GHQ/SCAP Records(RG 331)
Description of contents

THE NATIONAL ARCHIVES OF THE UNITED STATES

(1) Box no. 2187

(2) Folder title/number: (10)
Miscellaneous Memos

(3) Date: Sept. 1945 - Dec. 1951

(4) Subject:

Classification	Type of record
021	e

(5) Item description and comment:

(6) Reproduction: (Yes) No

(7) Film no. Sheet no.

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

29 December 1951

AG 140 (29 Dec 51)COM-F

SUBJECT: Property Accountability and Responsibility

TO: Commanding General, Eighth Army, APO 301
Commanding General, XVI Corps, APO 14
Commanding General, Japan Logistical Command, APO 343
Commanding General, Marianas-Bonins Command, APO 246
Commanding General, Ryukyus Command, APO 331
Headquarters, Far East Command, Headquarters and Service Command, General
Commanding General, Philippines Command (Air Force), APO 74

1. References. a. Army Regulations 35-6520, 20 August 1946, as amended.

b. Army Regulations 735-150, 1 December 1949, as amended.

c. Special Regulations 735-150-1, 1 December 1949.

d. Letter, General Headquarters, Far East Command, file AG 400.8, 21 May 1951, subject: Supply Economy.

e. 1st Indorsement, General Headquarters, Far East Command, AG 400 (21 Aug 51)GD, 3 September 1951, subject: Supply Economy, to Letter, DA AGAO-S 400(16 Aug 51)G4-M, AGAO-C, subject: Supply Economy, 21 August 1951.

2. Reference a prescribes Department of the Army policy for property accountability and responsibility. Reference b, Accounting for Lost, Damaged and Destroyed Property, states that, in furtherance of this policy, it is imperative that some individual be responsible at all times for the care and safekeeping of Department of the Army property. Reference d invites the personal attention of all major commanders to the vital importance of the practice of supply economy at all levels of command.

3. Despite the provisions of the above references, review of approximately one thousand reports of survey during the months of October and November 1951 indicates that little reduction in losses due to causes other than fair wear and tear has been realized during this period. The principal causes of loss during this period are as follows:

a. Inadequate security.....$129,106.00

b. Fire and disaster..... 99,343.00

c. Theft.....$ 83,743.00

d. Accidents..... 26,760.00

e. Indeterminable..... 258,459.00

4. Some of the contributing factors to these high losses have been determined to be:

a. Lack of proper instruction of the individual in the importance of supply economy.

b. Failure to comply with appropriate regulations on transfer of supply responsibility.

c. Careless use of equipment and supplies in training and field exercises.

d. Failure to properly investigate the cause of the loss and comply with the provisions of appropriate regulations (references b and c) in the investigation and processing of reports of survey.

e. Failure to observe proper safety practices, particularly with regard to motor vehicle operation.

f. Improper application or lack of periodic preventive maintenance.

5. Paragraphs 4 through 8, reference a, define the supply responsibilities of each echelon of command. Commanders will take necessary steps to insure that each individual concerned with the storage, safeguarding, issue, and consumption of equipment and supplies is completely familiar with his part in this important chain of responsibility.

6. Through application of effective command supervision at all echelons of command, in accordance with the requirements of reference a, it is believed that a substantial reduction in loss, damage, and destruction of Government property can be accomplished in all commands. In furtherance of this policy, it is expected that appointing authorities and installation commanders responsible for review of reports of survey will take appropriate action to assess pecuniary liability against individuals responsible when loss, damage, or destruction of Government property is determined to be the result of failure to comply with the requirements of reference a.

BY COMMAND OF GENERAL RIDGWAY:

C. C. B. Warden

C. C. B. WARDEN
Colonel, AGC
Adjutant General

Copy furnished:
CG, FEAF, APO 925

ENTRE NOUS

October 1951

SINCE SPECIAL REGULATIONS 620-30-1 require quarterly reports on the operation of the Department of the Army Efficiency Awards Program, the monthly statistical report is discontinued. However, it is planned to publish Entre Nous each month to keep committee supervisors and administrators currently informed on the Awards Program, and to offer hints for its continued success.

SOME INSTALLATIONS, SUCH as the Army Finance Center, St. Louis, utilize the Daily Bulletin for bringing the Awards Program to the attention of employees. The Army Finance Center's Bulletin contains names of awards winners, statements by the Commanding Officer, other field officials, and general information concerning the Program. Most employees read the daily bulletins since they are official publications of the installation. The publication of winners' names add prestige to the individuals and to the Program. Other media used by installations to supplement promotional material issued by the Civilian Awards Division, Office, Secretary of the Army, include locally produced posters, news sheets, slogan campaigns, and pay check inclosures. Local committees are urged to increase the use of issuances of this nature.

AT THE ANNUAL CONVENTION of the National Association of Suggestion Systems held in Detroit the 12th and 13th of November, the Army, Navy, and Air Force each had an exhibit, a picture of which is reproduced in the upcoming December issue of Awards Review. It is planned to place the exhibit on the Concourse of the Pentagon at an early date. The Ford Motor Company, at the NASS meeting, distributed handy pocket-sized calendars plugging its suggestion program. On the Calendar face appear the slogans "Use Your Suggestion Plan" and "Make Every Day Pay Day." On the reverse there is explained how to make a suggestion. Four steps are given::

(1) Analyze everything you do.
  (a) Is it necessary?
  (b) Could the quality be improved?
  (c) Is there a quicker and easier way?
  (d) Could it be done more safely?

(2) Check with the supervisor.
  (a) Ask your foreman to help you.
  (b) Contact the suggestion office.

(3) Write up your suggestion.
  (a) Use suggestion blank with as complete an explanation as you can.

(4) Deposit your suggestion in a suggestion box.

Installations could probably reproduce such a calendar inexpensively.

HARVEY C. MARMADUKE, representative of the Executive Department, Illinois Central Railroad, speaking at the annual convention of the Elmira, New York, Remington Rand Foremen, pictured the suggestion program as a "Suggestion Tree." The roots of the "Suggestion Tree" are Human Relations; the fruit of the Tree: awards, safety, recognition, promotion, welfare, and easier work. "The suggestion program is the best tool at the command of a supervisor to accomplish his purpose," Mr. Marmaduke told the convention.

(Remington Rand Suggestion Newsletter)

-OVER-

"SOMEONE HAS DEFINED a suggestion as an idea that is going someplace to get something done....Suggestion program provides that opportunity....Those of us who work with suggestion plans know that worthwhile suggestions cannot be forced. They are offered if the suggesters have confidence in the way that their ideas will be handled. To be assured that this amazing flow of ideas doesn't "Dry up" it would be wise to have CONFIDENCE IN THE SUGGESTION PLAN as a watchword." (NASS Suggestion News Letter)

IN CONNECTION WITH THE above paragraph, it is again stressed that letters of rejection on suggestions be personalized and so drafted that continued participation is encouraged. The letter should give a clear explanation as to why the suggestion was rejected, and should express appreciation for the suggester's participation and interest in the Program.

WITH THE FOURTH ARMY as host, a conference of Executive Secretaries of Class I and Class II installations in the Fourth Army Area and of Air Force installations within that geographical division was held the 5th and 6th of November at Headquarters, Fourth Army, Fort Sam Houston, Texas. The conference surveyed the suggestion program from "The Challenge to Management" to a "Report from Washington." It included discussions of the role of the immediate supervisor, publicity, overcoming resistance to the program, industry and the suggestion program, investigating and evaluating suggestions, and coordinating work simplification and suggestion programs. It is hoped that more commands will avail themselves of this method to promote the awards program.

IT HAS BEEN SAID that the key to a successful operation of a suggestion program is the immediate supervisor. To increase participation in the plan, it is well for local committees to concentrate on promoting this angle. One installation increased participation 300% by sending a congratulatory letter to the employee's supervisor each time a suggestion was adopted. A supervisor who recognizes the potential value of a suggestion program--increased efficiency, higher morale, safety, self esteem--will encourage his employees to submit better ways of doing the job. From this will grow self-pride for both the supervisor and employee.

IF YOUR COMMAND has been having trouble receiving publications on the Suggestion Program--posters, Awards Review--it might be wise to check with the depot supplying normal distribution. If the depot is not receiving sufficient supply, this fact should be brought to the attention of the Army Efficiency Awards Committee, Office, Secretary of the Army, Washington 25, D. C. In the case of recently activated or re-activated installations, an initial request should be sent to the normal supply depot before contacting higher headquarters. All installations should now have JAAF Suggestion Poster No. 68, which pictures a fighter plane and a bazooka operator firing at a well-entrenched pill box labeled "High Cost, Inefficiency, Waste," and issue No. 24 of Awards Review, dated September 1951. The next issue of Awards Review will be published in December and JAAF Suggestion Poster No. 69 should be ready for distribution by 1 January 1952.

COPY

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
APO 500

AG 250.1 (21 Dec 51)PM 21 December 1951

SUBJECT: Discourteous Driving

TO: Commanding General, XVI Corps, APO 14
Commanding General, Japan Logistical Command, APO 343
Commanding General, Headquarters and Service Command,
General Headquarters, Far East Command, APO 500
Commander, United States Naval Forces, Far East, Navy No. 1165
Commanding General, Far East Air Forces, APO 925

1. With the coming into effect of the peace treaty the Allied Forces will become guests in Japan. As such, it is necessary that all personnel so conduct themselves and so control the actions of individuals for whom they are responsible, as to promote the feeling of mutual respect and friendship which now exists between our people and the Japanese. One possible source of friction is the lack of courtesy and consideration for others, especially for pedestrians, sometimes displayed by drivers of official and privately owned vehicles of the Allied Forces. Many Japanese have daily opportunities to observe the practices of these drivers and it is reasonable to assume that such observations are important factors in molding their attitude toward the Allied Forces. Another possible source of friction is the failure of drivers to comply with the directions of Japanese traffic policemen and traffic signals.

2. It is desired that action be taken to orient and instruct all drivers of official and privately owned vehicles of the Allied Forces concerning the need for:

a. Courteous driving.

b. Obedience to traffic signals.

c. Complete and immediate compliance with the instructions of all uniformed Japanese policemen.

BY COMMAND OF GENERAL RIDGWAY:

/s/C. C. B. WARDEN
C. C. B. WARDEN
Colonel, AGC
Adjutant General

22 December 1951

MEMO TO: All Section Chiefs, GHQ, FEC and SCAP

SUBJECT: Assignment of Action on Messages Received in this Headquarters

Henceforth the following procedure will be followed in the event the section assigned action on a message desires to transfer action:

a. The section assigned action will refer the matter to the Secretary General Staff with a statement that it is desired to transfer action, and that proposed action section concurs or non-concurs in accepting the action.

b. Decision in all cases will be made by the Office of the Chief of Staff.

BY DIRECTION OF THE CHIEF OF STAFF:

H. E. LARDIN
Colonel, GS
Deputy, Secretary General Staff

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

65

21 December 1951

HC 332 (GA)

MEMORANDUM

ATTIRE IN GENERAL HEADQUARTERS MESSES

1. The purpose of this memorandum is to establish the uniform to be worn by military personnel utilizing General Headquarters messes and to insure that the attire of civilian personnel, including dependents, is appropriate to the dictates of good taste.

2. To clarify and facilitate implementation of the provisions contained in this memorandum, each category of personnel is referred to in separate sub-paragraphs below:

a. Male military personnel - Male military personnel will wear the prescribed uniform appropriate to the season. In this connection, the complete service or semi-dress uniform will be worn; however, the fatigue uniform may be worn during the breakfast and noon meal when the nature of the duty assignment requires the wearing of such uniform. Incomplete or mixed uniforms will not be worn nor will civilian clothing be worn unless specifically authorized as an operational requirement.

b. Female military personnel - Female military personnel appearing in General Headquarters messes in uniform will wear the complete service or semi-dress uniform. Female military personnel substituting civilian attire for the uniform during off duty periods will insure that such civilian attire when worn in General Headquarters messes conforms to a standard commensurate to that outlined below for civilian personnel.

c. Civilian personnel - It is not the intent or desire of this headquarters to prescribe in detail the attire which should be worn in General Headquarters messes by civilian personnel including dependents. It is expected, however, that all personnel will be guided by established custom for such occasions. The following are some of the items which are not generally considered acceptable for wear in General Headquarters messes:

(1) Female

(a) Slacks or shorts and halters
(b) Housecoat or kimona
(c) Headscarf and/or hair curlers
(d) Japanese zoris, getas or house slippers
(e) Clothing normally associated only with sports attire

(2) Male

(a) T-shirt as an outer garment
(b) Short sleeved sport shirt as an outer garment
(c) Shirt without coat and tie when military personnel are required to wear the winter uniform
(d) Japanese zoris, getas or house slippers

3. It is desired that Boards of Governors and/or House Committees provide in the House Rules the necessary measures to insure compliance with the provisions of this memorandum insofar as it pertains to civilian employees and dependents.

4. A copy of this memorandum will be posted on the bulletin board of all General Headquarters billets and messes.

5. Reference: Administrative Memorandum No. 43, this headquarters, subject: Uniform Regulations, dated 17 May 1951, as amended.

6. Rescission: Memorandum, HC 332 (GA), this headquarters, 16 Nov 50, subject: "Attire in General Headquarters Messes".

BY COMMAND OF BRIGADIER GENERAL PIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel AGC
Adjutant General

DISTRIBUTION
"A" plus Xa, Xms,
Xc & to ea GHQ
Staff Sec

GOVT

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

AG 342.02 (25 Jul 51)AG-PD 21 December 1951

SUBJECT: Disposition of Personnel Erroneously Enlisted in Regular Army.

TO : See Distribution

1. Numerous enlistments and reenlistments are being accomplished in the Far East Command in grades contrary to those prescribed by paragraph 14 a, SR 615-105-1, as amended.

2. In order to correct the above situation, action directed by paragraph 4, Changes 1, SR 615-25-55, will be taken, and those individuals who have been erroneously enlisted in the Regular Army contrary to the procedure outlined in paragraph 14 a (1), cited SR, will be immediately reduced to the permanent grade to which entitled under this provision of the regulations, and temporarily promoted the same day to the grade held prior to reduction. Following reduction and temporary promotion, the individual will be afforded an opportunity to:

a. Remain on active duty to complete the term of enlistment, or

b. Be discharged, or transferred to the Enlisted Reserve Corps, if required by law, upon completion of any active service obligation under the Universal Military Training and Service Act.

3. Individuals affected will be required to sign one of the following statements in duplicate immediately following reduction and temporary promotion:

a. I elect to remain in active service and complete the term of my present enlistment notwithstanding my reduction and temporary promotion which was accomplished without prejudice.

_____ _____
(Date) (Signature of Soldier)

_____ _____
(Date) (Signature and Grade of Witnessing Officer)

b. I do not desire to complete the term of my present enlistment because of my reduction and temporary promotion which was accomplished without prejudice, and I elect to be discharged, or transferred to the Enlisted Reserve Corps if required by law, upon completion of any active service obligation I may have under the Universal Military Training and Service Act.

.....(Date)..... .....(Signature of Soldier).....

.....(Date)..... .....(Signature and Grade of Witnessing Officer).....

4. Authority for discharge will be AR 615-365, for Convenience of the Government. Authority for relief from active duty and transfer to the Enlisted Reserve Corps will be SR 615-363-5.

5. An individual who was discharged and reenlisted prior to completion of the mandatory one (1) year extension of enlistment or extension of induction period, as directed by the Universal Military Training and Service Act, will not be discharged or released from active service and transferred to the Enlisted Reserve Corps prior to completion of this one (1) year extension of enlistment or three (3) month extension of induction service requirements.

6. When properly accomplished, the duplicate of the statement will be appended to the service record copy of the Enlistment Record (DD Form 4) and the original will be mailed to The Adjutant General, Department of the Army, Washington 25, D. C., Attention: AGPI.

7. With a view to preventing recurrence of errors of this nature, unit commanders and others responsible for accomplishing enlistments in the Regular Army, will make a continuing effort to familiarize themselves with the provisions of current enlistment regulations (SR 615-105-1, dated 6 September 1950, as amended).

BY COMMAND OF GENERAL RIDGWAY:

C. C. B. Warden

C. C. B. WARDEN
Colonel, AGC
Adjutant General

DISTRIBUTION:
A, K, S(AG-PD 15).

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

AG 220.453 (20 Dec 51)AG-PD

20 December 1951

SUBJECT: Escort of Remains

TO: See Distribution

1. Recissions: Letter, AG 220.453 (6 Nov 51)AG-P., General Headquarters, Far East Command, 6 November 1951, subject: "Escort of Remains".

2. References:

a. SR 600-175-10.

b. Section IV, DA Circular 91, 1951.

c. DA Pamphlet 21-40.

d. Provisions of paragraph 20, changes 18, AR 55-120, are applicable except as provided herein.

3. Policy:

a. Favorable consideration will be given to applications from military personnel who are members of the immediate family as defined in paragraph 4a (1), SR 600-175-10 to return to the zone of interior to escort the remains of the decedent (military personnel only) to the place of final interment, provided there are no valid military objections to the contrary.

b. All travel necessarily performed by such personnel as military escorts will be at the expense of the government.

(1) When no PCS is involved, TDY will be authorized from permanent duty station of special escort to the point where special escort accepts custody of remains, thence to point of interment, or point at which remains are delivered by escort to proper military authority or to a relative attendant in those cases where the escort must resume travel prior to time of interment, and thence return to permanent station.

(2) When PCS is involved, TDY (enroute to PCS) will be authorized from point of entry of the special escort into continental United States, to point of acceptance of custody of remains. At 0001 hours of the day following date of interment, the special military escort will, for the purpose of charging correct appropriated funds, revert to PCS. Whenever an individual military escort, for any reason, permanently transfers custody of remains to proper military authority or to a relative attendant prior to interment, the special military escort will revert to PCS at 0001 hours following the date of transfer.

(3) All PCS costs should be charged to Military Personnel, Army funds, in accordance with the fiscal code.

(4) All TDY costs authorized in connection with escort duty should be charged to Disposition of Remains funds, project 1130, Appropriation, Maintenance and Operations, Army, under control of The Quartermaster General, US Army.

4. When directed by the Commander-in-Chief, Far East:

Major subordinate commanders will, provided there are no cogent military objections, issue instructions to appropriate subordinate unit commanders to comply with the following applicable paragraph.

a. When remains have not departed FEC:

(1) Issue necessary orders placing the individual on TDY with Camp Drake Replacement Depot for further temporary duty with 6010th ASU, Oakland Army Base for the period of time necessary to escort the remains to the place of final interment. Fifteen (15) days delay enroute chargeable as leave may be authorized; upon completion of escort duty and leave, to return to overseas organization, or

(2) Authorize permanent change of station in the event individual has accumulated 32 or more actual or constructive months service computed as of date of departure from parent unit. If PCS is authorized, orders will be issued assigning individual to Camp Drake Replacement Depot. Commanding Officer, Camp Drake Replacement Depot will issue PCS orders assigning individual to the Reception Center nearest the place of final interment. Orders will further place individual on TDY (enroute to PCS) with 6010th ASU, Oakland Army Base for the period of time required to escort remains from point of entry to place of final interment, with instructions to report to proper station immediately upon completion of TDY and/or leave. Thirty (30) days delay enroute chargeable against accrued and/or advance leave is authorized provided sufficient obligated service remains on individual's current tour of duty. Orders will further prescribe that escorts will revert from TDY to PCS status (with delay enroute, when applicable) at 0001 hours on the day following the date of interment.

(3) Commanding Officer, Camp Drake Replacement Depot will retain these individuals until directed by Commander-in-Chief, Far East to have individual report in class "A" uniform to the Troop Movement Section, 2d Floor Administration Building, 2d Transportation Major Port at 0900 hours on date specified. Commanding Officer, Camp Drake Replacement Depot will dispatch message by electrical means to Department of the Army, attention: AQ G-O, with information copy to Commander-in-Chief, Far East, giving following information: name, rank and service number of escort, name, rank and service number of remains being escorted, mode of travel, date of departure, ETA and place of final interment.

b. When remains are being held at San Francisco Port of Embarkation:

(1) Units in Japan and Korea will comply with paragraph 4a (1) or (2) above. Orders will indicate that air travel is authorized (air priority will be furnished upon arrival at Camp Drake Replacement Depot).

(2) Units in areas other than Japan and Korea will:

(a) Issue necessary orders placing the individual on temporary duty with 6010th ASU, Oakland Army Base for the period of time necessary to escort the remains to the place of final interment. Fifteen (15) days delay enroute chargeable as leave may be authorized; upon completion of escort duty and leave, to return to overseas organization, or

(b) Authorize permanent change of station in the event individual has accumulated 32 or more actual or constructive months service computed as of date of departure from parent unit. If PCS is authorized, unit will issue PCS orders assigning individual to the Reception Center nearest the place of final interment. Orders will further place individual on TDY (enroute to PCS) with 6010th ASU, Oakland Army Base for the period of time required to escort remains from point of entry to place of final interment, with instructions to report to proper station immediately upon completion of TDY and/or leave. Thirty (30) days delay enroute chargeable against accrued and/or advance leave is authorized provided sufficient obligated service remains on individuals current tour of duty. Orders will further prescribe that escorts will revert from TDY to PCS status, (with delay enroute, when applicable) at 0001 hours on the day following the date of interment.

(c) Air travel will be authorized for individuals who come under the provisions of paragraph (2) (a) or (b), above.

(d) Advise Commander-in-Chief, Far East, by electrical means with information copy to Commanding General, San Francisco Port of Embarkation, giving name, grade, service number, organization, date of departure, and ETA of escort in the continental United States.

c. When remains are being held at New York Port of Embarkation:

(1) Units in Japan and Korea will:

(a) Issue necessary orders placing the individual on TDY with Camp Drake Replacement Depot for further TDY with Detachment #5, 1300th ASU, NYPE, Brooklyn, New York, for the period of time necessary to escort the remains to the place of final interment. Fifteen (15) days delay enroute chargeable as leave may be authorized; upon completion of TDY and leave, to return to overseas organization, or

(b) Authorize PCS in the event individual has accumulated 32 or more actual or constructive months service computed as of date of departure from parent unit. If PCS is authorized, orders will assign individual to Camp Drake Replacement Depot. Commanding Officer, Camp Drake Replacement Depot will issue PCS orders assigning individual to the Reception Center nearest the place of final interment. Orders will further place individual on TDY (enroute to PCS) with Detachment #5, 1300th ASU, NYPE, Brooklyn, New York, for the period of time required to escort remains from point of entry to place of final interment, with instructions to report to proper station immediately upon completion of TDY and/or leave. Thirty (30) days delay enroute chargeable against accrued and/or advance leave is authorized provided sufficient obligated service remains on individual's current tour of duty. Orders will further prescribe that escorts will revert from TDY to PCS status, (with delay enroute, when applicable) at 0001 hours on the day following the date of interment.

(2) Units in areas other than Japan and Korea will:

(a) Issue necessary orders placing individual on TDY with Detachment #5, 1300th ASU, NYPE, Brooklyn, New York, for the period of time required to escort the remains to place of final interment. Fifteen (15) days delay enroute chargeable as leave may be authorized; upon completion of TDY and leave to return to overseas organization, or

(b) Authorize permanent change of station in the event individual has accumulated 32 or more actual or constructive months service computed as of date of departure from parent unit. If PCS is authorized, unit will issue PCS orders assigning individual to the Reception Center nearest the place of final interment. Orders will further place individual on TDY (enroute to PCS) with Detachment #5, 1300th ASU, NYPE, Brooklyn, New York, for the period of time required to escort remains to place of final interment, with instructions to report to proper station immediately, upon completion of TDY and/or leave. Thirty (30) days delay enroute chargeable against accrued and/or advance leave is authorized provided sufficient obligated service remains on individual's current tour of duty. Orders will further prescribe that escort will revert from TDY to PCS status, (with delay enroute, when applicable) at 0001 hours on the day following the date of interment.

(3) TDY or PCS orders will in addition to the above include the following: "Individual will report to Quartermaster at the Port of Debarkation for assistance in arranging travel to NYPE".

(4) Orders will indicate that on arrival in New York individual will report to Commanding Officer, Detachment #5, 1300th ASU, NYPE, 58th Street and 1st Avenue, Brooklyn, New York.

5. Commanding General, Far East Air Forces and Commander, U. S. Naval Forces, Far East, will establish the administrative procedures within their respective commands in conformity with these instructions.

AG 220.453 (20 Dec 51)AG-PD
SUBJECT: Escort of Remains

20 December 1951

6. The word "Escort" will be included in all orders, messages, and correspondence issued or dispatched in connection with the above actions.

7. The above procedures and actions are equally applicable to female escorts, except that they will be placed on TDY or assigned to 2d Transportation Major Port, APO 503, as applicable, for necessary processing. The Commanding Officer, 2d Transportation Major Port, will process female escorts and take the identical actions as are prescribed for the Commanding Officer, Camp Drake Replacement Depot, in the cases of male escorts.

8. All orders issued in connection with the above actions will cite Letter AGAO-S 293.1 (9 Aug 51)QMG-M, Department of the Army, Office of The Adjutant General, 27 November 1951, subject: "Special Military Escorts for U. S. Army Deceased Personnel Returned from the Far East Command" as authority.

BY COMMAND OF GENERAL RIDGWAY:

C. C. B. Walden

C. C. B. WALDEN
Colonel AGC
Adjutant General

Distribution:
D, X & S

Information Copies to:
The Adjutant General,
Washington 25, D. C.
Chief, MAAG, Taipei, Formosa, APO 63
CG SFPE
CG SEPE
CG NYPE
Chief, JUSMAG, APO 928
Chief, ASA, APO 500

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

Shipper
J32 c 46

QM 400.12 (19 DEC 1951)

19 DEC 1951

SUBJECT: Indigenous Procurement of Quartermaster Supplies and Services from Japanese Appropriated Funds for JFY 1952

TO: Chief, Government Section, GHQ, SCAP, APO 500

1. Reference is made to the following directives:

a. Occupation Forces Procurement Regulations.

b. Manual of Budget and Fiscal Administration from Japanese Appropriated Funds, revised October 1950.

c. Where applicable, Administrative Memorandum No. 105, this headquarters, dated 13 November 1951.

2. Requests for renewal and/or initiation of TOW funded service type Procurement Demands for JFY 1952 (which are to be effective on 1 April 1952) for Quartermaster type services must be submitted to this headquarters, attn: Procurement Division, Post Quartermaster Section, on or before 31 December 1951. Requests will be submitted in triplicate by Check sheet, Disposition Form or letter, whichever is appropriate. They will be fully substantiated by strength figures, size and number of items on hand, monthly consumption and any other basis required to justify the services being requested. Requests containing insufficient data may result in failure to obtain services on the required date.

3. Supply requirements for TOW funded projects will be submitted on Issue Slips (WD AGO Form 446) to the Accountable Supply Officer in accordance with procedure set forth in reference 1c. Those which must be delivered during the first sixty days of JFY 52 (1 April - 30 May 52) should be submitted no later than 31 December 1951.

4. TOW funded supply or service requirements from procurement sources for the period 31 May 1952 - 31 March 1952 must be submitted at least 60 days prior to the date that initial delivery is required.

5. In anticipating requirements for JFY 52 all concerned are reminded that the JFY 1952 Budget will represent a substantial reduction from the JFY 1951 Budget. In addition, the cost of services and supplies has risen considerably. Stringent control of all requirements must be exercised at all levels of command. In this connection pertinent paragraphs of AR 711-20 are quoted below:

Ltr, Hq, Hq & Svc Comd, QM 400.12, Subject: "Indigenous Procurement of Quartermaster Supplies and Services from Japanese Appropriated Funds for JFY 1952".

5. "1. General - Supply economy is the practice of conservation of material by every individual in the armed forces, and is developed through training and practice until it becomes habit. It includes conservation, maintenance, safeguarding, recovery, repair, and salvage of food, fuel, clothing, weapons, transport, and all other material.

2. Purpose - All commanders will strengthen and enforce supply economy Each must be conscious of the cost of careless use of supplies and equipment, and of hoarding. Analysis of supply transactions indicates that in many instances total issues exceed authorized requirements. **** The personal example set by the commander cannot be overestimated in attaining the desired result."

6. Queries regarding additional information on related procurement matters should be directed to the Chief, Procurement Division, Post Quartermaster Section (Telephone 43-2247 or 43-2246).

FOR THE COMMANDING GENERAL:

A P Ellsworth

A. P. ELLSWORTH
Major, A G C
Asst A.G.

GS

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

BIL 510 (7 Dec 51) 7 December 1951

MEMORANDUM:

TRAVEL OF DEPENDENTS

1. Reference is made to Memorandum, Headquarters, Headquarters and Service Command, GHQ, FEC, APO 500, BIL 510 dated 2 October 1951, subject: Travel of Dependents, and CINCFE radio ZX 10895 dated 21 November 1951.

2. Above referenced memorandum directs that sponsors within the Tokyo Area are responsible for reporting all official changes that affect applications and travel of dependents, or dependent travel priority lists. This directive, in implementation of CINCFE radio ZX 10895, dated 21 November 1951, outlines the procedure to be followed by sponsors of dependents arriving in the Tokyo area, either as tourists or in a private rental status and, in addition, directs that all sponsors of dependents, regardless of mode of travel, either in or out of priority, are responsible for the reporting of changes listed in Memorandum, BIL 510, this headquarters, subject: "Travel of Dependents" dated 2 October 1951. Changes should be reported as outlined in paragraph 6, below.

3. Sponsors of dependents arriving in the Tokyo area, either as tourists or in a private rental status, are responsible for reporting the change in status to this headquarters. Failure to report arrival of dependents who have arrived in Japan, by other than priority system travel, results in an increased workload on the ports and army areas in the ZI, due to trying to locate dependents who have already departed and, may prevent other dependents from utilizing available shipping space.

4. Upon receipt of notification of the arrival of dependents, out of priority, as tourists, or in a private rental status, this headquarters will take action to insure cancellation of Dependent Travel only, in applications and/or in Japan priority lists. This cancellation of travel will, in no way, compromise the sponsors original priority for shipment of household goods or eligibility for dependent housing, when he is entitled to same by virtue of his overseas service credit score.

5. The notification to this headquarters should include a statement to the effect that the sponsor does or does not desire household goods to be shipped. If the shipment of household goods is desired, he must accomplish a certificate designating the agent authorized to release household goods. Forms of this certificate are available in Room 112, Finance Building.

6. Changes should be reported in writing, through appropriate channels, to Commanding General, Headquarters and Service Command, General Headquarters, Far East Command, APO 500.

7. This headquarters will not process applications for housing from any sponsor whose dependents are in the theater as tourists, or private rental agreements, until such time as travel would have been completed under normal priority, unless requests for travel of such dependents have been properly cancelled and their presence in the theater reported to the Billeting Section of this command.

BY COMMAND OF BRIGADIER GENERAL PIBURN:

A. P. ALLSWORTH
Major, AGC
Actg AG

DISTRIBUTION:
"AF plus GHQ Staff Section
25-COMNAVFE
25-FEAF
10-MATS

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

10 November 1951

MEMORANDUM FOR: Brigadier General David A. D. Ogden
Brigadier General William E. Shambora
Brigadier General Robert W. Daniels

SUBJECT: Orientation

Orientation has been arranged for you as indicated below:

TIME	DATE	SECTION	OFFICER-IN-CHARGE	ROOM (Dai Ichi)
1400-1530	14 Nov	G-1 (includes Chap, JA, PM, IG and SS)	Gen Milburn	422
1545-1615	"	CINFO (includes PIO, and TI&E)	Gen Allen	206B
1615-1630	"	CPS	Col Chard	206B
1630-1645	"	AG	Col Warden	206B
1645-1700	"	CAS	Gen Watson	206B
1400-1515	15 Nov	G-2	Gen Ennis	525
1530-1550	"	Compt	Gen Williams	206B
1550-1620	"	ESS (includes NRS)	Gen Marquat	206B
1620-1640	"	Hq Comdt	Gen Piburn	206B
1640-1700	"	QM	Gen Hastings	206B
1400-1515	16 Nov	G-3 & JSPOG	Gen Wright	404
1530-1545	"	Sig	Gen Hammond	206B
1545-1600	"	Med	Col Eckhardt	206B
1600-1615	"	Trans	Col Miller	206B
1615-1630	"	Psych Warfare	Col Greene	206B
1630-1700	"	Govt Sec	Dr. Williams	206B
1400-1515	17 Nov	G-4	Gen Eberle	536
1530-1550	"	CI&E	Col Nugent	206B
1550-1610	"	Ord	Gen Niblo	206B
1610-1630	"	CPO	Col Nordstrom	206B
1630-1700	"	Engr	Gen Christiansen	206B

NOTE: Above times include time to erect and take down any charts used.

Bryan L Milburn

BRYAN L. MILBURN
Brigadier General, General Staff with Troops
Assistant Chief of Staff, G-1

132

6201

GS

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

GD 400.13 (30 Oct 51) 30 October 1951

MEMORANDUM:

ONE-TIME PURCHASES OF FOOD FOR COFFEE SERVICE

1. To the end that staff sections and units conducting a "coffee service may secure coffee, sugar, and evaporated milk, a revised supply procedure is announced.

2. Application to purchase may be made by the Chief of the section or unit concerned direct to the Army Commissary Stores located in Tokyo.

a. Applicants are responsible that the quantity requested is limited to actual requirements.

b. That consumption of coffee is limited to authorized personnel only.

c. Normally, requests will be limited to one-per-month, per section or unit.

d. Application will indicate the name of the representative authoriz to make the purchase.

e. The monthly basis of issue is established as:

3 lbs coffee or 8 ozs tea per 100 individuals served
4 cans evaporated milk per 100 individuals served
4 lbs sugar per 100 individuals served.

f. The number of persons to be served will be shown in each application.

3. The Officer-in-Charge of the Army Commissary Stores are authorized to approve applications. Prior to the sale, he will insure that quantities requested are within the authorized allowance. A record of sales of this nature will be retained for four months. Instructions in conflict with the provisions of this memorandum are rescinded.

BY COMMAND OF BRIGADIER GENERAL PIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"AF" Plus
GHQ SCAP & FEC
Sections (1)

File

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS

29 October 1951

MEMORANDUM FOR: GS

SUBJECT : Decorations for Military Personnel Who Have Served in SCAP Sections.

1. In a memorandum to you dated 20 September concerning decorations for military personnel serving in SCAP sections I indicated a hope that the applicable criteria might temporarily be interpreted less strictly through understandings with Washington agencies. This hope has not materialized. Consequently all recommendations will have to contain ample justification for the award subject to peace time criteria. These criteria are spelled out in AR 600-45. Particular attention is invited to the following: 15b (1) (b); 18a; 20b (2).

2. No further guidance relative to awards for SCAP section personnel is contemplated.

George V. Keyser

GEORGE V. KEYSER
Brigadier General, GSC
Deputy Chief of Staff, SCAP

COPY

TROOP SUPPLY DIVISION
POST QUARTERMASTER SECTION
HQ & SV COMD GHQ FEC
APO 500

MEMORANDUM FOR RESPONSIBLE OFFICER: M-8

Government Section
GHQ, FEC APO 500
Attn: W. E. Curtis, Jr.

SUBJECT: Custodial Furniture Survey

A survey is being conducted by this office to determine the amount of Quartermaster office furniture which may be required at a later date to replace custodial (chattel) furniture now in use. Accordingly it is requested that you furnish this office as soon as possible the number of items of custodial furniture on hand according to the descriptions and approximate dimensions listed below. Do not include items which are on Memorandum Receipt from this office.

			TOTAL
1.	Desk, wood, flat top, General Officers approximately 61x36" (may be larger in length and width)	ea	1
2.	Desk, wood, flat top, approximately 60x34" (may vary up to 1" in length and 2" in width or 3" smaller in length and 2" in width)	ea	5
3.	Desk, wood, flat top approximately 57x34" (may be smaller but not larger)	ea	
4.	Desk, typewriter, left center, or right drop, and left or right compartment	ea	
5.	Chair, office, woodstraight back with or without arms (include all non-rotary upholstered and padded chairs	ea	10
6.	Chair, office, wood or steel, rotary w/arms (all types of upholster and padding	ea	2
7.	Chair, office, wood or steel, roatary without arms (all types of upholstery and padding)	ea	
8.	Chair, typewriter, adj. and non-adj. back (all types of upholstery and padding)	ea	
9.	Stand, typewriter, all types and sizes (stands, typewriter and approximately 18x24" to 24x36" in length and width)	ea	3

JAMES W. KITZELMAN
MAJOR QMC
Accountable Officer

GS

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

AG 619.4 (13 Oct 51) 13 October 1951

MEMORANDUM:

PROPER UTILIZATION OF PARKING SPACE

1. Military personnel living and working in the Tokyo Area, frequently complain that they are unable to find parking space. Such space is at a premium in the Tokyo Area, particularly in dependent housing areas.

2. A recent survey shows that a major cause of the complaints is the waste of space thru careless parking. Operators frequently park with utter disregard for the rights of others; ignoring guide lines, excessive space between vehicles, wasted space of ends of parking zones etc.

3. Common courtesy should be practiced by all, the extra time required at the moment will be regained another time.

4. It is desired that all operators park their vehicles with care, allowing a minimum of space intervals between parked vehicles, to conserve approved parking areas and spaces.

BY COMMAND OF BRIGADIER GENERAL PIBURN:

A P Ellsworth
L. P. ELLSWORTH
Major, A G C
Asst A.G.

DISTRIBUTION:
"AF" plus
1 to ea Billet in Housing Areas
20 ea to COMNAVFE & FEAF
1 to ea GHQ Staff Sec

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

GS

BIL 510(2 Oct 51)

2 October 1951

MEMORANDUM:

TRAVEL OF DEPENDENTS

1. Reference is made to Memorandum, Hq, Hq & Svc Comd, GHQ, FEC, APO 500, HC 461 (BIL) dtd 7 Aug 51, Subject: Resumption of Dependent Travel to Japan.

2. Individuals within the Tokyo Area, are responsible for reporting all official changes that affect applications for housing and travel of dependents, or dependent travel priority lists. Failure on part of sponsor to report changes, may result in delay of arrival of their dependents, or in case of cancellations, prevent other dependents from utilizing available space.

3. Changes that must be reported include:

a. Cancellations, deferments, change of address, or change of status, involving dependents.

b. Diversion of dependents, as required by paragraph 7b,(1), of General Headquarters, Far East Command, Circular No. 31, dated 17 June 1950. Priority number and month in which sponsor qualified for travel, will be indicated.

c. Information necessary to integrate into existing priority lists, the names of families, not included, as a result of administrative error.

d. Cancellation of applications for sponsors transferring to Korea, involved in administrative or punitive action from which reduction below the grade E-5 may result, or returning to the Zone of Interior.

e. Cancellation of applications for Department of the Army Civilian sponsors, whose rating status drops below grade GS-12.

4. Changes should be reported in writing, through appropriate channels, to the Commanding General, Headquarters and Service Command, General Headquarters, Far East Command, APO 500.

BY COMMAND OF BRIGADIER GENERAL FISBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, AGC
Adjutant General

DISTRIBUTION:
"AF plus GHQ Staff Section
25-COMNAVFE
25-FEAF
10-HLTS

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

PX 331.3 (10 Sept 51)

10 September 1951

MEMORANDUM:

EXCHANGE RATION CARDS FOR GHQ PERSONNEL

1. Officers and Civilians without Dependents. Billet custodians (except Dependent Housing custodians) of Headquarters and Service Command will present requests for new Japan Logistical Command Central Exchange Ration Cards to the GHQ Branch Exchange Office, Room 106 Finance Building, prior to 22 September 1951.

2. Enlisted Personnel and their Dependents. In accordance with authority referred to in paragraph 6, below, the commanders of the following named units will present requests for new Japan Logistical Command Central Exchange Ration Cards for all enlisted personnel, to include cards for their dependents, to the GHQ Branch Exchange, Room 106, Finance Building, prior to 22 September 1951:

Honor Guard Co
Guard Co
8232nd Grant Hts Dept
Housing Svc Det
Far East Comd Prtg
and Publications
Center, 8234th AU
Hq, Mtr Bn
Car Co, Mtr Bn
Truck Co, Mtr Bn
Ord Maint Co
406th Med Gen Lab
96th MRU
1st Radio Broadcasting
and Leaflet Gp, 8239th AU
Engr Svc Co
Tokyo Armed Forces Radio
Station, Far East Network
Co, 8213th AU
Kanto Civil Affairs Team
Hq & Hq Co, Staff Bn
Staff Co A
Staff Co B
Staff Co C
Co D, Staff Bn
Co E, Staff Bn
293d Army Band
Sig Svc Co, 8034th AU
Tokyo Fin Off 8237th AU
500th APU
441st CIC Det
319th Mil Int Co
71st Sig Svc Bn
720th MP Bn
23d MP CID
473d Intpr Team
TID
TIS
ASA
WAC Co, Hq & Svc Comd
64th Engr TOPO Bn

Requests will be based on strength plus ten percent. Cards will be issued at the time the request is presented.

3. Officers with Dependents (See paragraph 4, below, also). In accordance with authority referred to in paragraph 6, below, commanding officers and section chiefs of the following named units and sections will present requests for new Japan Logistical Command Central Exchange Ration Cards for commissioned personnel with dependents present in the theater, only, for whom the unit or section maintains officer personnel records:

AG Personnel Division, Hq & Svc Comd
Far East Comd Prtg and Publications
Center, 8234th AU
319th Mil Int Co
720th MP Bn
TID
441st CIC Det
ASA
71st Sig Svc Bn
406th Med Gen Lab
Kanto Civil Affairs Team
TIS

Memo, Hq, Hq & Svc Comd, PX 331.3 (10 Sept 51) subject: "Exchange Ration Cards for GHQ Personnel", dated 10 September 1951 (Cont'd).

Requests will be based on strength plus ten percent and will be presented at the GHQ Branch Office, Room 106 Finance Building, prior to 22 September 1951. Cards will be issued at the time the request is presented.

4. Officers and Civilians with Dependents (See paragraph 3, above, also). Heads of families not included in the units listed above will be issued cards for themselves and dependents at Room 3, Finance Building, in accordance with the following schedule:

a.	Names beginning with A, B, C, D, or E	24 September 1951
b.	Names beginning with F, G, H, I, or J	25 September 1951
c.	Names beginning with K, L, M, N, or O	26 September 1951
d.	Names beginning with P, Q, R, S, or T	27 September 1951
e.	Names beginning with U, V, W, X, Y or Z	28 September 1951

5. New cards will become valid 1 October 1951.

6. Issuing agencies will comply with the provisions of Administrative Memorandum Number 26, Headquarters and Service Command, subject: "Issue of Eighth Army Exchange Ration Cards to Personnel of General Headquarters", dated 12 March 1949, HC 331.3 (HPX).

BY COMMAND OF BRIGADIER GENERAL PIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"B"

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

GA-JL 230.14 (7 Sept 51)

7 September 1951

SUBJECT: Schedule of Physical Examinations and Immunizations for September 1951 for Indigenous Personnel Employed on a Direct Hire Basis or Chargeable to TOW Funds

TO: Chiefs, Staff Sections, GHQ, SCAP and FEC
Chiefs, Staff Sections and Unit Commanders, Hq & Svc Comd

1. Reference is made to letter, Headquarters, Tokyo Labor Liaison Office, subject: "Physical Examination for Japanese Nationals and Foreign Nationals employed by the Occupation in Tokyo Prefecture", dated 20 February 1950, forwarded by unnumbered memorandum, this headquarters, same subject, HC 230.14 (HJL), dated 13 March 1950.

2. Attached is a listing of dispensaries and hospitals showing dates and hours scheduled for the month of September 1951 for the physical examination and immunization of indigenous personnel employed on a direct hire basis or chargeable to TOW funds.

3. Indigenous personnel employed on a direct hire or TOW fund basis by individuals or activities are required to receive the physical examinations and immunizations currently prescribed for all indigenous personnel employed by the Occupation Forces. The cost of physical examinations and immunizations for indigenous personnel on a direct hire or TOW fund basis will be borne by the Procurement Demand cited in above reference. Physical Inspection Receipt (8A Form 54) will be plainly marked in the upper right hand corner "DIRECT HIRE" or "TOW" as is appropriate and cite the proper account code in the space provided on the form.

4. Using Agencies not included on the attached schedule are requested to contact the Tokyo Labor Liaison Office (Telephone 57-8384) Room 106, Pacific Building, to obtain appropriate time and place for indigenous personnel to report for required physical examinations and immunizations.

FOR THE COMMANDING GENERAL:

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

1 Incl:
Schedule of Examinations
and Immunizations

DISTRIBUTION: "A",
Staff Sections, GHQ, SCAP
and FEC, Plus "Xc"

Hospital	Unit	Date	Hour
Hiroo Hospital	Mantetsu Apts	Sep 13	1000-1500
	Sanno Hotel	" 5	"
	War College Apts	" 7	0900-1500
	Ebisu Hotel	" 21	1300-1500
	Palace Hgts.	" 18	0900-1500
Japanese Personnel Dispensary Yokota Base	Yokota Base	"	Every day except holiday 0730-1600
Tokyo-to Laboratories for Medical Science	Yuraku Hotel	" 3-4	0900-1700
	Old Kaijo Hotel	" "	"
	Matsuda Bldg.	" "	"
	71st Signal Service	" "	"
	Riverview Hotel	" "	"
	Continental Hotel	" "	"
	Yamanoue Hotel	" "	"
	Engineer Section	" "	"
	Engineer Service Co.	" "	"
	British Embassy	" "	"
	Hattori House	" "	"
	American Red Cross	" "	"
	Palace Hgts.	" "	"
	Drive Inn	" "	"
	71st Signal Service S.B	" "	"
	Sanno Hotel	" 5-6	"
	Tokyo Army Hospital	" "	"
	" Annex	" "	"
	720th M.P. Bn	" "	"
	Osaka Hotel	" "	"
	Daiichi Hotel	" "	"
	Nomura Hotel .	" "	"
	Finance Mess Hall	" "	"
	Finance S.B	" "	"
	720th M.P. Bn S.B	" "	"
	Army Service Club 21 S.B	" "	"
	Mitsubishi #35	" "	"
	Atagoyama Radio	" "	"
	Daiichi Ryokan	" "	"
	Joshi Kaikan	" "	"
	Hara House	" "	"
	Tsukishima Sub Base	" 10-11	"
	New Kaijo Bldg.	" "	"
	Norton Hall	" "	"
	Ernie Pyle S.B	" "	"
	Pershing Hgts.	" "	"
	American Embassy	" "	"
	Rocker Club	" "	"
	War College Apts	" 12-13	"
	Yaesu Hotel	" "	"
	Union Club of Tokyo	" "	"
	Mitsubishi Main	" "	"

Hospital	Unit	Date	Hour
Tokyo-to Laboratories for Medical Science (Cont'd)	Mitsubishi S.B	Sep 10-11	0900-1700
	Meiji Bldg.	" 12-13	"
	Mantetsu Apts	" "	"
	Mitsui Club	" "	"
	Sankaido Apts	" "	"
	Buckner Apts	" "	"
	Finance Special Sv Cect.	" "	"
	T.E.W. O.S.	" "	"
	British Embassy R&U	" "	"
	Army Hall	" "	"
	University Club	" "	"
	Bunka Apts	" "	"
	Isetan Bldg.	" "	"
	Manpei Apts.	" "	"
	Nonomiya Apts	" "	"
	GHQ EM Club	" "	"
	Haneda Air Base	" 17,18,19	"
	Keihin Hotel	" "	"
	Ebisu Camp	" 17-18	"
	Hattori S.B.	" "	"
	Shufunotomo Bldg.	" "	"
	C.N.F.E.E.	" "	"
	Honcho Apts	" "	"
	Mitri Hotel	" "	"
	Canadian Mission	" "	"
	Mitsui House	" "	"
	Memorial Hall S.B	" "	"
	T.I.D.	" "	"
	A.S.A.P.	" "	"
	Peers Club	" "	"
	Daiichi Bldg. S.B.	" "	"
	Army Stockade	" 3,5	"
	NYK Bldg.	" 20,21	"
	Mitsui Main S.B.	" 17-18	"
	Washington Heights	" 7,14,21,28	"
	Grant Heights	" 4,7,11	"
Shitaya Hospital	Union Club of Tokyo	" 7	1300-1500
	71st Signal Service	" 7	1300-1600
	720th M.P. Bn	" 11	"
	Chapel Center	" 12	1000-1200
	Manpei Apts	" 12	1300-1400
	Continental Hotel	" 12	1000-1200
	Norton Hall	" 13	1000-1600
	GHQ Civil Affairs Sect	" 14	1400-1600
	Tokyo Army Hospital	" 18-19	1300-1600
	Peers Club	" 21	0900-1500
Japanese Personnel Dispensary Toranomon	Hattori House	" 7	0900-1600
	Marunouchi Hotel	" 8	0900-1100
	Riverview Hotel	" 10	1000-1500
	Army Stockade	" 11	"

Hospital	Unit		Date	Hour
Japanese Personnel Dispensary Toranomon	Old Kaijo Hotel	Sep	12,13	0900-1600
	Buckner Apts	"	14	1400-1700
	Yuraku Hotel	"	17	0900-1500
	Daiichi Hotel	"	18-19	1000-1500
	NYK Bldg.	"	20-21	1300-1500
	Finance Special Service	"	14	1000-1500
	Mitri Hotel	"	13	1000-1600
Japanese Personnel Dispensary Grant Hgts.	Grant Heights	"	1-10	1300-1600
	American School	"	"	"
	Commissary	"	"	"
	" S.B.	"	"	"
Japanese Personnel Dispensary 5th Air Force	Tachikawa Air Base	"	3-21	0830-1600
Japanese Personnel Dispensary Haneda Air Base	Haneda Air Base	"	20,21,23,24	1300-1600
Japanese Personnel Dispensary Tokyo QM Depot	Tokyo QM Depot	"	1	1300-1630
Japanese Personnel Dispensary FEAMCOM	FEAMCOM Base	"	1-15	1300-1500
	" Area "A"	"	17-18	"
	" Area "B"	"	19-20	"
Japanese Personnel Dispensary Washington Hgts.	Washington Hgts.	"	1-20	0830-1700
	" Club	"	16-17	1300-1700
	Yoyogi American School	"	6-7	0830-1700
	Yoyogi QM	"	9-10	"
	Tokyo American School	"	1-10	"
	Mudge Hall	"	6-7	"
	Hara House	"	9-10	"
	Mitsui Club	"	15-16	1000-1600
	T.E.W. O.S.	"	29	1300-1600
	Ebisu Camp	"	21-22	"
	S.S.O.	"	"	"
	Australian Mission	"	1-10	0830-1700
Itabashi Hospital	Tokyo Ordnance Center	"	1-30	0930-1800
	A.S.A.P.	"	15-20	"
	T.I.D.	"	"	1300-1500
Otsuka Municipal Hospital	Ernie Pyle S.B.	"	3	1300-1700
	Army Service Club S.B.	"	3	"

Hospital	Unit	Date		Hour
Otsuka Municipal Hospital	Daiichi Bldg. S.B	Sep	3	1300-1700
	Hattori S.B.	"	4	"
	Matsuya P.X.	"	10,11	"
	Finance Moss Hall	"	12	0930-1700
		"	18	1300-1700
	Mitsui Main	"	13	0900-1100
	Finance S.B.	"	13	"
	Mitsui House	"	20	"
O'kubo Municipal Hospital	British Embassy	"	12	1300-1700
Komagome Municipal Hospital	Tokyo QM Depot	"	11	1400-1700
Nihon University Hospital	Yamanoue Hotel	"	5,6	1400-1600
	GHQ EM Club	"	"	"
	Shufunotomo Bldg.	"	"	"
	Mitsubishi Main	"	19	0900-1500
	Bunka Apts	"	5,6	1400-1600
	Shimazu Bldg.	"	"	"
	New Kaijo Bldg.	"	12	0900-1500
	Meiji Bldg.	"	21	1300-1500
	University Club	"	14	"
	Army Hall	"	17	"
	Nonomiya Apts.	"	5	1400-1600
	Pershing Hgts.	"	7	1300-1500
	Tsukishima Sub Base	"	5,6	1400-1600
North Ward Tokyo Hospital Jikeikai Medical College	American Embassy	"	13-14	1400-1600
	Daiichi Ryokan	"	"	"
	Joshi Kaikan	"	"	"
	Honcho Apts.	"	"	"
South Ward Tokyo Hospital Jikeikai Medical College	Osaka Hotel	"	15-16	1300-1600
	Nomura Hotel	"	"	"
	Sankaido Apts	"	"	"
	Tekko Kaikan	"	"	"
	Rocker Club	"	16	"
3rd Hospital Jikeikai Medical College	Hydroponic Farming Depot	"	15,16	1300-1600
	Fuchu Ordnance Depot	"	"	"

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 400 (COM) 13 August 1951

SUBJECT: Reporting Logistical Support Furnished by the United States Army to Nations Participating in the Korean Operations.

TO: Chiefs, Staff Sections, GHQ, SCAP & FEC, APO 500
Chiefs, Staff Sections, Hq, Hq & Svc Comd, GHQ, FEC, APO 500
Unit Commanders, Hq & Svc Comd, GHQ, FEC, APO 500

1. Letter, this headquarters, HC 400 (COM), 19 December 1950, Reporting of Logistical Support Furnished by the United States Army to Nations Participating in the Korean Effort (Reports Control Symbols CSGLD-292 and QCOM-40) is rescinded.

2. References:

a. Special Regulations 735-800-10, 16 May 1951.

b. Letter, General Headquarters, Far East Command, AG 400 (13 Jul 50) COM-M, Subject: Reporting Logistical Support Furnished by the United States Army to Nations Participating in the Korean Operations, 14 July 1951.

3. The Commanding General, Headquarters and Service Command is responsible for maintaining records and reporting logistical support furnished by this command to:

a. Each United Nations member country in support of the Korean Operations.

b. Republic of Korea Armed Forces.

c. Korean Augmentation to the United States Army (KATUSA) at the time such personnel are released from United States Army Units and returned to the control of the Republic of Korea.

d. Republic of Korea National Police Forces.

4. Maintenance of Records:

a. Records of Supplies and Equipment Issued.

4. a. (1) Documents showing the transfer of supplies and equipment will be prepared separately by each technical service in each instance where issues are made to member nations. Such documents will reflect the following information:

(a) Transferring agency.

(b) Receiving Nation.

(c) Stock number.

(d) Complete nomenclature.

(e) Unit of measure.

(f) Quantity Issued.

(g) Date of Issue.

(2) Transfer documents will be receipted by an authorized representative of the receiving nation at the time the transfer is effected.

b. Records of Supplies and Equipment Turned-In.

(1) Transfer documents will be prepared in each instance where equipment is turned in to the United States Army by member nations. Such documents will reflect the same information required in paragraph 4a(1) above, and in addition will bear the notation "Turn-in" in large letters across the face of each transfer document.

(2) A receipted copy of the Transfer Document will be furnished the authorized representative of the member concerned at the time the transfer is effected.

c. Record of Services rendered.

(1) Records of costs of logistical services (other than medical services) furnished to the forces of those member nations listed in paragraph 3a above, together with substantiating documents specifying the amount and nature of the services furnished, will be maintained whenever practicable. Actual costs will be determined on the basis of direct and indirect expenses related to the transaction. If such date is not available, estimated costs will be determined on the basis of the best obtainable information.

(2) Cost records are not required on accessorial charges related to the obtaining and delivering of supplies and equipment to receiving nations.

Ltr, Hq, Hq & Svc Cmd, HC 400 (COM), subject: Reporting Logistical Support Furnished by the United States Army to Nations Participating in the Korean Operations," dtd 13 Aug 51 (Cont'd).

4. c. (3) In every possible instance, each substantiating document will bear the following certificate:

> "As a representative of the Armed Forces of Government of (name of country or agency), I hereby acknowledge receipt of the services listed hereon, and certify that such services were requested by and furnished to (name of country or agency) by the United States Army, and that payment therefore has not been made.
>
> (Date) Signature
>
> Official Capacity "

5. Reports:

a. One receipted copy of each substantiating document for logistical support furnished will be forwarded to this headquarters, Attention: Comptroller, not later than 5 days after the close of the reporting month.

b. The Office of Comptroller will be responsible for registering and transmitting these documents to General Headquarters, Far East Command.

6. The above procedure will be effective immediately on receipt of this directive.

FOR THE COMMANDING GENERAL:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

20 Aug 51

AG 201 - AGOM

LO 232-22

SUBJECT: Appointment of Board

TO: Off concerned, GHQ FEC 8100th AU APO 500

1. Pursuant to the provisions of paragraph 2, Staff Memorandum No. 33, General Headquarters, Far East Command, 20 August 1951, Decorations and Awards Board No. 2 is appointed.

DETAIL FOR THE BOARD

COL THOMAS N STARK 010368 GSC, President
LT COL ROBERT N BOND 0450800 SIG C, Member
LT COL HAROLD D SHRADER 039677 JAGC, Member
LT COL JOHN J TOMAN 0359426 ARTY, Member
LT COL EDWIN W VAIL 035647 MPC, Member
LT COL FRANK C CASTAGNETO 0338380 AGC, Recorder, without vote

2. The board will review recommendations submitted and make recommendations to the Commander-in-Chief for awards of decorations to personnel and units of the Far East Command in those cases in which action is required at this or higher headquarters.

3. The Board will meet at the call of the President.

BY COMMAND OF GENERAL RIDGWAY:

C. C. B. Warden

C. C. B. WARDEN
Colonel, AGC
Adjutant General

DISTRIBUTION:
AG (1)
6 off concerned (5 each) thru AG-PB
Decorations and Awards (5)
All Staff Sections, SCAP & FEC (1 each)

G5 GHQ

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

4 August 1951

HC 300 (MD)

MEMORANDUM:

RELAXATION OF OCCUPATION PERSONNEL REGULATIONS

1. To assist Chiefs of Staff Sections and Unit Commanders of this headquarters in bringing the provisions of Letter, GHQ, SCAP, file AG 300.5 (20 June 1951) GA, subject as above, dated 20 July 1951, to the attention of personnel of this command there is attached hereto sample copies of posters issued by the Japanese Health Bureau to all eating establishments inspected and graded under the Japanese National Food Sanitation Code.

2. It is desired that this memorandum be displayed in a prominent place in order that all personnel of your unit may become familiar with the types of posters being employed to designate the various grades awarded Japanese eating establishments.

BY COMMAND OF BRIGADIER GENERAL PIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"A" plus GHQ Staff Sections

この店の衛生状態は
SANITATION IN THIS SHOP

等級
GRADE

見本

上

東京都
TOKYO-TO

保健所
HEALTH CENTER

ON LIMITS.

この店の衛生状態は

SANITARY CONDITION IN THIS SHOP

等級

GRADE

優

見本

東京都
TOKYO-TO

保健所
HEALTH CENTER

OFF LIMITS

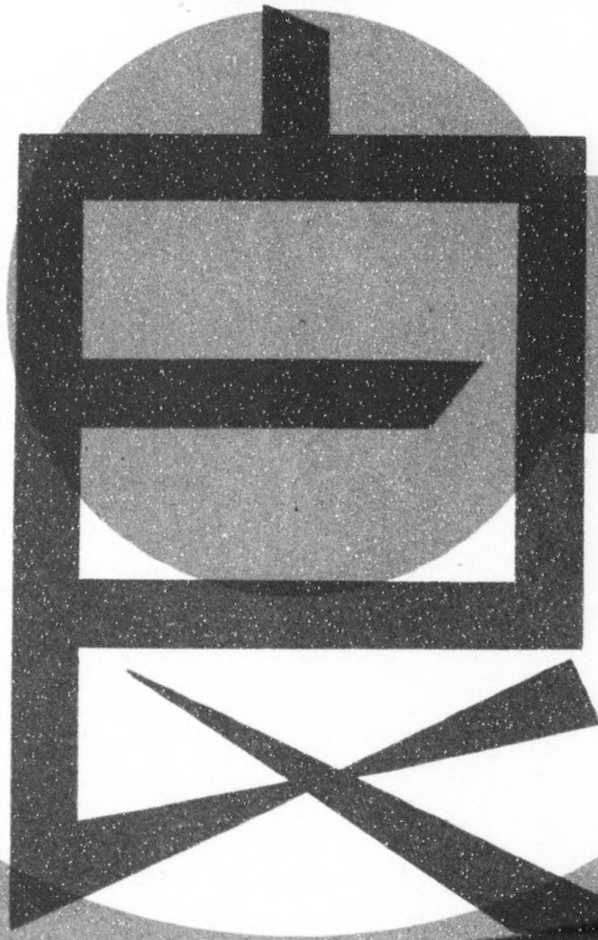
この店の衛生状態は

SANITARY CONDITION IN THIS SHOP

等級

GRADE

見本



東京都
TOKYO-TO

OFF LIMITS

保健所
HEALTH CENTER

この店の衛生状態は
SANITATION IN THIS SHOP

等級
GRADE

見本

丁

東京都
TOKYO-TO

保健所
HEALTH CENTER

OFF LIMITS

GENERAL HEADQUARTERS
FAR EAST COMMAND

15 August 1951

MEMORANDUM FOR: All Section Chiefs GHQ SCAP & FEC

SUBJECT: Military Appearance and Courtesy

1. In recent weeks there has been a marked deterioration in standards of military appearance and courtesy, particularly in saluting. This has been noted and commented on by the CinC.

2. In view of this situation, the Commanding General, Headquarters and Service Command has reestablished courtesy patrols composed of personnel of all the Armed Services. At best, however, this action can only partially alleviate the wide-spread deficiencies that obtain.

3. It is particularly important that all personnel assigned this headquarters attain and maintain the highest possible standards of military appearance and courtesy. In this connection, it has been noted that some officers assigned to this headquarters are themselves deficient in proper military appearance and courtesy, that they fail to return salutes of enlisted men and do not correct deficiencies which they obviously observe or should observe.

4. It is desired that each chief of section of this headquarters:

a. Take a personal interest in this matter and assure that personnel under their control know and closely observe the customs and regulations pertaining to military appearance and courtesy.

b. Inform all officers under their control that :

(1) It is particularly important for them to set a good example in this matter.

(2) Particular care should be taken to return properly all salutes of enlisted men.

(3) When they observe infractions, take corrective action on the spot. In cases of serious or repeated infractions, names should be obtained and reported with full particulars to Commanding General, Headquarters and Service Command.

Doyle O. Hickey

DOYLE O. HICKEY
Lieutenant General, General Staff Corps
Chief of Staff

Copies furn:
CG, Hq & Svc Comd
COMNAVFE
CG, FEAF

GS GHQ

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 510 (GA) 10 August 1951

MEMORANDUM:

DEPENDENT TRAVEL TO JAPAN

1. Reference is made to CINCFE Message ZX 29678, quoted in Memorandum, this headquarters, dated 7 August 1951, subject: "Resumption of Dependent Travel to Japan."

2. CINCFE Message ZX 29679, 5 August 1951, is quoted for the information and guidance of all concerned: This message in 4 parts.

"Part 1. Personnel stationed in Korea may submit application for travel of dependents to Japan under the following conditions:

a. Personnel must be eligible for travel and housing of dependents under law and CINCFE policy.

b. Personnel must be eligible for transfer to Japan.

c. Personnel must have 12 months remaining service after arrival of dependents.

d. Requests for transfer to Japan must be approved by the appropriate commander.

"Part 2. Following procedure for processing dependent travel applications will apply.

a. Applications for dependent travel may be submitted with request for transfer to Japan.

b. Upon approval of transfer,request, application for dependent travel will be forwarded to GHQ, Attn G-1, by the appropriate commander.

c. Disapproval of transfer request cancels application for dependent travel.

d. Approved application received by GHQ will be computed, to list overseas service credits scores.

e. Dependents names on approved applications will be placed on waiting list according to overseas service credit score.

f. Applications from personnel who had sufficient overseas service credit score to have been included on any priority list on file with ZI agencies for travel of dependents, will be integrated on the appropriate list except that integration on any list that has started travel by port orders is prohibited.

"Part 3. Appropriate commanders will take following action:

a. Transfer personnel to Japan prior to arrival of dependents (unless military requirements prevent).

b. Assign families to dependent housing in accordance with existing directives.

c. Immediately report any change in status of such personnel such as:

(1) Casualty

(2) Cancellation of transfer request

(3) Cancellation of application for dependent travel

(4) Disciplinary proceedings (Courts Martial)

(5) Development of military requirements for retention in Korea.

"Part 4. This policy is intended to place the personnel stationed in Korea on equal basis with personnel stationed in Japan."

BY COMMAND OF BRIGADIER GENERAL PIBURN:

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"A" plus GHQ Staff Sections
5 - COMNAVFE
5 - FEAF
2 - MATS

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 461 (BIL)

7 August 1951

MEMORANDUM:

RESUMPTION OF DEPENDENT TRAVEL TO JAPAN

1. Message, CINCFE, ZX 29678, 5 August 1951, is quoted for the information and guidance of all concerned:

"Subject is resumption of dependent travel to Japan. This message in 12 parts.

"Part 1. Effective immediately the suspension of dependent travel to Japan is lifted.

"Part 2. Eligibility for applications for housing and travel of dependents of personnel authorized by law and CINCFE policy are subject to the following conditions:

a. Personnel must be permanently assigned to and stationed for duty in Japan.

b. Principal must have 12 months remaining service after arrival of dependents on his current FEC tour or the principal agrees in writing to an extension of his current FEC tour to include at least 12 months service after arrival of his dependents.

c. Applications submitted by personnel under the private rental policy who elect travel of dependents by commercial transportation on a non-reimbursable basis will be considered. Until further notice, personnel will not repeat not be permitted to submit application under the bachelor billet, houseguest or private rental policies for transportation at government expense.

d. Personnel married and separated from dependents who are promoted to grade E-5 after arrival in FEC will be considered. Priority will be computed from date of departure from ZI on current tour. Enlisted personnel of US Armed Forces in grade E-1 to E-4 inclusive regardless of years of service will not repeat not be eligible.

e. Personnel whose dependents were returned to the ZI at government expense and precluded from re-entry as announced in CINCFE radio CX 67747 dated 29 October 1950 are not repeat not eligible.

"Part 3. Priority lists will be prepared, as prescribed in SR 55-765-5/AFR 75-26, and GHQ, FEC Circular 31, 1950, by Commanding General, Japan Logistical Command, Commanding General, Headquarters and Service Command, Commander, US Naval Forces, Far East, and Commanding General, Far East Air Forces for personnel stationed in housing areas under their control.

Memo, Hq., Hq. & Svc Comd, GHQ, FEC, APO 500, HC 461 (BIL), dtd 7 Aug 51 (Cont'd)

Following provisions will govern:

a. The cut-off date of acceptance of applications will be the last day of each month.

b. Priority lists will be prepared from applications submitted to major commanders through commands having housing in areas of assignment of sponsors. This procedure will apply uniformly to military and civilian personnel of the Army, Navy, and Air Force.

c. Personnel will be included on the priority lists based on period of separation from dependents, Overseas service credit score as prescribed in paragraph 3g, FEC Circular 31, 1950, will determine the relative priority assigned for travel and housing.

d. Each major commander will arrange his applications in priority sequence and will report to CINCFE, attention G-1, Dependent Services Division, by telephone on the 10th of each month, the number of applications on hand, overseas service credit score range, and the number of housing units available.

e. CINCFE will then determine the Japan-wide cut-off score to fill available housing. Based on this determination and notification, priority lists will be prepared by each major commander and submitted to CINCFE for consolidation into a Japan priority list. These lists will be forwarded by major commanders not later than the 20th day of each month.

f. Movement of dependents will be strictly in accordance with the priority system.

g. In order to determine the housing available:

(1) Present allocation of dependent housing to major commands will temporarily remain the same pending subsequent adjustment on the basis of comparative strengths of the Armed Services in Japan. Assignment of families to housing will be in accordance with Part 4.

(2) Only permanent and temporary type housing suitable for family occupancy for extended periods of time will be considered in computing available housing. Dependent housing being occupied as bachelor billets on a temporary basis and those dependent units assigned to locally married personnel as authorized in CINCFE radio 2X 27775, dated 30 November 1950, will be considered as available. Present occupants must vacate when housing is required.

(3) Special Service hotels will not repeat not be computed as available for family quarters.

"Part 4. Commanding General, Japan Logistical Command will establish a Japan housing assignment coordination office for the purpose of assigning families to available housing closest to the duty station of the sponsor. Housing at assigned station will be provided within availability to personnel in order of their overseas service credits regardless of service affiliation.

If requested by Commanding General, Japan Logistical Command, one officer from each major command will be assigned for duty in this office. Commanding General Headquarters and Service Command, Commander, US Naval Forces, Far East, and Commanding General, Far East Air Forces will report on all available housing to Japan Logistical Command and maintain close liaison on available housing and assignment.

"Part 5. Eligible sponsors must state in writing that he understands:

a. That his family will be assigned quarters wherever available in Japan, which may be at great distances from his duty station.

b. Only personal clothing and limited amounts of household goods may be shipped to Japan. Limitations contained in SR 55-160-1 and AFR 75-33 will govern.

"Part 6. Storage of household goods in the ZI will be in accordance with appropriate existing regulations of the Armed Services.

"Part 7. Except as approved by CINCFE in exceptional cases, coordinated travel will not repeat not be authorized.

"Part 8. Authority previously delegated for early unaccompanied return of dependents to the US at government expense is rescinded, effective the first day of the month during which dependents are scheduled to arrive under this authority. Exceptions will be for families of sponsors being transferred to Korea as announced in CINCFE radio CX 57102, 2 July 1950. Other meritorious cases will be submitted CINCFE for decision.

"Part 9. Inter and intra-command transfer of dependents to Japan, who arrived in overseas area after July 1950, will continue to be handled on an individual case basis.

"Part 10. Wide publicity will be given this matter to insure that all eligible personnel assigned in Japan will have opportunity to submit application for travel of dependents.

"Part 11. Personnel will be advised that during the initial travel of dependents, some delay in travel and assignment to housing may be expected.

"Part 12. The initial priority list will be prepared for movement of dependents beginning in the month of November 1951 and such lists will be forwarded to reach CINCFE by 27 August 1951."

2. Application for dependent travel to Japan of personnel in the Tokyo area will be submitted to this headquarters on HC Form 179 (original only). This form is attached as Inclosure 1 and may be reproduced locally or obtained from the Billeting Section, this headquarters (Room 215).

3. Attention is invited to the fact that the initial priority list must be prepared by this headquarters and submitted to reach CINCFE by 27 August 1951. Applications received in this headquarters prior to 2400 hours,

20 August 1951 will be considered for the initial priority list. Applications received subsequent to 2400 hours, 20 August 1951 will be considered for the next priority list to be submitted.

4. Applications on hand the last day of each month will be considered for the next priority list to be submitted to CINCFE on the 20th day of the following month.

5. For personnel not assigned for duty in the Tokyo area, attention is invited to Part 3b, above quoted message, which requires that applications be submitted to major commanders through the housing area commanders in areas of duty assignment of sponsors. Instructions issued by such major commanders and housing area commanders on the submission of applications (including application forms) will apply.

BY COMMAND OF BRIGADIER GENERAL FIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

1 Incl:
HC Form 179, 6 Aug 51

DISTRIBUTION:
"AF" plus GHQ Staff Sections
25-COMNAVFE
25-FEAF
10-MATS

APPLICATION FOR HOUSING AND TRANSPORTATION OF DEPENDENTS

(Copy of Orders to POE must be attached)

Phone No. _____ Service _____ _____
(Army, Navy, AF) (Date)

_____
(Last Name) (First Name) (Initial) (Grade) (Date of Rank) (Ser.No)

_____
(Unit) (APO) (Place of Duty)

1. My dependents have not been in Japan and returned to the Zone of Interior at government expense during my current tour.

2. In accordance with paragraph 7001, Joint Travel Regulations, my legal dependents are: (If children, father or mother are included, complete applicable certificate on reverse side)

NAME (List given names)	RELATIONSHIP	AGE	ADDRESS	CITIZENSHIP

3. Date of marriage _____ (Theatre marriages must attaeh copy of permission)

4. Date of departure from Zone of Interior _____
(Day) (Month) (Year)

5. Periods of time during current tour in ZI if over 60 days: from _____ to _____

6. Previous overseas service without dependents. (Applicable only to those who departed the ZI prior to 1 April 1950) From _____ to _____.

7. Number of months of constructive service on current tour in accordance with applicable rotation criteria as of date of this application: _____.
(Army only)

My present overseas tour terminates: (For Navy and A.F.) _____
(Day) (Month) (Year)

8. I desire to move the dependents listed above to Japan as soon as possible. I agree to accept, and consider as adequate, any type of permanent or temporary housing, regardless of location in Japan, which I understand may be a great distance from my duty station.

9. I understand that only personal clothing and limited amount of household goods may be shipped to Japan. Limitation contained in SR-55-160-1 and AFR 75-33 will govern. This limitation is 25% of permanent change of station weight allowance, or 2000 pounds net weight, whichever is greater.

0. I agree to serve in this theater twelve months after the date of arrival of my dependents.

1. My wife (is) (is not) pregnant. Birth of child is expected on/or about _____
_____. (Doctors certificate must be attached).
(Day) (Month) (Year)

12. I (have) (have not) submitted a previous application for housing and movement of dependents. Application was submitted to _____
(Housing Area)
_____ on _____ 19___.

13. MILITARY:
In the event that my term of service is due to expire or my present overseas tour is completed prior to my completing the agreement indicated in paragraph 10 above, and I am permitted to continue in the service, I will sign such statement as will permit my retention in FEC for 12 months after arrival of my dependents.

(OVER)

... CIVILIANS:

The date of expiration of my present contract is _____ and, in the event I terminate my contract prior to one year after arrival of dependents in Japan, I agree to reimburse the government for the entire cost of movement of my dependents.

(Signature of Applicant) _____

CERTIFICATE FOR TRANSPORTATION OF DEPENDENT CHILDREN

I _____ certify that the (child) (children) listed in paragraph 2 above (is) (are) my ligitimate, step or adopted (child) (children) and that their respective (age) (ages) (is) (are) as indicated, and (is a member) (are members) of my household; that said (child is) (children are) not possessed of property or income adequate for (its) (their) support and education; that (it is) (they are) not the beneficiary or beneficiaries, either directly or indirectly or through others of any trust or estate entitling (it) (them) to income adequate for (its) (their) support and education; that said (child is) (children are) in fact now and at all times solely dependent on me; that in all respects I maintain the (child) (children) at my own expense and from my own resources and am not reimbursed therefor directly or indirectly in any manner or form whatsoever*; and that evidence of the (child's) (children) dependency on me and my maintenance of (it) (them) has been filed with my pay accounts and is hereby made a part thereof.

(Signature) _____

* In the case of officers drawing rental and subsistence and allowances with dependents, including wife, this clause may be omitted.

CERTIFICATE FOR TRANSPORTATION OF MOTHER OR FATHER

I _____ hereby certify that the following statements of fact are true and correct:

1. That my mother (father) is Mrs. (Mr.) _____ who lives at _____.
2. That the amount required for my mother's (father's) reasonable and proper living expense is from _____ dollars to _____ dollars per month.
3. That for the period from _____ to _____, I have contributed to the support of my mother (father), without any consideration therefor or hope or expectation of return therefrom, the sum of _____ dollars.
4. That the total gross income of my mother (father) from all sources (including in such income any payment or contribution of others toward her (his) proportionate share of household or living expense) other than my contribution has not exceeded, and does not exceed _____ dollars per month, or _____ dollars per year from the period from _____ to _____.
5. That the living expenses actually incurred by my mother (father) during the period _____ to _____ amounted to from _____ dollars to _____ dollars each month.
6. "My mother (father) actually resides in my household."

1 Incl: Copy POE Orders (Signature) _____

1st Ind

FROM: _____ DATE _____

TO: Commanding General, Hq & Sv Comd (ATTN: Billeting Section)

I have personally reviewed this application, and to the best of my knowledge, and in accordance with records, the above statements are correct, and further, in accordance with current regulations, it is estimated that subject applicant has sufficient time remaining in his current tour of foreign service or his current contract (for civilian) to insure his services in the command for one year after the arrival of his dependents. (If application is for quarters only, change one year to read six months).

_____
Unit Personnel Officer

1 Incl: n/c

(EC Form 179, 6 Aug 51)

GOVERNMENT

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

2 Aug 51

AG 201 - AGOM

LO 214-3

SUBJECT: Appointment of Board

TO: Off concerned, GHQ FEC 8100th AU APO 500

So much of LO 86-14, GHQ FEC APO 500, 27 Mar 51 as amended by LO 130-27 GHQ FEC APO 500, 10 May 51 and LO 173-12, GHQ FEC APO 500, 22 Jun 51 pertaining to appointment of a Decorations and Awards Board is further amended by deleting "COL ANDREW E FORSYTH 010312 GSC (Member)" and substituting therefor "COL WASHINGTON M IVES JR 015696 GSC (Member)".

BY COMMAND OF GENERAL RIDGWAY:

Thomas F. Whaley

THOMAS F. WHALEY
Captain, AGC
Asst Adj Gen

DISTRIBUTION:
President of D & A Bd (1)
AG Sec (1)
Decorations and Awards Board (2)
2 off concerned (5 each)
AG-PB (2)
All Staff Sections SCAP and FEC (1 each)

27 A

GS GHQ File

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 333.11 (AG)

31 July 1951

MEMORANDUM:

MILITARY COURTESY PATROL

1. A Military Courtesy Patrol will be detailed by this headquarters for the purpose of checking the military courtesy and appearance of United States service personnel within the Metropolitan Tokyo Area.

2. The patrol will consist of one (1) field grade and one (1) company grade officer of this command augmented by one (1) Air Force officer detailed by Commanding General, Far East Air Forces. Patrols will be detailed daily except Sundays and legal holidays.

3. The tour of duty of the patrol will be from 0800 hours on the day specified until 0800 hours, following regular duty day. The place and time of duty to be accomplished will be as specified by Commanding General, this headquarters. Officers of this command will be normally notified of detail by publication in the Daily Bulletin.

4. Officers detailed for the Military Courtesy Patrol will report to the Adjutant General, this headquarters, at 1130 hours on the next regular duty day prior to the tour of duty for instructions. At 0830 hours on the next regular duty day after the tour of duty, the senior officer of the Military Courtesy Patrol will report to the Adjutant General, this headquarters to turn in reports of violations discovered during the tour of the patrol.

5. Members of the Military Courtesy Patrols will be identified by wearing blue brassards marked with the letters "MCP" in white and will carry a suitable identification card.

6. Violations of military courtesy appearance and deportment will be noted on a violation report form in triplicate. One copy of the completed report will be delivered to the offender by the member of the patrol who prepares the report. The remaining two copies of the report will be delivered as provided for in paragraph 4 for distribution.

7. Memorandum HC 333.11 (GC), this headquarters, 20 April 1951, "Military Courtesy Patrol Teams, Military Courtesy, Deportment and Appearance," is rescinded.

BY COMMAND OF BRIGADIER GENERAL PIBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"A" Plus GHQ Staff Sections
Plus "D"
5 - COMNAVFE, FEAF, JLC

4774

GENERAL HEADQUARTERS
FAR EAST COMMAND

MEMORANDUM FOR: Brigadier General Frank A. Allen, Jr.

Scheduled orientations have been arranged for you as indicated:

TIME	DATE	SECTION	OFFICER-IN-CHARGE	LOCATION
1400-1430	5 Jul	G-1	Gen Milburn	422 Dai Ichi Bldg
1430-1500	"	G-2	Gen Ennis	525 "
1500-1530	"	G-3 & JSPOG	Gen Wright	404 "
1530-1600	"	G-4	Gen Eberle	536 "
1600-1620	"	AG	Gen Bush	204 "
1620-1640	"	Signal & CCS	Col Hammond	303 "
1640-1700	"	Govt	Mr Rizzo	615 "
1400-1420	6 Jul	PM	Col Chaplin	201 Taisho Life Ins Bldg
1420-1440	"	Sp Svcs	Col Stephens	401 " " " "
1450-1510	"	CPS	Col Chard	607 Teikoku Bldg
1520-1540	"	CIE	Col Nugent	410 Radio Tokyo Bldg
1550-1610	"	Chaplain	Chap (Col) Bennett	105 Pacific Bldg
1610-1630	"	QM	Gen Hastings	304 " "
1640-1700	"	ESS	Gen Marquat	504 Forestry Bldg
1400-1420	7 Jul	JA	Col Hickman	101 Mitsuibishi Naka #12-5
1430-1450	"	Compt	Gen Williams	706 Mitsuibishi Shoji Bldg
1450-1510	"	Med	Col Eckhardt	504 " " "
1510-1530	"	Engr	Gen Christianson	412 " " "
1530-1550	"	NRS	Col Schenck	303 " " "
1600-1620	"	RCAS	Col Gleim	630 Empire House
1620-1640	"	Civ Hist	Col Caum	300 " "
1500-1520	9 Jul	DS	The Hon W J Sebald	300 Mitsui Main Bank Bldg
1545-1605	"	CAS	Gen Watson	101 McKnight Barracks
1625-1645	"	Ord	Gen Niblo	405 Pacific Bldg

NOTE: Above times include time to erect and take down any charts used.
PIO and TIE will arrange necessary orientations separately.

for B.L.M.

BRYAN L. MILBURN
Brigadier General, GSC
Asst Chief of Staff, G-1

GENERAL HEADQUARTERS
FAR EAST COMMAND
APO 500

22 Jun 51

AG 201 - AGOM

LO 173-12

SUBJECT: Appointment of Board

TO: Off concerned, GHQ FEC 8100th AU APO 500

So much of LO 86-14, GHQ FEC APO 500 as amended by LO 130-27, GHQ FEC APO 500, 10 May 51 pertaining to appointment of a Decorations and Awards Board is further amended by deleting "LT COL CHARLES D CONLEY 052260 AGC (Recorder without vote)" and substituting therefor "LT COL FRANK C CASTAGNETO 0338380 AGC (Recorder without vote)".

BY COMMAND OF GENERAL RIDGWAY:

for H. FRAZIER
Major, AGC
Asst Adj Gen

DISTRIBUTION:
President of D & A Bd (1)
AG Sec (1)
Decorations and Awards Board (2)
2 off concerned (5 each)
AG-PB (2)
All Staff Sections SCAP and FEC (1 each)

86

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Economic and Scientific Section
APO 500

123(10 Jun 51)ESS/FIN 10 June 1951

MEMORANDUM FOR: **Government Section**
APO 500

SUBJECT: FECB Bulletin No. 10

1. The attached FECB Bulletin No. 10 contains all the amendments to the Cabinet Orders, Ministerial Ordinances, Regulations and Notifications, relative to the foreign exchange and foreign trade controls which have been promulgated prior to 31 December 1950 and issued before 15 March 1951.

2. This bulletin was compiled for your benefit by the Foreign Exchange Control Board under the guidance of the Finance Division, ESS, GHQ, SCAP.

3. Your suggestions, criticisms and other comments on this bulletin as well as on the other existing foreign exchange controls should be addressed to Dr. Henry Ludmer, ESS, GHQ, SCAP, APO 500, % P.M., San Francisco, Calif.

E. M. Reed

1 Incl
FECB Bulletin #10

E. M. REED
Chief,
Finance Division

GHQ OFFICERS' CLUB
APO 500

9 June 1951

MEMORANDUM: For All Members

1. The Board of Governors of the GHQ OFFICERS' CLUB for the six month period 1 July to 31 December 1951 is announced as follows.

Colonel N. I. Fooks	G-3, GHQ
Colonel A. Graham	G-1, GHQ
Lt. Col. J. M. Lightower	SGS, GHQ
Lt. Col. Roy Cochrane	AC, GHQ
CDR G. R. Muse	Com Nav Fe
Major W. O. Morgan	Comp., HSC
Capt. B. L. Parker (WAC)	JSPOG, GHQ
Lt. E. S. Cameron (WAC)	G-4, HSC
CWO H. F. Appel	FEC Printing Plant, GHQ

2. Due to our increased labor and merchandize costs, the Club is forced to raise its prices slightly, beginning June 13, 1951. Our personnel has been reduced to a limit that will not interfere with prompt service to our members, and we feel that all members realize that this is due almost wholly to the complete elimination of procurement demand for non-appropriated fund activities.

3. Members are reminded that activities at Mudge Hall are now in full swing. A fine new dressing room for the ladies has been completed, and the new dressing room for men is nearly ready. It is conveniently located very near the Pool and will eliminate the long walk to the Pool over gravel paths from the former temporary dressing room. In regard to the Pool and proper Control of its patronage, all members are reminded that their wives or dependents must show dependent cards, and teen-age dependents must have a Mudge Pool Swimming Card which can be obtained at the Mudge Hall Club Office on proper identification. Children below teen-age MUST be accompanied by an adult member or dependent.

Charles A. Mahoney
CHARLES A. MAHONEY
Colonel, Infantry
Club Officer

CORRECTED COPY

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

GS gth

20 April 1951

HC 333.11 (GC)

MEMORANDUM:

MILITARY COURTESY PATROL TEAMS
MILITARY COURTESY, DEPORTMENT AND APPEARANCE

1. Two (2) military courtesy patrol teams will be detailed by this headquarters for the purpose of checking military courtesy and appearance of commissioned officers and enlisted personnel within the Tokyo area. Each team will consist of one (1) Field Grade Officer, and one (1) Company Grade Officer.

2. This detail will be made for daily duty, Monday through Saturday of each week until further notice. The officers detailed will be notified by publication of names in the OFFICIAL Section of the Daily Bulletin. Officers will report to the Adjutant General on the day prior to his detail at 1600 hours on Monday, Tuesday, Thursday and Friday and at 1130 hours on Wednesday and Saturday to receive assignments and equipment after which they will report to the Chief of Staff, or Commanding General for special instructions.

3. At 0800 hours the day following the detail, the senior officer of each team will furnish on a prescribed form a written report of his tour to the Chief of Staff, Headquarters and Service Command.

a. The Adjutant General, Headquarters and Service Command, will extract by Headquarters Section and/or Organization, the names and data contained in the above cited report and forward these reports to the Assistant Chief of Staff, G-1, General Headquarters, Far East Command, by messenger at 0900 hours of the day the report is made.

4. Military courtesy patrol teams will wear brassards marked MCP.

5. As noted in paragraph 2 above, orders, times and areas of duty will be as directed orally by the Chief of Staff, Headquarters and Service Command, to the officers concerned. Identification of offenders will be secured by checking the offender's AGO identification card. Any abuse or ill treatment suffered by the officer patrols by any offender for reason of rank or position will be contained in the report. Officers detailed to this duty will not be armed.

6. General Officers will <u>not</u> be checked.

7. This duty and the report thereon is primarily directed for the purpose of insuring proper military courtesy, appearance and deportment on the part of all <u>United States Armed Forces personnel</u>. The number of violations committed by officers and enlisted personnel of JLC, FEAF and COMNAFE will be processed in the exact method prescribed in paragraph 3, above.

CORRECTED COPY

CORRECTED COPY

Memo, Hq, Hq & Svc Comd, File HC 333.11 (GC), subject: "Military Courtesy Patrol Teams," dated 20 April 1951 (Cont'd)

8. Military courtesy checking teams will be furnished and have in their possession during their tour of duty a card stating as follows:

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND

The bearer of this card has been detailed as a member of a
MILITARY COURTESY PATROL
for the Metropolitan Tokyo Area.
He has been specifically directed to report all members of the United States Armed Forces who are observed to be violating provisions of regulations concerning the wearing of the uniform and military courtesy and those who do not meet the required standards of correct military deportment and appearance.

BY COMMAND OF BRIGADIER GENERAL MILBURN:

s/ Earle A. Johnson
t/ EARLE A. JOHNSON
Colonel, GSC
Chief of Staff

BY COMMAND OF BRIGADIER GENERAL MILBURN:

Clarence Q. Graham

CLARENCE Q. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"A" Plus GHQ Staff Sections
Plus "D"
5 - COMNAVFE
5 - FEAF
5 - JLC

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

G-5 GHQ GOVT

HC 333.11 (GC)

20 April 1951

MEMORANDUM:

MILITARY COURTESY PATROL TEAMS
MILITARY COURTESY, DEPORTMENT AND APPEARANCE

1. Two (2) military courtesy patrol teams will be detailed by this headquarters for the purpose of checking military courtesy and appearance of commissioned officers and enlisted personnel within the Tokyo area. Each team will consist of one (1) Field Grade Officer, and one (1) Company Grade Officer.

2. This detail will be made for daily duty from Monday thru Saturday of each week until further order. The officers detailed will report to the Chief of Staff, Headquarters and Service Command, at 1600 hours the day prior to his detail (1130 hours on Saturday for the Monday detail) for special instructions. In event the Chief of Staff, Headquarters and Service Command, is absent, the officer detailed will report to the Commanding General, Headquarters and Service Command, General Headquarters, Far East Command.

3. At 0800 hours the day following the detail, the senior officer of each team will furnish on a prescribed form a written report of his tour to the Chief of Staff, Headquarters and Service Command.

a. The Adjutant General, Headquarters and Service Command, will extract by Headquarters Section and/or Organization, the names and data contained in the above cited report and forward these reports to the Assistant Chief of Staff, G-1, General Headquarters, Far East Command, by messenger at 0900 hours of the day the report is made.

4. Military courtesy patrol teams will wear brassards marked MCP.

5. As noted in paragraph 2 above, orders, times and areas of duty will be as directed orally by the Chief of Staff, Headquarters and Service Command, to the officers concerned. Identification of offenders will be secured by checking the offender's AGO identification card. Any abuse or ill treatment suffered by the officer patrols by any offender for reason of rank or position will be contained in the report. Officers detailed to this duty will not be armed.

6. General Officers will <u>not</u> be checked.

7. This duty and the report thereon is primarily directed for the purpose of insuring proper military courtesy, appearance and deportment on the part of all <u>United States Armed Forces personnel.</u> The number of violations committed by officers and enlisted personnel of JLC, FEAF and COMNAVFE will be processed in the exact method prescribed in paragraph 3, above.

8. Military courtesy checking teams will be furnished and have in their possession during their tour of duty a card stating as follows:

79A.

2340

Memo, Hq, Hq & Svc Comd, File HC 333.11 (OC), subject, "Military Courtesy Patrol Teams," dated 20 April 1951 (Cont'd)

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

"The Bearer of this card has been detailed to Military Courtesy Patrol, Headquarters and Service Command, and has been specifically directed to report all violations of military courtesy, deportment and appearance of all officers and enlisted personnel on duty in or visiting the Tokyo area."

BY COMMAND OF BRIGADIER GENERAL MILBURN:

Earle A. Johnson
EARLE A. JOHNSON
Colonel GSC
Chief of Staff

BY COMMAND OF BRIGADIER GENERAL MILBURN:

Clarence O. Graham
CLARENCE O. GRAHAM
Colonel, A G C
Adjutant General

DISTRIBUTION:
"A" Plus GHQ Staff Sections
Plus "D"
5 - COMNAVFE
5 - FEAF
5 - JLC

C - O - P - Y

Government Sec.

AREA "D" MAINTENANCE BRANCH
ENGINEER SECTION
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

SUPPLY
MEMORANDUM
NO. 11

19 April 1951

REQUISITIONING PROCEDURE - NON-STANDARD FURNITURE

1. A procedure has been established for processing requests for non-standard furniture as fellows:

a. It is required that using agencies requisition all furniture from the Headquarters and Service Command Quartermaster.

b. If the items requested are not available, or if a substitute is not available, and it is believed by the requisitioning agency that fabrication of the non-standard furniture is essential, it will be required that the requesting agency direct a disposition form to Headquarters and Service Command G-4 for action. The Engineers will not honor any request for non-sstandard furniture without prior approval from Headquarters and Service Command G-4.

2. The above policy is interpreted to include all items of equipment which are the normal responsibilities of the Quartermaster Corps to supply to using agencies. This includes all items of office fu niture, household furniture, kitchen equipment, correspondence files, safes, etc.

C. L. ALBERDING, DAC
Maintenance Engineer

C - O - P - Y

79.

C R O S S R E F E R E N C E

FILE UNDER: Miscellaneous Memos

DATE: 15 Jan 51

FROM: LCS

TO: Maj. Gen. Shepard

SUBJECT: Statement on Village Political Conversation

DOCUMENT FILED UNDER: Communist Party CLASSIFICATION:

CABINET # 20

DRAWER # 1

SHELF #

74

RESTRICTED
COPY

OFFICE OF THE SECRETARY OF DEFENSE
WASHINGTON 25, D. C.

DEC 19 1950

MEMORANDUM FOR MAJOR GENERAL R. E. DUFF, DEPUTY ASSISTANT
CHIEF OF STAFF, G-3, DEPARTMENT OF THE ARMY
CAPTAIN JAMES H. TEACH, JR., DIRECTOR
INTERNATIONAL AFFAIRS, DEPARTMENT OF THE NAVY
MAJOR GENERAL T. H. LANION, DIRECTOR OF PLANS,
DEPARTMENT OF THE AIR FORCE
CAPTAIN W. B. THORP, USN, MUNITIONS BOARD
REAR ADMIRAL A. C. DAVIS, DIRECTOR, JOINT STAFF

SUBJECT: Disclosure of Information under the "Mutual Defense Assistance Act of 1949, as Amended."

1. PURPOSE

The purpose of this memorandum is to consolidate instructions heretofore issued concerning the disclosure of information relating to the materiel programs under the "Mutual Defense Assistance Act of 1949, as Amended." (Public Laws 329 and 621, 81st Congress).

2. SCOPE

a. The policy set forth herein shall be used as guidance by all MDA agencies and those other agencies, which by virtue of their relationship to MDA are permitted access to MDAP information.

b. This policy is applicable to all transactions concerning the transfer of materiel, services, and information under the provisions of the Mutual Defense Assistance Act of 1949, as amended, or any program carried out thereunder.

3. POLICY

It shall be the general policy not to disclose any information, classified or unclassified, to any person(s) and/or foreign government(s) which would jeopardize the interests of the U.S. or any of the MDAP recipient countries. This policy shall be inclusive of the subjects covered herein and shall not be interpreted as limited thereto.

4. MDAP SECURITY FOR MAILS, FILES, AND PERSONNEL

a. Within the Continental Limits of the U.S.

Each military department will abide by its own security regulations with respect to mails, files, and personnel while operating within the continental limits of the U.S.

RESTRICTED

b. Outside the Continental Limits of the U.S.

Within MDAP missions, the Department of State Foreign Service Regulations will govern, except:

(1) within the military service sections of the MAAG where the regulation of the service concerned will apply, and

(2) where other Joint Chiefs of Staff or military procedure has been specifically authorized.

5. DISCLOSURE OF CLASSIFIED MILITARY INFORMATION

a. Disclosure of classified military information to foreign countries will be in accordance with the policy contained in "Policies Governing the Disclosure of Classified Military Information to Foreign Governments" (JIC 206/29, 25 October 1950), as implemented in Army publication DA-DCMI-48, USAF publication AF-DCMI-48 and USN publication ONI-321 dated January 1950 and JAMAG memorandum to MAAG's No. 2 dated 13 March 1950 and latest revisions thereto. Disclosures will be made only through U.S. authorities who have been charged with the responsibility for the disclosure of classified information to foreign governments.

(1) Technical Publications

Classified U.S. technical publications which are required to properly operate and maintain US/MDAP supplied materiel will be furnished to the recipient countries in accordance with the policy contained in paragraph 5a, above. All such publications will be consigned to the respective Service Section (Army-Navy-Air Force) of each applicable Military Assistance Advisory Group (MAAG).

(2) Classified technical information covering materiel other than that included in the approved MDA program if requested by recipient countries may be furnished through the normal established channels subject to provisions of JIMAC 206/29, Revised.

6. MDA MATERIEL PROGRAM DD FORM 318

a. In order to prevent possible embarassing or harmful information from reaching foreign countries as to program costs and revelation of U.S. military stock positions, in addition to the classification of "SECRET", each MDA Materiel Country Program (DD Form 318) will have attached to or incorporated therein a special handling notice substantially as contained in paragraph 11a of OSD memorandum dated 12 April 1950, subject: "Definition of Security Classifications," viz.,

"SPECIAL HANDLING REQUIRED, NOT RELEASABLE TO FOREIGN NATIONALS

The information contained in the attached document will not be disclosed to foreign nationals without express approval of the

(Director of Intelligence or command concerned). Approval shall refer specifically to this document or to specific information contained therein."

Information, relating to MDAP, contained on papers so marked will not be disclosed to foreign nationals without prior clearance from the Office of Military Assistance, Office, Secretary of Defense.

b. Each country MAAG will be entitled to receive copies of the approved priced country program (DD Form 318) of its respective country only. If it is appropriate and within existing policy for the recipient country to have information contained in its applicable country program, the following may be provided under the appropriate security classification:

(1) A listing showing the items, descriptions, and total quantities, provided that such a listing will be completely devoid of any pricing information and source of supply which might reveal U.S. military stock positions.

(2) Information concerning shipping schedules may be made available to the recipient nations as classified information for planning purposes with the qualification that the dates are tentative and are based on estimated U.S. capabilities.

c. Source of supply of MDA materiel furnished under "GRANT-AID" which would reveal U.S. military stock positions will not be made available to any recipient country or to any of its nationals.

d. Unless otherwise directed, no country shall be entitled to or have access to any country program or an item and quantity listing thereof, other than that of its own country. Military Production Supply Board (including the Permanent Working Staff) may receive a list of items and quantities of each approved MDA Title I country program completely devoid of all costing information. However, the U.S. members of the Permanent Working Staff of the Military Production Supply Board may be authorized to receive approved MDA Title I country programs complete including costs.

e. Pricing Catalogs

Classified pricing catalogs, price lists and other media containing cost information covering items in the MDA Materiel Program may be made available to the recipient countries when deemed appropriate and within current policy by JMMG and/or established channels. It must be clearly indicated to recipient nations, however, that the prices appearing in such publications are not necessarily the prices used to compute the programs.

7. NON-GRANT AID UNDER TITLE IV, SECTION 408(e)

Approved country requests or programs furnishing "NON-GRANT AID" will not be stamped with the additional marking as required in paragraph 6a, above. Pricing information (fair value) may be furnished to the recipient country or its authorized representative when necessary for adequate planning and as an aid in making their decisions as to whether or not they can pay for requested items. This action does not eliminate the necessity for appropriate security classification and all documents relating thereto will be classified and declassified in accordance with existing regulations. Disclosure of classified military information under this category will also be in accordance with above paragraph 5a.

8. CLASSIFIED NON-MILITARY INFORMATION

Classified non-military information, such as FMACC documents, Department of State or Economic Cooperation Administration communications, in fact any information having political or economic implications regardless of origin, will not be furnished to other governments through MDA channels. Cables will not be furnished in original text due to need for complete cryptographic security. Where need arises for disclosure of such information, the matter should be taken up with the U.S. Ambassador through the MDAP Special Assistant and coordinated with State Regional Security Office or if the Ambassador deems it necessary, request Department of State's decision in the matter.

9. PRICED MDAP OPERATIONAL DOCUMENTS

a. No program pricing information will be furnished to recipient countries under MDAP Grant-Aid, either through operational documentation or informally. Shipping documents, packing lists, shipping orders, requisitions, replies to specific requests and any other documentation which for any reason may reach the recipient country, covering items shipped under the approved MDA country programs, may be furnished to the recipient country or any of its authorized representatives, provided that such documentation is completely devoid of all program costing information.

b. Where priced documents have been included in the initial shipments, such shipments will not be repacked for the express purpose of deleting costing information. All future shipments, however, which have not been packed or are in the process of being packed will comply with instructions in above paragraph 9a.

c. Priced documents which have come to the possession of the recipient countries will not be recalled for substitution with unpriced copies. Recipient countries will be allowed to retain such priced documents; however, they should be informed that the costing information appearing thereon is merely for internal accounting procedures and does not reflect the program costs.

d. Those documents which are priced for U.S. accounting purposes will be given the appropriate security classification.

10. MDAP COMPILED DATA

a. All compilation of data containing information with respect to MDAP from either the supply, funding or statistical nature which would reveal in whole or in part the cost and/or U.S. military stock positions of Grant-Aid transfers will not be made available to the recipient country or any of its nationals, and will be stamped to so indicate (see paragraph 6a, above).

b. The monthly reports, MDAP Supply Operations Report and Status of Available Funds by Country and Category, are prepared, in general, from unclassified data. Consolidations of such unclassified data at echelons such as the headquarters of a technical service, where only a portion of the military department's over-all monthly report is prepared, will normally be transmitted as "RESTRICTED" and stamped with the additional marking contained in paragraph 6a, above. Reports prepared at the headquarters of the military department indicating the total program status for any country within the department will normally be transmitted as "CONFIDENTIAL" and stamped with the additional marking contained in paragraph 6a, above. Other reports prepared, covering the entire Department of Defense for any country will be classified normally as "SECRET" and stamped with the additional marking contained in paragraph 6a, above. Any transmittal of accumulated classified or unclassified documents which represent the entire or major portion of the supporting documentation for the report to be prepared by the next higher echelon will be treated as having the classification of the report which may be prepared from such documents, and the letter of the transmittal will bear the security classification of the report which may be prepared.

c. Report of MDAP ocean shipments will be classified "RESTRICTED".

11. DOWNGRADING OF MDAP COUNTRY PROGRAMS

a. Where it becomes necessary to apportion the priced program into several component parts, such component parts may be downgraded or

declassified to the extent considered necessary to carry out the planning, implementation and execution of the program. Those component parts containing information regarding program pricing and stock positions will always be stamped with the additional marking contained in paragraph 6a, above.

b. Whenever the several components of the apportioned program are compiled, the compilation must be again classified to the original security classification.

12. PUBLIC RELEASE OF INFORMATION

Release of information concerning MDAP to the press or radio will be in accordance with OSD/OMA memorandum dated 2 March 1950, subject "Release of Information Concerning Mutual Defense Assistance Program."

13. RESCISSIONS

This memorandum rescinds the previously issued OSD/OMA memoranda:

Subject	Date
Downgrading of MDAP Country Programs	3 January 1950
Security of MDAP Pricing and Program Information	7 January 1950
Security	1 February 1950
Approval of Title I Country Programs, Fiscal Year 1950	28 February 1950
Security of Mutual Defense Assistance Programs	30 March 1950
Disclosure of MDAP Information	11 April 1950
Release of Information Concerning MDA Program	14 April 1950
Security of Mutual Defense Assistance Programs	22 and 31 May 1950

/s/ S. L. Scott
/t/ S. L. SCOTT
Major General, U. S. Army
Director, Office of Military Assistance

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Government Section

MEMORANDUM TO: Civil Historical Section 29 November 1950

SUBJECT: Monograph by Civil Historical Section on "National Election Reform" (Section on Elections of 1950)

The undersigned has reviewed the subject monograph and offers the following observations:

a. The treatment of the process of national election revision piecemeal, as in the case of this monograph, and at this date is questionable, and, from an historical and analytical point of view, confusing. At long last, the Diet has succeeded in codifying all previous and pertinent election measures into a uniform basic law ("Public Offices Election Law," - Law No. 100 of 15 April 1950). The subject of national election reform, it seems to me, should be treated as a whole and as part of a continuing process.

b. By the same token, this being a monograph dealing strictly with the subject of "election reform," then all other materials included therein ("referendums," "campaign," "contributions and expenditures," "violations," "prosecution of violators") are beside the point and should be excluded except when bearing concretely on the subject.

However, to the uninitiated reader, the monograph under discussion has little to say concerning electoral "reform," on which subject there was, as the author of this monograph is aware, considerable public discussion and debate in Diet committee and in the press in the interim between the 1949 and 1950 elections. What were the arguments at issue and what were the chief points of attack by the proponents of electoral "reform"?

c. On the score that this is a monograph dealing particularly with electoral reform, the core of the facts pertaining to the 1950 election are summarily dismissed or given very superficial treatment. It may be that the political effects of this election are taken up elsewhere;

but it seems to me that a report regarding an election should point up to the reader the political overtones and implications pertinent to that particular electoral contest as well as detail the significant arguments at issue as reflected in the various party platforms of the time.

No comparative statistics are given and no general appraisal of the election is made. A diligent reader would inquire whether or not this latest national election marked a trend (or not) in the political life of Japan.

Finally, reference should be made to Article 46 of the Constitution as the basic reason for holding the election.

MARCEL GRILLI
Chief, Programs and Analysis Branch

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

16 November 1950

HC 332 (GA)

MEMORANDUM:

ATTIRE IN GENERAL HEADQUARTERS MESSES

1. It has been noted in many instances that the attire of military and civilian personnel utilizing General Headquarters messes does not meet the standards expected of members of the occupation forces.

2. It is not the intent or desire of this headquarters to prescribe in detail the attire which should be worn by civilian personnel including dependents. It is expected, however, that all personnel will wear clothing appropriate to the dictates of good taste and established custom. The following are some of the items which are not generally considered acceptable for wear in dining rooms, particularly for the evening meal:

a. Female

(1) Slacks or shorts and halter
(2) Housecoat or kimono
(3) Japanese zoris, getas or house slippers
(4) Headscarf and/or hair curlers
(5) Clothing normally associated only with sports attire

b. Male

(1) T shirt as an outer garment
(2) Short sleeved sport shirt as an outer garment
(3) Shirt without coat and tie when military personnel are required to wear the winter uniform
(4) Japanese zoris, getas or house slippers
(5) Clothing normally associated only with sports attire

3. Military personnel will wear the prescribed uniform appropriate to the season. The service or semi-dress uniform will be worn; however, a clean fatigue or work uniform may be worn by military personnel for the breakfast and noon meal when the nature of their duty assignment requires the wearing of such uniform. Military personnel will not wear incomplete or mixed uniforms and will not wear civilian clothing unless specifically authorized.

4. It is desired that Boards of Governors and/or House Committees prescribe in the House Rules the manner of dress that will be worn during meal hours in the dining room of the billet. In this connection attention is directed to the provisions of paragraph 2c, Administrative

69

Memorandum Number 44, this headquarters, subject: Operation of General Headquarters Messes, 25 April 1950, as amended by Administrative Memorandum Number 65, 26 June 1950.

5. In those billets which do not have a Board of Governors or House Committee, it is incumbent on all personnel residing in the billet to insure that the standards of dress are not subject to criticism.

6. A copy of this memorandum will be posted on the bulletin board in all GHQ billets.

BY COMMAND OF BRIGADIER GENERAL MILBURN:

M. F. NOYES
Colonel, AGC
Adjutant General

DISTRIBUTION:
"A" plus Xa, Xms,
Xc & 1 to each
GHQ Staff Sec

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 122.1 (AG)

15 November 1950

MEMORANDUM:

CASHING OF PERSONAL CHECKS IN ARMY AND AIR FORCE EXCHANGES

Section II Circular #8 Headquarters, Japan Logistical Command, 30 October 1950 is quoted below for information and guidance of all personnel.

"Section II - Cashing of Personal Checks in Army and Air Force Exchanges.

1. Military and civilian personnel authorized Japan Central Exchange privileges may have personal checks, and checks drawn by custodians of non-appropriated funds on American branch banks in Japan or on banks in the United States, cashed by Japan Central Exchange branches.

2. The following procedure will govern the cashing of personal checks:

a. Checks in excess of $200.00 will not be cashed unless the check is solely for merchandise purchased at that exchange.

b. Checks will be presented to a branch exchange officer or his duly authorized representative, who will approve or disapprove the cashing of each check.

c. The following information will be typed or printed on the face of each personal check:

(1) Military personnel.

Name, grade, service number, present military address and home address.

(2) Civilian personnel.

Name, position, present military address and home address.

d. Officers and warrant officers presenting personal checks to be cashed will show the branch exchange officer their Identification Card (WD AGO Form 65).

e. Enlisted personnel presenting personal checks to be cashed will have the checks endorsed by their immediate commanding officer, as prescribed in paragraph g, below.

f. Civilian personnel authorized Japan Central Exchange privileges who present a personal check to be cashed will have the check endorsed by their section chief, as indicated in paragraph g, below.

g. The endorser will include, in addition to his signature, his printed name, grade, service number, when applicable, military address and telephone number.

68-C

Memo, Hq, Hq & Svc Comd, HC 122.1 (AG), subject, "Cashing of Personal Checks in Army and Air Force Exchanges". dtd 15 Nov 50 (Cont'd)

h. Endorsements will not be required on checks of dependents of officers, warrant officers, enlisted or civilian personnel who are no longer residing in the same locality with their principals due to the exigencies of war, if the complete name, grade, service number, military and home address of the principal is printed clearly thereon.

3. Branch exchange officers will process checks as follows:

a. Verify endorsement by telephone before cashing check, when there is doubt as to its authenticity.

b. Transmit the checks cashed to their respective exchange depots by the most expeditious means inclosing therewith a certified list showing names of check writers, banks on which drawn, check number and amount of each, and total amount in dollars and cents.

c. When authorized to deposit cash in a branch of the National City Bank of New York or the Bank of America, include cashed checks in their deposits and send certified lists of such checks to their respective depots as prescribed in paragraph b, above. (AGES 122.1)"

BY COMMAND OF BRIGADIER GENERAL MILBURN:

M. F. NOYES
Colonel, AGC
Adjutant General

DISTRIBUTION:
"A" plus all GHQ Staff Sections
plus all Tokyo Units
plus 30 cys to P.X. Sec

Government Set file

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 121.6 (COM-M)

21 October 1950

MEMORANDUM

REPORTING INDIGENOUS LABOR HOURS AND COSTS FOR COST ACCOUNTING PURPOSES

Reference unnumbered memorandum, HC 121.6 (GPCOM-M), dated 14 July 1950, subject as above. Instructions contained in paragraph 3 of cited reference are changed to read as follows:

> "Regular" payrolls and "Supplemental" payrolls will be identified by a check mark(✓) in the appropriate box on the prescribed form. When "Supplemental" payrolls include employees who were not shown on the "Regular" payroll, such employees will be identified on the "Supplemental" payroll by a check (✓) mark immediately under the numeral indicating the line number on the payroll. The line numbers so marked will be listed on SCAP AGO Form 21 accompanying the "Supplemental" payroll. The same procedure will be followed with respect to "Supplemental" payrolls which reflect adjustments of amounts shown on "Regular" payrolls. Entries on "Supplemental" payrolls which represent individuals "red lined" and marked "not paid" on original regular payrolls need not be identified.

BY COMMAND OF BRIGADIER GENERAL MILBURN:

M. F. MOYES
Colonel AGC
Adjutant General

DISTRIBUTION:
"AF"

68A

CONFIDENTIAL

HEADQUARTERS
HEADQUARTERS AND SERVICE COMMAND
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 400 (COM) 18 October 1950

SUBJECT: Logistic Support of Foreign Missions

TO: Chiefs, General and Special Staff Sections, GHQ, SCAP & FEC
Chiefs, General and Special Staff Sections, Hq & Sv Comd, GHQ, FEC

1. In accordance with current Supreme Commander for the Allied Powers' policy established by confidential letter, General Headquarters, Supreme Commander for the Allied Powers, AG 400 (27 Sep 49) COM, subject: Logistic Support of Foreign Missions, dated 19 August 1950:

a. The following foreign missions are authorized to be furnished logistic support from Japanese Appropriated (TOW) Funds:

(1) The Head of the Australian Mission in Japan
* (2) The Belgian Diplomatic Representative
(3) The Head of the Canadian Liaison Mission in Japan
(4) The Chief of the Chinese Mission in Japan
* (5) The Danish Diplomatic Representative
(6) The Chief of the French Mission in Japan
(7) The Head of the Indian Liaison Mission in Japan
* (8) The Italian Diplomatic Representative
* (9) The Chief of the Korean Diplomatic Mission in Japan
(10) The Chief of the Netherlands Mission in Japan
*(11) The Norwegian Diplomatic Representative
(12) The Chief of the Philippine Mission in Japan
(13) The Head of the United Kingdom Liaison Mission in Japan
(14) The Chief of the Thai Diplomatic Mission
(15) The Soviet Member, Allied Council for Japan
(16) Head of the New Zealand Trade Reparation and Trade Missior
(17) The Pakistan Trade Representative

* These missions will receive support from TOW funds only on a reimbursable basis.

2. No missions or representatives of nations other than those listed above will be furnished logistic support from TOW funds.

FOR THE COMMANDING GENERAL:

HSC # C-598-50

M. F. NOYES
Colonel, AGC
Adjutant General

CONFDENTIAL

68

587

27

HEADQUARTERS
HEADQUARTERS AND SERVICE GROUP
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 333 (GPPM)

20 September 1950

MEMORANDUM:

INSPECTIONS IN THE METROPOLITAN TOKYO AREA

1. The conducting of inspections of questionable and/or "Off Limits" areas in the Metropolitan Tokyo Area by persons other than those assigned to investigative agencies or units is prohibited.

2. Personnel of this command who deem such inspections as necessary to the accomplishment of their duties will first contact the Metropolitan Tokyo Provost Marshal who will, after approval, furnish a suitable guide or escort for the person desiring to conduct the inspection.

BY COMMAND OF BRIGADIER GENERAL MILBURN:

M. F. NOYES
Colonel AGC
Adjutant General

DISTRIBUTION:
"AF"

CROSS REFERENCE

FILE UNDER: Miscellaneous Memos

DATE: 25 September 1950

FROM: OIC, Policy & Programs Branch TO:

SUBJECT: Fact Sheet No. 34 on the Board of Education election 10 Nov. 50

DOCUMENT FILED UNDER:
EDUCATION

CLASSIFICATION:

CABINET # 20

DRAWER # 2

SHELF #

67-C

Gant Sec'

HEADQUARTERS
HEADQUARTERS AND SERVICE GROUP
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 010.8 (HPM)

MEMORANDUM

24 April 1950

CHANGES IN TRAFFIC CIRCULATION AND PARKING REGULATIONS

1. The Provost Marshal, Metropolitan Tokyo Area, announces that the following changes in traffic circulation and parking regulations in the area, south and west of the Tokyo Main Post Exchange, bounded on the north by the Konya-Bashi Canal, on the east by 10th Street, on the south by 10th Street, and on the west by 5th Street, will become effective on 15 May 1950.

2. Changes in Traffic Circulation Regulations:

a. There will be one way traffic on St. Lukes Avenue from east to west between 10th Street and 5th Street.

b. Right turns are prohibited between the hours of 1200 and 1700 daily at the intersections of Ginza and St. Lukes and Ginza and Exchange Street. (Exchange Street is the street running parallel with the south side of the Tokyo Main Post Exchange.)

c. Between the hours of 1200 and 1700 daily, patrons driving to the Tokyo Main Post Exchange from the south and west, and who desire to stop at the side entrance, should not proceed by way of Ginza Street but follow 5th Street to Exchange Street and turn right. This route, which leads by the south side of the Tokyo Main Post Exchange, will be well posted with directional signs.

d. All motorists are cautioned to pay attention to the directional signs posted in this area. All major commands have been furnished diagrams and outlines of these changes.

3. Changes in Parking Regulations:

a. Parking is restricted to one side of Utility Avenue, which is located four blocks south of the Tokyo Main Post Exchange.

b. Parking is restricted to one side of the unnamed street between Utility Avenue and Annex Avenue located three blocks south of the Tokyo Main Post Exchange.

c. Parking is restricted to one side of the first two streets west of and running parallel with Ginza.

67-B

BASIC: Memo, Hq, Hq & Svc Gp, GHQ, FEC, APO 500, HC 010.8 (HPM), subj: "Changes in Traffic Circulation and Parking Regulations", dtd 24 Apr 50 (Cont'd)

3. d. Parking on Ginza between the Tokyo Main Post Exchange and Utility Street is authorized, with the exception of safety zones, fire hydrants, and established bus stops.

e. The area in the center of 10th Street, two blocks east of the Tokyo Main Post Exchange is open for public parking. This parking area is conveniently located for patrons of the Post Exchange.

f. Signs will be posted indicating parking restrictions, such as parking on one side of the street as well as one way streets.

4. This notice will be posted on all bulletin boards.

BY COMMAND OF MAJOR GENERAL WEIBLE:

A. L. HAYNES
CWO USA
Assistant Adjutant

DISTRIBUTION
"B"

Govt

See

See Sgt Reed

Rm 106

Finance Bldg

HEADQUARTERS
HEADQUARTERS AND SERVICE GROUP
GENERAL HEADQUARTERS, FAR EAST COMMAND
APO 500

HC 331.3 (HPX) 14 March 1950

MEMORANDUM:

POST EXCHANGE RATION CARDS FOR GENERAL HEADQUARTERS PERSONNEL

1. General Headquarters personnel will be issued new post exchange ration cards in accordance with the following schedule:

a. Officer and Civilian Personnel Without Dependents: Billet custodians (except dependent housing custodians) of Headquarters and Service Group will present requests for new Eighth Army Post Exchange Ration Cards to the GHQ Branch Exchange Office, Room 106, Finance Building prior to 24 March 1950. Cards will be issued at the time the request is presented.

b. Enlisted Personnel with Dependents: In accordance with authority referred to in paragraph 3, below, the commanders of the following named units will present requests for new Eighth Army Post Exchange Ration Cards for all enlisted personnel, to include requests for cards for dependents of enlisted personnel, to the GHQ Branch Exchange, Room 106, Finance Building, prior to 24 March 1950. Requests will be based on strength plus ten percent. Cards will be issued at the time the request is presented.

Honor Gd Co	Hq & Hq Co, Stf Bn	71st Sig Svc Bn
Guard Co	Co A, Stf Bn	720th MP Bn
8230th Svc Det	Co B, Stf Bn	20th MP CID
8234th Svc Det	Co C, Stf Bn	23rd MP CID
8228th Med Svc Det	Co D, Stf Bn	473rd Intpr Team
Hq & Hq Co, Mtr Bn	Co E, Stf Bn	TI&E Det
Car Co, Mtr Bn	293rd Army Band	TID
Truck Co, Mtr Bn	96th MRU	TIS
Ord Maint Co	240th FDS	ASA Pacific
Engr Svc Co	500th APU	406th Med Gen Lab
8003rd AFRS	441st CIC Det	8th Army Comm Ctr (Tokyo)
Kanto Civil Affairs Team	319th Mil Int Co	8225th WAC Co

c. Officer Personnel with Dependents: (Also see subparagraph d, below) In accordance with authority referred to in paragraph 3, below, section chiefs and unit commanders of the following named sections and units will present requests for new Eighth Army Post Exchange Ration Cards for officer personnel with dependents present in the theater, only, for whom the section or unit maintains officer personnel records. Requests will be based on strength plus ten percent and will be presented at the GHQ Branch Exchange, Room 106, Finance Building, prior to 24 March 1950. Cards will be issued at the time the request is presented.

1. c. (Continued)

Military Div, Adj's Sec, Hq, Hq & Sv Gp
ASA Pacific
TID
TI&E Det
TIS
319th Mil Int Co
406th Med Gen Lab
441st CIC Det
Kanto Civil Affairs Team
71st Sig Svc Bn
720th MP Bn
8225th WAC Co
8234th Svc Det

d. Officer and Civilian Personnel with Dependents: (Also see subparagraph c, above) Heads of families not included in the units listed above will be issued cards for themselves and their dependents in Room 2, Finance Building, in accordance with the following schedule:

(1) 27 March 1950: Personnel with names beginning with A, B, C, D, or E.

(2) 28 March 1950: Personnel with names beginning with F, G, H, I, or J.

(3) 29 March 1950: Personnel with names beginning with K, L, M, N, or O.

(4) 30 March 1950: Personnel with names beginning with P, Q, R, S, or T.

(5) 31 March 1950: Personnel with names beginning with U, V, W, X, Y, or Z.

2. New Eighth Army Post Exchange Ration Cards will become valid on 3 April 1950.

3. Issuing agencies will comply with the provisions of Administrative Memorandum Number 26, Headquarters and Service Group, subject: "Issue of Eighth Army Exchange Ration Cards to Personnel of General Headquarters", dated 12 March 1949.

4. This memorandum will be posted on all bulletin boards.

BY COMMAND OF MAJOR GENERAL WEIBLE:

LEONARD S. CARROLL
Lt Col AGD
Adjutant

DISTRIBUTION:
"B"

GS

GHQ
SCAP & FEC
Office of the Asst Chief of Staff, G-1

8 March 1950

MEMORANDUM FOR: C/S
DC/S SCAP
DC/S FEC
Visitors Bureau
SGS
General & Special Staff Sections, GHQ
ARC
G-1, FEAF
G-1, Eighth Army
Personnel, COMNAVFE

SUBJECT: Clearance for Entry into and Exit from Japan

1. Reference is made to Staff Memorandum No. 12, subject: Clearances -- Entry and Exit, 6 March 1950.

2. Forwarded for your information is a chart compiled by G-1, GHQ, indicating clearance agencies for personnel entering into and departing from Japan.

1 Incl
Chart of Agencies

W. A. B.

67

CLEARANCE FOR ENTRY INTO AND EXIT FROM JAPAN

CATEGORY	CLEARED BY	COORDINATED WITH
VIPs and Guests of FEC	CinC, C/S, SGS	Visitors Bureau, G-1 (occasionally) and PIO
General Officers	Asst C/S, G-1	C/S
Red Cross Personnel	G-1 (MPD)	ARC
Retired Armed Services Pers incl Deps	G-1 (CFAD)	Trans, G-4, G-2
Military Personnel On TDY in Japan On leave (Incl deps)	G-1 (MPD) Area Commander	Interested staff section
DAC On TDY On leave (Incl deps)	G-1 (CPD) Area Commander	
Visiting Experts	G-1 (CPD)	C/S, G-2, interested staff section
Repatriates Mass	G-3	COMNAVFE, 8th Army, G-2 Jap Gov't
Individual	G-1 (CFAD)	G-2, G-3, Jap Gov't
Cultural Entrants	G-1 (CFAD)	G-2, CIE, ESS/TS
Compassionate Entrants	G-1 (CFAD)	G-2
ECA-FSS Official business Leave Dependents	DS Hq Comdt G-1 (Dep Hsng)	G-2, G-1, Hq Comdt (billets) G-1 (CFAD)
News Correspondents Principals Dependents	PIO Area Commander	C/S (by letter) G-1
Missionaries	CIE	G-2, Rep Missionaries
Allied Council for Japan incl Staff	DS	G-2
Foreign Mission Members (Accredited) Incl Deps and Staff	DS	CinC, G-1, G-2, (Heads of Missions only)

Clearance for Entry into and Exit from Japan, Cont'd

CATEGORY	CLEARED BY	COORDINATED WITH
Foreign Diplomats intransit incl deps and staff	DS	G-1, G-2
UN Pers on Official Business	DS	G-1, G-2
Coml Entrants (Incl deps)	AG	G-1, G-2, ESS, for business; CPC for restitution; CTS for shipping reps; G-4 for air lines pers
House Guests		
Deps of Occupation pers	G-1 (Dep Hsng)	Area Commander
Others	AG	G-1, G-2
60-Day visitors	AG	G-2, DA
Japanese Travel Abroad	AG	G-1, Jap Govt, ESS, G-2, CIE
Non-Combatant Aircraft (Incl crew)	G-4	G-2, FEAF
Comb and Non-Comb Naval Vessels sent to Japan for Repair (Incl crew)	G-4	COMNAVFE, G-2 (notified), ESS (notified)
Comb Aircraft & Vessels (Incl crew)	G-3	G-2, COMNAVFE, FEAF, 8th Army (Trans)
Surface Vessels (Incl crew) except comb naval vessels & naval vessels sent to Japan for repair	CTS	G-2, COMNAVFE, DS, 8th Army (Trans), ESS/FT, G-4 (Pet)

C R O S S R E F E R E N C E

FILE UNDER: Misc Memos

DATE: 10 Feb 50

FROM: Hauge TO: P & P

SUBJECT: Law For Partial Amdne to the Road Trans Law

DOCUMENT FILED UNDER: Laws CLASSIFICATION

CABINET # Cabinet 19
Drawer 2

SHELF #

60

C R O S S R E F E R E N C E

FILE UNDER: Misc Memos

DATE: 10 Feb 50

FROM: Hauge TO: P & P

SUBJECT: Library Bill

DOCUMENT FILED UNDER: Laws CLASSIFICATION

CABINET # Cabinet 19
Drawer 2

SHELF #

O.C. 65

Misc
Memo
CR - Labor

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Government Section

7 July 1949

MEMORANDUM

SUBJECT: Takahari Coal Mine Company, Ibaragi Prefecture.

According to a report received from the Supreme Procurator's Office at 1600, 7 July 1949, the Supreme Procurator's Office has just received the following information:

On 6 July 1949, the director of the Takahari Coal Mine Co., Ibaragi prefecture, had been held in confinement by the union. On 6 July, Sgt. Bruner of Ibaragi Civil Affairs Team, accompanied by the chief of police and about seven others, approached the coal mine with the object of releasing the director. Approximately 150 union officials gathered around the sergeant and stones were thrown in his direction. After some difficulty, the director was rescued.

Lt. Col. Taisen, commanding officer of Ibaragi Civil Affairs Team, ordered the arrest of approximately nineteen union members participating in this demonstration.

MAKOTO MATSUKATA

64

This memo C.R. TAXES

ECONOMIC AND SCIENTIFIC SECTION
INTERNAL REVENUE DIVISION
Shoup Tax Mission

17 June 1949

MEMORANDUM FOR: Mr. C. G. Tilton
8th Army, MG
Legal
Yokohama

1. On Thursday afternoon, 16 June, I held a meeting with the Chief of the Setagaya Ward Tax Office. In the course of asking questions about the personnel of this office, questions and answers resulted:

Question: What are your principle personnel problems?

Answer: A considerable number of my employees are too old to be useful.

Question: In most tax offices I hear the complaint that the workers are too young. Why do you have such a large proportion of older workers?

Answer: I was required to take over all of the members of the former Neighborhood Association when it was abolished by SCAP order.

2. For your information.

ROLLAND F. HATFIELD
Shoup Tax Mission

63

DEPARTMENT OF THE ARMY
Special Staff, United States Army
Civil Affairs Division
Washington 25, D. C.

28 March 1949

MEMORANDUM FOR ALL PERSONNEL IN CIVIL AFFAIRS DIVISION

SUBJECT: Reorganization on New Method of Operation

1. The Chief of Staff has directed that the Chief, Civil Affairs Division report directly to the Assistant Secretary of the Army on all matters not primarily military which relate to the Occupied Areas. At the request of the Assistant Secretary, the Chief of Staff has authorized that the Chief, Civil Affairs Division act as a Deputy to the Assistant Secretary, in addition to serving as Chief, Civil Affairs Division.

2. In order to facilitate operations under the above conditions, a partial reorganization of the Civil Affairs Division is being carried out under oral instructions already issued. This memorandum confirms those oral instructions. They are summarized below:

a. That part of the Mobilization Planning Branch which performs functions closely related to those of the Plans & Operations Division, Department of the Army General Staff will be transferred to the P & O Division.

b. The remainder of the Mobilization Planning Branch will be transferred to the O & T Division, the Army Field Forces or the Provost Marshal General's Office as soon as the future of those organizations is sufficiently clarified to make it possible to determine which one is the most appropriate recipient of the remainder of the Mobilization Planning Branch.

c. The function of receiving and distributing reports from the Occupied Areas, together with the personnel performing that work, will be transferred from the Reports and Analysis Branch to The Adjutant General of the Army.

d. There will be only one Deputy Chief, Civil Affairs Division. In addition to performing the usual duties of a Deputy, he is particularly charged with action on matters primarily military and with insuring the effective operation of the Civil Affairs Division.

(1) In discharging the former function, he will act on all but the most important and controversial matters in order to permit the Chief, CAD, to devote himself primarily to matters under the jurisdiction of the Assistant Secretary.

6 2

The Deputy Chief, CAD, will insure that appropriate coordination with other staff agencies of the Department of the Army is effected on matters which have military connotations. He will keep the other staff agencies adequately informed on actions taken on non-military matters. Neither he nor the Chief, CAD, will be an echelon between the Group for Far Eastern Affairs, CAD, (organized as indicated below) and the Deputy to the Secretary of the Army for Far Eastern Affairs nor between the Group for European Affairs, CAD, and the Deputy to the Secretary of the Army for European Affairs. The primary method by which the Deputy Chief, CAD, will keep the rest of the Department of the Army staff informed on civil affairs matters will be by insuring that the most important of these matters are covered briefly and clearly in the CAD reports for the meetings of the General Council.

(2) The Deputy Chief, CAD, will insure the effective functioning of CAD by training individuals as staff officers rather than by reviewing actions.

e. The Office of the second Deputy Chief, CAD, the CAD Interdepartmental Coordination Office and the Economics Branch will be reorganized into a Group for Far Eastern Affairs and a Group for European Affairs. These groups will be organized under group chiefs with specialists in various fields. Direct contact between these groups and the deputies to the Assistant Secretary for European and Far Eastern Affairs is desired and intended to be the normal method of operation. Group chiefs will normally take final action for CAD on non-military matters which are not of sufficient importance to require the attention of one of the Deputies to the Assistant Secretary.

f. That portion of the Budget and Materiel Procurement Branch that deals with budget planning, preparation and defense will be transferred to the newly formed Budget Group of the Office of the Assistant Secretary of the Army. That portion of the branch which deals with administration of the EROA Budget will be transferred to the Food Administrator's Office. The remainder of the Budget and Materiel Procurement Branch will continue as a branch in CAD.

g. The Executive Office, CAD, and the Management Office, CAD, will be combined and reduced and will remain in CAD.

3. As stated above, the basic purpose of the changed method of dealing with the Office of the Assistant Secretary and of the reorganization of CAD is to secure quick and effective action at a high level on civil affairs matters. It must be expected that on many occasions one of the deputies to the Assistant Secretary or even the Assistant Secretary himself may take final action on an important matter after discussing it directly with the appropriate action officer. This method of operation

demands the highest quality performance from action officers. The work of an action officer will not be reviewed time and again as at present. Accordingly, each individual must assume a greatly increased responsibility for insuring that he determines correctly all the facts pertinent to the subject, that he arrives at logical conclusions and recommendations and that he effects appropriate coordination.

Carter B. Magruder

CARTER B. MAGRUDER
Major General, GSC
Chief, Civil Affairs Division

FILE UNDER: **MISC. MEMOS**

I N D E X S H E E T

DATE: **16 Dec., 1948**

FROM: **GEORGE I. BACK** TO: **MINISTRY OF COMMUNICATIONS**

SUBJECT: **GRANTING OF AUTHORIZATIONS FOR THE ESTABLISHMENT OF NEW RADIO SERVICES**

DOCUMENT FILED UNDER:

COMMUNICATIONS

CLASSIFIED FILE:

61

FILE UNDER:
MISCELLANEOUS MEMOS

INDEX SHEET

DATE:
~~7 DEC~~ 1948
29 Nov

FROM:

TO:

SUBJECT:
JAP NATIONAL RAILWAY LAW - Conference

DOCUMENT FILED UNDER:
2 wks. FILE
(CONFERENCES)

CLASSIFIED FILE:

60

only the C/s can break
the deadlock between ESS and
MRS. DM

Justice
any
Counsel
Attorney General
Press this?

file

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Natural Resources Section

Warf for
HGS/WCH/HMY/vs
25 October 1948

NR 415(25 Oct 48)Fi

MEMORANDUM FOR: Chief of Section

SUBJECT: Delay in SCAP Section Approval of Proposed Japanese Legislation

1. The proposed law "Temporary Measures Law Concerning Fishery Rights and other Rights" (Fishing Rights Freeze) was approved by the Japanese Cabinet and submitted to Government Section prior to 1 October 1948. On 1 October 1948, Government Section transmitted this proposed law to LS, NRS, and ESS for comment. Prompt reply was made by both LS and NRS. However, as of this date, no comment from ESS has been received by Government Section.

2. The Japanese Cabinet approved the "Bill Concerning Consolidation of Fisheries Organizations" (dissolution of present fishery associations) and submitted this proposed law to Government Section prior to 23 September 1948. On 23 September 1948, Government Section transmitted copies of this bill to LS, NRS, and ESS for comment. To date, LS and NRS' comments have been returned to Government Section. However, GS has received no comment from ESS concerning this bill.

3. NR/Fi has endeavored to expedite clearance of the bills referred to in paragraphs 1 and 2, by promptly supplying all information requested by ESS. NR/Fi has been in daily contact with Government Section concerning these bills; however, both bills at the present time are tabled in GS awaiting ESS' comment. The Japanese Government officials daily request information from NR/Fi concerning the status of these bills and when they can be expected to be cleared by SCAP. The Japanese report that it is imperative that they have these bills cleared by SCAP sections in order that they may finalize them for presentation to the Diet as soon as the Diet completes its action on the special legislation for which the special session was convened.

4. The freeze law mentioned in paragraph 1 was originally submitted to NR/Fi in the form of a "Potsdam Ordinance" on 23 August 1948, with a request that a SCAPIN be issued to enable them to issue the Potsdam Ordinance. After several lengthy discussions with the Japanese officials concerning the issuance of a Potsdam Ordinance, NR/Fi recommended on 30 August 1948 that they prepare a law rather than issue the Potsdam Ordinance. At that time it was explained to the Japanese that good government utilized laws rather than Cabinet orders for freezes of this nature. The delay which is being experienced in clearing this simple freeze order through SCAP sections is not conducive to the use of

CHIEF OF SECTION

59

legislation rather than administrative orders on the part of the Japanese Government. To be effective, this law for the freezing of fishing rights must be processed expeditiously, since fishing rights, unlike land rights, can be created at will by the issuing authority.

H. W. Yoe
H. W. Yoe
Head, Economics Branch
Fisheries Division

NR PROJECT No.- 1213

Misc. Memos

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Government Section

17 September 1947

MEMORANDUM

SUBJECT: Organizational Change, Home Ministry

Mr. Kazuya of the Administrative Research Bureau, accompanied by Mr. Kanazashi, came to the office this morning with reference to the increase from three sections to five sections made in the Bureau of Investigation of the Foreign Ministry as of 15 April 1947. Mr. Kazuya stated that he discussed this matter with Dr. Peake on 31 March and that Dr. Peake said he would turn it over to Commander Hussey.

On 1 April an article appeared in the Nippon Times indicating that this reorganization was on a much larger scale than originally presented. Commander Hussey called in Mr. Ota, who stated that the Nippon Times article was neither official nor factual and a denial was carried several days later. As the reorganization seemed minor and merely a re-aligment of the staff then presently operating, Government Section entered no objections.

GUY J. SWOPE
Chief, National Government Division

NAT GOVT DIV FILE

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Government Section

15 September 1948

MEMORANDUM FOR: The Board of Audit

SUBJECT: Audit of the Reconstruction Finance Bank

1. Under Article 90 of the Constitution of Japan the Board of Audit is charged with responsibility for auditing the final accounts of expenditures and revenues of the State and to submit such audit to the Diet through the Cabinet.

2. Information received from the Procurator General of Japan indicates that debts incurred by the Showa Denko Company, which is currently under investigation by the Procurator General's Office and the National Diet, have been guaranteed by the Reconstruction Finance Bank, an instrumentality of the Japanese Government, the obligations of which are in turn obligations of the State. In addition, substantial loans have been made by the Reconstruction Finance Bank to the Showa Denko Company, the circumstances surrounding which are also currently under investigation by the Procurator General's Office and the National Diet.

3. In the light of the provisions of the Constitution and the fact that revenues and expenditures of the State are involved in the operations of the Showa Denko Company, it is requested that the Board of Audit make a special audit of the relationship of the Reconstruction Finance Bank and the Showa Denko Company with a view to determining the facts on the basis of which the Procurator General's Office and the National Diet can proceed with their respective investigations.

COURTNEY WHITNEY
Brigadier General, U. S. Army
Chief, Government Section

Govt. Section file

57