

PRISON BRANCH
PUBLIC SAFETY DIVISIONAPO 500
7 September 1948

MEMO TO: Major Kimmel and Captain Graves

SUBJECT: Special Items for Investigation Kyushu Trip.

1. Readiness of District to establish public reformatories in place of private ones 31 March 1949.

a. Can the establishment in the Correction District be accomplished within the above limitation?

b. Is Saito, Director, JUCARB, justified in asking Howard Meyers, Legislation and Justice Division, L.S., to prepare an amendment extending above time?

c. What special valuation studies have been made of locations in Kyushu which are listed in Saito's original and the succeeding report listing properties to be acquired for National Reformatories? Will the present listings showing Juvenile Court valuations stand up? Can any desirable properties be secured for less?

2. Steps taken, or to be taken, to put into effect Correction District Regulations, 1 October 1948.

(1) a. What is the Warden-Supervisor doing to implement the program as of 1 October 1948?

(2) b. What is the effect of the adoption of the Ies. Committee Report of the Annual National Wardens' Association Meeting in Tokyo, 4-6 August 1948?

(3) c. What has been done by Saito or Sato to get Fukui to try to put on an early demonstration of the JUCARB part of the District Correction Office in Kyushu as per the agreement of AG Toshio Suzuki with Dr. Lewis on 10 July 1948?

3. What steps have been taken about the Women's Branch of the Juvenile Prison at Saga?4. What steps have been taken to implement the Medical, Scientific, and Classification program in Kyushu?

(4) a. Have the University Medical Schools been enlisted? If so, how?

(2)
b. Any thought of part-time Earn While you Learn Programs in Kyushu? If so, what?

5. What steps have been taken to develop District in-service training for both prisons and reformatories?

(1)
a. Can the same facilities and organization of the Personnel Section of CARGAB be used? At Furuhashi lecture pressure was put on Ikeda, representing JUCARB for Saito to use the classroom at National Training School instead Shinjuku, location for approaching in-service training of Assistant Superintendents of reformatories and possibly juvenile prisons.

6. The regular program of inspections will be followed as far as the above special work will permit.

BURDETT G. LEWIS
Chief Prison Administrator

GENERAL HEADQUARTERS
SUPREME COMMANDER FOR THE ALLIED POWERS
Civil Intelligence Section, G-2
Public Safety Division

APO 500
4 March 1948

MEMORANDUM

SUBJECT: Field Trips

TO: Chief, Prison Branch

1. The great part which field teams should and can contribute to the accomplishment of the over-all mission can hardly be over-estimated. They represent SCAP. In a large measure the success and effectiveness of these teams will be the extent of success of the over-all program. I have sometimes wondered if this has been fully realized by those going into the field.

2. A part of the function of a field team is:

a. Surveillance. These inspections determine the extent to which operations and methods conform to established democratic policies and processes.

b. Guidance. Field contacts at operational level are an opportunity to correct deficiencies and recommend improvements.

c. Liaison. Liaison with Japanese and Occupation Force personnel in discussions of improved democratic methods and organizational developments supports and furthers our program.

3. Further, in connection with the above, I feel that the manner of inspection and form of reporting can be improved. What we have done has been good. However, I suggest merely for consideration the use of a standardized report form which could be used in conjunction with the usual narrative type of report.

4. The standard type report form would list and evaluate the elements which should be inspected. This would vary for prisons, reformatories, etc. The perfect institutions would total for all elements some convenient figure of say 100, 1,000 or 10,000. Each element within each subject bracket could receive a maximum of a designated number of points. Such report could be as simple or elaborate as desired.

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5. The benefits of such a report are:
- a. Act as a guide for the inspection team.
 - b. Allow the team to give a definite evaluation of each element.
 - c. Facilitate inspections.
 - d. Shorten the narrative report to such information and comment as is not covered in the standard form.
 - e. Make a report such as will better reveal deficiencies which need improvement.
 - f. Form a more uniform permanent record for future guidance, planning and re-inspections.
 - g. Set a pattern for inspections by the Japanese.

Handwritten initials
JOHN A. BENTON
Lt. Col., MI
Executive Officer

I think this is good for all field inspection teams to use as a guide.

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