

SAB Serial - 220-350
13-B

SUBJECT OR
FILE NO.

52-4

CONFIDENTIAL

Form DS-013a (9-1-51)

J. H. ...
(Signature)

DEPARTMENT OF STATE

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OFFICIAL GOVERNMENT RECORD
RETURN TO:
ESC
SA-2
DEPARTMENT OF STATE

Unclassified
Serial 349

Serial File

349

February 27, 1947

MEMORANDUM FOR

Mr. Jerome E. Burke
Deputy Security Officer
Department of Commerce

Subject:

Transmittal of Regulations

Enclosed herewith are one hundred (100)
copies of SAB 7 as requested in your letter of
February 24, 1947.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Unclassified
Serial #. 348

348

February 27, 1947

MEMORANDUM FOR

Mr. Guy Lee
Records Control Office
The National Archives

Subject:

Transmittal of Regulations

Enclosed herewith are six (6) copies of
SAB 7 as you requested by telephone February
26, 1947.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Serial File

Unclassified
Serial No. 34

347

27 February 1947

MEMORANDUM FOR

Joint Intelligence Study
Publishing Board
Room 2404, Tempo "L" Building
Navy Department
Attention: Mr. L. O. Quam

Subject: Request for JANIS

References: a. JBC/A6-6

b. M1-6

1. The Security Officer of the Department of Treasury has requested one copy of each of the JANIS studies which your Board has listed as available. He has informed the Security Advisory Board that this group of documents will be for the use of the Secretary of Treasury and his immediate staff.

2. These studies should be sent to Mr. John D. Larson, Security Officer, Department of Treasury, Room 3206, Treasury Department Building, Washington 25, D.C.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

Confidential
Serial No. 34

CONFIDENTIAL

346

26 February 1947

MEMORANDUM FOR

Mr. Robert Walleigh
Acting Administrative Officer
Ordnance Development Division
National Bureau of Standards

Subject:

Security Checks

1. Reference is made to your telephonic request of 3 February 1947 for additional security checks on Mr. Paul J. Selgin, employee of the National Bureau of Standards.
2. An additional security check has been made on Mr. Selgin and no record has been discovered.
3. It has been very difficult to obtain this check since the channels for obtaining investigative checks have been completely closed. It is regretted that the Board will be unable to conduct any further checks on your personnel. Should this condition change at any time, you will be notified.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

CONFIDENTIAL

Unclassified
Serial No. 345

Serial File

February 27, 1947

Mr. Robert J. Lefebvre
Chief, G.P.O. Service Office
Department of State
Washington 25, D.C.

Dear Mr. Lefebvre:

The members of the Security Advisory Board have asked me to express to you their sincere appreciation for your handling of the printing of our regulation on declassification and downgrading.

The attractive format of the booklet has undoubtedly been responsible for increasing the utility value of the booklet in civilian departments and agencies. The Board is receiving numerous requests from these departments and agencies for additional copies, and the comments which have been received from our liaison officers indicate a considerable degree of enthusiasm for the regulation.

Your generous assistance, and the cooperation of Mr. Williams and Mr. Ruggles, is appreciated.

Sincerely yours,

E. T. Anderson
Acting Chairman

~~Confidential~~
Serial No. 344

February 26, 1947

MEMORANDUM FOR

Mr. R. S. Bray
Head of Exchange Section
Acquisitions Department
Library of Congress

Subject:

Transmittal of Board Regulations

1. Pursuant to your telephonic request of this date, I am enclosing copies of SAB Regulations 1 through 7 in the following copy numbers:

- a. Copy No. 96 of SAB 1
- b. Copy No. 161 of SAB 2
- c. Copy No. 101 of SAB 3
- d. Copy No. 14 of SAB 4/4
- e. Copy No. 82 of SAB 5
- f. Copy No. 55 of SAB 6
- g. SAB 7

2. Confirming my statements to you regarding SAB 3, you are informed that certain unavoidable circumstances have made it impossible for civilian agencies to adhere to SAB 3. In view of this, the Board does not consider that SAB 3 presently has any force and at an appropriate time in the future, will announce its rescission.

3. You will note further that SAB 4 is a continuing series of papers. You are receiving the current issue of this paper.

For the Security Advisory Board:

Ruth C. Barton
Secretary

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

Confidential
Serial No. 343

CONFIDENTIAL

Serial File

February 26, 1947

Mr. A. Devitt Vanech
Security Officer
Department of Justice
Washington 25, D.C.

Dear Mr. Vanech:

Representatives of certain federal departments and agencies are designated from time to time to serve on the Information Management Group, Civil Affairs Division, War Department. In this capacity they must have access to classified information. The Civil Affairs Division consults with the Security Advisory Board to determine whether these individuals have received satisfactory security clearances or not. Since the Board has no direct channels to obtain these clearances from investigative agencies, it must of necessity depend upon the assistance of the Security Officers.

On April 23, 1946, the Security Advisory Board requested from you this type of clearance for certain designated Justice Department representatives. Since no answer was received to this request or to a follow-up request of September 26, 1946, we were forced to notify the requesting office that we were not able to secure clearances on these representatives.

The Civil Affairs Division has notified us that Mr. John F. Baecher has now been designated to represent the Department of Justice. Would you be so kind as to furnish us with a letter of security clearance on Mr. Baecher in order that we may notify the Civil Affairs Division of his suitability? If you do not desire to furnish the requested letter, could you please notify us of your wishes in this respect?

Sincerely yours,

Ruth C. Barton
Secretary

CONFIDENTIAL

RCB:ar

~~Secret~~
Serial No. 342

~~SECRET~~

25 February 1947

MEMORANDUM FOR War Member
Security Advisory Board

Subject: Classified Map Information
for U.S. Geological Survey

Reference: a. MID 908
b. MID 918
c. SAB Serial No. 258

Enclosures: a. Letter from Department of
Interior, dated 1/10/47
b. Outline Map of the World
c. World Index
d. Carbon Copy Letter from
Navy Member, SAB
e. Letter from Department of
Interior, dated 2/12/47

1. The Security Advisory Board was informed by the Security Officer of the Department of the Interior of the withdrawal of the request of the Director, U.S. Geological Survey, for classified War Department information, simultaneously with the receipt of MID 918.

2. The enclosures to your letter of 15 January are returned herewith, together with other matter pertaining to this case. A copy of a letter on this subject from the Navy Member, SAB, is enclosed for your information.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

~~SECRET~~

Unclassified
Serial No. 3

341

February 24, 1947

MEMORANDUM FOR

Mrs. Elizabeth E. Hamer
Security Officer
National Archives

Subject:

Transmittal of Regulations

Pursuant to your request of February 21, 1947,
enclosed herewith are four (4) copies of SAB 7.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

Unclassified
Serial No. 340

340

24 February 1947

MEMORANDUM FOR State Member, SAB
War Member, SAB
Navy Member, SAB

Subject: Change in Date of Meeting

Reference: a. Agenda 15th Meeting

It was considered advisable to cancel the SAB meeting scheduled for today. This meeting will be held at 0930, 27 February, 1947, in Room 711, 515 22nd Street, N.W. The agenda will be the same.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

Unclassified
Serial No.

339

20 February 1947

MEMORANDUM FOR

Joint Intelligence Study
Publishing Board
Room 2404, Tempo "L" Building
Navy Department
Attention: Mr. L. O. Quam

Subject:

Request for JANIS

References:

a. JSC/AS-6
b. MI-6

1. The Office of Alien Property, Department of Justice, has requested one copy of each of the JANIS studies which your Board has listed as available.
2. The Security Officer of the Office of Alien Property has indicated his approval of the request and has informed the Security Advisory Board that the documents will be given adequate security protection.
3. These studies should be sent to Mr. Donald Sham, Secretary and Security Officer, Office of Alien Property, Department of Justice, Room 603, National Press Building, Washington 25, D.C.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

UNCLASSIFIED
Serial No. 338

Serial File

20 February 1947

MEMORANDUM FOR

State Member, SAB
War Member, SAB
Navy Member, SAB

Subject:

Attendance at Showings of State
Department Film

Reference:

a. MI-5

1. Three (3) showings of the State Department security film, at which the attendance of the Security Officers was permitted, have now been given in Room 474, Main State Building. In view of the fact that these showings were announced through the medium of the Security Advisory Board, the Secretary attended each of the showings and obtained the following attendance record:

Number of Security Officers Attending.....5

Number of government employees of other agencies attending in lieu of Security Officers or because of interest created by the Security Officer.....19

Agencies represented.....7

Veterans Administration
Commerce
Federal Security Agency
Treasury
National Advisory Committee for Aeronautics
Agriculture
Bureau of the Budget

2. Of the agencies whose employees attended, only the Treasury has shown any interest in using the film for security training. The Department of Treasury is showing the film to every employee, including guards, telephone operators, the staff of the Secretary, Secret Service, Revenue Agents, Coast Guard, etc.

Unclassified
Serial No. 338 (ctd)

3. This turnout was disappointing, to say the least, in view of the fact that approximately fifty (50) people were invited. Security is evidently not a doctrine which is embraced without considerable proselyting.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 3

337

20 February 1947

MEMORANDUM FOR

Mr. Alvin W. Kremer
Security Officer
Library of Congress

Subject:

Classification, Declassification,
and Downgrading Procedures

Pursuant to our telephone conversation this date,
enclosed herewith are five (5) copies of SAB 7. There
are additional copies available should you need them.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

Serial File

RCB:ar

~~Restricted~~
Serial No. 336

RESTRICTED

20 February 1947

MEMORANDUM FOR

Office of Quartermaster General
Room 2424, Temporary Building "A"
2nd and T Street, S.W.
Attention: Mr. T. Hodges

Subject:

Declassification of Document

1. The Security Advisory Board has been engaged in establishing a declassification program in the nonmilitary agencies of the federal government. While establishing a declassification program in the Office of Defense Transportation, it was discovered that a considerable amount of their classified files consisted of transportation studies of Army installations made under Public Law 779 (79th Congress).

2. Although the Transportation Corps of the War Department must act as the declassifying authority in this instance, it has been requested that the arm of service of the War Department affected by the transportation study in each instance be consulted before final presentation to the Transportation Corps.

3. In compliance with this procedure, I am submitting to you for review as to possible declassification the transportation study and related correspondence, concerning the California QM Depot, Oakland, California. It is realized that unclassified correspondence is likewise contained in this folder, but it is deemed advisable to retain all materials on this subject in one place. Return of the enclosed folder is requested.

4. Since we may discover additional classified studies of this nature, made of installations of interest to the Quartermaster Corps, would it be possible to give to the Security Advisory Board a ruling on a blanket declassification of such studies?

For the Security Advisory Board:

Serial File

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

Ruth C. Barton
Secretary

RESTRICTED

RCB:ar

Unclassified
Serial No. 135

335

20 February 1947

MEMORANDUM FOR

Col. Frank F. Miter
Civil Affairs Division
War Department

Subject:

Classification, Declassification,
and Downgrading Procedures

1. Pursuant to our telephone conversation this date, I am enclosing three (3) copies of the recent Security Advisory Board policy on downgrading and declassification of classified material in civilian agencies.

2. You will note that this booklet relates mainly to procedures which civilian agencies should follow in getting documents in their files declassified. The booklet was prepared after careful consideration of the results of a survey of classified material in all civilian agencies in Washington, and was approved by approximately fifty (50) interested agencies and departments before publication.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

Unclassified
Serial No. 33

334

19 February 1947

MEMORANDUM FOR

Joint Intelligence Study
Publishing Board
Room 2404, Tempo "L" Building
Navy Department
Attention: Mr. L.O. Quam

Subject:

Request for JANIS

References:

- a. JSC/A8-6
- b. MI-6
- c. Serial No. 307

1. The Secretary of Agriculture has asked that he receive one copy of each of the JANIS studies itemized in the enclosures to our letter of February 12, 1947, addressed to the heads of certain federal departments and agencies. This distribution, of course, includes copies of all studies which your Board has listed as available.

2. The Security Officer of the Department of Agriculture has indicated his approval of the request and has informed the Security Advisory Board that the documents will be given adequate security protection.

3. These studies should be sent to the Honorable Clinton P. Anderson, Secretary of Agriculture, Room 200, Administration Building, Washington 25, D.C.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

Unclassified
Serial No. 333

Serial File

19 February 1947

MEMORANDUM FOR

State Member, SAB
War Member, SAB
Navy Member, SAB

Subject:

Declassification Program
in the Federal Government

References:

- a. Serial No. 248, dated
16 January 1947
- b. Serial No. 281, dated
5 February 1947
- c. SAB 7

1. In view of the fact that SAB 7 has now been distributed to all civilian agencies, it seems to me doubly important that we consider the specific problems in declassification as they are presented in each agency.

2. Obviously, it is not going to be possible with our present staff to visit each agency individually and work with the records as the Secretary is presently doing in the Office of Defense Transportation. It would seem worthwhile, however, to consider carefully the material presented in the recent declassification survey, with a view to offering to individual agencies as many concrete suggestions as possible. It is requested that Members review Serial Numbers 248 and 281 with this in mind.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Unclassified
Serial No. 332

19 February 1947

MEMORANDUM FOR

Prisoner of War Division
Office of Provost Marshal
General
War Department
Attention: Major Leslie Griffith

Subject:

Declassification of Transportation
Studies

1. Confirming my visit to your office on 18 February 1947, you are informed that the Office of Defense Transportation has in its possession several classified transportation studies which were made of POW installations in the United States.

2. It is my understanding that the Prisoner of War Division would interpose no objection to the declassification of these transportation studies. I would appreciate confirmation of this understanding.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

RCB:ar

Unclassified
Serial No. 331

331

Serial File

February 19, 1947

MEMORANDUM FOR

Mr. Taylor H. McCauley
Security Officer
Federal Security Agency

Subject:

Transmittal of Regulations

Pursuant to your request of February 18, 1947,
enclosed herewith are twelve (12) copies of SAB 7.

For the Security Advisory Board:

Ruth C. Barton
Ruth C. Barton
Secretary

RCB:ar

~~Secret~~
Serial No. 330

~~SECRET~~

Serial 7115

18 February 1947

MEMORANDUM FOR

Headquarters, Army Security Agency
The Pentagon
Washington 25, D.C.
Attention: Lt. Col. John A. Geddes

Subject:

Declassification of Documents in
Possession of the Office of Defense
Transportation

1. The Security Advisory Board has been engaged in establishing a declassification program in the nonmilitary agencies of the federal government. While establishing a declassification program in the Office of Defense Transportation, it was discovered that a considerable amount of their classified files consisted of transportation studies of Army installations made under Public Law 779 (79th Congress).
2. Although the Transportation Corps of the War Department must act as the declassifying authority in this instance, it has been requested that the arm or service in the War Department affected by the transportation study in each instance be consulted before final presentation to the Transportation Corps.
3. In compliance with this request, I am submitting to you for review as to possible declassification the transportation study, together with related correspondence, concerning Two Rock Ranch, Pataluna, California. It is realized that unclassified correspondence is likewise obtained in this folder, but it is deemed advisable to retain all materials on this subject in one place.
4. Return of the enclosed folder is requested.

For the Security Advisory Board:

Ruth C. Barton
Secretary

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RCB:ar

*Unclassified
Ser No. 329*

Unclassified
Serial No. 329

Serial 329

OCD - Mr. Richard B. Freund

February 18, 1947

CON - Mrs. Ruth C. Barton

Classification, Declassification, and Downgrading
Procedures

Pursuant to our telephone conversation of February 13, 1947, I am enclosing a copy of the SAB policy on downgrading and declassification of classified material (SAB 7).

CON:RCBarton:ar

Unclassified
Serial No. 328

328

15 FEB 1947

18 February 1947

MEMORANDUM FOR

Chief, Transportation Division
AC/AS-4
Room 5C1048, The Pentagon

Subject:

Classification of Transportation
Studies

Reference:

a. SAB Serial No. 282 dated
6 February 1947

1. During my recent visit with Major Buote of your office, Major Buote stated that any confidential transportation studies along the lines of the one submitted on Chatham Field Army Air Base might be downgraded to Restricted, if the nature of the Base did not justify maintaining a higher classification.

2. In surveying the Office of Defense Transportation files, the following transportation studies (determinations under Public Law 779, 79th Congress) on Air Corps installations have been determined to be classified higher than Restricted:

<u>Installation</u>	<u>Location</u>	<u>Classification</u>
Northrup Aviation, Inc.	Hawthorne, Calif.	Confidential
Alliance Army Air Base	Alliance, Nebraska	"
Pratt Army Air Base	Pratt, Kansas	"
Sioux Falls AAF Techn. Tr. Comd.	Sioux Falls, S. Dakota	"
Sedalia Army Air Base	Sedalia, Mo.	"
Palm Springs Army Air Base	Palm Springs, Calif.	"
Walker Army Air Field	Victoria, Kansas	"
Norfolk Army Air Base	Norfolk, Va.	"

3. It is requested that you advise the Security Advisory Board if the classification of studies on the above installations may be

- 2 -

downgraded to Restricted. In view of the imminent closing of the Office of Defense Transportation, anything which you could do to expedite the action on this request and action on Serial No. 282 would be appreciated.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Confidential
Serial No. 32

CONFIDENTIAL

Serial File

327

18 February 1947

MEMORANDUM FOR

Mr. William C. Affeld, Jr.
Central Intelligence Group

Subject:

Distribution of JANIS to
Certain Agencies of the
U.S. Government

Enclosure:

Copy No. 28 of MI-6

1. Pursuant to our telephone conversation of 17 February 1947, I am enclosing a copy of the announcement of the availability of JANIS for certain agencies of the U.S. Government, which was issued by the Security Advisory Board 12 February 1947. The Joint Intelligence Study Publishing Board has informed me that the Central Intelligence Group is not on a regular distribution list for JANIS, although certain of these studies have been received by your agency.

2. You may, of course, not need any of the studies listed in the enclosure, or you may prefer to obtain them through other channels. Should you wish to use the channels of the Board, however, we will be glad to secure for you any of the available JANIS studies.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Unclassified
Serial No.

326

Serial File

February 17, 1947

MEMORANDUM FOR

Mr. James J. Kelly, Jr.
Security Officer
National Advisory
Committee for Aeronautics

Subject:

Classification, Declassification,
and Downgrading Procedures.

Transmitted herewith are twenty-five (25) copies of SAB 7 pursuant to your telephonic request this date. Also enclosed is a copy of the State Department Security Handbook. When the State Department regulations are available, a copy will be sent to you.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

Unclassified
Serial No. 5

325

Serial File

17 February 1947

MEMORANDUM FOR

Mr. John Arcana, A-2
Room 3D117, The Pentagon

Subject:

Classification, Declassification,
and Downgrading Procedures

1. Pursuant to our telephone conversation 14 February 1947, enclosed herewith is a copy of the declassification and downgrading policy, recently promulgated by the Security Advisory Board.

2. The State Department regulations which you requested are not available at present. Your name has been given to the mailing office and you will be sent a copy when the second printing has been delivered.

For the Security Advisory Board:

Ruth C. Barton
Secretary

RCB:ar

~~Restricted~~
Serial No. 324

324

Serial File

February 17, 1947

Mr. Jerome E. Burke
Deputy Security Officer
Department of Commerce
Washington 25, D.C.

Dear Mr. Burke,

Reference is made to your letter of February 6, 1947, in which you requested advice as to the possible declassification of a Restricted O.S.S. Research and Analysis Branch Report entitled, "Controls Over Distribution of Industrial Materials and Products in Germany".

A declassification program has been functioning for some time in the office of Intelligence Collection and Dissemination, Department of State, where the bulk of documents classified by O.S.S. Research and Analysis Branch are held. Mr. Richard Freund of that Office informs me that the document, "Controls over Distribution of Industrial Materials and Products in Germany" was declassified December 24, 1946.

Would you please advise the Security Officer of the Civilian Production Administration of this declassification?

Sincerely,

Ruth C. Barton
Secretary

THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED

RCB:ar

Unclassified
Serial No. 323

Serial File

February 17, 1947

MEMORANDUM FOR

Mr. Leon Fuquay
Security Officer
Federal Power Commission
Attention: Mrs. James

Subject:

Classification, Declassification, and
Downgrading Procedures

1. Pursuant to telephonic request of February 13, 1947, transmitted herewith are four (4) copies of SAB 7. There are sufficient copies of this pamphlet available to allow for further distribution, should you desire additional copies.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 322

Serial File

February 14, 1947

MEMORANDUM FOR

Mr. James J. Kelly, Jr.
Security Officer
National Advisory Committee for
Aeronautics

Subject:

Classification, Declassification, and
Downgrading Procedures

1. Reference is made to your memorandum of February 3, 1947, in which you submitted your comments on the proposed Security Advisory Board policy on declassification and downgrading procedures in civilian agencies of the federal government.
2. Since your verbal comments had been submitted to me earlier, I was able to present them to the Board at its meeting January 30, 1947. You will note from page 10 of the enclosed booklet that paragraph 3 b of Section III has been amended as you suggested. The Army and Navy members did not believe, however, that the inclusion of the word "substantially" was advisable in paragraph 3 d of Section III. Similarly, the Board felt that the interests of security require that the outlined procedure for stamping declassified documents should be maintained.
3. Thank you for your review of the declassification policy. Should you desire additional copies of the enclosure, please let me know.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 321

Serial File

February 14, 1947

OTK 1947

MEMORANDUM FOR

Mr. John C. Green
Security Officer
Department of Commerce

Subject:

Classification, Declassification,
and Downgrading Procedures

Enclosures:

- a. Copy SAB Serial No. 318.
- b. SAB 7 (2 copies)

1. Reference is made to your memorandum of January 24, 1947, to Mr. J. E. Burke, Deputy Security Officer, Department of Commerce, regarding the declassification procedure proposed by the Security Advisory Board.

2. Following receipt of a copy of this memorandum from Mr. Burke, I discussed the proposed procedure with Dr. Hunter of the Quartermaster Corps Research and Development. Dr. Hunter's problem cannot be completely solved by the Security Advisory Board declassification policy, but it is believed that the policy should do much to assist the Quartermaster Corps Research and Development Branch, provided the agencies of the federal government place this regulation into effect. There may be instances when Dr. Hunter will be aided by direct liaison channels to the War Department Downgrading Committee or to the unit in the State Department presently declassifying OSS documents. I am enclosing a copy of my memorandum to Dr. Hunter on this subject.

3. The declassification policy is presently being issued to civilian agencies as SAB 7, a copy of which is enclosed. Should you desire additional copies of this memorandum for use in the projected declassification program in the Department of Commerce, please let me know. The Board is anxious to give SAB 7 as wide a distribution as possible.

For the Security Advisory Board:

cc Mr. J. E. Burke

Ruth C. Barton
Secretary

Serial File

Restricted
Serial No. 319

RESTRICTED

13 February 1947

MEMORANDUM FOR

Navy Member, SAB

Subject:

Procedure for Handling Security
Matters Pertaining to Nonmilitary
Federal Departments and Agencies

References:

- a. SWNCC 335
- b. Navy Memorandum OP-35W1-gw
Serial No. 1P35
- c. SAB Serial No. 286

1. It is understood from our telephone conversation of February 12, 1947, that the Navy Department is willing to withdraw Reference b and issue a memorandum in lieu thereof which will quote the exact wording of the memorandum approved by SWNCC, provided an additional paragraph is included to explain the meaning of "documentary and related security matters pertaining to any nonmilitary Federal Department or Agency, in which the Navy Department is concerned."

2. Pursuant to your request, I submit my interpretation of the meaning of the phrase which seemingly is ambiguous. This interpretation is based on my experience with the Board in the past few years and my knowledge of the actual procedure which the Board presently follows in this respect. In making this interpretation, I have consulted with Mr. E. M. Winters, Chairman of the Board during the latter part of its operation under O.W.I. as to the meaning originally intended in this phraseology.

3. Under its present terms of reference, the Board desires that it be consulted by the War (Navy) Departments regarding security matters pertaining to a nonmilitary agency of the Federal Government when a reasonable doubt of security standards in that agency exists; when additional information regarding the security standards of a nonmilitary agency is considered by the War (Navy) Department to be desirable; when security violations in a nonmilitary agency are brought to the attention of the War (Navy) Department

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and correction is termed desirable; and when easier access on any security matter can be assured by the direct liaison channels of the Security Advisory Board than by other available channels.

4. It is realized that the above paragraph is too lengthy for verbatim use in the Navy Department implementation of SWNCG 335, but I believe you will be able to draft the paragraph you need from this information.

For the Security Advisory Board:

Ruth C. Barton
Secretary

CC War Member, SAB
Lt. Col. V. F. Field

RESTRICTED

Serial File

Unclassified
Serial No. 318

13 February 1947

MEMORANDUM FOR Dr. A. Stuart Hunter
 Office of Quartermaster General
 War Department

Subject: Declassification in Agencies of
 the Federal Government

Enclosure: SAB 7

1. Reference is made to our recent telephone conversation in which we discussed the declassification problems which your office was meeting in its attempt to offer fundamental data to research contractors. At that time I told you that the Security Advisory Board's proposed policy on declassification represented as lenient a position on this matter as the military services could presently authorize.

2. In the past few months the Security Advisory Board has received the results of a survey of classified material conducted throughout the federal agencies. The amount of classified material in government files is staggering, and presents a problem that should be met as soon as possible. I believe the enclosed regulation can do a great deal to alleviate the impasse in this situation, provided government agencies cooperate to the extent of putting the regulation into effect. Although the Security Advisory Board will make every effort to insure that the procedure is put into effect, its work is considerably limited by lack of personnel and lack of authority.

3. In our telephone conversation, we discussed the Downgrading Committee of the War Department and the unit within the Department of State which is declassifying OSS documents. Should you have any questions regarding declassification of War Department documents, Colonel K. C. Jones, Planning Officer of the Downgrading Committee,

- 2 -

(War-72522) may be consulted. Mr. Harold Levin (Executive 6101-Extension 2237) will be able to answer your questions regarding OSS documents.

4. Should you have any suggestions regarding the procedures in SAB 7, I would appreciate your comments.

For the Security Advisory Board:

Ruth C. Barton
Secretary

CC Col. K. C. Jones
Mr. Harold Levin
Mr. John Green

Unclassified
Serial No. 317

February 13, 1947

MEMORANDUM FOR

Mr. Taylor H. McCauley
Security Officer
Federal Security Agency

Subject:

Classification, Declassification,
and Downgrading Procedures

Enclosures:

Ten (10) Copies SAB 7

Transmitted herewith are ten (10) copies of SAB 7,
which were inadvertently omitted from the original dis-
tribution of this booklet to your office.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

Unclassified
Serial No. 116

February 13, 1947

MEMORANDUM FOR

Miss Helen L. Chatfield
Security Officer
Bureau of the Budget

Subject:

Classification, Declassification,
and Downgrading Procedures

1. Your comments of January 24, 1947, relative to the proposed Security Advisory Board policy on the declassification and downgrading of classified material, were submitted to the Board at a meeting on January 30, 1947.

2. It is the belief of the Board that a regulation which is to be used by numerous federal agencies must be couched in terms which are as general as possible. Specific description of the types of information in the four classification categories is an implementation which should be done by each individual agency, since the Board obviously could not promulgate instructions on this subject applicable to all federal agencies. It is hoped that the addition of the last paragraph of paragraph 3, Section II, (Page 5, SAB 7) will answer your problem in some measure.

3. With respect to your suggestions regarding marking procedures, the Board did not deem it advisable from a security standpoint to change the recommended marking procedure.

4. Should you desire additional copies of the enclosed SAB 7, please let me know.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Serial File

Unclassified
Serial No. 315

Serial File

February 13, 1947

MEMORANDUM FOR

Mr. C. J. King
Security Officer
Civilian Production Administration
(Office of Temporary Controls)

Subject:

Classification, Declassification,
and Downgrading Procedures

1. In view of your helpful comments relative to the proposed Security Advisory Board policy relative to the declassification and downgrading of classified material, I am forwarding to you two (2) copies of the completed booklet (SAB 7) on this subject, as a matter of possible interest.

2. You will note from page 9 of SAB 7 that the experiences of your agency have been used as a basis for the last few sentences of paragraph 1. In addition, paragraph 3 d, page 11, has been changed and a new paragraph 4 e, page 14, has been added as a result of your suggestions.

3. Your review of this regulation and your comments thereon are appreciated.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 311

314

Serial File

13 February 1947

MEMORANDUM FOR

Mr. William C. Affeld, Jr.
Central Intelligence Group

Subject:

Classification, Declassification,
and Downgrading Procedures

Enclosure:

a. SAB 7

1. Reference is made to your letter of 13 January 1947, in which you commented on the proposed Security Advisory Board policy relative to the procedures to be followed in the downgrading and declassification of classified material. This policy is presently being circulated to all government agencies as SAB 7.

2. Your comments relative to this policy were considered by the Board at its meeting 30 January 1947. You will note from review of the enclosed copy of SAB 7 that four of your suggested changes were incorporated into the final policy. It was considered, however, that Section II, paragraph 3, was sufficiently clear without the addition of your suggested amendment thereto.

3. I wish to express the appreciation of the Security Advisory Board for the careful review which you were kind enough to accord the proposed declassification policy. Your offer of future assistance from a technical standpoint on security matters is similarly appreciated.

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 313

Serial File

February 13, 1947

Mr. Arthur E. Young
Secretary
The National Archives
Washington 25, D.C.

Dear Mr. Young:

The comments of the National Archives relative to the proposed policy on the declassification and downgrading of classified material, as expressed in your letter of January 23, 1947, have been noted by the Security Advisory Board.

The enclosed booklet represents the completed work of the Board on this policy and is being distributed to all government agencies this date. Should you desire additional copies, would you please let me know?

The Security Advisory Board will be glad to assist you on specific problems relating to declassification within the limits of its advisory jurisdiction.

Sincerely yours,

Ruth C. Barton
Secretary

Unclassified
Serial No. 317

312

Serial File

February 13, 1947

MEMORANDUM FOR

Mrs. Elizabeth E. Hamer
Security Officer
The National Archives

Subject:

Classification, Declassification,
and Downgrading Procedures

1. The Security Advisory Board has today sent to Mr. Arthur E. Young of the National Archives a copy of the final policy on declassification and downgrading of classified material in nonmilitary agencies of the U.S. Government, in response to his letter of January 23, 1947. At the same time copies of the enclosed booklet (SAB 7) are being distributed to the liaison officers to the Board.

2. Should you desire additional copies of SAB 7, would you please let me know?

For the Security Advisory Board:

Ruth C. Barton
Secretary

FILE

Confidential
Serial No. 311

311

CONFIDENTIAL

Serial File

13 February 1947

MEMORANDUM FOR Chief, Civil Affairs Division
War Department
Washington 25, D.C.

Subject: Security Clearance for Employee
of Department of Agriculture

References: a. CAD Memorandum WDSCA 3341MG
b. SAB 3

Enclosure: Copy of Letter from Security Officer,
Department of Agriculture

1. Reference is made to your memorandum of 3 February 1947, in which you requested that CAD be furnished with suitable information on which to base a determination of the suitability of Mr. Quincy EWING of the Department of Agriculture to receive classified information up to and including SECRET.

2. The Security Officer of the Department of Agriculture has informed the Security Advisory Board that a security check conducted of Mr. Ewing has revealed no derogatory information. He has verbally informed the Board that the provisions of SAB 3 have been complied with in this instance.

For the Security Advisory Board:

Ruth C. Barton
Secretary

CONFIDENTIAL

Unclassified
Serial No. 310

310

Serial File

13 February 1947

MEMORANDUM FOR

Secretary, Joint Security Control
Room 2B 656, The Pentagon

Subject:

Classification, Declassification,
and Downgrading Procedures

1. The comments of the Joint Security Control relative to the second draft of a proposed SAB policy on declassification of classified material in nonmilitary agencies were considered by the Board at their meeting 30 January 1947. The Board directed that your recommendation in this connection be incorporated into the final SAB policy.

2. Enclosed herewith is a copy of the final policy which is presently being issued to civilian agencies as SAB 7. Should you desire additional copies of SAB 7, would you please let me know?

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 30

Serial File

309

February 13, 1947

MEMORANDUM FOR

Mr. Alvin W. Kremer
Security Officer
Library of Congress

Subject:

Classification, Declassification,
and Downgrading Procedures

Enclosure:

SAB 7

1. Reference is made to your letter of January 10, 1947, in which you advised the Board that the second draft of the proposed Security Advisory Board policy on declassification was acceptable to the Library of Congress.

2. This policy is presently being issued to non-military agencies and departments as SAB 7, a copy of which is enclosed.

3. Should you desire more copies of SAB 7, would you please let me know?

For the Security Advisory Board:

Ruth C. Barton
Secretary

Unclassified
Serial No. 308

Serial File

13 February 1947

MEMORANDUM FOR

State Member, SAB
War Member, SAB
Navy Member, SAB

Subject:

Classification, Declassification, and
Downgrading Procedures

Enclosure:

SAB 7

1. Enclosed herewith is a copy of SAB 7, which has been delivered to this office this date. Distribution to all agencies of the government will take place as soon as possible.

2. Should you want additional copies for use in your Department, please let me know.

For the Security Advisory Board:

Ruth C. Barton
Secretary

~~CONFIDENTIAL~~

Note:

Enclosure a not included.THIS DOCUMENT IS DECLASSIFIED
WHEN ATTACHMENT IS REMOVED~~Confidential~~
Serial No. 307

12 February 1947

MEMORANDUM FOR

Joint Intelligence Study Publishing Board
Room 2404, Tempo "L" Building
Navy Department
Attention: Mr. L.O. Quam

Subject:

Distribution of JANIS to Certain
Agencies of the U.S. Government

Reference:

a. JSC/AB-6

Enclosures:

a. MI-6
b. Corrected List of Addressees

1. The Security Advisory Board has this date forwarded an announcement of the availability of JANIS to the heads of certain federal departments and agencies. At the same time a memorandum (MI-6) was forwarded to the Security Officers of these departments and agencies, setting forth the procedure to be followed in the distribution of JANIS.

2. It was the understanding of the Security Advisory Board that the Joint Intelligence Study Publishing Board would have no objections to changes in the proposed memorandum and list of addressees, if the Security Advisory Board deemed changes desirable. You will note that certain changes have been made in the letter to the heads of agencies. In addition, the proposed list of addressees has been changed as indicated in Enclosure b.

3. The Security Advisory Board will communicate with your office directly on all matters regarding JANIS.

For the Security Advisory Board:

Ruth C. Barton
Secretary

cc Joint Security Control

Serial File~~CONFIDENTIAL~~

CORRECTED LIST OF ADDRESSEES**FOR LETTER****REGARDING JANIS**

Secretary of State
Secretary of Treasury
Attorney General
Postmaster General
Secretary of the Interior
Secretary of Agriculture
Secretary of Commerce
Secretary of Labor
Director, Bureau of the Budget
~~Coordinator of Inter-American Affairs~~
Secretary Chairman, Federal Communications Commission
Secretary Chairman, Federal Reserve Board
Secretary, Chairman, Federal Trade Commission
~~Secretary of Foreign Trade Zones Board~~
Chairman, U.S. Maritime Commission
Chairman, National Advisory Committee for Aeronautics
~~Chairman, Permanent Joint Board on Defense~~
~~Secretary of Securities and Exchange Commission~~
Chairman, U.S. Tariff Commission
Administrator of Veterans Affairs
Administrator of Federal Security Agency
Alien Property Custodian
President, Export-Import Bank of Washington

ENCLOSURE b

NOTE

Serial No. 306 is in "Distribution of JANIS"
folder

Confidential
Serial No. 305

CONFIDENTIAL

February 12, 1947

Honorable Donald C. Cook
Alien Property Custodian
Washington 25, D.C.

Dear Mr. Cook:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

Chapter I	Brief (Summary of Entire Study)	Chapter VIII	Cities and Towns
Chapter II	Military Geography	Chapter IX	Resources and Trade
Chapter III	Oceanography	Chapter X	People and Government
Chapter IV	Coasts and Landing Beaches	Chapter XI	Health and Sanitation
Chapter V	Climate and Weather	Chapter XII	Aviation
Chapter VI	Ports and Shipping	Chapter XIII	Gazetteer and Map Appraisal
Chapter VII	Transportation and Telecommunication		

The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 305 (Ctd.)

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Donald Sham. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 304

CONFIDENTIAL

February 12, 1947

Honorable Watson B. Miller
Administrator, Federal Security Agency
Washington 25, D.C.

Dear Mr. Administrator:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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CONFIDENTIAL

Confidential
Serial No. 304 (Ctd.)

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Taylor H. McCauley. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 303

CONFIDENTIAL

February 12, 1947

General Omar N. Bradley
Administrator, Veterans Administration
Washington 25, D.C.

Dear Mr. Administrator:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

CONFIDENTIAL

Confidential
Serial No. 303 (Ctd.)
Page 2

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Colonel Ralph P. Bronson, or his alternate, Miss Imogen Williford. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 302

CONFIDENTIAL

February 12, 1947

Honorable Oscar B. Ryder
Chairman, United States Tariff Commission
Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 302 (Ctd.)

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Sidney Morgan. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 301

CONFIDENTIAL

February 12, 1947

Dr. Jerome C. Hunsaker
Chairman, National Advisory Committee for Aeronautics
Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 301 (Ctd.)

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. James J. Kelly, Jr. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security, Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 300

CONFIDENTIAL

February 12, 1947

Vice Admiral William W. Smith
Chairman, Maritime Commission
Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 300 (Ctd.)

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. George A. Viehman. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 299

CONFIDENTIAL

February 12, 1947

Honorable Garland S. Ferguson
 Chairman, Federal Trade Commission
 Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 299 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Otis B. Johnson. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 298

CONFIDENTIAL

February 12, 1947

Honorable Marriner S. Eccles
 Chairman, Federal Reserve Board
 Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 298 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Elliott Thurston. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 297

CONFIDENTIAL

February 12, 1947

Honorable Charles R. Denny, Jr.
Chairman, Federal Communications Commission
Washington 25, D.C.

Dear Mr. Chairman:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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CONFIDENTIAL

Confidential
Serial No. 297 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. E. K. Jett. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

CONFIDENTIAL

Confidential
Serial No. 296

February 12, 1947

Honorable F. J. Lawton
Acting Director
Bureau of the Budget
Washington 25, D.C.

Dear Mr. Director:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

Chapter I	Brief (Summary of Entire Study)	Chapter VIII	Cities and Towns
Chapter II	Military Geography	Chapter IX	Resources and Trade
Chapter III	Oceanography	Chapter X	People and Government
Chapter IV	Coasts and Landing Beaches	Chapter XI	Health and Sanitation
Chapter V	Climate and Weather	Chapter XII	Aviation
Chapter VI	Ports and Shipping	Chapter XIII	Gazetteer and Map Appraisal
Chapter VII	Transportation and Telecommunication		

The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 297 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Miss Helen Chatfield. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., Republic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 295

CONFIDENTIAL

February 12, 1947

The Honorable
 The Postmaster General
 Washington 25, D.C.

Dear Mr. Postmaster General:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 295 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. E. B. Jackson. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 294

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of Labor
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 294 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. James E. Dodson. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 293

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of Commerce
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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Chapter VI	Ports and Shipping	Chapter XIII	Gazetteer and Map Appraisal
Chapter VII	Transportation and Telecommunication		

The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

CONFIDENTIAL

Confidential
Serial No. 293 (Ctd.)
Page 2

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. John C. Green, or his alternate, Mr. Jerome E. Burke. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 292

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of Agriculture
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 292 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. John S. Lucas. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 291

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of Interior
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 291 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Carlton Skinner. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

CONFIDENTIAL

Confidential
Serial No. 290

February 12, 1947

The Honorable
The Attorney General
Washington 25, D.C.

Dear Mr. Attorney General:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 290 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. A. Devitt Vanech. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

Confidential
Serial No. 289

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of Treasury
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 289 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. John D. Larson. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board.

CONFIDENTIAL

Confidential
Serial No. 288

CONFIDENTIAL

February 12, 1947

The Honorable
The Secretary of State
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, (Enclosures A and B), be brought to the attention of interested officials within your department.

CONFIDENTIAL

Confidential
Serial No. 288 (Ctd.)
Page 2

CONFIDENTIAL

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. Robert L. Bannerman. The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington 25, D.C., REpublic 5600, Extension 3669.

Should the enclosures to this letter be removed, the letter may be downgraded to RESTRICTED.

Sincerely yours,

E. T. Anderson
Acting Chairman
Security Advisory Board

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

JANIS STUDIES WITH CLASSIFICATION
OF
CONFIDENTIALJANIS AREA

Nansei Shoto (Ryukyu Islands) Short JANIS -(also revision
Kurile Islands (Short JANIS)
Kurile Islands Supplement
Kamchatka
Southeastern Siberia
Southeastern Siberia Supplement 3
Sakhalin (including Karafuto)

CONFIDENTIAL

Enclosure A

RESTRICTEDRESTRICTED

JANIS STUDIES WITH CLASSIFICATION
OF
RESTRICTED

JANIS AREA

Bulgaria
Netherlands New Guinea
Marianas Islands
Caroline Islands
Celebes Sea Area
Formosa
Formosa Supplement
Philippine Islands (excluding Mindanao)
Southwest Japan (Kyushu, Shikoku, SW Honshu)
Southwest Japan Supplement 1
Southwest Japan Supplement 2
Northern Japan (Hokkaido)
Northern Japan Supplement
Central Japan (Central & Northern Honshu)
Airfield Supplements
Central Japan Supplement 2
China, East Coast
China, East Coast Supplement

Enclosure B

RESTRICTED

RESTRICTED**RESTRICTED**

China, South Coast (including Hainan)
China, South Coast Supplement
Korea (including Tsushina and Quelpart)
Korea Supplement
Borneo
Java-Timor
North China
North China Supplement
Indochina
Manchuria
Manchuria Supplement

RESTRICTED

Enclosure B

Confidential
Serial No. 287

Serial File

CONFIDENTIAL

7 February 1947

MEMORANDUM FOR

State Member, SAB
War Member, SAB
Navy Member, SAB

Subject:

Distribution of JANIS to Certain
Nonmilitary Agencies of the U.S.
Government

Enclosures:

- a. Copy JSC/AS-6
- b. Proposed Letter to Heads of Agencies
- a. Proposed Memorandum to Security Officers

1. The Joint Security Control has requested that the Security Advisory Board act as the medium through which JANIS can be distributed to certain nonmilitary agencies of the U.S. Government. (Enclosure a). Through conversations with Joint Security Control and the Joint Intelligence Study Publishing Board, I have determined that there will be no objection to any changes in procedure or wording of proposed letter which the Security Advisory Board may desire to make.

2. It is believed that the Security Advisory Board must assure itself that these classified studies will receive proper protection in the requesting agency. Such assurances carry more weight with the Board, of course, when they come from the Security Officer of the agency. On the other hand, the fact that in some instances a Security Officer cannot make a satisfactory overall distribution of specialized material would seem to preclude the initial handling of this project by the Security Officer.

3. As a compromise between these two positions, it is proposed to send a letter to the head of agencies announcing the availability of JANIS and stating that requests of these studies be sent to the Security Advisory Board via the agency's Security Officer. (Enclosure b). At the same time, it is proposed to send a memorandum to the Security Officers concerned, stating the action which has been taken and describing the role they will play in such requests. In this manner the Security Advisory Board will receive the necessary assurances from the Security Officer and at the same time, will be sure the original announcement received the proper distribution.

CONFIDENTIAL

CONFIDENTIAL

ConfidentialSerial No. 287 (Ctd)

4. With regard to the proposed list of addressees, (Enclosure g, JSC/AS-6), it is suggested that the following agencies be deleted for reasons of no information regarding their security measures, no advisory jurisdiction over them, and in one instance, because the agency is no longer in existence:

- a. Coordinator of Inter-American Affairs
- b. Secretary of Foreign -Trade Zones Board
- c. Chairman-Permanent Joint Board on Defense
- d. Secretary of Securities and Exchange Commission

The following agencies should be added:

- a. Office of Alien Property Custodian
- b. Export-Import Bank

5. In view of the absence of the War Member of the Board for the next ten days, the Secretary will make an effort to clear as many papers informally, as possible under the circumstances. It would be appreciated if Members would clear this paper informally as soon as possible.

For the Security Advisory Board:

Ruth C. Barton

Ruth C. Barton
Secretary

CONFIDENTIAL

CONFIDENTIAL

THE JOINT CHIEFS OF STAFF
Washington 25, D.C.

Joint Security Control

February 4, 1947

JSC/A8-6
Serial 215

MEMORANDUM FOR: Security Advisory Board, SWNCC

Subject: Distribution of JANIS to agencies of the
U.S. GovernmentEnclosures: (A) Draft of letter of U.S. Government
agencies regarding JANIS
(B) List of areas covered by JANIS
(C) Suggested addresses for letter

1. At the request of the Joint Intelligence Committee, a draft of a letter, regarding JANIS and designed to be sent to certain U.S. Government agencies, is enclosed (Enclosure A) for promulgation by the Security Advisory Board.

2. Enclosure B is a list of the areas of which studies have been published. If you desire to circulate this list with the basic letter, the letter and the list must be classified CONFIDENTIAL.

3. Enclosure C is a suggested list of addresses. The list may be revised as desirable. It may not be considered advisable for reasons of security or lack of interest to send letters to certain suggested agencies. It may be considered desirable to add other addresses. It is expected that the Security Advisory Board will assure itself that the agencies to whom the letter is sent will agree to preserve the classification of the material offered.

4. The Joint Intelligence Committee desires that communications required in the processing of requests for JANIS from the addresses be exchanged directly between the Security Advisory Board and the Joint Intelligence Study Publishing Board, an agency of the Joint Intelligence Committee responsible for publication of these studies.

For Joint Security Control:

GERALD W. DAVIS
Major, GAC
Secretary**CONFIDENTIAL**

Cy, Sec JIC

COPY

RESTRICTED**PROPOSED LETTER FROM SECURITY ADVISORY BOARD TO
HEADS OF DEPARTMENTS AND INDEPENDENT AGENCIES**

The Honorable _____) or appropriate heading
 The Secretary of the _____) for heads of independent agencies

Sir:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified confidential but some studies have been reduced to restricted. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies.

Chapter I	Brief (Summary of Entire Study)	Chapter VII	Transportation and Telecommunication
Chapter II	Military Geography	Chapter VIII	Cities and Towns
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Chapter IV	Coasts and Landing Beaches	Chapter X	People and Government
Chapter V	Climate and Weather	Chapter XI	Health and Sanitation
Chapter VI	Ports and Shipping	Chapter XII	---(Aviation)
		Chapter XIII	Gazeteer and Map Appraisal

The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information be brought to the attention of research of other agencies within your department. In the event further information on or access to these publications is desired by your department, it is requested that your agency communicate with the undersigned.

RESTRICTED

Enclosure A

COPY

CONFIDENTIAL

JANIS STUDIES WITH CLASSIFICATION
OF
CONFIDENTIAL

JANIS AREA

Nansei Shoto (Ryukyu Islands) Short JANIS - (also revision)
Kurile Islands (Short JANIS)
Kurile Islands Supplement
Kamchatka
Southeastern Siberia
Southeastern Siberia Supplement 3
Sakhalin (including Karafuto)

Enclosure B

COPY

CONFIDENTIAL

COPY**RESTRICTED**

JANIS STUDIES WITH CLASSIFICATION
OF
RESTRICTED

JANIS AREA

Bulgaria

Netherlands New Guinea

Marianas Islands

Caroline Islands

Celebes Sea Area

Formosa

Formosa Supplement

Phillipine Islands (excluding Mindanao)

Southwest Japan (Kyushu, Shikoku, SW Honshu)

Southwest Japan Supplement 1

Southwest Japan Supplement 2

Northern Japan (Hokkaido)

Northern Japan Supplement

Central Japan (Central & Northern Honshu)

Airfield Supplements

Central Japan Supplement 2

China, East Coast

China, East Coast Supplement

RESTRICTED

Enclosure B

COPY**RESTRICTED****China, South Coast (including Hainan)****China, South Coast Supplement****Korea (including Tsushina and Quelpart)****Korea Supplement****Borneo****Java-Timor****North China****North China Supplement****Indochina****Manchuria****Manchuria Supplement****Enclosure B****RESTRICTED**

**Proposed List of Addresses
for Letter Regarding JANIS**

Secretary of State
Secretary of Treasury
Attorney General
Postmaster General
Secretary of Interior
Secretary of Agriculture
Secretary of Commerce
Secretary of Labor
Director, Bureau of the Budget
Coordinator of Inter-American Affairs
Secretary of Federal Communications Commission
Secretary of Federal Reserve Board
Secretary of Federal Trade Commission
Secretary of Foreign-Trade Zones Board
Chairman U. S. Maritime Commission
Chairman National Advisory Committee for Aeronautics
Chairman Permanent Joint Board on Defense
Secretary of Securities and Exchange Commission
Chairman U. S. Tariff Commission
Administrator of Veterans Affairs
Administrator of Federal Security Agency

COPY

Enclosure C

This letter to the heads of agencies and departments would have enclosures --the lists of Restricted and Confidential studies which have been published, as indicated in Enclosure B to JSC/AS-6. These enclosures have not been typed as a part of the Board paper in view of their inclusion in JSC/AS-6.

DRAFT**CONFIDENTIAL**

The Honorable
The Secretary of _____
Washington 25, D.C.

Dear Mr. Secretary:

The Joint Intelligence Study Publishing Board, functioning under the Joint Chiefs of Staff, has published a number of Joint Army-Navy Intelligence Studies (JANIS) on areas of the Far East and Pacific. The publications are normally classified CONFIDENTIAL but some studies have been downgraded to RESTRICTED. The studies are detailed monographs written by research personnel of several agencies of the Federal Government. The following list of chapter titles suggests the coverage of these studies:

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Chapter IV	Coasts and Landing Beaches	Chapter X	People and Government
Chapter V	Climate and Weather	Chapter XI	Health and Sanitation
Chapter VI	Ports and Shipping	Chapter XII	Aviation
		Chapter XIII	Gazetteer and Map Appraisal

The chapters are bound individually and each is extensively illustrated with photographs and maps. In addition, a separate pouch of large maps is included with

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most studies.

The Joint Intelligence Study Publishing Board desires to make these studies of maximum use to agencies of the Federal Government within the limitations imposed by military security. It is requested that the above information, together with the attached lists of areas of which studies have been published, be brought to the attention of interested officials within your department.

When these officials have determined which, if any, of the listed studies are needed in the conduct of their official business, requests for copies of these studies should be addressed to the Security Advisory Board, State-War-Navy Coordinating Committee, through your Security Officer, Mr. _____ . The request for copies should state the titles and number of copies desired, reason for requesting these studies, and an assurance that they will receive adequate security protection.

In the event any further information is necessary before submission of requests for JANIS, it is requested that your agency communicate with the Secretary, Security Advisory Board, Room 711, 515 22nd Street, N.W., Washington, 25, D.C., REpublic 5600, Extension 3669.

Sincerely yours,

E. T. Anderson
Acting Chairman

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This memorandum to Security Officers would have as an enclosure the communication to the heads of their agencies, including the enclosures thereto.