

FUNCTIONS OF GENERAL AFFAIRS DEPARTMENT,  
KAGAWA LOCAL GOVERNMENT.

## 1. Secretariat Section.

- a. Secret documents.
- b. Custody of official seals.
- c. Ritual affairs.
- d. Grant of prize and reward to officials for merit.

## 2. Document Section.

- a. Reception and issuance of official documents, and making of fair copies.
- b. Compilation of official documents and custody thereof.
- c. Official rules promulgation and notes publicity and other notification affairs.
- d. Revision of ordinances, rules, and other notes.
- e. Investigation of pending documents.
- f. Edition of Prefectural Gazette and issuance thereof.
- g. Governmental Gazette affairs.
- h. Printing shop affairs.

what does  
"d" mean?

## 3. Public Information Section.

- a. Information of national and prefectural administrative policies.
- b. Matters concerning unitary steering of prefectural public information activities.
- c. Matters concerning Prefectural, Municipal, Town and Village Public Information Committees.
- d. Custody and use of various machines and tools for information.
- e. Public hearing and investigation of public opinion.
- f. Other matters concerning public information and public hearing.

2 objects!

4. Personal Affairs Section.

- a. Promotion, degradation, and other personal affairs for prefectural-government officials. !?
- b. Pension and other salary affairs for prefectural-government officials.
- c. Employment of new officials.
- d. Grant of civil service rank and grade.
- e. Control over service by prefectural government officials.
- ? f. Culture and welfare for officials.
- g. Various regulations of internal affairs inside this prefectural government.
- h. Maintenance and control of official cars.
- i. Control of order inside the government.
- j. Other personal affairs.

5. General Affairs Section.

- a. Prefectural Assembly affairs.
- b. Inspection Committee affairs.
- c. Prefectural budget and financial administration.
- d. Enterprise fund for ordinary local public organizations (except city, town or village irrigation association).
- e. Order of revenue and expenditure.

- f. Prefectural dispensation tax affairs.
- g. Control and desposition of properties owned by the prefecture.
- h. Civil domicile.
- (i. Management of the Branch office of Kagawa Prefectural Government stationed in Tokyo.
- j. Matters concerning local administrative liaison.
- k. Matters concerning liaison and adjustment between sections.
- l. Other general affairs not under other sections' control.

6. Taxation Section.

- a. Imposition and collection of prefectural tax.
- b. Division of business tax between to city, town and village.
- c. City, town, or village dispensation tax affairs.
- d. Other affairs concerning taxation.

7. Statistical Section.

- a. Compilation and publishing of prefectural statistical documents.
- b. City, town, or village statistical affairs.
- c. Census.
- d. Household economy investigation.
- e. Agricultural, forestry, and aquatic production investigation.
- f. Commercial and industrial affairs investigation.

*This (in all items) should be looked into. It is a necessity. How much does it cost?*

*What does this mean?*

What does  
this mean?

- g. Company statistics survey.
- h. Annual review of academic affairs.
- i. Labour capacity investigation.
- j. Prefectural administration statistics.
- k. Enforcement of the Statistics Law.
- l. School fundamental investigation and school sanitary investigation.
- m. Investigation of number of people as objectives for rationing.

I don't believe  
this is any of  
their domain  
business  
is tax office  
affairs.

- n. Investigation of consumer price.
- o. Investigation of people's income.
- p. Census.
- q. Other matters concerning resources survey and statistical investigation not in charge of other sections.

#### 8. Local Section.

- a. Affairs concerning local office (Chiho Jimusho).
- b. Encouragement of local autonomy. !!

To what  
extent →

- c. Adjustment of administrative and financial relations of city, town, or village, or other local public organizations.
- d. Affairs concerning election and Election Supervision Committee.

why?

- e. Facilities for reciprocal help and protections for the welfare of city, town, or village officials.

- f. Encouragement of saving.
- g. Investigation of former Army and Navy officers.
- h. Registration of foreign nationals.
- i. Investigation of various organizations.
- (j. Examination of qualifications for public officials.
- k. Fire prevention.
- l. Teachers qualifications Examining Committee.

*Mr Ashibaga -  
Is this under  
attn gen's office?*

### Liaison Section

- (1) Reception and treatment of Allied Forces.
- (2) Labor Management Office for Allied Forces.
- (3) Translation and interpretation.
- (4) Maintenance and guard of properties owned by Allied Nations nationals.
- (5) Various investigations and informations requested by Allied Forces.
- (6) Passport for travelling abroad.
- (7) Liaison and coordination connected with liaison business.
- (8) Other liaison business.

### Building and Repairs Section

- (1) Construction and repairs of buildings under state and prefectural financial management and other attaching facilities.
- (2) Guidance for repairs of school buildings.
- (3) Investigation of school facilities.
- (4) Designing and consigning of public school's constructions.
- (5) Prefecture-managed public buildings.
- (6) Other business concerning building and repairs.