5-634, Oct 46, Par 15	Each Post Engineer
ENG-15	Real Property Record	See Requiring Directive	R	See Requiring Directive	WD Memo No. 35-6520-3, 2 Oct 46 & C1, 22 Aug 47	As designated by Major Commands
ENG-21	Repairs and Utilities Quarterly Operating Report	Qtr	U	25th	TM 5-600, Par 1.72, Nov 45; WD Cir 360, 1946, Sec V; WD Memo 100-80-3, 9 Jan 47; WD Cir 227, 1947.	Major Commands