At Gap Inc., we believe in working together to make a difference in the communities where we live and do business. To encourage and support this commitment, the Gap Foundation Gift Match Program matches, dollar for dollar, your contributions to the charitable organizations of your choice.

**Who can give?**

All full-time employees of Gap Inc. are eligible to participate in the Gift Match Program.

**How does it work?**

We will match your contributions, dollar for dollar, up to $2,000 per year. You can make a personal contribution or raise money through an official event organized by the non-profit, such as a walk-a-thon. There is a $25 minimum per match.

**What types of organizations are eligible?**

Non-profit organizations are eligible for matching gifts. Some examples include:

- Non-profit community organizations that meet Gap Foundation’s giving policy:

  *Must be public charities that have tax-exempt Status Under section 501(c)(3) of the Internal Revenue Code. Organizations also must have full-time, paid professional management.*

- Educational institutions:

  *Elementary and secondary schools; two- and four-year colleges, universities, and vocational and technical schools in the United States.*

If you have questions about whether an organization is eligible, call (888) GAP-GIVE.

**What we can’t match**

We can’t match donations to the following types of organizations:

- Religious organizations, except those that perform a social service (e.g., a soup kitchen at a church that is open to the public is eligible); and

- Political organizations;

- Organizations that discriminate

**Making your donation**

Using the Gift Match Program is easy. Just fill out Section A of the attached form. Mail the entire form, along with your gift, directly to the organization of your choice.

The organization will complete Section B of the form and send it to the Gap Foundation Gift Match Program. Each quarter, you will receive a summary of all your matching gifts. You must submit the form with one year of making your donation to be eligible for a matching gift.

**When are gifts matched?**

Gifts are matched quarterly:

| March 31 | April 30 |
| June 30  | July 31  |
| September 30 | October 31 |
| December 31 | January 30 |

**For more information**

If you have a question or would like to receive another form:

- Call (888) GAP-GIVE or

- Forward an email message to gapgive@easymatch.com; or

- Write to: Gap Foundation Gift Match Program P.O. Box 7396 Princeton, NJ 08543-7396
Gap Foundation
Gift Match Program Form

Section A
(to be completed by employee)

Last name [ ] First name [ ] Middle initial
Social Security Number
Daytime telephone
Email address (work or home)
Home address
City, State, Zip
Department/location
Division/store #
Full name of recipient organization
Date of gift
Amount of gift (minimum $25)

I hereby certify that I have read the Gap Foundation Gift Match Program guidelines, and that this contribution is fully eligible, does not represent payment of tuition or a payment in lieu of tuition, and does not represent a payment directly or indirectly for services.

Employee Signature
Date

Mail this form, along with your gift, directly to the recipient organization. Do not send it to Gap Foundation Gift Match Program.

Section B
(to be completed by recipient organization)

Please provide all of the following information:

Organization name, as listed on 501(c)(3) determination letter or equivalent
Street address
City, State, Zip
Federal tax ID
Officer’s name and title
Telephone
Email address
Fax number
Amount of gift
Tax-deductible amount
Date received

I hereby certify that:

• We have received the gift described in Section A;
• This organization is a tax-exempt public charity as described in section 501(c)(3) of the Internal Revenue Code, or is a state or local government agency that exists exclusively for public purposes;
• This organization has full-time, paid professional management.

Signature of officer of organization

Recipient organization should send completed form to:

Gap Foundation Gift Match Program
P.O. Box 7396
Princeton, NJ 08543-7396