

SAB Serial - 500 -
13-D

OFFICIAL GOVERNMENT RECORD
RETURN TO:
RSC SA-20
DEPARTMENT OF STATE

CONFIDENTIAL

Serial No. 557

August 21, 1947

MEMORANDUM FOR

State Member, Security Advisory Board
War Member, Security Advisory Board
Navy Member, Security Advisory Board

Subject:

Board Meeting Scheduled August 27, 1947
and Agenda

1. There will be a meeting of the Board Wednesday, August 27 at 0915.
2. The agenda for this meeting will include:
 - (a) Consideration of any proposals for last-minute changes in the draft of Minimum Standards.
 - (b) Consideration of drafts of the following papers:
 1. Transmittal of the Executive Order and the Minimum Standards to SWNCC.
 2. Transmittal to the Bureau of the Budget.
 3. Transmittal to the President.
 4. Redraft of Executive Order to include suggestions of Bureau of the Budget and Editor of the Federal Register.
 5. Draft of reply to comments of Railroad Retirement Board.
 6. Draft of reply to comments of Federal Deposit Insurance Corporation.
 7. Draft of reply to comments of Housing and Home Finance Corporation.
3. Copies of the drafts listed above are attached for review by Board members prior to the meeting.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 556

August 21, 1947

Mr. Nicholas Del Genio
Chief of Security Education
Office of Security
U. S. Atomic Energy Commission
Washington, D. C.

Dear Mr. Del Genio:

Reference is made to our recent telephone conversation in which you requested certain amendments to the Minutes of the Security Advisory Board meeting on August 7.

Your suggested changes were presented to the Board for consideration at its meeting on August 14. Those to which the Board agreed have been incorporated in the amended minutes, two copies of which are attached for your information.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 555

August 21, 1947

MEMORANDUM FOR

Mr. John C. Green
Security Officer
Department of Commerce

Subject:

Declassification of Translations of
Documents secured by the Locke Mission

1. With further reference to your letter of May 23 and my letter to you of July 10 with regard to declassification of certain documents secured by the Locke Mission to Japan and China in October and November, 1945, there is attached copy of a memorandum dated August 18 from Captain W. C. Ford, Executive Director of CIG, stating that the documents in question have been declassified by authority of the Director of Central Intelligence.

2. The list referred to in Captain Ford's memorandum is that attached to Mr. Kerr's memorandum of April 15, 1947, which you furnished to the Board under date of May 23.

For the Security Advisory Board:

Shanette G. Blake
Secretary

CONFIDENTIAL
Serial No. 554

CONFIDENTIAL

August 14, 1947

MEMORANDUM FOR Chief, Naval Intelligence
Via: Navy Member, Security Advisory Board
Subject: Request for Name Checks on Personnel
of NACA, Cleveland Laboratory

1. Confirming telephone conversation with Commander Wilson of your office today, it is requested that ONI institute a name check of its files and those of other investigative agencies on the personnel for whom identifying information is included on the attached list.

2. All personnel listed are presently employees of the Cleveland Laboratory of the NACA who in the course of their work may need to have access to Secret and Top Secret information.

3. It is requested that the results of the requested checks be made available to this office.

For the Security Advisory Board:

Shanette G. Blake
Secretary

CONFIDENTIAL

Serial No. 553

August 13, 1947

MEMORANDUM FOR

Army Publications Service Branch, AGO

Subject:

Requisition for Publications, dtd.
7/24/47, No. 48458

1. Enclosed herewith are WD AGO Forms 170 which were sent to this office in response to our subject requisition.
2. The publications requested were W. D. Circular 170, dated 30/6/47 and not the enclosed forms.
3. The requisition is being resubmitted herewith.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 552

August 13, 1947

MEMORANDUM FOR

State Member, Security Advisory Board
War Member, Security Advisory Board
Navy Member, Security Advisory Board

Subject:

Discussions with Bureau of Budget on
Proposed Executive Order

My meeting with Mr. Winslow in the Administrative Management Branch of the Bureau of the Budget was postponed until July 31st at which time I discussed the proposed Executive Order both with him and with Mr. Roger Jones, Assistant to the Director.

Mr. Winslow suggested that paragraph b of the Order be changed somewhat since he felt that the use of the word "supplement" might be interpreted to mean an actual change or revision which should be presented for Presidential approval. He suggested a substitute paragraph b along the following lines: "Such interpretations shall be binding on all departments and agencies in the Executive Branch and shall, when necessary, be circulated by the Board for use in the application of the Minimum Standards". Mr. Winslow was substantiated in his belief that the use of "supplement" was undesirable by a Mr. Staffaker of the Bureau with whom he consulted on the matter.

In the conversation with Mr. Winslow I mentioned the opinion which the Air Judge Advocate has presented to the War Member to the effect that the Board has no authority under Executive Order 9835 to draft any rules other than those on handling and transmission of information in connection with the loyalty program - i.e., information developed in carrying out the loyalty program.

While Mr. Winslow stated that the Bureau would not presume to interpret the Order since that is a function of the Department of Justice, he thought the Board might, if the opinion is presented to it formally, wish to take cognizance of it to the extent of mentioning it in its letter of transmittal, at the same time giving its reasons for submitting the Minimum Standards covering all types of classified information.

With respect to the submission of the Executive Order and the Standards, Mr. Winslow stated that the Board should include a resume of the comments received and of action taken thereon to preclude the necessity of duplication on the part of the Budget which, lacking such a resume, would submit them to agency heads for comment.

Mr. Winslow thought it advisable for me to discuss the order with Mr. Jones of the Director's Office who is responsible for inter-agency coordination and who keeps close touch with inter-departmental activities. Mr. Jones saw no objection to the order as drafted and agreed that some such order was necessary to give continuing effect to the Minimum Standards.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 551

August 13, 1947

MEMORANDUM FOR

Commanding General
Army Air Forces
Washington 25, D. C.

Subject:

Distribution of AAF Publications

Reference:

AFGPB-1

1. Reference is made to your memorandum of August 4, 1947 concerning the distribution of AAF Letters (46 Series).

2. It is requested that your office continue to furnish the Security Advisory Board with one copy of this publication.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 550

August 11, 1947

MEMORANDUM FOR BOARD MEMBERS

**SUBJECT: Digest of Comments on Preliminary Draft
of Minimum Standards**

1. There are attached herewith pages 4 and 5 of the digest of general comments received to date from agency heads. These comments should be attached to the three pages previously furnished as an attachment to my memorandum of August 5 with respect to the meeting with the Atomic Energy Commission representatives.

2. There is also attached a digest of specific comments, by page and section number.

Shanette G. Blake
Secretary

423-18

Serial No. 549

August 7, 1947

Dear Mr. Parsons:

Thank you for your letter of August 6, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

Your comments and suggestions are appreciated and will be given careful consideration by the Security Advisory Board at its next regular meeting.

Sincerely yours,

A true copy of
the signed original

Hamilton Robinson
Chairman

Mr. William W. Parsons,
Administrative Assistant to
the Secretary of the Treasury,
Treasury Department,
Washington 25, D. C.

Serial No. 548

August 8, 1947

MEMORANDUM FOR BOARD MEMBERS

SUBJECT: Minutes of 20th Meeting

1. There is attached a copy of the Minutes of the 20th Meeting of the Board, held on Thursday, August 7.
2. Copy of these minutes has also been furnished to the Atomic Energy Commission, with a request that they advise the Board as soon as conveniently possible whether they concur in the minutes as drafted.

Shanette G. Blake
Secretary

Serial No. 547

August 8, 1947

Mr. Nicholas Del Genio
Chief of Security Education
Office of Security
U. S. Atomic Energy Commission
Washington, D. C.

Dear Mr. Del Genio:

There is attached a copy of the Minutes of the Security Advisory Board Meeting on Thursday, August 7, at which both you and Mr. Boakey were present, together with an Addendum indicating subsequent Board action.

It is requested that you review these minutes and advise the Secretary of the Board as soon as conveniently possible whether you concur in them as drafted.

Sincerely yours

Shanette G. Blake
Secretary

Serial No. 546

August 13, 1947

My dear Mr. Attorney General:

Your letter of August 6, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information" has been received.

The jurisdiction of the Security Advisory Board under Executive Order 9835 appears to the Board to be limited strictly to the drafting of rules applicable to the handling and transmission of confidential documents and other documents and information which should not be publicly disclosed. The Board does not believe, therefore, that it has any authority to authorize or recommend the exemption of any agency from the terms of the Executive Order.

As indicated in my letter of July 7, Executive Order 9835 provides that "upon approval by the President" the rules drafted by the Board "shall constitute the minimum standards for the handling and transmission of such documents and information, and shall be applicable to all departments and agencies of the executive branch". In view of this requirement, the Board was anxious to secure from the heads of all agencies in the executive branch, prior to the submission of any set of rules for Presidential approval, their views as to the workability of the proposed rules and as to the difficulties which might be expected to result from the application of the rules as drafted. It was with this in mind that the preliminary draft was circulated to agency heads for comment and suggestion.

Very truly yours,

Hamilton Robinson
Chairman

The Honorable,
Tom Clark,
The Attorney General

Serial No. 545

August 5, 1947

Mr. F. J. Lawton
Acting Assistant Director
Bureau of the Budget
Washington 25, D. C.

Dear Mr. Lawton:

Thank you for your letter of July 31,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your comments and suggestions are appreciated
and will be given very careful consideration by the Security
Advisory Board at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 544

August 5, 1947

Captain Walter C. Ford, USN
Executive Director
Central Intelligence Group
2430 E Street, N. W.
Washington 25, D. C.

Dear Captain Ford:

Thank you for your letter of July 31,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your comments and suggestions are
appreciated and will be given careful consideration by the
Security Advisory Board at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 543

August 5, 1947

Honorable Harry B. Mitchell, President
United States Civil Service Commission
Washington 25, D. C.

Dear Mr. Mitchell:

Thank you for your letter of August 4,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your suggestions that confidential
personnel records be exempted from certain provisions in the
present draft are appreciated and will be very carefully
considered by the Security Advisory Board at its next meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 542

August 5, 1947

Dear Mr. Chapman:

Thank you for your letter of July 30, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

Your suggestions with respect to the provisions affecting the Geological Survey are appreciated and will be carefully considered by the Security Advisory Board at its next regular meeting.

Sincerely yours,

*True copy
of signed
orig.*

Hamilton Robinson
Chairman

The Honorable
Oscar L. Chapman,
Acting Secretary of the Interior.

SERIAL NO. 241

August 5, 1947

Dear Mr. Cruikshank:

Thank you for your letter of July 30, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

Your suggestions with respect to enforcement, as well as your specific comments upon certain provisions of the draft, are appreciated and will be given very careful consideration by the Security Advisory Board.

The Board has given considerable thought to the question of enforcement and agrees that effective enforcement is essential to the successful operation of any set of overall security standards. However, the Board has not given specific consideration to the problem of additional statutory authority for agency heads along the lines you suggest since the Executive Order limited the Board's responsibility to drafting minimum standards and, by implication, made agency heads responsible for enforcement and, accordingly, this matter is not directly within the Board's competence.

However, in view of our overall interest in security, I am sure the other members will agree that the problem you present is one which should have very careful consideration as soon as the Minimum Standards are issued. Perhaps at that time it would be possible for you to meet with the Board to give it the benefit of your views and experiences and to have a round-table discussion of possible solutions.

In the meantime, the Board is hopeful that the issuance of broad uniform standards applicable to all agencies and enforced by agency heads under their present powers, coupled with the inauguration of an effective loyalty program, will go far toward eliminating many of the security problems which have been experienced in the past.

Sincerely yours,

A true copy of the signed original

Hamilton Robinson
Chairman

Mr. C. G. Cruikshank,
Executive Secretary,
Office of Scientific Research
and Development,
Washington, 25, D. C.

Serial No. 540

August 5, 1947

General Omar N. Bradley
Administrator of Veterans' Affairs
Veterans Administration
Washington 25, D. C.

Dear General Bradley:

Thank you for your letter of August 1,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information."

Your comments and suggestions are appreciated
and will be carefully considered by the Security Advisory Board
at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 539

August 5, 1947

Dear Mr. Dodd:

Thank you for your letter of August 1, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

Your comments are appreciated and will be carefully considered by the Security Advisory Board at its next regular meeting.

Sincerely yours,

*True copy
of signed
orig.*
Hamilton Robinson
Chairman

The Honorable
N. E. Dodd
Acting Secretary of Agriculture

Serial No. 538-B

August 5, 1947

MEMORANDUM FOR BOARD MEMBERS

**SUBJECT: Meeting Thursday, August 7, 9:15 A.M., with
Representatives of Atomic Energy Commission**

1. The main provisions of the proposed Minimum Standards which the Atomic Energy Commission representatives desire to discuss with Board members Thursday morning are the following:

- page 5 - Item 20 and other similar references throughout the paper where classifying and declassifying authority is vested in head of agency. Want to clarify intent.
- page 6 - Item 24. Want to suggest expanding amendment to definition. Department of Agriculture has also suggested a change:
"original signed copy or other copies of incoming documents serving as official records in any agency or the official file copies of any document prepared within the agency and designated as an official record by the agency concerned."
- page 10 - Item 3A - Possibly too restrictive
- page 12 - Item 5A, last paragraph - may be hazardous.
- page 14 - Item 1 - second sentence - Want to clarify intent.
- page 15 - Item 6 (2) - may involve question of property rights.
Item D - Clarify meaning of unofficial
- page 18 - Item B - Exception should be made, particularly in cases where marking might reveal classified information.
Item C (1) - Want to clarify
Item C (2) - AEC wants to use additional clause. Interior Dept. has suggested that notation in SAB 1 is suitable and correct for Geological Survey whereas present one would not be suitable in all cases.

-2-

page 18 - Item 6 (2) (Continued)

O.S.R.D. wants to insert after the word "amended" the following: "the transmission or revelation of which in any manner to an unauthorized person is prohibited by law." (Almost identical with language of SAB 1)

page 20 - Item 4 - Suggest use of word "recipient" instead of "addressee" to cover receipting in classified mail rooms.

page 23 - Item (3) at top of page - Too restrictive.

C.I.G. states also this paragraph might be too stringent in that current regulations of most existing intelligence agencies permit storage of restricted documents in unlocked desk drawers, and some permit display of restricted maps and charts on office walls, under conditions where admission to buildings is adequately restricted.

2. Mr. Del Genio of AEC stated they might have one or two other minor points to discuss but that the above provisions are the ones about which they are most concerned.

3. To date, no comments on the above provisions have been received from other agencies except where a notation to that effect is included.

4. For information of Board members, there is attached a brief of general comments received as of noon today. Thirty agencies have replied to the request for comments.

5. If sufficient additional comments are received in time, there will be ready for Board members on Thursday morning a digest of specific comments by page and item.

Shanette G. Blake
Secretary

Enclosure - Digest of general comments.

Serial No. 538-A

August 4, 1947

Mr. Carroll L. Wilson
General Manager
U. S. Atomic Energy Commission
Washington 25, D. C.

Dear Mr. Wilson:

This will acknowledge receipt of your letter of July 30, 1947, in which you state that the staff of the Atomic Energy Commission has completed a detailed examination of the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information" and in which you suggest a meeting for the purpose of discussing with the Security Advisory Board certain questions which have arisen as a result of examination of the draft in your agency.

The Board will, of course, be glad to meet with representatives of your agency for this purpose. As you suggest, arrangements for a mutually convenient date will be made directly with Mr. Thomas O. Jones.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 538

August 4, 1947

MEMORANDUM FOR LT. COLONEL CHARLES HURLEY
U. S. Strategic Bombing Survey
Room 5 E 321
The Pentagon

SUBJECT: Request of Library of Congress for Reports of
U. S. Strategic Bombing Survey

1. Reference is made to our recent telephone conversations with respect to the release to the Library of Congress of certain U.S.S.B.S. reports classified as high as Confidential.

2. The applicability of War Department Circular No. 338, 16 November 1946, as well as the question of other possible restrictions on the release of classified information to the Library of Congress by War Department agencies was referred to the Intelligence Division, War Department General Staff on 22 July 1947.

3. Upon receipt of the reply from the Intelligence Division under date of 24 July (copy attached), this office communicated with the Security Officer of the Library of Congress with a view to securing the certifications outlined by the Intelligence Division.

4. The Library has, under date of July 31 (copy of letter attached), given the necessary assurances as to need for the reports and as to the limitations on access thereto.

5. Providing the conditions of paragraph 2 b, d, e and f of the Intelligence Division memorandum of 24 July are fulfilled, there does not appear to be any objection to the release to the Library of Congress of the documents in question.

FOR THE SECURITY ADVISORY BOARD:

Shanette G. Blake
Secretary

cc-War member

THE LIBRARY OF CONGRESS

Washington 25, D. C.

Office of the
Chief Assistant Librarian

July 31, 1947

Dear Mrs. Blake:

With reference to our telephone conversation of the 28th of this month, I am glad to supply the additional information you requested.

As Mr. Barcus explained in his letter of July 18th, we already have a large number of the reports prepared by the United States Strategic Bombing Survey. We endeavor to obtain as complete a collection of federal documents as is possible and for this we have the authority of law (2 USC 148 and 44 USC 139). We have also a particular interest in all that relates to aeronautics and for both these reasons are most anxious to complete our set of the reports in question before the Survey goes out of existence in the near future.

We need these reports for preservation purposes and we need them in order to give service to authorized government personnel who have been properly cleared and come bearing letters of authorization from the heads of their agencies. We also need them in order to assist our Legislative Reference Service in meeting the needs of Congress and of government agencies.

Our use of the term "restricted" was the usual one. I believe all of the Strategic Bombing Survey reports which we are desirous of obtaining fall in this category of "classified" documents, though a few of them may be "Confidential".

I can assure you that if these reports are sent to us they will be made available only to those government officials who are qualified under the usual government-wide security restrictions to have access to such documents. I shall see to this myself or the custodian of our War A encies Room (which contains our collection of classified documents) will see to it under my direction.

I hope that I have answered your questions and that it will be possible for you to authorize the Strategic Bombing Survey, Room 5 E-321, The Pentagon, to send us the reports needed to complete our files.

Sincerely yours

/s/ Alvin W. Kremer
Alvin W. Kremer
Security Officers. Shanette Blake
Secretary, Security Advisory Board
425, Department of State
Twenty-second St., N.W.
Washington 25, D. C.

Serial No. 537

August 4, 1947

Mr. Paul A. Walker
Vice Chairman
Federal Communications Commission
Washington 25, D. C.

Dear Mr. Walker:

Thank you for your letter of July 30,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information."

Your suggestion with respect to the destruction
of classified material will be brought to the attention of the
Security Advisory Board for consideration at its next regular
meeting.

Sincerely yours

Shanette G. Blake
Secretary

Serial No. 536

August 4, 1947

Honorable Solon J. Buck
Archivist of the United States
The National Archives
Washington 25, D. C.

Dear Mr. Buck:

Thank you for your letter of July 28,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your comment with respect to documents
classified by enemy governments will be brought to the attention
of the Board for consideration at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 535

August 4, 1947

Honorable F. C. Squire
Acting Chairman
Railroad Retirement Board
844 Rush Street
Chicago 11, Illinois

Dear Mr. Squire:

Thank you for your letter of July 30,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your comments are appreciated and will be
carefully considered by the Security Advisory Board at its
next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 534

August 4, 1947

Honorable James M. Landis, Chairman
Civil Aeronautics Board
Washington 25, D. C.

Dear Mr. Chairman:

Thank you for your letter of July 31,
commenting upon the preliminary draft of "Minimum Standards
for the Handling and Transmission of Classified Information".

Your comments are appreciated and will be
carefully considered by the Security Advisory Board at its
next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 533

July 30, 1947

Honorable Maple T. Harl, Chairman
Federal Deposit Insurance Corporation
Washington 25, D. C.

My dear Mr. Harl:

Thank you for your letter of July 24, commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

The Security Advisory Board is pleased to have the benefit of your views and will give your comments careful consideration at its next regular meeting.

I might point out, however, with respect to your suggestion that Corporations such as the Federal Deposit Insurance Corporation be excluded from the operations of the proposed rules, that Executive Order 9835 specifically states that "upon approval by the President such rulesshall be applicable to all departments and agencies of the executive branch". Under the circumstances, the Security Advisory Board is not in a position to exclude any agency in the executive branch.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 532

July 30, 1947

Mr. James J. Kelly, Jr.
Security Officer
National Advisory Committee
for Aeronautics
1724 F Street, N.W.
Washington 25, D. C.

Dear Mr. Kelly:

Thank you for your letter of July 29,
commenting upon the preliminary draft of "Minimum
Standards for the Handling and Transmission of
Classified Information".

The Security Advisory Board is
pleased to have the benefit of your agency's views
and will give your comments careful consideration
at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 531

July 30, 1947

Mr. George F. Gant
General Manager
Tennessee Valley Authority
Knoxville, Tennessee

Dear Mr. Gant:

Thank you for your letter of July 24,
commenting upon the preliminary draft of "Minimum
Standards for the Handling and Transmission of
Classified Information".

The Security Advisory Board is
pleased to have the benefit of your views and
will give your specific comments careful considera-
tion at its next regular meeting.

Sincerely yours

Hamilton Robinson
Chairman

Serial No. 530

July 22, 1947

MEMORANDUM FOR War Member, Security Advisory Board

SUBJECT: Request of Library of Congress for
Reports of U. S. Strategic Bombing
Survey

1. There is enclosed, for comment and recommendation as to appropriate action, a self-explanatory letter from the Library of Congress.
2. In a telephone conversation today with a representative of the Bombing Survey, it developed that some of the reports referred to are classified Confidential, even though the Library's request refers only to Restricted material.
3. If the War Department desires to release these publications to the Library and wishes a certification from the Library's Security Officer as to the need for the reports and the precautions which will be observed in handling them, I shall be glad to request such certification.
4. Since it is believed that data in some of these reports originated in the Navy Department, recommendations of the Navy member will be requested after the views of the War Department have been secured.
5. Return of the enclosure with your reply will be appreciated.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial No. 529

July 22, 1947

Mr. Verner W. Clapp
Chief Assistant Librarian
Library of Congress
Washington 25, D. C.

Dear Mr. Clapp:

Thank you for your letter of July 17 commenting upon the preliminary draft of "Minimum Standards for the Handling and Transmission of Classified Information".

The Board is pleased to have the benefit of your views on this draft. Your comment on the marking of both containers and material will be considered at the next regular meeting of the Board.

Sincerely yours

Hamilton Robinson
Chairman

A true copy of
the signed original.
ml. *er*

Serial No. 528

RESTRICTED

July 22, 1947

MEMORANDUM FOR THE ADJUTANT GENERAL
(ATTENTION: AGAD)

Subject: Request for Removal of Security Classification
on Certain Material Published in Quarterly
Reports of the Clearing Office for Foreign
Transactions of the Department of Commerce.

1. There is enclosed for appropriate action in the War Department a self-explanatory letter addressed to the Security Advisory Board by the Security Officer of the Department of Commerce.
2. In view of the impending issuance of the June 30, 1947 report, it is hoped that a prompt decision may be furnished for the guidance of the Department of Commerce.
3. Return of the enclosures with your reply will be appreciated.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Incl. - Ltr. fr Dept of
Comm. w/2 incls.

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

RESTRICTED

Serial No. 527

July 22, 1947

MEMORANDUM FOR

State Member, Security Advisory Board
War Member, Security Advisory Board
Navy Member, Security Advisory Board

Subject:

Report on Discussion with SWNCC Secretariat
of Proposed Executive Order and Submission
of Minimum Standards.

1. Pursuant to the Board's instructions at its last meeting, I called this morning to discuss with Mr. Moseley the proposed Executive Order, the channels for submission of the regulations and the possible changes which might be necessitated by the passage at this session of Congress of the proposed Unification Bill.
2. Mr. Moseley brought Mr. Gardiner and Colonel Field into the discussion. All three seemed well disposed toward the Executive Order as drafted and suggested only one amendment - i.e., the use of the phrase "The Security Advisory Board of the State-War-Navy Coordinating Committee or its successor" - in the event the Unification Bill is enacted but changes in the name or composition of SWNCC and its subcommittees has not been accomplished at the time of submission of the Executive Order.
3. Mr. Moseley did raise the question as to whether the Executive Order would result in an increase in the workload of the Board. I assured him that, on the basis of present indications, such a result appeared very unlikely; that, as a matter of fact, after the agencies had issued their supplementary regulations under the Minimum Standards it was more likely that the workload of the Board would decrease.
4. The question was also raised as to whether the Board should be continued or abolished after the issuance of the Minimum Standards. Those present appeared inclined to agree with the Board's view that someone would have to be given responsibility for interpreting and supplementing the Standards and that the SAB was the most logical agency for the purpose.
5. Another question which was raised and discussed was that of enforcement and inspection. After some discussion as to the size of the organization required to do an adequate centralized inspection

-2-

~~Assignment~~ and enforcement job, those present agreed that placing responsibility for enforcement on agency heads was the most satisfactory solution.

6. There was some discussion as to whether SAB should remain a subcommittee of SWNCC and as to whether in the review of all functions and responsibilities of SWNCC which is sure to ensue upon passage of the Unification Bill some consideration might not be given to placing SAB elsewhere in the federal structure. No definite opinions were stated, except that SWNCC had accepted SAB and one or two other miscellaneous functions which did not fall within the scope of their overall foreign policy responsibilities, and that the time might come when such subcommittees were removed from the framework of SWNCC or its successor.

7. Although neither Mr. Moseley nor Mr. Gardiner had reviewed the draft of Minimum Standards, Colonel Field stated that he had circulated it to several SWNCC personnel and that, so far, it appeared satisfactory.

8. Mr. Moseley felt that after the Board has considered all comments received and has made its final revisions in the Minimum Standards, it should not be difficult to secure final concurrences from the agencies represented on SWNCC in view of the careful consideration they will already have received at a relatively high level in the State, War and Navy Departments.

9. It was suggested that the Board consider whether it prefers to follow the standard procedure of having SWNCC ask the Secretary of State to transmit the Executive Order and Minimum Standards to the President or whether it feels the matter of sufficient importance to warrant submission by the Secretaries of the Departments represented on SWNCC or its successor.

10. There was general agreement that the Board should submit the Executive Order and Minimum Standards to SWNCC with the recommendation that SWNCC approve them and request the Secretary of State (or the Secretaries of the Departments represented on SWNCC) to transmit them to the President, through the Bureau of the Budget, for approval.

11. I have made an appointment to see Mr. Winslow of the Bureau of the Budget on Friday of this week to discuss the proposed Executive Order with him on an informal basis. A report of my discussion with him will be furnished to members of the Board for information.

Shanette G. Blake
Secretary

CONFIDENTIAL

CONFIDENTIAL
Serial No. 526

July 21, 1947

MEMORANDUM FOR THE SECRETARY, SWNGC

ATTENTION: Lt. Colonel Virgil F. Field

SUBJECT: Name check on Josephine M. R. Alexander

1. Reference is made to your request that a name check be conducted on Mrs. Josephine M. R. Alexander.
2. The Security Advisory Board has now been advised that a check of five investigative sources has revealed no identifiable derogatory information on Mrs. Alexander.

For the Security Advisory Board:

Shanette G. Blake
Secretary

CONFIDENTIAL

Serial No. 525

July 21, 1947

Mr. John D. Larson
Security Officer
Treasury Department
Room 3206 Treasury Building
Washington 25, D. C.

Dear Mr. Larson:

There are attached three copies of War Department Circular 170, dated 30 June 1947 which, in Section VIII, contains information with respect to the downgrading of War Department TM 14-511, "Foreign Exchange Guide".

It is understood from the Office, Chief of Finance, War Department, that 70 copies of this manual were furnished to the Treasury Department (Mr. Dietrich) for distribution within Treasury.

It will be appreciated if you will initiate action to have all copies of this document which are now in the custody of the Treasury Department amended according to Section VIII of Circular 170.

For the Security Advisory Board:

Shanette G. Blake
Secretary

~~SECRET~~Serial No. 524

July 17, 1947

MEMORANDUM FOR

Mr. Richard E. Hibbard
Assistant Chief
Special Projects Division (SPD)
Department of State

Subject:

Declassification of Documents

Enclosures:

- a. Ltr. dtd. 7/13/45, Commissioner of Customs to Special War Problems Division
- b. Ltr. dtd. 8/11/45, Commissioner of Customs to Chief, Special War Problems Division

1. Pursuant to your request that the Security Advisory Board obtain permission from the Treasury Department to declassify the enclosed letters, the Board's Secretariat today queried Mr. W. R. Johnson, Commissioner of Customs, by telephone to determine whether the Treasury Department has any objection to declassification of these documents, and whether they should be sent to his office for review.

2. Mr. Johnson advises the Security Advisory Board that Treasury Department has no objection to the declassification of the enclosed letters, and further that it will not be necessary to forward them to him.

3. An information copy of this memorandum is being forwarded to the Commissioner of Customs' office.

For the Security Advisory Board:

Shanette G. Blake
Secretary

THIS DOCUMENT IS DECLASSIFIED
AND ALL INFORMATION IS REMOVED

~~SECRET~~Serial No. 524

July 17, 1947

MEMORANDUM FOR

Mr. Richard E. Hibbard
Assistant Chief
Special Projects Division (SPD)
Department of State

Subject:

Declassification of Documents

Enclosures:

- a. Ltr. dtd. 7/13/45, Commissioner of Customs to Special War Problems Division
- b. Ltr. dtd. 8/11/45, Commissioner of Customs to Chief, Special War Problems Division

1. Pursuant to your request that the Security Advisory Board obtain permission from the Treasury Department to declassify the enclosed letters, the Board's Secretariat today queried Mr. W. R. Johnson, Commissioner of Customs, by telephone to determine whether the Treasury Department has any objection to declassification of these documents, and whether they should be sent to his office for review.

2. Mr. Johnson advises the Security Advisory Board that Treasury Department has no objection to the declassification of the enclosed letters, and further that it will not be necessary to forward them to him.

3. An information copy of this memorandum is being forwarded to the Commissioner of Customs' office.

For the Security Advisory Board:

Shanette G. Blake
Secretary

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

~~SECRET~~

~~SECRET~~Serial No. 524

July 17, 1947

MEMORANDUM FOR

Mr. Richard E. Hibbard
Assistant Chief
Special Projects Division (SPD)
Department of State

Subject:

Declassification of Documents

Enclosures:

- a. Ltr. dtd. 7/13/45, Commissioner of Customs to Special War Problems Division
- b. Ltr. dtd. 8/11/45, Commissioner of Customs to Chief, Special War Problems Division

1. Pursuant to your request that the Security Advisory Board obtain permission from the Treasury Department to declassify the enclosed letters, the Board's Secretariat today queried Mr. W. R. Johnson, Commissioner of Customs, by telephone to determine whether the Treasury Department has any objection to declassification of these documents, and whether they should be sent to his office for review.

2. Mr. Johnson advises the Security Advisory Board that Treasury Department has no objection to the declassification of the enclosed letters, and further that it will not be necessary to forward them to him.

3. An information copy of this memorandum is being forwarded to the Commissioner of Customs' office.

For the Security Advisory Board:

Shanette G. Blake
Secretary

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

~~SECRET~~

Serial No. 523

July 10, 1947

MEMORANDUM FOR State Member, Security Advisory Board
 War Member, Security Advisory Board
 Navy Member, Security Advisory Board

Subject: Minutes, 9th Informal and 18th and 19th
 Meetings.

1. Attached are the minutes of the last informal meeting of the Board in connection with its drafting of the proposed minimum standards.

2. There are also attached the minutes of the 18th and 19th regular meetings of the Board.

3. Since it is not anticipated that there will be another regular meeting of the Board in the immediate future, it is requested that Board members advise the Secretary as soon as possible of their concurrence or non-concurrence in the minutes of the 18th and 19th meetings as drafted.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

19th Meeting
July 7, 1947

STATE-WAR-NAVY COORDINATING COMMITTEE

SECURITY ADVISORY BOARD

Minutes of Meeting Held in Room 415,

515 22nd Street, N. W.

on Tuesday, 1 July 1947 at 0915

MEMBERS PRESENT

Mr. Hamilton Robinson, (State), Chairman

Col. C. C. Blakeney, (War)

Comdr. L. W. Gunther, (Navy)

SECRETARIAT

Shanette G. Blake, (State), Secretary

ITEM I. FINAL ADJUSTMENT IN DRAFT OF REGULATIONS BEFORE SUBMISSION TO AGENCY HEADS.

The Board made final adjustments in the preliminary draft of "minimum standards for the handling and transmission of confidential documents and other documents and information which should not be publicly disclosed", and authorized its reproduction and transmission to agency heads for comment.

ITEM II. CHANNELS FOR SUBMISSION OF REGULATIONS TO THE PRESIDENT FOR APPROVAL.

Even though representatives of the State-War-Navy Coordinating Committee and Bureau of the Budget have indicated informally that the Security Advisory Board should submit the minimum standards directly to the Bureau of the Budget for transmission to the President, the Board felt it was essential to submit its recommendations through SWNCC unless written instructions to the contrary were received from SWNCC. The Secretary was directed to explore the mechanics of securing such written instructions.

ITEM III. PROVISION FOR INTERPRETING OR REVISING REGULATIONS AFTER APPROVAL BY THE PRESIDENT. (see attachments)

The two alternate proposals for interpreting and revising the minimum standards after Presidential approval were discussed and the Board was unanimous in its preference for alternate #2 with the addition of that section of #1

which provides for supplements to the minimum standards.

The Board likewise agreed that the approval of the minimum standards should be a part of the Executive Order and the draft revised accordingly.

The Secretary was instructed to secure informal clearance from SWNCC and the Bureau of the Budget on the proposed Executive Order as revised at this meeting. (Tab "A").

16th Meeting
28 May 1947

STATE-WAR-NAVY COORDINATING COMMITTEE
SECURITY ADVISORY BOARD

Minutes of Meeting Held in Room 704, 515 22nd St. N. W.
on Tuesday, May 27, 1947 at 1000.

MEMBERS PRESENT

Mr. Hamilton Robinson, (State), Chairman
Mr. Robert L. Bannerman, (State), Alternate
Mr. Stanley Goodrich, (State)
Col. Harry H. Mole, (War) Alternate
Comdr. Lawrence Gunther (Navy)

SECRETARIAT

Shanette G. Blake, (State), Secretary
Mildred Finley, (State)

The Board met to begin its preliminary draft of minimum standards for the handling and transmission of classified information in the executive agencies and departments of the Federal Government, pursuant to Executive Order 9835.

After a brief discussion of the problems faced in the preparation of this draft, it was agreed that best results could be accomplished by a series of informal meetings, and the Board adjourned to begin the first of these informal meetings.

**Informal Meeting
June 23, 1947**

**STATE-WAR-NAVY COORDINATING COMMITTEE
SECURITY ADVISORY BOARD**

**Minutes of the Ninth in a Series of Meetings of
the Security Advisory Board to Prepare a Draft
of Minimum Standards for the Security of Information,
pursuant to Executive Order 9835; Held in Room 415,
515 22nd St., N. W., on Monday, June 23, 1947.**

MEMBERS PRESENT

**Mr. Robert L. Bannerman, (State), Acting Chairman
Col. C. C. Blakeney, (War)
Comdr. Lawrence Gunther, (Navy)**

SECRETARIAT

Shanette G. Blake, Secretary

The Board completed redrafting the regulations for submission to agency heads, subject only to informal clearance after copies of the latest draft are distributed to members.

The Board approved a letter to security officers transmitting copies of the preliminary draft of the regulations.

DRAFT
7/1/47

EXECUTIVE ORDER

PRESCRIBING PROCEDURES FOR THE HANDLING
AND TRANSMISSION OF CLASSIFIED INFORMATION IN ALL
DEPARTMENTS AND AGENCIES OF THE EXECUTIVE BRANCH.

WHEREAS, pursuant to Paragraph 2 of Part VI of
Executive Order 9835, dated March 21, 1947, the Security
Advisory Board of the State-War-Navy Coordinating Com-
mittee has drafted "Minimum Standards for the Handling
and Transmission of Classified Information", and

WHEREAS, these minimum standards were designed
as minimum rules applicable in all departments and
agencies of the executive branch to the handling and
transmission of confidential documents and other docu-
ments and information which should not be publicly
disclosed;

NOW, THEREFORE, by virtue of the authority vested
in me by the Constitution and statutes of the United
States..... and as President and Chief Executive
of the United States, it is hereby, in the interest
of internal management of the Government, ordered as
follows:

1. The "Minimum Standards for the Handling and
Transmission of Classified Information" in the form
attached hereto as Exhibit "A" are hereby approved
and made a part hereof.

2. These Minimum Standards shall be effective

- 2 -

in all departments and agencies of the executive branch on or before _____, 1947.

3. Effective immediately, the Security Advisory Board of the State-War-Navy Coordinating Committee shall:

a. Be the final authority for interpreting any and all of the provisions of these minimum standards on its own initiative or upon request:

b. Issue such supplements to these minimum standards as circumstances may warrant:

c. Recommend to the President such revisions of these minimum standards as future developments may warrant:

d. Render such advice and assistance as may be requested by non-executive federal agencies desiring to prepare regulations governing the handling and transmission of classified information within their own agencies.

Serial No. 522

July 10, 1947

MEMORANDUM FOR Joint Intelligence Study Publishing Board
Room 2404, Tempo "L" Building
Navy Department
Attention: Mr. L. O. Quam

Subject: Request for JANIS

References: a. JSC/A8-6
 b. MI-6

1. The Security Officer of the War Assets Administration has requested one copy each of the following listed studies for the official use of the Disposal Policy Division, Office of Plans and Policies of that agency:

1. Chapter V - Climate and Weather
2. Chapter VII - Transportation and Telecommunication
3. Chapter VIII - Cities and Towns
4. Chapter IX - Resources and Trade

2. The Security Officer has informed us that security requirements for the protection of these studies will be observed.

3. These chapters should be sent to the Director, Disposal Policy Division, Office of Plans and Policies, War Assets Administration.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

~~RESTRICTED~~Serial No. 521

July 10, 1947

MEMORANDUM FOR Mr. John C. Green
Security Officer
Department of Commerce

Subject: Declassification of Document Entitled "Manchuria,
Principal Electrical Facilities, etc."

1. Reference is made to your request of May 23, 1947 that action be initiated to declassify the Locke Mission Report entitled "Manchuria, (including Jehol) Principal Electrical Power Facilities as of July 1945-Provisional Edition March 1946", together with a series of translations of Japanese language documents obtained by the Locke Mission in October and November of 1945.

2. The War Department and State Department have now advised the Board that they have no objection to the declassification of the report "Manchuria (including Jehol) Principal Electrical Power Facilities as of July 1945 - Provisional Edition March 1946", provided the addenda dated August 20, 1946 which appears on pages i - iii immediately following the Table of Contents is first removed. The release of the information contained in the addenda is considered inadvisable until certain pending negotiations have been completed.

3. No definite estimate can be made at present as to the length of time during which the addenda must retain its present classification, but periodic checks will be made with interested offices and you will be notified as soon as declassification of the addenda has been approved.

4. The full report is returned herewith in the event the immediate requirements of your office and of the White House staff can be met by its release without the addenda.

5. The declassification of the translations is still in process. When a final answer on them is received, you will be promptly advised.

For the Security Advisory Board:

Shanette G. Blake
Secretary

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

~~RESTRICTED~~

Serial File

Serial No. 520

July 3, 1947

MEMORANDUM FOR

John C. Green
Security Officer
Department of Commerce

Subject:

Quarterly Reports of the Clearing
Office, Department of Commerce

1. Reference is made to a letter addressed to the Security Advisory Board by the Deputy Security Officer of the Department of Commerce under date of April 1, 1947, requesting an opinion as to whether the Clearing Office for Foreign Transactions' Quarterly Reports issued prior to September 30, 1945 could be downgraded from Secret and Confidential to Restricted.

2. Both the War and Navy Departments have now advised the Board that they have no objection to the downgrading to "Restricted" of those quarterly reports issued prior to September 30, 1945.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

Serial No. 519
Serial No. 519

July 1, 1947
July 1, 1947

MEMORANDUM FOR
MEMORANDUM FOR

Chief, Naval Operations
Op-24
Navy Department
Washington, D. C.

Subject:

Request of the Bureau of Employees'
Compensation for copy of "Catalogue
of Activities of the Navy Department".

1. The Security Advisory Board has been advised by the Security Officer of the Federal Security Agency as follows:

"It has been ascertained that the publication (requested) will be used in discharging official duties and that adequate security measures will be taken to safeguard the restricted nature of the document. It is, therefore, requested that the request be approved, and that the Bureau of Employees' Compensation also be put on the mailing list to receive periodic revisions."

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

Serial No. 518
26 June 1947

MEMORANDUM FOR Army Headquarters Commandant
Room 5B660
The Pentagon

Subject: War Department Bus Passes

1. In transacting the business of the Security Advisory Board, which is a subcommittee of State-War-Navy Coordinating Committee, it is necessary for the members of the Board's secretariat to make frequent trips to the Pentagon to consult with or deliver documents to the War Department member of the Board.

2. Since public transportation facilities between the Board's headquarters at 515 Twenty Second Street, N. W. and the Pentagon are inadequate, it is requested that permanent War Department bus passes be issued to the Secretary and Assistant Secretary to the Board on whom necessary identifying information is furnished below:

Name:	Shanette G. Blake	Mildred C. Finley
Grade:	CAF - 11	CAF - 5
Employing Dept. -	State	State

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

State-War-Navy Coordinating Committee
SECURITY ADVISORY BOARD

Serial No. 517

July 7, 1947

MEMORANDUM FOR: Security Officers
Subject: Proposed "Minimum Standards for the Handling and Transmission of Classified Information"

1. The Chairman of the Security Advisory Board has today sent to heads of agencies for comment and suggestions the Board's preliminary draft of proposed "Minimum Standards for the Handling and Transmission of Classified Information".

2. In view of the expressed interest of many Security Officers in these proposed standards, several additional copies of the preliminary draft are enclosed herewith for review within your agency. Additional copies will be furnished upon request.

For the Security Advisory Board:

Shanette C. Blake
Shanette C. Blake
Secretary

CONFIDENTIAL
Serial No. 516
26 June 1947

MEMORANDUM FOR War Member, Security Advisory Board
Subject: Security Checks

1. The National Advisory Committee for Aeronautics has requested a security check on LOUISE CHILDRESS, on whom pertinent information is as follows:

Born: Boones Mill, Va., July 21, 1924
(U. S. Citizen)
Race: White
Address: The Linkeous House, Progress St.
Blacksburgh, Va. (Past 5 years)
Present Address: 1734 New Hampshire Ave. N. W.
Washington, D. C.
Father's Name: R. S. Childress, (U. S. Citizen)
" Address: Boones Mill, Va., RFD 1
Mother's Name: Lucille Brown Childress
(U. S. Citizen)
" Address: Boones Mill, Va., RFD 1

2. It is requested a security check be made on Miss Childress and that the results thereof be furnished this office.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

RESTRICTED
Serial No. 519

June 25, 1947
July 25, 1947

MEMORANDUM FOR

Mr. Willard F. Kelly
Top Secret Control Officer
Immigration and Naturalization Service
Department of Justice

Subject:

Top Secret Control Procedure

1. The Security Advisory Board has been advised of your designation as Top Secret Control Officer for the Immigration and Naturalization Service. To assist you in setting up your procedures for the control of Top Secret information, there are enclosed copies of sample forms which you may wish to use as a basis for developing forms suitable for use in your organization.
2. A copy of the latest lists of control officers for other government agencies is enclosed so that your outgoing documents may be addressed to the proper recipients in other agencies. Additions to the lists will be forwarded to you as they are issued.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

RESTRICTED
Serial No. 514

June 25, 1947

MEMORANDUM FOR

Mr. Donald Sham
Top Secret Control Officer
Office of Alien Property
Department of Justice

Subject:

Top Secret Control Procedure

1. The Security Advisory Board has been advised of your designation as Top Secret Control Officer for the Office of Alien Property. To assist you in setting up your procedures for the control of Top Secret information, there are enclosed copies of sample forms which you may wish to use as a basis for developing forms suitable for use in your organization.

2. A copy of the latest lists of control officers for other government agencies is enclosed so that your outgoing documents may be addressed to the proper recipients in other agencies. Additions to the lists will be forwarded to you as they are issued.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

Serial No. 513

June 20, 1947

MEMORANDUM FOR

State Member, Security Advisory Board
War Member, Security Advisory Board
Navy Member, Security Advisory Board

Subject:

International Mail Restrictions

References:

- a. SAB 5/1
- b. Serial No. 460
- c. Minutes 5th SAB mtg dtd 10/7/46
- d. Serial No. 71

1. It has come to the attention of the Secretary that there have been several recent changes in International Mail Restrictions and that frequent future changes are anticipated - all looking toward gradual relaxation of such restrictions in order to facilitate restoration of trade and rehabilitation of occupied areas.

2. As Board members know, there is a considerable time lag between the effective date of changes in International Mail Restrictions and publication of the Board's notice thereon; there is an additional lag - sometimes more than 30 days - between receipt of the Board's notice and the issuance by the receiving agency of appropriate notices to its personnel. The resulting position in which the Board is placed is that of an organization issuing information which purports to be the "last word" but which actually is out of date before it reaches the individuals to whom it applies.

3. SAB 5/1 applies almost entirely to personal mail and has little effect on official governmental operations and practically no bearing on official mail.

4. In tracing the history of the SAB 5 Series, to the extent that it is revealed in correspondence in SAB files and through recent conversations with individuals involved in the preparation of the two papers in the series, it appears that the original

Serial File

paper was based on conditions which no longer exist and which were highlighted by an inadvertent act which, had it not been referred to appropriate authority for clearance, would have resulted not only in violation of existing international mail restrictions, but in a violation of basic security regulations.

5. Such a violation in the future would fall within the purview of the minimum standards the Board is currently drafting and, if not prevented by compliance with such standards or by the added security consciousness which is bound to develop with the issuance of the standards, should be handled as a security violation rather than as a violation of international mail restrictions.

6. It appears that there are two possible courses of action open to the Board at this time:

(a) Discontinuance of the SAB series and issuance of a memorandum to Security Officers along the lines of the attached draft; or

(b) A positive effort to keep up with changes as they occur and the issuance of more frequent slants to SAB 5 requesting Security Officers to pass the information along to employees without delay.

7. Due to numerous clearances prior to issuance of amendments to SAB 5 and the anticipated frequency of changes, full compliance with 6 (b) above would be extremely difficult, if not impossible.

8. Informal discussions with representatives of CAD, MID, State Department and CIG have revealed no reason for continuing the SAB 5 series and clearly indicate that compliance with international mail restrictions, as well as notification to interested parties is presently a primary responsibility of the occupation and postal authorities. (A list of persons with whom this matter was informally discussed is also attached for convenience of Board members.)

9. In view of the above, it is recommended that the Board approve the action outlined in 6 (a) above.

10. It is requested that you advise the Secretary as soon as possible of your views with respect to this recommendation so that prompt notice of changes in restrictions or of discontinuance of the series may be issued.

For the Security Advisory Board:

Shanette G. Blake
Secretary

D R A F T - SAB 5/2**INTERNATIONAL MAIL RESTRICTIONS**

Check for additional SAB 5/1's classified 6/17 via 5/20

1. Since the issuance of SAB 5/1 on 5 May 1947, there have been a number of changes in international mail restrictions not only with respect to contents and form of mail to certain areas but also with respect to content, size and weight limitations on parcels.

2. It is believed that the considerations which made the first two notices in this series desirable are now adequately covered by other means and that continued, up-to-date notification of changes in International Mail Restrictions to all federal employees is impracticable. The Security Advisory Board is therefore discontinuing this series.

3. It is suggested that Security Officers inform all personnel in their agencies that individuals desiring to forward mail or parcels to occupied areas should check with local postmasters for latest regulations governing international mail

INTERNATIONAL MAIL RESTRICTIONS

Need for additional SAB 5/'s discussed 6/19 and 6/20

with the followings:

Col. Miter)	CAD
Mr. Blumberg)	
Mr. Moreland -	State A-H
Major Dorgush -	MID
Mr. Affeld -	CIG

CONFIDENTIAL

Serial No. 512
June 20, 1947

MEMORANDUM FOR

Mr. James J. Kelly, Jr.
Security Officer
National Advisory Committee
for Aeronautics

Subject: Security Check

1. Reference is made to your request for a security check on MISS VIRGINIA WITHERS.
2. Checks of certain investigative sources revealed no derogatory information on Miss Withers.

For the Security Advisory Board:

Shanette G. Blake
Secretary

CONFIDENTIAL**Serial File**

Serial No. 511

June 19, 1947

MEMORANDUM FOR War Member, Security Advisory Board

SUBJECT: Declassification of document entitled, "Manchuria, Principal Electrical Facilities etc."

Enclosures: a. Memorandum from Mr. Feary, NA, Department of State
b. Memorandum from Mr. Hodge, JK, Department of State

The White House Staff has asked that action be initiated looking toward the declassification of subject report.

The State Department Security Officer advises me that subject to the proviso contained in the attached memoranda from JK and NA, the State Department has no objection to declassification.

It will be appreciated if you will review this document and indicate whether the War Department has any objection to its declassification at the present time and of the addendum at such time as the negotiations referred to by JK have been completed. If you feel that declassification of the report is not presently in order, would you indicate when you think declassification might be accomplished?

Please return the report with your views as soon as conveniently possible so that it may be submitted for clearance to other interested agencies.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

*Serial No 410***RESTRICTED**

FE - Mr. Fearey

June 18, 1947

Security Advisory Board - Shanette Blake

Declassification of document entitled, "Manchuria,
Principal Electrical Power Facilities etc."*SN-410*

Attached is copy of the report about which I spoke to you on the telephone, the declassification of which has been requested by the White House Staff.

You will note from Mr. Hodge's memorandum, also attached, that JK has no objection to the declassification of this document, providing the addendum is removed since the time has not come when, in their opinion, the material covered by the addendum can be released.

It will be appreciated if you will review this document and indicate whether FE has any objection to its declassification at the present time and whether you have any objection to the declassification of the addendum at such time as the negotiations referred to by JK have been completed. If you feel that declassification of the report is not presently in order, would you indicate when you think declassification might be accomplished?

Please return the report with your views as soon as conveniently possible so that it may be submitted for clearance to other interested agencies.

For the Security Advisory Board:

Shanette G. Blake
Secretary**RESTRICTED**

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

Serial File

as shown on original

Serial No. 509

June 16, 1947

Mr. Mortimer Taube
Acting Director
Acquisitions Department
Library of Congress
Washington 25, D. C.

Dear Mr. Taube:

Reference is made to your request of June 3, 1947 with respect to the current classification of "Report of the President's Committee on Fair Employment Practice" issued in May, 1943.

The Security Advisory Board has been advised by the National Archives that this document still retains a "Confidential" classification, but that a recommendation has been submitted to The Archivist for its downgrading.

This office will be glad to notify you as soon as action has been taken by The Archivist on the pending recommendation.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

Serial No. 507

June 11, 1947

Mr. William C. Affeld, Jr.
Security Officer
Central Intelligence Group
Room 2175-A
New War Department Building
Washington 25, D. C.

Dear Mr. Affeld:

At the instance of Mr. Robert M. Kerr of the White House Staff, The Office of Technical Services of the Department of Commerce has requested that action be initiated to declassify the documents included in the attached list which were secured by the Locke Mission to Japan and China in October and November, 1945.

Mr. Kerr states, "The classifications were either requested or concurred in by him (Mr. Locke) as necessary for his purpose at that time. As his purpose has been accomplished, it seems to me that the time has come to consider one of his longer range objectives - that, subject to the requirements of national security, these publications should be declassified and made available to benefit business, industry and the public as soon as possible."

It will be noted that the attached list is broken down into 4 parts:

- I. Basic Japanese documents translated and published.
- II. Place and Date Basic Documents acquired.
- III. Assigned Classification and name of translating and publishing agency.
- IV. Primary dissemination of published translations.

Any coordination with War, Navy, and State Departments which is not accomplished in your consideration of the advisability of declassifying these documents at the present time can be handled by this

Serial File

Board if you will indicate in your reply those documents on which you may have coordinated with these agencies.

Since Mr. Kerr has indicated to the Department of Commerce his interest in prompt handling of this request, anything your agency can do to expedite final determination will be appreciated.

Sincerely yours,

Shanette G. Blake
Secretary
Security Advisory Board

RESTRICTEDSERIAL NO. 506

June 2, 1947

MEMORANDUM FOR

Mr. James J. Kelly, Jr.
Security Officer
National Advisory Committee
for Aeronautics

Subject:

Top Secret Control Procedure

Enclosures:

- a. Instructions for Use of Sample Forms
- b. Sample Receipt
- c. Signature Record and Cover Sheet
- d. Top Secret Registry

1. Pursuant to our previous announcement, and to Serial No. 393, enclosed herewith are copies of sample forms to be used in certain phases of Top Secret Control Procedure. Should you wish to use these forms without change, the Security Advisory Board will be able to furnish you with a limited number of each one. Any changes in the details of these forms which are needed to conform with internal administrative procedure in the Committee may, of course, be made.

2. Some plan of control for outgoing Top Secret material should be formulated within your agency. Copies of the latest lists of control officers for the War and Navy Departments will be sent to you at a later date in order that your outgoing documents will be addressed to proper recipients in the military departments. All offices in the National Advisory Committee for Aeronautics should be requested to inform your office when a Top Secret document is delivered directly and notification should be made to the Security Advisory Board of the incident.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

RESTRICTED

~~CONFIDENTIAL~~
Serial No. 505

CONFIDENTIAL

May 28, 1947

MEMORANDUM FOR

War Member, SAB

Subject:

Report of a joint War, State
and Agriculture Food Mission to
Japan, February 1947

1. There is attached a request which originated in the Department of State for the release to the Far Eastern Commission of Part I of the findings of a Joint War, State, and Agriculture Food Mission to Japan during February of this year. A copy of the report is likewise attached.
2. In Colonel Harrison's absence from Washington, I spoke this morning to Mr. Nathan Koenig, Executive Assistant to the Secretary of Agriculture who was one of that Department's representatives on this mission. Mr. Koenig stated that the Department of Agriculture would have no objection to the release of Part I of this document to the Far Eastern Commission.
3. It would be appreciated if you would secure the necessary clearances within the War Department for the release of Part I of this report to the FEC.
4. Please return the enclosures when they have served their purpose.

For the Security Advisory Board:

Shanette G. Blake
Secretary

CONFIDENTIAL

Serial File

Serial No. 504

June 2, 1947

Mr. Douglas W. McGregor
The Assistant to the Attorney General
Room 4109
Department of Justice
Washington 25, D. C.

Dear Mr. McGregor:

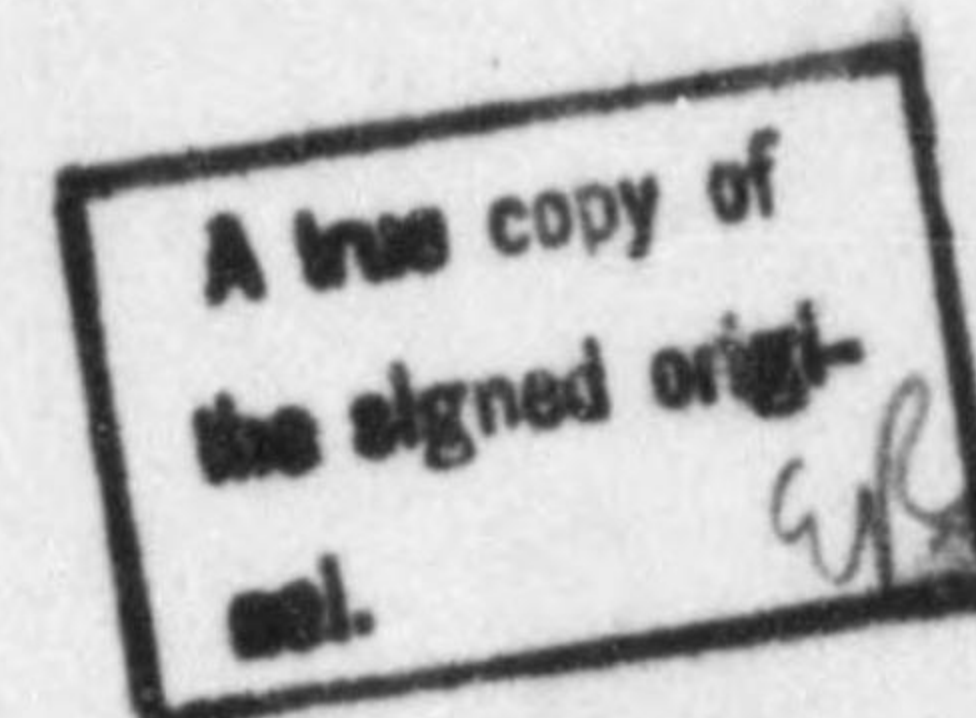
The Security Advisory Board is planning to issue, within the next few days, a revision of the list of Security Officers and Top Secret Control Officers in the various departments and agencies.

Since Mr. Vanech has advised the Secretary of the Board that the Department of Justice contemplates a change in its designation of a Security Officer, it would be appreciated if you could notify the Board of such change in time for inclusion in its revised listing.

The Board is also anxious to secure, for its revised listing, the names of Top Secret Control Officers who may have been designated for various offices within the Department of Justice in accordance with the suggestions contained in a letter directed to the Department of Justice Security Officer under date of March 18, 1947 (SAB Serial No. 397).

Anything you may be able to do to expedite furnishing the Board with the information requested above will be appreciated.

Sincerely yours,



Hamilton Robinson
Chairman
Security Advisory Board

Serial File

Serial No. 503

May 28, 1947

Honorable Casper W. Goms
Commissioner of Patents
U. S. Patent Office
Department of Commerce
Washington 25, D. C.

My dear Mr. Commissioner:

In accordance with an inquiry from Division 59 of the Patent Office through the Office of Technical Services and Mr. Jerome E. Burke, Deputy Security Officer of the Department of Commerce, the Security Advisory Board has sought from the Office of Scientific Research and Development and Joint Security Control information as to the exact date on which penicillin studies issued by the Office of Scientific Research and Development were declassified. These offices have advised the Board that:

The Sub-committee on Publication Policy of the Committee on Medical Research, OSRD, recommended from time to time to Joint Security Control a list of subjects to be withheld from publication. Joint Security Control in turn published such lists after proper coordination with any interested office. The Subcommittee on Publication Policy, CMR, discontinued the listing of penicillin as a classified subject in their recommendations to Joint Security Control on August 15, 1945, and Joint Security Control issued a revised list of subjects to be withheld, omitting penicillin, on September 27, 1945.

It is the general concensus of both Joint Security Control and OSRD that the penicillin studies cannot be considered officially declassified prior to the publication of this list on September 27, 1945.

Sincerely yours,

A true copy of the signed original

Serial File Hamilton Robinson
Chairman, Security Advisory Board

RESTRICTED
Serial No. 502

RESTRICTED

May 22, 1947

MEMORANDUM FOR

Mr. John S. Lucas
Security Officer
Department of Agriculture

Subject:

Top Secret Control Procedure

Enclosures:

- a. Instructions for Use of Sample Forms
- b. Sample Receipt
- c. Signature Record and Cover Sheet
- d. Top Secret Registry

1. Pursuant to our previous announcement, and to your telephone call, enclosed herewith are several copies each of sample forms to be used in certain phases of Top Secret Control Procedure. Should you wish to use these forms without change, the Security Advisory Board will be able to furnish you with a limited number of each one. Any changes in the details of these forms which are needed to conform with internal administrative procedure in the Department of Commerce may, of course, be made.

3. Some plan of control for outgoing Top Secret material should be formulated within your Department. Copies of the latest lists of control officers for the War and Navy Departments will be sent to you at a later date in order that your outgoing documents will be addressed to proper recipients in the military departments. All offices in the Department should be requested to inform your office when a Top Secret document is delivered directly and notification should be made to the Security Advisory Board of the incident.

For the Security Advisory Board:

Shanette G. Blake
Secretary

RESTRICTED

Serial File

RESTRICTED
22 May 1947
Serial No. 501

5-24

RESTRICTED

MEMORANDUM FOR

State Member, SAB
War Member, SAB ←
Navy Member, SAB

Subject:

Security Regulations For Agencies
and Departments of the Executive
Branch.

References:

- a. Executive Order No. 9835 ✓
- b. SWNCC 252/7/D
- c. Serial No. 428
- d. Minutes of 16th Meeting ✓
- e. Serial No. 434
- f. Minutes of 17th Meeting ✓
- g. Serial No. 448
- h. Serial No. 462
- i. Serial No. 469 ✓
- j. Serial No. 478
- k. Serial No. 485

Enclosure:

Agenda, 18th Meeting

1. There will be a meeting of the Board on Tuesday, May 27, 1947, to discuss the draft of Security Regulations for agencies and departments of the Executive Branch, which was enclosed in Serial No. 469.

For the Security Advisory Board:

Shanette G. Blake
Secretary

Serial File

RESTRICTED

UNCLASSIFIED

22 May 1947

COPY NO. 1**STATE-WAR-NAVY COORDINATING COMMITTEE**
SECURITY ADVISORY BOARD18th Meeting: Tuesday, 27 May 1947
at 1000, Room 704, 515 22nd St., N. W.**AGENDA**

1. Serial No. 469, (April 28, 1947), SECURITY REGULATIONS FOR AGENCIES AND DEPARTMENTS OF THE EXECUTIVE BRANCH.

Restricted
Serial No. 500

~~RESTRICTED~~

MEMORANDUM FOR

Mr. Arthur L. Catadul
Section A-109, Civil Aeronautics
Administration
Department of Commerce

Subject:

AAF Downgrading Letters

1. Transmitted herewith is a copy of AAF Letter No. 46-30B regarding downgraded AAF documents.
2. Return of the enclosure is requested when it has served your purpose.
3. If there are any other categories of information you would like to have, please advise us.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RESTRICTED