

# Meeting report n° 9

#### Attendance

Name Function
Alex Van Tilborg President

Thomas Colebrants Designer

Jannes Van Noyen Designer

Dries Caers Time management

Alaâ-eddine lamrabet Team creative

Brent Ceyssens Designer

#### **Absent**

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# Agenda

Topics to be discussed:

- Meeting with coach
- > Finish the car
- > Start case SSV 2

# **Approval**

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### Task list and follow up

Assignment	responsible	Team members	Due date	Finished (Y/N)	Actual workload (h)
Fablad	Alex		22 april	Υ	2h
Build of SSV	Jannes	rest	22 april	Υ	8h
Purchase	Dries		22 april	Υ	0.5h

To Do	responsible	Team members	Due date	Finished (Y/N)	Actual workload (h)
Build car with adjustments	jannes		6/05		

### Agenda discussion

- ➤ The meeting with the coach was about the case SSV 2. It was a little introduction about what to expect. We discussed what there had to be improved in case SSV1.
- > The task for case SSV 2 were distributed to each member
- ➤ After the measurement; some changes were needed and we discussed them.
- > Concluded to change the number of global to two and make the plate lighter

#### Time Check

Because of the change that needs to be made on the ssv we lost some extra time but we will make up for it!

### Future Meeting:

Next meeting will be 6 may at 14 pm in room 11.02.

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