GHQ/SCAP Records(RG 331)
Description of contents

THE
NATIONAL ARCHIVES
OF THE
UNITED STATES

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(2) Folder title/number: (24)
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(3) Date: Dec. 1950 - Jan. 1951

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COUNTY OF SAN DIEGO
DEPARTMENT OF CIVIL SERVICE & PERSONNEL
ROOM 402 CIVIC CENTER
SAN DIEGO 1, CALIFORNIA

SAN DIEGO 2 CALIF.
DEC 13
5:30 PM
1950

Mr. Maynard Shirven
Government Section GHQ
SCAP, APO 500
c/o Postmaster
San Francisco, California

County of San Diego

CIVIC CENTER BUILDING

COMMISSIONERS
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DIRECTOR OF PERSONNEL
GORDON W. PETERSON

DEPARTMENT OF
CIVIL SERVICE AND PERSONNEL
402 CIVIC CENTER
SAN DIEGO 1, CALIFORNIA

December 13, 1950

Mr. Maynard Shirven
Government Section GHQ
SCAP, APO 500
c/o Postmaster
San Francisco, California

Dear Maynard:

More than a week has now passed since I returned from the Atlanta Conference of the Civil Service Assembly. I should have written sooner regarding the plans for recognition of Blaine Hoover's contribution to the advancement of public personnel administration.

The Assembly first honored Blaine by having a moment of silence during the President's keynote address. Later on a resolution was adopted eulogizing him, and suggesting to the Assembly's Executive Council that appropriate recognition be made to honor his memory and his work. Subsequently, the Council agreed to contribute toward a Hoover Memorial Library (to be sent to the National Personnel Authority) a complete set of all the Assembly's publications plus a plaque about three feet square carrying appropriate remarks. We had hoped the plan actively advanced by Foster Roser to have the Assembly act as a coordinator for the collection of a larger library would receive the Council's approval. In a closed session they decided against such far-reaching action, presumably because they feared they might be setting a precedent which would call for similar recognition for many other persons in the future.

At the Assembly Luther Steward, Foster and I had several conversations regarding the plans for this library. We were disappointed that it was not sponsored more actively by the Assembly but we have indicated our willingness to take on the project of canvassing Blaine's friends in order to collect funds for the purchase of additional books, so that the collection can be well rounded and suited to NPA's needs. It has been suggested that perhaps between 50 and 100 books would be appropriate if funds can be secured.

My purpose in writing to you is three fold. First, to let you know what

LITHOGRAPHED IN SAN DIEGO

has transpired; secondly, to secure from Civil Service Division the list of desirable publications which was prepared probably during 1948, supplemented as you people see fit; and thirdly, to give those of you in Japan who care to an opportunity to contribute toward the project.

Luther Steward has agreed to take care of the printing of a book plate for those books not contributed by the Assembly. The book plate would bear Blaine's picture and some appropriate words, perhaps both in English and in Japanese. Perhaps I should add that it is our intention to collect cash and buy books rather than solicit books. Only in this way can we avoid duplications and be assured of new publications.

Eleanor Hoover spent several hours at the Assembly on her way to Florida, so she is fully aware of the plans as they now stand, and needless to say, is gratified by them. She is looking well and seems in good spirits.

Your Kodachrome transparencies have been delivered to the processors. Of course, I have no way of knowing how long it will take. It usually requires a considerably longer period of time when both duplicates and prints are included in the same order. Thanks for sending them to me for it gave me an opportunity to have several copied for myself. You certainly had some good shots in the group. Your Canon camera must be giving you good service. Keep it up!

Sincerely,

Gordon

Gordon W. Peterson

GWP.A

CIVIL SERVICE DIVISION
Government Section
GHQ, SCAP
APO 500

15 December 1950

Mr. Foster B. Roser
Personnel Director
Flint Civil Service Commission
City Hall
Flint, Michigan

Dear Foster:

We are all delighted here with what you have done to start the ball rolling on an appropriate memorial for Blaine Hoover, in the form of a collection of books on public administration. The NPA has offered to provide suitable space for the collection and to be responsible for its custody and servicing.

The Japanese Government Printing Office is being asked to produce an engraved bookplate which can be used to identify each item in the collection. We are thinking of having the following inscription included on the bookplate:

BLAINE HOOVER MEMORIAL COLLECTION ON PUBLIC ADMINISTRATION
THIS BOOK PRESENTED BY_____

A copy of the bookplate could then be enclosed in letters soliciting gifts of books and contributions of money for the purchase of books.

Maynard is planning to take a delegation of Local Public Service officials to the United States early in January. At that time he could discuss our ideas with you, the Civil Service Assembly, and other interested persons to insure proper coordination.

Very sincerely,

JOHN R. SHIVELY

~~1) Shirvan~~

~~2) Trinidad~~

A note from Luther states assembly passed a resolution at Atlanta lauding the services of Blaine & referred to Exec. Com. the question of a suitable recognition of his services.

Foster apparently stayed & put in the necessary plug at the Council for a collection of volumes covering the entire range of public administration to go to Tokyo as a memorial.

More
12/13

Letter for Maynard to take to CSA
Booklet NPA

Shinichy (author)

National Personnel Authority

December , 1950
Office of Director-General

Establishment of Hoover Memorial Library

1. Purport

With the support of Mr. Blaine Hoover the epoch making National Public Service Law was enacted, and the National Personnel Authority which was established under the provision of this law is rapidly approaching the completion of the new democratic and efficient national public service system purported by this law. However, it is never an easy task to reform the government official system heretofore in vogue into the national public service system that will conform to the democratic politics. Still more studies and efforts are necessary therefor. There is no room for doubt that the study of the civil service system and the personnel administration in the United States which has the history of scores of years since the establishment of the personnel administration based upon the merit system will greatly contribute to the establishment of a new personnel administration in Japan.

Hereupon, we intend to open the Hoover Memorial Library in the National Personnel Authority, collect literature of the United States concerning the personnel administration, put them to the utilization of the government employees who are interested in the personnel administration as well as the employees of the National Personnel Authority, and make them contribute to the establishment of a new personnel administration in Japan, thus honoring the undying merit of Mr. Hoover, as a pioneer of the new personnel administration in Japan.

2. Outline of establishment programs.

(1) Purpose.

It is purported to honor Mr. Hoover's merit, collect foreign books on personnel administration, put them to the utilization of the government employees who are interested in the personnel administration - not to mention the employees of the National Personnel Authority, and make them contribute to the development of the personnel administration.

(2) Place of establishment.

One room is to be provided within the NPA Building for the library. (According to the number of books to be collected, a corner of the Library Section might be used.)

(3) Responsible staff.

The chief of the Library Section is to be in charge of the library.

(4) How to collect foreign books.

Through C.S.D. the purport of the establishment of this library is to be informed to the persons concerned in the United States to collect the fund, or arrange to get the contribution of books directly. (In case the fund was collected a request will be made of some adequate institution in the United States for purchase of books.)

(5) Office supplies.

Office supplies such as desks, book-shelves, etc. are to be provided by the National Personnel Authority.

CIVIL SERVICE DIVISION
Government Section

28 September 1950

MEMORANDUM FOR RECORD

SUBJECT: Blaine Hoover Memorial

After considerable discussion, it was generally agreed that the Blaine Hoover Memorial should take the form of a collection of books and materials on Public Administration.

The following is presented as a tentative program:

1. That a committee be established , probably consisting of Mr. Maynard Shirvin, Chief, Civil Service Division, Dr. Asai, President of the National Personnel Authority and possibly Dr. Justin Williams of Government Section.

2. That the Librarian of the National Personnel Authority serve as Executive Secretary to the Committee, assisted on the American side by Mr. John Shively.

3. That the collection be located in the National Personnel Authority Library. One book case will suffice at first, but provision should be made for an alcove and later a separate room as the collection grows.

4. That a book plate be engraved by the Government Printing Office to include a portrait of Mr. Hoover and the wording:

BLAINE HOOVER COLLECTION ON PUBLIC ADMINISTRATION
THIS BOOK PRESENTED BY_____

5. The solicitation and acceptance of contributions on the Japanese side could be handled under the direction of Dr. Asai. It might be possible to make arrangement with the Tuttle Book Store to allow some discount on the foreign books purchased for the collection. This arrangement with Tuttle would make it possible to avoid undesirable duplications.

6. A letter could be sent to Civil Service Assembly, which Mr. Hoover served as President for two terms, to each of the members, describing the project and inclosing a book plate. Contributions could be assembled in Chicago and shipped to Japan in bulk, by freight. Similar letters could be sent to other friends of Mr. Hoover.

THOMAS KEITH TINDALE
Chief, Training Branch
Civil Service Division

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Tokyo, Japan
26 April 1951

Mr Foster B. Roser,
Personnel Director,
Flint Civil Service Commission,
City Hall,
Flint, Michigan

Dear Foster:

An answer to your letter of January 11th is long overdue. That letter must have crossed my letter of January 4th, addressed to Gordon Peterson, in transit and we are wondering what further progress is being made on the Blaine Hoover Memorial Collection project.

Several weeks before General Whitney's sudden and unexpected departure we had been instructed to wind up our activities in Civil Service Division by the end of June. The few of us who are left are therefore tying up loose ends as fast as we can and trying to write up some history at the same time. After about two more months we all expect to be on our way home, though I may stay on for a few weeks as a rear echelon.

In view of the imminent close of our operation here we are anxious to see the memorial project well under way before we leave. We are assuming that you and Gordon and Luther Steward are actively canvassing Blaine's friends for contributions. If you have no objections, we will take the liberty of soliciting his friends in other sections of GHQ here. This will have to be done promptly because the number of such friends remaining here will dwindle rapidly during the coming months. We will ask Dr Asai to do the same among the Japanese.

When Maynard was in Washington a few months ago, Luther Steward told him he wanted to take full responsibility for developing an appropriate bookplate. Consequently, we have stopped work on that item here.

Let us know how things are going, and what progress is being made on the memorial.

Sincerely yours,

cc: Gordon Peterson

CITY OF FLINT
MICHIGAN
CIVIL SERVICE COMMISSION
FLINT 3, MICHIGAN

FLINT
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Mr. John R. Shively
Civil Service Division
Government Section
GHQ, SCAP
APO 500
San Francisco, California

THE FLINT CIVIL SERVICE COMMISSION
OF THE
CITY OF FLINT
MICHIGAN
CITY HALL
TELEPHONE 4-2639

COMMISSIONERS
TERRELL THOMPSON, PRESIDENT
CHARLES S. NEITHERCUT
W. NOEL SHEDD

FOSTER B. ROSER, DIRECTOR

January 11, 1951

Mr. John R. Shively
Civil Service Division
Government Section
GHQ, SCAP
APO 500
San Francisco, Calif.

Dear John:

I have been going to answer your letter of December 15, relative to the Blaine Hoover Memorial, for some time now and I assure you that this is my first available opportunity. At this moment everything that has been done has been of a conversational nature. Presently I am awaiting replies to letters I wrote on December 7. Because I think all of you on the C.S.D. staff are interested in what has been done I would like to give you a brief report as the matter now stands.

Seemingly, the idea of a tribute to Blaine arose in the minds of several people all at the same time in the early part of October. Perhaps the idea was crystallized in the office of the Civil Service Assembly in Chicago, as suggestions seem to concentrate at that point. Originally it was suggested that a scholarship fund amounting to some $25,000 be established through contributions from Blaine's old friends which would provide a permanent annual income of some $500. The scholarship would permit some worthy soul to obtain his Master's Degree, possibly in public administration. This suggestion, however, was ruled out due to the fact people would not be financially able to contribute a sum which would ever permit the realization of so large amount of money.

The idea of a library seemed to be a satisfactory answer. It not only permits, but actually encourages, those of limited financial means to participate and contribute. They could contribute funds for one or more books, depending upon their interest. The resulting library might consist of ten books, one hundred books or an entire library. Our current thinking is that if we were to obtain one hundred real good publications we will have a well-rounded library, in view of the material which is available and really worthwhile. You may be interested to know that I have talked to Eleanor Hoover at considerable length about the library and she realizes the rather restricted scope or number of books which would normally go into a well-rounded technical library. She is, moreover, so interested and enthusiastic that failing in the accomplishment of developing a library will appear to be a personal blow - not only to Blaine but to herself as well.

I was asked to present the matter to the Civil Service Assembly Convention at Atlanta. We had hopes that the Assembly would not only sponsor such a library but would at least be the collection point for contributions and

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repository for such funds and would handle the purchase of such publications and textbooks as might be involved. I had assumed all along that the determinations on which books should be purchased could be worked out on a committee basis. The determination as to where the library would be located was not an issue at the time I went to Atlanta.

At Atlanta I ran into considerable resistance. Practically speaking, Blaine has not been an active participant in the Assembly's activities for some four or five years, and even tho he was President during some of that time, he moved only in the higher sphere of the membership, which meant that many of the members only knew of him as somewhat of a legend. For instance, the Committee to which I broached the subject of a library consisted of five people, none of whom personally knew Blaine. The Committee, in turn, felt that establishing a library for Blaine would cause other such requests as the more respected members passed on. The upshot was that after much conversation with not only the Committee but with the officers and directors of the Assembly, a resolution was passed on the floor recommending simply that appropriate recognition of his work and long service be given. This of course was a very broad statement and permitted the executive officers to take any sort of action. The action which was finally taken resulted into simply giving the library a copy of all publications and textbooks published by the Assembly, plus an appropriate plaque some three foot square, carrying appropriate remarks. Some sort of a bookplate was to be placed in each of the books.

I had absolutely no trouble in selling anyone I talked with about placing the library with N.P.A.

As you no doubt know by this time, Luther Steward and Gordon Peterson were at the convention. The three of us decided that if a library was to be developed that it would come through our personal efforts. We have therefore decided that Luther Steward, and Harry Marsh would be responsible for any contributions from the eastern part of the country. Willard Parker and myself would cover the central region and Gordon Peterson and James Bell would canvass the western part of the country. I have written to all of these people asking for their cooperation. As of this date, I have only heard from Luther Steward. As you can well imagine, an immense amount of correspondence is involved in this sort of project. Gordon was to contact Helen Machin of your staff to obtain a copy of the contents of a library, which we felt would have been desirable in the C.S.D. division. If this has not been obtained from Helen as of this date I would appreciate your sending me a copy. Luther Steward has personally taken on the responsibility of developing a bookplate to be used.

I have been so very busy for the last month that it has been impossible for me to do anything at all with the project. I would be very glad to have any suggestions you may offer, and I know we can count on the few of you left in Tokyo to do your part. I am sure you will be called upon at some time or other. I am of the opinion that it will take some time before we can say we have the library completed, but if everyone who is personally interested will pitch in, we will eventually get the job done.

I would be very glad to hear from you, or any of the other members of the staff, not only about the library but the life of the Occupationnaires in Tokyo as well.

Cordially yours,

Foster B. Roser

FBR/eh

THE FLINT CIVIL SERVICE COMMISSION
OF THE
CITY OF FLINT
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CITY HALL

TELEPHONE 4-2639

COMMISSIONERS
TERRELL THOMPSON, PRESIDENT
CHARLES S. NEITHERCUT
W. NOEL SHEDD

FOSTER B. ROSER, DIRECTOR

May 7, 1951

Mr. John R. Shively
Gov't. Section
GHQ SCAP
APO 500 c/o Postmaster
San Francisco, Calif.

Dear John:

This is in answer to your letter of April 26 relative to the progress on the Hoover Memorial Book Collection and what might be done in Japan.

First of all, your statement that Civil Service activities in G.H.Q. are to terminate in June comes with something of a shock, although I suppose that inevitable date always was something to be reckoned with. I still feel that as long as the occupation exists that one or two men on the staff should be retained in a consulting capacity. I can well imagine, however, that those of you remaining are pretty busy individuals trying to wind up the tag ends of office detail as well as your own personal affairs.

In answer to your inquiry about the book collection, I have enclosed a copy of the draft which, in general, is to be used for soliciting contributions in the states. I personally feel the letter is only a guide and that it should be changed in accordance with your own personal views or in line with those whom you might approach. As you will note in the letter, contributions are to be mailed to Luther and he is to handle all detail from that point on.

Actually, the only work that will have to be done on your part will be that of either sending similar copies of the draft to Blaine's friends or, I suppose, in Japan it could be done verbally. As to Dr. Asai, I would not know how the contribution angle could be handled because of the problem of converting yen into dollars. In this latter connection, I am just wondering if Japanese friends could not establish a separate section of the book collection, but then I am at a loss as to know what books they would be in a position to purchase. Sitting here, I am unable to see how the Japanese can contribute toward the purchase of American publications.

Last week I was in Kansas City and the Assembly has promised to complete their responsibility as to getting their publications in the Japanese hands in the very near future. I shall continue to bother the Assembly on this point. I do know, in fairness to them, that they have been very, very busy and possibly the delay was just one of those things. I personally intend to get my part of the solicitation work done in the very near future. Actually, I don't think it would take me very long once I get down to

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work. On the basis of the thinking I have done to this date, I do not believe the collection will be too extensive.

If you get a chance, drop me a line and keep me informed as to your own activities on whatever progress you have made relative to the book collection.

Cordially yours,

Foster

Foster B. Roser

FBR/eh

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 775 012

Dear

I am confident that you join with thousands of others on this continent and overseas in paying tribute to Blaine Hoover who died last August. As Personnel Director of Chicago Park District, as President of the Civil Service Assembly, and as Chief of the Civil Service Division in General MacArthur's government section at Tokyo, he achieved noteworthy success in pushing forward the frontiers of sound modern personnel administration in the public service. His influence has been great.

At the Annual Conference of the Civil Service Assembly in Atlanta, Georgia, last November, tribute was paid to Blaine in several ways - by a verbal tribute, a moment of silence, a resolution, and a decision to send a plaque and full set of Civil Service Assembly publications, each with a replica of Blaine on a bookplate, to the National Personnel Authority of Japan. That is the remarkable organization which he created and guided to conduct the centralized personnel administration in the Japanese National Government. That organization symbolizes the climax of his career.

Those of us who have worked with Blaine Hoover feel that one additional step should be taken. Luther C. Steward, President, National Federation of Federal Employees; Gordon W. Peterson, Director of Personnel, County of San Diego, California; Harry W. Marsh, New York City; and Willard E. Parker, Director, Personnel Management Consultants, Chicago, have constituted ourselves a Hoover Memorial Book Collection committee under the chairmanship of Foster B. Roser, Personnel Director, City of Flint, Michigan.

Our mission is to solicit funds with which to buy a modern well-rounded collection of books on public personnel administration, identify them as the Hoover Memorial Book Collection, and present them in behalf of the donors to

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the National Personnel Authority. NPA as it is commonly known, honors and admires Blaine greatly. This new Japanese agency does not now possess adequate reference material but it is in great need of it. The Collection would be eagerly and intelligently studied. Incidentally, the original book list was created by Blaine and his assistants in Japan. It is being cut down to appropriate size and being brought up to day by Ken Warner and Jerry Donovan of C.S.A.

In the belief that you did know Blaine and would therefore sympathize with the project outlined, I am sending you this opportunity and invitation to make a monetary contribution, however large or small. Luther C. Steward who is contributing the special bookplate with appropriate words in both English and Japanese, will receive and account for all funds. His address is 1729 G Street, Northwest, Washington 6, D. C.

Sincerely yours,

DECLASSIFIED E.O. 11652 SEC. 3(E) AND 5(D) OR (E) NNDG # 775 012

4 January 1951

Mr. Gordon W. Peterson
Director of Personnel, County of San Diego
402 Civil Center
San Diego 1, California

Dear Gordon:

Maynard has asked me to answer your letter of 13 December, since I am assuming responsibility for the Hoover Memorial project at this end. We are inclined to call the project the Hoover Memorial Collection on Public Administration, rather than the Hoover Memorial Library. "Collection" seems to us a more fitting term than "Library" for a project of this size.

We are all delighted that you and Foster and Luther Steward have done so much to get the project organized and moving on your end. The NPA has offered to provide suitable space for the collection and to be responsible for its custody and servicing.

We had thought of having the Japanese Government Printing Office prepare an engraved bookplate bearing Blaine's portrait and the following inscription:

"BLAINE HOOVER MEMORIAL COLLECTION ON PUBLIC ADMINISTRATION
THIS BOOK PRESENTED BY _____"

It was our thought that a copy of this bookplate could be enclosed in letters soliciting gifts of books and contributions of money for the purchase of books, giving the donor an opportunity to sign the bookplate. However, if Luther Steward is arranging for an appropriate bookplate, so much the better, and we will stop work on that detail here.

Don't worry about duplication. The need for material in this field is so great that NPA would be glad to have duplicates for distribution to other governmental and university libraries. Even fifty copies of some items would not be too many.

At your request, I am enclosing copies of the two want-lists which were compiled here in January and June, 1948. It may give you something to work with, but is not completely satisfactory, since it does not include books of recent publication. Most of us here feel that we are somewhat out of touch with recent publications in this field and believe that you in the States can do a better job of compilation and selection. We will, from time to time, make our wants known, but will depend on you for bibliographical matters.

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Maynard is taking a delegation of local public service officials to the United States early in January, and Tom expects to take a delegation of university professors of public administration on an extended tour starting about the middle of February. Both of them hope to be able to see you and Foster, since Los Angeles and either Detroit or Chicago are on their itineraries. They will be able to discuss the project with you in more detail.

Very truly yours,

JRS:ger

JOHN R. SHIVELY

copy to Foster

DECLASSIFIED E.O. 12,032 SEC. 3(E) AND 3(B) OR (E) NNDG # 775 012

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4 January 1951

Mr. Gordon W. Peterson
Director of Personnel, County of San Diego
402 Civil Center
San Diego 1, California

Dear Gordon:

Maynard has asked me to answer your letter of 13 December, since I am assuming responsibility for the Hoover Memorial project at this end. We are inclined to call the project the Hoover Memorial Collection on Public Administration, rather than the Hoover Memorial Library. "Collection" seems to us a more fitting term than "Library" for a project of this size.

We are all delighted that you and Foster and Luther Steward have done so much to get the project organized and moving on your end. The NPA has offered to provide suitable space for the collection and to be responsible for its custody and servicing.

We had thought of having the Japanese Government Printing Office prepare an engraved bookplate bearing Blaine's portrait and the following inscription:

"BLAINE HOOVER MEMORIAL COLLECTION ON PUBLIC ADMINISTRATION
THIS BOOK PRESENTED BY _____"

It was our thought that a copy of this bookplate could be enclosed in letters soliciting gifts of books and contributions of money for the purchase of books, giving the donor an opportunity to sign the bookplate. However, if Luther Steward is arranging for an appropriate bookplate, so much the better, and we will stop work on that detail here.

Don't worry about duplication. The need for material in this field is so great that NPA would be glad to have duplicates for distribution to other governmental and university libraries. Even fifty copies of some items would not be too many.

At your request, I am enclosing copies of the two want-lists which were compiled here in January and June, 1948. It may give you something to work with, but is not completely satisfactory, since it does not include books of recent publication. Most of us here feel that we are somewhat out of touch with recent publications in this field and believe that you in the States can do a better job of compilation and selection. We will, from time to time, make our wants known, but will depend on you for bibliographical matters.

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Maynard is taking a delegation of local public service officials to the United States early in January, and Tom expects to take a delegation of university professors of public administration on an extended tour starting about the middle of February. Both of them hope to be able to see you and Foster, since Los Angeles and either Detroit or Chicago are on their itineraries. They will be able to discuss the project with you in more detail.

Very truly yours,

JRS:ger

JOHN R. SHIVELY

copy to Foster

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